

Panhandle Regional
Planning Commission
Board of Directors
Thursday,
December 5, 2024
1:30 p.m.



NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, December 5, 2024, at 1:30 p.m.** in the PRPC Board Room at 415 SW 8th, Amarillo, Potter County, Texas. In order to accommodate Board Members and members of the public who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board.

Members of the public interested in attending this meeting online may do so by logging into the Zoom Meeting:

<https://us02web.zoom.us/j/8063723381?pwd=UkVoUXhqUTZIT3R5K1VmcFpvbWpXQT09&omn=88554223849>

(Meeting ID: 806 372 3381– Passcode: 3723381) or may participate by phone 346 -248 - 7799 (Meeting ID: 806 372 3381 – Passcode: 3723381)

A copy of the full agenda for this meeting can be found on the PRPC's website at <http://www.theprpc.org/About/Directors/default.html>

AGENDA

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)*

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

4. MINUTES

Consideration of the approval of the minutes from the Board of Directors' meeting held on October 24, 2024.

5. FINANCE DEPARTMENT RECOGNITION

Recognition of outstanding performance by PRPC Finance staff who has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Associations for the 39th consecutive year.

6. PRPC VOUCHERS FOR THE MONTH OF OCTOBER 2024

Review and consideration of the acceptance of the vouchers for the month of October 2024.

7. PRPC INVESTMENT FUND MONTHLY REPORT

Presentation and consideration of acceptance of the Planning Commission's Investment Fund Monthly Report.

8. DISPUTE RESOLUTION CENTER EXPANDING SERVICES TO INCLUDE ARBITRATION

Presentation of the Dispute Resolution Center's expanding services which now include arbitration. DRC will work the top 26 counties of the Texas Panhandle as well as counties outside of the region in order to expand opportunities and departmental revenue.

9. TXDOT 2025 TRANSPORTATION ALTERNATIVES (TA) PROGRAM

Presentation of the Texas Department of Transportation's (TxDOT) Transportation Alternatives (TA) Program which provides funding for community-based projects that improve bicycle and pedestrian infrastructure. These projects promote safety, accessibility, and mobility for people of all ages and abilities, while supporting regional and statewide transportation goals.

10. TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES INTERLOCAL CONTRACTS – 2025-2026 CYCLE

Consideration of the Board of Directors to authorize the Executive Director to execute an Interlocal Cooperation Contract with the Cities of Dumas and Stratford and the PRPC to provide TxCDBG application services at no cost with contingency for administrative services to be amended at the localities discretion if a project is funded.

11. TEXAS COMMUNITY DEVELOPMENT PROGRAM AND DOWNTOWN REVITALIZATION PROGRAM PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACT AMENDMENTS

Consideration of the Board of Directors to authorize the Executive Director to execute amendments to the Interlocal Cooperation Contracts to the Cities of Adrian, Bovina, Cactus, Clarendon, Claude, Quitaque, Texline, and Collingsworth County to receive a TxCDBG contract for PRPC to provide TxCDBG administration services.

12. U.S. DEPARTMENT OF TRANSPORTATION (USDOT) FY24 SAFE STREETS AND ROADS FOR ALL GRANT AWARD AND CONTRACT AGREEMENT

Consideration of the authorization of the Executive Director to execute the FY24 Safe Streets and Roads for All grant agreement to implement a Comprehensive Safety Action Plan and accept any further revisions from the USDOT as necessary.

13. NOTIFICATION OF SENATOR CHARLES PERRY'S PROPOSED LEGISLATION REGARDING STATE OF TEXAS WATER ON DECEMBER 17TH, 2024

Notification of Senator Charles Perry's proposed legislation regarding State of Texas Water on December 17th, 2024. Senator Perry has invited the area judges, mayors,

city managers and water planners of the region to listen to his proposed legislation regarding State of Texas Water Plan and initiatives to address water needs for Texas.

14. FY 2025 REGIONAL SOLID WASTE MANAGEMENT GRANT PROGRAM APPROVAL

Consideration of the approval of the FY 2025 Solid Waste Grant Applications for submission to TCEQ and, pending the TCEQ's approval of the list, allow the Executive Director to enter into contracts with grantees for the implementation of the FY 2025 Solid Waste Grants Program.

15. INTERLOCAL AGREEMENTS FOR ADMINISTRATION OF HAZARD MITIGATION GRANTS

Consideration of the authorization of the Executive Director to execute an Interlocal Agreements for Hazard Mitigation Grants

16. 2025 TEXAS HOMELAND SECURITY STRATEGIC PLAN – PANHANDLE REGIONAL IMPLEMENTATION PLAN RESOLUTION

Consideration of PRPC Board of Directors to accept the recommendation from the Panhandle Regional Emergency Management Advisory Committee concerning the approval of the region's 2025 THSSP Implementation Plan with the passage of a resolution.

17. ADOPTION OF COVERED APPLICATIONS AND PROHIBITED TECHNOLOGY POLICY

Consideration of the PRPC Board of Directors to adopt the proposed Panhandle Regional Planning Commission's Covered Applications and Prohibited Technology Policy as recommended by DIR and DPS.

18. OFFERING OF MEMBERSHIP ON THE BOARD OF DIRECTORS TO A MEMBER OF THE TEXAS LEGISLATURE

Consideration of the PRPC Board of Directors to develop and approve a priority list of Texas Legislators serving the top 26 counties to serve on the PRPC Board of Directors for the next two years.

19. PRPC BOARD MEMBER RECOGNITION

Recognition and appreciation to the retiring Board members for the many years of service and efforts to improve the quality of life of their constituents and of the Texas Panhandle Region

20. OPEN DISCUSSION

21. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 10/28/2024 –Transfer on Death Deed, Higgins Community
- 10/29/2024 – MIPPA, Panhandle Community Services, Dalhart
- 10/31/2024 – READY/SET/THRIVE, Tulia Senior Citizens
- 11/01/2024 – 18th Annual AAA Caregiver Conference, PRPC
- 11/07/2024 – MC vs. MC Advantage, Alzheimer Support, Canyon

- 11/08/2024 – Panhandle Regional 9-1-1 Network advisory Committee
- 11/13/2024 – Texas Panhandle Inspector Association Meeting (TPIA)
- 11/14/2024 – Groundwater Management Area 1 Joint Planning Meeting
- 11/19/2024 – Region 1 Canadian-Upper Red Regional Flood Planning Committee Meeting
- 11/19/2024 – Panhandle TxCDBG 2024 Awardees Kick-Off Meeting
- 11/21/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC)
- 11/21/2024 – Return Home from Hospitalization Committee Meeting
- 12/03/2024 – Regional Solid Waste Management Advisory Committee (RSWMAC)
- 12/04/2024 – Panhandle Regional Organization to Maximize Transportation Meeting (PROMPT)

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 12/11/2024 – Panhandle Workforce Development Board Meeting
- 12/12/2024 – Panhandle Workforce Development Consortium’s Governing Board Meeting
- 12/12/2024 – Matter of Balance, Stinnett Senior Citizens
- 12/17/2024 – READY/SET/THRIVE, Childress Senior Citizens
- 12/17/2024 – Cyber Safety for Seniors, Jan Werner
- 12/17/2024 – Region A Panhandle Water Planning Group Agricultural Meeting
- 12/17/2024 – Region A Panhandle Water Planning Group Full Committee Meeting
- 01/15/2025 – Transfer on Death Deed, Prince of Peace Seniors
- 01/21/2025 – Groundwater Management Area 1 Joint Planning Meeting

22. ADJOURNMENT

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties) and Section 551.127 (Videoconference Call). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 26th day of November, 2024 at 415 West Eighth Avenue, Amarillo, Texas, at 4:30 p.m.

Melissa T. Whitaker

Melissa T. Whitaker, Executive Assistant

ITEM 4

PANHANDLE REGIONAL PLANNING COMMISSION

BOARD OF DIRECTORS MEETING

Minutes

October 24, 2024

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 1:30 p.m. on Thursday, October 24, 2024. This meeting was held in hybrid format by videoconference pursuant Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. Board members and individuals from the public who desired to attend in person, attended the meeting at the 415 S.W. 8th, Amarillo, Potter County, Texas.

MEMBERS PRESENT:

- Buster Davis, Mayor, City of Gruver
- Dr. John Howard, Donley County Judge
- Nancy Tanner, Potter County Judge
- Shawn Ballew, Oldham County Judge
- Winston Sauls, Citizen Representative, City of Borger
- Sal Rivera, Sheriff, Castro County
- Cole Stanley, Mayor, City of Amarillo
- Ronnie Gordon, Hartley County Judge
- Rank Cogdell, Briscoe County Judge
- Pat McDowell, Wheeler County Judge
- Walter Four Price, Texas State Representative, District 87
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Daniel Jackson, Citizen Representative, City of Dimmitt
- Kimberly Jones, Childress County Judge
- Yolanda Robledo, Alderwoman, City of Bovina
- Christy Dyer, Randall County Judge

MEMBERS ABSENT:

- Karen Price, Citizen Representative, City of Pampa
- Aldo Gallegos, Citizens Representative, City of Cactus
- Juan Cantu, Lipscomb County Commissioner
- Kerry Symons, Mayor, City of Perryton
- Oscar Ostos, Citizen Representative, City of Amarillo
- Mac Smith, Canadian River Municipal Water Authority
- Dan Looten, Carson County Judge
- Harold Keeter, Swisher County Judge
- Greg Lewellen, Mayor, City of Friona
- Pat Sims, Commissioner, City of Dumas
- Tobe Shields, Mayor, City of Spearman

STAFF PRESENT: Mr. Michael Peters, Executive Director; Mr. Trent Taylor, Finance Director; Mr. John Schaumburg, Regional 9-1-1 Director; Mr. Marin Rivas, Workforce Development Director; Ms. Lori Gunn, Regional Services Director; Ms. Daphne Morcom, Regional Services Program Specialist; Mr. Shane Brown, Regional Emergency Communication & Prep Program Manager; Mr. Jarian Fred, Local Government Services Program Specialist; Ms. Paige Goodell, Local Government Services Program Manager; Ms. Debra King, Area Agency on Aging Director; Ms. Melissa Whitaker, Executive Assistant

OTHERS PRESENT: Mr. Blake Vineyard, West Texas Deputy Regional Director for Senator Ted Cruz; and Mr. Joe Minshew.

1. CALL TO ORDER

Ms. Nancy Tanner called the meeting to order at 1:30 p.m. and noted that a quorum was present.

2. INVOCATION

Judge John Howard gave the invocation.

3. PUBLIC COMMENT

No public comments were made.

4. MINORITY ELECTED OFFICIAL REPRESENTATIVE APPOINTMENT

Mr. Michael Peters informed the Board of Directors that the PRPC Bylaws call for three minority elected officials of member general purpose local governments. The term of office of the appointed representatives shall be a staggered three-year term. Staff has reached out to Sheriff Salvador Rivera to see if he was willing to continue to serve on the Board. Sheriff Rivera has agreed to continue his responsibilities on the PRPC Board of Directors. His new term will run from November 1st, 2024 until October 31st, 2027. We appreciate Sheriff Rivera's past and future contributions to the Planning Commission and the Texas Panhandle.

Judge John Howard moved for the Board of Directors to re-appoint Sheriff Salvador "Sal" Rivera representing Castro County to a three-year term on the PRPC Board of Directors as a Minority Elected Official Representative. Judge Christy Dyer seconded the motion; the motion carried by unanimous vote.

5. SPECIAL DISTRICT REPRESENTATIVE BOARD MEMBER APPOINTMENTS

Mr. Michael Peters informed the Board of Directors that the PRPC Bylaws call for two members, who represent special districts in the Panhandle, to serve on the PRPC Board of Directors. Staff has reached out to Mr. Drew Satterwhite with the Canadian River Municipal Water Authority (CRMWA) to see if they had anyone willing to serve on the Board of Directors. On October 9th the CRMWA Board

supported appointing Mr. Mac Smith of Pampa to complete the term of Dr. Bill Hallerberg via resolution. This term will end on October 31st of 2025.

Mr. Phillip Self of Childress, who represents the Greenbelt Municipal and Industrial Water Authority, holds the second special district position and his term has ended. Staff visited with Mr. Self, and he expressed a desire and willingness to continue serving on the PRPC Board of Directors. The Greenbelt Municipal Water Authority has also supported his renewal and continued service through a passed resolution.

Mr. Sal Rivera moved for the Board of Directors to appoint Mr. Mac Smith representing the Canadian River Municipal Water Authority (CRMWA) to complete the term of Dr. Bill Hallerberg and re-appoint Mr. Phillip Self, representing the Greenbelt Municipal Water Authority to a three-year term on the PRPC Board as Special District Representatives. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

6. ESTABLISHMENT OF MINORITY ELECTIONS FOR PRPC BOARD OF DIRECTORS

Mr. Michael Peters informed the Board of Directors that the PRPC Bylaws state that the Board of Directors shall call one or more meetings of minority citizens during the first quarter of the fiscal year. The Board of Directors needs to establish a date, time and location for an election of minority citizens from PSA - 4 in which the position of Mr. Oscar Ostos is expiring. PRPC recommends holding a new election to fill this vacancy on October 29th, at the PRPC Boardroom at 5:05PM. The address is 415 SW 8th Ave, Amarillo, TX 79101. This election will be published in all major newspapers serving the above counties. Any interested parties will be added to the ballot at the election and provided to the secretary / treasurer.

The Board of Directors also needs to establish a date, time and location for an election of minority citizens from Planning and Service Area 1 (Dallam, Hartley, Moore, Oldham and Sherman Counties). The PSA -1 position that was filled by Andy Garcia from Cactus is now vacant as he is no longer working for Cactus and has not contacted us. We are recommending holding a new election to fill this vacancy on October 30th, at Cactus City Hall at 5:05PM. The address is 201 US 287, Cactus Texas 79013. This election will be published in all major newspapers serving the above counties. Any interested parties will be added to the ballot at the election and provided to the secretary / treasurer.

Mayor Buster Davis moved for the Board of Directors to approve the above dates and times of minority citizens from PSA 4 and PSA 1 for the purpose of electing a minority representative from each PSA to the Panhandle Regional Planning Commission Board of Directors. Mayor Cole Stanley seconded the motion; the motion carried by unanimous vote.

7. **MINUTES**

Sheriff Sal Rivera moved to accept the minutes from the Board of Directors meeting held on September 26, 2024. Mr. Daniel Jackson seconded the motion; the motion carried by unanimous vote.

8. **VOUCHERS**

Judge Christy Dyer moved to approve the vouchers for the month of September 2024. Mr. Phillip Self seconded the motion; the motion carried by unanimous vote.

9. **PRPC INVESTMENT FUNDS MONTHLY REPORT**

Mr. Trent Taylor informed the Board that pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. The following was submitted for approval.

	Balance@ <u>12/31/2023</u>	Balance@ <u>08/31/2024</u>	Balance@ <u>09/30/2024</u>
PRPC's Money Market Fund	\$4,103,637	\$4,378,749	\$5,895,320
9-1-1's Money Market Fund	\$57	125,033	560,990
Total MMIA Funds	<u>\$4,103,694</u>	<u>\$4,503,782</u>	<u>\$6,456,310</u>
CDARS CD	Duration	Return	
06/27/2024 – 12/26/2024	26 Weeks	4.85%	\$500,000
Total Invested Funds			<u>\$6,956,310</u>

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of September was 4.85%. The 9-1-1 fund earned an average annual yield of 2.85%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

Judge Pat McDowell moved for the Board of Directors to accept the PRPC Investment Fund Monthly Report as submitted. Judge Kim Jones seconded the motion; the motion carried by unanimous vote.

10. **CONSIDERATION OF INVESTMENT POLICY TO INCLUDE LOCAL GOVERNMENT INVESTMENT POOLS**

Mr. Trent Taylor informed the Board of Directors about an effort to maximize investment returns while maintaining security of the investments. He mentioned that he has investigated Local Government Investment Pools (LGIPs). LGIPs are

combined funds from various public entities that operate like a money market mutual fund. LGIPs are not registered with the Securities and Exchange Commission (SEC) and are exempt from SEC regulatory requirements. These pools provide greater flexibility, but also reduce investor protection. By pooling funds, benefits include economies of scale, full-time portfolio management, diversification, and liquidity. One of the main differences in the funds is the Net Asset Value (NAV). Some funds have the objective of maintaining a “constant” NAV while others, usually with longer term investments, may have a “variable” NAV. While either type may have investment risk, variable NAV could be greater. Other risk includes interest rate risk, credit risk, liquidity risk and/or management risk. These investments should yield a higher return; however, a loss can occur as a result of any of these risks. In order to allow these investments PRPC would need to revise its Investment Policy and authorize the Executive Director to execute the appropriate agreements.

Judge Christy Dyer moved for the Board of Directors to approve the revised Investment Policy and allow the Executive Director to sign agreements allowing a portion of PRPC unrestricted funds to be invested in Local Government Investment Pools. Mayor Cole Stanley seconded the motion: the motion carried by unanimous vote.

11. REGIONAL 911 FY2024 4TH QUARTER PERFORMANCE REPORT

Mr. John Schaumburg informed the Board of Directors that as stipulated in the agreement between Panhandle Regional Planning Commission and the Commission on State Emergency Communications (CSEC), the Panhandle 9-1-1 Network must establish and accomplish certain goals and objectives. In order to check progress throughout the year, we are required to submit to CSEC a quarterly performance report that includes 9-1-1 call volumes, monitoring results, network outage reports, system testing, and the status of equipment replacement.

Judge Rank Cogdell moved for the PRPC Board of Directors to approve the FY24 Q4 Performance Report as submitted covering the months of June, July and August. Mayor Buster Davis seconded the motion: the motion carried by unanimous vote.

12. SOLID WASTE INFRASTRUCTURE FOR RECYCLING (SWIFR) GRANT RESOLUTION

Ms. Daphne Morcom informed the Board of Directors that In 2021, the EPA released the National Recycling Strategy: Part One of a Series on Building a Circular Economy for All. That same day, federal funding was made available to support the strategy when the Infrastructure Investment and Jobs Act, also known as the 2021 Bipartisan Infrastructure Law (BIL), was signed into law. As part one of the series, the National Recycling Strategy focuses on municipal solid waste recycling. The Solid Waste Infrastructure for Recycling (SWIFR) Grant is funded through the BIL. In 2023, Keep Texas Beautiful (KTB) and Keep Texas Recycling (KTR) partnered with Coca Cola Southwest Beverages and PetStar in a pilot program to recycle plastics in Texas. In Phase One of the program, KTR researched the recycling levels across the State of Texas. It was through this research that they decided that the Texas Panhandle would be the best region to start the pilot program’s Phase Two for plastics recycling. The large area the Panhandle covers, the large amount of

small communities in the region, and the limited access to markets and resources were the reasons for choosing the Panhandle. In late 2023, KTB/KTR started working with PRPC to reach out to all of the members of the Panhandle Environmental Partnership (PEP) to see which communities were already doing some sort of plastics recovery. It was determined that one member, Booker ISD, had a large amount of plastics already baled waiting to go to market. In 2024, KTB/KTR, PRPC and the other partners in the project started working with Booker ISD and another community outside the region (Plainview) to schedule the first load of PET #1 plastics. The load was transported to the market in August 2024. In September 2024, KTB/KTR held a regional training in Amarillo where all of the units of local government were invited to attend to discuss plastics recycling and the pilot program. There was a large amount of interest in plastics recycling expressed at this training and to PRPC after the training. The one concern that the communities expressed was the cost of getting the needed infrastructure to add plastics to their already existing recycling program. PRPC staff began looking into funding opportunities to help out the communities to get the needed infrastructure. The plastics recycling program meets the requirements for the SWIFR grant. Under SWIFR, the minimum award is \$500,000.00 and the maximum award is \$5,000,000.00. If each community were to apply individually, their budget would not meet the minimum requirement. PRPC is eligible to apply to request funding to purchase the needed infrastructure for all interested communities combined to meet the minimum requirement and then each community would be a sub-recipient and would receive reimbursement for the purchase of the infrastructure. PRPC staff will submit this application to the Environmental Protection Agency (EPA) to be considered for funding through the Solid Waste Infrastructure for Recycling (SWIFR) grant.

Judge Kim Jones moved for the PRPC Board of Directors to pass a resolution authorizing the submission of the Regional Solid Waste Infrastructure for Recycling Program grant application for consideration under the FY26 Environmental Protection Agency's Solid Waste Infrastructure for Recycling grant competition. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

13. FY 2026 FOR PY 2025 REGIONAL CRIMINAL JUSTICE ADVISORY COMMITTEE OPERATING PROCEDURES

Ms. Daphne Morcom informed the Board of Directors that Each year the PRPC receives funds from the Office of the Governor's Criminal Justice Division to administer a Criminal Justice Grant Program. The activities of the Program are overseen by the Criminal Justice Advisory Committee (CJAC) and the PRPC Board of Directors. Each year the Operating Procedures must be approved by the PRPC Board of Directors. The CJAC is scheduled to meet on October 23rd about the proposed changes to the Fiscal Year 2026 and Program Year 2025 Operating Procedures. The CJAC met on to review the draft bylaws at the meeting and the final draft will be presented at the BOD meeting. The Operating Procedures are no longer required to be uploaded to the state. However, we must be able to produce them if requested. The Operating Procedures will be placed on the criminal justice

page of the PRPC website and reviewed with eligible grantees during application workshops.

Mr. Sal Rivera moved for the Board of Directors to consider an approval of the Regional Criminal Justice Advisory Committee Operating Procedures for use in the FY 2026 grant year. Mr. Daniel Jackson seconded the motion; the motion carried by unanimous vote.

14. TOWER LEASE AGREEMENT WITH THE BIBLE BAPTIST CHURCH OF PAMPA TX FOR TOWER/SHELTER SPACE ON PRPC OWNED TOWER

Mr. Shane Brown informed the Board of Directors that the PANCOM system, using State Homeland Security funds in 2016, built a 300' communications tower in Dallam County. This tower resides north of Dalhart along US Hwy 87 at Perico Lane. At this time, the PRPC owns 11 towers with four more being built this coming year. In an effort to offset the cost of utilities, maintenance and insurance, we make the towers available for others to lease space on. Staff was approached by the Bible Baptist Church of Pampa about putting up an FM transmitter at our Dallam County site. The Tower Lease Agreement is between the PRPC and Bible Baptist Church for tower and shelter space and electricity at the PRPC owned tower in Dallam County Texas.

Judge Christy Dyer moved for the Board of Directors to authorize PRPC Executive Director to execute the Tower Lease Agreement with the Bible Baptist Church. Judge Pat McDowell seconded the motion; the motion carried by unanimous vote.

15. MEMORANDUM OF UNDERSTANDING WITH THE CITY OF SUNRAY

Mr. Shane Brown informed the Board of Directors that in an effort to fill in some radio coverage gaps, PRPC staff are working to improve radio communications in and around Sunray TX. There are very few options when it comes to towers in Sunray. After visiting with city and county officials, we have been given permission to install antennas and repeaters at the Sunray water tower. The no-cost Memorandum of Understanding between the Panhandle Regional Planning Commission and the City of Sunray to install antennas and related microwave equipment along with space at the base of the water tower to house the repeaters was presented to the Board.

Judge Kim Jones moved for the Board of Directors to authorize the Executive Director to execute the Memorandum of Understanding with the City of Sunray. Representative Four Price seconded the motion; the motion carried with a unanimous vote.

16. 2024 TEXAS HOMELAND SECURITY REGIONAL THREAT AND HAZARD IDENTIFICATION RISK ASSESSMENT (THIRA) AND STAKEHOLDER PREPAREDNESS REVIEW (SPR)

Ms. Lori Gunn informed the Board of Directors that annually, every Council of Government in Texas must fulfill several planning requirements in order to maintain their region's eligibility to receive State Homeland Security Program grant funding in the coming year. Three plans have to be updated each year; they are:

1. Threat & Hazard Identification Risk Assessment (THIRA);
2. Stakeholder Preparedness Review (SPR); and
3. Texas Homeland Security Strategic Plan (THSSP) Regional Implementation Plan

This agenda item only addresses the first two of these plans. The third plan will be presented to you at your December Board Meeting. These plans are all developed in sequence under the direction of the PREMAC. The THIRA is used to test the region's preparedness capabilities against worst-case scenarios that could plausibly occur in the Panhandle. This year's THIRA scenarios included:

1. A large tornado that decimated Clarendon;
2. A massive wildfire that burned through Potter County north of Amarillo;
3. A winter storm that impacted the western half of the Panhandle;
4. A pandemic that shut down business and activities in Potter and Randall Counties;
5. An active shooter incident that occurred in downtown Amarillo; and
6. The derailment of a train carrying hazardous materials just outside of Canyon.

An evaluation was done to assess the region's current ability to cope with these type situations within the context of the core capabilities comprising FEMA's National Preparedness Goal. The National Preparedness Goal describes a vision for preparedness nationwide and identifies the core capabilities necessary to achieve that vision across the five mission areas—Prevention, Protection, Mitigation, Response and Recovery.

Based on the 6 scenarios, the PREMAC established a Panhandle-relevant target for each of these 32 capabilities which they felt could be achieved within the next 3-5 years. The primary purpose of the THIRA is met with the development of these regionally-relevant core capability statements. In completing the Stakeholder Preparedness Review (SPR), the PREMAC weighed the region's current capabilities against the target capabilities developed for the THIRA.

The SPR concludes with the PREMAC's identification of the 3 core capabilities prioritized for sustainment in FY24 along with the 3 core capabilities prioritized for potential enhancements in FY25.

Priority Capabilities to Sustain in 2024

1. Planning
2. Public Information and Warning
3. Operational Communications

Priority Capabilities to Build in 2025

1. Forensics and Attribution
2. Intelligence and Information Sharing
3. Screening, Search and Detection

The SPR gap information is now being used to inform the development of the final plan the region must complete to be eligible for FY25 SHSP funding. The THSSP

Regional Implementation Plan, which will be presented at the December Board meeting, will identify priority areas for FY25 funding based on the findings of the THIRA and the SPR. The PREMAC met on October 17th to review and consider the final drafts of the THIRA and SPR. The committee approved both documents with the recommendation provided below.

Mr. Sal Rivera moved for the PRPC Board of Directors to approve the Panhandle region's 2024 Threat and Hazard Identification Risk Assessment and Stakeholder Preparedness Review and to authorize the submission of these documents to the Office of the Governor; Home-land Security Grants Division by the November 30, 2024 deadline. Judge Kim Jones seconded the motion; the motion carried by unanimous vote.

17. RECRUITMENT SERVICES INTERLOCAL CONTRACT – CITIES OF DUMAS AND WELLINGTON

Mr. Jarian Fred informed the Board of Directors that PRPC Staff has assisted many cities and even counties in the Texas Panhandle with administrative services, ranging from contractual city management services to city manager searches to master parks planning. One of the most increasingly demanded services is assistance with the recruitment of professional staff. Recently, the PRPC was approached by both the City of Dumas and the City of Wellington to conduct a professional search for a new City Manager. Both cities have considered the PRPC's scope of services as it relates to assistance with a professional search and have authorized an interlocal agreement to perform these services. The inclusion of this agenda item will allow the PRPC Board of Directors to consider entering into an interlocal agreement with the Cities of Dumas and Wellington for PRPC to continue to work with and assist them in this process. The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the City can resume normal operations quickly. Compensation will be rated at \$65.00 per hour with job postings and travel compensated additionally with a set floor and ceiling to ensure that both parties mutually benefit from the agreement.

Judge Rank Cogdell motioned for the PRPC Board of Directors to authorize the Executive Director to execute an Interlocal Cooperation Contract with both the Cities of Dumas and Wellington to conduct a formal City Manager Search. Judge Pat McDowell seconded the motion; the motion carried by unanimous vote.

18. TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES INTERLOCAL CONTRACTS - 2025-2026 CYCLE

Ms. Paige Goodell informed the Board of Directors that PRPC Staff has worked with Panhandle Communities to implement infrastructure improvement projects through the Community Development Block Grant (TxCDBG) Program since 1983. Since that time, PRPC Staff has provided administrative assistance on over 340 TxCDBG projects totaling more than \$80,000,000 of grant funds utilized for the infrastructure improvement of Panhandle Communities. The Texas Department of Agriculture (TDA), has long been the funding agency of this program in the State

of Texas, and they are in the process of soliciting applications for the 2025/2026 TxCDBG program. In order to comply with TDA programmatic requirements as well as maintain the long-established tradition of conducting application preparation at no charge to communities in the region, a non-cost interlocal agreement has been developed for application development activities. The interlocal agreement will easily allow for an optional amendment to be considered upon notice of award that will allow PRPC to provide the project management services if so desired by the applicant. Several changes to the 2025/2026 Community Development Fund Cycle include; an increase to the grant amount from \$500,000 to \$750,000, implementation of a two-phased application process and only communities that fall within range of our annual allocation will be considered (2024 Regional Allocation ~ \$1.94 Million) and new regional priorities adopted by this body that include additional project types. In anticipation of PRPC Staff preparing approximately 20 TxCDBG applications this cycle for the 1st phase, staff has determined that it would be necessary for the Board to consider the Interlocals associated with the application preparation in multiple groupings for two reasons; 1. There is a staggering of the public hearings and meetings that Staff goes to chronologically to ensure that Staff can be in each community during an application cycle. 2. With over 20 entities applying there could be a problem with Board voting membership having to recuse themselves if all projects were presented together. To this end, the following interlocal agreements are being presented to the Board in September of 2024; the Cities of Darrouzette, Perryton, Nazareth, Higgins, Hedley, Dalhart

Mr. Daniel Jackson moved for the Board of Directors to authorize the Executive Director of the PRPC to execute an Interlocal Cooperation Contract with the above-mentioned communities respectively and the PRPC to provide TxCDBG application services at no cost with contingency for administrative services to be amended at the localities discretion if a project is funded. Mayor Buster Davis seconded the motion. Mr. Sal Rivera and Judge Ronnie Gordon abstained; the motion carried with a sufficient number of votes.

19. ECONOMIC DEVELOPMENT PLANNING GRANT APPLICATION

Ms. Paige Goodell informed the Board of Directors that Since 1978 the Planning Commission has served as the fiscal and administrative agent of the Panhandle Economic Development District. The Economic Development Administration (EDA) planning grant provides the funds to the Planning Commission for the administrative support of economic development activities in the area. The Comprehensive Economic Development Strategies (CEDS), a planning document that is generated by the PRPC annually and is a direct product of this planning grant. The CEDS document analyzes the population and economic trends of the region and its communities while identifying the needs and strategies appropriate to help sustain and expand local economies. The CEDS also includes a Strength, Weakness, Opportunity, Threat (SWOT) analysis on economic trends in the region. The EDA Planning Grant Program is a funding cycle which allows us to apply for three years of funding. The amount of the FY25 through FY27 grant for which the Commission

is applying is \$210,000. The PRPC Match requirement will be at 30% based on regional economic conditions.

Mayor Buster Davis moved for the Board of Directors to authorize the Executive Director to submit a grant application to the U.S. Economic Development Administration for Economic Development planning funds and to convey to the Executive Director the authority to execute any and all necessary documents to effectuate the multi-year Planning Grant application. Mr. Sal Rivera seconded the motion; the motion carried by unanimous vote.

20. TEXAS ASSOCIATION OF REGIONAL COUNCILS SERVICE FEES

Mr. Michael Peters informed the Board of Directors that the Texas Association of Regional Councils (TARC) is a voluntary association composed of Texas' 24 regional councils. The Planning Commission's 2024-2025 TARC total services fees are \$9,973.10, additionally they charge approximately \$2,500 twice per year for conference meeting fees.

Judge Rank Cogdell moved for the Board of Directors to authorize payment of the Panhandle Regional Planning Commission's 2024-2025 TARC Association service fees and meeting costs for October 2024 – September 2025. Judge Pat McDowell seconded the motion; the motion carried by unanimous vote.

21. TEXAS ASSOCIATION OF REGIONAL COUNCILS APPOINTMENT OF THE OFFICIAL BOARD REPRESENTATIVE

Mr. Michael Peters informed the Board of Directors that each Regional Planning Commission designates a Board Member and three alternates to serve on the Texas Association of Regional Councils (TARC), Board of Directors, in order to conduct business during the TARC meetings in Austin. The designated Board member of a council may designate any representative of the council he or she represents.

Staff has discussed with Mayor Tobe Shields to see if he was interested in continuing to serve on this board as the PRPC Representative and he indicated he was willing. As designated alternates we would also like to nominate the following to serve in the event Mayor Shields is unable to attend:

- Michael Peters
- Trenton Taylor
- Alex Guerrero

Mr. Sal Rivera moved for the Board of Directors to designate Mayor Tobe Shields as the 2025 TARC Board Member representing the Panhandle Regional Planning Commission and select the above slate of alternates. Mayor Buster Davis seconded the motion; the motion carried with a unanimous vote.

22. PRPC PROJECT MANAGEMENT SERVICES CONTRACT

Mr. Michael Peters informed the Board of Directors about a Request for Proposals for Project Management Services for Chiller Replacement and Connections, Roof Repair, and other Building Improvements that was published in the Amarillo Globe News Newspaper on Friday October 4th and on Friday October 11th according to our procurement policies.

The proposals were evaluated by staff on 10/22/2024 using the following criteria:

- a. Price,
- b. Experience in same or similar work,
- c. Demonstrated Performance,
- d. Likelihood of meeting performance goals,
- e. Ability to respond in a timely manner, capacity and response time.

Mr. Philip Self moved for the Board of Directors to authorize the Executive Director to enter into a contract with a contractor that will provide project management services to assist the Planning Commission with chiller replacement, plumbing, electrical, roof improvements and other building improvements in the next year. Mr. Daniel Jackson seconded the motion; the motion carried by unanimous vote.

23. CLOSED SESSION – PERSONNEL MATTERS

Mr. Sal Rivera and Judge Rank Cogdell called a closed session of the Board of Directors to discuss the performance and employment of the Executive Director as provided for under Texas Government Code, Chapter 551, Section 551.074.

24. RECONVENE PUBLIC SESSION

Mr. Sal Rivera and Judge Kim Jones called to reconvene the public session and consider action, if any, regarding the performance and employment of the executive director.

Judge John Howard moved for the board of directors to approve the action regarding the performance and employment of the Executive Director. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

25. OPEN DISCUSSION

26. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director: Thank you again to everyone who helped with the annual meeting and all of our guest for their attendance. Your continued support of the Planning Commission is greatly appreciated. Thank you to Melissa Whitaker and Jarian Fred for orchestrating the 2024 Annual Report. Thank you to all of the Board members for attending the special meeting to approve the chiller purchase for the Planning Commission. Our next Board of Directors meeting will be December 5th, 2024.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 10/02/2024 – Caregiver Support Group, Central Church of Christ, Amarillo
- 10/02/2024 – Matter of Balance, Palo Duro Village, Canyon
- 10/03/2024 – Regional Solid Waste Management Advisory Committee (RSWMAC)
- 10/03/2024 – Transfer on Death Deed. Young at Heart, McClean
- 10/07/2024 – READY/SET/THRIVE, Wellington Senior Citizens
- 10/08/2024 – Medicare Plans and DIY, Dimmitt Hospital
- 10/10/2024 – Community Fall Festival, SAC, Amarillo
- 10/10/2024 – MIPPA, Golden Plains Hospital, Borger
- 10/11/2024 – Expo Health Fair, Castro County Health Fair, Dimmitt
- 10/17/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC)
- 10/17/2024 – OGH Health Fair, Ochiltree General Hospital
- 10/22/2024 – Fall Health Festival, Independence Village, Amarillo
- 10/23/2024 – Criminal Justice Advisory Committee (CJAC)
- 10/24/2024 – READY/SET/THRIVE, Hampton Village Senior, Pampa
- 10/25/2024 – Certified Volunteer Ombudsman Fall Training, Amarillo

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 10/28/2024 – Transfer on Death Deed, Higgins Community
- 10/29/2024 – MIPPA, Panhandle Community Services, Dalhart
- 10/31/2024 – READY/SET/THRIVE, Tulia Senior Citizens
- 11/01/2024 – 18th Annual AAA Caregiver Conference, PRPC
- 11/07/2024 – MC vs. MC Advantage, Alzheimer Support, Canyon
- 11/13/2024 – Texas Panhandle Inspector Association Meeting (TPIA)
- 11/17/2024 – Matter of Balance, Stinnett Senior Citizens
- 11/19/2024 – Panhandle TxCDBG 2024 Awardees Kick-Off Meeting
- 11/21/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC)
- 12/03/2024 – Regional Solid Waste Management Advisory Committee (RSWMAC)

27. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:11 pm.

Judge Nancy Tanner, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Judge Kimberly Jones, Treasurer/Secretary
Panhandle Regional Planning Commission
Board of Directors

ITEM 5

MEMORANDUM

DATE: December 5, 2024
TO: PRPC Board of Directors
FROM: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 5
Finance Department Recognition

BACKGROUND

This agenda item is to provide recognition of the outstanding performance by the PRPC Finance staff who has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Associations for the 39th consecutive year. The Finance staff consists of the Director - Trent Taylor, Assistant Finance Director - Cristy Henderson, Accounting Systems/Payables Program Specialist - Heike Todd, Accounting Systems/HR Payroll Program Specialist - Stephine Neuwirth and our newest member Accountant II - Diana Green.

The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reports, and its attainment represents a significant accomplishment by a government and its management.

RECOMMENDATION:

Informational item only. No action is necessary.



Government Finance Officers Association

203 North LaSalle Street, Suite 2700

Chicago, Illinois 60601-1210

312.977.9700 fax: 312.977.4806

10/31/2024

Tobe Shields
Mayor
Panhandle Regional Planning Commission, Texas

Dear Tobe:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended September 30, 2023 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**Panhandle Regional Planning Commission
Texas**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

September 30, 2023

Christopher P. Morill

Executive Director/CEO

ITEM 6

MEMORANDUM

DATE: December 5, 2024

TO: PRPC Board of Directors

FROM: Trent Taylor, Finance Director
Cristy Henderson, Asst. Finance Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 6
PRPC Vouchers for the month of October 2024

BACKGROUND

The PRPC vouchers serve as tangible evidence of financial transactions, allowing review of all expenditures. This transparency builds trust and acts as a deterrent against fraudulent activities within our organization by requiring supporting documentation for every expenditure. October Vouchers total \$3,233,874.41.

RECOMMENDATION

Staff recommends that the Board of Directors approve the vouchers for the month of October 2024.

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
217941	PRPC General Fund	AFLAC	INV #354913 - EMPLOYEE DEDUCTS 9/24	155.87	10/3/2024
217942	Aging - HHSC	STEPHEN C AKEROYD	IRT MILEAGE 8/24 - FACILITY VISITS	62.70	10/3/2024
217943	Economic Dev Administration	MS KATHY ALLEN	IRT MILEAGE 9/25/24 - EDAC MTG	109.73	10/3/2024
217944	9-1-1 Management Plan	AMAZON CAPITAL SERVICES	INV #1MR9-11R4-1LDX - PUBLIC ED ITEMS - 9/24	560.10	10/3/2024
217945	9-1-1 Management Plan	AMA COMMUNICATIONS LLC	TOWER LEASE PMT 10/1-10/31/24	211.48	10/3/2024
217946	WIA Adult	CITY OF AMARILLO	UTILITY PMT 1/24-8/27/24 - WF CLIENT	132.79	10/3/2024
217947	Cost Pool	CITY OF AMARILLO	8/15-9/17/24 - EDDY ST IRRIGATION	181.22	10/3/2024
	Cost Pool	CITY OF AMARILLO	8/14-9/16/24 - AMA WFC EDDY ST	253.33	10/3/2024
	PRPC Building Fund	CITY OF AMARILLO	WATER 8/27-9/26/24 - PRPC	348.62	10/3/2024
	PRPC Building Fund	CITY OF AMARILLO	PRPC/DRIP IRRIGATION - 8/27-9/26/24	68.49	10/3/2024
	PRPC Building Fund	CITY OF AMARILLO	9/30/24 - PRPC/DRAINAGE FEE	14.90	10/3/2024
	PRPC Building Fund	CITY OF AMARILLO	9/30/24 - PRPC/DRAINAGE FEE	14.78	10/3/2024
217948	Intern. Service - Accounting	AMERICAN AIRLINES	STATEMENT NO. 24092624256 - 9/26/24	1,303.23	10/3/2024
217949	9-1-1 Management Plan	AMERICAN TOWER CORPORATION	TOWER LEASE PMT 10/1/24-9/30/25	7,935.00	10/3/2024
217950	9-1-1 Management Plan	AT&T	CHILDRESS CO ADMIN 9/15-10/14/24	53.87	10/3/2024
217951	9-1-1 Management Plan	AT&T	INTERNET 9/21-10/20/24 - E911 PRPC PAMPA HOST	90.47	10/3/2024
217952	9-1-1 Management Plan	AT&T MOBILITY	TOWER LEASE PMT 10/1/24-9/30/25	5,423.73	10/3/2024
217953	PRPC Indirect Costs	JUDGE SHAWN BALLEW	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	46.79	10/3/2024
217954	PRPC General Fund	BLUE CROSS BLUE SHIELD OF TEXAS	MEDICAL INSURANCE PMT - 10/24	46,012.62	10/3/2024
217955	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 10/1-10/31/24	661.25	10/3/2024
217956	9-1-1 Management Plan	BOOKER EQUITY	TOWER LEASE PMT 10/1/24-9/30/25	1,802.07	10/3/2024
217957	Cost Pool	CITY OF BORGER	BORGER WFC 8/12-9/12/24	94.14	10/3/2024
217958	9-1-1 Management Plan	EMMA F BOWERS	TOWER LEASE PMT 10/1/24-9/30/25	2,875.00	10/3/2024
217959	9-1-1 Management Plan	CAPROCK COMMUNITY TRANSLATOR INC	TOWER LEASE PMT 10/1/24-9/30/25	9,125.25	10/3/2024
217960	Home Sec Conf/E-Waste Recycling	CAPITAL ONE	9/16/24 - SUPPLIES & DOOR PRIZES FOR PREP CONFERENCE	296.66	10/3/2024
	Choices	CAPITAL ONE	9/19/24 STATEMENT - WORK RELATED ITEMS	2,602.30	10/3/2024
217961	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 10/1-10/31/24	3,148.21	10/3/2024
217962	WIA Adult	CLARENDON COLLEGE	T/F FA QRT-24 - CDL - ADULT	3,700.00	10/3/2024
217963	PRPC Indirect Costs	JUDGE RANK COGDELL	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	101.73	10/3/2024
217964	Economic Dev Administration	MR BRANDON COX	IRT MILEAGE 9/25/24 - EDAC MTG	64.36	10/3/2024
217965	Cost Pool	DAVES FRESH CLEANING LLC	INV #1494 - JANITORIAL 9/24 - BORGER WFC	305.00	10/3/2024
	Cost Pool	DAVES FRESH CLEANING LLC	INV #1497 - CARPET CLEANING 9/24/24 - BORGER WFC	425.00	10/3/2024
217966	PRPC Indirect Costs	MAYOR BUSTER DAVIS	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	121.43	10/3/2024
217967	Cost Pool	EVERETTS PLUMBING SUPPLY	INV #188329 - 9/19/24 - BRASS CLOSET SPUD - AMA WFC	12.90	10/3/2024
217968	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 10/1-10/31/24	127.31	10/3/2024
217969	Economic Dev Administration	MS TIFFANY FOWLER	IRT MILEAGE 9/25/24 - EDAC MTG	46.79	10/3/2024
217970	Aging - HHSC	GANNETT TEXAS/NEW MEXICO LOCAL IQ	8/11-8/30/24 DEMENTIA SYMPOSIUM ADS	1,983.19	10/3/2024
217971	PRPC Indirect Costs	JUDGE RONNIE GORDON	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	68.82	10/3/2024
217972	Communication Towers	GREENBELT ELECTRIC COOPERATIVE INC	BOWR/COLL - 8/15-9/15/24	147.98	10/3/2024
217973	Economic Dev Administration	THE HIGH GROUND OF TEXAS	10/29/24 - ANN MTG REG FEES - LGS	600.00	10/3/2024
217974	Summer Earn & Learn	HUXFORD GROUP LLC	INV #1447 - 7/7-8/31/24 - 2024 SEAL PROGRAM	6,400.00	10/3/2024
	Summer Earn & Learn	HUXFORD GROUP LLC	INV #1448 - 3/19-8/31/24 REPORTING FOR 2024 SEAL PROGRAM	3,900.00	10/3/2024
217975	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 10/1-10/31/24 - MEMPHIS & SILVERTON 2	935.00	10/3/2024
217976	Cost Pool	JKB COMPANY	INV #3839 - MGMT FEE 10/24 - AMA WFC	1,175.00	10/3/2024
	PRPC Building Fund	JKB COMPANY	INV #3851 - MGMT FEE 10/24 - PRPC	1,050.00	10/3/2024
	PRPC Building Fund	JKB COMPANY	INV #3862 - CHILLER REPAIR 8/24 - TRANE	15,716.09	10/3/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
217977	PRPC Indirect Costs	JUDGE HAROLD KEETER	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	65.10	10/3/2024
217978	Aging - HHSC	VIRGINIA KEYS	IRT MILEAGE 8/24 - FACILITY VISITS	110.52	10/3/2024
	Aging - HHSC	VIRGINIA KEYS	IRT MILEAGE 9/24 - FACILITY VISITS	26.04	10/3/2024
217979	Economic Dev Administration	MS LEE ERIN KOEHLER	IRT MILEAGE 9/25/24 - EDAC MTG	93.77	10/3/2024
217980	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 10/1-10/31/24	431.25	10/3/2024
217981	Communication Towers	LIGHTHOUSE ELECTRIC COOPERATIVE INC	VALL TOWER - 8/21-9/18/24	67.11	10/3/2024
217982	Economic Dev Administration	MR JOE LIVINGSTON	IRT MILEAGE 7/11/24 - EDAC MTG	108.37	10/3/2024
	Economic Dev Administration	MR JOE LIVINGSTON	IRT MILEAGE 9/25/24 - EDAC MTG	108.37	10/3/2024
217983	PRPC Indirect Costs	JUDGE DAN LOOTEN	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	38.78	10/3/2024
217984	PRPC Indirect Costs	JUDGE PAT McDOWELL	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	131.01	10/3/2024
217985	Cost Pool	MESSER AUTO GROUP	INV #608323 - OIL CHANGE 9/6/24 - MU #2	74.26	10/3/2024
217986	Economic Dev Administration	MS KRISTEN MOUDY	IRT MILEAGE 9/25/24 - EDAC MTG	131.01	10/3/2024
217987	WIA Adult	MR COOPER	MORTGAGE 9/1-10/31/24 - WF CLIENT	1,325.10	10/3/2024
217988	CD Project Admin	NADO	INV #INV-24090-T9COT9 - ATC REG FEES GUERRERO 10/21/24	725.00	10/3/2024
217989	Communication Towers	NORTH PLAINS ELECTRIC COOP	INV #3829 - OCHL & LIPN TOWERS - 9/1-10/1/24	129.99	10/3/2024
217990	9-1-1 Management Plan	JACK OATES	TOWER LEASE PMT 10/1/24-9/30/25	2,700.00	10/3/2024
217991	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 9/30/24	629.00	10/3/2024
217992	Intern. Service - Reception	PATHWAYZ COMMUNICATIONS INC	PRPC LINE CHGS 10/24	821.26	10/3/2024
217993	9-1-1 Management Plan	PATRICK ELECTRIC SERVICE INC	INV #114464 & 114465 - SVCE CALLS 9/24 HEMP/DALN	1,766.19	10/3/2024
217994	9-1-1 Management Plan	PLATEAU	NW PARMER - 9/22-10/21/24	39.00	10/3/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 9/22-10/21/24	39.00	10/3/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 9/22-10/21/24	39.00	10/3/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 9/22-10/21/24	30.43	10/3/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 9/22-10/21/24	39.00	10/3/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 9/22-10/21/24	39.00	10/3/2024
217995	Economic Dev Administration	MR B J POTTS	IRT MILEAGE 9/25/24 - EDAC MTG	65.10	10/3/2024
217996	9-1-1 Management Plan	LINDA POTTER	TOWER LEASE PMT 10/1/24-9/30/25	7,935.00	10/3/2024
217997	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT - 10/24	6,219.65	10/3/2024
217998	WIA Youth	PRIMAMED TRAINING INSTITUTE	T/F - X-RAY TECH - OSY	1,695.00	10/3/2024
217999	9-1-1 Management Plan	PTCI	NW PERRYTON 9/20-10/19/24	39.12	10/3/2024
218000	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 10/1-10/31/24	1,265.20	10/3/2024
218001	Aging - HHSC	REGION 16 EDUCATION SERVICE CTR	INV #0002500106 - ROOM RENTAL FEE 9/24/24 - AAA CONF	300.00	10/3/2024
218002	Communication Towers	RITA BLANCA ELECTRIC COOP INC	DALN TOWER - 8/31-9/30/24	59.89	10/3/2024
218003	PRPC Indirect Costs	SHERIFF SAL RIVERA	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	87.70	10/3/2024
218004	Economic Dev Administration	MS BRENDA ROBINSON	IRT MILEAGE 9/25/24 - EDAC MTG	38.78	10/3/2024
218005	9-1-1 Management Plan	SAND HILLS TOWER COMPANY	TOWER LEASE PMT 10/1/24-9/30/25	5,281.69	10/3/2024
218006	PRPC Indirect Costs	MR WINSTON SAULS	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	66.53	10/3/2024
218007	PRPC Indirect Costs	THE HONORABLE TOBE SHIELDS	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	120.21	10/3/2024
218008	PRPC Indirect Costs	THE HONORABLE PAT SIMS	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	64.36	10/3/2024
218009	WIA Adult	STACY'S UNIFORMS	7/30-8/29/24 STATEM. - TOOLS/UNIFORMS & WORK REL. ITEMS	4,942.23	10/3/2024
218010	9-1-1 Management Plan	SUBCARRIER COMMUNICATIONS INC	TOWER LEASE PMT 10/1/24-9/30/25	9,580.05	10/3/2024
218011	Economic Dev Administration	MS KAY SWART	IRT MILEAGE 9/25/24 - EDAC MTG	105.30	10/3/2024
218012	Communication Towers	SOUTHWESTERN ELECTRIC POWER CO	DONL TOWER 8/31-10/1/24	123.46	10/3/2024
218013	PRPC Indirect Costs	THE HONORABLE KERRY SYMONS	IRT MILEAGE 9/26/24 - PRPC BOARD MTG	154.37	10/3/2024
218014	Cost Pool	TASCOSA OFFICE MACHINES	INV #513859 - COPIER LEASE 9/24 - AMA WFC	1,259.09	10/3/2024
218015	Economic Dev Administration	MS BONNIE THOMPSON	IRT MILEAGE 9/25/24 - EDAC MTG	120.21	10/3/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218016	Choices	TOOT'N TOTUM	INV #913 - 300 FUEL CARDS - 9/13/24	7,500.00	10/3/2024
218017	9-1-1 Management Plan	TURKEY-QUITAQUE ISD	GROUND LEASE PMT 10/1/24-9/30/25	200.00	10/3/2024
218018	Cost Pool	TEXAS GAS SERVICE	BORGER WFC - 8/9-9/10/24	100.80	10/3/2024
218019	CD Project Admin	TEXAS STATE UNIVERSITY	INV #JFRED_TARCT42024 - CPM TRACK #4 -10-12/24 - J. FRED	695.00	10/3/2024
218020	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS 9/24	689.14	10/3/2024
218021	PRPC Indirect Costs	US POSTAL SERVICE	BRM ANN MAINT & PERMIT FEE 10/19/24-10/19/25	1,370.00	10/3/2024
218022	Cost Pool	VERIZON WIRELESS	INV #9973503814 - 9/11-10/10/24 INTERNET & CELL PHONE CHGS	630.35	10/3/2024
218023	9-1-1 Management Plan	VISTA COM	INV #7549 - EVENTIDE DX MAINT 11/1/24-10/31/25	39,999.00	10/3/2024
218024	Cost Pool	VITEL COMMUNICATIONS CORP	INV #51516 - FIRE ALARM MONITORING 9/24 - AMA WFC	80.00	10/3/2024
	Cost Pool	VITEL COMMUNICATIONS CORP	INV #51583 - 9/24 INSPECT/TEST FA ALARM & SMOKE DETECTOR	105.17	10/3/2024
218025	Aging - HHSC	ROSS WELLESLEY	IRT MILEAGE 8/24 - FACILITY VISITS	96.19	10/3/2024
218026	9-1-1 Management Plan	WESTERN STATES COMMUNICATIONS INC	INV #WSC-4537 - 9-1-1 SYSTEM EQUIP MAINT/SUPP 9/1/24-8/31/25	120,483.78	10/3/2024
218027	TAA	WEST TEXAS A&M UNIVERSITY	INV #2721 - 24FA_PRPC - T/F - BSN - WF CLIENT	5,148.69	10/3/2024
218028	PRPC General Fund	YOUNGBLOOD'S CAFE	INV #3246 - 9/26/24 ANN MTG CATERING	4,788.25	10/3/2024
218029	CCDF Quality Improvement	AMARILLO COLLEGE	BILL NO: 4445 - 2024FA BOOKS	7,277.50	10/10/2024
218030	CJD - LEA	AMARILLO COLLEGE - LEA	BILL NO: 4435 - IN-SVCE TRNG 8/24 & TIRES FOR LEA VEHICLE	21,648.29	10/10/2024
	JAG Gap Training	AMARILLO COLLEGE - LEA	BILL NO: 4481 - JAG TRAINING 9/24	14,970.80	10/10/2024
218031	American Rescue Plan	STEPHEN C AKEROYD	FY25 - 1ST BI-ANNUAL ACTIVE CVO RETENTION PMT	1,000.00	10/10/2024
218032	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	TRANSPORTATION - 9/24	2,369.92	10/10/2024
218033	Solid Waste Regional Coord. 24-25	MS TRACIE BOGART	IRT MILEAGE 10/3/24 - RSWMAC MTG	109.73	10/10/2024
218034	Aging - HHSC	CAPROCK HOME HEALTH SERVICES INC	PERSONAL CARE SERVICES - 9/24	36.00	10/10/2024
218035	Cost Pool	CARAHSOFT TECHNOLOGY CORP	INV #IN1782666 - SECURITY MONITORING FEE 8/24	14.99	10/10/2024
218036	Solid Waste Regional Coord. 24-25	MR MARCOS CASTILLO	IRT MILEAGE 10/3/24 - RSWMAC MTG	131.01	10/10/2024
218037	WIA Adult	CLARENDON COLLEGE	T/F SU QRT-24 - CDL - ADULT - WF CLIENT	3,700.00	10/10/2024
218038	CD Project Admin	THE CLARENDON ENTERPRISE	INV #102475 - LN 5/16/24 CLARENDON EARLY FLOODPLAIN NOTICE	187.20	10/10/2024
	CD Project Admin	THE CLARENDON ENTERPRISE	INV #102851 - LN 7/11/24 CLARENDON FONSI/RROF	215.10	10/10/2024
218039	Solid Waste Regional Coord. 24-25	MR MANUEL CRUZ	IRT MILEAGE 10/3/24 - RSWMAC MTG	108.37	10/10/2024
218040	9-1-1 Management Plan	DEPT OF INFORMATION RESOURCES	INV #24080362N - DIR NW COST 8/24 - 9-1-1	37,148.11	10/10/2024
218041	Home Sec Conf/E-Waste Recycl	DESPERADO'S CATERING	9/19/24 - PREP CONF - ADD'L MEALS	939.60	10/10/2024
218042	PRPC Indirect Costs	ELITE ENGRAVING	INV #962444 - 9/23/24 BOD RETIREMENT AWARDS	144.00	10/10/2024
	PRPC General Fund	ELITE ENGRAVING	INV #962448 - 2024 ANN MTG AWARDS	532.00	10/10/2024
218043	Homeland Security Grant Program	ESRI INC	INV #94808944 - 9/25/24-9/24/25 ARCGIS ONLINE PRO SUBSCRIPTION	2,166.13	10/10/2024
218044	PRPC Building Fund	FASTSIGNS	INV #175-106303 - NAMEPLATE 9-1-1 & WALL SIGNAGE	50.00	10/10/2024
218045	American Rescue Plan	WANDA FOWLER	FY25 - 1ST BI-ANNUAL ACTIVE CVO RETENTION PMT	1,000.00	10/10/2024
218046	Solid Waste Regional Coord. 24-25	MR KEVIN GOMEZ	IRT MILEAGE 10/3/24 - RSWMAC MTG	24.47	10/10/2024
218047	Cost Pool	THE GROUNDS GUYS OF AMARILLO	#INV-6726 - BI-WEEKLY SVCS 9/24 - AMA WFC	1,093.84	10/10/2024
218048	CD Project Admin	HUTCHINSON COUNTY NEWS TEP	INV #9360 - LN 8/2/24 RROF/FONSI FRITCH	585.00	10/10/2024
	CD Project Admin	HUTCHINSON COUNTY NEWS TEP	INV #9466 - LN 9/6/24 FRITCH CIVIL RIGHTS	162.00	10/10/2024
	CD Project Admin	HUTCHINSON COUNTY NEWS TEP	INV #9467 - LN 9/6/24 FRITCH FAIR HOUSING	108.00	10/10/2024
218049	Homeland Security Grant Division	INSPIRON LOGISTICS LLC	INV #5702 - FY25 PARIS/WENS SUBSCRIPTION 10/1/24-9/30/25	16,825.00	10/10/2024
218050	Fringe Benefits Pool	ISOLVED INC	INV #140394311 - FY25 COBRA ADMIN FEE	550.00	10/10/2024
218051	PRPC Indirect Costs	JONES PRESS	INV #30386 - 9/24/24 - NAMETAG PRUETT & ANN MTG PROGRAMS	479.25	10/10/2024
218052	American Rescue Plan	VIRGINIA KEYS	FY25 - 1ST BI-ANNUAL ACTIVE CVO RETENTION PMT	1,000.00	10/10/2024
218053	Solid Waste Regional Coord. 24-25	MR BRANDAN KNAPP	IRT MILEAGE 10/3/24 - RSWMAC MTG	154.37	10/10/2024
218054	9-1-1 Management Plan	LANGUAGE LINE SERVICES	INV #11419787 - LANG LINE SVCS 9/24 - 9-1-1	449.03	10/10/2024
218055	PRPC General Fund	LIFE INSURANCE CO OF N AMERICA	BILLING REF #207624_100124 - SURVIVORS INS 10/24	352.80	10/10/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218056	9-1-1 Management Plan	MID PLAINS RURAL TELEPHONE	SWISHER NW 10/24	272.68	10/10/2024
218057	CD Project Admin	MOORE COUNTY NEWS PRESS	INV #528643 & 529226 - LN 6/20 & 6/27/24 - CACTUS IFB	180.00	10/10/2024
	CD Project Admin	MOORE COUNTY NEWS PRESS	INV #532110 & 534114 - LN 7/4 & 7/11/24 CACTUS IFB	180.00	10/10/2024
218058	American Rescue Plan	CRISS MURDOCH	FY25 - 1ST BI-ANNUAL ACTIVE CVO RETENTION PMT	1,000.00	10/10/2024
218059	PRPC Building Fund	NLSLC INC	INV #19365 - WEEKLY GROUNDS MAINT 9/24 - PRPC	903.00	10/10/2024
218060	Aging - HHSC	NURSES UNLIMITED INC	REIMBURSEMENT 9/24 - HOMEMAKER & PERSONAL CARE	437.00	10/10/2024
218061	PRPC Indirect Costs	ODP BUSINESS SOLUTIONS LLC	INV #383686748001 & 383687501001 - 9/20/24 SUPPLIES	106.84	10/10/2024
218062	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #512318 - 9/16-9/30/24 MAIL HANDLING	1,130.28	10/10/2024
218063	Cost Pool	PATHWAYZ COMMUNICATIONS INC	LINE CHGS 10/24 & LONG DIST 9/24 - AMA WFC	2,585.53	10/10/2024
218064	9-1-1 Management Plan	PATRICK ELECTRIC SERVICE INC	INV #114528 & 114529 - SVCE CALLS 9/25/24 - WHES & COLL	823.42	10/10/2024
	9-1-1 Management Plan	PATRICK ELECTRIC SERVICE INC	INV #114530 & 114531 - SVCE CALLS 9/18/24 - DONL/OLDW	738.42	10/10/2024
218065	Aging - HHSC	RHONDA K POGUE	ADMINISTRATIVE SERVICES - 9/24	325.00	10/10/2024
218066	Solid Waste Regional Coord. 24-25	MR RUSSELL PROCTOR	IRT MILEAGE 10/3/24 - RSWMAC MTG	65.10	10/10/2024
218067	Intern. Service - Reception	QLVS, INC.	INV #48584 - ZULTYS SW RENEWAL 10/9/24-10/8/25	2,250.00	10/10/2024
218068	Homeland Security Grant Program	SCHAFFER SERVICES	INV #33224 - 9/3/24 REPLACE MICROPHONE - HEMP PSA	260.00	10/10/2024
218069	Cost Pool	STATERS ACRES RV STORAGE & MORE	MOBILE UNIT STORAGE 10/24	138.00	10/10/2024
218070	CD Project Admin	SWISHER COUNTY NEWS	INV #698515 - LN 9/26/24 TULIA FPH	91.60	10/10/2024
218071	9-1-1 Management Plan	SYNTRIO	INV #10009831 - CHILDRESS NW 10/24	156.00	10/10/2024
218072	Cost Pool	TOP 2 BOTTOM CLEANING SERVICES	INV #111-WORKF - JANITORIAL 9/24 - AMA WFC	1,950.00	10/10/2024
218073	Cost Pool	TEXAS WORKFORCE COMMISSION	INV #305298 - REG FEES - TWC CONFERENCE	550.00	10/10/2024
218074	Homeland Security Grant Division	TEXAS TECH UNIVERSITY	REG FEES 9/27-11/1/24 - CPM TRACK #2 - DELANEY PRUETT	695.00	10/10/2024
	CD Project Admin	TEXAS TECH UNIVERSITY	REG FEES 9/27-11/1/24 - CPM TRACK #2 - MAX SEYMOUR	695.00	10/10/2024
218075	Intern. Service - Copy	UCI DOCUMENTS	INV #37573574 - KYOCERA COPIER LEASE 10/24	256.28	10/10/2024
218076	PRPC Indirect Costs	CRISTOBAL VILLAGOMEZ	PHOTOS FOR 2024 ANNUAL REPORT PRODUCTION	350.00	10/10/2024
218077	American Rescue Plan	ROSS WELLESLEY	FY25 - FIRST BI-ANNUAL ACTIVE CVO RETENTION PMT	1,000.00	10/10/2024
218078	Solid Waste Regional Coord. 24-25	MR JOHNNIE WILLIAMS	IRT MILEAGE 10/3/24 - RSWMAC MTG	121.43	10/10/2024
218079	9-1-1 Management Plan	WEST TEXAS RURAL TELEPHONE COOP	INV #2166S111401.091 - NW PARMER 10/24	78.00	10/10/2024
218080	9-1-1 Management Plan	WT SERVICES INC	INV #7809S111401.091 - NW PARMER 10/24	156.00	10/10/2024
218081	Various Grants	XCEL ENERGY	ELECTRICITY 8/11-9/10/24 - PRPC, AMA & BOR WFC, TOWERS	7,106.97	10/10/2024
218082	9-1-1 Management Plan	XIT COMMUNICATIONS	INV #10232209 - DALLAM/HARTLEY CLEC 10/24	156.00	10/10/2024
218083	Safe Rooms DR4223-015	LAARNI MARIE ALBARRACIN	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218084	Safe Rooms DR4223-015	NICKALUS ALCOZER	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218085	Safe Rooms DR4223-015	FERNANDO ALICEA-CRESPO	SAFE ROOM REBATE PAYMENT	2,521.00	10/11/2024
218086	Safe Rooms DR4223-015	RAQUEL ARAUJO	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218087	Safe Rooms DR4223-015	JERROD BARCLAY	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218088	Safe Rooms DR4223-015	KATHY BARNES	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218089	Safe Rooms DR4223-015	JESUS BARRAZA	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218090	Safe Rooms DR4223-015	LARRY BASHAM	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218091	Safe Rooms DR4223-015	GLENDA BATTENFIELD	SAFE ROOM REBATE PAYMENT	2,567.50	10/11/2024
218092	Safe Rooms DR4223-015	JESSICA BEGHTEL	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218093	Safe Rooms DR4223-015	JOHN BLUNDELL	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218094	Safe Rooms DR4223-015	REX BORCHARDT	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218095	Safe Rooms DR4223-015	JENNIFER BOTTELBERGHE	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218096	Safe Rooms DR4223-015	NICK BURKLOW	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218097	Safe Rooms DR4223-015	CRYSTAL BURRIER	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218098	Safe Rooms DR4223-015	JOSE CABALLERO	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024

Panhandle Regional Planning Commission
 Check/Voucher Register
 From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218099	Safe Rooms DR4223-015	LAURA CARDENAS	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218100	Safe Rooms DR4223-015	RANDALL CARLSON	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218101	Safe Rooms DR4223-015	TAYLOR CARRASCO	SAFE ROOM REBATE PAYMENT	2,537.50	10/11/2024
218102	Safe Rooms DR4223-015	ERIC CASTILLO	SAFE ROOM REBATE PAYMENT	2,667.50	10/11/2024
218103	Safe Rooms DR4223-015	SHELLY CHAVIRA	SAFE ROOM REBATE PAYMENT	1,365.50	10/11/2024
218104	Safe Rooms DR4223-015	GRADY CLINE	SAFE ROOM REBATE PAYMENT	2,910.50	10/11/2024
218105	Safe Rooms DR4223-015	JAMES COLE	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218106	Safe Rooms DR4223-015	AMANDA COPELAND	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218107	Safe Rooms DR4223-015	ASAEI CRUZ SARMIENTO	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218108	Safe Rooms DR4223-015	SONJA DANIEL	SAFE ROOM REBATE PAYMENT	2,321.50	10/11/2024
218109	Safe Rooms DR4223-015	HOANG DAO	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218110	Safe Rooms DR4223-015	ANA DIAZ	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218111	Safe Rooms DR4223-015	EF-5 SHELTERS INC	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218112	Safe Rooms DR4223-015	GEORGE ESCAMILLA	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218113	Safe Rooms DR4223-015	PERRY FOSTER	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218114	Safe Rooms DR4223-015	RICK FOUST	SAFE ROOM REBATE PAYMENT	2,824.37	10/11/2024
218115	Safe Rooms DR4223-015	EZEQUIEL GARAY MENDOZA	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218116	Safe Rooms DR4223-015	MARK GILL	SAFE ROOM REBATE PAYMENT	2,737.50	10/11/2024
218117	Safe Rooms DR4223-015	KENDAL GLOVER	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218118	Safe Rooms DR4223-015	JOSE GOMEZ	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218119	Safe Rooms DR4223-015	RHONDA GOODPASTURE	SAFE ROOM REBATE PAYMENT	2,767.50	10/11/2024
218120	Safe Rooms DR4223-015	BRENDAN GRANT	SAFE ROOM REBATE PAYMENT	2,842.50	10/11/2024
218121	Safe Rooms DR4223-015	EVA HAMMER	SAFE ROOM REBATE PAYMENT	2,998.53	10/11/2024
218122	Safe Rooms DR4223-015	AMBER HARRISON	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218123	Safe Rooms DR4223-015	CINDY HAWKINS	SAFE ROOM REBATE PAYMENT	2,437.50	10/11/2024
218124	Safe Rooms DR4223-015	ANTHONY HOLCOMB	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218125	Safe Rooms DR4223-015	CODY HOLLOWAY	SAFE ROOM REBATE PAYMENT	2,822.50	10/11/2024
218126	Safe Rooms DR4223-015	SHAWN HOLLIS	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218127	Safe Rooms DR4223-015	DENNIS HOLLMAN	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218128	Safe Rooms DR4223-015	NANCY HOLT	SAFE ROOM REBATE PAYMENT	2,737.50	10/11/2024
218129	Safe Rooms DR4223-015	ROBERT HOWARD	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218130	Safe Rooms DR4223-015	NOMA HULSEY	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218131	Safe Rooms DR4223-015	FERNANDO JACQUEZ CARRILLO	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218132	Safe Rooms DR4223-015	GARRETT JONES	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218133	Safe Rooms DR4223-015	GARRY JONES	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218134	Safe Rooms DR4223-015	DAVID KING	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218135	Safe Rooms DR4223-015	JACOB LAMANCE	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218136	Safe Rooms DR4223-015	JAMES BRIAN MALONE	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218137	Safe Rooms DR4223-015	DEREK MANROSS	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218138	Safe Rooms DR4223-015	JEFFREY MARTON	SAFE ROOM REBATE PAYMENT	2,822.50	10/11/2024
218139	Safe Rooms DR4223-015	TIM MARTINEZ	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218140	Safe Rooms DR4223-015	GARRY McDONALD	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218141	Safe Rooms DR4223-015	DENNIS McPHERSON	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218142	Safe Rooms DR4223-015	DELBERT McWHORTER	SAFE ROOM REBATE PAYMENT	2,990.50	10/11/2024
218143	Safe Rooms DR4223-015	CHRISTIAN MEJIA OCHOA	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218144	Safe Rooms DR4223-015	LILIA MENA	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218145	Safe Rooms DR4223-015	MARY MILLET	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218146	Safe Rooms DR4223-015	KYLE OHSFELDT	SAFE ROOM REBATE PAYMENT	2,047.50	10/11/2024
218147	Safe Rooms DR4223-015	MARK O'NEILL	SAFE ROOM REBATE PAYMENT	2,503.50	10/11/2024
218148	Safe Rooms DR4223-015	ESLEY PERGREM	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218149	Safe Rooms DR4223-015	DALLIS PLETCHER	SAFE ROOM REBATE PAYMENT	2,822.50	10/11/2024
218150	Safe Rooms DR4223-015	GREG RAMALHO	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218151	Safe Rooms DR4223-015	FRANCISCO RAMIREZ	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218152	Safe Rooms DR4223-015	JACKSON REHERMAN	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218153	Safe Rooms DR4223-015	ROBERT RENEAU	SAFE ROOM REBATE PAYMENT	2,587.50	10/11/2024
218154	Safe Rooms DR4223-015	JOYCE RHODEN	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218155	Safe Rooms DR4223-015	VALDA RIDLEHUBER	SAFE ROOM REBATE PAYMENT	2,353.50	10/11/2024
218156	Safe Rooms DR4223-015	LAURA RIVERA	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218157	Safe Rooms DR4223-015	AARON SANDEFER	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218158	Safe Rooms DR4223-015	CAROLYN SARINANA	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218159	Safe Rooms DR4223-015	KEVIN SAWYER	SAFE ROOM REBATE PAYMENT	2,822.50	10/11/2024
218160	Safe Rooms DR4223-015	LA QUETTA SCHOTT	SAFE ROOM REBATE PAYMENT	2,895.50	10/11/2024
218161	Safe Rooms DR4223-015	CONNIE SECHRIST	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218162	Safe Rooms DR4223-015	TYLER SELLERS	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218163	Safe Rooms DR4223-015	SMART SHELTERS OF TEXAS	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218164	Safe Rooms DR4223-015	KELSEY SMITH	SAFE ROOM REBATE PAYMENT	2,647.50	10/11/2024
218165	Safe Rooms DR4223-015	STACY SMITH	SAFE ROOM REBATE PAYMENT	2,737.50	10/11/2024
218166	Safe Rooms DR4223-015	JEREMY SPENCE	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218167	Safe Rooms DR4223-015	JOHN S STEFFEN	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218168	Safe Rooms DR4223-015	SUSAN STEPHENS	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218169	Safe Rooms DR4223-015	KENNY STEWARD	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218170	Safe Rooms DR4223-015	LILY SYKES	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218171	Safe Rooms DR4223-015	NOE TARANGO MENDOZA	SAFE ROOM REBATE PAYMENT	2,800.00	10/11/2024
218172	Safe Rooms DR4223-015	LEA THOMAS	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218173	Safe Rooms DR4223-015	NADINE THORNTON	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218174	Safe Rooms DR4223-015	DARREL THURMAN	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218175	Safe Rooms DR4223-015	BLAKE TREGELLAS	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218176	Safe Rooms DR4223-015	CHERIE TREGONING	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218177	Safe Rooms DR4223-015	AFTON TREJO	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218178	Safe Rooms DR4223-015	JUAN VALENZUELA	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218179	Safe Rooms DR4223-015	AMANDA VASQUEZ	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218180	Safe Rooms DR4223-015	LILIANA VASQUEZ	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218181	Safe Rooms DR4223-015	JOHN VAUGHT	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218182	Safe Rooms DR4223-015	NICHOLE WILLINK	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218183	Safe Rooms DR4223-015	SCOTT WILLIAMSON	SAFE ROOM REBATE PAYMENT	2,822.50	10/11/2024
218184	Safe Rooms DR4223-015	QINGWU XUE	SAFE ROOM REBATE PAYMENT	2,535.00	10/11/2024
218185	Safe Rooms DR4223-015	VERNON EARL YARBROUGH	SAFE ROOM REBATE PAYMENT	3,000.00	10/11/2024
218186	Aging - HHSC	15RX PHARMACY	INV #7000 & 7001 - CG HEALTH MAINT SUPPLIES 9/24	731.85	10/17/2024
218187	CCDF Quality Improvement	AMARILLO COLLEGE	BILL NO: 4444 - 2024FA TUITION & FEES	48,717.00	10/17/2024
218188	CJD - LEA	AMARILLO COLLEGE - LEA	BILL NO: 4504 & 4505 - 130TH BPOC SCHOLARSHIPS & BOOKS	9,737.96	10/17/2024
218189	Aging - HHSC	ACTS COMMUNITY	REIMBURSEMENT 9/24 - BINGOCIZE	10,933.89	10/17/2024
218190	Aging - HHSC	ACTS COMMUNITY	HOME DELIVERED MEALS - 9/24	396.21	10/17/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218191	CD Project Admin	AMAZON CAPITAL SERVICES	CM #173Q-K47M-9RPJ - 10/10/24 - RETURN CHAIR MAT - LGS	(34.80)	10/17/2024
	WIA Adult	AMAZON CAPITAL SERVICES	INV #11DL-6T99-H61C - PHONE CASE - WFD	13.80	10/17/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #19VM-HY3T-LR7N - BATTERIES AND PACKING TAPE	24.36	10/17/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1GDT-RYMD-N9V3 - SUPPLIES 10/24	162.15	10/17/2024
	WIA Adult	AMAZON CAPITAL SERVICES	INV #1NKF-YVVM-4Y1T - 9/30/24 SCREEN PROTECTOR - WFD	6.99	10/17/2024
218192	Aging - HHSC	AMARILLO CITY TRANSIT	TRANSPORTATION - 9/24	4,555.52	10/17/2024
218193	Aging - HHSC	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - CG INC SUPP 10/24	473.44	10/17/2024
218194	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS - 9/24	3,629.97	10/17/2024
218195	CD Project Admin	AMARILLO NATIONAL BANK	1/27/25 - 2025 WATER IN TEXAS CONF REG FEES - FRED/GUERRERO	600.00	10/17/2024
	Local Water	AMARILLO NATIONAL BANK	10/1/24 - FOOD FOR REGION A PWPG MTG	44.02	10/17/2024
	CD Project Admin	AMARILLO NATIONAL BANK	10/21-10/24/24 - NADO ATC CONF REG FEES - SEYMOUR	725.00	10/17/2024
	Intern. Service - Accounting	AMARILLO NATIONAL BANK	11/14/24 - GAAP UPDATE REG FEES	135.00	10/17/2024
	Cost Pool	AMARILLO NATIONAL BANK	8/20-9/19/24 - WASABI.COM CLOUD STORAGE	7.22	10/17/2024
	PRPC General Fund	AMARILLO NATIONAL BANK	8/24 - CREDIT FOR SALES TAX ON PURCHASES	(24.51)	10/17/2024
	PRPC General Fund	AMARILLO NATIONAL BANK	ORT 9/11/24 - HARLINGEN - WFD	34.90	10/17/2024
	Cost Pool	AMARILLO NATIONAL BANK	9/18-10/17/24 - TIME TRAK GO - 30 USERS	90.00	10/17/2024
	Home Sec Conf/E-Waste Recycl	AMARILLO NATIONAL BANK	9/18-9/20/24 - PREP CONF GUEST SPEAKERS LODGING/MEALS	1,039.08	10/17/2024
	PRPC General Fund	AMARILLO NATIONAL BANK	9/19-9/20/24 - SHIELDS - AUSTIN/TARC	219.02	10/17/2024
	PRPC Indirect Costs	AMARILLO NATIONAL BANK	9/19/24 - ANN MTG TABLES, LINENS & CHAIR RENTAL	1,095.00	10/17/2024
	Home Sec Conf/E-Waste Recycl	AMARILLO NATIONAL BANK	9/19/24-9/19/25 - MENTIMETER BASIC SUBSCRIPTION	143.88	10/17/2024
	Transportation - RIA	AMARILLO NATIONAL BANK	9/22/24-9/22/25 - TXHIGHPLAINSRIA WEBSITE RENEWAL (WIX)	432.00	10/17/2024
	CD Project Admin	AMARILLO NATIONAL BANK	9/23/24 - LGS PROGRAM SPEC & TIMBERCREEK JOB AD ON INDEED	188.61	10/17/2024
	Aging - HHSC	AMARILLO NATIONAL BANK	9/23/24 - LODGING FOR AAA CONF GUEST SPEAKER	123.05	10/17/2024
	EDA Public Works Asst - PROP	AMARILLO NATIONAL BANK	9/23/24 - RGS EM PROGRAM SPECIALIST JOB AD ON INDEED.COM	312.16	10/17/2024
	CD Project Admin	AMARILLO NATIONAL BANK	9/25/24-9/25/25 ONERIDENOW.ORG DOMAIN RENEWAL	23.17	10/17/2024
	PRPC General Fund	AMARILLO NATIONAL BANK	9/27/24 - LODGING FOR ANN MTG GUEST SPEAKER	265.79	10/17/2024
	CD Project Admin	AMARILLO NATIONAL BANK	9/30/24 - 60 DAY SGR JOB POSTING - DALHART FINANCE DIRECTOR	199.00	10/17/2024
	CD Project Admin	AMARILLO NATIONAL BANK	9/30/24 - LGS PROGRAM SPEC & TIMBERCREEK JOB AD ON INDEED	250.38	10/17/2024
	EDA Public Works Asst - PROP	AMARILLO NATIONAL BANK	9/30/24 - RGS EM PROGRAM SPECIALIST JOB AD ON INDEED.COM	191.01	10/17/2024
	Home Sec Conf/E-Waste Recycl	AMARILLO NATIONAL BANK	9/5 & 9/16/24 - LN FOR HMP & PREP CONF SUPPLIES	488.19	10/17/2024
	TWC Unrestricted Funds	AMARILLO NATIONAL BANK	9/8-9/10/24 - RIVAS/HOTEL - SOUTH PADRE ISLAND	372.08	10/17/2024
	PRPC General Fund	AMARILLO NATIONAL BANK	ORT 9/17-9/18/24 - AUSTIN/TARC (TAYLOR)	295.14	10/17/2024
218196	PRPC Building Fund	ATMOS ENERGY	PRPC 9/14-10/14/24	115.53	10/17/2024
218197	Intern. Service - Copy	CANON FINANCIAL SERVICES INC	INV #35787036 - COPIER LEASE 10/24 - FLOOR 1&3	428.92	10/17/2024
218198	CD Project Admin	THE CLARENDON ENTERPRISE	INV #101815 - LN 2/15/24 CLARENDON FAIR HOUSING MONTH	56.25	10/17/2024
	CD Project Admin	THE CLARENDON ENTERPRISE	INV #101816 - LN 2/15/24 CLARENDON CIVIL RIGHTS NOTICE	92.40	10/17/2024
	CD Project Admin	THE CLARENDON ENTERPRISE	INV #102999 - LN 8/1/24 CLARENDON FINAL NOTICE	285.60	10/17/2024
	CD Project Admin	THE CLARENDON ENTERPRISE	INV #103000 - LN 8/1/24 CLARENDON FONSI/RROF	180.60	10/17/2024
	Hazard Mitigation Plan Update	THE CLARENDON ENTERPRISE	INV #103081 - LN 8/22/24 DONLEY HMP	30.00	10/17/2024
218199	Aging - HHSC	COLLINGSWORTH COUNTY HDM	REIMBURSEMENT 9/24 - CM & HDM	10,470.60	10/17/2024
218200	Aging - HHSC	DONLEY CO SR CITIZENS ASSN	REIMBURSEMENT 9/24 - CM & HDM	12,547.38	10/17/2024
218201	PRPC Indirect Costs	EAN SERVICES LLC	INV #TL826590-101424 - 9/17-9/19/24 AUSTIN/TARC	24.00	10/17/2024
218202	Transportation - RIA	ESRI INC	INV #94811023 - 9/27/24-9/26/25 ARCGIS ONLINE CREATOR	2,363.61	10/17/2024
218203	Aging - HHSC	GOODCARE HEALTH SERVICES	CG IN HOME RESPITE - 9/24	972.00	10/17/2024
218204	Aging - HHSC	HEDLEY SR CITIZENS ASSN	REIMBURSEMENT 9/24 - CM & HDM	2,452.64	10/17/2024
218205	Aging - HHSC	HEREFORD SR CITIZENS ASSN	REIMBURSEMENT 9/24 - CM & HDM	16,937.59	10/17/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218206	Economic Dev Administration	THE HIGH GROUND OF TEXAS	#INV-241KV60 - FY25 MEMBERSHIP DUES	3,000.00	10/17/2024
218207	TAA	HUXFORD GROUP LLC	8/2-9/23/24 - REIMB FOR EXPENSES	1,350.92	10/17/2024
218208	Solid Waste Regional Coord. 24-25	KB RECYCLING LLC	INV #68107 - RECYCLING SVCS 10/24	85.00	10/17/2024
218209	Aging - HHSC	LATITUDE USA	EMERGENCY RESPONSE - 9/24	116.00	10/17/2024
218210	Aging - HHSC	MOORE CO SENIOR CENTER INC	CONGREGATE MEALS - 9/24	7,822.78	10/17/2024
218211	Aging - HHSC	NURSES UNLIMITED INC	CG IN HOME RESPITE - 9/24	85.50	10/17/2024
218212	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 10/15/24	629.00	10/17/2024
218213	PANCOM Local Contributions	OMEGA ELECTRONICS	INV #200002259-1 - REPEATER INSTALL 8/16/24 CHAN	3,107.92	10/17/2024
	Homeland Security Grant Program	OMEGA ELECTRONICS	INV #200002260-1 & 2261-1 - SVCE CALLS 8/27 & 8/30/24	600.00	10/17/2024
218214	Aging - HHSC	OPPORTUNITIES INC	REIMBURSEMENT 9/24 - CM & HDM	7,793.69	10/17/2024
218215	Intern. Service - Automobile	ROGERS CAR CARE	INV #18604 - 10/9/24 OIL CHGE - CAR #7	89.00	10/17/2024
218216	PRPC General Fund	SCOTT'S FLOWERS	INV #070672 - SYMPATHY	95.00	10/17/2024
218217	Aging - HHSC	SENTIDO HEALTH	INV #702852, 702924, 702856, 702912 - CG HMS 9/24	1,537.88	10/17/2024
	Aging - HHSC	SENTIDO HEALTH	INV #702873 - CC HEALTH MAINT SUPPLIES 9/24	203.82	10/17/2024
218218	PRPC Indirect Costs	THE HONORABLE TOBE SHIELDS	ORT 9/19-9/20/24 - AUSTIN/TARC	136.48	10/17/2024
218219	Homeland Security Grant Program	SHI GOVERNMENT SOLUTIONS INC	INV #GB00535012 - 8/12/24 MS OFFICE FOR SHANE'S PC	293.28	10/17/2024
	CCDF Quality Improvement	SHI GOVERNMENT SOLUTIONS INC	INV #GB00540984 & GB00540518 - 4 DELL LATITUDE LAPTOPS	7,407.12	10/17/2024
	Homeland Security Grant Program	SHI GOVERNMENT SOLUTIONS INC	INV #GB00575337 & 537605 - 8/30/24 MS OFFICE & ACROBAT - RGS	797.03	10/17/2024
218220	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #157899 - CG NEWSLETTERS 9/24	150.57	10/17/2024
218221	Aging - HHSC	SWISHER CO SR CITIZENS ASSN	REIMBURSEMENT 9/24 - CM & HDM	11,341.94	10/17/2024
218222	Aging - HHSC	TAM CUMMINGS PHD	INV #090424 - CG LIBARY BOOKS 9/24	2,824.00	10/17/2024
218223	Communication Towers	TOOT N TOTUM CAR CARE CENTER	9/16/24 - PANCOM UNIT INSPECTION	7.00	10/17/2024
218224	Aging - HHSC	TRI COUNTY MEALS	HOME DELIVERED MEALS - 9/24	4,399.20	10/17/2024
218225	Aging - HHSC	VISITING ANGELS	IN HOME RESPITE - 9/24	6,846.00	10/17/2024
	Aging - HHSC	VISITING ANGELS	INV #29131 - 9/24 - HOMEMAKER SVCS	84.00	10/17/2024
	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 9/24 - HOMEMAKER & PERSONAL CARE	5,192.25	10/17/2024
218226	Cost Pool	VITEL COMMUNICATIONS CORP	INV #51811 - FIRE ALARM MONITORING 10/24 - AMA WFC	80.00	10/17/2024
	Cost Pool	VITEL COMMUNICATIONS CORP	INV #51879 - 10/24 INSPECT/TEST FA SYSTEM/SMOKE DET	105.17	10/17/2024
218227	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HUTCHINSON 10/7-11/6/24	93.90	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SWISHER 10/4-11/3/24	134.26	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	LIPSCOMB 10/7-11/6/24	386.85	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	PARMER 10/7-11/6/24	198.82	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DALLAM 10/7-11/6/24	359.94	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	ARMSTRONG 10/7-11/6/24	129.95	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HALL 10/7-11/6/24	43.42	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OLDHAM 10/7-11/6/24	47.65	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SHERMAN 10/7-11/6/24	47.77	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OCHILTREE 10/7-11/6/24	41.72	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	COLLINGSWORTH 10/7-11/6/24	240.04	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CASTRO 10/7-11/6/24	138.85	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HANSFORD 10/7-11/6/24	48.09	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	WHEELER 10/7-11/6/24	130.11	10/17/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	MOORE 10/7-11/6/24	51.10	10/17/2024
218228	Cost Pool	XCEL ENERGY	EDDY ST 5/12-9/10/24 - CORRECTED BILLING	3,423.05	10/17/2024
218229	9-1-1 Management Plan	9-1-1 PUBLIC EDUCATORS OF TEXAS	7/11/23 - REG FEES - AMANDA JONES	45.00	10/24/2024
	9-1-1 Management Plan	9-1-1 PUBLIC EDUCATORS OF TEXAS	7/23/24 - REG FEES AMANDA JONES - PETS MTG	45.00	10/24/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218230	Intern. Service - Accounting	ABILA	INV#1050-1000241546 - MIP MAINT 11/15/24-11/14/25	7,961.97	10/24/2024
218231	Aging - HHSC	STEPHEN C AKEROYD	IRT MILEAGE 9/24 - FACILITY VISITS	78.29	10/24/2024
218232	PRPC Building Fund	AMAZON CAPITAL SERVICES	INV #13Y7-YWFN-XJXX - FAUCET - LADIES STAIRWELL BATHROOM	90.59	10/24/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1DMJ-6N1J-DCYX - PRIME MEMBERSHIP -10/19/25	179.00	10/24/2024
218233	Home Sec Conf/E-Waste Recycl	AMARILLO CIVIC CENTER	ACCT #442 - 9/18-9/19/24 - PREP CONF AUDIO TECH FEE	344.25	10/24/2024
218234	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS 9/24 - SOUTH CAMPUS	1,643.76	10/24/2024
218235	Intern. Service - Accounting	AMERICAN AIRLINES	STATEMENT NO. 24101024256 - 10/10/24	2,722.59	10/24/2024
218236	9-1-1 Management Plan	AT&T	E911 PRPC 10/5-11/4/24	1,454.29	10/24/2024
218237	Cost Pool	CITY OF BORGER	BORGER WFC 9/12-10/12/24	90.58	10/24/2024
218238	Homeland Security Grant Division	MR KYLE BRACK	IRT MILEAGE 10/17/24 - PREMAC MTG	38.78	10/24/2024
218239	Homeland Security Grant Division	MR TOMMY BROOKS	IRT MILEAGE 10/17/24 - PREMAC MTG	64.36	10/24/2024
218240	WIA Adult	CLARENDON COLLEGE	T/F FA-24 - CNA - ADULT & BOOKS/SUPPLIES	4,699.50	10/24/2024
218241	PRPC Building Fund	CONTROL TECHNOLOGIES INC	INV #W15895 - 6/14/24 SVCE CALL - JACE ADJUSTMENT	375.00	10/24/2024
218242	Homeland Security Grant Division	KEN DAUGHTRY	IRT MILEAGE 10/17/24 - PREMAC MTG	131.01	10/24/2024
218243	Homeland Security Grant Division	MR PAUL DUTCHER	IRT MILEAGE 10/17/24 - PREMAC MTG	154.37	10/24/2024
218244	Cost Pool	ED TURNER PROPERTY MANAGEMENT	RENT 11/24 - BORGER WFC	975.00	10/24/2024
218245	9-1-1 Management Plan	ESRI INC	INV #94822975 - ARCGIS MAINT 11/1/24-10/31/25 - 9-1-1	13,531.93	10/24/2024
218246	Homeland Security Grant Division	MR STEVE FUSTON	IRT MILEAGE 10/17/24 - PREMAC MTG	64.36	10/24/2024
218247	Aging - HHSC	HALL COUNTY HOME DELIVERY MEALS	HOME DELIVERED MEALS - 9/24	2,403.12	10/24/2024
218248	CCDF Quality Improvement	HUXFORD GROUP LLC	10/9/24 - REIMB FOR EXPENSES - CC QI CONF REG FEES	7,210.00	10/24/2024
218249	9-1-1 Management Plan	INTRADO LIFE & SAFETY SOLUTIONS CORP	INV #1098787 - MAPFLEX MAINT 11/1/24-4/30/25	58,797.00	10/24/2024
218250	Homeland Security Grant Division	JUDGE CINDY IRWIN	IRT MILEAGE 10/17/24 - PREMAC MTG	78.64	10/24/2024
218251	Homeland Security Grant Division	JUDGE KIMBERLY JONES	IRT MILEAGE 10/17/24 - PREMAC MTG	155.40	10/24/2024
218252	Aging - HHSC	VIRGINIA KEYS	IRT MILEAGE 9/24 - FACILITY VISITS	54.75	10/24/2024
218253	PRPC Building Fund	MAYFIELD PAPER COMPANY	INV #4172396 - 10/18/24 TOILET TISSUE, MFOLD TOWELS	208.62	10/24/2024
218254	PRPC Building Fund	ORKIN INC	INV #268240963 - PEST CONTROL 10/14/24	128.99	10/24/2024
218255	Aging - HHSC	PANHANDLE AHEC	10/30/24 - REG FEES SHARP - FINANCIAL EXPLOITATION CONF	30.00	10/24/2024
218256	Homeland Security Grant Division	MR B J POTTS	IRT MILEAGE 10/17/24 - PREMAC MTG	65.10	10/24/2024
218257	Homeland Security Grant Division	MR JoDEE ROBISON	IRT MILEAGE 10/17/24 - PREMAC MTG	101.73	10/24/2024
218258	PRPC General Fund	SCOTT'S FLOWERS	INV #070718 - 10/18/24 - GET WELL	97.50	10/24/2024
218259	Aging - HHSC	SHAMROCK MEALS ON WHEELS INC	HOME DELIVERED MEALS - 9/24	1,375.98	10/24/2024
218260	Cost Pool	SHI GOVERNMENT SOLUTIONS INC	INV #GB00541407 - VMWARE RENEWAL 10/11/24-10/10/25	3,679.36	10/24/2024
218261	WIA Adult	STACY'S UNIFORMS	8/21-9/23/24 - TOOLS/UNIFORMS	2,494.05	10/24/2024
218262	Communication Towers	SOUTHWESTERN ELECTRIC POWER COMPANY	WHES TOWER 9/20-10/18/24	55.76	10/24/2024
218263	Intern. Service - Copy	TASCOSA OFFICE MACHINES	INV #519389 - 1ST & 3RD FLOOR COPIES - 9/24	793.90	10/24/2024
218264	Cost Pool	TASCOSA OFFICE MACHINES	INV #520825 - COPIER LEASE 10/24 - AMA WFC	1,265.47	10/24/2024
218265	PRPC General Fund	TEXAS MUNICIPAL LEAGUE	MEMBERSHIP DUES 11/1/24-10/31/25	425.00	10/24/2024
218266	PRPC Indirect Costs	TML - IRP	FY25 INSURANCE PAYMENT	72,194.66	10/24/2024
218267	Choices	TOOT'N TOTUM	INV #1009 - 300 FUEL CARDS - 10/9/24	7,500.00	10/24/2024
218268	Aging - HHSC	TRANSFORMATION PARK	REIMBURSEMENT 9/24 - CM & HDM	18,870.10	10/24/2024
218269	9-1-1 Management Plan	TEXAS 9-1-1 TRAINERS	REG FEES 7/23/24 - AMANDA JONES - TNT MTG	45.00	10/24/2024
218270	Aging - HHSC	ROSS WELLESLEY	IRT MILEAGE 9/24 - FACILITY VISITS	35.55	10/24/2024
218271	Intern. Service - Automobile	WEX BANK	VEHICLE FUEL 9/16-10/14/24 - PRPC CARS & MU #2	1,117.24	10/24/2024
218272	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CARSON 10/13-11/12	393.79	10/24/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DONLEY 10/10-11/9/24	45.01	10/24/2024
218273	TAA	WEST TEXAS A&M UNIVERSITY	BILL NO: 2794 - BOOKS/SUPPLIES - 2024FA	136.99	10/24/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218344	CCDF Quality Improvement	AMARILLO COLLEGE	BILL NO: 4578 - 9/28/24 2024FA MISC TESTING FEES	30.00	10/31/2024
218345	PRPC General Fund	AFLAC	INV #713126 - EMPLOYEE DEDUCTS 10/24	155.87	10/31/2024
218346	EDA Public Works Asst - PROP	AMAZON CAPITAL SERVICES	INV #1137-H733-C9FC - PRINTER FOR REGIONAL SVCS	299.99	10/31/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #196L-F4FP-DV6C - CLASSIFICATION FOLDERS - AAA	28.04	10/31/2024
	CD Project Admin	AMAZON CAPITAL SERVICES	INV #1M9G-N9LC-N4FQ CHAIR MAT - SEYMOUR	80.71	10/31/2024
218347	9-1-1 Management Plan	AMA COMMUNICATIONS LLC	TOWER LEASE PMT 11/1-11/30/24	211.48	10/31/2024
218348	Cost Pool	CITY OF AMARILLO	9/17-10/15/24 - EDDY ST IRRIGATION	192.81	10/31/2024
	Cost Pool	CITY OF AMARILLO	9/16-10/14/24 - AMA WFC EDDY ST	255.28	10/31/2024
	PRPC Building Fund	CITY OF AMARILLO	WATER 9/26-10/23/24 - PRPC	310.89	10/31/2024
	PRPC Building Fund	CITY OF AMARILLO	PRPC/DRIP IRRIGATION - 9/26-10/23/24	53.55	10/31/2024
	PRPC Building Fund	CITY OF AMARILLO	10/30/24 - PRPC/DRAINAGE FEE	14.90	10/31/2024
	PRPC Building Fund	CITY OF AMARILLO	10/30/24 - PRPC/DRAINAGE FEE	14.78	10/31/2024
218349	CD Project Admin	AMERICAN AIRLINES	STATEMENT NO. 24102424256 - 10/24/24	1,487.82	10/31/2024
218350	WIA Dislocated Worker	MARIA G ARMENDARIZ	RENT 11/1-12/31/24 - WF CLIENT	1,400.00	10/31/2024
218351	PRPC Building Fund	ARVERNAS CLEANING SERVICE	INV #008 - PRPC CLEANING SVCS 10/24	1,700.00	10/31/2024
218352	9-1-1 Management Plan	AT&T	CHILDRESS CO ADMIN 10/15-11/14/24	56.98	10/31/2024
218353	WIA Dislocated Worker	SUSIE BARRY	RENT 10/1-10/31/24 - WF CLIENT	860.00	10/31/2024
218354	Aging - HHSC	BELFAY PUBLISHING	INV #1013 & 1014 - 11/1/24 CG CONF SPEAKER FEE & BOOKS	4,000.00	10/31/2024
218355	CJD - Planning	MR KENT BIRDSONG	IRT MILEAGE 10/23/24 - CJAC MTG	46.79	10/31/2024
218356	PRPC General Fund	BLUE CROSS BLUE SHIELD OF TEXAS	MEDICAL INSURANCE PMT 11/24	46,012.62	10/31/2024
218357	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 11/1-11/30/24	661.25	10/31/2024
218358	CJD - Planning	MR TERRY BOUCHARD	IRT MILEAGE 10/23/24 - CJAC MTG	154.37	10/31/2024
218359	PRPC General Fund	CAPITAL ONE	10/15/24 - VINEGAR	22.44	10/31/2024
	Choices	CAPITAL ONE	10/19/24 STATEMENT - WORK RELATED ITEMS	1,575.79	10/31/2024
	PRPC General Fund	CAPITAL ONE	10/4/24 - SPONSORSHIP PICTURE FRAMES	25.00	10/31/2024
	PRPC General Fund	CAPITAL ONE	9/25/24 - ANN MTG & BOARD MTG SUPPLIES	55.50	10/31/2024
218360	CJD - Planning	JUDGE JENNIFER CATES	IRT MILEAGE 10/23/24 - CJAC MTG	24.47	10/31/2024
218361	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 11/1-11/30/24	3,148.21	10/31/2024
218362	HSGD Contract	THE CHILDRESS NEWS	INV #1223-03 - LN 5/24 & 6/22/23 - CHILDRESS HAZMIT 23	314.00	10/31/2024
218363	WIA Adult	CLARENDON COLLEGE	T/F FA QRT-24 - CDL - ADULT	7,400.00	10/31/2024
218364	PRPC Indirect Costs	JUDGE RANK COGDELL	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	101.73	10/31/2024
218365	9-1-1 Management Plan	COMMTECH LLC	INV #IN7107 - SVCE CALL 10/23 FRIONA - CAT 5 REPLACEMENT	1,355.00	10/31/2024
218366	Cost Pool	DAVES FRESH CLEANING LLC	INV #1511 - JANITORIAL 10/24 - BORGER WFC	345.00	10/31/2024
218367	PRPC Indirect Costs	MAYOR BUSTER DAVIS	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	121.43	10/31/2024
218368	PRPC Indirect Costs	JUDGE CHRISTY DYER	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	24.47	10/31/2024
218369	Cost Pool	EAN SERVICES LLC	RA #782744347 - 10/16-10/18/24 AUSTIN/QAN MTG	189.90	10/31/2024
	Cost Pool	EAN SERVICES LLC	RA #782914874 - 10/24-10/25/24 AUSTIN/TWC FINANCE CONF	75.00	10/31/2024
218370	Panhandle Electronic Warrant System	eSIGN GENIE	INV #0000000040 - ESIGN GENIE RENEWAL 10/27/24-10/26/25	6,250.00	10/31/2024
218371	PRPC Building Fund	EVERETTS PLUMBING SUPPLY	INV #189159 - 10/16/24 PARTS FOR FAUCET - 2ND FLOOR STAIRWELL	23.82	10/31/2024
218372	Cost Pool	FASTSIGNS	INV #175-106752 - NAMEPLATES - WDB	20.00	10/31/2024
218373	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 11/1-11/30/24	127.31	10/31/2024
218374	Regional Flood Planning	FREESE AND NICHOLS INC	INV #1376732 - PROF SVCS -9/30/24 - RFP	46,033.10	10/31/2024
218375	Aging - HHSC	GANNETT TEXAS/NEW MEXICO LOCAL IQ	9/1-9/3/24 AD FOR DEMENTIA SYMPOSIUM	536.75	10/31/2024
218376	Intern. Service - Accounting	GENERAL OFFICE SUPPLY INC	INV #300443-00 - 10/23/24 LOCKS FOR BASEMENT FILE CABINETS	145.86	10/31/2024
218377	Communication Towers	GREENBELT ELECTRIC COOPERATIVE INC	BOWR/COLL - 9/15-10/15/24	130.97	10/31/2024
218378	CJD - Planning	MS SHALYN HAMLIN	IRT MILEAGE 10/23/24 - CJAC MTG	87.70	10/31/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
218379	CJD - Planning	MR SACE HARDMAN	IRT MILEAGE 10/23/24 - CJAC MTG	38.78	10/31/2024
218380	WIA Adult	HOMELOANSERV	MORTGAGE 10/1-10/31/24 - WF CLIENT	1,190.00	10/31/2024
218381	PRPC Indirect Costs	JUDGE JOHN HOWARD	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	78.54	10/31/2024
218382	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 11/1-11/30/24 - MEMPHIS & SILVERTON 2	935.00	10/31/2024
218383	CD Project Admin	INTERA INCORPORATED	INV #09-24-93 - 9/1-9/30/24 GMA#1 TECHNICAL ASSISTANCE	9,369.50	10/31/2024
218384	PRPC Indirect Costs	MR DANIEL JACKSON	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	87.70	10/31/2024
218385	PRPC Building Fund	JKB COMPANY	INV #3868 - PRPC BLDG MAINT 11/24 & MAINT SUPPLIES	1,330.08	10/31/2024
218386	Skilled Dev - Plains	JODY HOLLAND INC	INV #20839 - TRNG 9/24 FOR EMPLOYEES AT PLAINS DAIRY	11,950.00	10/31/2024
218387	PRPC Indirect Costs	JUDGE KIMBERLY JONES	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	155.40	10/31/2024
218388	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 11/1-11/30/24	431.25	10/31/2024
218389	PRPC Indirect Costs	JUDGE PAT MCDOWELL	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	131.01	10/31/2024
218390	CJD - Planning	MS KAREN McGAHEN	IRT MILEAGE 10/23/24 - CJAC MTG	75.17	10/31/2024
218391	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 10/31/24	629.00	10/31/2024
218392	Homeland Security Grant Division	OMEGA ELECTRONICS	INV #200002294-1 - SVCE CALL 10/8/24 MORN (COAX)	225.00	10/31/2024
218393	PRPC Indirect Costs	PANHANDLE HERALD/WHITE DEER NEWS	LN 10/24/24 - MINORITY REPRESENTATIVE ELECTION	40.00	10/31/2024
	CD Project Admin	PANHANDLE HERALD/WHITE DEER NEWS	LN 8/1/24 - RFQ FOR ARCHITECT CARSON CO COURTHOUSE	86.80	10/31/2024
218394	WIA Adult	PENNYMAC LOAN SERVICES LLC	MORTGAGE 11/1-11/30/24 - WF CLIENT	1,872.45	10/31/2024
218395	CD Project Admin	PLAINVIEW DAILY HERALD	INV #810023325, 23982, 23983, 27058 - LN 7/7-8/11/24 OLDHAM	2,845.12	10/31/2024
218396	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT 11/24	6,056.96	10/31/2024
218397	9-1-1 Management Plan	PTCI	NW PERRYTON 10/20-11/19/24	38.86	10/31/2024
218398	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 11/1-11/30/24	1,265.20	10/31/2024
218399	PRPC Indirect Costs	SHERIFF SAL RIVERA	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	87.70	10/31/2024
218400	Intern. Service - Automobile	ROGERS CAR CARE	INV #18663 - 10/23/24 CAR #4 OIL CHANGE	48.99	10/31/2024
	Intern. Service - Automobile	ROGERS CAR CARE	INV #18670 - 10/24/24 CAR #2 BATTERY & INSTALLATION	208.80	10/31/2024
	Intern. Service - Automobile	ROGERS CAR CARE	INV #18675 - 10/25/24 CAR #3 OIL CHGE, HVAC ACTUATOR, WIPERS	293.57	10/31/2024
	Intern. Service - Automobile	ROGERS CAR CARE	INV #18683 - 10/28/24 CAR #9 SYNTHETIC OIL CHANGE	89.00	10/31/2024
218401	PRPC General Fund	SAM'S CLUB MC/SYNCB	10/7/24 - SUPPLIES - PRPC	51.92	10/31/2024
	MAXIMUS	SAM'S CLUB MC/SYNCB	9/23/24 - SUPPLIES FOR LEGAL AWARENESS CONFERENCE	103.45	10/31/2024
218402	PRPC Indirect Costs	MR PHILLIP SELF	IRT MILEAGE 10/24/24 - PRPC BOARD MTG	155.40	10/31/2024
218403	CD Project Admin	SIR SPEEDY OF AMARILLO	INV #158264 & 158304 - 10/24 CITY MGMT FLYERS	104.82	10/31/2024
	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #158309 - CG NEWSLETTER 10/24	150.57	10/31/2024
218404	9-1-1 Management Plan	SOUTH PLAINS COMMUNICATIONS	INV #0127034-IN - SVCE CALL 10/16/24 HANS	1,677.50	10/31/2024
218405	Communication Towers	SOUTH PLAINS ELECTRIC COOPERATIVE	PAR4 TOWER - 9/15-10/15/24	124.15	10/31/2024
218406	PRPC Building Fund	SW ELEVATORS LLC	INV #61496 - PRPC ELEVATOR MAINT 10/24	200.00	10/31/2024
	PRPC Building Fund	SW ELEVATORS LLC	INV #62289 - PRPC ELEVATOR MAINT 11/24	200.00	10/31/2024
218407	Cost Pool	TEXAS GAS SERVICE	BORGER WFC - 9/10-10/8/24	100.80	10/31/2024
218408	Intern. Service - Copy	UNA COPY INC	#INV118588 - 2ND FLOOR COPIES 9/25-10/24/24	314.25	10/31/2024
218409	MAXIMUS	UNITED SUPERMARKETS LLC	10/2/24 - LUNCH FOR CG EDUCATIONAL SUPP GROUP	154.13	10/31/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	10/7/24 - SODAS FOR MEETINGS	55.00	10/31/2024
	MAXIMUS	UNITED SUPERMARKETS LLC	9/23/24 - LUNCH FOR LEGAL AWARENESS CONFERENCE	769.30	10/31/2024
218410	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS 10/24	689.14	10/31/2024
218411	Cost Pool	VERIZON WIRELESS	INV #9975929669 - 10/11-11/10/24 INTERNET & CELL PHONE CHGS	708.24	10/31/2024
218412	WIA Dislocated Worker	XCEL ENERGY	UTILITY PMT 9/9-9/30/24 - WF CLIENT	98.98	10/31/2024
218413	WIA Adult	XCEL ENERGY	UTILITY PMT 7/24-8/23/24 - WF CLIENT	234.13	10/31/2024
31400	PRPC General Fund	PAIGE GOODELL	FY24 CC FLEX REIMBURSEMENT	819.38	10/3/2024
31401	PRPC General Fund	JOHN SCHAUMBURG	ORT 7/29-7/31/24 - AUSTIN/CSEC MTG	633.07	10/3/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
31402	9-1-1 Management Plan	JOHN SCHAUMBURG	ORT 9/17-9/19/24 - AUSTIN/TARC	530.08	10/3/2024
31403	PRPC General Fund	LORI GUNN	ORT 9/17-9/18/24 - AUSTIN/TARC	314.62	10/10/2024
31404	PRPC General Fund	LORI GUNN	10/7/24 - FY24 FLEX REIMBURSEMENT	162.51	10/10/2024
31405	American Rescue Plan	LISA HANCOCK	FY25 - 1ST BI-ANNUAL ACTIVE CVO RETENTION PMT	1,000.00	10/10/2024
31406	Intern. Service - Accounting	MARY JULIA LYLES	INV #1018 - FINANCE TRNG HOURS - 9/24	325.00	10/10/2024
31407	PRPC General Fund	DAPHNE MORCOM	ORT 9/17-9/18/24 - AUSTIN/TARC	329.63	10/10/2024
31408	PRPC General Fund	MICHAEL PETERS	9/13/24 - REIMB FOR ANN MTG SPEAKER GIFTS	47.94	10/10/2024
31409	PRPC General Fund	MICHAEL PETERS	ORT 9/17-9/20/24 - AUSTIN/TARC	773.84	10/17/2024
31410	PRPC General Fund	DEBRA KING	ORT 9/17-9/19/24 - AUSTIN/TARC	574.35	10/24/2024
31411	CD Project Admin	JARIAN FRED	ORT 10/8-10/10/24 - CORPUS CHRISTI/CPM CLASS	172.13	10/31/2024
31412	PRPC General Fund	DIANA GREEN	ORT 10/24-10/25/24 - AUSTIN/TWC FINANCE CONF	331.83	10/31/2024
31413	CD Project Admin	ALEX GUERRERO	ORT 10/21-10/24/24 - NEW ORLEANS	356.53	10/31/2024
31414	Aging - HHSC	LISA HANCOCK	IRT MILEAGE 9/25/24 - CLARENDON/FACILITY VISITS	86.93	10/31/2024
31415	9-1-1 Management Plan	AMANDA JONES	IRT MILEAGE 9/4-9/24/24 - PUBLIC ED VISITS	217.02	10/31/2024
31416	9-1-1 Management Plan	AMANDA JONES	ORT 10/6-10/9/24 - BRYAN, TX	124.24	10/31/2024
31417	PRPC General Fund	HEATHER REID	ORT 10/24-10/25/24 - AUSTIN/TWC FINANCE CONF	292.96	10/31/2024
31418	PRPC General Fund	MELISSA TYE WHITAKER	10/21/24 - SUPPLIES FOR UNITED WAY MEETING	42.00	10/31/2024
31419	Communication Towers	WILLIAM S BROWN	10/22/24 - CAT5 CONNECTORS FOR PANCOM INSTALL (REIMB)	24.98	10/31/2024
85270	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	15,454.06	10/11/2024
85271	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	8,578.48	10/11/2024
85272	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	11,624.09	10/11/2024
85273	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (324202)	13,266.04	10/11/2024
85274	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (324202)	6,500.60	10/11/2024
85275	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (324202)	1,935.56	10/11/2024
85276	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (324202)	6,350.48	10/11/2024
85277	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (324202)	5,350.51	10/11/2024
85278	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (324202)	1,286.73	10/11/2024
85279	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (324202)	15,091.15	10/11/2024
85280	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (324202)	13,283.50	10/11/2024
85281	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (324202)	3,561.53	10/11/2024
85282	Child Care CCP	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (324202)	270.00	10/11/2024
85283	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (324202)	74.43	10/11/2024
85284	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (324202)	183.00	10/11/2024
85285	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	4,875.49	10/11/2024
85286	Child Care CCF	POLK STREET UNITED METHODIST CHURCH, INC.	CHILD CARE SERVICES PROVIDED (324202)	1,992.94	10/11/2024
85287	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (324202)	1,412.28	10/11/2024
85288	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY, INC.	CHILD CARE SERVICES PROVIDED (324202)	1,580.78	10/11/2024
85289	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (324202)	3,841.64	10/11/2024
85290	Child Care CCF	Bright Beginnings	CHILD CARE SERVICES PROVIDED (324202)	197.62	10/11/2024
85291	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	600.36	10/11/2024
85292	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (324202)	475.18	10/11/2024
85293	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (324202)	2,575.45	10/11/2024
85294	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (324202)	15,981.91	10/11/2024
85295	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (324202)	32,153.85	10/11/2024
85296	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (324202)	19,989.49	10/11/2024
85297	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (324202)	4,499.65	10/11/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
85298	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (324202)	22,519.44	10/11/2024
85299	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (324202)	35,862.73	10/11/2024
85300	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (324202)	335.74	10/11/2024
85301	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	6,244.50	10/11/2024
85302	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (324202)	825.75	10/11/2024
85303	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (324202)	6,295.81	10/11/2024
85304	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (324202)	1,578.02	10/11/2024
85305	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (324202)	2,988.56	10/11/2024
85306	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	105.72	10/11/2024
85307	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (324202)	1,596.36	10/11/2024
85308	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (324202)	45,682.30	10/11/2024
85309	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (324202)	9,370.35	10/11/2024
85310	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (324202)	40,507.33	10/11/2024
85311	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (324202)	5,035.62	10/11/2024
85312	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (324202)	3,837.53	10/11/2024
85313	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (324202)	12,918.41	10/11/2024
85314	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (324202)	7,064.40	10/11/2024
85315	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (324202)	4,889.04	10/11/2024
85316	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	1,159.08	10/11/2024
85317	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (324202)	649.72	10/11/2024
85318	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	1,041.96	10/11/2024
85319	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (324202)	30,674.80	10/11/2024
85320	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	9,871.27	10/11/2024
85321	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	3,648.78	10/11/2024
85322	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (324202)	548.49	10/11/2024
85323	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	5,871.06	10/11/2024
85324	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (324202)	1,307.07	10/11/2024
85325	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (324202)	4,927.91	10/11/2024
85326	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (324202)	1,767.11	10/11/2024
85327	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (324202)	12,516.20	10/11/2024
85328	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (324202)	10,323.86	10/11/2024
85329	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (324202)	1,046.78	10/11/2024
85330	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (324202)	2,471.71	10/11/2024
85331	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (324202)	1,378.71	10/11/2024
85332	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (324202)	640.61	10/11/2024
85333	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	3,422.47	10/11/2024
85334	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	2,067.41	10/11/2024
85335	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	565.60	10/11/2024
85336	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (324202)	17,863.54	10/11/2024
85337	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	13,334.66	10/11/2024
85338	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	2,970.51	10/11/2024
85339	Child Care CCF	SUNRAY INDEPENDENT SCHOOL DISTRICT	CHILD CARE SERVICES PROVIDED (324202)	558.50	10/11/2024
85340	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (324202)	9,865.72	10/11/2024
85341	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (324202)	24,663.76	10/11/2024
85342	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (324202)	14,129.06	10/11/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
85343	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (324202)	5,630.83	10/11/2024
85344	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (324202)	18,742.94	10/11/2024
85345	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (324202)	1,252.84	10/11/2024
85346	Child Care CCF	SHUSHAN DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	248.92	10/11/2024
85347	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (324202)	266.86	10/11/2024
85348	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (324202)	1,294.68	10/11/2024
85349	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (324202)	7,812.79	10/11/2024
85350	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (324202)	4,943.79	10/11/2024
85351	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (324202)	1,434.17	10/11/2024
85352	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (324202)	1,110.57	10/11/2024
85353	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (324202)	3,341.99	10/11/2024
85354	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (324202)	1,667.94	10/11/2024
85355	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (324202)	12,321.57	10/11/2024
85356	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (324202)	869.59	10/11/2024
85357	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (324202)	12,775.45	10/11/2024
85358	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDCARE	CHILD CARE SERVICES PROVIDED (324202)	292.00	10/11/2024
85359	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (324202)	994.53	10/11/2024
85360	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (324202)	19,152.98	10/11/2024
85361	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (324202)	1,442.09	10/11/2024
85362	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (324202)	2,103.61	10/11/2024
85363	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (324202)	2,724.90	10/11/2024
85364	Child Care CCF	CHILDRRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (324202)	3,000.51	10/11/2024
85365	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (324202)	2,086.19	10/11/2024
85366	Child Care CCF	AMARILLO WESLEY COMM CENTER - SOUTH	CHILD CARE SERVICES PROVIDED (324202)	3,685.83	10/11/2024
85367	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (324202)	19,699.13	10/11/2024
85368	Child Care CCF	MELISSAS CHILD CARE AND PRESCHOOL	CHILD CARE SERVICES PROVIDED (324202)	1,417.10	10/11/2024
85369	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (324202)	2,310.78	10/11/2024
85370	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (324202)	7,139.08	10/11/2024
85371	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEVELOP.	CHILD CARE SERVICES PROVIDED (324202)	4,605.49	10/11/2024
85372	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	15,010.30	10/25/2024
85373	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	9,050.40	10/25/2024
85374	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	11,826.17	10/25/2024
85375	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (325281)	13,372.24	10/25/2024
85376	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (325281)	6,754.76	10/25/2024
85377	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (325281)	1,942.24	10/25/2024
85378	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (325281)	6,644.18	10/25/2024
85379	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (325281)	5,529.17	10/25/2024
85380	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (325281)	15,001.89	10/25/2024
85381	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (325281)	14,293.63	10/25/2024
85382	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (325281)	3,395.60	10/25/2024
85383	Child Care CCP	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (325281)	270.00	10/25/2024
85384	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (325281)	64.63	10/25/2024
85385	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (325281)	164.70	10/25/2024
85386	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	4,967.61	10/25/2024
85387	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (325281)	2,030.58	10/25/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
85388	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (325281)	1,421.91	10/25/2024
85389	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY, INC.	CHILD CARE SERVICES PROVIDED (325281)	1,432.66	10/25/2024
85390	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (325281)	3,926.99	10/25/2024
85391	Child Care CCF	Bright Beginnings	CHILD CARE SERVICES PROVIDED (325281)	201.72	10/25/2024
85392	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	613.15	10/25/2024
85393	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (325281)	426.07	10/25/2024
85394	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (325281)	2,703.28	10/25/2024
85395	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (325281)	16,683.26	10/25/2024
85396	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (325281)	33,183.17	10/25/2024
85397	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (325281)	21,132.28	10/25/2024
85398	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (325281)	4,726.82	10/25/2024
85399	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (325281)	22,101.23	10/25/2024
85400	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (325281)	36,677.46	10/25/2024
85401	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (325281)	734.56	10/25/2024
85402	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	6,393.60	10/25/2024
85403	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (325281)	831.53	10/25/2024
85404	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (325281)	5,707.17	10/25/2024
85405	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (325281)	2,019.40	10/25/2024
85406	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (325281)	1,912.60	10/25/2024
85407	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	114.66	10/25/2024
85408	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (325281)	1,997.26	10/25/2024
85409	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (325281)	46,925.34	10/25/2024
85410	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (325281)	9,250.85	10/25/2024
85411	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (325281)	41,631.08	10/25/2024
85412	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (325281)	5,072.59	10/25/2024
85413	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (325281)	4,647.00	10/25/2024
85414	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (325281)	13,625.22	10/25/2024
85415	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (325281)	6,809.67	10/25/2024
85416	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (325281)	4,615.71	10/25/2024
85417	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	1,198.07	10/25/2024
85418	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (325281)	785.55	10/25/2024
85419	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	1,145.34	10/25/2024
85420	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (325281)	30,627.51	10/25/2024
85421	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	9,809.56	10/25/2024
85422	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	3,824.99	10/25/2024
85423	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (325281)	611.88	10/25/2024
85424	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	6,099.04	10/25/2024
85425	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (325281)	1,568.28	10/25/2024
85426	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (325281)	4,956.71	10/25/2024
85427	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (325281)	2,140.51	10/25/2024
85428	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (325281)	12,704.75	10/25/2024
85429	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (325281)	10,671.19	10/25/2024
85430	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (325281)	910.14	10/25/2024
85431	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (325281)	2,374.62	10/25/2024
85432	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (325281)	118.27	10/25/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
85433	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (325281)	663.62	10/25/2024
85434	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	3,487.22	10/25/2024
85435	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	2,115.48	10/25/2024
85436	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	588.62	10/25/2024
85437	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (325281)	18,130.14	10/25/2024
85438	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	13,530.71	10/25/2024
85439	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	3,145.34	10/25/2024
85440	Child Care CCF	SUNRAY INDEPENDENT SCHOOL DISTRICT	CHILD CARE SERVICES PROVIDED (325281)	560.24	10/25/2024
85441	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (325281)	9,441.86	10/25/2024
85442	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (325281)	23,249.51	10/25/2024
85443	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (325281)	12,976.54	10/25/2024
85444	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (325281)	5,805.67	10/25/2024
85445	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (325281)	21,122.31	10/25/2024
85446	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (325281)	1,264.38	10/25/2024
85447	Child Care CCF	SHUSHAN DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	253.02	10/25/2024
85448	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (325281)	271.83	10/25/2024
85449	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (325281)	1,454.10	10/25/2024
85450	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (325281)	8,565.96	10/25/2024
85451	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (325281)	4,568.17	10/25/2024
85452	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (325281)	1,422.12	10/25/2024
85453	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (325281)	981.18	10/25/2024
85454	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (325281)	2,944.69	10/25/2024
85455	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (325281)	1,935.53	10/25/2024
85456	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (325281)	12,672.70	10/25/2024
85457	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (325281)	890.33	10/25/2024
85458	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (325281)	13,373.05	10/25/2024
85459	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDCARE	CHILD CARE SERVICES PROVIDED (325281)	305.32	10/25/2024
85460	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (325281)	1,511.42	10/25/2024
85461	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (325281)	18,675.77	10/25/2024
85462	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (325281)	1,856.41	10/25/2024
85463	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (325281)	2,123.39	10/25/2024
85464	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (325281)	2,717.41	10/25/2024
85465	Child Care CCF	CHILDRRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (325281)	3,046.15	10/25/2024
85466	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (325281)	2,104.79	10/25/2024
85467	Child Care CCF	AMARILLO WESLEY COMM CENTER - SOUTH CAMPUS	CHILD CARE SERVICES PROVIDED (325281)	3,433.82	10/25/2024
85468	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (325281)	18,097.97	10/25/2024
85469	Child Care CCF	MELISSAS CHILD CARE AND PRESCHOOL	CHILD CARE SERVICES PROVIDED (325281)	2,074.35	10/25/2024
85470	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (325281)	2,564.45	10/25/2024
85471	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (325281)	7,306.76	10/25/2024
85472	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEVELOPMENT	CHILD CARE SERVICES PROVIDED (325281)	4,067.04	10/25/2024
		AMARILLO NATIONAL BANK	WFD - INCENTIVE PAYMENTS - 10/24	1,813.00	
		CENTENNIAL BANK	BUILDING IMPROVEMENT PMT 10/15/24	6,645.07	
		DATAPATH CREDIT SERVICES	EMPLOYEE FLEX DRAFTS 10/24	42.72	

Panhandle Regional Planning Commission

Check/Voucher Register

From 10/1/2024 Through 10/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
		FSA ISOLVED PLAN FUND	FSA EMPLOYEE FLEX DRAFTS 10/24 & FY24 ROLLOVER AMOUNTS	3,355.25	
		TOOT'N TOTUM FOOD STORES LLC (FLEETCOR)	VEHICLE FUEL 9/15/24-10/14/24	129.09	
		HUXFORD GROUP	WIRE TRANSFERS 10/24	304,800.00	
		VANTAGEPOINT T. AGENTS - 401	WIRE TRANSFERS 10/24	57,189.09	
		VANTAGEPOINT T. AGENTS - 457	WIRE TRANSFERS 10/24	12,837.24	
		VANTAGEPOINT T. AGENTS - ROTH IRA	WIRE TRANSFERS 10/24	1,533.92	
			TOTAL AMOUNT:	3,233,874.41	
			TOTAL NUMBER OF ELECTRONIC FUND TRANSFERS:	221	
			TOTAL NUMBER OF CHECKS WRITTEN:	403	
			TOTAL NUMBER OF WIRE TRANSFERS:	9	
			TOTAL NUMBER OF ANB BANK CARDS:	13	
			TOTAL NUMBER OF EMPLOYEE FLEX DRAFTS:	5	

ITEM 7

MEMORANDUM

DATE: December 5, 2024
TO: PRPC Board of Directors
FROM: Trent Taylor, Finance Director
Cristy Henderson, Asst. Finance Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 7
PRPC Investment Funds Report

BACKGROUND

Pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. I submit the following for your approval.

	<u>Balance@</u> <u>12/31/2023</u>	<u>Balance@</u> <u>09/30/2024</u>	<u>Balance@</u> <u>10/31/2024</u>
PRPC's Money Market Fund	\$4,103,637	\$5,895,320	\$6,065,364
9-1-1's Money Market Fund	57	560,990	398,491
	<hr/>	<hr/>	<hr/>
Total MMIA Funds	<u>\$4,103,694</u>	<u>\$6,456,310</u>	<u>\$6,463,855</u>
CDARS CD	Duration	Return	
6/27/2024 - 12/26/2024	26 Weeks	4.85%	<u>\$500,000</u>
Total Invested Funds			<u>\$6,963,855</u>

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of September was 4.07%. The 9-1-1 fund earned an average annual yield of 2.63%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

RECOMMENDATION

Staff recommends that the Board of Directors accept this report as submitted. I will present the November balances at the meeting.

ITEM 8

MEMORANDUM

DATE: December 5, 2024
TO: PRPC Board of Directors
FROM: Trent Taylor, Finance Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 8
Dispute Resolution Center Expanding Services to Include Arbitration

BACKGROUND

I am pleased to inform the Board that Jerri Glover attended Basic Arbitration Training on October 14, 2024 and Advanced Arbitration Training on October 28, 2024 through the Mediators and Arbitrators of America.

Texas Statutes do not have the stringent requirement for arbitrators that they do for mediators. However, Ms. Glover completed the training in an effort to gain knowledge of processes and requirements for effective arbitration, case management, and award determinations.

This will allow DRC to expand opportunities and revenue. Cases will be arbitrated through the DRC at the cost of \$750 per day. This fee will be split between/among the parties.

Arbitrations will have a full day set aside on the DRC Calendar. Cases may require more than one day or less than one day depending on the complexity of the case. If less than, the fee remains at \$750. If more than, the parties will be charged \$750 per day for services. They will not be offered the current mediation policy of 6 months of services for one fee.

The DRC may seek arbitration work outside the 26 counties of the Texas Panhandle through agencies such as the Texas Department and other arbitration opportunities. The cases will be billed through and payable to PRPC.

Cases from outside the PRPC areas of service will be charged at \$1,000 per day to be divided between/among the parties.

Any and all cases from PRPC areas of service will receive priority for scheduling and administration.

RECOMMENDATION

No Action is required by the Board at this time. DRC appreciates the continued support.

ITEM 9

MEMORANDUM

DATE: December 5, 2024

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 9
TxDOT 2025 Transportation Alternatives (TA) Program

BACKGROUND

The Texas Department of Transportation's (TxDOT) Transportation Alternatives (TA) Program provides funding for community-based projects that improve bicycle and pedestrian infrastructure. These projects promote safety, accessibility, and mobility for people of all ages and abilities, while supporting regional and statewide transportation goals.

For the 2025 Call for Projects, TxDOT is making approximately \$250 million in funding available for projects in FY27– FY29. Eligible projects include:

- Sidewalks, bike lanes, and shared-use paths.
- Bicycle tourism trails and pedestrian bridges.
- Safety enhancements like pedestrian signals and crosswalks.
- Non-infrastructure projects such as Safe Routes to School plans.

Funding allocations are available for nonurban, small urban, and medium urban areas, with specific provisions for economically disadvantaged communities.

Next steps -

- TxDOT's two-step application process requires preliminary applications, eligibility reviews, and detailed applications for final consideration.
- Technical assistance will be available to applicants to refine project scopes and budgets.
- Economically disadvantaged communities may qualify for Transportation Development Credits (TDCs) to reduce or eliminate local match requirements.

RECOMMENDATION:

Informational item only. No action is necessary.



TxDOT 2025 Transportation Alternatives (TA) Call for Projects

Noah Heath, PTN



Agenda

- TxDOT 2025 Call for Projects
 - Anticipated funding
 - Project categories
 - Tentative schedule
- Technical Assistance Resources
- Questions and Answers

TA Funding

- TxDOT administers TA funds for locally sponsored bicycle and pedestrian planning and infrastructure projects in communities across the state
- Principally for transportation rather than recreation
- Have a direct relationship to the surface transportation system
- Benefit the general public
- Can be on-system or off-system



Planning for TxDOT's 2025 Call for Projects Funding

TxDOT funds:

Population Area	Anticipated Funding Allocation
Nonurban (<5,000)	\$43.5 M
Small urban (5,000 to 49,999)	\$19.2 M
Medium urban (50,000 to 200,000)	\$20.2 M
Any Area	\$167.1 M
Total	\$250 M

**TxDOT 2025 TA Call for Projects
~\$250M to be made available
(FY27 – FY29 funds)**





Transportation Alternatives Project Categories



Shared use paths

Bike Lanes

Sidewalks

Community Based

- Examples:**
- Sidewalks
 - Bike lanes
 - Shared use paths



Bicycle Tourism Trails

Bike/Ped bridges

Multimodal hubs

Large Scale

- Bike/ped bridges
- Regional trails
- Multimodal hubs



Pedestrian signals

High visibility crosswalks

BikeShare

Network Enhancements

- Upgrade crossing
- Upgrade bike lane
- BikeShare



Houston Vision Zero Action Plan

NOVEMBER 2020

WALK. BIKE. THRIVE!

Austin Parks and Recreation
ADA Transition Plan
December 2018

Non-infrastructure

- Safe Routes to School plans
- Safety Action Plans

Program Eligibility

	Community Based Projects	Large Scale Active Transportation	Active Transportation Network Enhancements	Active Transportation Non-Infrastructure
Where?	Outside of TMAs*, or within TMA with Populations <=50k	Anywhere in Texas		
Who?	<ul style="list-style-type: none"> Local governments School districts Transit agencies Small MPOs (<200k) TxDOT at the request of a sponsor Others (see Program Guide) 			
What?	Preliminary engineering** & construction for bicycle and pedestrian infrastructure		Construction/ installation projects to enhance bike/ped infrastructure with limited or no design and no ROW acquisition	Non-motorized planning documents

* Entities within TMAs with populations below 50,000 are also eligible for Community Based

** For projects with less than 30% final design complete



DRAFT TxDOT's TA Program Focus Areas

Project sponsors are strongly encouraged to submit projects that:

- Improve **safety, access, or mobility** for people of **all ages and abilities**, especially on-system improvements (within TxDOT right-of-way) in support of TxDOT's Americans with Disabilities Act (ADA), **TxDOT's Pedestrian Safety Action Plan**, and other safety initiatives.
- Integrate and improve access to **public transportation** by investing in bicycling, wheelchair, and walking access. Specifically, improvements to integrate **multiple transportation modes** such as transit stops, carsharing, bikesharing, micromobility, or other shared-mobility services.
- Enhance bicycle and pedestrian access and safety to **school-related destinations enabling** and **encouraging** children, including those with disabilities, to walk and bicycle to school activities.
- Construct segments identified as part of **Texas Bicycle Tourism Trails** network or implement a locally-preferred alternate route.

TxDOT 2025 TA Call for Projects: *2-Step Application Process*

Step 1

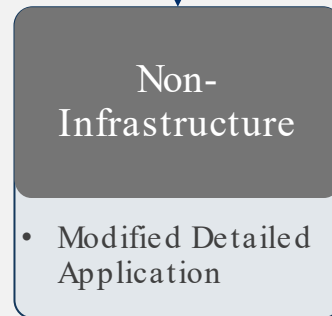
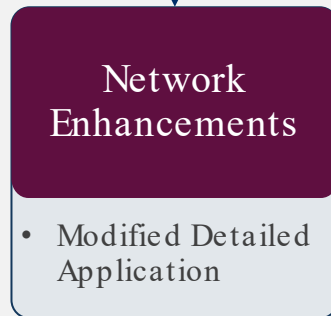
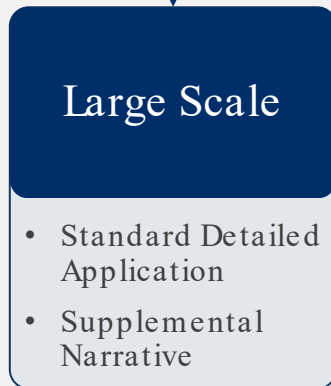
Project Sponsors submit Preliminary Applications (PA)



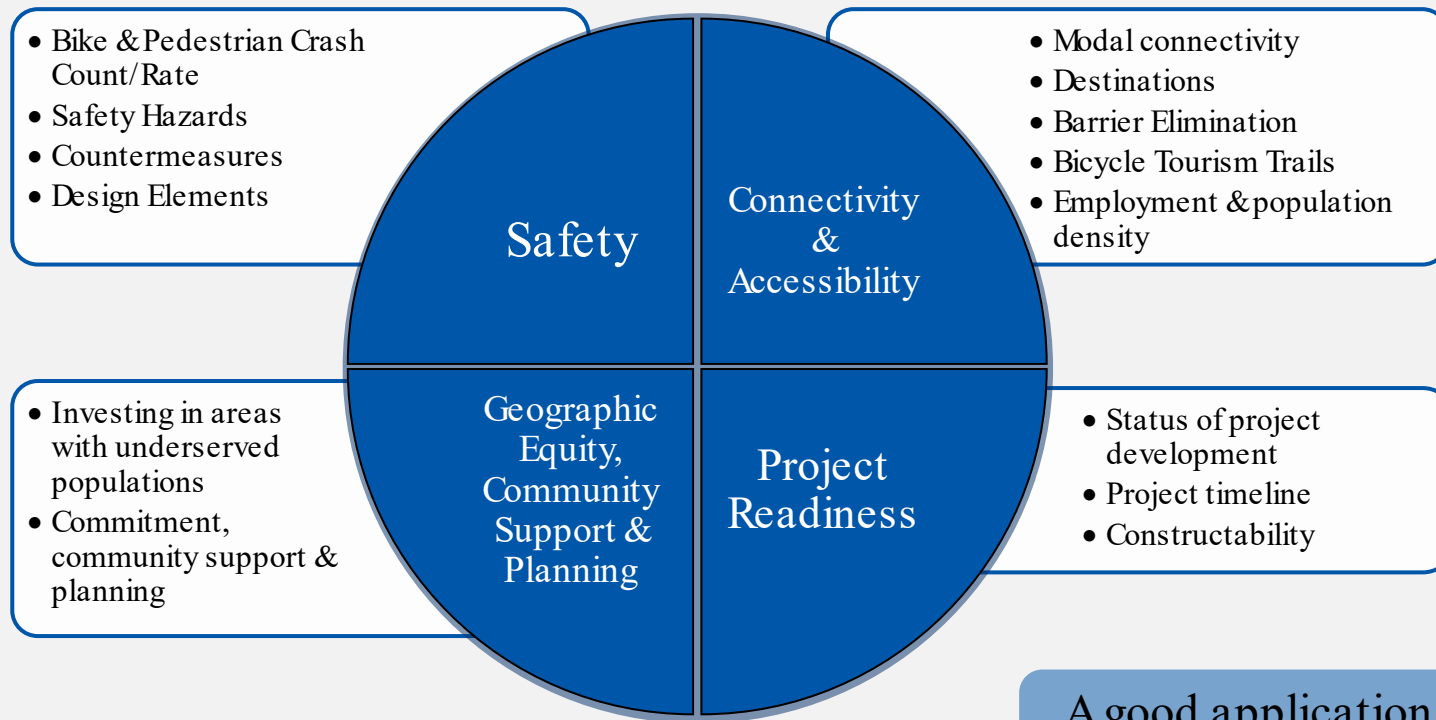
- TxDOT eligibility review
- TxDOT District meeting with eligible project sponsors

Step 2

Project Sponsors submit different Detailed Applications (DA) depending on Funding Opportunity



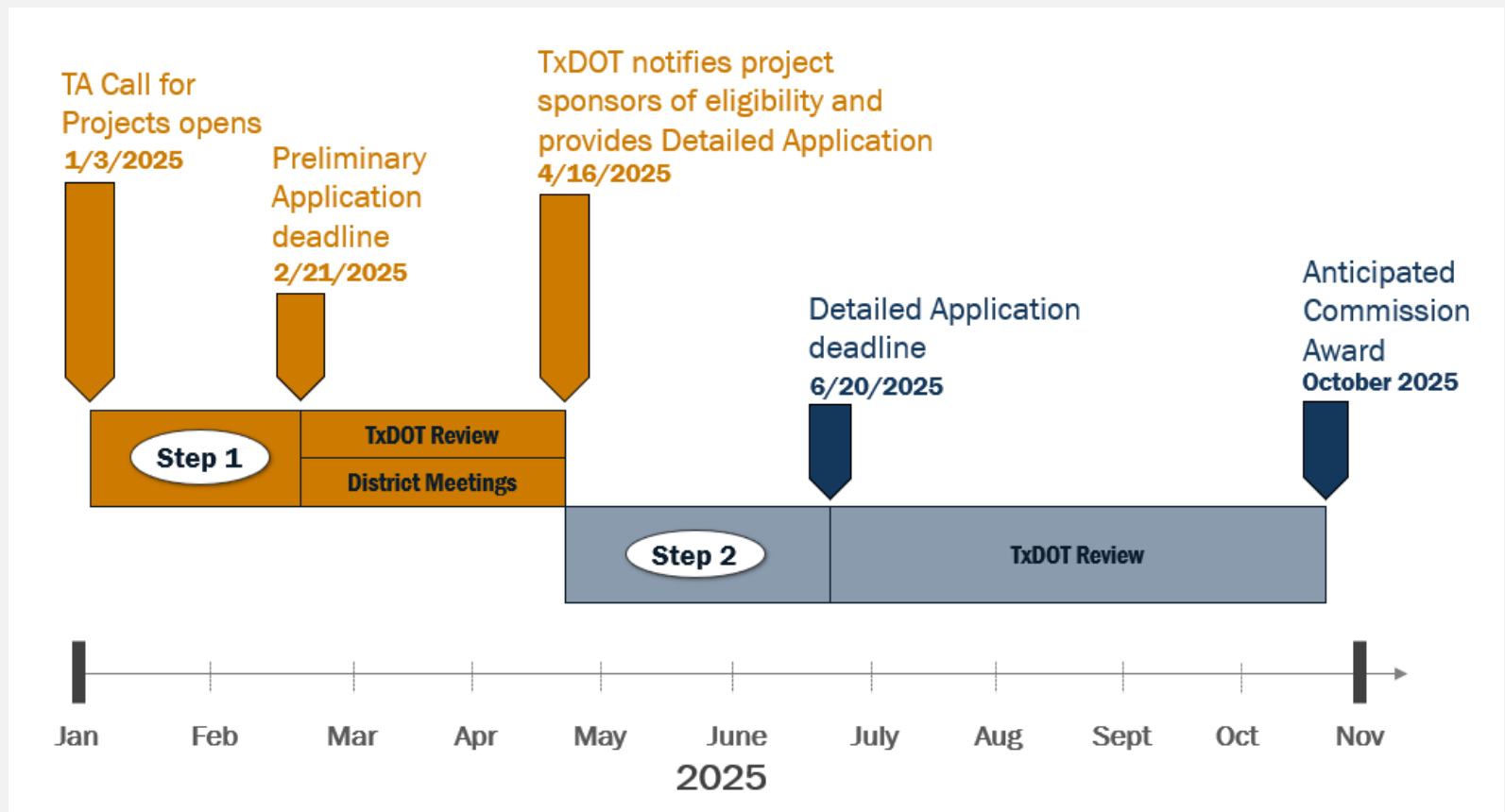
Draft TA evaluation criteria and category weights



*Employment & population density are not evaluated on nonurban or small urban projects.

A good application starts with a good project.

2025 TA Call for Projects Schedule (*tentative*)



Technical Assistance Activities During Call for Projects

- Focused on smaller disadvantaged communities
- During application process:
 - Provide project sponsors feedback on project and budget before final detailed application is submitted
 - Each project sponsor meets with TxDOT district staff
 - May use engineering consultant to assist with project review





Transportation Development Credits (TDCs)

Local Match Requirement

- *TA projects require 20% match*
- *TDCs can replace local funding match*
- *When applied, TA projects become 100% federally funded (0% project sponsor funding)*

Who is eligible for TDCs?

*Project is eligible for TDCs if located in an economically disadvantaged county, city, or Census Designated Place (CPD).**

Economic disadvantage include locations that have been included in no less than five federally declared disasters within the last six years .

Webinar & Workshops

- Webinar recording and materials posted on [TxDOT Bike/Ped funding webpage](#)
- Workshops scheduled for after call for projects opens
 - Virtual – January 6th
 - Lubbock in-person January 7th
 - Tyler in-person January 10th
 - Arlington in-person January 14th
 - Austin in-person TBD
 - Pharr in-person January 23rd
 - Virtual – January 24th

TxDOT's Transportation Alternatives Program Team



Noah Heath, AICP
Transportation Alternatives (TA)
Program Manager
bikeped@txdot.gov



Arnold Vowles
Transportation Planner
bikeped@txdot.gov



Matthew Volkmann, PE
Bicycle and Pedestrian Engineer
bikeped@txdot.gov



Christine Tremblay
Transportation Funding Specialist
bikeped@txdot.gov



Carl Seifert, AICP
Active Transportation Planner
bikeped@txdot.gov

ITEM 10

MEMORANDUM

DATE: December 5, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 10
Texas Community Development Block Grant Program
Application Development and Management Services
Interlocal Contracts – 2025-2026 Cycle

BACKGROUND

PRPC Staff has worked with Panhandle Communities to implement infrastructure improvement projects through the Community Development Block Grant (TxCDBG) Program since 1983. Since that time, PRPC Staff has provided administrative assistance on over 340 TxCDBG projects totaling more than \$80,000,000 of grant funds utilized for the infrastructure improvement of Panhandle Communities. The Texas Department of Agriculture (TDA), has long been the funding agency of this program in the State of Texas, and they are in the process of soliciting applications for the 2025/2026 TxCDBG program.

In order to comply with TDA programmatic requirements as well as maintain the long-established tradition of conducting application preparation at no charge to communities in the region, a non-cost interlocal agreement has been developed for application development activities. The interlocal agreement will easily allow for an optional amendment to be considered upon notice of award that will allow PRPC to provide the project management services if so desired by the applicant.

Several changes to the 2025/2026 Community Development Fund Cycle include; an increase to the grant amount from \$500,000 to \$750,000, implementation of a two-phased application process and only communities that fall within range of our annual allocation will be considered (*2024 Regional Allocation ~ \$1.94 Million*) and new regional priorities adopted by this body that include additional project types.

The following localities are interested in applying for this upcoming cycle;

- a. Cities of Dumas and Stratford

RECOMMENDATION:

PRPC staff recommends that the Board of Directors authorize the Executive Director of the PRPC to execute an Interlocal Cooperation Contract with the above-mentioned communities respectively and the PRPC to provide TxCDBG application services at no cost with contingency for administrative services to be amended at the localities discretion if a project is funded.

INTERLOCAL COOPERATION CONTRACT
FOR APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES
TXCDBG COMMUNITY DEVELOPMENT FUND

THE STATE OF TEXAS
COUNTY OF POTTER

§
§
§

AGREEMENT FOR SERVICES

WHEREAS, this Contract is made and entered into this the 26th day of September, 2024 by and between the City/County of Example, acting by its duly authorized City/County Representative, after obtaining a resolution of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized executive director.

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act. Pursuant to code 2 CFR 200.318(e) in an effort to foster a greater economy and promote cost efficiency, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

WHEREAS, PRPC is agreeable to provide grant application preparation and grant administration expertise (if funded) needed by the City/County of Example for the 2025/2026 TxCDBG Community Development Fund under the terms and conditions found in this contract.

WHEREAS, this Interlocal Agreement is comprised of Part A (Application Development) services to be rendered at no cost to City/County of Example and Part B (Project Management) services to be rendered at a cost to be agreed to in an amendment to this contract in the event that the City/County of Example receives funding under the 2025/2026 TxCDBG Community Development Fund program.

NOW, THEREFORE PRPC agrees to provide application development services at no cost to City/County of Example. The following described application development and management services to the City/County of Example, to-wit:

A. Application Development

1. Pre-Development (unrelated to project specific development & which may have occurred prior to interlocal agreement under existing PRPC/City/County relationships)
 - a. Hold and Conduct public hearing required for application submittal.
 - b. Assist in the preparation and presentation of required resolution for application submittal to the Texas Department of Agriculture.
 - c. Assist in pre-application engineering selection including proper procurement methods as dictated by the TxCDBG Community Development Fund program implementation manual as appropriate to the City/County.
2. Provide general advice and technical assistance to the City/County of Example on application development and regulatory matters.
3. Furnish the City/County with necessary forms and procedures required for documentation of low/moderate income level qualifications.
4. Assist the City/County in application preparation and development meeting all grant application requirements.
5. Coordinate with project engineer to development and include required service area maps, cost estimates and other documentation as required by the grant application process.
6. Prepare and publish final notice of application submittal.
7. Final determination on the submission of an application under the 2025/2026 TxCDBG Community Development Fund program will be at the City/County's discretion as noted in their resolution authorizing a local official to submit said application.

B. Project Management

1. Development of details related to project management activities and fees will be specified via an amendment to this contract at such time as the 2025/2026 TxCDBG Community Development Fund Application is selected for funding (if selected).
2. The Project Management amendment will include administrative fees as developed in City/County of Example's 2025/2026 TxCDBG Community Development Fund Application and all TDA and HUD required language for administrative contracts at the time of TxCDBG Community Development Fund funding award.
 - a. Attachment A to this Interlocal Contract is a contingency draft amendment to be considered to detail administrative deliverables and TDA/HUD language for projects funded under the 2025/2026 TxCDBG Community Development Fund program.
3. It is expressly understood that the execution of this interlocal contract does not imply or guarantee City/County of Example will receive funding under the 2025/2026 TxCDBG Community Development Fund program.
4. The execution of this interlocal agreement establishes a contractual relationship between PRPC and City/County of Example prior to the development of an application to the 2025/2026 TxCDBG Community Development Fund program pursuant any interpretation of 2 CFR 200.317-200.326.

In consideration of the services described in the foregoing paragraph, and in consideration of a future amendment to include project management activities and cost, to be rendered by PRPC, to the City/County of Example, the PRPC agrees that application development activities will be at no cost to the City/County of Example.

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

TERMS AND CONDITIONS

Modification/Amendment:

The City/County of Example and PRPC may, upon mutual agreement, modify or amend this contract. Modifications, including any increase or decrease in the amount of compensation or scope of services, will be incorporated into this contract and finalized through a signed, written amendment.

Assignability:

The City/County of Example and PRPC may assign interest in this Contract (whether by assignment or novation) with the written consent of the other.

Termination of Contract for Cause:

If, through any cause, PRPC shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if PRPC shall violate any of the covenants, conditions, agreements, or stipulations of this Contract, the City/County shall thereupon have the right to terminate this Contract by giving written notice to PRPC of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by PRPC under this Contract shall, at the option of the City/County, become its property and PRPC shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, PRPC shall not be relieved of liability to the City/County for damages sustained by the City/County by virtue of any breach of the Contract by PRPC, and the City/County may withhold any payments to PRPC for the purpose of set off until such time as the exact amount of damages due the City/County from PRPC is determined.

Termination for Convenience of the City/County:

The City/County may terminate this Contract at any time by giving at least ten (10) days notice in writing to PRPC. If the Contract is terminated by the City/County as provided herein, PRPC will be paid for the time provided and expenses incurred up to the termination date.

Termination for Convenience of PRPC:

PRPC may terminate this Contract at any time by giving at least ten (10) days notice in writing to the City/County. If the Contract is terminated by PRPC as provided herein, the City/County will be provided all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by PRPC under this Contract.

Waiver of Extra-contractual Liability

The PRPC shall not be held liable or responsible for the funding selection and project performance determinations by the Texas Department of Agriculture. It is the City/County’s final responsibility to meet all TxCDBG Community Development Fund application requirements and project administration requirements (contingent upon funding) associated with the program.

Severability

Should any one or more of the provisions of this agreement be held to be null, void, voidable, or for any reason whatsoever, of no force and effect, such provision(s) shall be construed as severable from the remainder of this agreement and shall not affect the validity of all other provisions of this agreement, which shall remain in full force and effect.

Interest of Members of a City/County:

No member of the governing body of the City/County and no other officer, employee, or agent of the City/County, who exercises any functions or responsibilities in connection with the administration, construction, engineering or implementation of the TxCDBG Community Development Fund Grant award between TDA and the City/County, shall have any personal financial interest, direct or indirect, in this Contract. PRPC shall take appropriate steps to assure compliance.

Interest of Other Local Public Officials:

No member of the governing body of the Grant Recipient and no other public official of such Grant Recipient, who exercises any functions or responsibilities in connection with the administration, construction, engineering or implementation of the TxCDBG Community Development Fund Grant award between TDA and the City/County, shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take appropriate steps to assure compliance.

Interest of PRPC and Employees:

PRPC covenants that it presently has no interest and shall not acquire interest, direct or indirect, with the TxCDBG COMMUNITY DEVELOPMENT FUND award between TDA and the City/County, or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. PRPC further covenants that in the performance of this Contract, no person having any such interest shall be employed.

EXECUTED this 26th day of September, 2024

PANHANDLE REGIONAL PLANNING COMMISSION

By _____

Michael J. Peters, Executive Director

City/County of Example

By _____

ITEM 11

MEMORANDUM

DATE: December 5, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director - PRPC
SUBJECT: Agenda Item 11
Texas Community Development Program and Downtown Revitalization
Program Project Management Services Interlocal Contract Amendments

BACKGROUND

The Texas Department of Agriculture (TDA) has long been the funding agency for the Community Development Block Grant (CDBG) Program in the State of Texas. In late 2022 and early 2023, TDA solicited applications to the 2023/2024 TxCDBG Community Development Fund program and PRPC assisted 12 communities in the Panhandle to write, develop and submit applications to this long-standing program for basic water and sewer infrastructure improvements. In addition, PRPC assisted 1 community selected for the 2024 Downtown Revitalization Program (DRP) that has traditionally focused on sidewalk infrastructure improvements and lighting.

This body passed no-cost interlocal agreements for application development for each of these communities in order to comply with TDA requirements pertaining to procurement. The no-cost interlocal agreement is to maintain the long-standing history of providing application development at no cost to Panhandle communities. However, this interlocal agreement is designed to be easily amendment contingent upon funding for project management services.

In the last few months, PRPC received notification that the remaining seven Panhandle communities and the one community for the DRP program would be receiving a TDA contract for TxCDBG funds for the 2024 allocation year. The below list is subject to change as the funding agency, TDA, prepares projects for funding.

This agenda item is to allow for the authorization of the Interlocal Amendment to carry out the administrative function and project management activities should the below projects receive grant funding. These activities are outlined in detail in the attached sample amendment and consist of:

- Project Management
- Financial Management
- Environmental Review
- Acquisition
- Construction Management
- Fair Housing/Equal Opportunity
- Audit/Close-out Procedures

Below is a list of the eight Panhandle communities that are likely to receive a grant award. This list includes: project type, amount of TxCDBG funding, the match amount committed by each community, and the amount that will be paid to the PRPC for general administration functions associated with the grant.

Entity	Project	Specifics	CDBG	Match	Admin
City of Adrian	Water	Water Lines	\$500,000	\$10,030	\$40,000
City of Clarendon	Sewer	Lift Station	\$500,000	\$25,000	\$40,000
Collingsworth Co.	Fire	Fire Station/Water Well	\$500,000	\$10,000	\$40,000
City of Texline	Water	Water Lines/AMR System	\$500,000	\$10,000	\$40,000
City of Claude	Water	Water Lines	\$500,000	\$40,000	\$40,000
City of Cactus	Water	Water Well	\$500,000	\$171,440	\$40,000
City of Quitaque	Water	Water Well	\$500,000	\$32,000	\$40,000
City of Bovina	Sidewalk	Sidewalk/Lighting	\$500,000	\$50,000	\$40,000

RECOMMENDATION

PRPC staff recommends that the Board of Directors authorize the Executive Director of the PRPC to execute amendments to the Interlocal Cooperation Contracts should the above noted communities receive a TxCDBG contract for PRPC to provide TxCDBG administration services.

ATTACHMENT A

**AMENDMENT NO. 1
TO INTERLOCAL AGREEMENT
FOR TxCDBG PROJECT ADMINISTRATION
BETWEEN
PRPC
AND
CITY OF EXAMPLE**

THIS AMENDMENT made as of _____, 2024 to the CONTRACT dated MM/DD/2024, between the City of Example (The City) and PRPC.

Owner and PRPC agree as set forth below, to the amended language of the Agreement for Services and Terms and Conditions.

AGREEMENT FOR SERVICES

NOW, THEREFORE PRPC agrees to provide the following described management services to the City of Example, TxCDBG Contract No. [INSERT HERE] (the "TxCDBG Contract"), to-wit:

A. Project Management

1. Develop a record-keeping system consistent with program guidelines, including the establishment and maintenance of a filing system.
2. Provide general advice and technical assistance to the City of Example personnel on implementation of project and regulatory matters.
3. Assist in the procurement of professional consulting engineering services through the request for proposal process, if applicable, and as required by the TxCDBG regulations.
4. Furnish the City of Example with necessary forms and procedures required for implementation of project.
5. Assist the City of Example in meeting all special condition requirements that may be stipulated in the contract between the City of Example and the Texas Department of Agriculture (TDA).
6. Prepare and submit to TDA documentation necessary for amending the TxCDBG contract, if required.
7. Conduct required re-assessment of environmental clearance for any program amendments.
8. Prepare and submit quarterly reports (progress and minority hiring).
9. Prepare Recipient Disclosure Report form for the City of Example signature and submittal.
10. Establish procedures to document expenditures associated with local administration of the project.
11. Provide guidance and assistance to the City of Example regarding acquisition of property.
 - Submit required reports concerning acquisition activities to TDA
 - Establish a separate acquisition file for each parcel of real property acquired
 - Determine necessary method(s) for acquiring real property

- Prepare correspondence to the property owners for the City of Example's signature to acquire the property or to secure an easement
 - Assist the City of Example in negotiation with property owner(s)
12. Serve as liaison for the City of Example during any monitoring visit by staff representatives from either TDA or the United States Department of Housing and Urban Development.

B. Financial Management

1. Assist the City of Example in proving its ability to manage the grant funds to the State's audit division.
2. Assist the City of Example in establishing and maintaining a bank account (Direct Deposit account) and/or separate local bank account, journals and ledgers.
3. Assist the City of Example in submitting the required Accounting System Certification letter, Direct Deposit Authorization Form (if applicable), and/or Depository/Authorized Signatory form to TDA.
4. Review invoices received for payment and file back-up documentation.
5. Prepare all fund drawdowns on behalf of the City of Example in order to ensure orderly, timely payments to all contracting parties within the allotted time period.
6. Provide general advice and technical assistance to the City of Example personnel on implementation of project and regulatory matters.
7. Assist the City of Example in establishing procedures to handle the use of any TXCDBG program income.

C. Environmental Review

1. Prepare environmental assessment.
2. Coordinate environmental clearance procedures with other federal or state agencies and interested parties responsible for implementing applicable laws.
3. Document consideration of any public comments.
4. Prepare any required re-assessment of environmental assessment.
5. Ensure compliance with EO 11988 projects in flood plains.
6. Prepare Request for Release of Funds and certifications to be sent to TDA.

D. Acquisition

1. Prepare required acquisition reports(s).
2. Obtain documentation of ownership for the City of Example-owned property and/or ROWs.
3. Maintain a separate file for each parcel of real property acquired.
4. Determine necessary method(s) for acquiring real property.
5. Prepare correspondence with property owners.
6. Assist the City of Example in negotiations with property owner(s).
7. Prepare required acquisition reports and submit to TDA.

E. Construction Management

1. Establish procedures to document expenditures associated with local construction of the project (if force account is applicable).
 - Assist the City of Example in determining whether and/or what TXCDBG contract activities will be carried out in whole or in part via force account labor.

- Assist the City of Example in determining whether or not it will be necessary to hire temporary employees to specifically carryout TXCDBG contract activities.
 - Assist the City of Example in maintaining adequate documentation of personnel, equipment and materials expended/used and their costs.
2. Assist the City of Example in documenting compliance with all federal and state requirements related to equal employment opportunity.
 3. Assist the City of Example in documenting compliance with all federal and state requirements related to minimum wage and overtime pay requirements.
 4. Provide assistance to or act as local labor standards officer. Notify TDA in writing of name, address, and phone number of appointed labor standards compliance officer.
 5. Request wage rates from TDA.
 6. Provide sample TXCDBG contract documents to engineer.
 7. Advertise for bids.
 8. Make ten-day call to TDA.
 9. Verify construction contractor eligibility with TDA.
 10. Review construction contract.
 11. Conduct pre-construction conference and prepare minutes.
 12. Submit any reports of additional classification and rates to TDA.
 13. Issue Notice of Start of Construction to TDA.
 14. Review weekly payrolls, including compliance follow-ups. Conduct employee interviews.
 15. Process and submit change orders to TDA prior to execution.
 16. Obtain Certificate of Construction Completion/Final Wage Compliance Report and submit to TDA.

F. Fair Housing/Equal Opportunity

1. Assist the City of Example in developing, implementing and documenting new activities to affirmatively further fair housing activities during the contract period.
2. Maintain documentation of all project beneficiaries by ethnicity and gender.
3. Prepare Section 3 and Affirmative Action Plan.
4. Prepare all Section 504 requirements.
5. Provide all applicable equal opportunity provisions and certifications for inclusion in bid packet.

G. Audit/Close-out Procedures

1. Prepare the final Project Completion Report, Recipient Disclosure/Update Report, and Certificate of Construction Completion.
2. Assist the City of Example in resolving any monitoring and audit findings.
3. Assist the City of Example in resolving any third-party claims.

In consideration of the services described in the foregoing paragraph to be rendered by PRPC, to the City of Example, the City of Example agrees to make the following progress payments from current revenue totaling **\$40,000.00** to PRPC:

1. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract is to be paid upon completion of the startup activities associated with the TXCDBG grant which includes: TXCDBG Contract approval/depository and authorized signatory designation procedures; Direct Deposit authorization procedures; establishment of financial management procedures; all fair housing and

equal opportunity procedures; establishment of citizen participation process; authorization of the Labor Standards Officer; adoption of complaint procedures for the purposes of TXCDBG grant; and determination of compliance with applicable federal, state, and local laws and regulations.

2. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract is to be paid upon completion of securing all professional services associated with the TXCDBG grant including the participation of minority-owned, female-owned, and local businesses.
3. Fifteen (15.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of establishment of program and project files; assignment of roles and responsibilities; acquisition of any necessary property; completion of the environmental review requirements; and participant income verification (if applicable).
4. Twenty (20.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon receipt of construction bids and the award of a construction contract.
5. Twenty (20.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of monitoring labor standards compliance by conducting interviews with construction workers at the job site and reviewing payroll reports.
6. Fifteen (15.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of construction activities, inspection, acceptance, and project close-out procedures.
7. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of monitoring review activities and receipt of the Administratively Complete Letter by the City.

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as amended August 29, 1997, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, TDA, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in accessible location.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as amended August 29, 1997, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, TDA, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in accessible location.

TERMS AND CONDITIONS

Federal Civil Rights Compliance

During the performance of this Contract, PRPC agrees as follows related to activities associated with TXCDBG contract #TBD:

Equal Employment Opportunity:

1) PRPC will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. PRPC will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. PRPC agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) PRPC will, in all solicitations or advertisements for employees placed by or on behalf of PRPC, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) PRPC will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with PRPC's legal duty to furnish information.

(4) PRPC will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of PRPC's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) PRPC will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) PRPC will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of PRPC's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and PRPC may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) PRPC will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. PRPC will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation

with a subcontractor or vendor as a result of such direction by the administering agency PRPC may request the United States to enter into such litigation to protect the interests of the United States.

Civil Rights Act of 1964:

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, sex, national origin or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Section 109 of the Housing and Community Development Act of 1974:

No person in the United States shall on the grounds of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

Section 3, Compliance in the Provision of Training, Employment and Business Opportunities:

1. The work to be performed under this Contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended and 12 U.S.C, 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of this project.
2. The parties to this contract will comply with the provision of said Section 3 and the regulation issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the TDA issued there under prior to the execution of this Agreement. The parties to this Agreement certify and agree that they are in no contractual or other disability which would prevent them from complying with these requirements.
3. PRPC will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. PRPC will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontract is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. PRPC will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
5. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, for such assistance, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which the federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

Section 503 (if \$10,000 or Over) Affirmative Action for Employment of Qualified Individuals with Disabilities (29 USC 793):

1. PRPC will not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. PRPC agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals with disabilities without discrimination in practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
2. PRPC agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
3. In the event of PRPC's non-compliance with the requirements of this clause, actions for non-compliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
4. PRPC will include the provisions of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

Local Program Liaison:

For purposes of this contract, John Doe, Mayor, will serve as the Local Program Liaison and primary point of contact for PRPC. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

Access to Information/Records:

It is agreed that all information, data, reports and records and maps as are existing, available and necessary for the carrying out of the work outlined above shall be furnished to PRPC by the City and its agencies. No charge will be made to PRPC for such information and the City and its agencies will cooperate with PRPC in every way possible to facilitate the performance of the work described in this agreement.

PRPC, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this agreement.

The grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives must have access to any books, documents, papers, and records of PRPC which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

Grantees or subgrantees must retain all required records for three years after grantees or subgrantees make final payment and all other pending matters are closed.

Debarment and Suspension:

A contract must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management, in accordance with the OMB guidelines at 2 CFR

180 that implement Executive Order 12549 and 12689 “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Resolution of Program Non-Compliance and Disallowed Costs:

In the event of any dispute, claim, question, or disagreement arising from or relating to this Contract, or the breach thereof, including determination of responsibility for any costs disallowed as a result of non-compliance with federal, state or TXCDBG requirements, the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith within 30 days of receipt of a written notice of the dispute or invitation to negotiate, and attempt to reach a just and equitable solution satisfactory to both parties.

If the matter is not resolved by negotiation within 30 days of receipt of written notice or invitation to negotiate, the parties agree first to try in good faith to settle the matter by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure. The parties may enter into a written amendment to this Contract and choose a mediator that is not affiliated with the American Arbitration Association. The parties shall bear the costs of such mediation equally. If the matter is not resolved through such mediation within 60 days of the initiation of that procedure, either party may proceed to file suit.

IN TESTIMONY HEREOF, they have executed this AMENDMENT NO. 1, the ___ day of _____, 2024.

PANHANDLE REGIONAL PLANNING COMMISSION

By _____

Michael J. Peters, Executive Director

The City of Example

By _____

John Doe, Mayor

ITEM 12

MEMORANDUM

DATE: December 5, 2024

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 12
U.S. Department of Transportation (USDOT) FY24 Safe Streets and Roads for All Grant Award and Contract Agreement

BACKGROUND

PRPC has been in the Public Transportation Arena since 2006 with the adoption of the Region's first Regional Transportation Coordination Plan. Since then, much has been accomplished through the partnership of PRPC Staff and the Advisory Committee, the Panhandle Regional Organization to Maximize Public Transportation (PROMPT). In addition, several pilot transportation-based projects have developed and since been completed to continue supporting the Panhandle's needs in transportation efforts.

The SS4A Grant Program, established by USDOT under the Bipartisan Infrastructure Law, aims to achieve zero roadway fatalities by 2050. To meet this goal, communities must first create a Comprehensive Safety Action Plan (SAP) identifying dangerous roadways and strategies for improvement. Once the SAP is completed, recipients can apply for Implementation Grants to fund the recommended projects. This program supports safer roadways for all users, including drivers, pedestrians, bicyclists, transit riders, and people with disabilities.

Earlier this year, Local Government Services submitted a region-wide FY24 SS4A Planning Grant application covering the Panhandle region, excluding the city limits of Amarillo and Canyon but including the rest of Potter and Randall County. In September 2024, the PRPC was awarded the full requested amount of \$1,200,000 to develop a Comprehensive SAP. A 20% match will be met through a combination of in-kind contributions and cash. PRPC plans to complete the SAP in 2.5 years, well ahead of the 5-year timeline, to expedite the pursuit of implementation projects.

RECOMMENDATION:

PRPC staff recommends that the Board of Directors authorize the Executive Director to execute the FY24 Safe Streets and Roads for All Grant Agreement to implement a Comprehensive Safety Action Plan and accept any further revisions from the USDOT as necessary.

1. **Federal Award No.**
2. **Effective Date**
See No. 16 Below
3. **Assistance Listings No.**
20.939
4. **Award To**
Panhandle Regional Planning Commission
415 SW 8th Ave
Amarillo, TX 79105-9257

Unique Entity Id.: TXN2MRDU8T49
TIN No.: 75-1317291
5. **Sponsoring Office**
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590
6. **Period of Performance**
Effective Date of Award – 30 months
7. **Total Amount**
Federal Share: \$1,200,000.00
Recipient Share: \$300,000.00
Other Federal Funds: \$0
Other Funds: \$0
Total: \$1,500,000.00
8. **Type of Agreement**
Grant
9. **Authority**
Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117–58, November 15, 2021; also referred to as the “Bipartisan Infrastructure Law” or “BIL”)
10. **Procurement Request No.** [jgr1][BGE(2)]
[insert PR Number]
11. **Federal Funds Obligated**
1,200,000.00
12. **Submit Payment Requests To**
See Article 5.
13. **Accounting and Appropriations Data**
[insert Data]
14. **Description of the Project** – Develop an Action Plan for all 26 counties in the Texas Panhandle that prioritizes projects on high fatality roadways.

RECIPIENT

15. **Signature of Person Authorized to Sign** [BGE(3)][AS4]

Signature Date
Name: Michael J. Peters
Title: Executive Director

FEDERAL HIGHWAY ADMINISTRATION

16. **Signature of Agreement Officer**

Signature Date
Name:
Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE FISCAL YEAR 2024 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the United States Department of Transportation's (the "USDOT") Federal Highway Administration (the "FHWA") and the Panhandle Regional Planning Commission (the "Recipient").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("SS4A") Grant for the Panhandle Regional Planning Commission [AG5] [BGE(6)] Comprehensive Safety Action Plan.

The parties therefore agree to the following:

ARTICLE 1 GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

- (a) In this agreement, "General Terms and Conditions" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2024 Safe Streets and Roads for All ("SS4A") Grant Program," which is available at <https://www.transportation.gov/grants/ss4a/grant-agreements> under "Fiscal Year 2024." Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.
- (b) The Recipient acknowledges that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).
- (c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

**ARTICLE 2
APPLICATION, PROJECT, AND AWARD**

2.1 Application.

Application Title: Panhandle Regional Planning Commission Comprehensive Safety Action Plan

Application Date: 5/10/2024

2.2 Award Amount.

SS4A Grant Amount: 1,200,000

2.3 Federal Obligation Information.

Federal Obligation Type: Single

2.4 Budget Period.

Budget Period: See Block 6 of Page 1

2.5 Grant Designation.

Designation: Planning and Demonstration

**ARTICLE 3
SUMMARY PROJECT INFORMATION**

3.1 Summary of Project's Statement of Work.

Planning and Demonstration Narrative:

The Panhandle Regional Planning Commission (PRPC) seeks funding to develop a Comprehensive Safety Action Plan for the Texas Panhandle region, covering 26 counties. The project will specifically address roadway safety in rural areas, which often see higher fatality rates and lack sufficient resources to tackle safety challenges effectively.

Project Objectives and Scope

The primary objective is to conduct an in-depth analysis of regional roadway safety issues, using crash data, public input, and stakeholder engagement to develop targeted safety solutions. Key activities include:

- **Community Engagement:** Establishing the Safety Action Plan – Panhandle Advisory Committee (SAFE-PAC), comprised of county stakeholders to represent local interests.
- **Data Analysis and Prioritization:** Procuring a planning consultant to analyze safety data and prioritize roadway projects based on specific factors.
- **Public Input and Outreach:** Hosting public input meetings, administering surveys, and involving local municipalities and communities to gather insights on roadway safety.

Project Timeline

- **Year 1:** Formation of the advisory committee, public input meetings, and initial project intake for the twenty-six counties.

- **Year 2:** Continuation of project intake and prioritization with consultant assistance. Review and feedback on strategies and countermeasures, as well as the final draft safety plan.
- **Year 2-2.5:** Final public review, hearing, and adoption of the Comprehensive Safety Action Plan.

Budget and Justification

The estimated project budget is \$1,500,000, covering administration, consulting services, PRPC staff salaries, supplies, and indirect costs. Funds will support consultant-led data analysis, development of safety strategies, and categorization of projects. Matching funds are proposed through in-kind contributions, documented volunteer hours, regional meeting venues and cash contributions.

Expected Outcomes

The final plan will serve as a roadmap for addressing critical roadway safety needs across the region, especially benefiting rural and disadvantaged communities. The project will also position PRPC to access further funding, including SS4A implementation grants and additional DOT and TxDOT resources, to implement safety improvements that reduce roadway injuries and fatalities.

The project will be completed in one phase.

3.2 Project’s Estimated Schedule.

Action Plan Schedule

Milestone	Schedule Date ^[BGE(7)]
Planned Final Plan Publicly Available Date:	From Effective Date of Award to 3/2027
Planned SS4A Final Report Date:	From Effective Date of Award to 5/2027

3.3 Project’s Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	\$1,200,000
Other Federal Funds:	\$0
State Funds:	\$0
Local Funds:	\$0
In-Kind Match:	\$150,000
Other Funds:	\$150,000
Total Eligible Project Cost:	\$1,500,000

(b) Indirect Costs

Indirect costs are allowable under this Agreement in accordance with 2 CFR part 200 and the Recipient's approved Budget Application. In the event the Recipient's indirect cost rate changes, the Recipient will notify FHWA of the planned adjustment and provide supporting documentation for such adjustment. This Indirect Cost provision does not operate to waive the limitations on Federal funding provided in this document. The Recipient's indirect costs are allowable only insofar as they do not cause the Recipient to exceed the total obligated funding.

ARTICLE 4

CONTACT INFORMATION

4.1 Recipient Contact(s).

Alex D. Guerrero
Local Government Services Director
Panhandle Regional Planning Commission
415 SW 8th Ave Amarillo, Tx 79101
806-372-3381
aguerrero@theprpc.org

4.2 Recipient Key Personnel.

Name	Title or Position
Abby Sanders	Local Government Services Program Specialist
Jarian Fred	Local Government Services Program Coordinator
Sandra Arjona	Local Government Services Program Specialist
Trenton Taylor	Finance Director

4.3 USDOT Project Contact(s).

Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-366-2822
SS4A.FHWA@dot.gov

and

Agreement Officer (AO)
Federal Highway Administration

Office of Acquisition and Grants Management
HCFA-42, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
202-493-2402
HCFASS4A@dot.gov

and

Division Administrator – Texas
Agreement Officer’s Representative (AOR)
300 East 8th Street, Rm 826
Austin, Texas 78701
512-536-5902
Texas.FHWA@dot.gov

and

Ed Burgos
Texas Division Office Lead Point of Contact
Safety and Traffic Operations Specialist
300 East 8th Street, Rm 826
Austin, Texas 78701
512-536-5927
ed.burgos-gomez@dot.gov

ARTICLE 5 USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the Agreement Officer (the “AO”) are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327. Note: This clause is only applicable to grants that do not include construction.

In accordance with 2 CFR 200.308(f)(6), the recipient or subrecipient shall obtain prior written approval from the USDOT agreement officer for the subaward, if the subaward activities were not proposed in the application or approved in the Federal award. This provision is in accordance with 2 CFR 200.308(f)(6) and does not apply to procurement transactions for goods and services. Approval will be issued through written notification from the AO or a formal amendment to the Agreement

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

5.2 Reimbursement Requests

- (a) The Recipient may request reimbursement of costs incurred within the budget period of this agreement if those costs do not exceed the amount of funds obligated and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.
- (b) The Recipient shall use the DELPHI iSupplier System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF-270 (Request for Advance or Reimbursement) or SF-271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.
- (c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the Agreement Officer's Representative (the "AOR") may withhold processing that request until the Recipient provides sufficient detail.
- (d) The USDOT shall not reimburse costs unless the AOR reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.
- (e) In the rare instance the Recipient is unable to receive electronic funds transfers (EFT), payment by EFT would impose a hardship on the Recipient because of their inability to manage an account at a financial institution, and/or the Recipient is unable to use the DELPHI iSupplier System to submit their requests for disbursement, the FHWA may waive the requirement that the Recipient use the DELPHI iSupplier System. The Recipient shall contact the Division Office Lead Point of Contact for instructions on and requirements related to pursuing a waiver.
- (f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6 SPECIAL GRANT TERMS

- 6.1 SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4 in this agreement.
- 6.2 The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.
- 6.3 SS4A Funds will be allocated to the Recipient and made available to the Recipient in accordance with FHWA procedures.
- 6.4 The Recipient of a Planning and Demonstration Grant acknowledges that [BGE(8)] Action Plan will be made publicly available and agrees that it will publish the final Comprehensive Safety Action Plan on a publicly available website.

[BGE(9)]

**ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION**

Study Area: Top 26 counties of the Texas Panhandle

Table 1: Performance Measure Table^[BGE(10)]

Measure	Category and Description	Measurement Frequency and Reporting Deadline
Equity	Percent of Funds to Underserved Communities: Funding amount (of total project amount) benefitting underserved communities, as defined by USDOT	Within 120 days after the end of the period of performance
Costs	Project Costs: Quantification of the cost of each eligible project carried out using the grant	Within 120 days after the end of the period of performance
Lessons Learned and Recommendations	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets.	Within 120 days after the end of the period of performance

**ATTACHMENT B
CHANGES FROM APPLICATION**

Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of Attachment B is to clearly and accurately document any differences in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See Article 11 for the Statement of Work, Schedule, and Budget Changes. If there are no changes, please insert "N/A" after "Scope," "Schedule," or "Budget." If there are changes to the budget, please complete the table below. Otherwise, leave the table below blank.

Scope: N/A

Schedule: Change from 5-years to develop the Comprehensive Safety Action Plan to 2.5 years.

Budget: N/A

The table below provides a summary comparison of the project budget.

Fund Source	Application		Section 3.3	
	\$	%	\$	%
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

**ATTACHMENT C
RACIAL EQUITY AND BARRIERS TO OPPORTUNITY**

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with “X” in the following table align with the application:

	A racial equity impact analysis has been completed for the Project. <i>(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. <i>(Identify the relevant programs, plans, or policies in the supporting narrative below.)</i>
	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. <i>(Identify the relevant investments in the supporting narrative below.)</i>
	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. <i>(Identify the new or improved access in the supporting narrative below.)</i>
	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
X	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but intends to take relevant actions described in the supporting narrative below.
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

The Recipient will conduct outreach efforts improving racial equity and reducing barriers to opportunity through equitable public engagement outreach activities by implementing outreach requirements as identified in PRPC’s existing Texas DOT Language Assistance Plan identified in the Title VI Plan.

ATTACHMENT D
CLIMATE CHANGE AND ENVIRONMENTAL JUSTICE IMPACTS

1. Consideration of Climate Change and Environmental Justice Impacts.

The Recipient states that rows marked with “X” in the following table align with the application:

	The Project directly supports a Local/Regional/State Climate Action Plan that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Project directly supports a Local/Regional/State Equitable Development Plan that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Project directly supports a Local/Regional/State Energy Baseline Study that results in lower greenhouse gas emissions. <i>(Identify the plan in the supporting narrative below.)</i>
	The Recipient or a project partner used environmental justice tools, such as the EJScreen, to minimize adverse impacts of the Project on environmental justice communities. <i>(Identify the tool(s) in the supporting narrative below.)</i>
	The Project supports a modal shift in freight or passenger movement to reduce emissions or reduce induced travel demand. <i>(Describe that shift in the supporting narrative below.)</i>
	The Project utilizes demand management strategies to reduce congestion, induced travel demand, and greenhouse gas emissions. <i>(Describe those strategies in the supporting narrative below.)</i>
	The Project incorporates electrification infrastructure, zero-emission vehicle infrastructure, or both. <i>(Describe the incorporated infrastructure in the supporting narrative below.)</i>
	The Project supports the installation of electric vehicle charging stations. <i>(Describe that support in the supporting narrative below.)</i>
	The Project promotes energy efficiency. <i>(Describe how in the supporting narrative below.)</i>
	The Project serves the renewable energy supply chain. <i>(Describe how in the supporting narrative below.)</i>
	The Project improves disaster preparedness and resiliency <i>(Describe how in the supporting narrative below.)</i>
	The Project avoids adverse environmental impacts to air or water quality, wetlands, and endangered species, such as through reduction in Clean Air Act criteria pollutants and greenhouse gases, improved stormwater management, or improved habitat connectivity. <i>(Describe how in the supporting narrative below.)</i>
	The Project repairs existing dilapidated or idle infrastructure that is currently causing environmental harm. <i>(Describe that infrastructure in the supporting narrative below.)</i>
	The Project supports or incorporates the construction of energy- and location-efficient buildings. <i>(Describe how in the supporting narrative below.)</i>
	The Project includes recycling of materials, use of materials known to reduce or reverse carbon emissions, or both. <i>(Describe the materials in the supporting narrative below.)</i>

	The Recipient has taken other actions to consider climate change and environmental justice impacts of the Project, as described in the supporting narrative below.
	The Recipient has not yet taken actions to consider climate change and environmental justice impacts of the Project but will take relevant actions described in the supporting narrative below.
X	The Recipient has not taken actions to consider climate change and environmental justice impacts of the Project and will not take those actions under this award.

2. Supporting Narrative.

This project is comprised exclusively of planning activities and no construction activities will take place during this project.

**ATTACHMENT E
LABOR AND WORKFORCE**

1. Efforts to Support Good-Paying Jobs and Strong Labor Standards

The Recipient states that rows marked with “X” in the following table align with the application:

	The Recipient demonstrate, to the full extent possible consistent with the law, an effort to create good-paying jobs with the free and fair choice to join a union and incorporation of high labor standards. <i>(Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted the use of local and economic hiring preferences in the overall delivery and implementation of the Project. <i>(Describe the relevant provisions in the supporting narrative below.)</i>
	The Recipient or a project partner has adopted the use of registered apprenticeships in the overall delivery and implementation of the Project. <i>(Describe the use of registered apprenticeship in the supporting narrative below.)</i>
	The Recipient or a project partner will provide training and placement programs for underrepresented workers in the overall delivery and implementation of the Project. <i>(Describe the training programs in the supporting narrative below.)</i>
	The Recipient or a project partner will support free and fair choice to join a union in the overall delivery and implementation of the Project by investing in workforce development services offered by labor-management training partnerships or setting expectations for contractors to develop labor-management training programs. <i>(Describe the workforce development services offered by labor-management training partnerships in the supporting narrative below.)</i>
	The Recipient or a project partner will provide supportive services and cash assistance to address systemic barriers to employment to be able to participate and thrive in training and employment, including childcare, emergency cash assistance for items such as tools, work clothing, application fees and other costs of apprenticeship or required pre-employment training, transportation and travel to training and work sites, and services aimed at helping to retain underrepresented groups like mentoring, support groups, and peer networking. <i>(Describe the supportive services and/or cash assistance provided to trainees and employees in the supporting narrative below.)</i>
	The Recipient or a project partner has documented agreements or ordinances in place to hire from certain workforce programs that serve underrepresented groups. <i>(Identify the relevant agreements and describe the scope of activities they cover in the supporting narrative below.)</i>

	<p>The Recipient or a project partner participates in a State/Regional/Local comprehensive plan to promote equal opportunity, including removing barriers to hire and preventing harassment on work sites, and that plan demonstrates action to create an inclusive environment with a commitment to equal opportunity, including:</p> <ul style="list-style-type: none"> a. affirmative efforts to remove barriers to equal employment opportunity above and beyond complying with Federal law; b. proactive partnerships with the U.S. Department of Labor’s Office of Federal Contract Compliance Programs to promote compliance with EO 11246 Equal Employment Opportunity requirements and meet the requirements as outlined in the Notice of Funding Opportunity to make good faith efforts to meet the goals of 6.9 percent of construction project hours being performed by women and goals that vary based on geography for construction work hours and for work being performed by people of color; c. no discriminatory use of criminal background screens and affirmative steps to recruit and include those with former justice involvement, in accordance with the Fair Chance Act and equal opportunity requirements; d. efforts to prevent harassment based on race, color, religion, sex, sexual orientation, gender identity, and national origin; e. training on anti-harassment and third-party reporting procedures covering employees and contractors; and f. maintaining robust anti-retaliation measures covering employees and contractors. <p><i>(Describe the equal opportunity plan in the supporting narrative below.)</i></p>
	<p>The Recipient has taken other actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards. <i>(Describe those actions in the supporting narrative below.)</i></p>
	<p>The Recipient has not yet taken actions related to the Project to create good-paying jobs with the free and fair choice to join a union and incorporate strong labor standards but, before beginning construction of the project, will take relevant actions described in the supporting narrative below.</p>
X	<p>The Recipient has not taken actions related to the Project to improving good-paying jobs and strong labor standards and will not take those actions under this award.</p>

2. Supporting Narrative.

This project is comprised exclusively of planning activities and no construction activities will take place during this project.

**ATTACHMENT F
CRITICAL SECURITY INFRASTRUCTURE AND RESILIENCE**

1. Efforts to strengthen the Security and Resilience of Critical Infrastructure against both Physical and Cyber Threats.

The Recipient states that rows marked with “X” in the following table are accurate:

	The Recipient demonstrates, prior to the signing of this agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities.
	The Recipient appropriately considered and addressed physical and cyber security and resilience in the planning, design and oversight of the project, as determined by the Department and the Department of Homeland Security.
	For projects in floodplains: The Recipient appropriately considered whether the project was upgraded consistent with the Federal Flood Risk Management Standard, to the extent consistent with current law, in Executive Order 14030, Climate-Related Financial Risk (86 FR 27967), and Executive Order 13690, Establishing a Federal Flood Risk Management Standard and a Process for Further Solicit and Considering Stakeholder Input (80 FR 6425).

2. Supporting Narrative.

This project is comprised exclusively of planning activities and there is no intent to purchase Information Technology and/or Operational Technology.

**ATTACHMENT G
CIVIL RIGHTS AND TITLE VI**

1. Recipient Type Designation.

Recipient Type Designation: Existing^[BGE(11)]

Existing Award Program: FY 2021 Innovative Coordinated Access and Mobility Pilot Program;
Ride-Share Voucher Pilot Program, CFDA Number 20.513

2. Title VI Assessment Information.

This section is not applicable because the Recipient Type Designation is “Existing.”

ITEM 13

MEMORANDUM

DATE: December 5, 2024

TO: PRPC Board of Directors

FROM: Jarian Fred, Local Government Services Program Coordinator

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 13
Notification of Senator Charles Perry's proposed legislation regarding State of Texas Water on December 17th, 2024

BACKGROUND

On December 17th at 1:30 PM the Region A Water Planning Meeting will be held here at PRPC. Senator Charles Perry has asked the Planning Commission to invite the region's leaders including; judges, mayors, city managers and water planners to listen to his proposed legislation regarding State of Texas Water Plan and initiatives to address water needs for Texas. Senator Perry will be joining via video conference as he is unable to attend in person. This will be a great opportunity to ask questions and discuss water needs and issues across the Texas Panhandle. We will be e-mailing the judges, mayors, city managers and water planners prior to the meeting. We encourage everyone to attend online through the following Go-To-Meeting link:

PWPG Full Committee Meeting – Tuesday, December 17th - 1:30 pm

- **Location:** PRPC (415 SW 8th Ave, Amarillo, TX 79102) First Floor Board Room
- **Join Virtually:** <https://meet.goto.com/479103413>

If you would like to be added to the interested parties list for water planning, please contact Jarian Fred at jfred@theprpc.org.

RECOMMENDATION:

Information item only, no action necessary.



P.O. Box 9257, Amarillo, Texas 79105 | Phone: 806-372-3381 | Fax: 806-373-3268

Ben Weinheimer
Chairman
Agriculture

Judge Vernon Cook
Vice-Chairman
Counties

David Landis
Secretary
Municipalities

Janet Guthrie
Executive Committee
Water District

Drew Satterwhite
Executive Committee
River Districts

Christa Perry
Water Districts

Floyd Hartman
Municipalities

Dr. Brent Auvermann
Higher Education

Dean Cooke
Water Utilities

Britney Britten
Water Districts

Spencer Cave
Industries

Rusty Gilmore
Small Business

Dr. Glen Green
Elec. Generating Utility

Dr. Nathan Howell
Environmental

Jason Coleman
Water Districts

Herman Bergen
Industries

Dillon Pool
Environmental

Janet Tregellas
Agriculture

Joe Baumgardner
Agriculture

Dr. Gary Marek
Environmental

Danny Krienke
GMA#1

Lynn Smith
GMA#6

Megan Eikner
Public

Interested Parties to the Panhandle Water Planning Group (PWPG),

The time has come for our Region A Panhandle Water Planning Group meeting. The meeting is scheduled as follows:

- **PWPG Full Committee Meeting – Tuesday, December 17th - 1:30 pm**
 - **Location: PRPC (415 SW 8th Ave, Amarillo, TX 79102) First Floor Board Room**
 - **Join Virtually: <https://meet.goto.com/479103413>**

Attendees may also participate in the meeting via a publicly accessible videoconference.

Notice of meeting and meeting materials are publicly available at www.PanhandleWater.org.

We encourage your participation and greatly appreciate your interest in this regional water planning effort. If you have any questions or concerns, please do not hesitate to contact our office.

Thank you,

Jarian E. Fred, Local Government Services Program Coordinator
Panhandle Regional Planning Commission
(806) 372-3381 | jfred@theprpc.org

This notice has been sent to you because you have been listed in PRPC's database as an interested party in the activities of the Panhandle Water Planning Group. If you would like to be removed from this list please contact our office.

ITEM 14

MEMORANDUM

DATE: December 5, 2024

TO: PRPC Board of Directors

FROM: Daphne Morcom, Regional Services Program Specialist

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 14
FY 2025 Regional Solid Waste Management Grant Program
Approval

BACKGROUND:

As directed by the Texas Health and Safety Code, a portion of funds collected through landfill “tipping fees” is dedicated to a regional grant program supporting projects that promote recycling and other activities to promote the goals of Regional Solid Waste Management Plans across the state. Every year the Solid Waste Grants Program accepts applications for grant funds and those projects are prioritized according to the priorities established in the Panhandle Regional Solid Waste Management Plan. That prioritized list is then submitted to the TCEQ for final consideration.

On October 4, 2024, notices went out to all eligible entities in the region for the FY 2025 Solid Waste Grant cycle. The PRPC received six (6) applications totaling \$249,020.00 for the \$92,823.16 in available FY 2025 Solid Waste Grant funds. The Regional Solid Waste Management Advisory Committee (RSWMAC) will meet on December 3, 2024 to review these applications, hear oral presentations from applicants and establish a prioritization recommendation for the Board of Directors to review. The PRPC Board of Directors will consider that prioritized list for approval at the December 5th meeting. That final prioritized list will then be submitted to the Texas Commission on Environmental Quality (TCEQ) for final approval.

The list recommended by the RSWMAC for the FY 2025 Solid Waste Grant cycle will be presented at the Board of Director’s meeting.

RECOMMENDATION:

PRPC Staff recommends the Board of Directors approve the recommended list of FY 2025 Solid Waste Grant Applications for submission to TCEQ and, pending the TCEQ’s approval of the list, allow the Executive Director to enter into contracts with grantees for the implementation of the FY 2025 Solid Waste Grants Program.

ITEM 15

MEMORANDUM

DATE: December 5, 2024

TO: PRPC Board of Directors

FROM: Lori Gunn, Regional Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 15
Interlocal Agreements for Administration of Hazard Mitigation Grants

BACKGROUND

The Hazard Mitigation Grant Program is a federal program that jurisdictions can only participate in if they have an approved hazard mitigation plan. Currently PRPC staff is working with the majority of the counties in the region to update their hazard mitigation plan. These plans are updated every 5 years. The Hazard Mitigation Grant Program is authorized under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act. This grant program allows sub-recipient management costs to be utilized for the administration of the project. These funds are provided at 100% federal cost-share, there is no local match required for the administration costs.

We have had several jurisdictions submit a grant application through the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program, which is administered by the Texas Division of Emergency Management (TDEM). Currently the City of Canyon, Donley County, and the City of Fritch have been approved for funding for generators. PRPC staff was told that the City of Adrian and the City of Pampa's generator applications are highly likely to be approved within the month. By installing generators at these locations, the jurisdictions will be working to mitigate known natural hazard vulnerabilities. The Unified Hazard Mitigation Assistance Grant Programs (HMA) provide grants to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the HMA is to provide a critical opportunity to reduce the loss of life and property due to natural hazards and disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

PRPC Staff has helped these jurisdictions write and submit the grant applications and worked on follow-up questions from TDEM and FEMA. PRPC's Regional Services department has been requested to administer these projects, utilizing the administration funds provided by FEMA.

A draft Interlocal Agreement is attached for review. Upon your approval, the Executive Director will execute the Interlocal Agreement to those jurisdictions that have approved grant applications.

RECOMMENDATION:

PRPC Staff recommends that the Board of Directors consider the approval and authorize the PRPC Executive Director to execute Interlocal Agreements for Professional Services from the PRPC's Regional Services Department on the FEMA awarded Hazard Mitigation Grant Projects already funded and those pending, should FEMA award them.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

* * * * *

THE STATE OF TEXAS	§	
	§	AGREEMENT FOR SERVICES
COUNTY OF POTTER	§	

WHEREAS, this Contract is made and entered into this the _____ day of _____, 2024 by and between the County of Donley, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, County of Donley is desirous of and the PRPC is agreeable to the provision of project management and consulting and to serve under this contractual relationship to the County of Donley in relation to the Hazard Mitigation Grant Program (HMGP) provided by the Federal Emergency Management Agency (FEMA) under DR-4586 (Texas Winter Storms) through Texas Division of Emergency Management (TDEM) received by the County.

NOW, THEREFORE PRPC agrees to provide the following described implementation services to the County of Donley. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the County of Donley are to be provided as follows:

A. Consulting Management Services

1. Perform routine administrative tasks and correspondence.
2. General Grant Management Services including but not limited to:
 1. Program Set-Up
 - a. Provide general advice with respect to the implementation of the project and regulatory matters.
 - b. Provide technical assistance for the routine tasks to County personnel who will be directly involved in the program.
 - c. Assist the County in developing a record keeping system consistent with program guidelines, including the establishment and maintenance of grant fund files.
 - d. Assist the County in meeting all special condition requirements.
 2. Financial Management (regarding grant fund documentation)
 - a. Assist the County in documenting its ability to manage grant funds as required by the state/ U.S. Treasury.
 - b. Assist the County in establishing and maintaining separate bank accounts, journals, and ledgers as necessary for this project.

- c. Assist the County in establishing procedures to handle the use of any grant funding.
- d. PRPC shall not be financially responsible for any audit findings or for payment for an audit.

3. Construction Management

- a. Assist the County with engineering selection (if necessary) including proper procurement methods as dictated by local, state and federal law.
- b. Assist the County with construction or vendor procurement (if necessary) including proper procurement methods as dictated by local, state and federal law.
- c. Attend pre-construction conference and prepare minutes (as needed).

4. Acquisition

- a. Assist the County in determining the necessary documentation of ownership of County-owned real estate, rights-of-way, easements, or other real property rights, if any, which may be required for grant funded projects.
- b. Assist the County with acquisition of real property or the rights of use to real property
- c. Maintain separate files for each parcel of real property acquired.

5. Environmental Review (if necessary and at an additional fee as described in Section III)

- a. Prepare an environmental assessment of the project in compliance with environmental best practices
- b. Coordinate environmental clearance procedures with state and local officials and other interested parties.
- c. Document environmental comments.
- d. Prepare any required environmental reassessment.
- e. Prepare request of certifications.

3. On-Call Technical Assistance to County Staff.

- 4. Assist with the preparation, submission and processing of all U.S. Treasury reporting requirements.

- B. The PRPC will provide to the County of Donley the flat rate services of one (1) full time employee. This individual will be the point of contact and responsible for delivery of all contracted services to the County.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the Consulting Manager with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by the County of Donley for these resources.

II - Time of Performance and Commitment

This contract will begin on _____ day of _____, 2024 and will proceed through _____ day of _____, 2025 or the performance period of the DR-4586 (Texas Winter Storms) through Texas Division of Emergency Management (TDEM) with the County of Donley (whichever is greater).

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the County of Donley, the County of Donley agrees to make the following payment to PRPC from County funds:

A. The PRPC will invoice the County of Donley upon completion of services provided at the lump-sum rate of \$42,079.85 under the following schedule:

1) Establishment of Budget/Spending Plan for Grant Funds	25%
2) Establishment of Record Keeping System	25%
3) Filing of all Required Financial Reporting	25%
4) Filing of Required Closeout Information	<u>25%</u>
TOTAL	100%

B. Additional Environmental Review Services- Additional environmental services may be required and arranged through the mutual consent and approval of County of Donley and the PRPC to provide services which exceed those outlined in Section II. Such services will be available at a flat rate lump-sum cost of \$10,000.00. In no case will the PRPC undertake additional services without the consent and approval of the County of Donley. Additional Environmental Review Services shall be paid upon completion of services.

IV. TERMINATION CLAUSE

Either the County of Donley or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination thirty (30) days prior to the effective date of termination. The PRPC shall deliver to the County of Donley all products, reports, and working documents developed prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and affect.

VI. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the County of Donley and the PRPC. By signature of this agreement, the PRPC is indemnified of any responsibility for usage of grant funds.

PRPC and the County of Donley shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC and the County of Donley shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the County of Donley, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

A Civil Rights Requirements

1. The contractor will not discriminate against any employee or applicant for employment because of race, religion, creed, color, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, or national origin. Such action shall include but not be limited to employment, upgrading, demotion or transfer, recruitment or retirement, advertising, layoff or termination, rates of pay or other forms of compensation, and selection training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the non-discrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, creed, color, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with whom he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order Number 11246, as amended in 3 CFR 169 (1974), and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order Number 11246, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's non-compliance with the non-discrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order Number 11246, as amended or by rules, regulations, or orders of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of Paragraphs 1 and 7 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order Number 11246, as amended, so that such provisions will be binding upon each subcontractor or purchase order, as the contracting agency may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided however, that in the event the contractor becomes involved in or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States."

PRPC and the County of Donley shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964 and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and the County of Donley and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this _____ day of _____, 2024.

County of Donley

By _____
John Howard, M.D., Judge
County of Donley

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission

ITEM 16

MEMORANDUM

DATE: December 5, 2024

TO: PRPC Board of Directors

FROM: Lori Gunn, Regional Services Director

THROUGH: Michael J. Peters, Executive Director

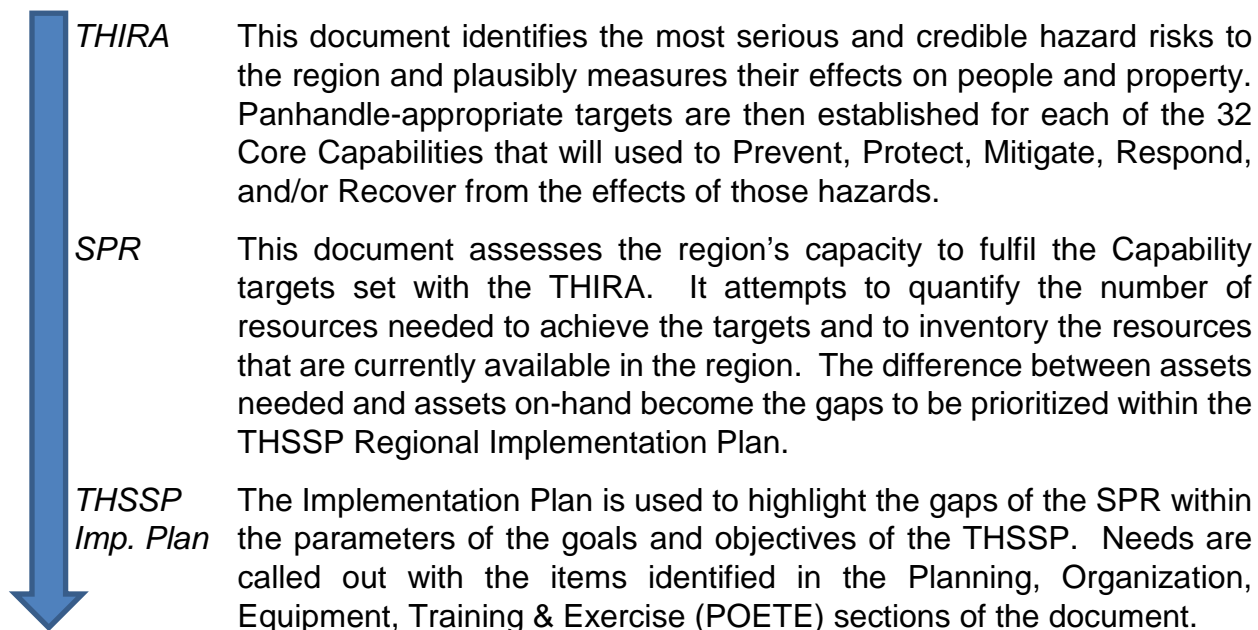
SUBJECT: Agenda Item 16
2025 Texas Homeland Security Strategic Plan – Panhandle Regional Implementation Plan Resolution

BACKGROUND

Each year, in preparation for the annual State Homeland Security Program (SHSP) grant program, the region must develop three unique but related plan updates. They are 1) the Threat & Hazard Risk Identification and Analysis (THIRA); 2) the Stakeholder Preparedness Review (SPR); and, 3) the Texas Homeland Security Strategic Plan (THSSP) Regional Implementation Plan.

The intent of these plans is to identify the homeland and preparedness issues and needs of chief concern to the Panhandle. The plans are then used to inform the prioritization of projects aimed at addressing those issues when the next allocation of SHSP funding is made to the region.

The planning process progresses along this path.



When the PREMAC met on October 17th, they reviewed both plans and approved their submission to the State, in large part; as they had been written and approved last year. The 2024 THIRA and 2024 SPR both had to be submitted to the Texas Office of Homeland Security by November 30, 2024.

The PREMAC also spent time reviewing and updating the THSSP Implementation Plan.

Six National Priorities have emerged over the past three years and all the Councils of Governments in Texas must now ensure that they are meeting minimum percentages with their FY25 SHSP allocation across these six priority areas. They include:

- 1) Enhancing Community Preparedness & Resilience;
- 2) Protection of Soft Target/Crowded Places;
- 3) Intelligence and Information Sharing & Analysis;
- 4) Combating Domestic Violent Extremism;
- 5) Enhancing Election Security (3% under competitive area); and
- 6) Enhancing Cybersecurity (no applications thru SHSP for FY25).

In addition, the region must ensure that at least 35% of the annual allocation is spent on Law Enforcement Terrorism Prevention Activities (LETPA). In addition, to complicate matters further; our regional allocation continues to decline year-after-year.

Therefore, to a certain extent, we have to work backwards and integrate projects that meet the SHSP percentage requirements into the Implementation Plan. There are consequences for not meeting any or all of those requirements; that would result in the loss of funding to the region.

Now, the Implementation Plan is due to the State by December 31, 2024. The PREMAC met on November 21st, to review and approve the Implementation Plan; ahead the Board's December meeting.

RECOMMENDATION:

Staff recommends that the PRPC Board of Directors accept the recommendation from the Panhandle Regional Emergency Management Advisory Committee concerning the approval of the region's 2025 THSSP Implementation Plan. If accepted, the PRPC Board should document the approval of the plan with the passage of the attached resolution.

RESOLUTION

24-12-05-1

A RESOLUTION BY THE PANHANDLE REGIONAL PLANNING COMMISSION’S (PRPC) BOARD OF DIRECTORS ADOPTING THE PANHANDLE’S FY25 TEXAS HOMELAND SECURITY STRATEGIC PLAN (THSSP) REGIONAL IMPLEMENTATION PLAN

WHEREAS, in December, 2009, Governor Rick Perry signed into effect The Texas Homeland Security Strategic Plan (2010 – 2015) which is intended to better prepare Texas to prevent, respond to and recover from disasters, both manmade and natural, and serve as a “roadmap to navigate our new threat environment” in Texas throughout the life of the current plan document; and

WHEREAS, the THSSP has since been updated to serve the State for the 2021-2025 period; and

WHEREAS, the plan directs State agencies with homeland security responsibilities and the State’s 24 Councils of Governments (COG) to develop annual homeland security implementation plans that delineate specific actions and deadlines for the coming fiscal year to implement the priority actions of the State’s strategic plan; and

WHEREAS, the PRPC Board of Directors, through PRPC Administrative Regulation #36, has authorized the Panhandle Regional Emergency Management Advisory Committee (PREMAC) to provide general guidance and direction in regard to regional emergency management preparedness efforts in the Texas Panhandle; and

WHEREAS, the PREMAC has developed a draft regional plan in support of the State strategic plan and now recommends that the document be adopted by the PRPC Board as the Panhandle’s FY25 Implementation Plan as presented and used to direct homeland security implementation activities during the coming fiscal year.

NOW THEREFORE, be it resolved by the Board of Directors of the Panhandle Regional Planning Commission that:

1. The FY25 Regional Implementation Plan developed by the Panhandle Regional Emergency Management Advisory Committee be adopted and used to direct regional homeland security implementation activities throughout the 2025 program year.

CONSIDERED AND APPROVED THIS 5th DAY OF DECEMBER, 2024.

Nancy Tanner, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Kimberly Jones, Secretary/Treasurer
Panhandle Regional Planning Commission

ITEM 17

MEMORANDUM

DATE: December 5, 2024
TO: PRPC Board of Directors
FROM: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 17
Adoption of Covered Applications and Prohibited Technology Policy

BACKGROUND

The 88th Texas Legislature passed Senate Bill 1893 prohibiting the use of certain social media applications and services on governmental entity devices and directing DIR and DPS to develop a model policy for the prohibition of Covered Applications. Government Code Chapter 620 requires governmental entities as defined to ban the following:

Prohibited Software / Applications / Developers:

Alipay, ByteDance Ltd., CamScanner, Kaspersky, QQ Wallet, SHAREit, Tencent Holdings Ltd., TikTok, VMate, WeChat, WeChat Pay, WPS Office, Any subsidiary or affiliate of an entity listed.

Prohibited Hardware / Equipment / Manufacturers:

Dahua Technology Company, Huawei Technology Company, Hangzhou Hikvision Digital Technology Company, Hytera Communications Corporation, SZ DJI Technology Company, ZTE Corporation, any subsidiary or affiliate of an entity listed.

Attached to this memo, you will find the proposed Panhandle Regional Planning Commission's Covered Applications and Prohibited Technology Policy as recommended by DIR and DPS.

RECOMMENDATION:

Staff Recommends the PRPC Board of Directors adopt the attached Covered Applications and Prohibited Technology Policy for PRPC.



The Panhandle Regional Planning Commission

Covered Applications and Prohibited Technology Policy

Date: December 5, 2024

Version: 1.0

CONTENTS

1.0 Introduction	4
1.1 Purpose	4
1.2 Scope.....	4
2.0 Covered Applications.....	5
2.1 Scope and Definitions.....	5
2.2 Covered Applications on Government-Owned or Leased Devices	5
2.3 Ongoing and Emerging Technology Threats	6
2.4 Bring Your Own Device Policy.....	7
2.5 Covered Application Exceptions.....	7
3.0 Prohibited Technology Policy.....	8
3.1 Scope.....	8
3.2 State Agency-Owned or -Leased Devices	8
3.3 Personal Devices Used For State Agency Business	8
3.4 Sensistive Locations.....	9
3.5 Network Restrictions	9
3.6 Prohibited Technologies Exceptions.....	10
3.7 Bring Your Own Device Policy for The Panhandle Regional Planning Commission Not Subject to Section 3.2.....	10
3.8 Ongoing and Emerging Technology Threats Pursuant to the Governor’s Directive	11
4.0 Policy Compliance	11
5.0 Policy Review	12

1.0 INTRODUCTION

1.1 PURPOSE

On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks over the Chinese Communist Party's ability to use the application for surveilling Texans. Governor Abbott also directed the Texas Department of Public Safety (DPS) and the Texas Department of Information Resources (DIR) to develop a plan providing state agencies guidance on managing personal devices used to conduct state business. Following the issuance of the Governor's directive, the 88th Texas Legislature passed [Senate Bill 1893](#), which prohibits the use of covered applications on governmental entity devices.

As required by the Governor's directive and Senate Bill 1893, this model policy establishes a template that entities subject to the directive or bill may mimic to prohibit the installation or use of covered applications or prohibited technologies on applicable devices.

1.2 SCOPE AND APPLICATION

Due to distinctions in requirements between the Governor's directive and SB 1893, Sections 2 and 3 apply to distinct organizations. Where appropriate, each section will identify the unique entities to whom the section applies and the appropriate definitions.

Governmental entities, including local governments, must adopt a covered applications policy as described by [Section 2.0](#).

State agencies to whom the Governor issued his December 7, 2022, directive must adopt a prohibited technology policy as described by [Section 3.0](#). To the extent a state agency is also subject to the requirements of Senate Bill 1893, that agency must also adopt a covered applications policy as described by [Section 2.0](#).

2.0 COVERED APPLICATIONS POLICY FOR GOVERNMENTAL ENTITIES

2.1 SCOPE AND DEFINITIONS

Pursuant to Senate Bill 1893, governmental entities, as defined below, must establish a covered applications policy:

- A department, commission, board, office, or other agency that is in the executive or legislative branch of state government and that was created by the constitution or a statute, including an institution of higher education as defined by Education Code Section 61.003.
- The supreme court, the court of criminal appeals, a court of appeals, a district court, or the Texas Judicial Council or another agency in the judicial branch of state government.
- A political subdivision of this state, including a municipality, county, or special purpose district.

This policy applies to all The Panhandle Regional Planning Commission full- and part-time employees, contractors, paid or unpaid interns, and other users of government networks. All Panhandle Regional Planning Commission employees are responsible for complying with this policy.

A covered application is:

- The social media service TikTok or any successor application or service developed or provided by ByteDance Limited, or an entity owned by ByteDance Limited.
- A social media application or service specified by proclamation of the governor under Government Code Section 620.005.

2.2 COVERED APPLICATIONS ON GOVERNMENT-OWNED OR LEASED DEVICES

Except where approved exceptions apply, the use or installation of covered applications is prohibited on all government-owned or -leased devices, including cell phones, tablets, desktop and laptop computers, and other internet-capable devices.

The Panhandle Regional Planning Commission will identify, track, and manage all government-owned or leased devices including mobile phones, tablets, laptops, desktop computers, or any other internet-capable devices to:

- a. Prohibit the installation of a covered application.
- b. Prohibit the use of a covered application.
- c. Remove a covered application from a government-owned or -leased device that was on the device prior to the passage of S.B. 1893 (88th Leg, R.S.).
- d. Remove an application from a government-owned or -leased device if the Governor issues a proclamation identifying it as a covered application.

The Panhandle Regional Planning Commission will manage all government-owned or leased mobile devices by implementing the security measures listed below:

- a. [Restrict access to “app stores” or unauthorized software repositories to prevent the installation of unauthorized applications.]
- b. [Maintain the ability to remotely wipe non-compliant or compromised mobile devices.]
- c. [Maintain the ability to remotely uninstall unauthorized software from mobile devices.]

2.3 ONGOING AND EMERGING TECHNOLOGY THREATS

To provide protection against ongoing and emerging technological threats to the government’s sensitive information and critical infrastructure, DPS and DIR will regularly monitor and evaluate additional social media applications or services that pose a risk to this state.

DIR will annually submit to the Governor a list of social media applications and services identified as posing a risk to Texas. The Governor may proclaim items on this list as covered applications that are subject to this policy.

If the Governor identifies an item on the DIR-posted list described by this section, then The Panhandle Regional Planning Commission will remove and prohibit the covered application.

The Panhandle Regional Planning Commission may also prohibit social media applications or services in addition to those specified by proclamation of the Governor.

2.4 BRING YOUR OWN DEVICE POLICY

If the Panhandle Regional Planning Commission has a "Bring Your Own Device" (BYOD) program, then the

The Panhandle Regional Planning Commission may consider prohibiting the installation or operation of covered applications on employee-owned devices that are used to conduct government business.

2.5 COVERED APPLICATION EXCEPTIONS

The Panhandle Regional Planning Commission may permit exceptions authorizing the installation and use of a covered application on government-owned or -leased devices consistent with the authority provided by Government Code Chapter 620.

Government Code Section 620.004 only allows The Panhandle Regional Planning Commission to install and use a covered application on an applicable device to the extent necessary for:

- (1) Providing law enforcement; or
- (2) Developing or implementing information security measures.

If the Panhandle Regional Planning Commission authorizes an exception allowing for the installation and use of a covered application, The Panhandle Regional Planning Commission must use measures to mitigate the risks posed to the state during the application's use [including:

- Measures that the Governmental Entity deems appropriate for its own policy.]

The Panhandle Regional Planning Commission must document whichever measures it took to mitigate the risks posed to the state during the use of the covered application.

[A Governmental Entity may include additional language within its policy as to which employees may install and use the covered application subject to its exception.]

3.0 PROHIBITED TECHNOLOGY POLICY FOR STATE AGENCIES

3.1 SCOPE

This policy applies to all state agencies to whom the Governor issued his December 7, 2022, [directive](#). This policy applies to all The Panhandle Regional Planning Commission employees, including interns and apprentices, contractors, and users of state networks. All Panhandle Regional Planning Commission employees, contractors, and state network users to whom this policy applies are responsible for complying with these requirements and prohibitions.

3.2 STATE AGENCY-OWNED DEVICES

Except where approved exceptions apply, the use or download of prohibited applications or websites is prohibited on all state-owned devices, including cell phones, tablets, desktop and laptop computers, and other internet capable devices.

The Panhandle Regional Planning Commission must identify, track, and control state-owned devices to prohibit the installation of or access to all prohibited applications. This includes the various prohibited applications made available through application stores for mobile, desktop, or other internet capable devices.

The Panhandle Regional Planning Commission must manage all state-owned mobile devices by implementing the security controls listed below:

- a. Restrict access to “app stores” or nonauthorized software repositories to prevent the install of unauthorized applications.
- b. Maintain the ability to remotely wipe noncompliant or compromised mobile devices.
- c. Maintain the ability to remotely uninstall unauthorized software from mobile devices.
- d. Deploy secure baseline configurations for mobile devices as determined by The Panhandle Regional Planning Commission.

3.3 PERSONAL DEVICES USED FOR STATE AGENCY BUSINESS

Employees and contractors may not install or operate prohibited applications or technologies on any personal device that is used to conduct state business, which includes using the device to access any state-owned data, applications, email accounts,

non-public facing communications, state email, VoIP, SMS, video conferencing, CAPPs, Texas.gov, and any other state databases or applications.

A state agency that authorizes its employees and contractors to use their personal devices to conduct state business must also establish a "Bring Your Own Device" (BYOD) program. If an employee or contractor has a justifiable need to allow the use of personal devices to conduct state business, the employee or contractor must ensure that their device complies with The Panhandle Regional Planning Commission BYOD program, which may include proactive enrollment in the program.

The Panhandle Regional Planning Commission BYOD program prohibits an employee or contractor from enabling prohibited technologies on personal devices enrolled in the Panhandle Regional Planning Commission program.

3.4 SENSITIVE LOCATIONS

The Panhandle Regional Planning Commission identify, catalogue, and label all sensitive locations. A sensitive location is any location, physical or logical (such as video conferencing, or electronic meeting rooms), that is used to discuss confidential or sensitive information including information technology configurations, criminal justice information, financial data, personally identifiable data, sensitive personal information, or any data protected by federal or state law.

An employee whose personal device, including their personal cell phone, tablet, or laptop, is not compliant with this prohibited technology policy may not bring their personal device into sensitive locations. This includes using their unauthorized personal device to access any electronic meeting labeled as a sensitive location.

Visitors granted access to sensitive locations are subject to the same limitations as employees and contractors. If a visitor is granted access to a sensitive location and their personal device has a prohibited application installed on it, then the visitor must leave their unauthorized personal device at an appropriate location that is not identified as sensitive.

3.5 NETWORK RESTRICTIONS

DIR has blocked access to prohibited technologies on the state network. To ensure multiple layers of protection, The Panhandle Regional Planning Commission has also implemented additional network-based restrictions, which include:

- a. Configuring agency firewalls to block access to statewide prohibited services on all agency technology infrastructures, including local networks, WAN, and VPN connections.
- b. Prohibiting personal devices with prohibited technologies installed from connecting to agency or state technology infrastructure or state data.
- c. With the Panhandle Regional Planning Commission executive head's approval, providing a separate network that allows access to prohibited technologies with the approval of the executive head of the agency.
- d. [Additional Measures that the State Agency deems appropriate for its own policy.]

3.6 PROHIBITED TECHNOLOGIES EXCEPTIONS

Only the Panhandle Regional Planning Commission executive may approve exceptions to the ban on prohibited technologies. This authority may not be delegated. All approved exceptions to applications, software, or hardware included on the prohibited technology list must be reported to DIR.

Exceptions to the prohibited technology policy must only be considered when:

- the use of prohibited technologies is required for a specific business need, such as enabling criminal or civil investigations; or
- for sharing of information to the public during an emergency.

For personal devices used for state business, exceptions should be limited to extenuating circumstances and only granted for a predefined period of time. To the extent practicable or possible, exception-based use should only be performed on devices that are not used for other state business and on non-state networks, and the user should disable cameras and microphones on devices authorized for exception-based use.

3.7 BRING YOUR OWN DEVICE POLICY FOR A GOVERNMENTAL ENTITY NOT SUBJECT TO THE GOVERNOR'S PROHIBITED TECHNOLOGY DIRECTIVE

If a Governmental Entity is not subject to the Governor's prohibited technology directive but is subject to Senate Bill 1893, it may also consider prohibiting the installation or

operation of prohibited technologies and covered applications on employee-owned devices that are used to conduct government business.

If the Panhandle Regional Planning Commission has a “Bring Your Own Device” (BYOD) program, then the Panhandle Regional Planning Commission shall institute a “Bring Your Own Device” (BYOD) policy requiring the enrollment of these personal devices in the entity’s program before their continued use in conducting governmental business.

3.8 ONGOING AND EMERGING TECHNOLOGY THREATS PURSUANT TO THE GOVERNOR’S DIRECTIVE

To provide protection against ongoing and emerging technological threats to the state’s sensitive information and critical infrastructure, DPS and DIR will regularly monitor and evaluate additional technologies posing concerns for inclusion in this policy.

DIR posts the list of all prohibited technologies, including applications, software, hardware, or technology providers, to its website. If, after consultation between DIR and DPS, a new technology must be added to this list, DIR will update the prohibited technology list posted on its website.

The Panhandle Regional Planning Commission will implement the removal and prohibition of any listed technology on all applicable devices. The Panhandle Regional Planning Commission may prohibit other technology threats in addition to those on the posted list should The Panhandle Regional Planning Commission determines that such prohibition is appropriate.

4.0 POLICY COMPLIANCE

All the Panhandle Regional Planning Commission employees shall sign a document annually confirming their understanding of the agency’s covered applications and prohibited technology policies. Governmental entities that are subject to Senate Bill 1893 but not subject to the Governor’s December 07, 2022, directive may elect not to require employees to complete an annual certification.

The Panhandle Regional Planning Commission will verify compliance with this policy through various methods, including but not limited to, IT/security system reports and feedback to leadership.

An employee found to have violated this policy may be subject to disciplinary action, including termination of employment.

5.0 POLICY REVIEW

This policy will be reviewed annually and updated as necessary to reflect changes in state law, additions to applications identified under Government Code Section 620.006, updates to the prohibited technology list posted to DIR's website, or to suit the needs of The Panhandle Regional Planning Commission

ITEM 18

M E M O R A N D U M

DATE: December 5, 2024
TO: PRPC Board of Directors
FROM: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 18
Offering of Membership on the Board of Directors to a member of the Texas Legislature

BACKGROUND

In 2011 the PRPC Bylaws were changed to allow the PRPC Board of Directors to offer a membership on the Board of Directors to a member of the Texas Legislature who represents a district located wholly or partly in the territorial limits of the Commission as defined in Article III Section 2, or the top 26 Counties of Texas. This seat has been held by Representative Four Price serving House District 87 Since January of 2011 when he took office. With his retirement from the House, it is time to make a new offer to one of our 5 great Texas Legislators.

The three Texas House Representatives serving the top 26 Texas Counties are:

House District 86 – Representative John T. Smithee
House District 87 – Representative Caroline Fairly
House District 88 – Representative Ken King

The two Texas Senators serving the top 26 Texas Counties are:

Senate District 28 – Senator Charles Perry
Senate District 31 – Senator Kevin Sparks

Attachments: District boundary maps of each of the above Texas Legislators

It is time to offer a board position to one of these great individuals. We would like the board to create a priority list of the names above to offer a position on The PRPC Board of Directors.

RECOMMENDATION:

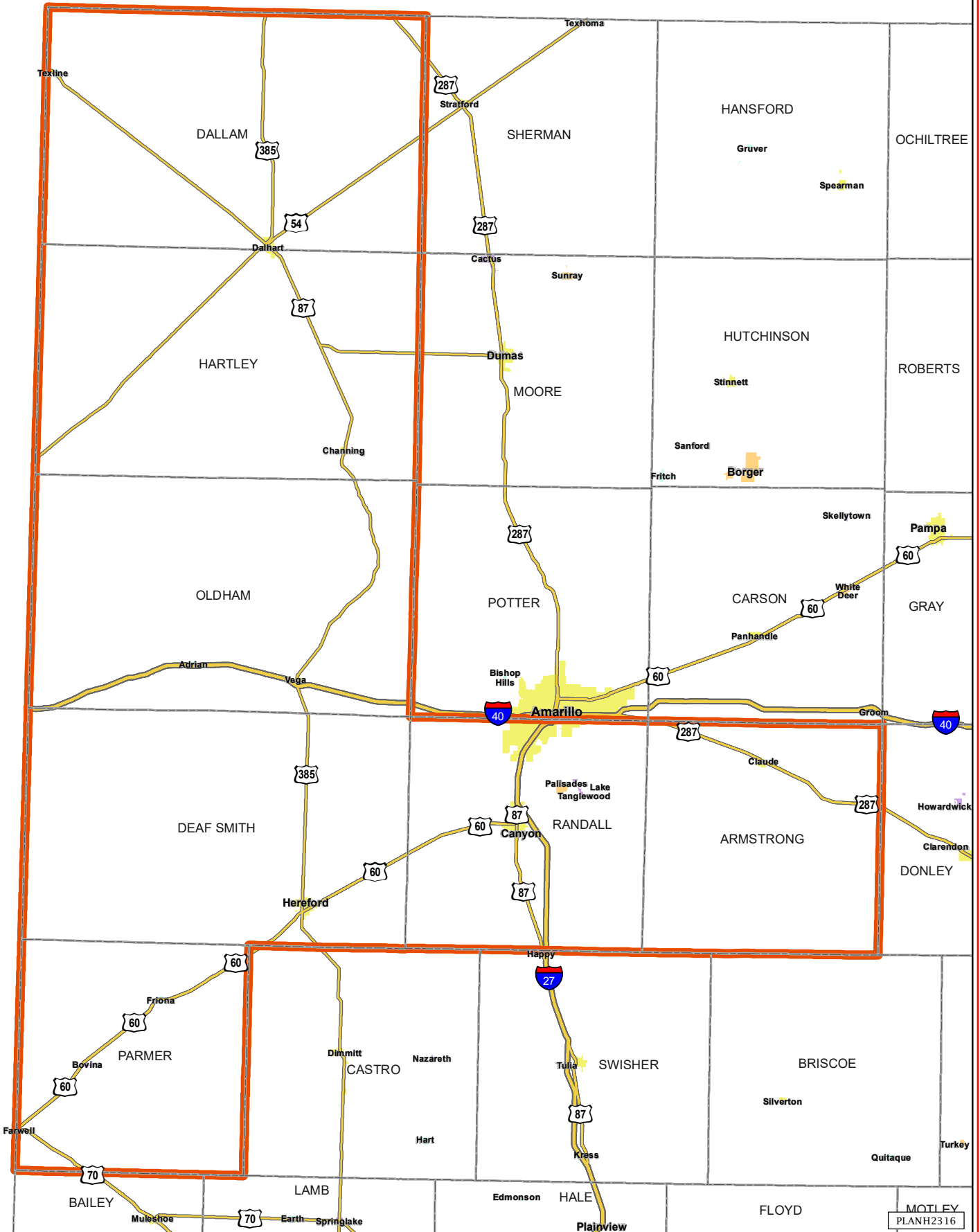
Develop and approve a priority list of Texas Legislators serving the top 26 counties to serve on the PRPC Board of Directors for the next two years.



HOUSE DISTRICT 86



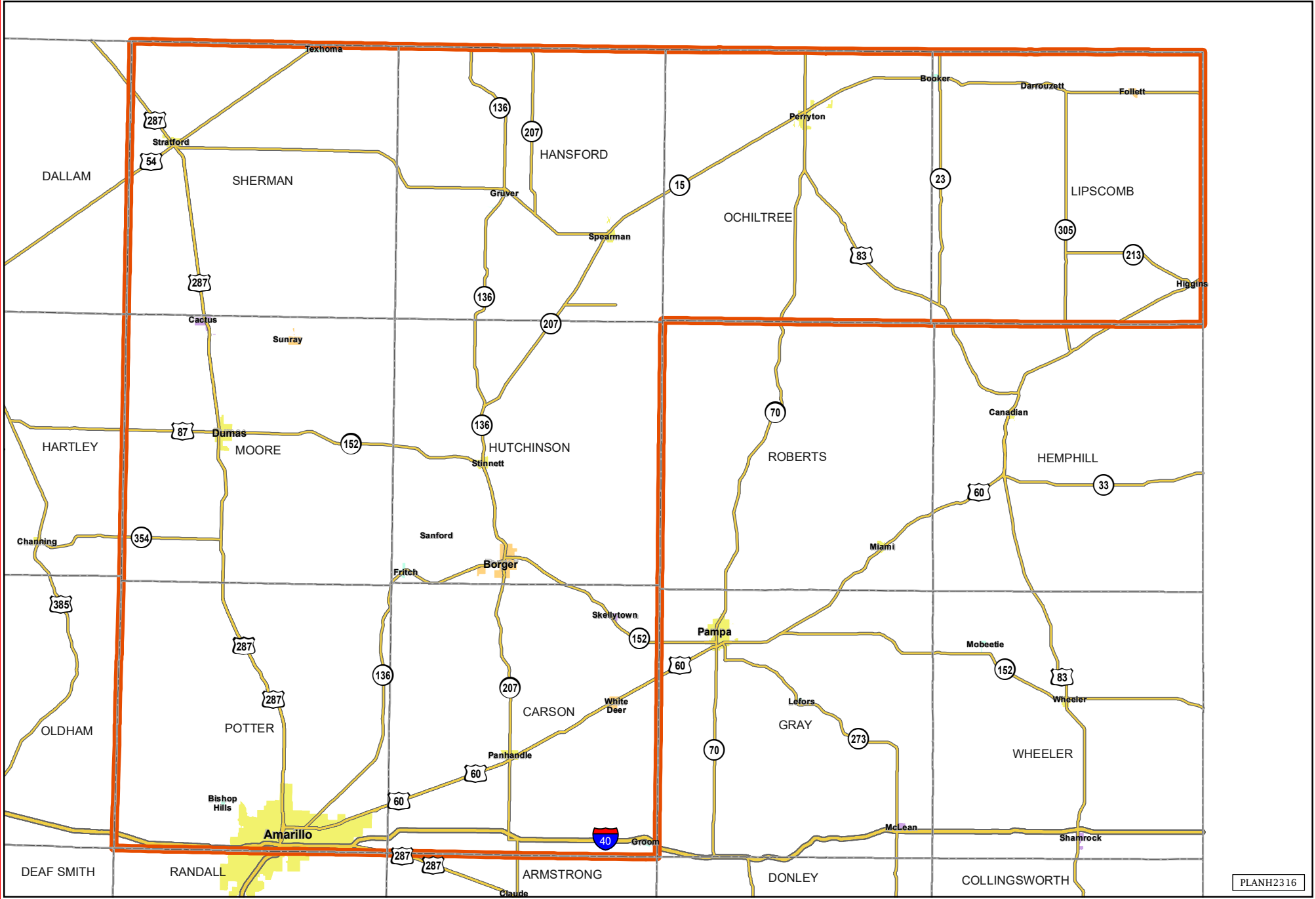
Texas Legislature





Texas Legislature

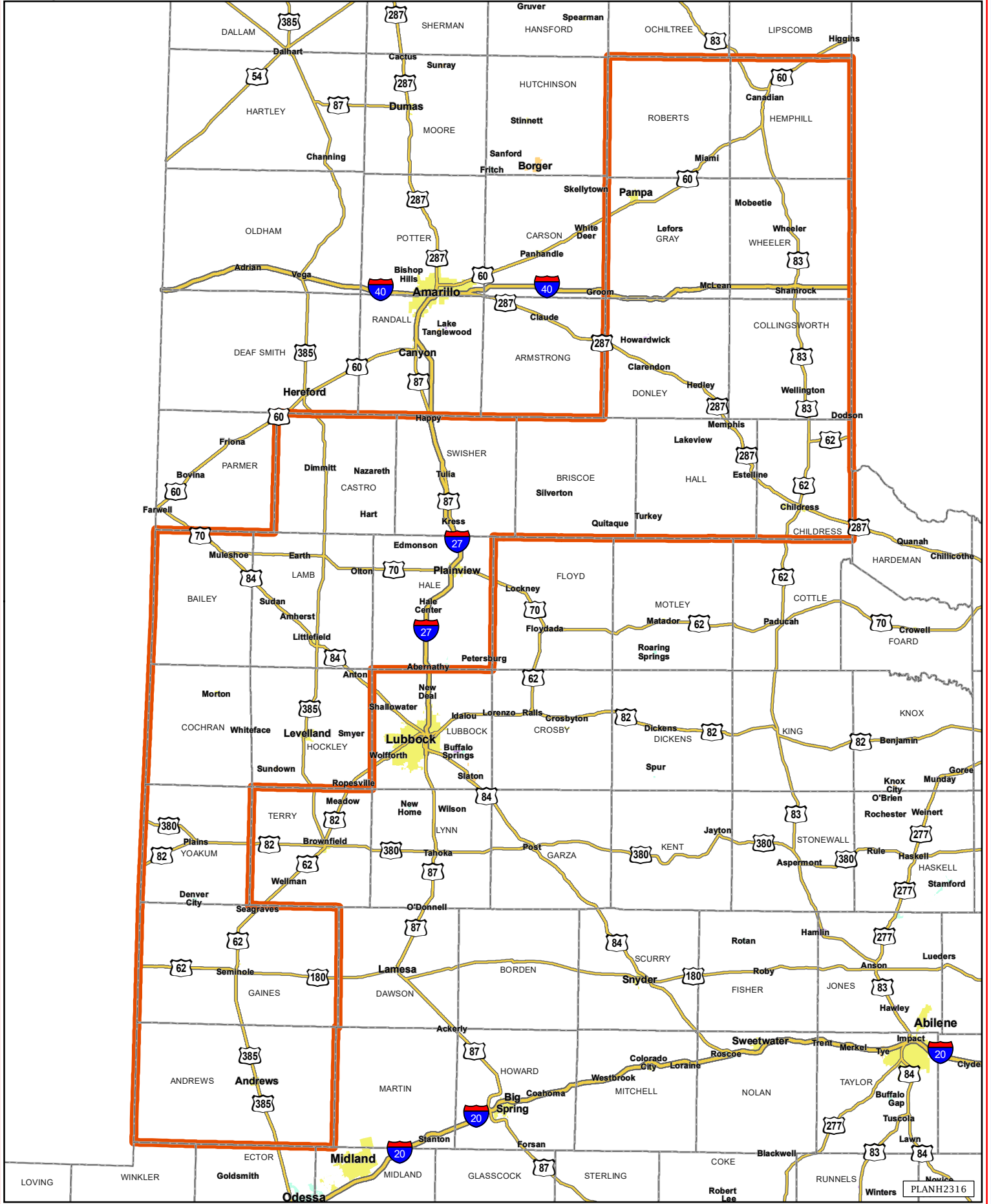
HOUSE DISTRICT 87





Texas Legislature

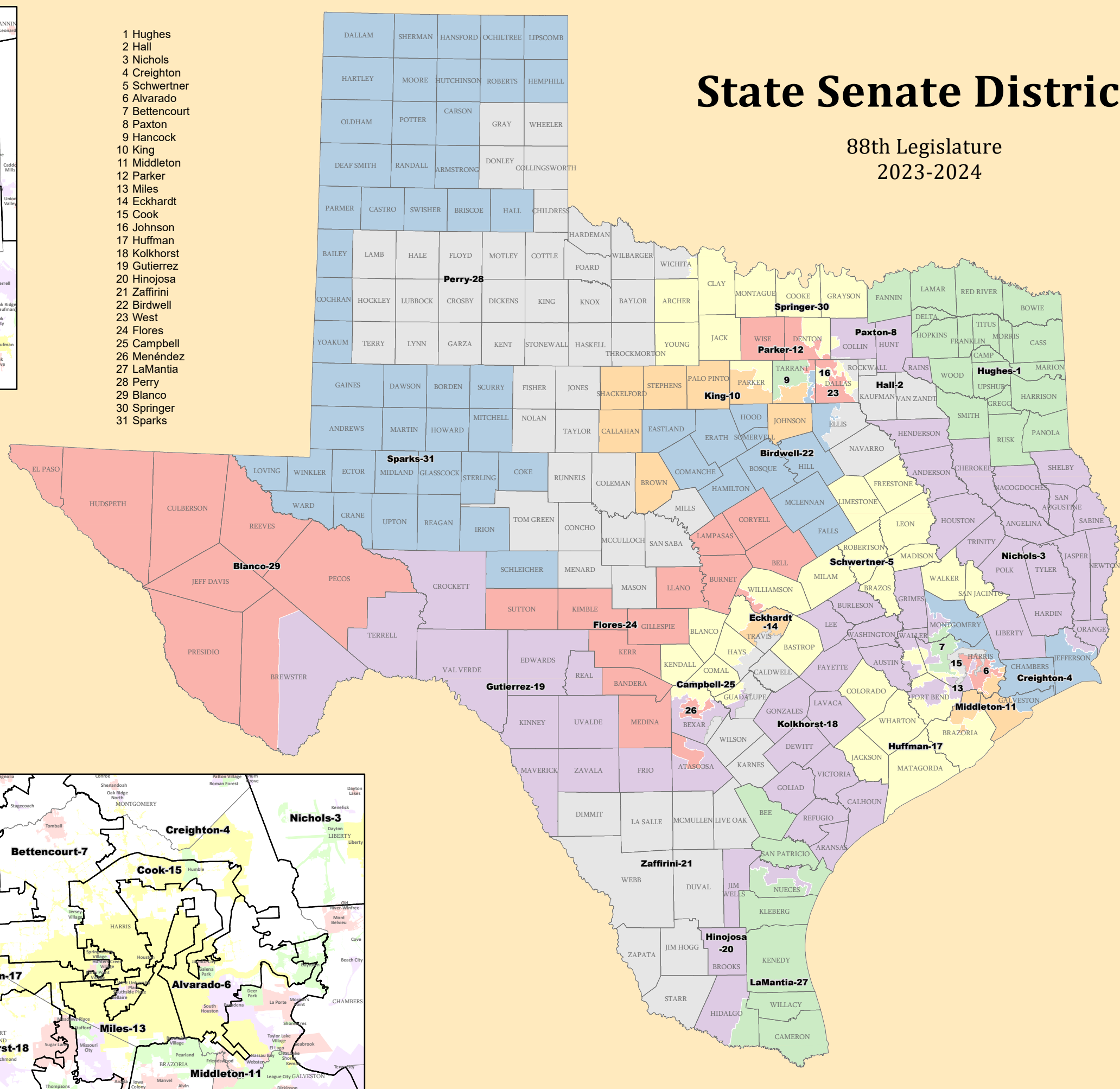
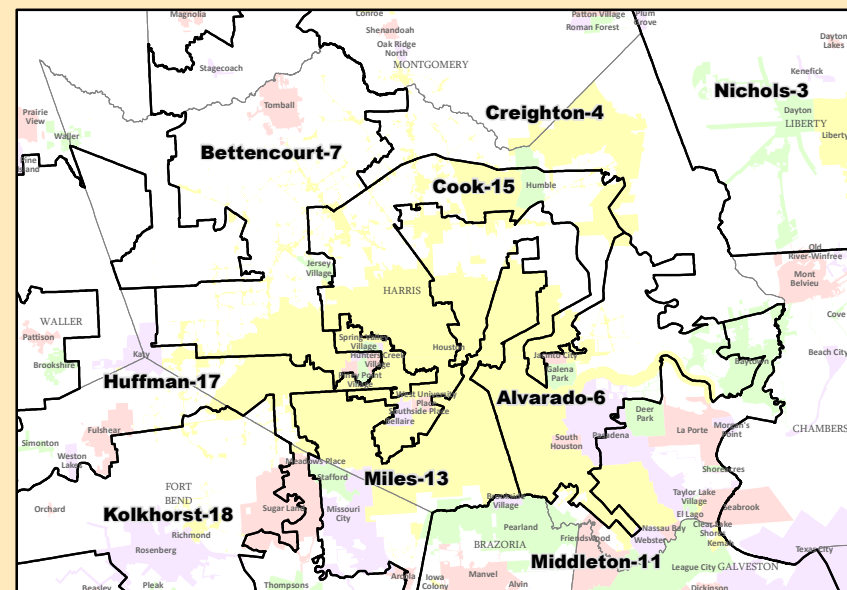
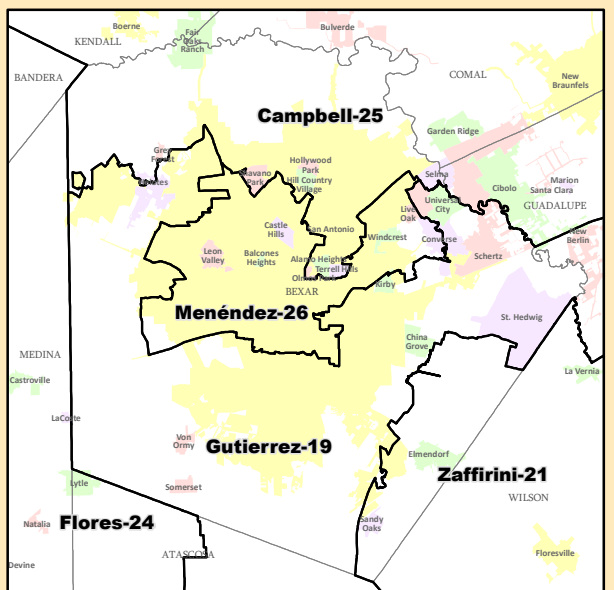
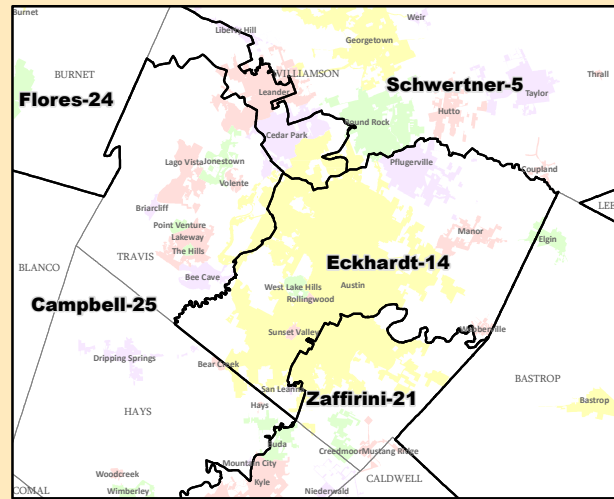
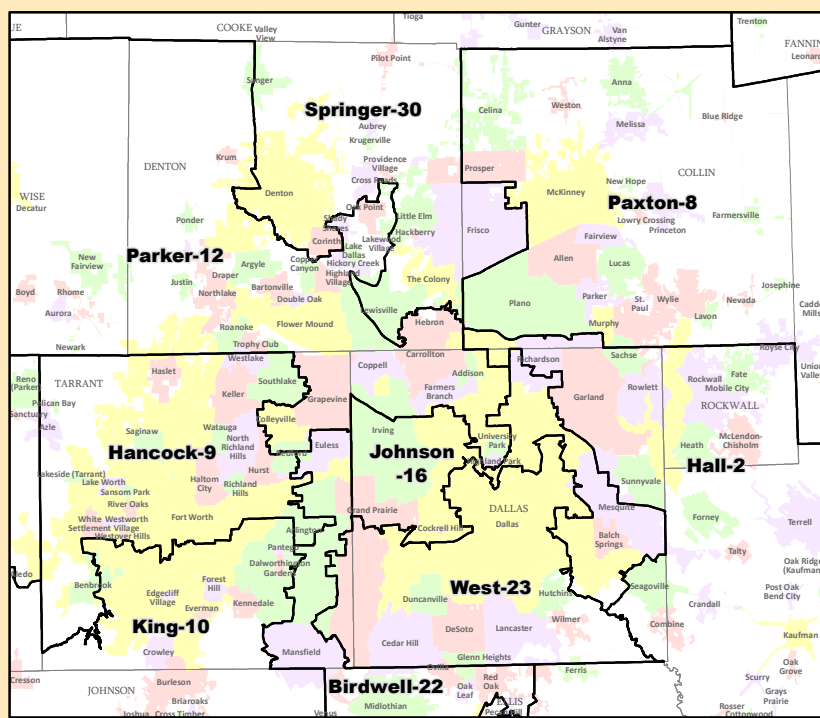
HOUSE DISTRICT 88



State Senate Districts

88th Legislature
2023-2024

- 1 Hughes
- 2 Hall
- 3 Nichols
- 4 Creighton
- 5 Schwertner
- 6 Alvarado
- 7 Bettencourt
- 8 Paxton
- 9 Hancock
- 10 King
- 11 Middleton
- 12 Parker
- 13 Miles
- 14 Eckhardt
- 15 Cook
- 16 Hinojosa
- 17 Huffman
- 18 Kolkhorst
- 19 Gutierrez
- 20 Hinojosa
- 21 Zaffirini
- 22 Birdwell
- 23 West
- 24 Flores
- 25 Campbell
- 26 Menéndez
- 27 LaMantia
- 28 Perry
- 29 Blanco
- 30 Springer
- 31 Sparks



ITEM 19

MEMORANDUM

DATE: December 5, 2024
TO: PRPC Board of Directors
FROM: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 19
PRPC Board Member Recognition

BACKGROUND

The PRPC Board of Directors has been composed of devoted individuals who have contributed many years to providing leadership to this organization, to their citizens, their cities, counties, and the State of Texas. We would like to express our appreciation to two individuals who have contributed a combined total of 30 years to serving on the Panhandle Regional Planning Commission Board of Directors.

The Honorable Harold Keeter joined the PRPC Board in December of 2007 or 17 years total. He has served on many Boards with the Planning Commission but he was one of the original members of the Panhandle Workforce Board. Judge Keeter served as the Secretary Treasurer in 2010 and the Chairman in 2011.

Representative Walter Thomas Price IV, "Four" Price has served since January of 2011, or 13 years on the PRPC Board of Directors, basically the same period he has been in office representing the Panhandle at the Texas House of Representatives for District 87.

The staff would like to present tokens of our appreciation for their many years of service and efforts to improve the quality of life of their constituents and of the Texas Panhandle Region.

RECOMMENDATION:

Information item only, no action necessary.