

Questions and Answers from
Request for Proposals (RFP) to Deliver Workforce Development and Child Care Services
in the Panhandle Workforce Development Area

Proposers' Conference
Tuesday, April 8, 2025

- 1) Reference: Page 7, *Funding 10/1/23 – 9/30/24*

Question: “*Total*” doesn’t appear to be the sum of all the figures?

Answer: “*Total*” should be \$26,280,000.

- 2) Reference: Page 10, *Scope of Work Requirements, Sub-recipient Requirements, 2nd bullet, (a)*

Question: Can you confirm that the General & Professional Liability Insurance Coverage of, at a minimum, \$2,000,000 liability per occurrence, and \$4,000,000 aggregate liability is an increase and is correct?

Answer: Yes, it is correct and an increase from the current required coverage. The PWDB recognizes that there will be additional cost for this coverage.

- 3) Reference: Page 21 *Budget Detail Form – Personnel Costs, Item 25, 3rd bullet*

Question: The narrative asks for a “proposed annual salary range for each position in Column D” while the spreadsheet is only set up for one figure, not a range. As it is part of a budget, which is required?

Answer: The narrative should be updated to “salary”, and not a range.

- 4) Reference: Page 31- *Initial Screening Sheet, Reference RFP Page 24, Video Presentation, Item #30* referring to Page 24 - *Virtual Presentations, Item 30*

Question: Is a video presentation required to be submitted by the Proposer?

Answer: This item refers to the “optional, virtual Senior Manager / PWDB Review Staff workforce system discussion which will be recorded and shared with the PWDB’s Executive Committee.” This item is optional and PWDB staff will reach out to each Proposer to schedule or Proposers may request scheduling by email to wdrfpquestions@theprpc.org. Available dates for virtual presentations: May 1-2, and 5, 2025.