



NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, July 28, 2022, at 1:30 p.m.** in the PRPC Board Room at 415 SW 8th Avenue, Amarillo, Potter County, Texas. In order to accommodate Board Members and members of the public who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board.

Members of the public interested in attending this meeting online may do so by logging <https://us02web.zoom.us/j/88600644338?pwd=VE4vWlJDMytqbEIETk9HcGgrbFF2UT09>

(Meeting ID: 886 0064 4338 – Password 198315) or may participate by phone 346 248 7799 (Meeting ID: 886 0064 4338 – Password 198315).

A copy of the full agenda packet for this meeting can be found on the PRPC's website at <http://www.theprpc.org/About/Directors/default.html>

AGENDA

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)*

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

4. MINUTES

Consideration of the approval of the minutes from the Board of Directors' meeting held on June 23, 2022.

5. VOUCHERS

Review and consideration of the acceptance of the vouchers for the month of June 2022.

6. **PRPC INVESTMENT FUND QUARTERLY REPORT**

Presentation and consideration of acceptance of the Planning Commission's Investment Fund Quarterly Report for the period ending June 30, 2022, as required by the Public Funds Investment Act.

7. **2022-2023 PRPC PERSONNEL CLASSIFICATION, PAY PLAN AND JOB DESCRIPTION DOCUMENT ADOPTION**

Consideration of the adoption of the 2022-2023 Personnel Classification, Pay Plan and Job Description document for the Planning Commission.

8. **OVERVIEW OF THE TEXAS PANHANDLE VOLUNTARY ORGANIZATIONS ACTIVE IN DISASTER**

Presentation and overview by Regional Services of the Texas Panhandle Voluntary Organizations Active in Disaster.

9. **TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) HAZARD MITIGATION GRANT PROGRAM INTERLOCAL CONTRACT**

Consideration of the authorization of the Executive Director to execute an interlocal cooperation contract with Donley County for the Planning Commission to provide the project administration for Donley County's Generator Project as expected to be funded under Federal Emergency Management Agency (FEMA) through Texas Division of Emergency Management (TDEM).

10. **PANHANDLE REGIONAL EMERGENCY PREPAREDNESS CONFERENCE INTERLOCAL CONTRACT WITH THE TEXAS A&M ENGINEERING EXTENSION SERVICE**

Consideration of the authorization of the Executive Director to execute an interlocal cooperation contract with the Texas A&M Engineering Extension Service to administer registration for PRPC's Regional Services Annual Panhandle Regional Emergency Preparedness or PREP Conference.

11. **FIRE, AMBULANCE AND SERVICE TRUCK FUND APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES INTERLOCAL CONTRACT**

Consideration of the authorization of the Executive Director to enter into interlocal contract with the City of Cactus for the Planning Commission to provide Texas Community Development Program application and project management services related to their Fire, Ambulance, and Service Truck (FAST) Fund Projects.

12. **2022 (CYCLE VI) PANHANDLE REGIONAL WATER PLAN DEVELOPMENT CONTRACT AMENDMENT AND ASSOCIATED CONSULTING CONTRACT**

Consideration of the authorization of the Executive Director to execute a contract amendment with the Texas Water Development Board, and corresponding action associated with the PRPC/Freese & Nichols consulting contract, to modify budget categories and program deliverables in existing contracts as requested by TWDB.

13. **PROFESSIONAL RECRUITMENT SERVICES INTERLOCAL CONTRACTS**

Consideration of the authorization of the Executive Director to enter into interlocal contract with the Cities of Clarendon and Dumas for the Planning Commission to provide professional recruitment services for a City Manager and Police Chief respectively.

14. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

- A. Comments from the Executive Director.
- B. Chairman Looten appointed the following individuals to serve on a committee to select recipients of the 2022 Panhandle Regional Planning Commission Regional Service Award, the 2022 Goodwin Regional Public Administration Award and the 2022 Melissa Carter Award: Judge Nancy Tanner, Judge John Howard, Mr. Oscar Ostos.
- C. Chairman Looten appointed the following individuals to serve on a Nominating Committee to consider a slate of officers for the 2022-2023 PRPC Board of Directors: Sheriff Sal Rivera, Mayor Kerry Symons and Dr. William Hallerberg.
- D. Report on the following recent Planning Commission sponsored regional meetings:
 - 7/6/2022 – Caregiver Support Group
 - 7/11/2022 – Medicare Fraud and Abuse Presentation
 - 7/18/2022 – Region 1 Regional Flood Planning Group Meeting
 - 7/19/2022 – Ombudsman Volunteer Recruitment
- E. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:
 - 8/3/2022 – Caregiver Support Group
 - 8/19/2022 – Regional 9-1-1 Advisory Committee Meeting
 - 8/24/2022 – Panhandle Workforce Development Board Meeting
 - 8/25/2022 – Panhandle Workforce Development Board Consortium’s Governing Body Meeting

15. **ADJOURNMENT**

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT
OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties) and Section 551.127 (Videoconference Call). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 15TH day of July, 2022 at 415 West Eighth Avenue, Amarillo, Texas, at 1:00 p.m.

DeShayne Hall

DeShayne Hall, Executive Assistant