

## **NOTICE OF MEETING**

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on Friday, March 20, 2020, at 1:30 p.m. in the PRPC Board Room, 415 South West Eighth Avenue, Amarillo, Potter County, Texas.

### **AGENDA**

1. **CALL TO ORDER**

- Quorum Determination
- Local Government Code Chapter 176  
Conflict Disclosures (if appropriate)\*

2. **INVOCATION**

3. **MINUTES**

Consideration of the approval of the minutes from the Board of Directors' meeting held on February 27, 2020.

4. **VOUCHERS**

Review and consideration of the acceptance of the vouchers for the month of February, 2020.

5. **DISCUSSION ON THE STATE'S COVID-19 PROTECTION/PREVENTION MEASURES**

Presentation by Mr. Kevin McClaran, PREMAC member and DSHS Preparedness and Response Manager.

6. **POTENTIAL COVID-19 DISRUPTION – LIMITED DELEGATION OF AUTHORITY**

Consideration of delegation of authority for COVID-19 disruption related to Planning Commission contract actions

7. **2019 AUDIT PRESENTATION AND ACCEPTANCE**

The presentation and consideration of acceptance of the Panhandle Regional Planning Commission's Comprehensive Annual Financial Report for the 12-month period ended September 30, 2019.

8. **RESTATEMENT OF THE INTERNAL SERVICES ALLOCATION PLAN – VEHICLE POOL**

Consideration of the approval of a restatement to the Vehicle Pool within the Planning Commission's Internal Services Allocation Plan.

9. **PANHANDLE REGIONAL 9-1-1 NETWORK QUARTERLY PERFORMANCE REPORT**

Presentation and consideration of acceptance of the Panhandle Regional 9-1-1 Network's FY2020 Second Quarter Performance Report.

10. **AREA AGENCY ON AGING OF THE PANHANDLE PLAN APPROVAL**

Consideration of the approval of the Area Agency on Aging of the Panhandle's FY2021-2022 Area Plan.

11. **FOOD NET PROGRAM FUNDING AGREEMENT**

Consideration of the authorization of the Executive Director to execute an agreement with the United Way of Amarillo and Canyon for funds to support the provision of meals to qualified nutritionally at risk elderly and disabled adults residing in Potter and Randall Counties.

12. **FY2020 STATE HOMELAND SECURITY PROGRAM PROJECT PRIORITIZATION APPROVAL**

Consideration of the prioritization and approval of regional projects under the FY2020 State Homeland Security Program.

13. **FY20/21 KEEP TEXAS RECYCLING INTERLOCAL AGREEMENTS**

Consideration of the authorization of the Executive Director to execute interlocal agreements with Panhandle Environmental Partnership members for the marketing of recyclable materials through Keep Texas Recycling.

14. **DOWNTOWN REVITALIZATION APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES INTERLOCAL CONTRACTS**

Consideration of the authorization of the Executive Director to execute interlocal cooperation contracts with the Cities of Dumas, Spearman and Wellington for the Planning Commission to provide Texas Community Development Program grant application development and potential project management services.

15. **TEXAS DEPARTMENT OF AGRICULTURE – STATEWIDE UNIFIED SCORING COMMITTEE REGIONAL REPRESENTATIVE NOMINATION**

Consideration of the nomination of an individual as the representative from the Panhandle Region to serve on the Texas Department of Agriculture's (TDA) Statewide Unified Scoring Committee (USC).

16. **TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) PROGRAM PROJECT PRIORITIES**

Consideration of the establishment of project priorities for the 2021-2022 Community Development Fund planning cycle for the Panhandle Region.

17. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

A. Comments from the Executive Director

B. Report on the following recent Planning Commission sponsored regional meetings:

- March 2<sup>nd</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
- March 4<sup>th</sup> – Texas Water Development Total H<sub>2</sub>O Loss Control Program Workshop
- March 11<sup>th</sup> – Panhandle Regional Emergency Management Advisory Committee
- March 13<sup>th</sup> – Texas Revenue Recovery Association
- March 24<sup>th</sup> – Area Agency on Aging Caregiver Lunch N Learn
- March 24<sup>th</sup> – Regional Solid Waste Management Advisory Committee

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- March 31<sup>st</sup> – Ogallala Summit
- April 6<sup>th</sup> – Area Agency on Aging of the Panhandle Caregiver Support Group
- April 7<sup>th</sup> – Underwood Law Firm – 2020 Amarillo Municipal Law Seminar
- April 8<sup>th</sup> – Regional Criminal Justice Advisory Committee
- April 14<sup>th</sup> – Area Agency on Aging Advisory Council
- April 15<sup>th</sup> – Area Agency on Aging of the Panhandle Caregiver Lunch N Learn
- April 21<sup>st</sup> – Regional Criminal Justice Advisory Committee
- April 23<sup>rd</sup> – Panhandle Regional Planning Commission Board of Directors

18. **ADJOURNMENT**

**\*LOCAL GOVERNMENT CODE**  
**TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES**  
**CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT**  
**OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION**

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

**PUBLIC NOTICE**

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this **17th** day of **March**, 2020, at 415 West Eighth Avenue, Amarillo, Texas, at 10:00 a.m.

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Rebecca Rusk