

## NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on Thursday, October 24, 2019, at 1:30 p.m. in the PRPC Board Room, 415 South West Eighth Avenue, Amarillo, Potter County, Texas.

### AGENDA

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)\*

2. INVOCATION

3. MINUTES

Consideration of the approval of the minutes from the Board of Directors' meeting held on September 26, 2019.

4. VOUCHERS

Review and consideration of the acceptance of the vouchers for the month of September, 2019.

5. PRPC INVESTMENT FUND QUARTERLY REPORT

Report presented by Trent Taylor, Director of Finance on the Planning Commission's Investment activities through September 30, 2019, as required by the Public Funds Investment Act.

6. MINORITY ELECTED OFFICIAL BOARD MEMBER APPOINTMENT

Consideration of the appointment or re-appointment of a minority elected official from a member general purpose local government (city or county) to serve on the Planning Commission's Board of Directors.

7. SPECIAL DISTRICT REPRESENTATIVE BOARD MEMBER APPOINTMENT

Consideration of the appointment or re-appointment of a governing body official from a member special district to serve on the Planning Commission's Board of Directors.

8. **MINORITY CITIZEN REPRESENTATIVE BOARD MEMBER ELECTION**

Consideration of the establishment of a date, time and location for a meeting of minority citizens from Planning and Service Area 1 (Dallam, Hartley, Sherman, Moore, and Oldham Counties), Planning and Service Area 2 (Hansford, Hemphill, Hutchinson, Lipscomb, Ochiltree, and Roberts Counties), and Planning and Service Area 5 (Childress, Collingsworth, Donley, Gray, Hall, and Wheeler Counties) for the purpose of electing a minority citizen representative to the Panhandle Regional Planning Commission's Board of Directors.

9. **TEXAS ASSOCIATION OF REGIONAL COUNCILS SERVICE FEES**

Consideration of the authorization of payment of Planning Commission membership service fees to the Texas Association of Regional Councils for the period October 1, 2019 through September 30, 2020.

10. **CHILD CARE LOCAL INITIATIVE FUNDING AGREEMENT**

Consideration of the authorization of the Executive Director to execute an agreement with the City of Amarillo for Community Development Block Grant funds to support the provision of child care services in Amarillo.

11. **FOOD NET PROGRAM FUNDING AGREEMENT**

Consideration of the authorization of the Executive Director to execute an agreement with the City of Amarillo for Community Development Block Grant funds to partially support the delivery of meals to qualified senior citizens and disabled persons in the City of Amarillo.

12. **FY2020/21 REGIONAL SOLID WASTE MANAGEMENT GRANT PROGRAM APPLICATION RESOLUTION**

Consideration of a resolution authorizing the submission of a FY20/21 Regional Solid Waste Grant Program application to the Texas Commission on Environmental Quality.

13. **REGIONAL SOLID WASTE MANAGEMENT ADVISORY COMMITTEE BYLAWS**

Consideration of the approval of bylaws for the Panhandle Regional Solid Waste Management Advisory Committee for the FY20/21 biennium.

14. **REGIONAL CRIMINAL JUSTICE ADVISORY COMMITTEE PY2020 GRANT PROGRAM OPERATING PROCEDURES APPROVAL**

Consideration of the approval of the FY2021 Grant Program Operating Procedures (Bylaws) for the Planning Commission's Regional Criminal Justice Advisory Committee.

15. **JUSTICE ASSISTANCE GRANT SPECIALIZED GAP TRAINING CONTRACT WITH AMARILLO COLLEGE**

Consideration of the authorization of the Executive Director to enter into contract with Amarillo College for the provision of Justice Assistance Grant Specialized Gap Training.

16. **PANHANDLE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPOINTMENTS**

Consideration of the appointment/re-appointment of individuals to serve on the Planning Commission's Regional Emergency Management Advisory Committee.

17. **2019 REGIONAL THREAT AND HAZARD IDENTIFICATION RISK ASSESSMENT (THIRA) AND STAKEHOLDER PREPAREDNESS REVIEW (SPR) APPROVAL**

Consideration of the approval of the 2019 Regional Threat and Hazard Identification Risk Assessment (THIRA) and the Stakeholder Preparedness Review (SPR).

18. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

- A. Comments from the Executive Director.
- B. PRPC Board Member execution of 2019-2020 membership dues solicitation letters.
- C. Announcement of the appointment of the Planning Commission's 2019 – 2020 Board of Directors' Executive Committee by Chairman Hallerberg.
- D. Announcement of the appointment of the Planning Commission's 2019 – 2020 Audit Committee by Chairman Hallerberg.
- E. Announcement of the designation of a voting delegate and three alternate voting delegates to the Texas Association of Regional Councils Board of Directors by Chairman Hallerberg.
- F. Discussion of regular meeting dates and times for the 2019 – 2020 Planning Commission Board of Directors.
- G. Report of the results of a draft report issued by the State Auditor's Office in October, 2019 on the Regional Planning Commissions in Texas – Kyle Ingham, Executive Director.
- H. Report on the following recent Planning Commission sponsored regional meetings:
  - October 2<sup>nd</sup> – Area Agency on Aging of the Panhandle Medicare Plan Finder Training
  - October 4<sup>th</sup> – Criminal Justice Advisory Committee
  - October 7<sup>th</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
  - October 8<sup>th</sup> – Area Agency on Aging of the Panhandle Advisory Council
  - October 9<sup>th</sup> – Panhandle Regional Emergency Management Advisory Committee
  - October 11<sup>th</sup>-13<sup>th</sup> and October 18<sup>th</sup>-20<sup>th</sup> – Dispute Resolution Center Mediator Training
  - October 15<sup>th</sup> – Regional Solid Waste Management Advisory Committee
  - October 16<sup>th</sup>, 23<sup>rd</sup> – Area Agency on Aging of the Panhandle "Walk-In Wednesday" Open Enrollment
  - October 17<sup>th</sup> – Senior Ambassador Coalition Senior Fall Festival
  - October 22<sup>nd</sup> – Panhandle Water Planning Group
- I. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:
  - October 28<sup>th</sup> – Groundwater Management Area #1
  - October 30<sup>th</sup>, November 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, December 4<sup>th</sup>, 11<sup>th</sup> - Area Agency on Aging of the Panhandle "Walk-In Wednesday" Open Enrollment
  - November 4<sup>th</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
  - November 5<sup>th</sup> – Potter County Strategic Planning Meeting

- November 8<sup>th</sup> – Area Agency on Aging of the Panhandle Caregiver Annual Conference
- November 12<sup>th</sup> – Panhandle Water Planning Group Agriculture Subcommittee and Panhandle Water Planning Group
- November 13<sup>th</sup> – Texas Panhandle Inspector Association Board Meeting
- November 15<sup>th</sup> – Regional 9-1-1 Network Advisory Committee
- November 20<sup>th</sup> – Downtown Revitalization Workshop
- November 20<sup>th</sup> – Economic Development Advisory Committee
- December 2<sup>nd</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
- December 3<sup>rd</sup> – Regional Solid Waste Management Advisory Committee
- December 3<sup>rd</sup> – 5<sup>th</sup> – Regional 9-1-1 Network Amarillo Farm and Ranch Show 9-1-1 Booth
- December 11<sup>th</sup> – Panhandle Workforce Development Board
- December 12<sup>th</sup> – Panhandle Workforce Development Consortium Governing Body
- December 12<sup>th</sup> – Panhandle Regional Planning Commission Board of Directors

19. **CLOSED SESSION – PERSONNEL MATTERS**

Consideration of convening a closed session of the Board of Directors to discuss the performance and employment of the Executive Director as provided for under Texas Government Code, Chapter 551, Section 551.074

20. **RECONVENE PUBLIC SESSION**

Reconvene public session and consider action, if any, regarding the performance and employment of the Executive Director.

21. **ADJOURNMENT**

**\*LOCAL GOVERNMENT CODE**  
**TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES**  
**CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT**  
**OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION**

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

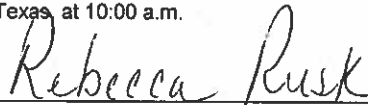
(ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

**PUBLIC NOTICE**

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 18<sup>th</sup> day of October, 2019 at 415 West Eighth Avenue, Amarillo, Texas, at 10:00 a.m.

  
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Rebecca Rusk