

## **NOTICE OF MEETING**

This meeting is the reschedule of the regular meeting of the Panhandle Workforce Development Consortium's Governing Body for May 2020 which was cancelled due to technical difficulties with the videoconference format of the meeting of the Panhandle Workforce Development Board.

This rescheduled meeting will be held at 11:30 a.m. on **Thursday, June 4, 2020**. Due to the current COVID19 crisis, this meeting will be held by videoconference pursuant to Texas Government Code Section 551.127. The Governor of Texas, in accordance with Section 418.016 of the Texas Government Code, has proclaimed that a state of disaster now exists across Texas and the rules requiring government officials and members of the public to be physically present at a specified meeting location have been suspended until further notice.

Members of the public interested in attending this meeting may do so by logging onto <https://zoom.us/j/93861443640?pwd=QkVsQkJoT29GREdUc2RiNEZqTGN2UT09> (Meeting ID: 938 6144 3640 – Password 031658) or may participate by phone (346) 248-7799 (Meeting ID: 938 6144 3640 – Password 031658).

A copy of the full agenda packet for this meeting can be found on the PRPC's website at: <http://www.theprpc.org/Programs/WorkforceDevelopment/default.html>.

The Panhandle Workforce Development Consortium's Governing Body shall provide an opportunity for oral comments from the public during the meeting. Each person wishing to make a public comment shall be limited to three (3) minutes and limited to speaking once per comment period. Comments shall be directed to the Body as a whole. Individual Body members will not respond to questions. In the event that a group of persons supporting/opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group's position.

## **AGENDA**

1. **CALL TO ORDER**
2. **INITIAL PUBLIC COMMENT PERIOD**
3. **MINUTES**  
Consider the approval of the minutes of the February 27, 2020 meeting of the Governing Body.
4. **CURRENT MEMBERSHIP LIST**

5. **APPOINTMENT/REAPPOINTMENTS OF MEMBERS TO THE PANHANDLE WORKFORCE DEVELOPMENT BOARD**  
Consider the appointment/reappointments of individuals to serve on the Panhandle Workforce Development Board.
6. **ITEMS CONSIDERED AT THE LAST MEETING OF THE PANHANDLE WORKFORCE DEVELOPMENT BOARD**  
Review of agenda items presented and concurrence with actions taken at the June 3, 2020 meeting of the Panhandle Workforce Development Board.
7. **FINAL PUBLIC COMMENT PERIOD**
8. **ADJOURN**

**PUBLIC NOTICE**

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 29<sup>th</sup> day of May, 2020, at 415 Southwest Eighth Avenue, Amarillo, Texas, at 1:30 p.m.



Rebecca Rusk

# ITEM 3



PANHANDLE REGIONAL PLANNING COMMISSION  
Panhandle Workforce Development Consortium's Governing Body  
Minutes  
February 27, 2020

A meeting of the Panhandle Workforce Development Consortium's Governing Body was held Thursday, February 27, 2020 at 11:30 a.m. in the PRPC Third Floor Small Conference Room, 415 South West Eighth Avenue, Amarillo, Potter County, Texas.

Judge Harold Keeter, Chair, presided.

MEMBERS PRESENT:

- Dan Looten, County of Carson
- Chris Porter, County of Gray
- Cindy Irwin, County of Hutchinson
- Terri Beth Carter, County of Sherman
- Harold Keeter, County of Swisher

MEMBERS ABSENT:

- Ginger Nelson, City of Amarillo
- Jay Mayden, County of Childress

OTHERS PRESENT:

Trent Morris, Workforce Solutions Panhandle

STAFF PRESENT:

Kathy Cabezuela, Leslie Hardin, Georgette Pond, and Marin Rivas

1. CALL TO ORDER

Judge Keeter called the meeting to order noting that a quorum was present.

2. INITIAL PUBLIC COMMENT PERIOD

None.

3. MINUTES

Members considered the minutes from the December 12, 2019 meeting of the Governing Body. Judge Irwin moved to approve the minutes as presented. Judge Looten seconded the motion; the motion carried.

4. APPOINTMENT OF MEMBER TO THE PANHANDLE WORKFORCE DEVELOPMENT BOARD

Members considered the appointment of Mr. Texas D. “Tex” Buckhaults, Interim President of Clarendon College, to serve as the Post-Secondary Education Representative on the Workforce Development Board for a term through June 30, 2022. Judge Porter moved for the appointment. Judge Carter seconded the motion; the motion carried.

5. ITEMS CONSIDERED AT THE LAST MEETING OF THE PANHANDLE WORKFORCE DEVELOPMENT BOARD

Members reviewed agenda items presented and concurred with actions taken at the February 26, 2020 meeting of the Panhandle Workforce Development Board. Judge Looten moved to accept the updated policy. Judge Irwin seconded the motion; the motion carried. Judge Porter moved that the Body concur with the remaining actions taken at the meeting of the Board. Judge Carter seconded; the motion carried.

6. FINAL PUBLIC COMMENT PERIOD

None.

7. ADJOURN

There being no further business to come before the Body, Judge Carter moved for adjournment. Judge Irwin seconded the motion; the motion carried.

# ITEM 4

**PANHANDLE WORKFORCE DEVELOPMENT CONSORTIUM'S GOVERNING BODY  
CURRENT MEMBERSHIP  
JULY 1, 2019 – JUNE 30, 2020**

**CITY OF AMARILLO**

The Honorable Ginger Nelson  
Mayor, City of Amarillo  
P. O. Box 1971  
Amarillo, Texas 79105-0001  
(806) 378-3013 / (806) 679-0911  
(806) 378-9394 fax  
[ginger.nelson@amarillo.gov](mailto:ginger.nelson@amarillo.gov)

**AT- LARGE**

The Honorable Jay Mayden \*\*  
Judge, County of Childress  
Childress County Courthouse  
Childress, Texas 79201  
(940) 937-2221  
(940) 937-3479 fax  
[ccc@childresstexas.net](mailto:ccc@childresstexas.net)

**AREA I (DALLAM, HARTLEY,  
MOORE, OLDHAM AND  
SHERMAN COUNTIES)**

The Honorable Terri Carter  
Judge, County of Sherman  
P. O. Box 165  
Stratford, Texas 79084-0165  
(806) 366-2021  
(806) 366-3011 fax  
[cojudge@co.sherman.tx.us](mailto:cojudge@co.sherman.tx.us)

**AREA II (HANSFORD, HEMPHILL,  
HUTCHINSON, LIPSCOMB, OCHILTREE AND  
ROBERTS COUNTIES)**

The Honorable Cindy Irwin  
Judge, County of Hutchinson  
P.O. Box 790  
Stinnett, Texas 79083  
(806) 878-4000  
(806) 878-4048 fax  
[judgeirwin@hutchinsoncnty.com](mailto:judgeirwin@hutchinsoncnty.com)

**AREA III (BRISCOE, CASTRO,  
DEAF SMITH, PARMER AND  
SWISHER COUNTIES)**

The Honorable Harold Keeter \*  
Judge, County of Swisher  
119 South Maxwell  
Tulia, Texas 79088  
(806) 995-3504  
(806) 995-2214 fax  
[h.keeter@swisher-tx.org](mailto:h.keeter@swisher-tx.org)

**AREA IV (ARMSTRONG,  
CARSON, POTTER AND  
RANDALL COUNTIES)**

The Honorable Dan Looten  
Judge, County of Carson  
P.O. Box 369  
Panhandle, Texas 79068  
(806) 537-3622  
(806) 537-2244 fax  
[dan.looten@co.carson.tx.us](mailto:dan.looten@co.carson.tx.us)

**AREA V (CHILDRESS, COLLINGSWORTH,  
DONLEY, GRAY, HALL AND  
WHEELER COUNTIES)**

The Honorable Chris Porter  
Judge, County of Gray  
205 N. Russell  
Pampa, Texas 79065  
(806) 669-8007  
(806) 669-3048 fax  
[chris.porter@graycch.com](mailto:chris.porter@graycch.com)

- \* Chairman
- \*\* Vice-Chairman

# ITEM 5



**APPOINTMENTS TO THE PANHANDLE WORKFORCE DEVELOPMENT BOARD**  
**FOR JULY 1, 2020 – JUNE 30, 2023**

– NEW APPOINTMENT –

**Private Sector**

Mr. David Parker, Regional Human Resources Manager  
United Supermarkets, LLC  
Amarillo, Texas  
Term Expires: June 30, 2022

– REAPPOINTMENTS –

**Private Sector – Area II – Hansford, Hemphill, Hutchinson, Lipscomb, Ochiltree, and Roberts Counties**

Ms. Michelle Griffin, President – Borger Branch  
Amarillo National Bank  
Borger, Texas

**Private Sector – Area III – Briscoe, Castro, Deaf Smith, Parmer, and Swisher Counties**

Mr. Art Martinez, Owner  
Whiteface Heating and Air  
Dalhart, Texas

**Private Sector – Area V – Childress, Collingsworth, Donley, Gray, Hall and Wheeler Counties**

Ms. Laura Lopez, Human Resource Specialist  
Hunting Titan, Inc.  
Pampa, Texas

**Private Sector – City of Amarillo**

Mr. Matt Parker, Vice President for Cardiovascular Services  
Baptist St. Anthony’s Health System (BSA)  
Amarillo, Texas

**Private Sector – City of Amarillo**

Mr. Jason Henderson, Operation Director  
Bell Helicopter, Textron  
Amarillo, Texas

**Private Sector – At Large**

Mr. Charlie Rivas, Chief Executive Officer  
Rivas Environmental Consultants  
Amarillo, Texas

**Economic Development Organizations**

Ms. Shawna Elliott, Executive Director  
Pampa Chamber of Commerce  
Pampa, Texas

**Adult Basic and Continuing Education**

Dr. Tamara Clunis, Vice President of Academic Affairs  
Amarillo College  
Amarillo, Texas

**Vocational Rehabilitation Organizations**

Ms. Valarie Robbins, Area Manager  
Texas Workforce Solutions Vocational Rehabilitation Services  
Amarillo, Texas

**Community-Based Organizations**

Ms. Magi York, Executive Director  
Panhandle Community Services  
Amarillo, Texas

**Community-Based Organizations**

Ms. Irene Arnold, Case Manager  
Downtown Women's Center, Inc.  
Amarillo, Texas

**Labor Organizations**

Mr. Drew Downs, Assistant Business Manager  
International Brotherhood of Electrical Workers – Local 602  
Amarillo, Texas

**Labor Organizations**

Mr. John West, Council Representative  
Central south Carpenters Regional Council  
Amarillo, Texas

**Public Employment Agency**

Mr. Norman Bearden, Veterans Resource Coordinator  
Texas Workforce Commission  
Lubbock, Texas