



## **NOTICE OF MEETING**

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on Thursday, January 23, 2020, at 1:30 p.m. in the PRPC Board Room, 415 South West Eighth Avenue, Amarillo, Potter County, Texas.

### **AGENDA**

1. **CALL TO ORDER**

- Quorum Determination
- Local Government Code Chapter 176  
Conflict Disclosures (if appropriate)\*

2. **INVOCATION**

3. **PUBLIC COMMENT**

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

4. **MINUTES**

Consideration of the approval of the minutes from the Board of Directors' meeting held on November 21, 2019.

5. **VOUCHERS**

Review and consideration of the acceptance of the vouchers for the months of November and December, 2019.

6. **PRPC INVESTMENT FUND QUARTERLY REPORT**

Presentation and consideration of acceptance of the Planning Commission's Investment Fund Quarterly Report for the period ended December 31, 2019 as required by the Public Funds Investment Act.

7. **PANHANDLE REGIONAL 9-1-1 NETWORK QUARTERLY PERFORMANCE REPORT**  
Presentation and consideration of acceptance of the Panhandle Regional 9-1-1 Network's FY2019 First Quarter Performance Report.
8. **PANHANDLE REGIONAL 9-1-1 NETWORK LONG-TERM RELIABILITY REPORT**  
Presentation of the long-term reliability report of the Panhandle Regional 9-1-1 Network inclusive of outages for FY18/FY19.
9. **WORKFORCE DEVELOPMENT PROGRAM: LEASE AGREEMENT TO SECURE WORKFORCE DEVELOPMENT FACILITY**  
Consideration of the authorization enter into a lease agreement for the development, usage, and maintenance of a new Workforce Center at 3120 Eddy Street, Amarillo, Texas.
10. **CHOICE PARTNERS PURCHASING COOPERATIVE PARTICIPATION INTERLOCAL AGREEMENT**  
Consideration of the authorization of the Executive Director to execute an Interlocal Agreement with Choice Partners Cooperative for the Planning Commission to participate in the cooperative purchasing network.
11. **WORKFORCE PURCHASE: HIGH DEMAND JOB TRAINING PROGRAM – FRANK PHILLIPS COLLEGE/CLARENDON COLLEGE**  
Consideration of the approval to purchase instrumentation and electrical equipment on behalf of Frank Phillips College and Clarendon College under the Texas Workforce Commission's High Demand Job Training Program.
12. **AREA AGENCY ON AGING ADVISORY COUNCIL APPOINTMENT**  
Consideration of the appointment of an individual(s) to serve on the Planning Commission's Area Agency on Aging Advisory Council.
13. **FY2020 TEXAS HOMELAND SECURITY STRATEGIC PLAN – PANHANDLE REGIONAL IMPLEMENTATION PLAN RESOLUTION**  
Consideration of a resolution adopting the Panhandle's Regional Implementation Plan which serves to direct regional homeland security implementation activities throughout the 2020 program year.
14. **FY2020 STATE HOMELAND SECURITY PROGRAM APPLICATION RESOLUTIONS**  
Consideration of resolutions authorizing the Planning Commission's submission of the following applications for FY2020 State Homeland Security Program projects:
  - Panhandle Regional Interoperable Communications System (PANCOM) Maintenance and Operations Project
  - Panhandle Area Regional Information System (PARIS) Maintenance Project
  - Local Emergency Operations Planning (Non-EMPG) Update Project
  - Regional Planning and Coordination Project

15. **FY2020 REGIONAL SOLID WASTE MANAGEMENT GRANT PROGRAM APPROVAL**

Consideration of the prioritization and approval of Panhandle area applications for funding under the FY2020 Regional Solid Waste Management Grant Program.

16. **PROFESSIONAL RECRUITMENT & INTERIM CITY MANAGEMENT SERVICES INTERLOCAL CONTRACT: CITY OF SILVERTON**

Consideration of the authorization of the Executive Director to execute an interlocal contract with the City of Silverton for the Planning Commission to provide City Administrator recruitment and associated interim city management services.

17. **FAIR HOUSING MONTH PROCLAMATION**

Consideration of a proclamation designating March 2020 as Fair Housing Month in the Texas Panhandle.

18. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

A. Comments from the Executive Director

B. Presentation of the Panhandle Regional Planning Commission's FY2019 Productivity and Performance Report as submitted, per Texas statute, to the State Auditor's Office, the Office of the Governor, and the Legislative Budget Board, Kyle G. Ingham, Executive Director

C. Audit Committee meeting immediately following Board meeting to hold discussions with auditors via phone regarding upcoming audit process for PRPC.

D. Report on the following recent Planning Commission sponsored regional meetings:

- December 2<sup>nd</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
- December 3<sup>rd</sup> – Regional Solid Waste Management Advisory Committee
- December 3<sup>rd</sup> – 5<sup>th</sup> – Regional 9-1-1 Network Amarillo Farm and Ranch Show 9-1-1 Booth
- December 10<sup>th</sup> – Potter County Strategic Planning Quarterly Meeting
- December 10<sup>th</sup> – Rolling Plains Organization for Rural Transportation
- December 11<sup>th</sup> – Panhandle Workforce Development Board
- December 12<sup>th</sup> – Panhandle Workforce Development Consortium Governing Body
- December 12<sup>th</sup> – Groundwater Management Area #1
- January 6<sup>th</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
- January 13<sup>th</sup> – Connected Nations, Texas Chapter Presentation
- January 17<sup>th</sup> – Texas Revenue Recovery Association
- January 22<sup>nd</sup> – Texas Panhandle Inspectors Association

E. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- February 3<sup>rd</sup> – Economic Development Advisory Committee
- February 5<sup>th</sup> – Fiscal Analysis Workshop
- February 12<sup>th</sup> – Panhandle Groundwater Conservation District Water Symposium

- February 14<sup>th</sup> – Panhandle Regional 9-1-1 Network Advisory Committee
- February 18<sup>th</sup> – Groundwater Management Area #1
- February 18<sup>th</sup> – Panhandle Water Planning Group
- February 26<sup>th</sup> – Panhandle Workforce Development Board
- February 27<sup>th</sup> – Panhandle Workforce Development Consortium Governing Body
- February 27<sup>th</sup> – Panhandle Regional Planning Commission Board of Directors

19. **ADJOURNMENT**

**\*LOCAL GOVERNMENT CODE**  
**TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES**  
**CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT**  
**OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION**

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

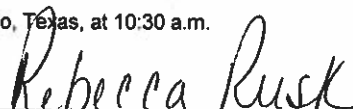
- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

**PUBLIC NOTICE**

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 17th day of January, 2020, at 415 West Eighth Avenue, Amarillo, Texas, at 10:30 a.m.

  
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 Rebecca Rusk