

PANHANDLE REGIONAL PLANNING COMMISSION
BOARD OF DIRECTORS

Minutes

February 22, 2018

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission was held on Thursday, February 22, 2018, at 1:30 p.m. in the PRPC Board Room, 415 South West Eighth Avenue, Amarillo, Potter County, Texas.

Judge John Howard presided.

MEMBERS PRESENT:

- Cleo Castro, Cactus
- Irene Favila, Hereford
- Bob Gober, Councilman, City of Canadian
- Dr. William Hallerberg, Canadian River Municipal Water Authority
- Ernie Houdashell, Randall County Judge
- Dr. John Howard, Donley County Judge
- Dan Looten, Carson County Judge
- Wayne Nance, Briscoe County Judge
- Ginger Nelson, Mayor, City of Amarillo
- Walter "Four" Price, Texas State Representative, District 87
- Karen Price, Pampa
- Winston Sauls, Borger
- Pat Sims, Mayor, City of Dumas
- Nancy Tanner, Potter County Judge
- Ricky White, Mayor, City of Friona

MEMBERS ABSENT:

- Don Allred, Oldham County Judge
- Juan Cantu, Lipscomb County Commissioner
- Buster Davis, Mayor, City of Gruver
- Ronnie Gordon, Hartley County Judge
- Saul Hernandez, Amarillo
- John James, Collingsworth County Judge
- Harold Keeter, Swisher County Judge
- Jay Mayden, Childress County Judge
- Sal Rivera, Sheriff, Castro County
- Amelia Salazar, Alderwoman, Palisades Village
- Phillip Self, Greenbelt Municipal & Industrial Water Authority
- Kerry Symons, Mayor Pro-Tem, City of Perryton

STAFF PRESENT: Mr. Dustin Meyer, Local Government Service Program Director; Mr. Mike Peters, Regional 9-1-1 Network Director; Mr. Randy Braidfoot, Dispute Resolution Center Director; Ms. Lori Gunn, Regional Services Coordinator; Ms. Renee Boehning, Finance Director; Ms. Rebecca Rusk, Executive Assistant; Mr. Kyle Ingham, Executive Director

1. **CALL TO ORDER**

Judge John Howard called the meeting to order and noted that a quorum was present. No conflict disclosure issues pursuant to Local Government Code Chapter 176 were noted by Board members related to action items on today's agenda.

2. **INVOCATION**

Judge John Howard gave the invocation.

3. **MINUTES**

Mayor Ricky White moved to approve the minutes from the meeting held on January 25, 2018, as received. Ms. Irene Favila seconded the motion; the motion carried by unanimous vote.

4. **VOUCHERS**

Judge Dan Looten moved to approve the vouchers for the month of January, 2018. Judge Ernie Houdashell seconded the motion; the motion carried by unanimous vote.

5. PANHANDLE REGIONAL 9-1-1 NETWORK ADVISORY COMMITTEE APPOINTMENTS

Mr. Mike Peters stated the Panhandle Regional 9-1-1 Network Advisory Committee is composed of a representative from each of the region's 23 public safety answering points and three representatives from the telecommunication industry. The Procedures and Policies of the Panhandle Regional 9-1-1 Network Advisory Committee requires members to serve staggered three year terms, limited to two consecutive three-year terms. The Committee is designed to provide general guidance and policy direction to the Panhandle Regional 9-1-1 project.

There are currently two vacancies on the Committee. Staff has contacted the following individuals and they have indicated a willingness to serve if appointed by the Board:

Amber Fuque, Armstrong County
John Blackwell, Windstream

Mayor Pat Sims moved to appoint these individuals to serve on the Planning Commission's Regional 9-1-1 Network Advisory Committee. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

6. PANHANDLE REGIONAL 9-1-1 NETWORK QUARTERLY PERFORMANCE REPORT

Mr. Mike Peters provided the Board of Directors with a comprehensive update on the funding streams, cognizant agency, and legislative processes in place that fund the Regional 9-1-1 Network System inclusive of historical regional revenue analysis.

This was an informational item for the Board and no action was necessary.

7. FY2018 REGIONAL SOLID WASTE MANAGEMENT GRANT PROGRAM APPROVAL

Ms. Lori Gunn reminded the Board that a portion of funds collected through landfill "tipping fees" is dedicated to a regional grant program supporting projects that promote recycling and other activities to promote the goals of Regional Solid Waste Management Plans across the state. Every year the Solid Waste Grants Program accepts applications for grant funds and those projects are prioritized according to the priorities established in the Panhandle Regional Solid Waste Management Plan. That prioritized list is then submitted to the TCEQ for final consideration.

On December 19th, notices went out to all eligible entities in the region for the FY 2018 Solid Waste Grant cycle. The PRPC received thirteen (13) applications totaling \$190,661.00 for the \$110,100.00 in available FY 2018 Solid Waste Grant funds. The Regional Solid Waste Management Advisory Committee (RSWMAC) met on February 8, 2018 to review these applications, hear oral presentations from applicants and establish a prioritization recommendation for the Board of Directors to consider.

Ms. Gunn reviewed the following prioritization list as recommended by the RSWMAC for the FY2018 Solid Waste Grant cycle with the Board:

FY 2018 Grant Prioritization List				
TOTAL FY 2018 FUNDS CURRENTLY AVAILABLE:			\$ 110,100.00	
FY 2017 Applicants	Average Ranking	Grant Funds Requested	Running Balance	RSWMAC Recommendation
City of Dimmitt Refurbish Grapple Truck	3.33	\$ 8,200.00	\$ 101,900.00	Full Funding
City of Bovina Skid Steer w/ Grapple Attach.	5.32	\$ 11,000.00	\$ 90,900.00	Full Funding
Castro County Scrap Tire Clean-Up	5.47	\$ 5,100.00	\$ 85,800.00	Full Funding
City of Texhoma Clean-Up Event	5.58	\$ 4,000.00	\$ 81,800.00	Full Funding
Swisher County Scrap Tire Clean-Up	6.22	\$ 5,100.00	\$ 76,700.00	Full Funding
City of Hart Loader for Transfer Station	6.42	\$ 33,375.00	\$ 43,325.00	Full Funding
City of Panhandle Skid Steer	6.44	\$ 30,000.00	\$ 13,325.00	Full Funding
City of Gruver Yard Waste Containers	6.89	\$ 10,200.00	\$ 3,125.00	Full Funding
City of Dalhart Yard Waste Containers	6.94	\$ 20,000.00	\$ (16,875.00)	Partial Funding
City of Stratford Construct Storage Building	7.06	\$ 15,651.00	\$ (32,526.00)	Not Funded
City of Stinnett Construct Drop-Off Ramp	8.21	\$ 14,635.00	\$ (47,161.00)	Not Funded

City of McLean Scrap Metal Roll-Off	9.61	\$ 8,300.00	\$ (55,461.00)	Not Funded
City of Timbercreek Wood Chipper	9.68	\$ 25,100.00	\$ (80,561.00)	Not Funded
TOTALS:		\$ 190,661.00	\$ (80,561.00)	

Dr. Bill Hallerberg moved to approve the recommended list of FY2018 Solid Waste Grant Applications for submission to TCEQ and, pending the TCEQ's approval of the list, authorize the Executive Director to enter into contracts with grantees for the implementation of the FY2018 Solid Waste Grants Program. Councilman Bob Gober seconded the motion; the motion carried by unanimous vote.

8. 2018 REGIONAL CRIMINAL JUSTICE STRATEGIC PLAN APPROVAL

Ms. Lori Gunn stated that each year, the PRPC enters into a contract with the Criminal Justice Division of the Governor's Office (CJD) to administer the Panhandle Regional Criminal Justice Program. Part of that process is the development of a strategic plan that will outline the PRPC's vision related to criminal justice issues within the region.

In the past, CJD required each jurisdiction to complete a community plan to identify local priorities and help foster relationships between agencies. CJD rescinded the jurisdictional community plans in 2014 and began asking the regional Council of Governments (COGs) to develop strategic plans at the regional level. CJD continued the strategic planning requirement and placed weight at the state level by adding the results to the new CJD score sheet for prioritizing grants. The Executive Summary from each region's strategic plans will be compiled into a state-wide report for Texas.

Essentially, the Strategic Plan is an administrative document summarizing the priorities in the region as well as the services currently available to help identify program gaps. The plan will be utilized going forward as a guide for agencies applying under the four funding opportunities administered by the COGs (VOCA, VAWA, JAG & JJDP). It will also assist CJD in developing strategies for other funding streams administered through their office. PRPC staff has conducted planning sessions and worked with local jurisdictions to develop our regional plan.

Ms. Gunn informed the Board that the deadline for plan submissions has been delayed until July, so staff will use this extension to further develop the 2018 Strategic Plan, and it will be submitted at a later date.

Judge John Howard stated that this item would be tabled and no action was necessary at this time.

9. DEPARTMENTAL REPORT: DISPUTE RESOLUTION CENTER

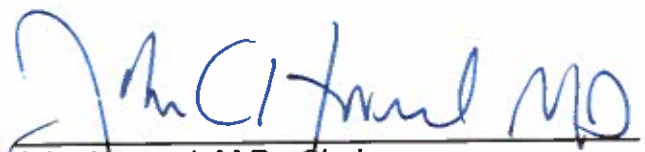
Mr. Randy Braidfoot updated the Board on the current activities, funding streams, and future projects taking place in the Dispute Resolution Center.

10. MISCELLANEOUS NON-ACTION INFORMATION ITEMS


A. Mr. Kyle Ingham reported on the recent and upcoming Planning Commission sponsored regional meetings.

11. ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:45 p.m.


 John Howard, M.D., Chairman
 Panhandle Regional Planning Commission
 Board of Directors

ATTEST:


 William L. Hallerberg, Ph.D., Secretary/Treasurer
 Panhandle Regional Planning Commission
 Board of Directors