

## **NOTICE OF MEETING**

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, September 23, 2021, at 4:00 p.m.** at Hodgetown Stadium, 715 S. Buchanan St., Amarillo, Potter County, Texas. In order to accommodate Board Members and members of the public who may want to access the meeting remotely - a hybrid link is provided under Texas Government Code Section 551.127 with more than four counties in the State of Texas being represented on the Board.

Members of the public interested in attending this meeting online may do so by logging <https://us02web.zoom.us/j/81819730408?pwd=b0g1WXFxdWhUdVptL2t6bitOQWFMZz09> (Meeting ID: 818 1973 0408 – Password 363238) or may participate by phone 346 248 7799 (Meeting ID: 818 1973 0408 – Password 363238).

A copy of the full agenda packet for this meeting can be found on the PRPC's website at <http://www.theprpc.org/About/Directors/default.html>

## **AGENDA**

### **1. CALL TO ORDER**

- Quorum Determination
- Local Government Code Chapter 176  
Conflict Disclosures (if appropriate)\*

### **2. INVOCATION**

### **3. PUBLIC COMMENT**

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

### **4. MINUTES**

Consideration of the approval of the minutes from the Board of Directors' meeting held on August 26, 2021.

### **5. VOUCHERS**

Review and consideration of the acceptance of the vouchers for the month of August, 2021.

6. **PRPC PERSONNEL POLICY AMENDMENT: BACKGROUND CHECKS**

Consideration of an amendment to the Planning Commission's Personnel Policies to include language related to background check processes.

7. **RESOLUTION THANKING SERGIO CASTILLO**

Consideration of a resolution thanking Professional Football Player, Sergio Castillo, for serving as the keynote speaker at the Panhandle Regional Planning Commission's 2021 Annual Meeting.

8. **PRESENTATION BY THE TEXAS ATTORNEY GENERAL'S OFFICE ON THE GLOBAL OPIOID SETTLEMENT: WHAT IT MEANS TO YOUR CITY AND COUNTY**

Staff from the Texas Attorney General's Office will be available to present a summary of the State of Texas' approach to the Global Opioid Settlement as it relates to the cities and counties of the Texas Panhandle.

9. **REGIONAL SOLID WASTE MANAGEMENT ADVISORY COMMITTEE APPOINTMENTS**

Consideration of the appointment and/or re-appointment of individuals to serve on the Planning Commission's Regional Solid Waste Management Advisory Committee.

10. **CRIMINAL JUSTICE ADVISORY COMMITTEE APPOINTMENTS**

Consideration of the appointment and/or re-appointment of individuals to serve on the Planning Commission's Criminal Justice Advisory Committee.

11. **WORKFORCE DEVELOPMENT PROGRAM OPERATION AND SERVICE DELIVERY CONTRACT**

Consideration of the approval of a contract with the Huxford Group, LLC to operate the Panhandle Workforce Center and to deliver workforce development and childcare program services.

12. **CONSULTING CITY MANAGEMENT SERVICES INTERLOCAL COOPERATION CONTRACT RENEWALS**

Consideration of the authorization of the Executive Director to execute interlocal cooperation contract renewals with the Village of Lake Tanglewood and the Village of Timbercreek Canyon respectively for the Planning Commission to provide consulting city management services.

13. **U.S. ECONOMIC DEVELOPMENT ADMINISTRATION PROJECT MANAGEMENT SERVICES INTERLOCAL AGREEMENT**

Consideration of the authorization of the Executive Director to execute an interlocal agreement with Workforce Development for the Planning Commission to provide administrative and project management services related to an Economic Development Administration project.

14. **TEXAS COMMUNITY DEVELOPMENT DOWNTOWN REVITALIZATION PROGRAM PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACT AMENDMENTS**

Consideration of the authorization of the Executive Director to execute interlocal cooperation contract amendments with cities of Borger, Pampa, Silverton, and Spearman respectively, for the Planning Commission to provide Texas Community Development Downtown Revitalization Program project management services.

15. **TEXAS COMMUNITY DEVELOPMENT PROGRAM PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACT AMENDMENT**

Consideration of the authorization of the Executive Director to execute interlocal cooperation contract amendments with cities of Clarendon, Darrouzett, Dimmitt, Follett, Hart, Memphis, and Tulia, respectively for the Planning Commission to provide Texas Community Development Program project management services.

16. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

A. Comments from the Executive Director.

B. Report on the following recent Planning Commission sponsored regional meetings:

- September 9th – Economic Development Advisory Committee: Focus Group- EDA Build Back Better
- September 13<sup>th</sup> – Region-1 Canadian-Upper Red Flood Planning Group
- September 14<sup>th</sup> – Panhandle Regional Organization to Maximize Public Transportation Committee
- September 15<sup>th</sup> – Texas Panhandle Inspector's Association
- September 22<sup>nd</sup> – Panhandle Workforce Development Board
- September 23<sup>rd</sup> – Panhandle Workforce Development Consortium's Governing Body

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- September 28<sup>th</sup> – Area Agency on Aging Advisory Council
- October 28<sup>th</sup> – Panhandle Regional Planning Commission's Board of Directors

17. **2021 MEMBERSHIP MEETING**

The conduct of the Planning Commission's 2021 General Membership Meeting.

18. **ELECTION OF 2021-2022 PANHANDLE REGIONAL PLANNING COMMISSION BOARD OFFICERS**

Report from the nominating committee and election of a Chair, Vice Chair and Secretary/Treasurer for the Planning Commission's Board of Director's for 2021-2022.

19. **ADJOURNMENT**

**\*LOCAL GOVERNMENT CODE**  
**TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES**  
**CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT**  
**OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION**

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

**PUBLIC NOTICE**

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 16<sup>th</sup> day of September, 2021 at 415 South West Eighth Avenue, Amarillo, Texas, at 10:30 a.m.



DeShayne Hall