

NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, February 24, 2022, at 1:30 p.m** in the PRPC Board Room at 415 SW 8th, Amarillo, Potter County, Texas. In order to accommodate Board Members and members of the public who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than four counties in the State of Texas being represented on the Board.

Members of the public interested in attending this meeting online may do so by logging <https://us02web.zoom.us/j/85790063682?pwd=TEd5bm1HdHVScmQweFICUnhwRVJaUT09>

(Meeting ID: 857 9006 3682– Password 671960) or may participate by phone 346 248 7799 (Meeting ID: 857 9006 3682– Password 671960).

A copy of the full agenda packet for this meeting can be found on the PRPC's website at <http://www.theprpc.org/About/Directors/default.html>

AGENDA

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)*

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

4. MINUTES

Consideration of the approval of the minutes from the Board of Directors' meeting held on January 27, 2022.

5. VOUCHERS

Review and consideration of the acceptance of the vouchers for the month of January, 2022.

6. **WORKFORCE DEVELOPMENT PROCUREMENT: FUEL PURCHASE AGREEMENTS**

Consideration of the authorization of the Executive Director to enter into agreement with fuel vendors in the Texas Panhandle under procurement processes for fuel cards under Texas Workforce Commission programs.

7. **DEPARTMENTAL REPORT: AREA AGENCY ON AGING**

PRPC Staff will update the Board of Directors on current programs, funding streams, and regional activities from the Area Agency on Aging Department.

8. **FY 2022/2023 SOLID WASTE IMPLEMENTATION CONTRACT WITH KEEP TEXAS RECYCLING**

Consideration of the authorization of the Executive Director to enter into contract with Keep Texas Recycling for the provision of recycling transportation services under the regional solid waste program for FY22/23.

9. **FY22 STATE HOMELAND SECURITY GRANT PROGRAM PURCHASE AUTHORIZATION AND EQUIPMENT DISTRIBUTION APPROVALS**

Consideration of the authorization to purchase and distribute equipment under the State Homeland Security Grant Program.

10. **CONTRACTOR AGREEMENT: REGIONAL SERVICES TRAINING**

Consideration of a contract with John Kiehl to provide training services to Regional Services Staff as a sole source provider of expertise in this area.

11. **FAIR HOUSING MONTH PROCLAMATION**

Consideration of a proclamation designating March 2022 as Fair Housing Month in the Texas Panhandle.

12. **LOCAL PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACT – AMERICAN RESCUE PLAN FUNDING THROUGH THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**

Consideration of the authorization of the Executive Director to execute an interlocal contract with cities and/or counties for the Planning Commission to provide American Rescue Plan project management services.

13. **REGIONAL PUBLIC TRANSPORTATION COORDINATION PLANNING APPLICATION AND CONTRACT**

Consideration of the authorization of the Executive Director to submit an application for the continuation funding and execute the project grant agreement with the Texas Department of Transportation.

14. PRPC PROCUREMENT POLICIES AMENDMENT: LEGAL SERVICES RELATED TO WORKFORCE DEVELOPMENT

Consideration of a revision to the PRPC Procurement Policy related to the procurement of legal services secured with funds sourced from the Texas Workforce Commission.

15. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

- A. Comments from the Executive Director.
- B. Report on the following recent Planning Commission sponsored regional meetings:
 - PWPG Executive Committee Meeting – February 15, 2022
 - Region 1 – RFPG Full Committee Meeting – February 23, 2022
 - Panhandle Workforce Development Board – February 23, 2022
- C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:
 - Panhandle Workforce Consortium’s Governing Body – February 24, 2022
 - Regional 9-1-1 Advisory Committee Meeting – February 25, 2022

16. ADJOURNMENT

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State’s Office, the Potter County Clerk’s Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 10th day of February, 2022 at 415 West Eighth Avenue, Amarillo, Texas, at 2:00 p.m.

DeShayne Hall
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