

**PANHANDLE REGIONAL PLANNING COMMISSION
BOARD OF DIRECTORS**

Minutes

June 27, 2019

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission was held on Monday, June 27, 2019, at 1:30 p.m. in the PRPC Board Room, 415 South West Eighth Avenue, Amarillo, Potter County, Texas.

Mayor Ricky White presided.

MEMBERS PRESENT:

- Don Allred, Oldham County Judge
- Cleo Castro, Cactus
- Buster Davis, Mayor, City of Gruver
- Irene Favila, Hereford
- Ronnie Gordon, Hartley County Judge
- Dr. William Hallerberg, Canadian River Municipal Water Authority
- Raul Hernandez, Amarillo
- Ernie Houdashell, Randall County Judge
- Dr. John Howard, Donley County Judge
- John James, Collingsworth County Judge
- Harold Keeter, Swisher County Judge
- Wayne Nance, Briscoe County Judge
- Karen Price, Pampa
- Walter "Four" Price, Texas State Representative, District 87
- Winston Sauls, Borger
- Tobe Shields, Mayor, City of Spearman
- Ricky White, Mayor, City of Friona

MEMBERS ABSENT:

- Juan Cantu, Lipscomb County Commissioner
- Dan Looten, Carson County Judge
- Jay Mayden, Childress County Judge
- Ginger Nelson, Mayor, City of Amarillo
- Sal Rivera, Sheriff, Castro County
- Phillip Self, Greenbelt Municipal & Industrial Water Authority
- Pat Sims, Mayor, City of Dumas
- Kerry Symons, Mayor, City of Perryton
- Nancy Tanner, Potter County Judge

STAFF PRESENT: Mr. Dustin Meyer, Local Government Service Program Director; Mr. John Kiehl, Regional Services Director; Ms. Emily Nolte, Emergency Preparedness Coordinator; Ms. Lori Gunn, Regional Services Program Coordinator; Ms. Katie Perkins, Local Government Services Program Specialist; Mr. Marin Rivas, Workforce Development Director; Ms. Heather Reid, Workforce Development Contract/Accounting Manager; Ms. Leslie Hardin, Workforce Development Contract Coordinator; Ms. Renee Boehning, Finance Director; Ms. Rebecca Rusk, Executive Manager; Mr. Kyle Ingham, Executive Director

OTHERS PRESENT: Ms. Elva Yanez, U.S. Census Bureau; Mr. Clavio Garansuay, U.S. Census Bureau; Mr. Aaron Evans, Workforce Solutions Panhandle; Mr. Paul Simpson, Congressman Mac Thornberry's Office

1. CALL TO ORDER

Mayor Ricky White called the meeting to order and noted that a quorum was present. No conflict disclosure issues pursuant to Local Government Code Chapter 176 were noted by Board members related to action items on today's agenda.

2. INVOCATION

Mr. Winston Sauls gave the invocation.

3. MINUTES

Judge Harold Keeter moved to approve the minutes from the meeting held on June 27, 2019, as received. Judge John Howard seconded the motion; the motion carried by unanimous vote.

4. VOUCHERS

Judge Ronnie Gordon moved to approve the vouchers for the months of April and May, 2019. Mr. Cleo Castro seconded the motion; the motion carried by unanimous vote.

5. PRPC 2019 AUDIT SERVICES ENGAGEMENT

Ms. Renee Boehning stated that the PRPC has an audit performed annually under the required standards of the American Institute of Certified Public Accountants, the U.S. General Accounting Office, the U.S. Office of Management and Budget, and the State of Texas Uniform Grant Management Standards.

In 2016, the PRPC issued a request for audit services for fiscal years ending September 30 2016, 2017 and 2018 with the option of two one year extensions for fiscal years 2019 and 2020. This procurement resulted in the selection of Edgin, Parkman, Fleming & Fleming (EPF&F) which the Board approved in October 2016.

In compliance with auditing standards, the engagement letter from EPF&F for fiscal year 2019 is now necessitating a signature from PRPC's governance. Therefore, we are asking for the Board to approve our engagement for audit year 2018 with EPF&F in the amount of \$36,000 which is the amount stated in their proposal.

Dr. William Hallerberg moved to approve the engagement of Edgin, Parkman, Fleming, and Fleming, PC, Certified Public Accountants to conduct the Panhandle Regional Planning Commission's audit for the year ending September 30, 2019, pursuant to the audit service agreement. Judge Wayne Nance seconded the motion; the motion carried by unanimous vote.

6. PRPC EMPLOYEE GROUP HEALTH INSURANCE RENEWAL

Ms. Renee Boehning reminded the Board that the PRPC provides group health care coverage to its employees through TML as part of an overall benefit package. Regular full time employees and regular part-time employees who work 20 or more hours per week may participate in the plan with PRPC paying 100% of the premium cost. Employees may add dependent coverage to the plan at the employee's expense. Currently, PRPC has 43 employees on the employee plan, 10 employees electing child coverage, and 2 employees electing spousal coverage.

The current year plan has a \$1,750 deductible and then pays 80% of the costs in network up to \$2,000 out of pocket with the total maximum out of pocket of \$3,750. Once the network deductible and the out of pocket amounts are satisfied, the plan pays 100% of eligible network charges. Out of network benefits have a \$2,000 deductible and then pays 50% of the costs with no maximum out of pocket. An office visit copay is \$30.

For PRPC's 2020 fiscal year, TML has quoted PRPC a 7% increase to continue with the current medical plan. In addition, TML has quoted optional plans for consideration with various increases in comparison to our current plan. The new plan (Option 1) under consideration has a \$1,500 deductible and then pays 80% of the costs in network up to \$3,000 out of pocket with the total maximum out of pocket of \$3,000. Once the network deductible and the out of pocket amounts are satisfied, the plan pays 100% of eligible network charges. Out of network benefits have a \$3,000 deductible and then pays 50% of the costs with no maximum out of pocket. An office visit copay is \$30, specialist copay is \$45, urgent care copay is \$75 and there will be no ER copay.

Ms. Boehning reviewed the following chart which provides a comparison of the monthly rates with the Board:

	<u>Current Rate</u>	<u>New Plan</u>	<u>Increase</u>
Employee	\$679.64	\$722.98	\$ 43.34
Spouse	\$888.90	\$744.68	\$144.22
Child	\$418.02	\$549.48	\$131.46
Family	\$1,319.74	\$1,409.82	\$ 90.08

Judge John Howard moved to renew the Planning Commission's group health insurance benefits program for 2019-2020 at the rates presented through the Texas Municipal League Multistate Intergovernmental Employee Benefits Pool. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

7. UNITED STATES CENSUS BUREAU: COMPLETE COUNT

Mr. Clavio Garansuay, Census Partnership Specialist, gave a presentation regarding the efforts of the U.S. Census Bureau to work with local governments in an effort to get a complete county on the 2020 U.S. Census.

8. 2019 REGIONAL CRIMINAL JUSTICE STRATEGIC PLAN APPROVAL

Ms. Lori Gunn stated that each year, the PRPC enters into a contract with the Criminal Justice Division of the Governor's Office (CJD) to administer the Panhandle Regional Criminal Justice Program. Part of that process is the development of a strategic plan that will outline the PRPC's vision related to criminal justice issues within the region.

In the past, CJD required each jurisdiction to complete a community plan to identify local priorities and help foster relationships between agencies. CJD rescinded the jurisdictional community plans in 2014 and began asking the regional Council of Governments (COGs) to develop strategic plans at the regional level. CJD continued the strategic planning requirement and placed weight at the state level by adding the results to the new CJD score sheet for prioritizing grants. The Executive Summary from each region's strategic plans will be compiled into a state-wide report for Texas.

Ms. Gunn stated that, the Strategic Plan is an administrative document summarizing the priorities in the region as well as the services currently available to help identify program gaps. The plan will be utilized going forward as a guide for agencies applying under the four funding opportunities administered by the COGs (VOCA, VAWA, JAG & JJDP). It will also assist CJD in developing strategies for other funding streams administered through their office.

PRPC staff has conducted planning sessions and worked with local jurisdictions to develop our regional plan. The 2019 Strategic Plan will be uploaded to the PRPC website for use around the region. Ms. Gunn reviewed the Executive Summary of the Plan with the Board stating that this is an overview of the full document, highlighting the gaps in the region but also outlining the steps we are taking to move forward.

Mayor Buster Davis moved to approve the Planning Commission's 2019 Regional Criminal Justice Strategic Plan. Judge John James seconded the motion; the motion carried by unanimous vote.

9. FY2020/21 REGIONAL SOLID WASTE CONTRACT APPROVAL

Ms. Lori Gunn explained that each biennium the PRPC receives funds from the Texas Commission on Environmental Quality (TCEQ) to administer a Regional Solid Waste Management Program. The activities of the Grant Program are overseen by the Regional Solid Waste Management Advisory Committee (RSWMAC) and the PRPC Board of Directors.

Historically at the beginning of each biennium, a Funding Plan is developed by the RSWMAC to determine the use of funds received from the TCEQ. That Plan is then presented at a public meeting to interested parties. This Funding Plan is then reviewed by the PRPC Board of Directors for certification by the PRPC Executive Director, who submits the Plan to TCEQ for final review. The TCEQ has eliminated the Funding Plan and Public Meeting requirement for the upcoming biennium.

The TCEQ has advised PRPC staff that the FY 2020/2021 allocation will be the same as the current biennium. This means the total biennium state allocations will be \$346,338.00.

Judge Don Allred moved to authorize the Executive Director to execute a contract with the Texas Commission on Environmental Quality for the 2020/2021 Regional Solid Waste Contract. Mr. Cleo Castro seconded the motion; the motion carried by unanimous vote.

10. TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) HAZARD MITIGATION GRANT PROGRAM (HMGP) APPLICATION RESOLUTION

Mr. John Kiehl stated that any time a federally-declared disaster occurs in Texas; 15% of the FEMA recovery funds coming to the State are placed into a Hazard Mitigation Grant Program (HMGP) account specific to the particular disaster. Those funds can then be used by jurisdictions within the disaster area (or even outside the disaster area); that have FEMA-approved hazard mitigation plans to mitigate natural hazard vulnerabilities identified within their plan.

The HMGP program funds from each disaster goes into its own account silo; there's no single HMGP account. So, every HMGP dollar is uniquely associated with a particular DR (disaster number). For instance, in May 2018, the Board authorized the PRPC to apply for additional Residential Safe Room Rebate Program funding under DR-4332. DR-4332 was FEMA's designation for Hurricane Harvey.

Mr. Kiehl stated that in April 2018, major wildfires incidents were declared for Hutchinson and Gray Counties under the Fire Management Assistance Grant (FMAG). At around the same time, four other Texas counties were also given FMAG designations. Traditionally, an FMAG

designation provides declared counties the opportunity to recover up to 75% of their documented fire response costs but with this declaration; FEMA decided to also offer the affected counties the opportunity to receive HMGP funding.

This is the first time this has been done by FEMA and now, a little over \$2.5M in HMGP funding will be made available for mitigation projects in those six counties (and/or in other counties as long as the project benefits the impacted counties).

One of the six FMAG counties has already indicated it won't be applying for this funding and the 25% matching fund requirement is apparently keeping other jurisdictions from applying as well. Mindful that the PRPC still has a shelter program application pending under DR-4332 and concerned that between the 5 remaining FMAG-declared counties, there may not be \$2.5M worth of interest in HMGP projects; TDEM has suggested the planning commission submit a shelter application under this funding opportunity which has been designated as HMGP-5233.

This HMGP-5233 funding would allow us to keep the regional shelter program going strong. PRPC staff has been assisting the interested jurisdictions in Hutchinson and Gray in developing their HMGP-5233 applications so we know that if the PRPC applies; we won't interfere with their project plans. In fact, several jurisdictions are hopeful of receiving funds to enhance their outdoor public warning systems. Our project would actually complement those projects by giving their residents a safe place to go when they're notified to seek shelter immediately.

PRPC staff is seeking Board authorization to apply for funding under HMGP-5233 to maintain the Regional Residential Safe Room Rebate Program. The current grant request is in the amount of \$990,000.00; which will cover the cost of installing between 300-350 new residential shelters somewhere in the region. The match for these funds would be made with a 50% cost-share paid by the residents receiving those shelters. The TDEM shelter program allows us to use FEMA funds to pay up to 50% of the cost of purchasing and installing a shelter in a home in an amount not to exceed of \$3,000. Board approval of a resolution authorizing the submission of the application will allow staff to move forward with this project.

Dr. William Hallerberg moved to approve a resolution authorizing the submission of an application to the Texas Division of Emergency Management for the Hazard Mitigation Grant Program. Mayor Tobe Shields seconded the motion; the motion carried by unanimous vote.

11. PANHANDLE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPOINTMENTS

Ms. Emily Nolte reminded the Board that the Panhandle Regional Emergency Management Committee (PREMAC) is comprised of 40+ PRPC Board-appointed members who geographically represent the broad spectrum of emergency management interests and disciplines in the Texas Panhandle. This past year, we had a number of members who've resigned and relocated to accept jobs elsewhere or who simply retired. And, each year at this time, 1/3 of the committee member's terms naturally expire. Ms. Nolte presented the following list of individuals for appointment/re-appointment to the PREMAC:

Individual recommended to appoint/re-appoint	Discipline Represented
Chip Orton, City of Amarillo	Local Government
Dr. Sherri Gress Texas Animal Health Comm.	Related Regional/State Agencies
Kyle Brack, CNS Pantex Plant	Major Industry
Rodney Mosier, Texas Wheat Producers	Agriculture
Colonel Martin Birkenfeld City of Amarillo Police Dept.	Law Enforcement
Mike Gittinger, National Weather Services	Related Federal Agency
Zack Wilson High Plains Food Bank	Community Support Volunteers
Katie Noffske United Way	Community Support Volunteers
James McDonald Northwest Texas Health System	EMS Service
Steve Fuston	Health/Medical

Moore County Hospital District	
Judge Trey Ellis Parmer County	Local Government
Tim Case City of Groom	Local Government
Henry Perry TEEX	Public Utilities/ Communications
Ben Weinheimer Texas Cattle Feeders Association	Agriculture
Kevin Starbuck City of Amarillo	Local Government
Brian Holt Booker ISD	School or School Associations
David Fischer Texas Parks & Wildlife Dept.	Related Regional/ State Agency
Leslie Chisholm Nutrien	Major Industry
Mike Story City of McLean	Public Works

Mayor Buster Davis moved to appoint or re-appoint the recommended individuals to serve on the Planning Commission's Regional Emergency Management Advisory Committee. Ms. Irene Favila seconded the motion; the motion carried by unanimous vote.

12. WORKFORCE PROCUREMENT: WEBSITE DESIGN, DEVELOPMENT AND CONSTRUCTION SERVICES FOR THE WORKFORCE DEVELOPMENT PROGRAMS

Mr. Marin Rivas stated that In October 2018, the Texas Workforce Commission (TWC) awarded, to the PWDA, a Workforce Commission Initiatives Grant containing \$435,435 in funds to be utilized for Excellence in Rural Service Delivery. These Workforce Innovation and Opportunity Act (WIOA) and Child Care Development Fund (CCDF) monies are intended to support innovative ways to provide services in the most rural and remote areas of the State. One allowable purchase is for website design, development, programming and other consulting services for a new, highly visible, and user-friendly website for expanding services into communities where services from "brick-and-mortar" facilities are not currently provided.

Intentions for a new website, which would replace the current site while continuing to utilize the same address of <http://wspanhandle.com>, include utilization of newer technologies to enable more robust or streamlined functionality, as well as increased efficiency and effectiveness. The new site would offer a Customer Login Portal and a responsive design for use with mobile devices. Staff would be able to send and receive documents/messages directly to and from customers and utilize video conferencing. Customers would be able to submit applications for child care services and view informational and training videos.

Mr. Rivas informed the Board that staff issued a Request for Proposals in April to 135 potential website developer's vendors mostly in Amarillo and throughout the State of Texas. The mailing list also included 17 U.S.-based vendors, operating in states other than Texas, with experience working with government entities, and notices were published in the Texas Register and the Amarillo Globe-News. The six proposals received were reviewed and scored by staff. Mr. Rivas discussed in detail the results of the scoring. He stated that Road Warrior Creative received the highest score unanimously. Road Warrior Creative's proposed budget of \$93,810 is within the funding availability of \$95,000 from the Workforce Commission Initiatives Grant designated for this project.

Ms. Irene Favila moved to authorize the Executive Director to execute a contract with Road Warrior Creative for website design, development, programming and other consulting services for a new website for Workforce Solutions Panhandle to be completed by January 31, 2020. Judge Don Allred seconded the motion; the motion carried by unanimous vote.

13. NEGOTIATIONS ON PROPOSED WORKFORCE DEVELOPMENT FACILITY

Mr. Marin Rivas reminded the Board that in October 2018, the Texas Workforce Commission announced its intention to divest itself of ownership of its buildings statewide, which includes the Workforce Solutions Panhandle facility at 1206 S.W. 7th Avenue, in Amarillo.

Over the past several month, the Facility Relocation Workgroup and Brent Bralley, President of Accord Commercial Realty Service, the authorized Real Estate Broker for this project, has met a total of six times.

Twenty (20) Amarillo properties were initially investigated and documented by Mr. Bralley as potential sites and presented to the Workgroup. In meetings during the month of May, the Workgroup members reduced these considerations down to the top three candidates. This month, the Workgroup toured the facility that had been evaluated as the most beneficial to PRPC on the basis of Base Lease Rate, Gross Rentable and Net Useable Size, Number of Parking Spaces, Lease Term Consideration, Annual Lease Cost, and Tenant Improvement Allowance Available – the facility currently being utilized by the Sitel Corporation at 4945 Canyon Drive. Sitel's "Call Center" operation is closing and will be leaving the facility this Fall.

After the Workgroup's evaluation, and incorporation of input from management staff from both Workforce Solutions Panhandle and Vocational Rehabilitation, the members of the Workgroup are recommending that PRPC, in conjunction with Mr. Bralley, enter into negotiations to secure this property for the new location of Workforce Solutions Panhandle, with future consideration by the Board, prior to a formal Notice of Intent or Lease Agreement being executed.

Judge Don Allred moved to authorize the Executive Director and the Planning Commission's contracted Real Estate Broker to initiate negotiations with the property owner of the facility at 4945 Canyon Dr. in Amarillo to secure the property for the new location of Workforce Solutions Panhandle. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

14. **REGIONAL PUBLIC TRANSPORTATION COORDINATION PLANNING CONTRACT**

Ms. Katie Perkins reminded the Board that PRPC has been in the Public Transportation arena since 2006 with the adoption of the Region's first Regional Transportation Coordination Plan. Since then, much has been accomplished through the partnership of PRPC staff and the Advisory Committee, the Panhandle Regional Organization to Maximize Public Transportation (PROMPT). In 2017, the third iteration of the Comprehensive Plan was adopted which set forth new goals for another 5-year planning process.

With the adoption of the 2017-2021 Regional Transportation Plan, the PRPC and PROMPT set forth specific areas of focus to conduct in-depth research that includes veterans' transportation needs, the impact of transportation barriers on educational attainment, what school transportation resources may be available for emergency transportation scenarios, and challenges surrounding the growing urban population of the City of Amarillo.

For over a decade, the Regional Public Transportation Coordination Planning Grant through Texas Department of Transportation has been very important for the region's transportation providers (both private and public), health and human services providers and the users of public transportation. It provides a forum for these entities to share a table together to identify ways to improve the efficiency and services through partnerships and collaboration.

Going forward with public transportation planning, TxDOT has evolved the program into a statewide competitive process focused on demonstration and pilot projects that implement strategies identified in the regionally coordinated plans. PRPC was one of only three organizations that were selected to receive funding for a demonstration project in the first year of this process. The demonstration project is ongoing and is for the combination of public educational awareness and the development of a mobile phone application for regional transportation.

Ms. Perkins stated that while the majority of TxDOT funding has been allocated to demonstration projects and pilot programs, TxDOT recognizes the need to continue to provide funding for the coordinated transportation planning process to monitor progress of the 5-year plan, document any new unmet needs or gaps and to collect, maintain and report metrics data associated with the regional transportation plan. Additionally, as the regionally coordinated transportation plans begin to get closer to the 5-year update, TxDOT is allocating larger monies towards the planning process.

In June, TxDOT informed PRPC that they would receive \$35,000 to continue work on the coordinated transportation planning process for the 2020 program year based upon state-wide metrics data that was submitted in April. The LGS Staff has prepared and submitted an application to receive these funds and anticipates that a project grant agreement with TxDOT to receive these funds will be received sometime this summer.

Judge Ronnie Gordon moved to authorize the Executive Director to execute a contract with the Texas Department of Transportation for funds to support the Planning Commission's provision of public transportation coordination and planning activities in the Texas Panhandle. Judge Harold Keeter seconded the motion; the motion carried by unanimous vote.

15. **2021 (CYCLE V) PANHANDLE REGIONAL WATER PLAN DEVELOPMENT CONTRACT AMENDMENT**

Mr. Dustin Meyer reminded the Board that PRPC is currently serving as the fiscal agent and political subdivision for the Panhandle Water Planning Group (PWPG) and has done so since 1998. Through this relationship, the 2001 Panhandle Regional Water Plan, the 2006 Panhandle Regional Water Plan, 2011 Panhandle Regional Water Plan, and 2016 Panhandle Regional Water Plan were developed. In 2016, the PRPC Board of Directors approved the submission of the PWPG's application and subsequent Texas Water Development Board (TWDB) contract number 1548301829 for funding for the 2021 Panhandle Regional Water Plan.

PRPC and the PWPG went through a comprehensive Request for Qualifications process in which Freese and Nichols, Inc. (FNI) was identified to be the most qualified out of five firms submitting statements of qualifications to develop the 2021 Plan. Freese and Nichols, Inc. has also been contracted to assist in the development of each of the previous regional water plans. On May 28 of 2016, the PRPC Board of Directors entered into contract with Freese and Nichols Inc. for the development of the 2021 Panhandle Regional Water Plan. After an initial award and an initial contract amendment, a Freese and Nichols, Inc. contract is currently in place for a total of \$595,294 (*PRPC to FNI – Total*) for the complete development and approval of the 2021 Panhandle Regional Water Plan.

Mr. Meyer stated that this agenda item is for the consideration of two amendments. The first (Amendment No. 4) does not commit any additional funds, but does serve as a notice to proceed with the remainder of Task 5A and authorizes the use of the remaining \$69,893 that has been assigned to that task. Additionally, the TWDB is preparing to issue Amendment No. 5 that will increase the authorized funds to the full amount for the Region A water planning effort. The total contract amount between PRPC and TWDB for the 2021 regional water planning effort has not been changed and remains \$671,294.

Both of these contract amendments for consideration between PRPC and the TWDB authorizing the use of the remaining funds assigned to task 5A and committed the full contract amount of \$671,294 will also need to be mirrored in the subcontract with FNI.

Ms. Irene Favila moved to authorize the Executive Director to execute a contract amendment with the Texas Water Development Board, and corresponding action associated with the PRPC/Freese & Nichols consulting contract. Mr. Cleo Castro seconded the motion; the motion carried by unanimous vote.

16. **PRPC BOARD MEMBER RECOGNITION**

Mr. Kyle Ingham informed the Board that Amelia Salazar was no longer serving as an Alderman on the Palisades Village city council. He stated that the Planning Commission wanted to recognize her service on the PRPC Board, and although she couldn't be at this meeting, staff will be certain she receives her recognition plaque.

17. **MINORITY ELECTED OFFICIAL BOARD MEMBER APPOINTMENT**

Mr. Kyle Ingham reminded the Board that the PRPC Bylaws calls for three seats on the Board of Directors to be held by minority local elected officials from area cities and counties. The three elected official seats are in addition to the five minority citizen representative positions on the Board. The minority local elected officials' seats are filled by direct Board appointment.

Commissioner Juan Cantu of Lipscomb County and Sheriff Sal Rivera of Castro County currently hold two of the three elected official positions. The third seat was held by Amelia Salazar, former Palisades Village Alderman. Ms. Salazar's term expires in September 2020.

Staff has visited with Yolanda Robledo, an Alderman from the City of Bovina. Ms. Robledo is starting her fourth term on the Bovina City Council, and is employed by Hi-Pro Feeds in Friona. Alderman Robledo has expressed a desire and willingness to serve on the PRPC Board of Directors.

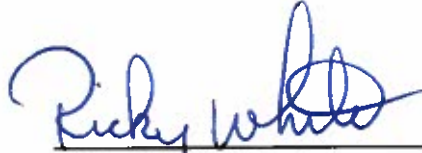
Judge John Howard moved to appoint Alderman Yolanda Robledo with the City of Bovina to serve a one-year unexpired term on the PRPC Board of Directors. Ms. Irene Favila seconded the motion; the motion carried by unanimous vote.

18. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

- A. Mr. Kyle Ingham informed the Board that the PRPC Annual Meeting and 50th Anniversary Celebration will be held on Thursday, September 26, 2019, at Hodgetown – the Amarillo Sod Poodles Ballpark. He stated that Texas Comptroller of Public Accounts, Glenn Hagar will be the keynote speaker for the evening.
- B. Mr. Kyle Ingham reported on the recent and upcoming Planning Commission sponsored regional meetings.

19. **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 2:56 p.m.



Ricky White, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:



Winston Sauls, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors