

## NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on Thursday, November 21, 2019, at 1:30 p.m. in the PRPC Board Room, 415 South West Eighth Avenue, Amarillo, Potter County, Texas.

### AGENDA

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176  
Conflict Disclosures (if appropriate)\*

2. INVOCATION

3. MINUTES

Consideration of the approval of the minutes from the Board of Directors' meeting held on October 24, 2019.

4. VOUCHERS

Review and consideration of the acceptance of the vouchers for the month of October, 2019.

5. FY20 REGIONAL SOLID WASTE MANAGEMENT PROGRAM APPLICATION RESOLUTION

Consideration of a resolution authorizing the Planning Commission to submit a FY20 Regional Solid Waste Management Program grant application to continue the Regional Recyclable Goods Marketing and Transportation Program.

6. WORKFORCE DEVELOPMENT PROGRAM: LETTER OF INTENT TO SECURE WORKFORCE DEVELOPMENT FACILITY

Consideration of the authorization of the submission of a Letter of Intent to further negotiations and secure a contract for a new Workforce Development Building.

7. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

- A. Executive Director Comments
- B. Report on the following recent Planning Commission sponsored regional meetings:

- October 28<sup>th</sup> – Groundwater Management Area #1
  - October 30<sup>th</sup>, November 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, December 4<sup>th</sup>, 11<sup>th</sup> - Area Agency on Aging of the Panhandle “Walk-In Wednesday” Open Enrollment
  - November 4<sup>th</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
  - November 5<sup>th</sup> – Potter County Strategic Planning Meeting
  - November 8<sup>th</sup> – Area Agency on Aging of the Panhandle Caregiver Annual Conference
  - November 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> – Dispute Resolution Center Advanced Family Law Training
  - November 12<sup>th</sup> – Panhandle Water Planning Group Agriculture Subcommittee and Panhandle Water Planning Group
  - November 13<sup>th</sup> – Texas Panhandle Inspector Association Board Meeting
  - November 15<sup>th</sup> – Regional 9-1-1 Network Advisory Committee
  - November 20<sup>th</sup> – Downtown Revitalization Workshop
  - November 20<sup>th</sup> – Economic Development Advisory Committee
- C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:
- December 2<sup>nd</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
  - December 3<sup>rd</sup> – Regional Solid Waste Management Advisory Committee
  - December 3<sup>rd</sup> – 5<sup>th</sup> – Regional 9-1-1 Network Amarillo Farm and Ranch Show 9-1-1 Booth
  - December 11<sup>th</sup> – Panhandle Workforce Development Board
  - December 12<sup>th</sup> – Panhandle Workforce Development Consortium Governing Body
  - January 23<sup>rd</sup> – Panhandle Regional Planning Commission Board of Directors

## 8. ADJOURNMENT

**\*LOCAL GOVERNMENT CODE**  
**TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES**  
**CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT**  
**OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION**

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:


- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

**PUBLIC NOTICE**

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 15th day of November, 2019, at 415 West Eighth Avenue, Amarillo, Texas, at 10:00 a.m.

  
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Rebecca Rusk