



NOTICE OF MEETING

A meeting of the Panhandle Regional Criminal Justice Advisory Committee (CJAC) will be held at **1:30 p.m., on Tuesday, April 13, 2021**. Due to the current COVID-19 crisis this meeting will be held by videoconference pursuant to Texas Government Code Section 551.127. The Governor of Texas, in accordance with Section 418.016 of the Texas Government Code, has proclaimed that a state of disaster now exists across Texas and the rules requiring government officials and members of the public to be physically present at a specified meeting location have been suspended until further notice.

Members of the public interested in attending this meeting may do so by logging onto <https://global.gotomeeting.com/join/435305501> or may participate by phone by dialing (669) 224-3412 Access Code: 435-305-501. A copy of the agenda packet for this meeting can be found on the PRPC's website at www.theprpc.org/Programs/CriminalJustice/

AGENDA

1. CALL TO ORDER

2. OVERVIEW OF THE TRUANCY PREVENTION, JUVENILE JUSTICE AND GENERAL JUSTICE ASSISTANCE GRANT PROGRAMS AND SCORING PROCESS

Presentation by PRPC staff.

3. PRESENTATION BY APPLICANTS FOR FY 2022 TRUANCY PREVENTION FUNDS

Applicant presentations for FY 2022 Truancy Prevention Grant will be made in the following order. Applicants are asked to keep their presentations to five minutes. Thank you.

TP APPLICANTS

Dalhart ISD

FUNDS REQUESTED

\$ 124,360.35

PRESENTATION TIME

1:40 – 1:50

4. PRESENTATION BY APPLICANTS FOR FY 2022 JUVENILE JUSTICE FUNDS

Applicant presentations for FY 2022 Juvenile Justice Grant will be made in the following order. Applicants are asked to keep their presentations to five minutes. Thank you.

JJ APPLICANTS

Dumas ISD

FUNDS REQUESTED

\$ 74,800.00

PRESENTATION TIME

1:50 – 2:00

5. PRESENTATION BY APPLICANTS FOR FY 2022 JAG FUNDS

Applicant presentations for FY 2022 Edward Byrne Justice Assistance Grant will be made in the following order. Applicants are asked to keep their presentations to five minutes. Thank you.

<u>JAG APPLICANTS</u>	<u>FUNDS REQUESTED</u>	<u>PRESENTATION TIME</u>
City of Dumas	\$144,321.24	2:00 – 2:10
City of Hereford	\$ 70,027.24	2:10 – 2:20
PRPC	\$ 30,797.30	2:20 – 2:30
County of Swisher	\$ 75,000.00	2:30 – 2:40
City of Cactus	\$ 86,523.00	2:40 – 2:50
City of Canyon	\$ 58,756.32	2:50 – 3:00
County of Moore	\$ 50,663.47	3:00 – 3:10
City of Pampa	<u>\$ 23,750.00</u>	3:10 – 3:20
	\$539,838.57	

6. CJAC PRIORITIZATION OF FY 2022 APPLICATIONS

The CJAC will prioritize the Panhandle Region’s FY 2022 Truancy Prevention, Juvenile Justice and JAG applications.

7. SCHEDULING OF NEXT MEETING

TBA

8. MISCELLANEOUS

9. ADJOURNMENT

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State’s Office, the Potter County Clerk’s Office, and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 6th day of April, 2021, at 415 West Eighth Avenue, Amarillo, Texas, at 5:09 pm.



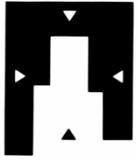
Lori Gunn



*PANHANDLE REGIONAL CRIMINAL
JUSTICE ADVISORY COMMITTEE*

ITEM 2

**Overview of the Juvenile Justice, Truancy Prevention &
Justice Assistance Grants Scoring Process**



PANHANDLE
REGIONAL
PLANNING
COMMISSION

MEMORANDUM

DATE: April 6, 2021
TO: CJAC Members
FROM: Lori Gunn, Regional Services Programs Coordinator
SUBJECT: Agenda Items #2
OVERVIEW OF THE JJ, TP AND JAG GRANT PROGRAMS AND SCORING PROCESS

FY 2022 JAG and JJDP Grant Cycle Overview

In October 2020, the CJAC reviewed, discussed and amended their bylaws and began the FY 2022 grant making process via an online discussion.

In December of 2020, the Criminal Justice Division (CJD) of the Governor's Office solicited applications for projects during the state fiscal year 2022 grant cycle. On December 14th, PRPC staff distributed a Notice of Fund Availability to 492 eligible entities in the Panhandle Region. Workshops were held via video conference on January 5th, 7th, 14th and February 2nd to assist applicants in their application composition and submission. There were 38 attendees combined between the workshops. CJD set the application deadline on February 11, 2021.

In total, CJD received 10 grant applications from the Panhandle Region for Juvenile Justice, Truancy Prevention and JAG. There is one (1) Juvenile Justice application, one (1) Truancy Prevention application and eight (8) Justice Assistance Grants to review today.

CCH 90% Disposition Issue

CJD continues to press the issue regarding the 90% disposition rate required of counties in Chapter 60 of the Code of Criminal Procedure. The consequences of not meeting that 90% included all agencies within the jurisdiction (i.e., County). The prescribed consequence states any agency with a main office within a county not meeting the 90% Disposition Rate on August 1, 2021, will be deemed ineligible for CJD funding.

PRPC staff worked with jurisdictions to help them meet that 90% threshold in 2020. Each of our 26 counties met the 90% disposition rate for FY 2021.

As of April 1, 2021, there are still fourteen (14) counties within the Panhandle Region not meeting the 90% disposition rate for either Adult or Juvenile cases. Both the Juvenile Justice and Truancy Prevention projects are in one of the fourteen counties in this grant cycle, along with five of the JAG applicants.

The official funding decision will be up to CJD using the August 1st CCH report; however, an applicant's ability to be funded may be a factor in your decision. That is up to you as an individual committee member.

I have attached a copy of the Texas Department of Public Safety's most recent CHH Report, which was released on April 1, 2021.

The Office of the Governor's Criminal Justice Division allows each region's CJAC to compile questions of their own for the score cards when evaluating each grant application. Those score cards were approved by the CJAC and CJD for use in scoring of the FY 2022 grant applications. A "Working Copy" of a score sheet is available for your review and use while you review the applications.

The CJAC Presentation Guideline forms are provided along with the application information for each applicant in agenda item #3 for your review.



*PANHANDLE REGIONAL CRIMINAL
JUSTICE ADVISORY COMMITTEE*

ITEM 2a

DPS CCH Report for April 1, 2021

County Disposition Rates As of April 1, 2021

County	Adult	Juvenile
Armstrong	90%	100%
Briscoe	81%	No Report
Carson	79%	No Report
Castro	91%	100%
Childress	83%	90%
Collingsworth	83%	100%
Dallam	79%	95%
Deaf Smith	96%	99%
Donley	81%	No Report
Gray	87%	97%
Hall	88%	No Report
Hansford	94%	100%
Hartley	86%	100%
Hemphill	93%	100%
Hutchinson	90%	90%
Lipscomb	92%	100%
Moore	87%	90%
Ochiltree	95%	100%
Oldham	80%	100%
Parmer	91%	100%
Potter	90%	97%
Randall	94%	96%
Roberts	90%	No Report
Sherman	80%	50%
Swisher	88%	100%
Wheeler	81%	93%



*PANHANDLE REGIONAL CRIMINAL
JUSTICE ADVISORY COMMITTEE*

ITEM 2b

TP, JJ and JAG Grant Programs



Office of the Governor, Public Safety Office Criminal Justice Division Funding Announcement: *Juvenile Justice & Truancy Prevention Grant Program, FY2022*

Purpose

The purpose of this announcement is to solicit applications for projects that prevent violence in and around school; and to improve the juvenile justice system by providing mental health services, truancy prevention and intervention through community-based and school programs

Following the tragic school shooting in Santa Fe, there has been a robust statewide effort to prioritize the safety of all Texas students. The Governor's Public Safety Office (PSO) is highlighting the need to prevent security threats in advance through prevention and intervention with at-risk youth. Projects geared towards school safety will be given priority under this announcement.

Available Funding

State funds are authorized under the Texas General Appropriations Act, Article I, Trusteed Programs within the Office of the Governor, Strategy B.1.1 as well as Rider 22. All awards are subject to the availability of funds and the amount is based on a regional model and any modifications or additional requirements that may be imposed by law.

Eligible Organizations

Applications may be submitted by independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Juvenile specialty courts authorized under Chapter 121 of the Texas Government Code are not eligible to apply under this announcement.

Application Process

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding. For more instructions and information, see *eGrants User Guide to Creating an Application*, available [here](#).

Key Dates

Action	Date
Funding Announcement Release	12/14/2020
Online System Opening Date	12/14/2020
Final Date to Submit and Certify an Application	02/11/2021 at 5:00pm CST
Earliest Project Start Date	09/01/2021

Project Period

Projects must begin on or after 09/01/2021 and may not exceed a 12 month project period.

Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the State Uniform Grant Management Standards ([UGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Purpose Areas

Mental Health Services. Programs providing mental health services for youth in custody in need of such services including, but are not limited to assessment, development of individualized treatment plans, and discharge plans.

School Programs. Education programs or supportive services in traditional public schools and detention/corrections education settings to encourage youth to remain in school; or alternative learning programs to support transition to work and self-sufficiency, and to enhance coordination between correctional programs and youth's local education programs to ensure the instruction they receive outside school is aligned with that provided in their schools, and that any identified learning problems are communicated.

Community-Based Programs and Services. These programs and services are those that work pre- and post-confinement with: a) parents and other family members to strengthen families to help keep youth in their homes; b) youth during confinement and their families to ensure safe return of youth home and to strengthen the families; and c) parents with limited English-speaking ability.

Truancy Prevention - Education programs and/or related services designed to prevent truancy including prevention services for children considered at-risk of entering the juvenile justice system and intervention services for juveniles engaged in misconduct.

Juvenile Case Managers - Individuals designated to provide services in court cases involving juvenile offenders including assisting the court in administering the court's juvenile docket and supervising the court's orders in juvenile cases. May also provide prevention services to a child considered at-risk of

entering the juvenile justice system and intervention services to juveniles engaged in misconduct before cases are filed.

Eligibility Requirements

1. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2021, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions and other dispositions within five business days to the Criminal Justice Information System at the Department of Public Safety.

2. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted. Note: UCR is transitioning from summary reporting to NIBRS only in 2021. Applicants are encouraged to transition to NIBRS as soon as possible in order to maintain their grant eligibility.
3. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2022 or the end of the grant period, whichever is later.

4. Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency (to request a DUNS number, go to <https://fedgov.dnb.com/webform>).

5. Eligible applicants must be registered in the federal System for Award Management (SAM) database located at <https://sam.gov/>.

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Law enforcement equipment that is standard department issue;
4. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training; and
5. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

1. For eligible local and regional projects:
 - a. Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
 - b. The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
 - c. PSO will accept priority listings that are approved by the COG's executive committee.
 - d. PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.
2. For state discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.



Office of the Governor, Public Safety Office Criminal Justice Division Funding Announcement: *Criminal Justice Grant Program, FY2022*

Purpose

The purpose of this announcement is to solicit applications for projects that promote public safety, reduce crime, and improve the criminal justice system.

Available Funding

Federal Funds are authorized under 34 U.S.C. §10152 Edward Byrne Memorial Justice Assistance Grant Program (JAG). JAG funds are made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations

Applications may be submitted by state agencies, public and private institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding. For more instructions and information, see *eGrants User Guide to Creating an Application*, available [here](#).

Key Dates

Action	Date
Funding Announcement Release	12/14/2020
Online System Opening Date	12/14/2020
Final Date to Submit and Certify an Application	02/11/2021 at 5:00pm CST
Earliest Project Start Date	10/01/2021

Project Period

Projects must begin on or after 10/01/2021 and may not exceed a 12-month project period.

Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the State Uniform Grant Management Standards ([UGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for **criminal justice purposes**, including for any one or more of the following:

1. Law enforcement;
2. Prosecution;
3. Crime Prevention;
4. Corrections and community corrections;
5. Reentry; and
6. Assessment and Evaluation;

Note: "Criminal Justice Purposes" is defined as activities pertaining to crime prevention, control, or reduction, or the enforcement of the criminal law, including, but not limited to, police efforts to prevent, control, or reduce crime or to apprehend criminals, including juveniles, activities of courts having criminal jurisdiction, and related agencies (including but not limited to prosecutorial and defender services, juvenile delinquency agencies and pretrial service or release agencies), activities of corrections, probation, or parole authorities and related agencies assisting in the rehabilitation, supervision, and care of criminal offenders, and programs relating to the prevention, control, or reduction of narcotic addiction and juvenile delinquency.

Safe Policing for Safe Communities Area of Emphasis. The Bureau of Justice Assistance (BJA) has encouraged state and local jurisdictions to support projects which incorporate elements of the [President's Executive Order on Safe Policing for Safe Communities \(EOSPSC\)](#). The EOSPSC seeks to enhance law enforcement practices and build community engagement through:

- Officer credentialing
- Usage of community-support modeling
- Implementation of improved use-of-force policies and procedures
- Retention and recruitment of high-performing officers
- Confidential access to mental health services for officers

- Programs aimed at relationship-building between law enforcement and communities
- Supporting non-profit organizations that focus on improving stressed relationships between officers and communities

Eligibility Requirements

1. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2021, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions and other dispositions within five business days to the Criminal Justice Information System at the Department of Public Safety.

2. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted. Note: UCR is transitioning from summary reporting to NIBRS only in 2021. Applicants are encouraged to transition to NIBRS as soon as possible in order to maintain their grant eligibility.
3. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2022 or the end of the grant period, whichever is later.

4. Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency (to request a DUNS number, go to <https://fedgov.dnb.com/webform>).
5. Eligible applicants must be registered in the federal System for Award Management (SAM) database located at <https://sam.gov/>.

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Security enhancements or equipment for non-governmental entities not engaged in criminal justice or public safety;
4. Non-law enforcement vehicles or equipment for government agencies that are for general agency use;
5. Equipment, supplies, and other direct costs associated with processing DNA evidence;
6. Costs associated with implementing the National Incident-Based Reporting System (NIBRS) (agencies seeking funds for NIBRS projects should apply for funding under the NIBRS funding announcement);
7. Activities or costs in support of Operation Border Star (agencies seeking such funding should apply under the PSO Local Border Security funding announcement).
8. Law enforcement equipment that is standard department issue;
9. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training for outside participants;
10. Items listed on the [Byrne JAG Prohibited Expenditure Category A and B List](#);
11. Rifle-resistant body armor (NIJ Compliant Type IIIA and below is eligible); and
12. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

1. For eligible local and regional projects:
 - a. Applications will be forwarded by PSO to the appropriate regional council of governments (COG).
 - b. The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
 - c. PSO will accept priority listings that are approved by the COG's executive committee.

- d. PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.
2. For state discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.



*PANHANDLE REGIONAL CRIMINAL
JUSTICE ADVISORY COMMITTEE*

ITEM 2c

CJAC Prioritization of CJD Applications

CJAC Bylaw References:

CRIMINAL JUSTICE PROGRAMS

Sub-regional Allocations:

There will be no set sub-allocation of Criminal Justice Programs funding. All Criminal Justice Programs grant funds will be subject to open competition from eligible applicants across the region.

Application Funding Levels:

The minimum amount of grant funding that may be requested by a first-year applicant for Criminal Justice Programs funds is \$10,000. There is no limit on the maximum funds that may be requested by an applicant.

Period of Eligibility:

All applicants for Criminal Justice Programs funds will generally be subject to the following Decreasing Funding Ratio and Maximum Years of Funding policy.

CRIMINAL JUSTICE PROGRAMS DECREASING FUND RATIO					
	Year 1	Year 2	Year 3	Year 4	Year 5
Eligible for:	100% of the program costs	80% of the program costs based on the Year 1 request	60% of the program costs based on the Year 1 request	40% of the program costs based on the Year 1 request	20% of the program costs based on the Year 1 request

Exceptions:

The Regional Law Enforcement Training Program will be exempt from this Decreasing Funding Ratio and Maximum Years of Funding Policy. The Regional Law Enforcement Training Program will be funded each year at a level deemed appropriate by the PRPC Board of Directors.

First-time, Continuation, and One-time Requests:

The CJAC makes no guarantee that every Criminal Justice Programs grant application will be funded for the entire duration of its period of eligibility.

However, subject to the performance and compliance record of the grantee during its previous year of funding, the CJAC will generally give preference to continuation grantees to ensure that funding is available in subsequent years throughout the period of eligibility. Grant applications under the general Criminal Justice Program; therefore, will be submitted as follows:

All Criminal Justice Programs:

First Application: Include budget for Years 1 in accordance with the Decreasing Funding Ratio.

Second Application: Include budget for Year 2 in accordance with the Decreasing Funding Ratio.

Third Application: Include budget for Year 3 in accordance with the Decreasing Funding Ratio.

Fourth Application: Include budget for Year 4 in accordance with the Decreasing Funding Ratio.

Final Application: Include budget for Year 5 in accordance with the Decreasing Funding Ratio.

Once a grant program has completed its 5-year period of eligibility, it will no longer be eligible for further support. These programs cannot be resubmitted for consideration of another 5 years of funding.

The CJAC will consider one-time applications under the Criminal Justice Grant Program. An example of a one-time grant program might include a proposal to purchase equipment or to support a specific training program. A one-time application involves a one-time grant award and a commitment of grant funds that does not extend beyond the current state fiscal year.

One-time grant request will be considered as follows:

One-Time Equipment-Only Requests: A one-time equipment only proposal will be considered eligible if the following conditions are met:

- a. The purchase of the equipment can be tied to an identified need that has been well documented and demonstrated by the applicant.
- b. The applicant agrees to provide at least 50% of the funds needed to complete the purchase of the equipment.

Non-Equipment, One-Time Requests: A one-time non-equipment proposal may be considered eligible for 100% funding provided the following conditions exist.

- a. The non-equipment, one-time request can be tied to an identified need that has been well documented and demonstrated by the applicant.
- b. The non-equipment, one-time request does not overlap or duplicate a pre-existing program.

Other Criminal Justice Programs Eligibility Requirements:

Applicants for Criminal Justice Programs funds must have a physical location within the 26 County region and be serving the residents of the region. In addition, applicants must meet all other eligibility requirements established by the CJD.

GENERAL JUVENILE JUSTICE & DELINQUENCY PREVENTION PROGRAMS

Sub-regional Allocations:

There will be no sub-regional allocations of the Panhandle's annual allocation of General Juvenile Justice funds. The funds will be subject to open competition from eligible applicants across the region.

Application Funding Levels:

The minimum amount of grant funding that may be requested by a first-year applicant for General Juvenile Justice grant funds is \$10,000. There is no limit on the maximum funds that may be requested by a first-year applicant.

Period of Eligibility:

All applicants for General Juvenile Justice grant funds will generally be subject to the following Decreasing Funding Ratio and Maximum Years of Funding policy.

GENERAL JUVENILE JUSTICE & DELINQUENCY PREVENTION PROGRAMS: DECREASING FUND RATIO					
	Year 1	Year 2	Year 3	Year 4	Year 5
Eligible for:	100% of the program costs	80% of the program costs based on the Year 1 request	60% of the program costs based on the Year 1 request	40% of the program costs based on the Year 1 request	20% of the program costs based on the Year 1 request

Exceptions:

For the current fiscal year there will be no exceptions.

First-time, Continuation, and One-time Requests:

The CJAC makes no guarantee that every General Juvenile Justice grant fund program will be funded for the entire duration of its period of eligibility. However, subject to the performance and compliance record of the grantee during its previous year of funding, the CJAC will generally give preference to continuation grantees to ensure that funding is available in subsequent years throughout the period of eligibility. Grant applications under this program will; therefore, be submitted as follows:

First Application: Include budget, for Years 1 in accordance with the Decreasing Funding Ratio.

Second Application: Include budgets for Year 2 in accordance with the Decreasing Funding Ratio.

Third Application: Include budgets for Year 3 in accordance with the Decreasing Funding Ratio.

Fourth Application: Include budgets for Year 4 in accordance with the Decreasing Funding Ratio.

Final Application: Include budgets for Year 5 in accordance with the Decreasing Funding Ratio.

Once a grant program has completed its 5-year period of eligibility, it will no longer be eligible for further support. These programs cannot be resubmitted for consideration of another 5 years of funding.

The CJAC will consider one-time applications under the General Juvenile Justice & Delinquency Prevention Programs. An example of a one-time grant program might include a proposal to purchase equipment or to support a specific training program. A one-time application involves a one-time grant award and a commitment of grant funds that does not extend beyond the current state fiscal year.

One-time grant request will be considered as follows:

One-Time Equipment-Only Requests: A one-time equipment only proposal will be considered eligible if the following conditions are met:

- a. The purchase of the equipment can be tied to an identified need that has been well documented and demonstrated by the applicant.
- b. The applicant agrees to provide at least 50% of the funds needed to complete the purchase of the equipment.

Non-Equipment, One-Time Requests: A one-time non-equipment proposal may be considered eligible for 100% funding provided the following conditions exist.

- a. The non-equipment, one-time request can be tied to an identified need that has been well documented and demonstrated by the applicant.
- b. The non-equipment, one-time request does not overlap or duplicate a pre-existing program.

Other General Juvenile Justice Fund Eligibility Requirements:

Applicants for Criminal Justice Programs funds must have a physical location within the 26 County region and be serving the residents of the region. General Juvenile Justice funds must meet all other eligibility requirements established by the CJD.

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROJECTS

CJD will provide the Panhandle region with an annual RBE of JAG funds. If funding is provided to the region under the Edward Byrne Memorial Justice Assistance Grant (JAG), applications will be considered as one-time requests and will follow the guidance provided for One-Time Equipment-Only and One-Time Non-Equipment proposals described under the Criminal Justice Programs section of these procedures. However, applicants are advised that additional federal/local guidance may become available and could affect the information requested and other matters related to this fund source if/when the region is notified by CJD that JAG funds will be available to the region. Any changes in information needs or adjustments to the application requirements will be posted on the PRPC's website at the time the call for JAG applications is issued. In general, and until otherwise changed, the CJAC's priorities for JAG-funded projects are as follows:

1. Multi-jurisdictional projects with a focus on regional impact;
2. Equipment purchases which could, through mutual aid, be deployed region-wide, and
3. Other projects that can be completed with a one-time grant

The CJAC will ensure that the entire region is considered for funding by determining how any adjustments in the applicant's budget(s) need to be addressed whether higher or lower to sensibly distribute funding across applicants should the actual regional allocation differ from what CJD provided in the RBE. CJD has final approval of grantee eligibility.

The CJAC's Prioritization of CJD Applications:

Prioritization Meeting Dates:

The CJAC will meet to review the current grant year program applications in accordance with the grant program year schedule developed by the PRPC's Regional Criminal Justice Program Coordinator at the start of the program year.

The CJAC Chairman will determine whether or not the CJAC has to physically convene in order to carry out the prioritization process(es). In certain instances, there may only be one application filed under a particular grant program during a given grant program year. In those instances, where there are no competing applications, the CJAC Chairman may elect to have the CJAC review the single application via mail or email.

Individuals Authorized to Prioritize the Region's CJD Applications:

Only PRPC Board-appointed members may participate in the prioritization of the region's CJD grant applications.

Standardized Review of the CJD Applications:

CJD will approve the CJAC's review criteria and a standardized review form which will be used to evaluate and prioritize the various CJD applications originating from the Panhandle region. The criteria will be weighted as follows:

20% of the points available will be assigned to the category of Documentation of the Problem;

This category will be used to evaluate the identified problems and issues. Is the problem addressed in the application clearly defined and supported by local statistics? Relative to the other projects in the funding block, how severe is the problem that is being addressed?

60% of the points available will be assigned to the category of Project Approach & Activities;

This category will be used to evaluate the applicant's goals and whether the activities will address the stated problem(s). The committee will evaluate the project in relation to previously proven methods or a well thought out unique approach to solving the problem(s). How well does the project address one or more of the local priorities? Are the applicant's project goals realistic and can they be achieved within the grant period? Will the proposed project activities clearly address the stated problem(s)? Does the stated problem(s) and the goals of the project justify the project costs?

10% of the points available are assigned to the category of Data Management;

This category will be evaluating whether the applicant has an established or well thought out plan to self-evaluate the project. Has the applicant documented an adequate and measurable means for evaluating the progress being made to achieve the project goals?

10% of the points available will be assigned to the category of Capacity and Capabilities;

This category will evaluate is the applicant is capable of taking the project to completion in an effective manner. If funded, would the applicant have the necessary resources to manage/carry out the project and account for the project funds in an effective and fiscally responsible manner?

The CJAC will determine which specific questions will be used for their application review/prioritization purposes as well as the point values assigned to each question. Once the question list has been finalized, each CJAC member will determine, in their own estimation, how well the applicant addressed those questions. The more points assigned, the better the applicant responded to the questions.

The CJAC will use a 100-point scale when evaluating and prioritizing CJD applications. Therefore, under each of the categories described above, the maximum number of points that can be assigned varies based upon the category.

These Operating Procedures & Bylaws will be supplemented at a later date with the following:

1. A listing of the Panhandle's Criminal Justice priorities as identified with the Regional Strategic planning process; and
2. A listing of the questions to be used for the purpose of evaluating applications under each category.

During any given grant year, the PRPC's Regional Criminal Justice Program Coordinator will be responsible for ensuring that all eligible applicants are made aware of the review criteria that will be used by the CJAC to prioritize the CJD grant applications in a timely fashion.

CJAC Presentation Guidelines Requirement:

As part of the regional prioritization process, the CJAC will require each applicant to fill out the Supplemental Information Form found in Attachment 1 of this document for each proposal submitted under any of the regional Criminal Justice Programs. This information will be gathered by the PRPC's Criminal Justice Coordinator after the applicants have filed their applications with CJD. The form will be provided to the CJAC along with the applicant's CJD grant application prior to the CJAC's Prioritization Meeting(s). Applicants that fail to provide this information to the CJAC for their proposal(s) may have their application lowered during the CJAC's prioritization process.

Applicants will be given the presentation guidelines during the workshop(s). The presentation guidelines include six points and/or questions that the applicants are asked to answer during their grant presentations to the CJAC at the prioritization meetings. Those questions include:

- Why is this particular project needed; what problem(s) are you trying to resolve?
- Describe which, if any, of the Regional Program Priorities this project will support (a list will be provided as soon as it becomes available)
- Who would be responsible for implementing this project and how would that be done?
- What factors will be used to gauge the value of this project to your community – how will you measure success?
- How will this project continue to be supported in the future?

Conflict of Interest Policy:

The COG shall ensure that members of the COG's governing body, the CJAC, and COG staff abstain from scoring and voting on any grant application, other than a grant application submitted by a COG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:

- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
- Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
- Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or
- Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJAC member has a conflict of interest regarding a particular grant application, the COG will ensure that the CJAC member is not assigned, and will not review, that application. A CJAC member that has a conflict of interest regarding a particular grant application must vacate the CJAC meeting room whenever that application is presented to or reviewed by the CJAC, and the member must not take part in or be present for any discussion on the application with any member of the CJAC.

If any applicant, CJAC member, COG personnel or other individual has reason to believe that favoritism or inappropriate actions occurred during the scoring or prioritization of CJD projects, the COG shall ensure that the concerns are shared with CJD as soon as possible.

Applicant Attendance at the Prioritization Meetings:

Applicants are strongly encouraged to attend the meetings during which their application will be prioritized by the CJAC. During those meetings, applicants will be given the chance to orally present their project applications to the CJAC. This is an important opportunity for the applicants to clarify to the CJAC the express intent and nature of their project application(s). Applicants who are unable to personally represent their applications during the meeting(s) are by virtue of their absence, placing their applications at a competitive disadvantage. The CJAC will still prioritize a project even though the applicant's representative did not personally attend the CJAC meeting to orally present the application. The only information that the CJAC will have to go off in prioritizing the absentee applicant's project application; however, will be that which is presented in the written application. The absentee applicant will not be allowed to come back at some later point in time to provide supplemental project information that could have otherwise been presented orally during the CJAC meeting.

Applicant Presentations:

CJD grant applicants will generally be given five minutes to orally present their project proposal to the CJAC. The CJAC will then be allowed as much time as needed thereafter to question the applicant about the particulars of their project application.

Prior to each CJAC prioritization meeting, the PRPC's Regional Criminal Justice Program Coordinator will, by random selection, choose the order in which the applicant presentations will be made. However, where the CJAC will be prioritizing applications under a variety of different grant programs during the same meeting, the applicant presentations will be grouped by grant program, in a randomly selected order. The order in which the grant program groupings will be presented will also be selected by random drawing.

The Project Prioritization Process:

Each CJD application will be evaluated and scored in accordance with review criteria established by CJD. The applications will be ranked according to their numeric scores.

The CJAC will use an averaged rank-based prioritization system for determining the rank ordering of the CJD projects. In past competitions, the applications have been ranked based upon their averaged numeric score. However, averaging numeric scores allows the potential for what could be considered, unfair volatility. For instance, one member could potentially affect the outcome of the selection process by scoring certain projects extremely low while scoring favorite projects unusually high.

To avoid this potential situation, the CJAC will prioritize the CJD applications in accordance with their averaged rankings. The numeric point values shown for each criterion being used by the CJAC will still be used to score the applications.

Each member's point scores for the applications will then be converted to an individualized ranking of how each member scored the applications before the group averaging takes place. The example shown below will help to illustrate this concept. Member A reviews 9 projects in accordance with the CJAC prioritization criteria and then assigns a total point score for each project. Member A's point scores are then converted to rankings; as shown in the row beneath the "Total Point Scores Given".

MEMBER A's SCORES:

	Project 1	Project 2	Project 3	Project 4	Project 5	Project 6	Project 7	Project 8	Project 9
Total Point Score Given:	40 pts	50 pts.	75 pts.	100 pts	90 pts	85 pts	55 pts	92 pts	98 pts
Corresponding Ranking	9 th	8 th	6 th	1 st	4 th	5 th	7 th	3 rd	2 nd

The individualized rankings of all the reviewing CJAC members will then be totaled and averaged based on the number of members evaluating each application, to create the prioritized listing of all the applications.

The CJAC members will be encouraged to create a point differential between those projects they deem to be of higher priority than others. However, there may be instances when a member(s) assigns the same point score to two or more projects to create a tie(s). In those cases, the corresponding rankings of the tied projects will be averaged as part of the overall ranking process. This step is illustrated below using the *Member A* example from above. However, in this scenario, Member A has given the same score to three different applications.

MEMBER A's SCORES:

	Project 1	Project 2	Project 3	Project 4	Project 5	Project 6	Project 7	Project 8	Project 9
Total Point Score Given:	40 pts	50 pts.	75 pts.	100 pts	90 pts	90 pts	55 pts	90 pts	98 pts

Member A's corresponding rankings would then be as follows:

	Total Point Score Given	Corresponding Ranking
Project 4	At 100 points; highest point score given	1 st
Project 9	At 98 points; second highest point score given	2 nd
Project 5	At 90 points, Projects 5, 6, and 8 received the exact same point score. Therefore ranking positions 3, 4 and 5 would be added and then divided by 3 ($\{3+4+5\}/3 = 4$) to create an averaged corresponding ranking for the three tied projects.	4 th
Project 6		4 th
Project 8		4 th
Project 3	At 75 points; sixth highest point score given	6 th
Project 7	At 55 points; seventh highest point score given	7 th
Project 2	At 50 points; eighth highest point score given	8 th
Project 1	At 40 points; lowest point score of nine projects	9 th

By using the averaged ranking approach versus the averaged point score approach, the CJAC can ensure a higher degree of fairness in the selection process. If a tie still persists the tied projects averaged numeric scores will be used to break the tie.

The proposed prioritization list will be reviewed by the CJAC for review, comment and possible changes to the list order. Upon completion and voting by the CJAC the priority list approved will be presented to the PRPC Board of Directors for approval and then submitted to CJD for final review. CJD makes all final funding decisions.

Notice to Applicants Regarding the Outcome of the Prioritization Process(es):

The PRPC Regional Criminal Justice Program Coordinator will be responsible for notifying the CJD grant applicants of the outcome of the application prioritization process(es). This notification will be developed and transmitted after the PRPC Regional Criminal Justice Program Coordinator has confirmed the CJAC's prioritization results. This notice will be faxed, mailed or emailed to the CJD grant applicants within 24 hours after the results have been confirmed.

That notice will include the following:

1. The final priority rankings as developed by the CJAC, by grant program.
2. The amount of funds each applicant will receive per the recommendations of the CJAC.
3. The date on which the CJAC's CJD grant recommendations will be considered by the PRPC Board of Directors.
4. A description of the appeals process that must be followed in the event an applicant wants to protest a decision made by the CJAC.
5. A statement that the PRPC Board meetings are open to the public.
6. A statement as required by CJD that all final funding decisions are made by CJD.

Appeals Process:

This appeals process only relates to those grant programs involving regional allocations made to the Panhandle region by the CJD or those programs that require the CJAC to order by priority, projects competing for funding at the statewide level.

A Panhandle applicant for CJD funding may appeal the disposition of its application **only** if one or more of the following occurs during the review of the application by the CJAC.

1. **Misplacement of an application.** If all or part of an application is lost, misfiled, etc., by PRPC staff, resulting in the unequal consideration of the applicant's proposal.
2. **Mathematical error.** If, in scoring the application, the score on any selection criteria is arrived at incorrectly or if the total score of the application is arrived at incorrectly as a result of human or computer error.
3. **Other procedural error.** If the applicant's application is not processed and treated in accordance with the procedures set forth in this document.

All appeals, including the specific alleged procedural violation(s), must be submitted to the PRPC Executive Director in writing. The Executive Director may then take one of the following actions:

1. Investigate the allegation and determine that the appeal is not valid. In such case, the applicant will receive in writing the basis for the decision to reject the applicant's appeal. In such case, the decision of the Executive Director is final.
2. If there is some validity to the appeal, the Executive Director will place the appeal on the agenda of the PRPC Board of Directors. The protesting applicant will be notified of the time and date of the meeting during which the Board of Directors will consider the appeal. The applicant will be given the opportunity to present his/her case directly to the PRPC Board of Directors. The Board of Directors will then render a decision on the appeal of the protesting applicant. All decisions made by the PRPC Board of Directors will be final.

An appeal can be filed at any time during the prioritization process but must be submitted within seven (7) working days from the date on which the Notice to Applicants Regarding the Outcome of the Prioritization Process(es) is **transmitted**.

In any event, the appeal must be received by the PRPC prior to the date on which the CJAC's CJD grant recommendations will be considered by the PRPC Board of Directors. Any appeals received after that date will not be considered by the PRPC Board.

Any appeals made after the date on which the CJAC's CJD grant recommendations are acted on by the PRPC Board of Directors must be filed directly with the CJD in accordance with the agency's appeal procedures.

Open Meetings Requirements:

The PRPC Regional Criminal Justice Program Coordinator will be responsible for ensuring that all CJAC prioritization meetings are properly posted in accordance with Chapter 551 of the Local Government Code.

Relationship to the Texas Administrative Code (TAC):

The CJD grants program is governed by the Texas Administrative Code (TAC). Should any provisions of these bylaws be in conflict the current TAC, the provisions of the TAC will prevail. The relevant sections of the TAC, those applicable to the Criminal Justice Divisions Grant Program, are attached to and made part of these bylaws.



*PANHANDLE REGIONAL CRIMINAL
JUSTICE ADVISORY COMMITTEE*

ITEM 2d

CJAC Additions to Scoring



MEMORANDUM

DATE: April 6, 2021
TO: CJAC Members
FROM: Lori Gunn, Regional Services Programs Coordinator
SUBJECT: Agenda Items #2d
CJAC Additions to Scoring

FY 2022 Grant Application Scoring

CJD continues to give more weight on the CJAC in terms of how projects from each region are prioritized. For FY 2022, CJD not only wants to know the prioritization list for each funding block, they also want to know the following:

- Amount recommended for funding for each application, if lower than requested;
- Which applications are above the region’s RBE;
- Which applications the CJAC deems quality even though they may fall below the RBE;
- Which applications the CJAC deems below quality and would not award even if funding was available.

Upon the completion of the scoring by the CJAC, each funding block will be tallied and the results compiled into a prioritized list. The CJAC will then be asked to provide input on the quality line and give approval of the information to submit to the PRPC Board of Directors.

Truancy Prevention

<i>Applicant</i>	<i>Funds Requested</i>		<i>Project Name</i>
Dalhart ISD	\$	124,360.35	Truancy Prevention - Intervention
	\$	124,360.35	Total FY 2022 Truancy Prevention Funds Requested
	\$	130,264.16	Regional Budget Expectation (RBE)
	\$	5,903.81	Difference

Juvenile Justice

<i>Applicant</i>	<i>Funds Requested</i>		<i>Project Name</i>
Dumas ISD	\$	74,800.00	Juvenile Justice
	\$	74,800.00	Total FY 2022 Juvenile Justice Funds Requested
	\$	59,328.27	Regional Budget Expectation (RBE)
	\$	(15,471.73)	Difference

JAG

<i>Applicant</i>	<i>Funds Requested</i>		<i>Project Name</i>
City of Dumas	\$	144,321.24	Communication Tower Generator Project
City of Hereford	\$	70,027.24	Crime Scene Investigation
PRPC	\$	30,797.30	Specialized Criminal Justice Gap Training
County of Swisher	\$	75,000.00	Assistant County Attorney Project
City of Cactus	\$	86,523.00	Investigator Position
City of Canyon	\$	58,756.32	Technology Improvements
County of Moore	\$	50,663.47	Investigator
City of Pampa	\$	23,750.00	Mobile Operations
	\$	539,838.57	Total FY 2022 JAG Funds Requested
	\$	380,051.60	Regional Budget Expectation (RBE)
	\$	(159,786.97)	Difference

RECOMMENDATION:

PRPC staff recommends the CJAC approve the prioritized list and recommended funding levels, once compiled, be forwarded to the PRPC Board of Directors for approval then, if approved, submitted to CJD.



*PANHANDLE REGIONAL CRIMINAL
JUSTICE ADVISORY COMMITTEE*

ITEM 3

Truancy Prevention Application

Agency Name: Dalhart ISD
Project Title: Truancy Prevention - Intervention
Request: \$124,360.35

Project Abstract :

The mission of Dalhart ISD is to provide students with the knowledge, skills and attitudes necessary to become life-long learners. This mission can only be accomplished to the extent of students being in the classroom and the variety of learning environments offered. Therefore, the overall goal of this project seeks to address the increase the time students spend in those learning environments by decreasing truancy and chronic absenteeism. To effectively address truancy and chronic absenteeism, we must understand that absences are just symptoms and our focus will be to discover what the root problems are causing students to miss so much school. To accomplish this goal, this project plans to employ a variety of research based and promising practices, as well as, implementing undiscovered practices that we believe will work in our geographical area. The problem being addressed in the Dalhart ISD is the high percentage of students who are missing school and are classified as truant or chronically absent. Supporting Data demonstrates that at least half of all students in the district have been truant at least 3 times in a school year and over ten percent of the entire student population have been truant an average of one day each month of the school year. In addition, greater than 1 in 5 junior high and high school students are at risk of being chronically absent. The Project Approaches & Activities demonstrate several methods that work together to address the numerous reasons behind truancy and chronic absenteeism By adding a Campus Truancy Interventionist to each campus, who will follow Campus Attendance Protocol and schedule Mediation and Problem-Solving Conferences with parents, great strides will be taken to address the stated problem In addition, creating a community-based Attendance Matters Task Force will address truancy and chronic absenteeism from a broader perspective with a good representation of stakeholders being involved to respond to this community problem with practical solutions. Another approach is to provide mental health training for all staff and for student in 6th-12th grades. To address the mental health needs in our district, our hospital district will be a resource to refer students who require another layer of evaluation. The school district will be able to contract services with the hospital district for students to meet with a Licensed Professional Counselor who will either provide counseling services or refer the student for other mental health services. The District will also train key staff and implement a substance abuse approach to address the rise in drug, alcohol and tobacco use. One more approach is to address the need to provide free access to feminine products for our young ladies, 5th-12th grades. The data and research under this approach shows the need to address this issue as it is proven to be a contributor to truancy and chronic absenteeism. The Capacity & Capabilities to see this project

succeed and its goals reached, greatly depend on those who will manage and provide oversight to the project as well as those stakeholders who will be involved in the project's approaches and activities. The most qualified and passionate individuals will be sought and recruited to ensure student success is not compromised and that the project goals are met. Dalhart inhabits such individuals who will see this project through as they serve with integrity and lead with confidence. Performance Management for this project will be administered and managed by the district's Attendance Officer and will include accomplishing two goals: Goal 1 is to decrease truancy by 15% for the 2020-2021 school year. Similarly, Goal 2 is to decrease chronic absenteeism by 15% for the 2020-2021 school year. Dalhart ISD has developed nine project approaches and activities to accomplish these two goals. Each of these approaches and activities address a different root problem at the bottom of truancy and chronic absenteeism. The Target Group being served includes Dalhart ISD students, K-12, who meet the criteria for truancy and chronic absenteeism. The broader group who will benefit from this project includes the families that will be served and the community as a whole as more students will be in school acquiring a quality education and fewer school-age students will be at home or roaming the streets. Numerous Evidence-Based Practices have been researched from a variety of reliable sources for this project. These evidence-based practices have proven to have success in similar environments and strongly appear to have the potential for success in Dalhart's geographical area, based upon the expertise of the professionals who will give oversight to the project.

Problem Statement :

The underlying problem this project will address is truancy and chronic absenteeism in the Dalhart school system to include grades K-12. This broad population approach is necessary to change the trend that is evident in all grade levels. There is no "one-size, fits all" solution to the truancy and chronic absenteeism problems as there are multiple underlying issues causing the problem that is being addressed. While there are some universal approaches to be employed, there will also be many situations that will require directed and specific services from community and area resources. The problem the district will be addressing is the high percentage of students who are truant from school and chronically absent in grades K-12. The district has determined numerous reasons why students are missing too much school. Listed below are many of the reasons for absences that Dalhart ISD campus attendance clerks hear from parents: Got in late from an activity Letting student sleep Overslept No transportation Parent is unaware of the student's absence Moving Had to help clean Went to work with parent Student doesn't want to come to school and parent can't make him get up Appointment for other family member Took some extra vacation time Head lice Out of town Had to help sister take care of the baby Staying home with a sick family member Missed the bus Family matter – no detailed explanation Ride did not show up

Trip to Mexico for family reasons/vacation/legal reasons Attended out of state wedding Visited other parent out of state and that parent would not let them come back Sickness Court Avoidance factors. Does not want to face educational responsibilities. Numerous undocumented absences with no reason or explanation.

Supporting Data :

Data to support the problems with truancy and chronic absenteeism in the Dalhart school system is provided from our student information system that is used to report required school data to the Texas Education Agency. This data is local information only and includes information for the last 3 full school years and the first semester of the 2019-2020 school year. Truancy Data for Dalhart ISD For our intent and purposes we have defined truancy as students who have accumulated a set number of unexcused absences in a given period of time, as indicated in the information to follow. This data illustrates that over ten percent of the entire student population have been truant an average of one day each month of the school year. By Texas Education Agency guidelines, any student who does not attend school for at least 90% of the school year can be denied credit and if necessary be retained from advancing to the next grade level. 10 or more UNEXCUSED Absences in any period for the year 2016-2017 School Year Campus # Students Unexcused 10+ days % Truant DHS 96 19.1% DJHS 31 8.1% DIS 17 4.3% DES (K-2) 29 6.9% DISTRICT 173 10.2% 2017-2018 School Year Campus # Students Unexcused 10+ days % Truant DHS 97 18.9% DJHS 35 8.9% DIS 21 5.0% DES (K-2) 39 9.7% DISTRICT 192 11.1% 2018-2019 School Year Campus # Students Unexcused 10+ days % Truant DHS 53 11.0% DJHS 26 6.7% DIS 22 6.2% DES (K-2) 45 10.2% DISTRICT 146 8.76% 2018-2019 School Year - 1st Semester Campus # Students Unexcused 10+ days % Truant DHS 73 14.8% DJHS 45 11.4% DIS 39 11.1% DES (K-2) 41 11.4% DISTRICT 198 8.76% 2019-2020 School Year - 1st Semester (2nd Semester - Inconclusive Data due to COVID) Campus # Students Unexcused 10+ days % Truant DHS 41 8.5% DJHS 20 5.1% DIS 26 7.8% DES (K-2) 20 5.3% DISTRICT 107 6.32% (2nd Semester) Insufficient Data due to COVID 2020-2021 School Year (1st Semester) Campus # Students Unexcused 10+ days % Truant DHS 39 8.6% DJHS 11 3.0% DIS 6 2.0% DES (K-2) 19 3.9% DISTRICT 75 4.63% The success we have seen from the first semester of both 2018-2019 school year and the 2019-2020 school year is a decrease in truancy of 45.96%. In addition, we have seen success in a decrease of truancy from the first semester in 2019-2020 to the first semester in 2020-2021 school year of 30%. Chronic Absenteeism for Dalhart ISD We have defined chronic absenteeism as students who have accumulated 10 or more absences, excused and/or unexcused, in any class period, in a school semester. The following data illustrates that while chronic absenteeism is present on all campuses, greater than 1 in 5 junior high and high school students are at risk of being chronically absent. 2016-2017 School Year # of Students who missed 10 or more days in any period Campus 1st Sem % Chronic

Absences 1st Sem 2nd Sem % Chronic Absences 2nd Sem DHS 91 18.1% 131 26.8% DJHS 53 13.8% 80 20.9% DIS 6 2.6% 5 2.1% DES 18 3.1% 49 8.6% 168 9.8% 265 15.8% 2017-2018 School Year # of Students who missed 10 or more days in any period Campus 1st Sem % Chronic Absences 1st Sem 2nd Sem % Chronic Absences 2nd Sem DHS 108 21.1% 129 25.7% DJHS 56 14.2% 76 19.6% DIS 22 5.8% 15 4.0% DES 22 5.5% 25 6.2% 208 12.3% 245 14.7% 2018-2019 School Year # of Students who missed 10 or more days in any period Campus 1st Sem % Chronic Absences 1st Sem 2nd Sem % Chronic Absences 2nd Sem DHS 84 17.0% 119 24.4% DJHS 70 17.7% 96 25.1% DIS 9 2.6% 16 6.7% DES (K-2) 21 5.8% 45 7.9% 184 11.5% 276 17.2% 2019-2020 School Year # of Students who missed 10 or more days in any period Campus 1st Sem % Chronic Absences 1st Sem 2nd Sem % Chronic Absences 2nd Sem DHS 56 11.6% 25 DJHS 25 6.4% 14 DIS 2 0.6% 1 DES (K-2) 35 7.4% 8 118 7.1% 2020-2021 School Year # of Students who missed 10 or more days in any period Campus 1st Sem % Chronic Absences 1st Sem 2nd Sem % Chronic Absences 2nd Sem DHS 93 20.4% DJHS 36 9.8% DIS 33 8.9% DES (K-2) 35 7.5% 198 7.1% The success we have seen from the first semester of both 2018-2019 school year and the 2019-2020 school year is a decrease in chronic absenteeism of 34%. However, we have seen an increase in chronic absenteeism from the first semester in 2019-2020 to the first semester in 2020-2021 school year of 60%. The attendance data shows that though this increase is significant, most of the absences were excused and due to COVID related causes.

Project Approach & Activities:

Approach and Activity 1 - Campus Truancy Interventionists - Bilingual One approach to resolving truancy and chronic absenteeism is for each of our four campus' to employ a Campus Truancy Interventionist who is Bilingual that would assist the current Attendance Officer with the Daily Attendance Protocol. Approach and Activity 2 – Substance Abuse Intervention Dalhart ISD will use CATCH My Breath: E-Cigarette and JUUL Prevention Program for students and parents to bring greater awareness of the dangers of these substance.. Another resource is utilizing a webinar approach that addresses vaping, nicotine, cannabis, CBD (cannabidiol), and paraphernalia. This webinar would be made available to parents, students, staff, and interested community members. Dalhart ISD will also be addressing the substance abuse problem by scheduling student/parent/community assemblies to bring greater awareness of the current drug and vaping trends. These assemblies will be presented by Juvenile Probation and Dalhart ISD approved personnel from our local area who are law enforcement personnel or reformed substance users. Approach and Activity 3 – Anti Bullying Programs, Awareness and Resources Dalhart ISD takes bullying very seriously and is constantly monitoring and addressing this issue in our school district. Each year our parents and students are reminded during school orientation and class meetings of the zero-tolerance for bullying. The district provides an anonymous

reporting platform called StopIt to bring awareness of bullying offenses to school administrators in a confidential and timely manner. Administrators can communicate through this platform to attain more information, track progress of the report, and record action taken.

Approach and Activity 4 – Mental Health Resources Dalhart ISD contracts with Region 16 Education Service Center who provides our district with mental health training and resources. One particular resource is the Campus Alliance for Telehealth Resources who connects our district with behavioral health specialists to assist in improving student's lives and making contributions to the school-based mental health workforce. Also, Dalhart ISD sees the value of having access to a local licensed professional counselor when our students need mental health resources. Our purpose with having access to a Mental Health Counselor is to be able to refer students for an initial mental health screening and if necessary for the Counselor to prescribe further counseling or a referral for more in-depth treatment. In addition, Dalhart ISD will provide Mental Health First-Aid education for all DISD Employees and Students.

Approach and Activity 5 – WhyTry Curriculum and Staff Development The WhyTry Program is a resilience education curriculum that provides simple, hands-on solutions for dropout prevention, violence prevention, truancy reduction, and increased academic success.

Approach and Activity 6 - Daily Attendance Protocol This truancy and chronic absenteeism intervention and prevention approach will be to establish daily attendance protocols on each of our four campuses. Each Campus Truancy Interventionist will give oversight and directives to daily attendance protocol.

Approach and Activity 7 - Mediation and Problem-Solving (MAPS) Conference A MAPS Conference is a non-punitive, intervention strategy to assist parents with overcoming truancy and chronic absenteeism of their student. A MAPS Conference is a process that seeks to provide resources and guidance to solve the attendance issue and prevent the school from filing truancy on the parent and/or student.

Approach and Activity 8 - Attendance Matters Community Task Force The Attendance Matters Community Task Force is an attendance response team that is comprised of school personnel, parents, and community members. The Task Force and their purpose will be three-fold: Measure, Monitor, and Act. The Measure component will collect and report on key attendance data points. The Monitor component will analyze and review the presented attendance data. The Act component will create information based and data driven decisions and create next step strategies for community and school implementation.

Approach and Activity 9 - Transportation-Mileage Reimbursement Another approach to addressing problem of Truancy and Chronic Absenteeism is the availability of transportation for the Campus Truancy Interventionists and the Attendance Officer to help in addressing the stated problem. By providing mileage reimbursement to conduct work and home visits, personnel are able to check on students who are truant from school. For greater details of the project approach and activities, please see the uploaded document - Grant Project Approach and Activities Expanded.

Capacity & Capabilities:

Dalhart ISD is located in a rural Texas panhandle community of approximately 8350 people. The school enrollment for Dalhart ISD is around 1700 students and is classified as a 3A school district. Dalhart is a growing community with a diversity in industry to include farm, ranch, cattle feedlots, pork production, cheese production, Texas Department of Criminal Justice unit, and numerous small businesses. With that being said, Dalhart ISD has seen an influx of ethnic diversity and non-English speaking families. The school has risen to the challenge of meeting the educational needs of these new families. With over 33% of the student population being identified as English as a Second Language or Limited English Proficiency, Dalhart ISD has adapted to meet the education and cultural challenges these students and their families face. Dalhart ISD has hired a District Attendance Officer with experience in both School Administration and working with at-risk youth in the community of Dalhart. This staff member has the rapport and skills to approach students and families in need of assistance and connect them with community resources. The Attendance Officer has also developed campus attendance protocols and is able to assist the four campuses when necessary to address additional attendance and truancy concerns. For the 2019-2020 and 2020-2021 grant cycles, the district has hired a Truancy Interventionist for each campus to provide greater assistance in addressing the problem of truancy and chronic absenteeism. These Interventionists will continue assisting the District Attendance Officer and campus office personnel. The Campus Truancy Interventionist's primary focus is to continue addressing the stated problem on their assigned campus with the potential of assisting other campuses if needed. The district will continue employing the Truancy Interventionists for the 2021-2022 grant cycle and school year. In addition to adding a Campus Truancy Interventionist to each of our four campuses, a collaborative partnership with community representatives will be created. This partnership, known as the Community Attendance Matters Task Force, is a group of concerned community personnel who understand the stated problem of truancy and chronic absenteeism. Dalhart ISD and the City of Dalhart is small in size but is big in caring about our students and one another. The community and school system is committed to addressing whatever barriers keep our students from being academically successful and productive citizens. This community and school district is equipped with key individuals who will come together to see this project and its goals to completion.

Performance Management :

To measure the success of this project, two goals have been established with three strategies to ensure reaching the goals are accomplished: Goal 1 Decrease truancy by 15% for the district for the 2021-2022 school year. Goal 2 Decrease chronic absenteeism by 15% for the district for the 2021-2022 school year. Strategy 1 The first strategy to accomplishing both Goals 1 and 2 is to establish a data-driven,

attendance protocol that will provide a structure in connecting with parents and students who are at risk of being chronically absent or truant. This strategy will utilize Campus Truancy Interventionists to analyze daily absences, identify trends, and monitor attendance records, then intervene by scheduling a Mediation and Problem-Solving Conference with the parent, student and other key personnel to address the problem in a non-punitive manner. In addition to this strategy the Truancy Interventionists will make necessary home visits to meet with parents or guardians of students who are truant or chronically absent. Students who need temporary transportation to school or school-related appointments, a ride will be provided to help eliminate this barrier to school attendance.

Strategy 2 The second strategy to accomplish Goals 1 and 2 is to continue to meet with our Community Attendance Matters Task Force to bring local stakeholders together to address this community problem of truancy and chronic absenteeism. This Task Force will meet a minimum of six times each school year to measure and report on key attendance data points, to monitor and analyze the attendance that has been presented, and then to act upon the data by creating next steps for community and school district implementation.

Strategy 3 The third strategy for accomplishing Goals 1 and 2 is to provide training to Dalhart ISD staff related to research-driven truancy and chronic absenteeism data, as well as substance abuse and mental health staff development. Training will also be provided to students and parents in both areas of substance abuse and mental health. Data collection for truancy and chronic absenteeism will be the responsibility of the District Attendance Officer. Attendance information will be collected from the district's Student Information System. Tracking reports are available from this same source and will be provided to Campus Truancy Interventionists as needed. The district will maintain all attendance data and each Campus Truancy Interventionist will be required to maintain pertinent reports and records on their respective campuses. Daily campus attendance reports will be printed to track absence data which will determine actions required by the Campus Truancy Interventionists. Weekly campus attendance reports will be printed to identify trends in absences and will generate appropriate actions required by Campus Truancy Interventionists, to include scheduling parent conferences or making home visits. Every six-weeks, an attendance progress report will be generated by the District Attendance Officer to monitor progress towards stated project goals. This report will be dispersed to each Campus Truancy Interventionist, all Campus Administrators, the Director of Student Services, and the Superintendent of Schools. This report will show current number of absences per campus and the district, the number of students who have been identified as truant, and the number of students who have met the chronically absent threshold. Every six-weeks the Attendance Matters Task Force will meet to measure the most current six weeks attendance data, to monitor any progress or setbacks related to truancy and chronic absenteeism, and to act upon their findings by providing realistic, data-driven solutions.

Target Group :

This project will provide services to the students and their families as the issue of truancy and chronic absenteeism will be addressed. In addition, the community as a whole will be served as the stated problems of truancy and chronic absenteeism are not just a school problem, but affects the entire community. One OJJDP Juvenile Justice Bulletin states that truancy affects not only youth but also the adults they will become. Adults who were chronically absent from school as children or adolescents, are at an elevated risk for a host of problems, including poor physical and mental health, poverty, incarceration, and raising children who exhibit problem behaviors (Baker, Sigmon & Nugent, 2001). In addition, in a document by the National Center for School Engagement, a number of studies demonstrate that effective truancy reduction programs can produce a marked decline in delinquency and crime committed by school-age youth (Heilbrunn, 2007). By implementing effective strategies that target truancy reduction and decreasing chronic absenteeism, the community as a whole will experience a positive impact as more students will be prepared to enter adulthood and become productive and responsible citizens.

References Baker, M., Sigmon, J., & Nugent, M. (2001). Truancy reduction: Keeping students in school. OJJDP Juvenile Justice Bulletin. Washington, D.C.: September. Heilbrunn, J. (2007). Pieces of the truancy jigsaw: A literature review. Denver, CO: National Center for School Engagement.

Evidence-Based Practices:

Numerous articles, briefs and other documents have been researched and read to help understand what effective approaches are being made elsewhere in dealing with truancy and chronic absenteeism. The following information is from the National Center for Mental Health Promotion and Youth Violence Prevention in a brief titled Truancy Prevention Efforts in School-Community Partnerships (NCMH, 2012). The findings in this brief substantiates the approaches that are written into this project. In this brief, a literature review by the National Center for School Engagement identified critical components necessary for effective programming (Reimer and Dimock, 2005):

- Collaboration involves creating abroad-based multidisciplinary partnership between the agencies and organizations whose involvement impacts truancy directly (i.e. schools, juvenile courts, and law enforcement agencies).
- True family involvement actively engages parents “for their advice, experience, and expertise in the community, as clients of our public systems of care, and as experts in the lives of their children” (NCSE, 2005).
- A comprehensive approach addresses every factor that affects truancy, including transportation, mental health, family setting, and school climate.
- Effective programs combine meaningful sanctions for truancy and meaningful incentives for attendance to change the behavior of students. For example, suspending students from school for truancy is not effective and does not promote pro-school attitudes among students.
- A supportive context includes organizations,

community cultures, and policies. -Rigorous evaluation and ongoing assessment uses outcome data to develop evidence-based programs that are successful in reducing and preventing truancy. As demonstrated, each approach has one or more of the fore mentioned identified critical components for effectiveness in addressing the stated problem of truancy and chronic absenteeism. Texas Education Code, Sec. 25.0915, requires school districts to adopt truancy prevention measures designed to address student conduct related to truancy in the school setting before the student engages in truant conduct and a court referral is filed. Each of these approaches in this project will enhance current district truancy prevention measures creating a stronger effort to prevent increases in truancy conduct. The Attendance Matters Task Force approach is supported by the results found through a strategy in the document, Fifteen Effective Strategies for Improving Student Attendance and Truancy Prevention, published by the National Dropout Prevention Center/Network. In a document by Smink and Reimer, School - Community Collaboration was found to be an effective means to make the public aware of the truancy issues (Smink & Reimer, 2005). This Task Force will research other community practices found to be successful in other communities and determine their potential effectiveness for Dalhart. The sources providing this information include: Article - State of the Period. The widespread impact of period poverty on US students. Commissioned by Thinx & PERIOD. This article referenced these sources to support the importance of addressing this issue in our schools. Tonjanique Evans, Whitney Smith, and Demetria Themistocles, "Periods, Poverty, and the Need for Policy," Washington, DC: BRAWS (2018):12. Anne Sebert Kuhlmann, PhD, MPH, Eleanor Peters Bergquist, MA, MSPH, Djenie Danjoint, MPH, and L. Lewis Wall, MD, DPhil, "Unmet Menstrual Hygiene Needs Among Low-Income Women," American College of Obstetricians and Gynecologists, 2019; Kuhlmann AS, Henry K, Wall LL, "Menstrual hygiene management in resource-poor countries," *Obstet Gynecol Surv*, 72, (2017): 356–76. Stubbs, Margaret, "Cultural Perceptions and Practices around Menarche and Adolescent Menstruation in the United States." *The Menstrual Cycle and Adolescent Health*, 1 (2008): 58-66. Valenti, Jessica, "Anti-Abortion Lawmakers Have No Idea How Women's Bodies Work," *Medium* (May 15, 2019). In a brief from Texas Lone Star, Legal News, it is stated that best practices, identified from the Texas Administrative Code, for truancy prevention should identify the root cause of the student's unexcused absences and identify actions to address each cause (Wightman, 2017). Each project approach demonstrates at some level the goal of getting to the root of the truant conduct. In addition, this brief emphasizes another best practice is developing strong relationships with community organizations. The Attendance Matters Task Force approach in this project will certainly be a key strategy in implementing this practice as community stakeholders will collectively analyze attendance data, identify the root issues, and act upon this information with viable solutions. National statistics show that 20% of youth ages 13-18 live with a mental health condition. Of those students who suffer from a mental

health disorder, approximately 50% of students age 14 and older with mental illness drop out of high school. And with suicide being the third cause of death for youth ages 10-24, our school district is proposing a strong approach to help our students who suffer from mental illnesses. Dalhart ISD has seen a sharp rise in mental health referrals particularly at the junior high and high school. Since the 2018-2019 school year, the high school has had 26 referrals for suicide ideation and 11 of those resulted in hospitalization. Over the last two years the junior high has had 20 students referred for suicide ideation/self-harm and 9 of those students resulted in hospitalization. Our approach to overcoming the mental health crisis of the youth in Dalhart is to provide Mental Health First Aid training for all Dalhart ISD staff and junior high and high school students. In addition, our strategy is to give student immediate access to a Licensed Professional Counselor to give us another layer of evaluation for mental health referrals. Our need to provide a strong approach and activity to confront the use and abuse substances can be validate by these statistics provided by the Center for Disease Control: Alcohol, marijuana, and tobacco are substances most commonly used by adolescents. By 12th grade, about two-thirds of students have tried alcohol. About half of 9th through 12th grade students reported ever having used marijuana. About 4 in 10, 9th through 12th grade students reported having tried cigarettes. Among 12th graders, close to 2 in 10 reported using prescription medicine without a prescription. While the number of Dalhart ISD students who are vaping are most likely much higher, so far for the 2019-2020 school year, there have been 23 junior high/high school students who were using or in the possession of a vaping device. The results we have seen for the 2019-2020 school year thus far have proven to be successful. Dalhart ISD has seen a decline in truancy by 46% for truancy and a decrease of chronic absenteeism by 34%. The approaches and activities used to exceed our goals or reducing both truancy and chronic absenteeism by 15% will continue to be implemented in the 2020-2021 grant cycle. While not all of the proposed approaches and activities have been put into practice in Dalhart, it is impossible to predetermine what their outcome will be for this geographical area. However, ongoing rigorous evaluation and monitoring of the approaches are necessary and required for solving the problem of truancy and chronic absenteeism in our local school district. Our belief, based on the knowledge and information we have about Dalhart ISD schools, our students, the families we interact with, and our community, is that the approaches and practices in this project will work at aggressively addressing the stated problem of truancy and chronic absenteeism.

References Center for Disease Control. Teen Substance Use and Risks. (April 2019). National Center for Mental Health Promotion and Youth Violence Prevention. (February, 2012). Truancy Prevention Efforts in School-Community Partnerships. Reimer, M., & Dimock, K (2005). Best Practices and Model Truancy Programs. Clemson, SC: National Dropout Prevention Center/Network, Clemson University. National Center for School Engagement. (September, 2005). Project PACT:

Partnering to assess and counteract truancy program and student success stories.
Denver, CO. Smink, J., & Reimer, M. (2005). *Fifteen Effective Strategies for
Improving Student Attendance and Reducing Truancy*. Clemson, SC: National
Dropout Prevention Center/Network, Clemson University. Wightman, J. (2017).
About Those Absences. A Legal Overview of Compulsory Attendance and Truancy.
Texas Lone Star.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Truancy Prevention	100.00	<p>Activity 1 – One approach to resolving truancy and chronic absenteeism is for each of our four campus’ to have a Campus Truancy Interventionist who is Bilingual that would assist the current District Attendance Officer with daily attendance protocols and attendance related issues for their respective campus in the district. Activity 2 - Substance Abuse Intervention will be implemented through curriculum which will bring greater understanding and awareness to the dangers of tobacco and drugs. Additionally, Dalhart ISD will be addressing the substance abuse problem by scheduling student/parent/community assemblies to bring greater awareness of the current drug and vaping trends. These assemblies will be presented by Juvenile Probation and Dalhart ISD approved personnel from our local area who are law enforcement personnel or have been Activity 3 – This truancy and chronic absenteeism intervention and prevention approach will be to establish daily attendance protocols on each of our four campuses. Each Campus Truancy Interventionist will give over site and directives to daily attendance protocol. Activity 4 – A Mediation and Problem-Solving (MAPS) Conference is a non-punitive, intervention strategy to assist parents with overcoming truancy and chronic absenteeism of their student. A MAPS Conference is a process that seeks to provide resources and guidance to solve the attendance issue and prevent the school from filing truancy on the parent and/or student. Activity 5 – The Attendance Matters Task Force is an attendance response team that is comprised of school and community personnel. The Task Force and their purpose will be three-fold: Measure, Monitor, and Act. The Measure component will collect and report on key attendance data points. The Monitor component will analyze and review the presented attendance data. The Act component will create information based and data driven decisions and create next step strategies for community and school implementation.</p>

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of hours of service completed by program youth.	792
Number of program youth served and considered truant prior to this period who have been referred to a truancy court as defined in Sec. 65.004 Texas Family Code	18
Number of program youth served and considered truant prior to this period who have not been referred to a truancy court as defined in Sec. 65.004 Texas Family Code	127
Number of program youth served who are no longer truant during this period	22
Number of program youth served who were considered truant prior to this period	145
Number of program youth served.	1691

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Personnel	Education Specialist	Campus Truancy Interventionist 1 (ELEM) - Base Salary = \$18870 Fringe Benefits = \$3208. The Campus Truancy Interventionist will work with the campus office staff in resolving daily attendance related issues to include absences, tardies, verifying absences and other attendance concerns. This person will also schedule and conduct meetings with parents to help problem solve and to determine the root of the problem and the attendance issue. In addition, the Campus Truancy Interventionist will connect families with identified community resources that will assist in overcoming attendance issues. This staff member will serve	\$22,078.00	\$0.00	\$0.00	\$22,078.00	100

		on the Community Attendance Task Force and will assist in preparing reports for these meetings. The campus administrator will also assign other attendance related duties as needed.					
Personnel	Education Specialist	Campus Truancy Interventionist 1 (DIS) - Base Salary = \$18870 Fringe Benefits = \$3208. The Campus Truancy Interventionist will work with the campus office staff in resolving daily attendance related issues to include absences, tardies, verifying absences and other attendance concerns. This person will also schedule and conduct meetings with parents to help problem solve and to determine the root of the problem and the attendance issue. In addition, the Campus Truancy Interventionist will connect families with identified community resources that will assist in overcoming attendance issues. This staff member will serve on the Community Attendance Task Force and will assist in preparing reports for these meetings. The campus administrator will also assign other attendance related duties as needed.	\$22,078.00	\$0.00	\$0.00	\$22,078.00	100
Personnel	Education Specialist	Campus Truancy Interventionist 1 (DJHS) - Base Salary = \$18870 Fringe Benefits = \$3208. The Campus Truancy Interventionist will work with the campus office staff in resolving daily attendance related issues to include absences, tardies, verifying absences and other attendance concerns. This person will also schedule and conduct meetings with parents to help problem solve and to determine the root of the problem and the attendance issue. In addition, the Campus Truancy Interventionist will connect families with identified community resources that will assist in overcoming attendance issues. This staff member will serve on the Community Attendance Task Force and will assist in preparing reports for these meetings. The campus administrator will also assign other attendance related duties as needed.	\$22,078.00	\$0.00	\$0.00	\$22,078.00	100

Personnel	Education Specialist	Campus Truancy Interventionist 1 (DHS) - Base Salary = \$18870 Fringe Benefits = \$3208. The Campus Truancy Interventionist will work with the campus office staff in resolving daily attendance related issues to include absences, tardies, verifying absences and other attendance concerns. This person will also schedule and conduct meetings with parents to help problem solve and to determine the root of the problem and the attendance issue. In addition, the Campus Truancy Interventionist will connect families with identified community resources that will assist in overcoming attendance issues. This staff member will serve on the Community Attendance Task Force and will assist in preparing reports for these meetings. The campus administrator will also assign other attendance related duties as needed.	\$22,078.00	\$0.00	\$0.00	\$22,078.00	100
Contractual and Professional Services	Substance Abuse-Related Case Management, Counseling, Outpatient, and/or Treatment Services	Mental Health Screenings and on going Counseling services for students. Budget will cover up to 50 appointments at \$160 each.	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Why Try Staff Development Training. The WhyTry Program is a resilience education curriculum that provides simple, hands-on solutions for dropout prevention, violence prevention, truancy reduction, and increased academic success. Training is for new Dalhart ISD staff members.	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Mental Health First Aid training for all district employees:\$1500. Mental Health First Aid Training for all 6th-12th grade students and parents: \$1500. Training will be provided by Region 16 Education Service Center and high school counselor.	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	Mileage reimbursement for Truancy Interventionists \$1200. Estimated (.575 cents per mile) x 522 miles x 4 Truancy Interventionists	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0

Travel and Training	In-State Registration Fees, Training, and/or Travel	Substance Abuse Education through assemblies and other researched based initiatives. Partnership with local law enforcement and county juvenile probation services to provide both student and parent education on current drug trends. Monthly follow up assemblies with junior high and high school students to provide support and continue awareness.	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0
Supplies and Direct Operating Expenses	Specialized Computer Software (\$5,000 or less per unit)	Why Try Curriculum renewal.	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0
Indirect Costs	Indirect Costs - Approved Rate	INDIRECT COST RATE (UNRESTRICTED - 12.633%)	\$13,948.35	\$0.00	\$0.00	\$13,948.35	0

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel	\$88,312.00	\$0.00	\$0.00	\$88,312.00
Contractual and Professional Services	\$8,000.00	\$0.00	\$0.00	\$8,000.00
Travel and Training	\$11,600.00	\$0.00	\$0.00	\$11,600.00
Supplies and Direct Operating Expenses	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Indirect Costs	\$13,948.35	\$0.00	\$0.00	\$13,948.35

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$124,360.35	\$0.00	\$0.00	\$124,360.35

CJAC's PRESENTATION GUIDELINE:

Applicant Organization: Dalhart ISD

Project Title: Truancy Prevention-Intervention (2021-2022)

Grant Funds Requested: \$124,360.35

This form must be completed for each project submitted to the Criminal Justice Division under the regional Criminal Justice Programs. This form should be filled out and returned to PRPC's Criminal Justice Coordinator. This information is expected to be covered in your grant presentation to the CJAC.

1. Why is this particular project needed; what problem(s) are you trying to resolve?

The purpose of this project is to decrease truancy and chronic absenteeism in the Dalhart ISD. We are trying to resolve the problem of students missing so much school that they are being denied credit. In addition, we want to increase attendance which will result in reducing gaps in student's educational needs. Also, we understand the connection between school attendance and the mental health needs of students and substance use and abuse among teens, so our efforts through this grant will address these concerns as well.

2. Describe which, if any, of the Regional Program Priorities this project will support.

Substance Abuse – Dalhart ISD will use CATCH My Breath: E-Cigarette and JUUL Prevention Program for students and parents to bring greater awareness of the dangers of these substances.

Dalhart ISD will also be addressing the substance abuse problem by scheduling student/parent/community assemblies to bring greater awareness of the current drug and vaping trends. These assemblies will be presented by Juvenile Probation and Dalhart ISD approved personnel from our local area who are law enforcement personnel or reformed substance users. Follow up and support for students who need help will also be provided through local resources.

Another resource is utilizing a webinar approach that addresses vaping, nicotine, cannabis, CBD (cannabidiol), and paraphernalia. This webinar would be made available to parents, students, staff, and interested community members.

Mental Health and Substance Abuse, in many cases, are connected. Therefore, Dalhart ISD contracts with Region 16 Education Service Center who provides our district with mental health training and resources. One particular resource is the Campus Alliance for Telehealth Resources who connects our district with behavioral health specialists to assist in improving student's lives and making contributions to the school-based mental health workforce. Also, Dalhart ISD sees the value of having access to a local licensed professional counselor when our students need mental health resources. Our purpose with having access to a local Mental Health Counselor is to be able to refer students for an initial mental health screening and if necessary for the Counselor to prescribe further counseling or a referral for more in-depth treatment. In addition, Dalhart ISD will provide Mental Health First-Aid education for all DISD Employees and high school students.

Chronic Absenteeism - One approach to resolving truancy and chronic absenteeism is for each of our four campus' to employ a Campus Truancy Interventionist who is Bilingual that would assist the current Attendance Officer with the Daily Attendance Protocol and attendance related issues for their respective campus in the district. Each of the four Campus Truancy Interventionists will also initiate Mediation and Problem-Solving (MAPS) Conferences with parents and students who meet the attendance criteria. The Campus Truancy Interventionists will be responsible for making

home and parental work-site visits to check on students who are truant or for other educational concerns.

Bullying – Anti Bullying Programs, Awareness and Resources

Dalhart ISD takes bullying very seriously and is constantly monitoring and addressing this issue in our school district. Each year our parents and students are reminded during school orientation and class meetings of the zero-tolerance for bullying. The district provides an anonymous reporting platform called StopIt to bring awareness of bullying offenses to school administrators in a confidential and timely manner. Administrators can communicate through this platform to attain more information, track progress of the report, and record action taken.

Parental Involvement – Dalhart ISD will continue to build strong ties with the parents of our district students through our School Parent Compact that is presented at the beginning of each school year. This compact outlines the expected partnership between the school and home and how parents can become more involved with their child's education. Parents are strongly encouraged to join the Parent Teacher Organization on their student's campus, as well as, attend school orientation and back to school night, report card meetings, and volunteer on their student's campus when there are needs.

For attendance involvement, parents are invited to attend Mediation and Problem-Solving (MAPS) Conferences with their student, the Truancy Interventionist, and the campus Assistant Principal. A MAPS Conference is a non-punitive, intervention strategy to assist parents with overcoming truancy and chronic absenteeism of their student. A MAPS Conference is a process that seeks to provide resources and guidance to solve the attendance issue and prevent the school from filing truancy on the parent and/or student.

3. Who will be responsible for implementing this project and how would that be done?

Kurtis Abila, the Dalhart Junior High School Assistant Principal and the grant writer, will oversee each campus' attendance protocols as well as organizing and conducting the Attendance Matters Community Task Force meeting that occurs each 6-weeks. This Task Force consists of Truancy Interventionists, Assistant Principals, parents, business owners, a juvenile probation representative, and a community youth pastor.

4. What factors will be used to gauge the value of this project to your community – how will you measure success?

Success will be monitored through the district's student information system where daily, weekly, 3-week and 6-weeks reports will be generated. These reports will direct a response from our Truancy Interventionists as well as provide the Attendance Matters Task Force with the necessary information to make data-driven decisions. In addition, an annual parent survey will be given to assess the school's performance and services provided.

5. How will this project continue to be supported in the future?

The positive results from the Truancy Prevention-Intervention project will be substantial in helping provide evidence to the school board and other district personnel to see the value and importance of having a system in place and a process to effectively address truancy. The decrease in truancy and increase in attendance could provide additional funding from Texas Education Agency to sustain the Truancy Intervention-Prevention program in future years.



*PANHANDLE REGIONAL CRIMINAL
JUSTICE ADVISORY COMMITTEE*

ITEM 4

Juvenile Justice Applications

Agency Name: Dumas ISD
Project Title: Truancy Prevention - Intervention
Request: \$

Project Abstract :

Dumas ISD is wanting to try and prevent any use of "Vapes"/E-cigarettes on campuses. The growing problem of students in schools using e-cigarettes is growing with several "Vape Shops" open in Dumas. The students have been told about the hazard of vaping but the issue still continues. HALO air quality sensors installed in the bathrooms will help stop and minimize any activity on school campuses.

Problem Statement :

Students in classes will leave class to the restrooms and use e-cigarettes during class and between periods. Having a sensor in the bathrooms to detect such behavior will help stop and minimize the use of e-cigarettes on campuses.

Supporting Data :

Officers with Dumas ISD Police Department and Dumas PD have stopped several underage individuals with e-cigarettes. Dumas ISD PD has 36 reports made with the school for tobacco related incidents from 2019 to the current year. Dumas ISD PD wants to stop this habit and hazard, reducing the number of reports in future years.

Project Approach & Activities:

Dumas ISD and the Police Department would like to reduce the e-cigarette and eliminate this hazard completely out of the schools. Dumas ISD PD will continue to approach students giving them the knowledge of vaping and the hazards with the current pandemic and related deaths from COVID possibly related to vaping in teens and young adults.

Capacity & Capabilities:

I have been in contact with a HALO representative at Arlington Computer Products in Buffalo Grove Illinois to purchase the 80 sensors. Dumas ISD has certified electricians to install the sensors with support from the company to help install the sensors. The sensors work with the current camera system and they can be synced together. The sensors will be updated and maintained by Dumas ISD maintenance.

Performance Management :

Dumas ISD PD will work with administrators to keep records of the use of vapes in the schools. Dumas ISD keeps records of disciplines in the schools and the reason for the disciplines. Dumas ISD has an overall goal of reducing the use of e-cigarettes to 0-5% use on campuses. Dumas ISD will continue to collect evidence, track individuals using and being caught with e-cigarettes, and maintain data through the school TxEIS

application and PD Omnigo report writing system.

Target Group :

Dumas ISD PD will be looking to reduce the use of e-cigarettes in students from 10 to 18 years of age in the three campuses.

Evidence-Based Practices:

TruthInitiative.org research determined that 27.5% of high school students currently vape. The research also found that nearly 1 million high school students nationwide report to be vaping daily, and this is according to 2019 Centers for Disease Control and Prevention data. Through this research, there is a overwhelming growing concern for vaping in schools across the nation.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Community-Based Programs and Services	10.00	Dumas ISD will work with the community and local law enforcement to reduce the use of vaping in the schools. Through presentations and also preventing use of vaping on campuses.
School Programs	90.00	Dumas ISD will utilize the HALO sensors to detect illegal use of e-cigarettes in the schools. Dumas ISD PD will help provide information to students about vaping and hazards associated with this activity. The sensors in the bathrooms will help eliminate a space in the school where vaping is virtually undetectable with the right to privacy.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of hours of service completed by program youth.	0
Number of program youth served.	2000

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
Number of program youth completing program requirements.	2000
Number of program youth who offend or reoffend.	450

Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
monitoring all sensors in bathrooms across four campuses	2000

Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
reducing the number of reportable offenses and disciplines due to vaping in schools by at least 75%	9

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Equipment	Backup Drive System and Accessories	The amount below will be for purchasing the sensors from the company. The install and labor will be conducted through the school.	\$74,800.00	\$0.00	\$0.00	\$74,800.00	80

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Equipment	\$74,800.00	\$0.00	\$0.00	\$74,800.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$74,800.00	\$0.00	\$0.00	\$74,800.00



*PANHANDLE REGIONAL CRIMINAL
JUSTICE ADVISORY COMMITTEE*

ITEM 4

JAG Applications

Agency Name: City of Dumas
Project Title: Communication Tower Generator Project
Request: \$ 144,321.24

Project Abstract :

This project is of technology and emergency preparedness improvements. This will enhance our police operations and allow us to better serve our residents and commuter populations. These improvements will help to enhance the department's ability to continue to serve the community and conduct investigations even during severe weather situations, power outages, or localized natural disasters. As technology advances it becomes more and more essential to the everyday functions of the modern law enforcement officer. All law enforcement agencies should be equipped and prepared to provide community service during all times, including power outages, severe weather, and natural disasters. Currently our officers utilize Axon body-worn and in-car cameras, these are used to record interactions between our officers and citizens, including victims and suspects in domestic violence and sexual assault investigation. The body-worn camera videos are downloaded to a local server while the cameras are docked into the charging stations, these files are then uploaded to cloud storage where they can be accessed and reviewed. The in-car videos are downloaded to a local server via Wi-Fi when the patrol vehicle is within a certain range of the police department. These videos are also uploaded to cloud storage for assessment and review. Our department provides 24-hour police service to our community, including investigating criminal complaints, responding to calls for service, traffic enforcement, public safety, and other essential functions. These activities must be clearly and correctly documented, so that officers can be recognized for their actions and proper follow up investigations can be conducted where needed. This cannot stop due to a power outage, regardless of the cause. To summarize, our police department facilities must be equipped to allow the continued police functions and documentation to always occur, even in when the power grid is disabled.

Problem Statement :

This project will help to increase the efficiency and quality of the service provided to the population of Dumas, Texas by the Dumas Police Department. This includes, records management, video storage, download & migration, and investigations. Almost all aspects of modern police practice require, or are greatly improved by, having a facility that can operate when separated from the local power grid. In October of 2020, the City of Dumas and most of Moore County was struck by a snow and ice storm that took the local power grid offline for approximately 14 hours. During that time, our officers were not able to complete any reports related to the calls for service that they responded to due to power not being available at the Dumas Police Department and our remote access systems being unavailable due to servers housed at the police department not having power. During that power outage, the battery backup system that maintains that the Dumas Police Department radio system in emergencies shut down, resulting in our officers having to communicate with each other and the Moore County Sheriff's office Dispatch Center through the Moore County Sheriff's office analog radio channel, which also includes traffic from the Moore County Sheriff's Office, Sunray Police Department, Cactus Police Department, Texas Highway Patrol and Texas Parks & Wildlife Department and other local, state, and federal agencies, resulting in an overcrowded radio channel where officers were unable to effectively communicate. This project includes a request for a 150-Kilowatt natural gas-powered generator capable of running the

police department at full load capacity, which is programmed and equipped with an automatic transfer switch that will start the generator and automatically switch the power when certain criteria are met. This will allow the police department to function as normal even in a power grid loss, as long as internet connectivity remains available and natural gas is provided to the unit. This also includes a request for a 24-Kilowatt natural gas-generator to provide off grid power to the Dumas Police Department radio repeater located on the Salem Water Tower, located at the east city limits of Dumas.

Supporting Data :

In the past, 5 years the Dumas area has experienced several sustained power outages lasting more than 2 hours and affecting multiple households. These outages have been due to equipment malfunctions at local switch and transfer stations, or weather-related issues. Several of these have affected either the Dumas Police Department, our offsite communications tower, or both. In 2016, during such a power failure, several days of information that had been entered into our records management system was lost when the local server facilities lost power and shut down without going through the proper sequence. Since that incident we have implemented a program that backs up the server information several times a day to an offsite server site to prevent data loss in the event of power loss. All our servers and computer workstations are equipped with battery packs; however, these packs are older and only able to provide about 2 hours of power. Our power supply or grid is one of our most valuable assets and needs protection, a contingency plan is very important.

Project Approach & Activities:

This project will help significantly with the Regional Program Priorities, these are listed as Substance Abuse, Domestic Violence, Recruiting & Retention, Sexual Assault, and Mental Health. This project benefits all these priorities. The benefits to substance abuse, domestic violence, and sexual assault in that it allows our officers uninterrupted access to our records management system (RMS) from the patrol car. This allows the patrol officer to look at the known history of subjects, residences, or vehicles while they are in the field. This information can be used to determine the possibility of continued violence in domestic violence cases, it can also be used to identify sexual assault suspects and their known associates and whereabouts. Access to this information while mobile allows our officers to more correctly assess the needs of people that they are in contact with, such as those reporting criminal offenses or in need of mental health services. Access to this information, gives officers access to the information and tools that they need to be able to do their job well, which will encourage officers to come work here and to stay here. This project will help to reduce downtime and expedite a return to normalcy following a power outage. Modern police practices rely heavily on technology, from the servers that house our records management system, to the docking stations that charge the batteries for our body worn cameras and upload previously recorded videos, we are currently at the mercy of the limitations of the local power grid. Which is normally sufficient, however with severe weather events that occur in the northern Texas panhandle power outages are a common occurrence. With a secondary reliable power source, our officers will be able to continue utilizing our facility as normal, including the ability to conduct investigative interviews into criminal complaints, enter offense reports, document calls for service, charge body worn cameras and download video from body worn and in car cameras to the local server and cloud storage. This project, which also includes a generator for the offsite communications tower, will also enhance the ability of our officers to communicate using 2-way radios, a function that is

critical to the safety of both the community and our officers. Which will improve our officers' ability to communicate with each other during power outages, severe weather events or natural disasters.

Capacity & Capabilities:

The Dumas Police Department has 27 sworn police personnel that consist of a Chief of Police, 2 Lieutenants, 7 Sergeants, 1 Detective, 1 Motors Officer, and 15 Patrol Officers, as well as civilian support staff. The department serves a diverse community of about 14,000 residents, and an additional approximately 7,000 citizens from the surrounding rural area and nearby small communities. Dumas is positioned at the divergence of US highways 87 and 287 and Texas State Highway 152, and is a commuter stop for people traveling to the JBS Swift beef plant in Cactus, Hilmar Cheese in Dalhart, the Valero McKee Refinery located 12 miles from Dumas, and the Phillips 66 refinery in Borger TX. The traffic volume of US 87 through Dumas is about 15,000 vehicles daily, including passenger cars and high-capacity vehicles. Dumas Independent School District also houses 10 of its 11 facilities in Dumas, accounting for approximately 4000 students and 600 staff members, including teachers, paraprofessionals, custodial staff, and administrative personnel. Amarillo College – Moore County Campus, also has 2 facilities in Dumas, at 1220 E 1st Street and 1000 N Dumas Ave, hosting about 435 college students and approximately 50 staff members, not including continuing education students and instructors. The majority of Valero – McKee Refinery's 440 employees live in Dumas, as well as other contracted staff and maintenance personnel. During large scale plant maintenance and "turnaround" Valero brings in several hundred contractors, most of whom take up temporary residence in a Dumas hotel, apartment, or house. The Dumas Police Department is currently working to become Recognized Agency through the Texas Police Chiefs Association. This means that we are working to comply with all 166 best practices that the Association sets forth. One of these best practices is a backup power source. Our offsite radio communications repeater is located on the "Salem" water tower at the eastern city limits. This repeater is currently outfitted with a battery back-up system that can sustain the communications network for 4 to 8 hours depending on the volume of traffic. After the batteries have been depleted personnel switch the Moore County Sheriff's Office Radio channel, which has a repeater located at the Moore County Sheriff's office and is connected the Moore County Jail's standby generator.

Performance Management :

Goal: The Dumas Police Department's facility enhancement project is intended to improve the department's ability to function at full capacity during a significant weather event, localized natural disaster, or other event that may temporarily take down the local power grid. This includes the ability for officers to charge equipment, document activities, download and upload videos, and other facilities that require electrical power inside of the facility. Objectives: The Emergency Preparedness improvement project has multiple objectives that will help us meet the above goal. The project will help reduce the strain to our officers and community in the event of a loss of power grid. The addition of a standby/backup power generator will help to stabilize the police and community service role of the Dumas Police Department in a loss of power event. This will also allow our officers to better communicate with each other and the Moore County Dispatch center on both handheld and vehicle mounted radio units. In conclusion, the facility enhancement plan will help this agency to be more efficient in specific circumstances and allow for better service to be delivered to our community. Measures: This project will reduce the amount of downtime and strain that our officers experience following a power outage event, regardless of the cause. The ability for

our officers to continue conducting investigations and providing other police services will remain at the high standard that we currently expect daily, even during adverse conditions. Data Management Having an emergency preparedness plan in place should reduce the amount of down time and speed up a return to normalcy following a significant power outage.

Target Group :

The Emergency Preparedness enhancement project should benefit the entire community. Saving time and costs is a benefit to the citizens of Dumas. Victims of crime and prosecutors will benefit from the enhanced ability of the improvements. The agency will also benefit since the time to enter data after power is restored will be all but eliminated. The primary target group is the population of Dumas. The population is 13,827 and consists of 52% male and 48% female. There is also a large traveler population into and through Dumas daily, this consist of approximately 15,000 vehicles, including both high-capacity transport vehicles and passenger cars. Dumas is the largest of the 3 cities in, and is the seat of, Moore County, it is also the only town in the county with multiple retail outlets. An additional 7,000 individuals from the county and near by smaller cities, Sunray and Cactus, travel to Dumas on a regular basis to purchase groceries and other items. Another target group is the student body of the Dumas Independent School District, which has 4,200 hundred students in 5 Elementary Schools (Kindergarten – 4th grade), 1 Intermediate School (5th & 6th Grades), 1 Junior High School (7th & 8th Grades), 1 High School (9th – 12th Grades) and one Alternative School (9th – 12th Grades). Only one of these campuses is located outside of Dumas, there is also 1 sports complex and a separate administrative facility. Many of these students live outside of the Dumas City Limits and either drive or ride school buses to the campuses each day.

Evidence-Based Practices:

This project will be maintained by the 5-year warranty and service agreement included with the purchase of the units. This includes quarterly maintenance to the engine, such as oil, filter, and spark plug changes as well as other preventative maintenance. The generator units are programmed to run for at least 1 hour per week carrying the full load of the facility to ensure the unit functions properly. The units are also equipped with cellular communications that send diagnostic data as needed. After the end of the warranty and service period, the city of Dumas Fleet Maintenance Shop will be able to continue maintenance and repair of the unit.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Law Enforcement	100.00	This improvement to emergency preparedness allows officer to continue to investigate all crimes and criminal complaints, even in a power outage or following a localized disaster.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/ operators equipped	0
General Law Enforcement or Public Safety: Arrests resulting from grant.	0
Targeted Investigation: Criminal cases resulting in arrest.	0
Targeted Investigation: Grant-funded investigations carried out by the unit/division	0
Training or professional development: Individuals provided	0
Training or professional development: Individuals received	0
Training, professional development, or technical assistance: Hours provided	0
Training, professional development, or technical assistance: Hours received	0

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Contractual and Professional Services	Installation of grant purchased equipment and technology	150 kW generator with 600 amp transfer switch for \$127,166.24. Price includes wire and conduit for disconnect, transfer switch, generator and building as well as back-up battery for generator, setup, calibration of unit voltage to meet utility company specs, testing and monitoring.	\$127,166.24	\$0.00	\$0.00	\$127,166.24	0

Contractual and Professional Services	Installation of grant purchased equipment and technology	24w generator with 200 amp transfer switch at \$13,406.00. Price includes wire and conduit for disconnect, transfer switch, generator and building as well as back-up battery for generator, setup, calibration of unit voltage to meet utility company specs, testing and monitoring.	\$13,406.00	\$0.00	\$0.00	\$13,406.00	0
Contractual and Professional Services	Installation of grant purchased equipment and technology	3000 meter gas meter for police department facility to provide natural gas to 150 kW generator. Price includes meter, all connecting hardware and upgrade to local gas connection if needed	\$2,627.85	\$0.00	\$0.00	\$2,627.85	0
Contractual and Professional Services	Installation of grant purchased equipment and technology	415 meter gas meter for communications tower facility to provide natural gas to 24 kW generator. Price includes meter, all connecting hardware and upgrade to local gas connection if needed	\$1,121.15	\$0.00	\$0.00	\$1,121.15	0

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Contractual and Professional Services	\$144,321.24	\$0.00	\$0.00	\$144,321.24

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$144,321.24	\$0.00	\$0.00	\$144,321.24

CJAC'S PRESENTATION GUIDELINE:

Applicant Organization: City of Dumas (Police Dept.)

Project Title: Police Department and Communications Tower Backup Generators

Grant Funds Requested: \$134,398.24

This form must be completed for each project submitted to the Criminal Justice Division under the regional Criminal Justice Programs. This form should be filled out and returned to PRPC's Criminal Justice Coordinator. This information is expected to be covered in your grant presentation to the CJAC.

1. Why is this particular project needed; what problem(s) are you trying to resolve?

The Dumas Police Department is the largest law enforcement agency in Moore County, and patrols a 5.5 square mile area inhabited by approximately 14,000 permanent residents, with a traffic volume of about 15,000 vehicles, including semi-trucks, daily. Dumas Police Department also provides services to the Dumas Independent School District, which has 10 of its 11 facilities within the city limits and accounts for approximately 4000 students and 600 staff members.

Currently the Dumas Police Department is only able to receive electrical power from the local power grid. On October 29, 2020, a snow and ice storm caused a power outage that affected Moore County and surrounding areas, leaving the entire area of Dumas without electrical power for about 14 hours. Several hours into the power outage, the Dumas Police Department radio system, which is covered by a battery back up system also lost power. Unfortunately, this severely hindered our ability to investigate, document and respond to calls for service, criminal complaints, and other police functions. This has also been an issue in years past.

In an area that has sudden severe weather events that can cause power loss, it is imprudent to have an emergency response agency without access to a secondary power supply.

2. Describe which, if any, of the Regional Program Priorities this project will support.

Under our local priorities is listed, domestic violence, sexual assault, and recruiting & retention. All these priorities will benefit from this project. Our officers rely very heavily on our records management system, and their in-car computers, which allow them to remotely access our in-house records system from the field, which allows them to research past involvement of a person or residence in the field, allowing them to assess the possibility of continued violence more completely in a domestic violence situation, this function ceases when the local server loses power.

Our officers also utilize this system to locate and help identify potential offenders in sexual assault cases. In many sexual assault reports, the victim needs to meet with an officer at the police department so that an interview can be conducted in a recorded environment, to completely document the victim's injuries, emotional state, and exact verbiage. The lack of access to our reporting system also slows the ability of our investigators to obtain forensic exams at the time of the report since the SANE nurse will need an agency report number to include in the exam report.

This will also help with recruiting and retention, since an agency that is fully supported on backup power will appear more appealing to officers seeking employment and while it is common it is not the standard, and officers will be less likely to move to an agency that does not have backup power permanently mounted. This will be even more clear when we include the radio communications system being able to function separate from the main power grid.

3. Who will be responsible for implementing this project and how would that be done?

The implementation of this project will be a team effort. The project itself will be overseen by Sergeant Clayton Williams through the grant process. Our Chief of Police, Ray Resendez, authorizes the grant and expenditures. Sergeant Williams and Chief Resendez will be responsible for purchasing the equipment for this project, and communication with the contractors. The contractors for this project are, Ballard Plumbing, Tex-Zac Electric, City of Dumas Gas Department, and Scottco Mechanical Contractors. Scottco Mechanical Contractors is the seller and installer of the generator unit itself. City of Dumas Gas Department will install an upgraded natural gas meter capable of supporting the generator unit. Ballard Plumbing will connect the upgraded gas meter to the building and the generator unit. Scottco Mechanical Contractors will install the generator unit on a stable base and connect the generator to the transfer switch. Tex-Zac Electric will then connect the transfer switch to the main power feed for the building.

The installation for the communications tower will be slightly more involved, City of Dumas Gas Department will be run 700 feet of gas line from the alley behind the 200 block of Floyd Ave to the tower site along an easement route to the tower sight and a meter capable of supplying the generator installed. Ballard Plumbing will connect the meter to the generator unit. Scottco Mechanical Contractors will then install the generator unit on a stable base. Tex-Zac Electric will then connect the Transfer Switch to the main power supply for the structure.

All these contractors are experienced with the processes they will be carrying out and are properly licensed.

4. What factors will be used to gauge the value of this project to your community – how will you measure success?

5. How will this project continue to be supported in the future?

This project will not be sustained by this grant in the future. All repairs, maintenance and replacement of equipment will be the responsibility of the City of Dumas.

Agency Name: City of Hereford
Project Title: Crime Scene Investigation
Request: \$70,027.24

Project Abstract :

The objective of this project is to improve the ability of officers of the Hereford Police Department to investigate and aid victims and prosecutors in the investigation and prosecution of crimes where a detailed diagram of the crime scene would be useful. This includes, but is not limited to crimes involving domestic violence, sexual assault, homicides or serious crashes, where one or more persons may be seriously injured or the loss of life has occurred.

Problem Statement :

The Hereford Police Department has the primary and original jurisdiction for investigating crimes of domestic violence, sexual assault and all crimes occurring within the city limits of the City of Hereford, TX.

Supporting Data :

During calendar year 2020, the Hereford Police Department completed over 1300 incident reports, ranging from class C misdemeanor offenses to felony offenses. During this time period, the Hereford Police Department investigated 49 assaults classified as a Class A, 27 assaults classified as aggravated assault, 37 additional assaults classified as felony assaults (assault on public servant, assault by strangulation, domestic assault 2nd or more), 6 sexual assaults, 7 aggravated sexual assaults, 6 aggravated assaults, 2 robbery offenses, 2 aggravated robbery offenses and 37 burglary of a habitation offenses. Officers and detectives are increasingly being requested to provide sketches of scenes for prosecutorial purposes. Additionally, with the impact of the COVID-19 Pandemic, cases are being delayed in getting to court, and a more detailed diagram would aid in officer and victim recall and prosecutorial efforts.

Project Approach & Activities:

The Hereford Police Department is responsible for primary response to the citizens of the city of Hereford, encompassing approximately 15,000 people. The approach of this program is to increase the ability of the department to provide necessary services to the community in a timely manner.

Capacity & Capabilities:

The Hereford Police Department provides law enforcement services for approximately 15,000 residents in the corporate city limits. The department consists of administration, investigative, patrol, records and communications personnel. This project is primarily focused on the patrol and the investigative divisions of the department. The administration division of the department will be the staff assigned to implement and carry out the project by procuring the equipment items detailed in the budget section of this application.

Performance Management :

The primary goal of this project is to increase the efficiency and effectiveness of the Hereford Police Department in investigating and documenting serious crimes such as domestic violence, robberies, sexual assaults and other felonious acts. A concurrent goal of this project is to enhance prosecutorial efforts by providing a more accurate, and possible three dimensional diagram of crime scenes.

Target Group :

The target group for this project is the officers of the Hereford Police Department as well as prosecutors for the Deaf Smith District Attorney's office and other law enforcement and prosecutorial partners as required, in order to provide , increased ability to more accurately document crime scenes.

Evidence-Based Practices:

The Hereford Police Department plans to utilize the laser scanner purchased with grant monies for a period of five (5) years. This should provide HPD with a means to improve efficiency and performance for that time period. The Hereford Police Department and City of Hereford plan to maintain a support contract with the chosen vendor to extend the life and productivity of the purchase.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Law Enforcement	100.00	Utilization of a laser scanner to aid in the mapping of crime scenes primarily, but not limited to scenes involving domestic violence and sexual assault with the goal of providing enhanced investigation aids, allowing for a more complete mapping of the scene as it occurred, and aiding in prosecutorial purposes.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/ operators equipped	4
General Law Enforcement or Public Safety: Arrests resulting from grant.	0
Targeted Investigation: Criminal cases resulting in arrest.	0
Targeted Investigation: Grant-funded investigations carried out by the unit/division	100
Training or professional development: Individuals provided	4
Training or professional development: Individuals received	4
Training, professional development, or technical assistance: Hours provided	40
Training, professional development, or technical assistance: Hours received	40

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Travel and Training	In-State Registration Fees, Training, and/or Travel	Training on Laser Scanner for four personnel. Training lasts five (5) days.	\$9,130.00	\$0.00	\$0.00	\$9,130.00	0
Travel and Training	In-State Registration Fees, Training, and/or Travel	16 hours of training in Cloud Crash (4 hrs, \$500.00); Animation (4 Hrs, \$500.00); Cloud Crime (4 Hrs, \$500.00) and FZ Diagramming (4 Hrs, \$500.00)	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0

Equipment	Crime Scene Equipment	FARO 3D Laser Scanner, model Focus S 70 or equivalent for usage in diagramming and measuring crime scenes	\$30,643.11	\$0.00	\$0.00	\$30,643.11	1
Equipment	Crime Scene Equipment	Tripod for FARO Laser Scanner to allow for scanner to rotate 360 degrees during measurements	\$803.99	\$0.00	\$0.00	\$803.99	1
Equipment	Crime Scene Equipment	Complete care service plan for 3 years to cover parts and labor for Faro Laser Scanner and annual cleaning and calibration.	\$9,230.00	\$0.00	\$0.00	\$9,230.00	1
Equipment	Crime Scene Equipment	Koppa Target set for use in calibration and measurements with FARO laser scanner to allow images to be combined or "stitched" together as the scanner is moved around a scene. Set of six magnetic and 6 trajectory mount targets.	\$772.25	\$0.00	\$0.00	\$772.25	1
Equipment	Crime Scene Equipment	Traceable 3D registration spheres for use in calibration and to increase accuracy in measurements when used with Faro laser scanner.	\$1,396.40	\$0.00	\$0.00	\$1,396.40	1
Equipment	Crime Scene Equipment	3D Scale Bar Kit for use as a reference point and to increase accuracy in measurements when used with Laser Scanner	\$2,220.00	\$0.00	\$0.00	\$2,220.00	1
Equipment	Crime Scene Equipment	Tripod for use with 3D Scale Bar	\$185.00	\$0.00	\$0.00	\$185.00	1
Supplies and Direct Operating Expenses	Specialized Computer Software (\$5,000 or less per unit)	FARO Zone 3D Advanced software including updates - 3 years	\$2,550.00	\$0.00	\$0.00	\$2,550.00	0
Supplies and Direct Operating Expenses	Specialized Computer Software (\$5,000 or less per unit)	3D Scene Diagramming software (3693.50) and USB Dongle for software security locking (200.00)	\$3,893.50	\$0.00	\$0.00	\$3,893.50	0
Supplies and Direct Operating Expenses	Specialized Computer Software (\$5,000 or less per unit)	Faro Zone 3D software (\$1933.19) and USB dongle (\$200) for use with FARO laser scanner to enhance functionality of FARO laser scanner.	\$2,133.19	\$0.00	\$0.00	\$2,133.19	0
Supplies and Direct Operating Expenses	Specialized Computer Software (\$5,000 or less per unit)	Software maintenance agreement (3 yr) for 3D scene software needed for use by FARO laser scanner while taking measurements.	\$1,939.44	\$0.00	\$0.00	\$1,939.44	0
Supplies and Direct Operating Expenses	Laptop System and Accessories (\$5,000 or less per unit)	Dell Precision 5750 or equivalent laptop for usage with FARO laser scanner mapping.	\$2,679.00	\$0.00	\$0.00	\$2,679.00	0
Supplies and Direct Operating Expenses	Crime Scene Equipment (\$5,000 or less per unit)	Power Block battery for Faro laser scanner to allow for scanner to be used separate from a power source.	\$451.36	\$0.00	\$0.00	\$451.36	0

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Travel and Training	\$11,130.00	\$0.00	\$0.00	\$11,130.00
Equipment	\$45,250.75	\$0.00	\$0.00	\$45,250.75
Supplies and Direct Operating Expenses	\$13,646.49	\$0.00	\$0.00	\$13,646.49

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$70,027.24	\$0.00	\$0.00	\$70,027.24

CJAC's PRESENTATION GUIDELINE:

Applicant Organization: Hereford Police Department (City of Hereford)

Project Title: Crime Scene Investigation Improvement Project

Grant Funds Requested: \$35,000.00

This form must be completed for each project submitted to the Criminal Justice Division under the regional Criminal Justice Programs. This form should be filled out and returned to PRPC's Criminal Justice Coordinator. This information is expected to be covered in your grant presentation to the CJAC.

1. Why is this particular project needed; what problem(s) are you trying to resolve?

This project addresses the ongoing problem of crime scene documentation. Recently, there has been an increase in the amount of scene diagrams for aggravated style offenses, such as domestic assaults, sexual assaults and other offenses. Additionally, with the current pandemic situation delaying some trials, the accuracy of memory recall for victims and officers can occur if proper diagrams are not completed.

2. Describe which, if any, of the Regional Program Priorities this project will support.

This project will address priorities of domestic violence and sexual assaults. This project can also address documentation issues with substance abuse cases.

3. Who will be responsible for implementing this project and how would that be done?

The project will be implemented by the Hereford Police Department with installation by Axon. The project will be overseen by the administration division and investigation division of the Hereford Police Department.

4. What factors will be used to gauge the value of this project to your community – how will you measure success?

Improved efficiency in the preparation of cases for presentation to the district attorney's office along with an increase in prosecution on those cases. Additional goals of this project are to improve prosecution in cases filed in other courts, such as Municipal Court. Providing for better recall and presentation to jurors is an added factor that will be used to gauge success.

5. How will this project continue to be supported in the future?

The city of Hereford will maintain the project in years after the warranty periods expire for the equipment and software.

Agency Name: Panhandle Regional Planning Commission
Project Title: Specialized Criminal Justice Gap Training
Request: \$ 30,797.30

Project Abstract :

The proposed project specifically addresses training that has been identified as necessary in the region as a whole. Through this in-region training, PRPC will contract with Amarillo College to provide training to all stakeholders in the criminal justice system. The objective is to increase coordination between these stakeholders, as they work toward the common goal of mitigating the region's gaps. This will provide local law enforcement, prosecution, courts, dispatch, medical personnel and victim service agencies the opportunity to learn and discuss what they can do collectively to implement policy changes and begin taking actions to strengthen and improve the delivery of services to the region's citizens. These trainings will address collaboration throughout the criminal justice system and how to best serve those who have been victimized by bringing in subject matter experts for substance abuse, mental health and domestic violence.

Problem Statement :

The problem addressed with this proposal is the lack of relevant opportunities for training that can steadily enhance the region's criminal justice system. In recent years the gaps remain unchanged. As these gaps continue to show up in the responses of stakeholders, we know that we are still in need of more training. Those gaps include substance abuse, mental health and domestic violence. This proposal involves comprehensive training by subject matter experts that will influence agencies involved at every stage of the criminal justice system to better prepare these agencies with assisting victims of crime. Through better education, we may even be able to furnish the tools to prevent an individual from entering the system at all. Service providers in the region could be aware of potential markers that historically point an individual in the direction of crime and work towards preventing that from coming to fruition. The project's target audience will include the region's victim service agencies, law enforcement, dispatch, prosecution, courts, medical professionals, ISDs and the public for training on these topics. Better collaboration and communication is needed in order to accomplish this goal. This training is anticipated to support the achievement of that goal.

Supporting Data :

Domestic violence continues to be a serious problem in the Panhandle. In 2018 our law enforcement agencies recorded over 3,932 new cases. A 4.63% increase over the prior year. Sexual assault cases reported by law enforcement actually show a decrease from 2017 to 2018, however, our victim service agencies in the region continue to report that sexual assault is a problem and overall the region has a higher rate of sexual assault than the state. Of our strategic plan survey respondents, mental health services were mentioned in 62% of the responses. While the region has mental health services many in the criminal justice field are not aware of the entire spectrum of services currently available. Nor are they aware of which services would be the best fit for an individual needing assistance with their mental healthcare. Many of the crimes in the region involve substance abuse. Whether it is an addiction or if an individual is self-medicating, every section of the criminal justice system mentioned substance abuse as an issue. The stakeholders

continually cite substance abuse as an issue for the region.

Project Approach & Activities:

This project is about training our criminal justice stakeholders with evidence on projects that have been proven to work in other regions. The teaching will bring into the region speakers to address the specific ways that law enforcement, prosecution, courts, medical personnel, dispatch and victim service agencies can collaborate to overcome the issues, serve the victim and move the case through the criminal justice system. But also work towards prevention if and when possible. Training the stakeholders on plugging individuals into programs that best fit their needs rather than simply serve the time. The regional events will provide ample opportunity for these stakeholders to come together to better understand their role as well as the roles of other criminal justice stakeholders and how they will best collaborate to serve the region.

Capacity & Capabilities:

The Panhandle Regional Planning Commission is the Council of Government, which serves the 26 counties in State Planning Region 1 in Texas. As the Council of Government, we are able to conduct, coordinate and manage the project to ensure a benefit to the entire region. The project will be overseen by the Regional Government Services Director to ensure that all stakeholders have access to the regional events.

Performance Management :

The goal of the project is to bring about improved collaboration among all stakeholders in the Criminal Justice System. The primary goal of this project is to get our stakeholders into a state of the art training to begin having active conversations about implementing change that move us towards solutions. • PRPC will contract with Amarillo College by October 2021 to provide training. • Amarillo College will secure and offer training on domestic violence by December 2021. • Amarillo College will secure and offer training on substance abuse by March 2022. • Amarillo College will secure and offer training on mental health by June 2022. The project will be measured based upon our number of attendees at the training events.

Target Group :

The project aims to obtain training for victim service agencies, law enforcement, judges, prosecution, courts, dispatch, medical personnel and the public within the 26 county, 26,000 square mile area of the Texas Panhandle region, that are servicing the citizens of the same area.

Evidence-Based Practices:

In order to still meet the needs of the region, we decided it would be very beneficial to conduct a regional training event by subject matter experts who are well versed in the area of collaboration among all of our criminal justice stakeholders. The regional training events will allow our law enforcement, prosecution, courts, dispatch, medical personnel, victim services and the public to all come together to learn from the trainer how to best overcome our gaps and implement solutions. We can then look at working together throughout the process. We will begin implementing projects that will effect change as provided by the subject matter experts. This training will be based on best practices; what's working well in other parts of the State or Country to address criminal justice issues similar to those felt in the Panhandle. The courses will include discussions on the evidence-based practices that have been integrated in with those programs. For the purpose of this proposal, we're considering best practices to be programs that have been successfully implemented and/or

replicated in different geographic areas and yielded similar results. We're hopeful this best practices training will lead to the development of collaborative solutions between the region's criminal justice stakeholders who are working together, albeit from different directions, to address common issues.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Law Enforcement	100.00	The funding of this project will be utilized to provide training that specializes in the areas of need across the Panhandle region. Training will be provided for all criminal justice stakeholders throughout the 26 county area. Including law enforcement, prosecution, judicial, dispatch, probation, victim services, parole, mental health, advocacy, ISDs, etc. The training areas identified include domestic violence, mental health and substance abuse. The three (3) issues raised by our stakeholders.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/ operators equipped	0
General Law Enforcement or Public Safety: Arrests resulting from grant.	0
Targeted Investigation: Criminal cases resulting in arrest.	0
Targeted Investigation: Grant-funded investigations carried out by the unit/division	0
Training or professional development: Individuals provided	200
Training or professional development: Individuals received	200
Training, professional development, or technical assistance: Hours provided	450
Training, professional development, or technical assistance: Hours received	450

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Personnel	Specialist	RETAIN-Criminal Justice Program Coordinator (LG) will ensure payments are properly made to Amarillo College after verifying the training invoices received from AC. Records will be maintained on the courses conducted, the	\$743.00	\$0.00	\$0.00	\$743.00	2

		number of individuals trained and the number of agencies/organizations served. In addition, the Coordinator will work to promote the availability of this training region-wide, maintain the grant program reporting requirements and in general, ensure the grant funds are appropriately spent in accordance with program rules and requirements. The fringe rate is approximately 40%. The breakout of Salary / Fringe is estimated at \$445.80 / \$297.20. The 1.5% Salary/Fringe budgetary is based on a salary amount of \$51,832.					
Contractual and Professional Services	Professional, Presentation, and/or Training Services	Training and education contract with Amarillo College to facilitate the delivery of specialized trainings and seminars for the various disciplines involved with the Panhandle region's criminal justice system including LE, judiciary, victim services providers, juvenile justice, drug abuse prevention services, mental health service providers, education, criminal justice-nonprofits and interested citizens. This customized training will work to educate the region's criminal justice professionals on matters related to region's mental health issues, opioids/substance abuse problems, human trafficking and other issues identified as high priority concerns in the Panhandle's Regional Criminal Justice Plan.	\$27,750.00	\$0.00	\$0.00	\$27,750.00	0
Supplies and Direct Operating Expenses	Cellular, Fax, Pager, and/or Office Telephone	Local phone, internet & receptionist for Criminal Justice Program Coordinator	\$29.00	\$0.00	\$0.00	\$29.00	0
Supplies and Direct Operating Expenses	Costs for Space (lease or rental)	Office Space at 3% of personnel	\$41.00	\$0.00	\$0.00	\$41.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Internal Costs: Accounting services	\$1,886.00	\$0.00	\$0.00	\$1,886.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Internal Costs: HR Management	\$17.00	\$0.00	\$0.00	\$17.00	0
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Information Technology Services	\$17.00	\$0.00	\$0.00	\$17.00	0

Indirect Costs	Indirect Costs - Approved Rate	Total indirect cost excluding building fund, contractual funds and pass-through funds @ 11.5%	\$314.30	\$0.00	\$0.00	\$314.30	0
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Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel	\$743.00	\$0.00	\$0.00	\$743.00
Contractual and Professional Services	\$27,750.00	\$0.00	\$0.00	\$27,750.00
Supplies and Direct Operating Expenses	\$1,990.00	\$0.00	\$0.00	\$1,990.00
Indirect Costs	\$314.30	\$0.00	\$0.00	\$314.30

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$30,797.30	\$0.00	\$0.00	\$30,797.30

CJAC's PRESENTATION GUIDELINE:

Applicant Organization: Panhandle Regional Planning Commission

Project Title: Specialized Criminal Justice Gap Training

Grant Funds Requested: \$30,797.30

This form must be completed for each project submitted to the Criminal Justice Division under the regional Criminal Justice Programs. This form should be filled out and returned to PRPC's Criminal Justice Coordinator. This information is expected to be covered in your grant presentation to the CJAC.

1. Why is this particular project needed; what problem(s) are you trying to resolve?

The problem addressed with this proposal is the lack of relevant opportunities for training that can steadily enhance the region's criminal justice system. In recent years the same gaps remain unchanged. As these gaps continue to show up in the responses of stakeholders, we know that we are still in need of more training. Those gaps include substance abuse, mental health and domestic violence. This proposal involves a comprehensive training by subject matter experts that will influence agencies involved at every stage of the criminal justice system to better prepare these agencies with assisting victims of crime. Through better education we may even be able to furnish the tools to prevent an individual from entering the system at all. Service providers in the region could be aware of potential markers that historically point an individual in the direction of crime and work towards preventing that from coming to fruition. The project's target audience will include the region's victim service agencies, law enforcement, dispatch, prosecution, courts, medical professionals and the public for training on these topics. Better collaboration and communication is needed in order to accomplish this goal. This training is anticipated to support the achievement of that goal.

2. Describe which, if any, of the Regional Program Priorities this project will support.

Substance Abuse and Mental Health for the JAG funding opportunity. While domestic violence is not listed as a priority for JAG for FY 22, it is a priority for victim services. In recent years our region has had a higher rate of domestic violence than the entire State of Texas, something that all stakeholders want to address.

3. Who will be responsible for implementing this project and how would that be done?

PRPC staff will contract with Amarillo College to secure appropriate subject matter experts to provide the training in region. The Criminal Justice Coordinator will maintain records for each training course and promote the trainings across the region.

4. What factors will be used to gauge the value of this project to your community – how will you measure success?

PRPC staff will be looking at the number of individuals' trained, total number of hours spent in training as our initial guide for success. As we move forward we will also begin looking at what kind of technical assistance that the Criminal Justice Coordinator is providing in the region to

stakeholders. We will also begin talking about additional projects that have promising outlook to begin building on the collaborations that this project initiates.

5. How will this project continue to be supported in the future?

This project is aimed at arming our stakeholders with information while building collaborative teams across disciplines to begin tackling these issues with proven tactics. Ideally this project will be a catalyst to aid the region in responding to our substance abuse, mental health and domestic violence issues, so that we do not need to continue the project in future years.

Agency Name: County of Swisher
Project Title: Assistant County Attorney Project
Request: \$ 75,000.00

Project Abstract :

Most counties have a District Attorney's Office and a County Attorney's Office. Swisher County only has one County Attorney's office that has the same jurisdiction as a criminal district attorney. This office is responsible for two district courts, misdemeanors, juveniles, protective orders, seizures, forfeitures, appeals, and one Justice of the Peace court. The jurisdiction of this office includes three communities, Tulia, Happy, and Kress. All divisions require hearings and/or trials for the process of justice. With only having one attorney, the elected County Attorney, this places a burden on the significant role this office is responsible for. The shortage of professional staff places this office at a disadvantage where many conflicts such as court schedules, victim impact meetings, and day to day operations are placed on hold due to the lack of an assistant prosecutor. Being that Swisher County is considered small in the Texas Panhandle, there is limited funding to establish new positions at the local level. There is a significant need in small counties to gain extra funding for our communities to gain the level of services that medium to large counties receive. Crimes that are committed in Swisher County are at times assigned degrees of urgency due to the lack of another attorney's professional skills to process these cases as they are filed. The position that will be created through this funding will allow our office to specifically focus on prosecuting domestic violence cases and sexual assault cases. In our experience, it is common for victims to withdraw their protective orders and ask that charges be dismissed after the assault. It is the goal of this office to employ an assistant prosecutor to focus on this issue and guide the victims through the process of prosecuting their offenders. This office is at a 71% disposition rate for domestic/sexual assault cases, our plan is to strive for a 90% to 100% disposition rate regarding these cases. We believe that the establishment of an assistant would make this goal possible.

Problem Statement :

The Swisher County Attorney's office lack of manpower negatively affects the ability for our justice system to serve the citizens of our community in a positive way. Only having one elected County Attorney creates a burden for the justice system as well as for the County Attorney. One person cannot be in two or more places at one time. Scheduling hearings, victim meetings, staffing with professional entities regarding victims, and meetings with defense attorneys currently have to be prolonged due to not having an assistant attorney to aid in the handling of these situations. Swisher County is considered a small county in the Texas Panhandle. There is limited funding at the county level for extra positions to be created. There is a significant need for

small counties to gain extra funding to allow for our communities to get the same level of services that medium to large size counties receive. By creating this project, one of the main focuses is domestic violence and sexual assault cases. Crimes that include a victim are a significant concern for this office and the addition of manpower will allow this office to further its ability to provide this population with the services that they need, and bring justice to those who have violated the law. In turn, our criminal justice system as a whole will benefit from the extra position this funding will provide.

Supporting Data :

Swisher county is a small county located in the Texas Panhandle. In the 2019 census, it is recorded that the county has 7,397 citizens (www.census.gov). This population consists of Tulia, Happy, and Kress. Local data from 2019 and 2020 show arrests that were made consisted of 310 total. This number reflects both felonies and misdemeanors. Out of the total arrests recorded 15% of these crimes were either domestic violence or sexual assaults. The County Attorney's office was able to file 70% of the domestic violence cases and of the 70% filed 71% of the cases were disposed of. It is the goal of this office that with added manpower we will be able to achieve 90%-100% filed and disposed of within the next year. There have been 17 emergency protective orders issued to victims within our county. If granted this project, this office will be able to have an assistant prosecutor meet with victims and families to help stop this violence when it first happens. It is common for victims to re-cant and ask for the protective orders to be dismissed. Although with an experienced attorney to help guide them through this traumatic time this targeted population will hopefully have less recidivism due to the victims having support and someone to fight for them at the beginning. In turn, this will also decrease crimes which will make our communities safer for all citizens.

Project Approach & Activities:

The addition of an assistant prosecutor provided by this grant will increase professional staff for this office. The elected County Attorney and his assistant will promptly be able to fulfill their duties. This project will allow the assistant prosecutor to be assigned cases by the elected County Attorney. These cases include, domestic violence, sexual assaults, juvenile cases, misdemeanors, and will assist the elected County Attorney with felonies as assigned. This project will be advantageous to victims, witnesses, defense attorneys, and the State, all of which are necessary for success in the judicial process. This added manpower will allow for the cases that are filed in the County Attorney's office to be set on a timely basis. The elected County Attorney will have a weekly staffings with the person who fills this position. During these staffings new cases will be assigned and current cases will be reviewed by the County Attorney to ensure that this position is fulfilling the requirements of this project. The assistant prosecutor will keep a record of cases assigned, filed, and

disposed of during the term of the grant. These will be reported quarterly to ensure that this office is meeting our goals as stated in this grant proposal.

Capacity & Capabilities:

The Swisher County Attorney's office is located in Tulia, Texas. The office has one elected County Attorney, a part-time investigator, and an administrative assistant. If this project is granted, the recruitment of an assistant prosecutor will enhance the overall productivity of this office. The assistant prosecutor will be required to be a law school graduate of jurisprudence and be licensed and eligible to practice within the State of Texas. The assistant prosecutor will be responsible for regular day to day operations as assigned, he/she will be given cases by the elected County Attorney. The position will be responsible for misdemeanors, juveniles, and JP Court. They will also be assigned to sexual assault and domestic violence cases specifically. The special focus on sexual assaults and domestic violence will be advantageous to many target populations that are included in this project. This added position will document the amount of cases they are assigned and how many cases are disposed of. The goal of this project is to enhance the community and it's criminal justice system. The office will report quarterly the progress of this position and show that it is an asset to our office and system as a whole.

Performance Management :

This office will measure success for this project by the number of cases being filed, prosecuted, and disposed of during the grant period. The overall objective and goal of this project is to establish a position for an assistant prosecutor, expedite the prosecution of cases at all levels in the justice system, specifically reduce domestic violence and sexual assault crimes in our community, and enhance the overall function of the County Attorney's office. The assistant prosecutor will be tasked with prosecuting 150 or more cases within the first year of the project. These cases will be assigned by the elected County Attorney and will include misdemeanors, juveniles, domestic/sexual assaults, Justice of the Peace, and will assist with other felonies as necessary. The cases will be logged and maintained by this office. Weekly staffings will be scheduled to track the progress of the cases and to determine if the project is achieving the targeted goals. Quarterly reports will also be given to the project director to ensure the position is meeting its overall purpose.

Target Group :

The target population this project will serve are the citizens of Swisher County as a whole. This includes the individuals and families of Tulia, Happy, and Kress. This project will not only serve adults but this position will prosecute juveniles, focus on domestic violence and sexual assaults, as well as cases in Justice of the Peace Court. This population includes a wide range of children and adults.

Evidence-Based Practices:

Our request for funding is not based on existing research or evidence. However, we believe that the request will allow this office to be more effective, timely, and productive in the performance of dispensing justice and serving the citizens of our county. During this project's term, this office strives to prove that with the added professional skills it will enhance our ability to reduce crime, provide protection for victims of sexual assault and domestic violence, while also making our community safer as a whole.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Prosecution	100.00	100% of the funds received will be used towards an assistant prosecutor position to serve the citizens of Swisher County. This position will serve four courts within the county including: district courts, juvenile court, county court, Justice of the Peace court, and will focus on prosecuting domestic violence and sexual assault cases specifically.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/ operators equipped	0
Targeted Prosecution: Criminal cases resulting in conviction/deferred adjudication.	0
Targeted Prosecution: Grant-funded prosecutions carried out by the unit/division.	120
Training or professional development: Individuals provided	0
Training or professional development: Individuals received	0
Training, professional development, or technical assistance: Hours provided	0
Training, professional development, or technical assistance: Hours received	0

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Personnel	Prosecutor	Assistant Prosecutor	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel	\$75,000.00	\$0.00	\$0.00	\$75,000.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$75,000.00	\$0.00	\$0.00	\$75,000.00

CJAC PRESENTATION GUIDELINE:

Applicant Organization: Swisher County Attorney's Office

Project Title: Assistant County Attorney

Grant Funds Requested: \$75,000

This form must be completed for each project submitted to the Criminal Justice Division under the regional Criminal Justice Programs. This form should be filled out and returned to PRPC's Criminal Justice Coordinator. This information is expected to be covered in your grant presentation to the CJAC.

1. Why is this particular project needed; what problem(s) are you trying to resolve?

The Swisher County Attorney's office has the same jurisdiction as a criminal district attorney and is responsible for prosecuting felonies, misdemeanors, juveniles, protective orders, and many other tasks within the justice system. This office currently serves four courts in Swisher County, namely the Justice of the Peace Court, County Court, and two District Courts. Currently, the elected County Attorney is the only attorney in the office and is responsible for being present and prosecuting in each of these courts. With the volume of cases coming into this office, it is unrealistic for this office to function as it needs to be with only one attorney present. This office is asking for funding to employ an assistant county attorney to better serve our criminal justice system and the people in our community. Recruiting another attorney and developing this position within our office will allow for cases to have a better flow through our system and enhance the justice system overall.

2. Describe which, if any, of the Regional Program Priorities this project will support.

This project will support the priorities as follows; recruitment of an assistant County Attorney to our office to enhance our local justice system and prosecution of domestic violence and sexual assault cases. These priorities are a local concern, and this funding would allow the office to expedite the process of prosecuting crimes at all levels. Therefore, making our society a safer place for all citizens of our county.

3. Who will be responsible for implementing this project and how would that be done?

This project will be implemented by the elected County Attorney who will oversee the assistant county attorney. The elected County Attorney will assign cases for prosecution and monitor the project to ensure that the added position will benefit the criminal justice system and the community. The assistant county attorney will prosecute cases in County Court, juvenile court, JP Court, and will specifically serve as the prosecutor for sexual assault and domestic violence cases. The assistant county attorney will report to the elected County Attorney weekly to ensure that that the projects objectives and goals are being met in a timely and efficient manner.

4. What factors will be used to gauge the value of this project to your community- how will you measure success?

Success will be measured by the amount of case that are disposed of based off the data from the previous two years. This office will track the number of arrests that are referred to this office and then log the number of cases that have been prosecuted and disposed of. The goal of this project is for the added position to reduce the number of cases currently pending, allow for domestic violence/sexual assault cases to have adequate protection they need in a timey manner, reducing crime, and ultimately making our community a safer place for all.

5. How will this project continue to be supported in the future?

This office plans to look at their budget each year to pull money from where they can to continue this project. Currently this office is seeking funding to establish this position of assistant county attorney; although it will be the elected County Attorney's responsibility to ensure that this position will continue in the future.

Agency Name: City of Cactus
Project Title: Investigator Position
Request: \$ 86,523.00

Project Abstract :

The Investigator Position project would allow the Cactus Police Department to add a Criminal Investigator Position to the agency. This person would be tasked with completing the necessary criminal investigations to needed offenses. An investigator is needed to conduct follow-up investigations and prepare written reports on offenses as required and testify in judicial proceedings as necessary. The investigator is also needed to perform interview and or interrogations with suspects, witnesses and victims in the process of investigating alleged criminal activity. The investigator ensures cases are submitted to the prosecuting attorney and the that the cases are complete and investigations of alleged offenses are thorough.

Problem Statement :

The City of Cactus consists of a population of 3,300 per the 2017 census. The city is expanding in population. In just the last year 74 apartment units were added to the housing. The city is also constructing a new neighborhood that will also add to the total population within the next year. The population consists of a diverse community. Due to a large agricultural industry in our city, a high volume of individuals commute within the city limits daily. The Cactus Police Department consists of 11 sworn police officers. One being the Chief of Police, two Patrol Sergeants and eight patrol officers. The patrol sergeants and patrol officers are required to patrol the city in search of criminal activity as well as for crime prevention. They are required to detain, interview, arrest and conduct all the necessary follow ups and necessary investigations for all alleged crimes. Many times they are consumed investigating one criminal offense and time does not allow them to patrol or conduct any other duties due to them not having the resources of an investigator. Some patrol officers do not have the expertise to conduct investigations for serious criminal offenses. In the past the our District Attorney's Office has addressed our City Mayor and City Commissioners encouraging and recommending they hire a full time investigator for the Cactus Police Department. They stated, "I believe this position is necessary for your municipality due to the number of felony crimes committed which need detailed and sometimes lengthy investigation in order to prosecute and to better serve the needs of your community and your victims".

Supporting Data :

In the year 2020 the Cactus Police Department officers responded to 1,725 incidents. They made 123 arrests. They investigated 48 assaults, 8 burglaries, 56 controlled substance incidents, 35 drunkenness incidents, 77 Family disturbances, 38 public

intoxications, 6 sexual assaults, 49 public peace incidents, 72 suspicious activity, 33 thefts, 94 traffic accidents, 48 trespassing incidents as well as many other incidents. In 2019 the Cactus Police Department officers responded to 1,682 incidents and made 291 arrests. They investigated 46 assaults, 19 burglaries, 70 controlled substance incidents, 40 drunkenness incidents, 59 family disturbances, 20 public intoxications, 6 sexual assaults, 46 public peace incidents, 91 suspicious activity, 26 thefts, 63 traffic accidents, 35 trespassing incidents, including many others. In 2018 they responded to 1,813 incidents and made 253 arrests.

Project Approach & Activities:

The City of Cactus will hire a criminal investigator who's duties will consist of investigating criminal offenses, building case files, and evidence collection with the needed expertise to successfully complete a case. The investigator not only will assist with the criminal investigation but will also guide the patrol officers in developing with the needed investigative skills. The investigator would also serve as a liaison between our agency and the prosecuting attorneys.

Capacity & Capabilities:

The Cactus Police Department oversees a population of approximately 3300 individuals including the population that commutes into our city due to a large agricultural industry in the city. The City of Cactus is a type A General Law City located in Moore County, Texas and operates under the Council/Manager form of government. The City officials recognize the need of an Investigator position for the police department. As our community continues to grow the demand for an investigator will increase. This grant will allow the city to add this position into the budget over the next five years. Cactus is relatively unique among small to mid-size rural towns in that it is experiencing growth, and this is expected to continue due to the actions and activities of the City, the Chamber of Commerce, the Dumas Economic Development Corp and regional organizational support.

Performance Management :

The Cactus Police Department will carefully determine to hire an experienced investigator who will successfully carry out the required duties. The city will provide the budget to offer any additional training or certifications needed to be successful in this position. The goals for this project is to provide additional expertise to this department and community. The objective of this project is to provide our community with more consistent case handling, more thorough investigations in a timely manner, as well as still providing the community with much needed patrol coverage.

Target Group :

The Cactus Police Department oversees a population of approximately 3300 individuals including the population that commutes into our city due to a large

agricultural industry in the city. The police department regularly assists other agencies with the detention or investigations needed for criminal offenses. Our unique location borders along neighboring Sherman County as well as a sizable unincorporated Moore County community (Etter) to which we regularly assist.

Evidence-Based Practices:

The Cactus Police Department personnel has consulted with other local agencies as well as prosecutors and determined an investigator position is a crucial addition to the police department to successfully serve our community. The investigator will hold a position in which he will thoroughly conduct needed investigations, which in turn will ease the work load for the patrol officers. The patrol officers will have more capacity to conduct the duties of patrol officers and have a higher presence in the community, which will provide crime prevention our city.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crime Prevention	25.00	The investigator position will assist in more sound case handling which will result in crime prevention.
Law Enforcement	25.00	The investigator will complete the investigations of serious crimes. As well as assist patrol officers in scene investigations and follow ups needed to properly enforce state laws.
Prosecution	50.00	The investigator will complete all case work and prepare for proper prosecution. The investigator will work closely with the prosecuting agencies to ensure all needed investigations are properly conducted.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Casework, non-licensed counseling, individual advocacy, or other support: Hours delivered.	0
Casework, non-licensed counseling, individual advocacy, or other support: Individuals receiving	0
Equipment or technology: Individuals/ operators equipped	1
General Law Enforcement or Public Safety: Arrests resulting from grant.	50
Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Hours delivered.	0
Instruction and Support for Pro-social, Educational, Vocational, or Employment skills: Individuals receiving.	0
Targeted Investigation: Criminal cases resulting in arrest.	70
Targeted Investigation: Grant-funded investigations carried out by the unit/division	140
Targeted Prosecution: Criminal cases resulting in conviction/deferred adjudication.	0

Targeted Prosecution: Grant-funded prosecutions carried out by the unit/division.	0
Training or professional development: Individuals provided	1
Training or professional development: Individuals received	1
Training, professional development, or technical assistance: Hours provided	120
Training, professional development, or technical assistance: Hours received	120

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Personnel	Certified Peace Officer - Police Department	TCOLE certified Investigator Officer salary (\$62,400.00), Health Insurance (\$9,375.00), Retirement (\$8,637.00), Unemployment tax (\$5,091.00), Workers Compensation (\$936.00), Unemployment Insurance (\$84.00). Making the total salary and benefits of \$86,523.00	\$86,523.00	\$0.00	\$0.00	\$86,523.00	100

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel	\$86,523.00	\$0.00	\$0.00	\$86,523.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$86,523.00	\$0.00	\$0.00	\$86,523.00

Agency Name: City of Canyon
Project Title: Technology Improvements
Request: \$ 58,756.32

Project Abstract :

This project is technology and equipment improvements. This will increase the efficiency of our police operations and better serve our community. These improvements will help enhance criminal and traffic investigations. As technology is updated the efficiency of the day to day operations of the department also improves. Our agency, like other small departments, struggle with staffing and attempting to use its resources in the best manner. The department has recognized deficiencies with our computer technology. We are proposing issuing all officers a tablet, equip the police cruiser with new tablet mounts, and add several docking station at the police department for the officers. The upgrade in technology will benefit the officer, community, and victims.

Problem Statement :

The department has been using Panasonic Toughbook's as the primary mobile data terminal, ticket writer, and laptop in the patrol vehicle. The computer has become antiquated, cumbersome, and no longer meets the department needs. The department only has 6 Toughbook's assigned to police cruisers and 2 desktops for the officers to use at the police department. The officers have to share the Toughbook and since they are made to use in the patrol car the officers are unable to use them on crime scenes to gather information from victims or witnesses. Toughbook's are impractical outside of the vehicle because they no longer hold their battery charge for a significant amount of time. The officers have to share the 2 desktops at the police department for report writing.

Supporting Data :

On average the officer will spend around 30 minutes to an hour on a call for service collecting information. The officer then has to come back to the Police Department to type their report into the records management system. This adds another 30 minutes to hours to properly complete the report. With the tablet, the officer would be able to input information while on scene and take photographs with the tablet. The amount of time would be decreased that an officer spends on scene. This information can be collected from our Records Management System and the Randall County Sheriff's Office Computer Aided Dispatch system. The Randall County Sheriff's Office is the contracted dispatch center for the Canyon Police Department.

Project Approach & Activities:

The tablets will benefit the officer and community in several areas. The first area

being obtaining information from victims and witness. The tablet will allow the officer the ability to take the tablet to the victim to obtain an affidavit and signature at the same time. The affidavit will be saved electronically. The tablet in the future will allow the officer to obtain Intimate Partner Violence reports from a victim of domestic violence and store needed information to give to a Domestic Violence victim. The tablet will also serve as an officers workstation, Mobile Data Terminal, and aid in evidence collection.

Capacity & Capabilities:

The Canyon Police Department has 26 personnel that consist of an Chief of Police, Captain, (2) Lieutenants, (3) Sergeants, (3) Corporals, (3) detectives, (3) School Resource Officers and 10 patrol officers. The department serves a community of 13,303 (2010 census) and has a college student population of approximately 10,000. Canyon is home to West Texas A&M University, which brings in a large amount of commuters daily. The population of Canyon is growing exponentially. The Canyon Police Department is a “Recognized Agency” through the Texas Police Chief’s Association. This means the Canyon Police Department complies with all the 166 best practices set by the Association. The department was accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA), and this is the third time the agency has been awarded the Recognized status through the Texas Police Chief’s Association. Chief Steve Brush is a 30 year veteran with budget and purchasing experience. Lieutenant Matt Coggins is the department’s Criminal Investigation Division manager and is tasked with overseeing case management and operations. Lieutenant Kris Marvel oversees the patrol divisions day to day operations. The administration assigns responsibilities to other personnel to ensure efficiency with the agency’s operations. These include daily assignments to the first line supervisors. Collateral duties are assigned to specific personnel such as traffic investigators and crime scene investigators.

Performance Management :

The overall goal of this project is to improve technological capabilities. The objectives are to decrease the amount of time officers are out of service and increase the amount of time officers are available for preventive patrol and community interaction. Having upgraded technology will decrease time spent on calls for service, crash scenes, traffic stops, and report writing. The agency can track the amount of time, number of personnel used, and time officers spend on calls through the Communications Center which keeps records of times in the Computer Aided Dispatch System. All the recorded data can be digitally stored and shared which will aid the investigation of crimes.

Target Group :

The technology enhancement project will benefit the entire community. Saving time

and cost is a benefit the citizens of Canyon will appreciate. Victims of crime and prosecutors will benefit from the enhanced quality of evidence and additional data that will be obtained and presented with case filings. The agency will also benefit since the officers will become more efficient and able to devote more time to other tasks. In regards to demographics, we believe the entire city will benefit as most use technology, and anyone can be a victim of a vehicle accident or a crime.

Evidence-Based Practices:

Most data or statistics gathered in the research was derived from the agency's report management system and internal data collection. The department keeps statistics on case presentation and can extrapolate the data from the Records Management System. Since the agency is a Recognized agency through the Texas Police Chief's Association, annual reports are also created. The research can be compared year to year or a five-year span in reference to the amount of cases presented to the prosecutor's office, and how many of them contain photo and/or video evidence.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Law Enforcement	100.00	This grant would provide tablets and related equipment to the officer to assist in conducting thorough and professional investigations. It would assist with officer safety as the officer is not having to remove a large cumbersome laptop from the cruiser for investigations. The grant program would enhance the departments technology and moving in a more efficient direction for solving cases.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/ operators equipped	26
General Law Enforcement or Public Safety: Arrests resulting from grant.	50
Targeted Investigation: Criminal cases resulting in arrest.	50
Targeted Investigation: Grant-funded investigations carried out by the unit/division	100
Training or professional development: Individuals provided	30
Training or professional development: Individuals received	30
Training, professional development, or technical assistance: Hours provided	26
Training, professional development, or technical assistance: Hours received	26

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Contractual and Professional Services	Data Processing, Web Site, and/or Programming Services	30 - Com. Complete for Bus (with ADH) 2year for Surface Pro (3year Total). - \$249.00 per item for a total \$7470.00 (Warranty Service for repairs.) This is for the warranty and any repair that may be needed for the Microsoft Surface Pro.	\$7,470.00	\$0.00	\$0.00	\$7,470.00	0
Equipment	Laptop System and Accessories	30 - Surface Pro 7 i5/8GB/256GB Platinum Tablet - \$1299.99 per item for total \$38,999.70. The Surface Pro will benefit the officer with report writing, collecting evidence, and taking photos if necessary. The tablet will be easily removed from the vehicle when needed for a call for service.	\$38,999.70	\$0.00	\$0.00	\$38,999.70	30
Equipment	Laptop System and Accessories	30 - Surface Pro DFS Case Premium - \$134.95 per item for total \$4,048.50. The case will protect the Surface Pro on calls for service and day to day use.	\$4,048.50	\$0.00	\$0.00	\$4,048.50	30
Equipment	Laptop System and Accessories	30 - Surface Pro 7 Screen Protector - \$49.95 per item for total \$1498.50. The screen protector will protect the screen from damage and increase the screen life. Since the screen will be used as a signature pad when collecting affidavit and other information this will be valuable to protect the device.	\$1,498.50	\$0.00	\$0.00	\$1,498.50	30
Equipment	Laptop System and Accessories	30 - Surface Pro Type Cover Black - \$129.99 per item for a total \$3899.70	\$3,899.70	\$0.00	\$0.00	\$3,899.70	30
Equipment	Laptop System and Accessories	5 - Microsoft Surface Dock - \$199.99 per item for a total \$999.95. The dock will allow the officer to bring their tablet back to the Police Department and use it as a desktop to complete reports in a timely manner. This increases the efficiency of the officer.	\$999.95	\$0.00	\$0.00	\$999.95	5
Equipment	Equipment / Accessories for Law Enforcement Vehicle	8 - Microsoft Surface Pro Standard Vehicle Mount - \$235.00 per item for a total \$1880.00. This mount will	\$1,880.00	\$0.00	\$0.00	\$1,880.00	8

	(purchased separately from vehicle)	allow the officer the ability to easily remove the tablet from the patrol vehicle and used on a call for service.					
Equipment	Equipment / Accessories for Law Enforcement Vehicle (purchased separately from vehicle)	Type Cover Support Kit - Compatible with Surface go and Surface Pro type Cover Support Kit Compatible Cases, NOT Magnet mount Compatible - \$60.00 per item total price \$480.00	\$480.00	\$0.00	\$0.00	\$480.00	8
Equipment	Equipment / Accessories for Law Enforcement Vehicle (purchased separately from vehicle)	8 - Surface Link Vehicle Charger - 30 Watt captive Surface Link Cable - \$59.99 per item for a total \$479.92. The charging link will help charge and maintain the Microsoft Surface Pro while being utilized in the day to day operations of a patrol cruiser.	\$479.92	\$0.00	\$0.00	\$479.92	8

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Contractual and Professional Services	\$7,470.00	\$0.00	\$0.00	\$7,470.00
Equipment	\$52,286.27	\$0.00	\$0.00	\$52,286.27

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$59,756.27	\$0.00	\$0.00	\$59,756.27

Agency Name: County of Moore
Project Title: Investigator
Request: \$ 50,663.47

Project Abstract :

At the beginning of the year when our agency began the process of this grant, our agency only had one investigator. Throughout 2020 our investigator was charged with investigating several major crimes, including sexual assaults of children, death investigations and many other major crimes. This was extremely tasking for our investigator, specifically when these cases would happen close together. Since October 2019 when our grant took effect, the workload on our criminal investigation division has been eased tremendously by dividing the tasks between the two investigators. This has expedited the time it takes to investigate crimes and has made the judicial process much more efficient. This has also given us the ability to provide the victims of crimes a much better service. We have sent the new investigator to training courses and will continue to send them to top tier training to ensure the investigator is well trained and knowledgeable in their specialized field. The additional investigator has enable the sheriff's office to better combat the increasing crime rate.

Problem Statement :

Moore County is in the Northwest portion of the Texas panhandle with a population of 21, 904 as of the 2010 US Census. The county includes highway 152 and US 287. US 287 is a primary thoroughfare connecting Colorado on to Dallas/Fort Worth metroplex. Since Colorado legalized marijuana the sheriff's office has seen a rise in the number of drug arrests/seizures from persons traveling into Texas from Colorado. The investigator is tasked with investigating and doing the follow-up on each of these crimes. This is because the patrol deputies are merely tasked and trained with taking the initial call, and then turn it over to the criminal investigation division. The goal of our agency is to keep our patrol deputies on the road so they can continue their daily duties as well as allow our investigator to solve crimes. This is where our dilemma begins. Our investigators dedicates a great deal of time to each case they work. However, the cases don't stop coming in. Each time a new case comes through the doors, our investigators must weigh each case and decide which he will give more attention to. This is not only problematic for agency, it's unfair to the victims of each crime. With the addition of our newest investigator, this problem has decreased. The workload is now split evenly and each case is given an ample amount of time to be investigated without the pressure to clear the case quickly before the next case come in. It has also eliminate the need to take a patrol deputy off the street in order to assist the investigator. This has resulted in more frequent patrol which could potentially reduce crime.

Supporting Data :

Last year alone our agency generated 242 criminal associated offense reports and 2,758 incident reports. With the addition of our newest investigator, our investigator can spend a greater amount of time working the case, which raises the solvability rate for each unsolved criminal offense. Over the last 4 months that we have had our investigator, our second investigator has worked a death investigation and three child sex crimes investigations. All of these cases take a great amount of time to work and our issues have been solved by having the second investigator.

Project Approach & Activities:

Moore County Sheriff's Office will ensure that the second investigator receives and has received the best training possible. This will include, but not be limited to crime scene investigation, death investigation, interview and interrogation, sexual crimes, and many other training that is vital for an investigator to have in their tool box. Most of the investigator training is 40 hour training's. Some of them are 80 hour training's. This year alone, we will send our crime scene staging, child death and sexual assault investigation training. In October we will send our investigators to an in depth evidence processing and collection training. Our agency understands how crucial these training's are for our investigators. This will allow us to have two investigators on the scene of a major crime. We believe this will only improve our ability to solve crimes and do better investigations.

Capacity & Capabilities:

Moore County employs 19 TCOLE certified officers currently. Of those 19, one of them is courthouse security officer. The Sheriff's Office is the only law enforcement agency available to serve the unincorporated areas of the county.

Performance Management :

The sheriff's office will complete weekly activity logs from each investigator to collect data. After collection of these activity logs, our agency will complete quarterly reports and submit them to the OOG. We will measure our goals by the number of cases cleared and the expediency in which our cases are submitted for prosecution. The crime data collected from the new hire cases will be logged into the agencies NIBRS software with each case. Our agency works 12 hour shifts. Each shift only has three patrol deputies working at one time. If somebody calls in sick or is on vacation, this leaves Moore County with only 2 deputies. Our county is 964 square miles and our population is approximately 25,000. Also, due to the large industry our county currently has, the population can influx at anytime, due to contractors from all over the United States moving into Moore County. At times this causes our investigations to become more complex. It is not uncommon for individuals to committ crimes and leave our county in order to avoid prosecution. This causes our investigators to have

to work several different dimensions and committ a large amount of time in order to clear and solve the case. Any crime that is committed in Moore County is looked into by our two investigators. Due to the large amount of cases, our investigators are greatly tasked each day.

Target Group :

The newly hired investigator is providing services to Moore County and all 21,904 residents. The additional deputy would allow the sheriff's office to have a lower officer to citizen ratio, therefore allowing better service to the citizens of the county. This investigator will help spread the increased case load of investigations to multiple officers to better serve victims of crime.

Evidence-Based Practices:

As law enforcement agencies experience an increase in population or an increase in crime the standard practice is to hire additional officers to properly handle the increased case load. Other agencies in the panhandle region have had to hire new officers to address this very issue. The statistics gathered from those agencies shows a decrease in crime and those victimized.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Law Enforcement	100.00	This investigator will continue to help the Moore County Sheriff's Office work violent crimes and especially crimes against children. At the current rate at which we are working violent crimes and sex crimes, the need for this investigator is essential. Also, we do not have a dedicated crime scene unit. Our agency is located in the northern Texas Panhandle. Our agency does not have the means to employ crime scene technicians. Therefore, our investigator will also be working crime scenes. Because of all of this, the need for this investigator is essential for the Moore County Sheriff's Office to properly work and clear cases.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/ operators equipped	1
General Law Enforcement or Public Safety: Arrests resulting from grant.	150
Targeted Investigation: Criminal cases resulting in arrest.	175
Targeted Investigation: Grant-funded investigations carried out by the unit/division	350
Training or professional development: Individuals provided	0
Training or professional development: Individuals received	1
Training, professional development, or technical assistance: Hours provided	40
Training, professional development, or technical assistance: Hours received	40

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
Personnel	Certified Peace Officer - Sheriff's Office	Salary of Investigator Amber McCurley. \$62,610.96 Annually; Fica \$4,789.74;Retirment\$7,763.76; Workers Comp \$740.51; Unemployment \$31.31; Hospital Insurance \$8,022.84; Cell Phone Allowance \$480. Total Cost of Employee is \$84,439.12. However we will only the OOG to pay 60% of this, as this will be year 3 of this project. Sergeant McCurley will be utilized as an investigator. This investigator will continue to help the Moore County Sheriff's Office work violent crimes and especially crimes against children. At the current rate at which we are working violent crimes and sex crimes, the need for this investigator is essential. Also, we do not have a dedicated crime scene unit. Our agency is located in the northern Texas Panhandle. Our agency does not have the means to employ crime scene technicians. Therefore, our investigator will also be working crime scenes. Because of all of this, the need for this investigator is essential for the Moore County Sheriff's Office to properly work and clear cases.	\$50,663.47	\$0.00	\$0.00	\$50,663.47	60

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Personnel	\$50,663.47	\$0.00	\$0.00	\$50,663.47

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$50,663.47	\$0.00	\$0.00	\$50,663.47

CJAC's PRESENTATION GUIDELINE:

Applicant Organization: Moore County Sheriff's Office

Project Title: Investigator Grant

Grant Funds Requested: \$50,663.47

This form must be completed for each project submitted to the Criminal Justice Division under the regional Criminal Justice Programs. This form should be filled out and returned to PRPC's Criminal Justice Coordinator. This information is expected to be covered in your grant presentation to the CJAC.

1. Why is this particular project needed; what problem(s) are you trying to resolve?

The investigator is tasked with investigating and doing the follow-up on each of these crimes. This is because the patrol deputies are merely tasked and trained with taking the initial call, and then turn it over to the criminal investigation division. The goal of our agency is to keep our patrol deputies on the road so they can continue their daily duties as well as allow our investigator to solve crimes. This is where our dilemma begins. Our investigators dedicate a great deal of time to each case they work. However, the cases don't stop coming in. Each time a new case comes through the doors, our investigators must weigh each case and decide which he will give more attention to. This is not only problematic for agency, it's unfair to the victims of each crime. With the addition of our newest investigator, this problem has decreased. The workload is now split evenly and each case is given an ample amount of time to be investigated without the pressure to clear the case quickly before the next case come in. It has also eliminated the need to take a patrol deputy off the street in order to assist the investigator. This has resulted in more frequent patrol which could potentially reduce crime.

2. Describe which, if any, of the Regional Program Priorities this project will support.

Sexual Assault; Recruiting and Retention; Domestic Violence

3. Who will be responsible for implementing this project and how would that be done?

Sheriff Hightower will ultimately oversee the entire project. However, Sgt. Jace Delgado will be responsible for overseeing the day-to-day operations and ensuring that the project is running efficiently. The sheriff's office will complete weekly activity logs from each investigator to collect data. After collection of these activity logs, our agency will complete quarterly reports and submit them to the OOG. We will measure our goals by the number of cases cleared and the expediency in which our cases are submitted for prosecution. The crime data collected from the new hire cases will be logged into the agencies NIBRS software with each case.

4. What factors will be used to gauge the value of this project to your community – how will you measure success?

Success in this program will be measured by the justice given to victims of each crime. Unfortunately, with staffing issues, cases could begin to slip through the cracks. By having the appropriate number of investigators, each case is looked over with a fine-tooth comb. This not only expedites the case through the criminal justice system, it allows investigators to do the best job they can in each case.

5. How will this project continue to be supported in the future?

The end goal with this project would be for Moore County to absorb the position and retain it full time.

Agency Name: City of Pampa
Project Title: Mobile Operations
Request: \$23,750.00

Project Abstract :

This project would provide funding to the City of Pampa to properly equip and outfit a Mobile Command Trailer already owned by the City for use and operation by the Pampa Police Department and surrounding agencies. The trailer, which was purchased new in late 2019, was purchased to fill a gap in emergency field operations and communications. The trailer was purchased new but unfurnished/equipped due to budget limitations. The department has sought out other funding opportunities to properly outfit and equip the trailer, with no success. Emergency operations and communications continue to suffer as the result of not having this invaluable piece of equipment available for use in these types of incidents. Where supervision and communications break down, avoidable mistakes, injury, and harm can occur. This project will help lessen those types of situations.

Problem Statement :

Throughout time, law enforcement operations have continued to grow in complexity and scope. Tactics, thoughts, and opinions change as events occur and transform and remold the profession. Today's law enforcement officers are required to do more, with the same or even less. As we grow into a profession of providing solutions and problem solving alongside enforcement, we must ensure our Officers and personnel are properly equipped to succeed. This is part of ensuring their safety, as well as improving community trust and our ability to properly serve and protect the citizens and visitors of our community. This is something that the Pampa Police Department takes seriously and within all means available, attempts to achieve. One area of needed improvement that has been identified on numerous occasions is the lack of a rapidly deployable mobile command post. In the past, on numerous high risk or large scale incidents, the department has had to rely on other agencies with this piece of equipment to be summoned and arrive on scene before a proper command post could be placed in service. This would often leave commanders, supervisors, and team leaders scattered across the incident field with no set place to meet, share tactics, communicate information, and conduct joint planning and coordination of incident efforts. Even when a mobile command post would be summoned from one of the department's mutual aid partners, it typically takes over 2 hours before the unit arrives on scene and is operational due to the long distance away. The closest agencies with such a piece of equipment is in Amarillo and Perryton, each over 50 miles away. Due to this identified need, the department began exploring avenues of purchasing a mobile command unit in 2016. The agency has attempted to secure funding from multiple sources for the purchase of a mobile command unit, each of which had not

came to fruition. In late 2019 however, the department was able to change strategy slightly and secure funds to purchase an unequipped command trailer utilizing unexpended general fund revenues of the City of Pampa. As planned, the department again attempted to seek out several funding avenues to equip the trailer for use as our Mobile Command trailer, but remains unsuccessful at this time. Our goal through this project is to properly equip and outfit the existing trailer to get it into an in-service status, and available to use on incidents and events in and around Pampa, the eastern panhandle, and further if a situation required.

Supporting Data :

Over the past 3 years, the department has identified over 20 large scale incidents, events, and situations just within the City of Pampa that a mobile command unit would have benefited the incident and emergency response personnel on scene. In 2 of those situations, the department has requested the use of another agency's mobile command unit, and in each time, the response time was over 2 hours.

Project Approach & Activities:

This project will allow for the purchase and installation of equipment and items necessary to properly outfit and equip the City of Pampa Police Department Mobile Command Trailer. With the unit being properly outfitted and equipped, the unit will be placed into service and able to provide a centralized on-scene location for commanders, supervisors, team leaders, and other personnel to meet, share tactics, communicate information, and conduct joint planning and coordination of incident efforts. Doing so is expected to increase Officer Safety, and improve the community trust in the department through the increased ability and preparedness to properly serve and protect the citizens and visitors of the community. In addition the unit would be utilized at medium to large scale events and gatherings to serve not only as a focal point for law enforcement operations at the events, but also provide an increased quality of service at those events through better coordination and event surveillance and communication capabilities.

Capacity & Capabilities:

The City of Pampa is situated in the eastern half of the Texas Panhandle, and is the 2nd largest city in the region. The Pampa Police Department is comprised of 28 sworn law enforcement officers. The Training and Support Services Division of the Department will be responsible for the implementation and operation of this project. Once in service, the trailer will be operated and maintained by the same. When needed, any one of 6 personnel within the department have vehicle's equipped to transport the trailer to its destination, and will be trained in its operation.

Performance Management :

The performance of the project will be overseen and managed by the grant's

designated Project Manager. The project manager will be responsible for coordinating all grant related activities, including the purchase, installation, and training on all grant purchased equipment. The City of Pampa Finance Department will be responsible for collecting and tracking all purchases for this project, and generating financial status reports as required/needed.

Target Group :

This project targets agencies across the Panhandle Region and beyond, with specific focus on the eastern Panhandle and the cities and counties within and surrounding Gray County.

Evidence-Based Practices:

The project is an equipment only project to allow the purchase of equipment for an existing Mobile Command Trailer. Each item included within the project has been identified as a need for the most flexible use of the Command Trailer. The items have been selected based upon those needs after thorough research and consultation with other agencies and industry leaders.

Project Activities Information

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Law Enforcement	100.00	Provide on-scene incident command, coordination, and field supervision of personnel and emergency operations.

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Equipment or technology: Individuals/ operators equipped	28
General Law Enforcement or Public Safety: Arrests resulting from grant.	0
Targeted Investigation: Criminal cases resulting in arrest.	0
Targeted Investigation: Grant-funded investigations carried out by the unit/division	0
Training or professional development: Individuals provided	0
Training or professional development: Individuals received	0
Training, professional development, or technical assistance: Hours provided	0
Training, professional development, or technical assistance: Hours received	0

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	TOTAL	UNIT/%
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Equipment	Specialty Cameras and Accessories	Pneumatic Mast-mounted PTZ network camera with IR/Zoom capabilities	\$6,750.00	\$0.00	\$0.00	\$6,750.00	1
Supplies and Direct Operating Expenses	Specialized Audio-Visual System and Accessories (\$5,000 or less per unit)	Multi-input presentation switcher- 1@\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	0
Supplies and Direct Operating Expenses	Television / Video System and Accessories (\$5,000 or less per unit)	Satellite TV Receiver - 1@ \$200	\$200.00	\$0.00	\$0.00	\$200.00	0
Supplies and Direct Operating Expenses	Television / Video System and Accessories (\$5,000 or less per unit)	Wall-mounted TV screen for command display-55" 1@\$250.00	\$250.00	\$0.00	\$0.00	\$250.00	0
Supplies and Direct Operating Expenses	Network Server System and Accessories (\$5,000 or less per unit)	5G/LTE Router with antenna- 1@\$650	\$650.00	\$0.00	\$0.00	\$650.00	0
Supplies and Direct Operating Expenses	Network Server System and Accessories (\$5,000 or less per unit)	Network cabinet with patch panel and PoE network switch- 1@\$300	\$300.00	\$0.00	\$0.00	\$300.00	0
Supplies and Direct Operating Expenses	Desktop System and Accessories (\$5,000 or less per unit)	Wall-mounted computer monitors for docking stations - 3 total @ \$200 ea	\$600.00	\$0.00	\$0.00	\$600.00	0
Supplies and Direct Operating Expenses	Crime Scene Equipment (\$5,000 or less per unit)	Weather Station-Weather monitoring instruments- 1@ \$250	\$250.00	\$0.00	\$0.00	\$250.00	0
Supplies and Direct Operating Expenses	Crime Scene Equipment (\$5,000 or less per unit)	Exterior scene lighting (2 telescoping poles, 6 vehicle mounted)	\$2,450.00	\$0.00	\$0.00	\$2,450.00	0
Supplies and Direct Operating Expenses	Radio and Accessories (\$5,000 or less per unit)	Portable Radio Charging Dock - 1@\$200	\$200.00	\$0.00	\$0.00	\$200.00	0
Supplies and Direct Operating Expenses	Radio and Accessories (\$5,000 or less per unit)	3 Motorola APX4500 radios with power supplies and antennas - 3 @ \$1708.34 ea	\$5,125.00	\$0.00	\$0.00	\$5,125.00	0

Supplies and Direct Operating Expenses	Radio and Accessories (\$5,000 or less per unit)	Antenna Mounting Structure with radio cabling and VHF antennas- 1 @ \$1750	\$1,750.00	\$0.00	\$0.00	\$1,750.00	0
Supplies and Direct Operating Expenses	Radio and Accessories (\$5,000 or less per unit)	12 volt power inverter/charging system for radios - 1@\$900	\$900.00	\$0.00	\$0.00	\$900.00	0
Supplies and Direct Operating Expenses	Installation of grant purchased equipment and technology.	Install of radio and headset interface system	\$1,350.00	\$0.00	\$0.00	\$1,350.00	0
Supplies and Direct Operating Expenses	Installation of grant purchased equipment and technology.	Installation of lighting, radio, and other grant purchased equipment	\$1,250.00	\$0.00	\$0.00	\$1,250.00	0
Supplies and Direct Operating Expenses	Office Equipment and/or Furniture (\$5,000 or less per unit)	Folding Office Chairs-8 @ \$75 each	\$600.00	\$0.00	\$0.00	\$600.00	0
Supplies and Direct Operating Expenses	Printer, Fax, and/or Scanner Equipment and Accessories (\$5,000 or less per unit)	Printer/Copier/Fax machine= 1 @ \$375	\$375.00	\$0.00	\$0.00	\$375.00	0

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	TOTAL
Equipment	\$6,750.00	\$0.00	\$0.00	\$6,750.00
Supplies and Direct Operating Expenses	\$17,000.00	\$0.00	\$0.00	\$17,000.00

Budget Grand Total Information:

OOG	CASH MATCH	IN-KIND MATCH	TOTAL
\$23,750.00	\$0.00	\$0.00	\$23,750.00

CJAC's PRESENTATION GUIDELINE:

Applicant Organization: Pampa Police Department

Project Title: Mobile Operations

Grant Funds Requested: \$23,750

This form must be completed for each project submitted to the Criminal Justice Division under the regional Criminal Justice Programs. This form should be filled out and returned to PRPC's Criminal Justice Coordinator. This information is expected to be covered in your grant presentation to the CJAC.

1. Why is this particular project needed; what problem(s) are you trying to resolve?

This project would provide funding to the City of Pampa to properly equip and outfit a Mobile Command Trailer already owned by the City for use and operation by the Pampa Police Department and surrounding agencies. The trailer, which was purchased new in late 2019, was purchased to fill a gap in emergency field operations and communications. The trailer was purchased new but unfurnished/equipped due to budget limitations. The department has sought out other funding opportunities to properly outfit and equip the trailer, with no success. Emergency operations and communications continue to suffer as the result of not having this invaluable piece of equipment available for use in these types of incidents. Where supervision and communications break down, avoidable mistakes, injury, and harm can occur. In the past, on numerous high risk or large scale incidents, the department has had to rely on other agencies with this piece of equipment to be summoned and arrive on scene before a proper command post could be placed in service. This would often leave commanders, supervisors, and team leaders scattered across the incident field with no set place to meet, share tactics, communicate information, and conduct joint planning and coordination of incident efforts. Even when a mobile command post would be summoned from one of the department's mutual aid partners, it typically takes over 2 hours before the unit arrives on scene and is operational due to the long distance away. The closest agencies with such a piece of equipment is in Amarillo and Perryton, each over 50 miles away. This project would allow us to place this valuable piece of equipment into service.

2. Describe which, if any, of the Regional Program Priorities this project will support.

With any "equipment only" project, it can be challenging to say that the project fits within certain "Regional Problem Priorities". How does buying stuff fix substance abuse? How does an equipped command trailer fix staffing problems? The answer is rather quite simple. You equip the people you are paying to solve those problems with the things they need to do their jobs effectively and efficiently. That is what this project does. While it is not the end all/cure all, this project addresses a current need of our agency, as well as other agencies in our area. This project places a piece of needed equipment into the "law enforcement toolbox" to address each of those priorities. For instance, mental health. Mental Health Crisis continue to rise and cause more and more standoffs and barricaded persons events that need well-orchestrated responses to increase the likelihood of a successful response. Properly equipped translates to better effectiveness and efficiency, and therefore translates to better police work on combating the issues that currently are affected our region.

3. Who will be responsible for implementing this project and how would that be done?

This project is an equipment only project. The training/support services division commander will be responsible for working with the City of Pampa Project manager and Finance department to order all of the projects budgeted items. Working with the Project Manager, and several installation vendors, the division commander will ensure the equipment is installed in a timely and appropriate manner.

4. What factors will be used to gauge the value of this project to your community – how will you measure success?

The value of this project will first be measured in the number of times the unit is utilized each year. While this alone does not necessarily equal success, any first responder can account for the difference of having good on-scene command and intelligence that such a unit can offer, versus when they do not. With knowing that, it could be inferred that with each deployment, an incident will be “handled” better than without the unit. In addition, at the conclusion of each deployed incident, as part of the after-action review process, and positives or negatives are typically discussed. A break down in communications and information sharing usually top the lists. This project helps address those issues specifically, and subsequently will be monitored for a reduction in those types of issues.

5. How will this project continue to be supported in the future?

The equipment purchased with this grant will be maintained and operated by Officers of the Pampa Police Department. The department’s fleet manager will be responsible for all vehicle upkeep and routine inspections on the unit, the same all department vehicles. Any upkeep expenses will come from the department’s vehicle maintenance budget. The training/support services division commander will be tasked with ensuring the unit and its equipment is operational. All recurring fees associated with the project, such as subscription services for internet and cellular, will be appropriately budgeted for within the department’s annual operating budget.