

**Panhandle Regional
Planning Commission
Board of Directors
Thursday,
February 22, 2024**

NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, February 22, 2024, at 1:30 p.m.** in the PRPC Board Room at 415 SW 8th, Amarillo, Potter County, Texas. In order to accommodate Board Members and members of the public who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board.

Members of the public interested in attending this meeting online may do so by logging into the Zoom Meeting:

<https://us02web.zoom.us/j/87066588981?pwd=MFk3c3BKS2htZ0xFWmNWLys1OUR3Zz09>

(Meeting ID: 870 6658 8981 – Password 134003) or may participate by phone 346 248 7799 (Meeting ID:870 6658 8981 – Password 134003).

A copy of the full agenda for this meeting can be found on the PRPC's website at <http://www.theprpc.org/About/Directors/default.html>

AGENDA

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)*

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

4. MINUTES

Consideration of the approval of the minutes from the Board of Directors meeting held on January 25, 2024.

5. VOUCHERS

Review and consideration of the acceptance of the vouchers for the month of January 2024.

6. PRPC INVESTMENT FUNDS MONTHLY REPORT

Presentation and consideration of acceptance of the Planning Commission's Investment Funds Monthly Report.

7. **CSEC AMENDMENT REQUEST – ADDITIONAL FUNDING REQUEST FOR REGIONAL 9-1-1 CUSTOMER PREMISE EQUIPMENT**

Consideration of the authorization of the Executive Director to request additional equipment funding to the Commission on State Emergency Communications for 9-1-1 Customer Premise Equipment.

8. **TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT DOWNTOWN REVITALIZATION PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACT AMENDMENT**

Consideration of the authorization of the Executive Director to execute an amendment to the Interlocal Cooperation Contract for the City of Pampa and the PRPC to provide administration services for the Downtown Revitalization Program.

9. **TEXAS PARKS AND WILDLIFE DEPARTMENT PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACTS**

Consideration of the authorization of the Executive Director to execute three respective Interlocal Cooperation Contracts between the Cities of Dimmitt, Friona and Fritch for the PRPC to provide Project Administration Services for their Texas Parks & Wildlife grant funded projects.

10. **TEXAS COMMUNITY DEVELOPMENT PROGRAM AGREEMENT AMENDMENT DEVELOPMENT AND MANAGEMENT SERVICES INTERLOCAL CONTRACTS**

Consideration of the authorization of the Executive Director to execute the Interlocal Cooperation Contract with the Cities of Bovina, Dimmitt, Friona, Miami, Shamrock, Vega, and White Deer and the PRPC to provide TxCDBG Downtown Revitalization application services at no cost with contingency for administrative services to be amended at the localities' discretion if their project is funded.

11. **TEXAS DEPARTMENT OF AGRICULTURE UNIFIED SCORING COMMITTEE REGIONAL REPRESENTATIVE NOMINATION**

Consideration of a recommendation that the PRPC Board of Directors renominate Joseph "Joe" Price to represent the Panhandle Region and serve on the Unified Scoring Committee for the TxCDBG Program.

12. **INTERLOCAL AGREEMENT FOR PROFESSIONAL RECRUITMENT SEARCH SERVICES CITY OF WHEELER**

Consideration of the authorization of the Executive Director to execute an Interlocal Cooperation Contract with the City of Wheeler and to conduct a formal Public Works Director Search.

13. **FY 2024 REGIONAL SOLID WASTE MANAGEMENT GRANT PROGRAM APPROVAL**

Consideration of a recommendation that the Board of Directors approve the recommended list of FY 2024 Solid Waste Grant Applications for submission to TCEQ and, pending the TCEQ's approval of the list, allow the Executive Director to enter into contracts with grantees for the implementation of the FY 2024 Solid Waste Grants Program.

14. **FY25 STATEWIDE EMERGENCY RADIO INFRASTRUCTURE GRANT APPLICATION RESOLUTION**

Consideration of a resolution authorizing the Planning Commission to submit a PY25 Statewide Emergency Radio Infrastructure Grant Application to the Office of the Governor for funds to support the Panhandle Regional Interoperable Radio Communications System (PANCOM).

Resolution No. 24-02-22-01 Statewide Emergency Radio Infrastructure

WEATHER RADIO TRANSMITTER AGREEMENT WITH NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA)

Consideration of the authorization of the Executive Director to execute a Weather Radio Transmitter Agreement with the National Oceanic and Atmospheric Administration for use of space on the PANCOM tower located in Dallam County.

15. **FY24 STATE HOMELAND SECURITY PROGRAM PROJECT PRIORITIZATION APPROVAL**

Consideration of a recommendation that the PRPC Board of Directors approve the FY24 State Homeland Security Program project prioritizations and funding instructions developed and recommended by the Panhandle Regional Emergency Management Advisory Committee.

16. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

A. Comments from the Executive Director.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 01/25/2024 – MIPPA/TSAP, Lefors, Senior Citizens
- 01/30/2024 – Destination Medicare 2024
- 01/31/2024 – Matter of Balance, Parkview Hospital, Wheeler
- 02/02/2024 – Panhandle Regional 9-1-1 Network Advisory Committee Meeting
- 02/06/2024 – Region A Panhandle Water Planning Group Executive Committee Meeting
- 02/06/2024 – Region A Panhandle Water Planning Group Full Committee Meeting
- 02/07/2024 – Caregiver Support Group
- 02/08/2024 – Panhandle Micro-loan Committee Meeting
- 02/08/2024 – MIPPA/TSAP Outreach, Cactus Rural Health
- 02/15/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC)
- 02/16/2024 – Dumas Focus Group Session; Return Home from Hospitalization Pilot Project
- 02/19/2024 – Medicare Fraud and Abuse, Quitaque Lions Club
- 02/20/2024 – Regional Solid Waste Management Advisory Committee Meeting (RSWMAC)
- 02/21/2024 – Panhandle Regional Organization to Maximize Public Transportation (PROMPT) Meeting
- 02/21/2024 – Panhandle Workforce Development Board meeting
- 02/22/2024 – Panhandle Workforce Development Board

Consortium's Governing Body meeting

- 02/22/2024 – Low Income Medicare Savings/TSAP, Stratford Senior Citizens

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 02/28/2024 – Medicare Fraud and Abuse, Oil and Derrick Club, Pampa
- 02/29/2024 – Preventive Services/AAA Services, Canadian Senior Citizens
- 03/04/2024 – Panhandle Regional Law Enforcement Academy (PRLEA) 128th Graduation
- 03/06/2024 – Caregiver Support Group
- 03/06/2024 – Ready Set Thrive, First Baptist, Vega
- 03/08/2024 – Texas Panhandle Inspectors Association (TPIA)
- 03/07/2024 – Rolling Plains Organization for Rural Transportation Meeting (RPORT)
- 03/19/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC) Critical Infrastructure Meeting
- 03/21/2024 – Destination Medicare 2024
- 03/21/2024 – Low Income Medicare Savings/TSAP, Follett Senior Citizens
- 03/25/2024 – Ready Set Thrive, Clarendon Senior Citizens
- 04/11/2024 – Texas Panhandle Severe Weather Exercise, The Dome, Borger

17. **ADJOURNMENT**

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering into a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties) and Section 551.127 (Videoconference Call). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 16th day of February, 2024 at 415 West Eighth Avenue, Amarillo, Texas, at 4:30 p.m.

Melissa T. Whitaker

Melissa T. Whitaker, Executive Assistant

ITEM 4

PANHANDLE REGIONAL PLANNING COMMISSION

BOARD OF DIRECTORS MEETING

Minutes

January 25, 2024

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 1:30 p.m. on Thursday, January 25, 2024. This meeting was held in hybrid format by videoconference pursuant Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. Board members and individuals from the public who desired to attend in person, attended the meeting at 415 S.W. 8th, Amarillo, Potter County, Texas.

MEMBERS PRESENT:

- Buster Davis, Mayor, City of Gruver
- Christy Dyer, Randall County Judge
- Dr. John Howard, Donley County Judge
- Dan Sams, Mayor, City of Wheeler
- Winston Sauls, Citizen Representative, City of Borger
- Tobe Shields, Mayor, City of Spearman
- Cleo Castro, Citizen Representative, City of Cactus
- Sal Rivera, Sheriff, Castro County
- Yolanda Robledo, Alderwoman, City of Bovina
- Shawn Ballew, Oldham County Judge
- Pat Sims, Commissioner, City of Dumas
- Cole Stanley, Mayor, City of Amarillo
- Kimberly Jones, Childress County Judge
- Oscar Ostos, Citizen Representative, Amarillo
- Nancy Tanner, Potter County Judge
- Juan Cantu, Lipscomb County Commissioner
- Rank Cogdell, Briscoe County Judge
- Dr. Bill Hallerberg, Canadian River Municipal Water Authority
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Walter "Four" Price, Texas State Representative, District 87
- Dan Looten, Carson County Judge

MEMBERS ABSENT:

- Karen Price, Citizen Representative, Pampa
- Kerry Symons, Mayor, City of Perryton
- Harold Keeter, Swisher County Judge
- Daniel Jackson, Citizen Representative, City of Dimmitt
- Ronnie Gordon, Hartley County Judge
- Greg Lewellen, Mayor, City of Friona

STAFF PRESENT: Mr. Michael Peters, Executive Director; Ms. Lori Gunn, Regional Services Director; Mr. Max Seymour, Local Government Services Program Specialist; Mr. Jarian Fred, Local Government Services Program Specialist; Ms. Debbie King, Area Agency on Aging Director; Ms. Khasi Campos, Regional 9.1.1. Network Administrative Assistant; Mr. John Schaumburg, Regional 9.1.1. Network Director; Ms. Cristy Henderson, Finance Department Accounting Manager; Ms. Abby Sanders, Local Government Services Program Specialist; Mr. Marin Rivas, Workforce Development Director; Ms. Jourdan Foran, Local Government Services Program Specialist; Mr. Craig Whiteside, Local Government Services Program Specialist; Mr. Alex Guerrero, Local Government Services Director; Ms. Heather Reid, Workforce Development Contract/Accounting Manager; Ms. Daphne Morcom, Regional Services Program Specialist; Ms. Melissa Whitaker, Executive Assistant

OTHERS PRESENT: Mr. Blake Vineyard, West Texas Deputy Regional Director for Senator Ted Cruz; Ms. Jennifer Foster, District Director for Senator Charles Perry

1. **CALL TO ORDER**

Sheriff Sal Rivera called the meeting to order at 1:30 p.m. and noted that a quorum was present.

2. **INVOCATION**

Mr. Winston Sauls gave the invocation.

3. **PUBLIC COMMENT**

No public comments were made.

4. **MINUTES**

Judge Dan Looten moved to accept the minutes from the Board of Directors meeting held on December 7, 2023. Mayor Cole Stanley seconded the motion; the motion carried by unanimous vote.

5. **VOUCHERS**

Mr. Winston Sauls moved to approve the vouchers for the months of November and December 2023. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

6. **PRPC INVESTMENT FUND MONTHLY REPORT**

Ms. Cristy Henderson informed the Board that pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. The following was submitted for approval.

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of August was 5.12%. The 9-1-1 fund earned an average annual yield of 0.00%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

	<u>Balance@</u> <u>09/30/2023</u>	<u>Balance@</u> <u>11/30/2023</u>	<u>Balance@</u> <u>12/31/2023</u>
PRPC's Money Market Fund	\$2,554,984	\$3,340,265	\$4,103,637
9-1-1's Money Market Fund	\$57	\$57	\$57
Total MMIA Funds	<u>\$2,555,041</u>	<u>\$2,555,041</u>	<u>\$4,103,694</u>
CDARS CD	Duration	Return	
12/28/2023 – 06/27/24	26 Weeks	4.85%	\$500,000
Total Invested Funds-			<u>\$4,603,694</u>

Judge Rank Cogdell moved for the Board of Directors to accept the PRPC Investment Fund Monthly Report as submitted. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

7. **CHILD CARE PROVIDER CURRICULUM SUBSCRIPTION AND PROFESSIONAL DEVELOPMENT MEMBERSHIP**

Mr. Marin Rivas informed the Board of Directors the PWDB, with PRPC, are looking to extend the Creative Curriculum Cloud for the centers that received curriculum kits in FY23. The Cloud subscription offers easy to use, smart planning and teaching tools, the ability to customize the curriculum for your classroom, video modeling for effective implementation, and helps develop and inspire a transformative family partnership. The PWDB, with PRPC, is also looking to purchase Teaching Strategies Professional Development for Early Childhood Educators online memberships. This membership allows teachers the power of a professional learning community with the flexibility of anywhere, anytime learning in a variety of formats, with a focus on real classroom application.

On August 27, 2020, PRPC board approved an Interlocal Agreement with The Interlocal Purchasing System (TIPS) for PRPC to gain access to the TIPS purchasing contracts. TIPS is a department of the Education Service Center Region 8, and a governmental public entity created by the Texas Legislature, authorized to enter into interlocal agreements with other governmental entities for the purpose of performing governmental functions on behalf of the parties to the interlocal agreement. The total cost for this project is \$40,871.25 and funds for this purchase would come from existing Workforce Development Child Care Quality funds.

Dr. Bill Hallerberg moved for the Board of Directors to authorize the Executive Director to purchase the Child Care Cloud subscription and Professional Development membership as described above from Teaching Strategies, LLC, for the amount of \$40,871.25, with grant funds from the TWC Workforce Development Child Care Quality grant. Representative Walter 'Four' Price seconded the motion; the motion carried by unanimous vote.

8. **PANHANDLE REGIONAL 9-1-1 FY2024 1ST QUARTER PERFORMANCE REPORT**

Mr. John Schaumburg informed the Board of Directors that, as stipulated in the agreement between Panhandle Regional Planning Commission and the Commission on State Emergency Communications (CSEC), the Panhandle 9-1-1 Network must establish and accomplish certain goals and objectives. In order to check progress throughout the year, we are required to submit to CSEC a quarterly performance report that includes 9-1-1 call volumes, monitoring results, network outage reports, system testing, and the status of equipment replacement. The following items make up the key points of the FY24 Q1 performance report covering September, October, and November.

- There were 25,421 9-1-1 calls received from the 21 regional call centers of with 19,986 being wireless (78.6 percent).
- Staff monitored Public Service Answering Points (PSAPs) twelve times with no findings.
- PSAP staff and PRPC staff performed 1,547 Network test calls.
- There was one outage during this quarter.
- The region received 1,459 text messages during this period, with the vast majority as test texts.
- Replaced all of the region's 9-1-1 recorders and six sites' uninterruptable power supply (UPS) batteries.

Mayor Dan Sams moved for the PRPC Board of Directors to accept the performance report as submitted for the first quarter of FY24 covering September, October, and November. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

9. **PANHANDLE REGIONAL 9-1-1 NETWORK TEXT SERVICES CONTRACT RENEWAL WITH INTRADO LIFE & SAFETY SOLUTIONS CORPORATION**

Mr. John Schaumburg informed the Board of Directors that the Panhandle Regional 9-1-1 Network is currently engaged in a contract with Intrado Life & Safety Solutions Corporation (Intrado) to deliver Message Session Relay Protocol (MSRP) text-to-9-1-1 functionality for the regional Public Safety Answering Points (PSAPs). Since the inception of text-to-9-1-1 in the region in 2017, Intrado has provided reliable text delivery. The current contract with Intrado is set to expire on February 9th, 2024. The renewal cost, as set by the HGAC Buy (#EC07-23), and shown on the attached quote, is set at \$34,650.00 annually, with \$69,300.00 for the two-year life of the contract beginning February 10th, 2024 and ending February 9th, 2026.

Dr. John Howard moved for the PRPC Board of Directors to authorize the Executive Director to execute a contract renewal with Intrado Life & Safety Solutions Corporation for text-to-9-1-1 delivery. Mr. Pat Sims seconded the motion; the motion carried by unanimous vote.

10. **PANHANDLE REGIONAL ORGANIZATION TO MAXIMIZE PUBLIC TRANSPORTATION (PROMPT) ADVISORY COMMITTEE APPOINTMENTS**

Ms. Abby Sanders informed the Board of Directors that on January 26, 2006, the PRPC Board of Directors adopted Administrative Regulation Number 37 authorizing the creation of the Panhandle Regional Transportation Advisory Group (RTAG). Since 2006, TxDOT has funded the development of four (4) five-year regional transportation plans and many area-specific studies ranging from voucher programs to veteran's needs. In recent years, several members have left their positions, cycled off of the PROMPT Committee, or have otherwise left the group. The PROMPT by-laws state that the members of the advisory group be appointed by the PRPC Board of Directors.

Mr. Pat Sims moved for the Board of Directors to approve the membership slate with member terms beginning in 2024 and ending in 2026. Judge Kim Jones seconded the motion; the motion carried by unanimous vote.

11. REGIONAL SOLID WASTE MANAGEMENT ADVISORY COMMITTEE (RSWMAC) BYLAWS APPROVAL FOR FY 2024/2025

Ms. Daphne Morcom informed the Board of Directors that the Texas Commission on Environmental Quality contracts with the PRPC each biennium to administer the Regional Solid Waste Implementation Grants Projects. Regional Solid Waste Management Advisory Committee (RSWMAC) under the direction of the PRPC Board of Directors oversee the activities of the program. At the beginning of each biennium, the RSWMAC meets to approve the bylaws for the biennium, which clearly identify the process by which the Solid Waste Implementation Projects will operate under the direction and oversight of the RSWMAC. At the beginning of each year, the RSWMAC reviews the bylaws for effectiveness and to lay out the ground rules for the coming year. The RSWMAC met on November 30th to approve the FY 2024/2025 bylaws

Mayor Buster Davis moved for the PRPC Board of Directors to approve the FY24/25 Solid Waste Advisory Committee bylaws. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

12. REGIONAL RECYCLABLE MATERIAL MARKETING PANHANDLE ENVIRONMENTAL PARTNERSHIP (PEP) CONTRACT RENEWALS

Ms. Daphne Morcom informed the Board of Directors that the PRPC's Panhandle Environmental Partnership (PEP) works with member cities to facilitate transportation and marketing of recyclable materials. By doing so, member cities are able to spend as little staff time and energy as possible on recycling and more time on other necessary duties. The relationship between the PEP and Keep Texas Recycling (KTR) has proven to work well to assist rural communities in successful recycling. The PEP currently has 18 member cities with full-functioning recycle centers. OCC (Old Corrugated Cardboard) is the most recycled commodity in the region, followed by newspaper, SOW (Sorted Office Waste), plastics and other papers. It is time to renew the agreement with the KTR to continue services to the PRPC and its PEP member cities.

Mr. Juan Cantu moved for the Board of Directors to approve the renewal of the KTR Agreement by the Executive Director. Mayor Cole Stanley seconded the motion; the motion carried by unanimous vote.

13. SPECIALIZED CRIMINAL JUSTICE GAP TRAINING PROJECT RESOLUTION

Ms. Daphne Morcom informed the Board of Directors that each year, the Office of the Governor's Criminal Justice Division (CJD) contracts with PRPC to facilitate the distribution of funds under the following funding blocks for the Panhandle Region:

- Edward Byrne Justice Assistance Grant (JAG)
- Juvenile Justice & Delinquency Prevention Act (JJDP)
- Victims of Crime Act of 1984 (VOCA)
- Violence Against Women Act of 2013 (VAWA)

On December 11, 2023 the Funding Announcement for these funding blocks was sent to all eligible entities. During our January strategic planning meetings, PRPC is consistently told that more cross-training for all stakeholders in the criminal justice system would be beneficial. Some issues have continued to plague the region and continue to come up at strategic planning meetings and in surveys. Those gaps include substance abuse, domestic violence and mental health. PRPC staff is proposing to address the training needs through the Specialized Criminal Justice Gap Training Project. This project would orchestrate regional training for professionals involved in law enforcement, courts, prosecution, Judges, dispatchers and victim service agencies. PRPC will contract with Amarillo College's Criminal Justice Department to coordinate the regional training event. Amarillo College will secure professional trainers to address the training needs the region has.

Dr. Bill Hallerberg moved that the PRPC Board of Directors authorizes PRPC staff to submit a grant application to the Criminal Justice Division of the Governor's Office under JAG for the Specialized Criminal Justice Gap Training Project. Judge Dan Looten seconded the motion; the motion carried by unanimous vote.

14. PANHANDLE ELECTRONIC WARRANT SYSTEM (PEWS) INTERLOCAL COOPERATIVE CONTRACTS

Ms. Daphne Morcom informed the Board of Directors that the Chief of Police in Cactus and the Sheriff of Moore County have expressed interest in building PEWS into Moore County after seeing the Dumas Police Department begin to utilize the system. The process of the PEWS system is that users must first be authorized by their supervising officers in order to access the system. Once an officer has been granted system access, they will find a variety of fillable templates which can be used to provide the particulars on the affidavit. The officer will then call local dispatch to determine which Judge is on call. The affidavit and warrant are then filled out and emailed to the Judge; that email also contains the phone number of the requesting officer. The Judge will review the facts and if he/she believes the request is warranted, the Judge will then call the officer and swear him/her in over the phone. Once the officer has attested to the warrant, the Judge will then electronically sign the document and email it back to the officer who will then execute the warrant. A validation certificate is created for each document produced; generating a complete, recorded history of every step in the warrant transaction, which can later be used in court. This process can be done from any type of internet-enabled computer or mobile device, including cell phones. Because of PEWS, officers are now able to get warrants executed in a shorter time frame.

Judge Christy Dyer moved for the PRPC Board of Directors to authorize the PRPC Executive Director to execute the Interlocal Agreement with the PEWS users within the region. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

15. **FY24 STATE HOMELAND SECURITY PROGRAM APPLICATION RESOLUTIONS**

Ms. Lori Gunn informed the Board of Directors that the FY24 State Homeland Security Program (SHSP) grant application period opened on December 11, 2023. The purpose of this grant program is to support local and regional efforts to prevent terrorism and other catastrophic events and to prepare for threats and hazards that pose the greatest risk to public safety. The SHSP plays a significant role in the implementation of the National Preparedness System by providing funding which can be used to build, sustain and deliver core capabilities critical to achieving the National Preparedness Goal of having a secure and resilient Nation. For FY24, in addition to ensuring that at least 30% of the funding received by the region is spent on Law Enforcement Terrorism Prevention Activities (LETPA); PRPC also has to ensure that at least 3% of the region's FY24 allocation is spent on the first three of the National Priority areas.

- 1) Enhancing Community Preparedness & Resilience (at least 3%);
- 2) Protection of Soft Target/Crowded Places (at least 3%);
- 3) Intelligence and Information Sharing & Analysis (at least 3%);
- 4) Combating Domestic Violent Extremism (3% under competitive area);
- 5) Enhancing Election Security (3% under competitive area); and
- 6) Enhancing Cybersecurity (apply under SLCGP).

Over the last three (3) years, PRPC began an effort to update the region's Automated Fingerprint Identification System (AFIS). Using FY21 and FY22 funds, we have been in the process of updating the regional AFIS server and equipping four Panhandle LE agencies with new AFIS workstations. In FY24, the PRPC is proposing to equip additional LE agencies with AFIS workstations. Listed below is a brief description of each proposed project.

1. FY24 Regional PANCOM Maintenance and Operations

This proposal is for a continuation project. As currently proposed, the project will cover approximately 50% of the annual costs of maintaining the PANCOM system.

2. FY24 EOP Update Project

This proposal is for a continuation project. This project would provide Emergency Operations planning (EOP) assistance to counties/cities in the region, which are not receiving Emergency Management Performance Grant (EMPG) funding to support the EOP planning process in FY24.

3. FY24 PARIS Maintenance Project

This proposal is for a continuation project. In 2007, SHSP funds were used to purchase 50 licenses to start the Panhandle Area Regional Information System (PARIS) for use by the region's emergency management officials. PARIS is used to support the regional first responder badging program, mutual aid asset inventory and local/ regional mass notification capabilities. It has been determined this project will satisfy the National Priority of Protection of Soft Target/Crowded Places.

4. FY24 Regional Planning & Coordination Project

This proposal is for a continuation project. The project is intended to offset the PRPC's costs of administering the regional SHSP program and performing all the planning work required to support the SHSP program in the Panhandle.

5. FY24 Regional AFIS Enhancement: AFIS Workstations Project

This project will equip law enforcement agencies with the workstations they will need to scan/compare crime scene fingerprints and photographs to those maintained in the regional database in search of a match. This project satisfies the National Priority of "Intelligence and Information Sharing/Cooperation".

Mr. Juan Cantu moved for the PRPC Board of Directors to approve the submission of the five regional projects of the Homeland Security Division of the Governor's Office for consideration under the FY24 State Homeland Security Grant program. Judge Rank Cogdell seconded the motion; the motion carried by unanimous vote.

16. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director.

Executive Director Michael Peters Introduced the new Area Agency on Aging Director Ms. Debra King. He also thanked Representative Four Price for his service while serving the Texas Panhandle during the 88th legislative session. Mr. Peters updated the Board on the most recent break-in at the Planning Commission in which a police report was filed with the Amarillo Police Department. He updated the Board about the January 2024 Texas Municipal League Region II meeting that was hosted by the City of Fritch and held at The Dome in the City of Borger. He then notified the Board about the recent Pathways Communication outage that affected all of their customers throughout the Texas Panhandle. Mr. Peters reported on the current status of the purchase of the Workforce building in which PRPC had a meeting with the Bivins Foundation in relation to possible support with the additional funds from the Amarillo Area Foundation. Mr. Peters recognized Ms. Lisa Hancock for her 17 years of service and upcoming retirement with PRPC, as well as Ms. Janet Schulte and her service to PRPC with 31 years of commitment to the elderly population throughout the Texas Panhandle.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 12/07/2023 – READY/SET/THRIVE, The Legacy, Friona
- 12/13/2023 – RST/MIPPA, Rotary Club, Tulia
- 12/13/2023 – Regional Solid Waste Management Advisory Committee
- 01/03/2024 – Caregiver Support Group
- 01/08/2024 – READY/SET/THRIVE, First Baptist, Canyon
- 01/10/2024 – Low Income Medicare Savings/TSAP, Darrouzette Senior Citizens
- 01/10/2024 – RST/MIPPA, Teare Rural Health, Booker
- 01/10/2024 – Groundwater Management Area (GMA) #1 Committee Meeting
- 01/10/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC) Sub-Committee Critical Infrastructure Pilot Study Kick-Off Meeting
- 01/12/2024 – Hemphill County Focus Group Session; Return Home from Hospitalization Pilot Project

- 01/19/2024 – West Texas COG Meeting – PRPC
 - 01/23/2024 – Hereford Focus Group Session; Return Home from Hospitalization Pilot Project
 - 01/23/2024 – Transfer on Death Deed, Senior Citizens, Shamrock
- C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:
- 01/31/2024 – Emergency Manager Meeting at Amarillo EOC
 - 02/02/2024 – Panhandle Regional 9-1-1 Network Advisory Committee
 - 02/06/2024 – Region A Panhandle Water Planning Group Executive Committee Meeting
 - 02/06/2024 – Region A Panhandle Water Planning Group Full Committee Meeting
 - 02/13/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC) Sub-Committee Critical Infrastructure Meeting
 - 02/15/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC)
 - 02/16/2024 – Dumas Focus Group Session; Return Home from Hospitalization Pilot Project
 - 02/20/2024 – Regional Solid Waste Management Advisory Committee
 - 02/21/2024 – Panhandle Regional Organization to Maximize Public Transportation (PROMPT) Meeting
 - 02/21/2024 – Panhandle Workforce Development Board meeting
 - 02/22/2024 – Panhandle Workforce Development Board Consortium's Governing Body meeting

17. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:12 p.m.

Sheriff Sal Rivera, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Commissioner Pat Sims, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors

ITEM 5

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
215946	WIA Adult	AMARILLO COLLEGE	BILL NO: 3686 - BALANCE DUE - FA2023 BOOKS/SUPPLIES	378.17	1/5/2024
215947	PRPC General Fund	AFLAC	INV #260901 - EMPLOYEE DEDUCTS 12/23	155.87	1/5/2024
215948	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	233.87	1/5/2024
215949	Cost Pool	CITY OF AMARILLO	11/14-12/14/23 - EDDY ST IRRIGATION	181.22	1/5/2024
	Cost Pool	CITY OF AMARILLO	11/14-12/15/23 - AMA WFC EDDY ST	232.99	1/5/2024
215950	PRPC Indirect Costs	AMERICAN AIRLINES	STATEMENT NO. 23122724256 - 12/27/23	3,391.57	1/5/2024
215951	Solid Waste Regional Coord 14-15	MR JASON ANDERSON	IRT MILEAGE 12/13/23 - RSWMAC MTG	65.04	1/5/2024
215952	Solid Waste Regional Coord 14-15	MR PAUL ARGANBRIGHT	IRT MILEAGE 12/13/23 - RSWMAC MTG	128.08	1/5/2024
215953	PRPC Building Fund	ARVERNAS CLEANING SERVICE	INV #007 - PRPC CLEANING SVCS - 12/23	1,700.00	1/5/2024
215954	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	335.54	1/5/2024
215955	9-1-1 Management Plan	AT&T	CHILDRESS CO ADMIN 12/15/23-1/14/24	55.77	1/5/2024
215956	9-1-1 Management Plan	AT&T	INTERNET 12/21/23-1/20/24 - E911 PRPC PAM HOST	90.47	1/5/2024
215957	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 1/1-1/31/24	661.25	1/5/2024
215958	Solid Waste Regional Coord 14-15	MS TRACI BOGART	IRT MILEAGE 12/13/23 - RSWMAC MTG	107.28	1/5/2024
215959	Cost Pool	MR KEVIN CADDELL	ORT 11/28-11/29/23 - HOUSTON/TWC CONF & TAWB MTG	497.56	1/5/2024
215960	Choices	CAPITAL ONE	12/19/23 STATEMENT - WORK RELATED ITEMS	367.49	1/5/2024
215961	Cost Pool	CARAHSOFT TECHNOLOGY CORP	INV #37567870INV - 1/31/24-1/30/25 DIG COMM MGMT SUBS.	13,165.63	1/5/2024
215962	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 1/1-1/31/24	3,148.21	1/5/2024
215963	Cost Pool	DAVES FRESH CLEANING LLC	INV #1308 - JANITORIAL 12/23 - BORGER WFC	305.00	1/5/2024
215964	Solid Waste Regional Coord 14-15	MR LEANDER DAVILA	IRT MILEAGE 12/13/23 - RSWMAC MTG	91.67	1/5/2024
215965	9-1-1 Management Plan	DEPT OF INFORMATION RESOURCES	INV #24090362N - DIR NW COST 9/23 - 9-1-1	37,288.11	1/5/2024
215967	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 1/1-1/31/24	127.31	1/5/2024
215968	CD Project Admin	FRIONA STAR	INV #20230937 - LN 12/14 & 12/21/23 - BID NOTICE FRIONA	390.00	1/5/2024
215969	Solid Waste Regional Coord 14-15	GATEHOUSE MEDIA TEXAS HOLDINGS II	LN 12/14/23 - TCEQ FUND AVAILABILITY FY24	238.00	1/5/2024
215970	Solid Waste Regional Coord 14-15	MR KEVIN GOMEZ	IRT MILEAGE 12/13/23 - RSWMAC MTG	23.92	1/5/2024
215971	Communication Towers	GREENBELT ELECTRIC COOPERATIVE INC	BOWR/COLL - 11/14-12/15/23	141.63	1/5/2024
215972	Cost Pool	THE GROUNDS GUYS OF AMARILLO	#INV-5964 - BI-WEEKLY SVCS 12/23 - AMA WFC	1,093.90	1/5/2024
215973	9-1-1 Management Plan	IDEAg GROUP LLC/AFRS	12/3-12/5/24 - BOOTH RENTAL - FARM & RANCH SHOW	940.00	1/5/2024
215974	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 1/1-1/31/24 - MEMPHIS & SILVERTON 2	935.00	1/5/2024
215975	PRPC Building Fund	JKB COMPANY	INV #3752 - PRPC BLDG MAINT 1/24 & WALL PAINT	1,019.30	1/5/2024
	Cost Pool	JKB COMPANY	INV #3756 - MGMT FEE 1/24 - AMA WFC	1,050.00	1/5/2024
215976	Skilled Dev - Plains	JODY HOLLAND INC	INV #20705 - 11/23 TRNG FOR EMPLOYEES AT PLAINS DAIRY	27,150.00	1/5/2024
215977	Solid Waste Regional Coord 14-15	MR BRANDAN KNAPP	IRT MILEAGE 12/13/23 - RSWMAC MTG	150.91	1/5/2024
215978	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 1/1-1/31/24	431.25	1/5/2024
215979	SNAP E&T	LANGUAGE LINE SERVICES	INV #11165991 & CM #ML1-078412 - LEP INTERP SVCS 11/23	104.96	1/5/2024
215980	PRPC General Fund	LIFE INSURANCE CO OF N AMERICA	BILLING REF #207624_010124 - SURVIVORS INS 1/24	378.00	1/5/2024
215981	9-1-1 Management Plan	MID PLAINS RURAL TELEPHONE	SWISHER NW 1/24	272.68	1/5/2024
215982	Solid Waste Regional Coord 14-15	MR DAVID MORRIS	IRT MILEAGE 12/13/23 - RSWMAC MTG	111.73	1/5/2024
215983	CD Project Admin	OGALLALA COMMONS INC	INV #22064 - 3/21/24 - STEWARDING OUR WATER CONF	1,000.00	1/5/2024
215984	PRPC Indirect Costs	PANHANDLE CITY MANAGERS ASSN	FY24 PCMA DUES & 11/17/23 MTG FEES	155.00	1/5/2024
215985	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #508412 - 12/1-12/15/23 MAIL HANDLING	816.29	1/5/2024
215986	Intern. Service - Reception	PATHWAYZ COMMUNICATIONS INC	PRPC LINE CHGS 1/24	800.22	1/5/2024
215987	9-1-1 Management Plan	PLATEAU	NW PARMER 12/22/23-1/21/24	39.00	1/5/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 12/22/23-1/21/24	39.00	1/5/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
	9-1-1 Management Plan	PLATEAU	NW PARMER 12/22/23-1/21/24	39.00	1/5/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 12/22/23-1/21/24	30.28	1/5/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 12/22/23-1/21/24	39.00	1/5/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 12/22/23-1/21/24	39.00	1/5/2024
215988	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT 1/24	6,060.32	1/5/2024
215989	Solid Waste Regional Coord 14-15	MR RUSSELL PROCTOR	IRT MILEAGE 12/13/23 - RSWMAC MTG	63.64	1/5/2024
215990	9-1-1 Management Plan	PTCI	NW PERRYTON 12/20/23-1/19/24	39.12	1/5/2024
215991	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 1/1-1/31/24	1,265.20	1/5/2024
215992	Solid Waste Regional Coord 14-15	MR ISIDRO RENTERIA	IRT MILEAGE 12/13/23 - RSWMAC MTG	62.92	1/5/2024
215993	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	11/28/23 - SUPPLIES	178.54	1/5/2024
	PRPC General Fund	SAM'S CLUB MC/SYNCB	12/21/23 - 20 CASES BOTTLED WATER	79.60	1/5/2024
215994	Solid Waste Regional Coord 14-15	MR BRENT SHEETS	IRT MILEAGE 12/13/23 - RSWMAC MTG	48.52	1/5/2024
215995	Cost Pool	SHI GOVERNMENT SOLUTIONS INC	INV #GB00510517 - 11/1/23-10/31/24 - 75 MS O-365 G3 - MAINT	18,639.00	1/5/2024
215996	9-1-1 Management Plan	SOUTH PLAINS COMMUNICATIONS	INV #0125524-IN - SVCE CALL 12/19/23 CANYON & HEREF	2,008.50	1/5/2024
	9-1-1 Management Plan	SOUTH PLAINS COMMUNICATIONS	INV #0125547-IN - SVCE CALL 12/27/23 PERRYTON	1,793.00	1/5/2024
215997	Communication Towers	SOUTH PLAINS ELECTRIC COOPERATIVE	PAR4 TOWER - 11/18-12/17/23	83.76	1/5/2024
215998	Cost Pool	STATERS ACRES RV STORAGE & MORE	MOBILE UNIT STORAGE 1/24	138.00	1/5/2024
215999	Solid Waste Regional Coord 14-15	MR MIKE STORY	IRT MILEAGE 12/13/23 - RSWMAC MTG	95.96	1/5/2024
216000	Communication Towers	SOUTHWESTERN ELECTRIC POWER	WHES TOWER 11/18-12/20/23	61.10	1/5/2024
216001	PRPC Indirect Costs	TASCOSA OFFICE MACHINES	INV #459483 - 12/21/23 - 40 CASES COPY PAPER	1,780.00	1/5/2024
216002	Cost Pool	TOP 2BOTTOM CLEANING SERVICES	#102WORKFOR - JANITORIAL 12/23 - AMA WFC	1,950.00	1/5/2024
216003	Solid Waste Regional Coord 14-15	MR JOHNNY TORRES	IRT MILEAGE 12/13/23 - RSWMAC MTG	62.51	1/5/2024
216004	CD Project Admin	TRI-COUNTY PUBLICATIONS	LN 11/2-11/23/23 - BID NOTICES FOR LEFORS & GROOM	599.78	1/5/2024
216005	American Rescue Plan	TEXAS RAMP PROJECT	12/9/23 - WHEELCHAIR RAMP - AAA CLIENT	499.00	1/5/2024
216006	CD Project Admin	TEXAS STATE UNIVERSITY	INV #JFRED_TARCT12024 - CPM TRACK #1 - 1-3/24 - FRED	695.00	1/5/2024
216007	Intern. Service - Copy	UNA COPY INC	#INV106283 - 2ND FLOOR COPIES 11/25-12/24/23	891.65	1/5/2024
216008	PRPC General Fund	UNITED SUPERMARKETS LLC	11/21/23 - SODAS FOR MEETINGS	11.00	1/5/2024
	Rural Transportation Assist Prog	UNITED SUPERMARKETS LLC	11/29/23 - PROMPT MTG SUPPLIES	73.46	1/5/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	12/12/23 - PRPC MEETING SUPPLIES	87.29	1/5/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	12/14/23 - SODAS FOR MEETINGS	29.82	1/5/2024
	MAXIMUS	UNITED SUPERMARKETS LLC	12/4 & 12/6/23 - SUPPLIES FOR CG SUPPORT GROUP MTG	157.87	1/5/2024
	Cost Pool	UNITED SUPERMARKETS LLC	12/5/23 - SUPPLIES FOR WFD BOARD MTGS	29.95	1/5/2024
216009	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS - 12/23	701.38	1/5/2024
216010	9-1-1 Management Plan	VISTA COM	INV #7206 - NEXLOG 740DX BUNDLE W/SW INSTALL & TRNG	315,000.00	1/5/2024
216011	Solid Waste Regional Coord 14-15	MR MARK WASHBURN	IRT MILEAGE 12/13/23 - RSWMAC MTG	118.71	1/5/2024
216012	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	531.41	1/5/2024
216013	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	923.38	1/5/2024
216014	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	97.58	1/5/2024
216015	9-1-1 Management Plan	XIT COMMUNICATIONS	INV #10193280 - DALLAM/HARTLEY CLEC - 1/24	156.00	1/5/2024
216016	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #13CW-MRK6-1CCQ - CG LIBRARY BOOKS	490.74	1/11/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #14TT-NH3N-JTGN - HM SUPPLIES 12/23 - AAA CLIENT	198.45	1/11/2024
	9-1-1 Management Plan	AMAZON CAPITAL SERVICES	INV #1PTW-VYJQ-4PNH - SSD DRIVE - 9-1-1	89.00	1/11/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1Q1M-YK4Q-JYLG - HM SUPPLIES 12/23 - AAA CLIENT	378.27	1/11/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1XLR-4PJV-T1DH - HM SUPPLIES 12/23 - AAA CLIENT	379.63	1/11/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216017	American Rescue Plan	AMARILLO CITY TRANSIT	INV #ACT2024-012 - TRANSPORTATION 12/23	7,581.00	1/11/2024
216018	American Rescue Plan	AMARILLO HEARING FOUNDATION	HEALTH MAINT 12/23 - HEARING AIDS	13,650.00	1/11/2024
216019	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	1,330.74	1/11/2024
216020	PRPC Building Fund	CITY OF AMARILLO	PRPC - WATER 11/27-12/27/23	152.00	1/11/2024
	PRPC Building Fund	CITY OF AMARILLO	PRPC DRIP IRRIGATION - 11/27-12/27/23	18.24	1/11/2024
	PRPC Building Fund	CITY OF AMARILLO	12/29/23 - PRPC/DRAINAGE FEE	14.90	1/11/2024
	PRPC Building Fund	CITY OF AMARILLO	12/29/23 - PRPC/DRAINAGE FEE	14.78	1/11/2024
216021	American Rescue Plan	AMARILLO WESLEY COMMUNITY CENTER	TRANSPORTATION - 12/23	1,578.72	1/11/2024
216022	Cost Pool	AMARILLO NATIONAL BANK	11/21-12/20/23 - WASABI.COM CLOUD STORAGE	6.99	1/11/2024
	CJD - Planning	AMARILLO NATIONAL BANK	12/10/23-12/9/24 - SURVEY MONKEY RENEWAL	468.00	1/11/2024
	CD Project Admin	AMARILLO NATIONAL BANK	12/12/23 - TABS TDLR REG FEES - BOVINA PARK PROJECT	175.00	1/11/2024
	Cost Pool	AMARILLO NATIONAL BANK	12/18/23-1/17/24 - TIME TRAK GO - 18 USERS	54.00	1/11/2024
	PRPC Indirect Costs	AMARILLO NATIONAL BANK	12/21/23 - 2024 EX DIRECTOR LEADER CIRCLE REG FEES	100.00	1/11/2024
	CD Project Admin	AMARILLO NATIONAL BANK	12/31/23 - LGS & SILVERTON CITY ADMIN JOB ADS/INDEED	456.00	1/11/2024
	Aging - HHSC	AMARILLO NATIONAL BANK	INV #87183814 - 12/31/23 - AAA OMB JOB AD ON INDEED	54.00	1/11/2024
216023	American Rescue Plan	APACHE PLAZA APARTMENTS	RENT/INC SUPP 1/24 - AAA CLIENT	228.00	1/11/2024
216024	Cost Pool	CARAHSOFT TECHNOLOGY CORP	INV #IN1571235 - 11/1-11/30/23 EQUIFAX IRS INCOME DATA	139.99	1/11/2024
216025	Intern. Service - Automobile	FASTSIGNS	INV #175-104347 - PRPC DECALS FOR CAR #9	94.11	1/11/2024
216026	9-1-1 Management Plan	INTRADO LIFE & SAFETY SOLUTIONS CORP	INV #1095943 & CM #229764 - MAPFLEX SUPP 11/1/23-10/31/24	110,001.71	1/11/2024
216027	9-1-1 Management Plan	LANGUAGE LINE SERVICES	INV #11193872 - LANG LINE SVCS 12/23 - 9-1-1	236.43	1/11/2024
216028	Communication Towers	LIGHTHOUSE ELECTRIC COOPERATIVE INC	VALL TOWER - 11/17-12/18/23	62.10	1/11/2024
216029	Communication Towers	NORTH PLAINS ELECTRIC COOP	INV #3829 - OCHL & LIPN TOWERS - 12/1/23-1/1/24	112.83	1/11/2024
216030	PRPC Indirect Costs	ODP BUSINESS SOLUTIONS LLC	INV #343314998001 & 343314978001 - 12/15/23 SUPPLIES	333.16	1/11/2024
216031	PRPC Building Fund	ORKIN INC	INV #253735828 - 12/19/23 PEST CONTROL	110.99	1/11/2024
216032	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #508688 - 12/16-12/31/23 MAIL HANDLING	552.94	1/11/2024
216033	Vocational Rehab Cost	PATHWAYZ COMMUNICATIONS INC	LINE CHGS 1/24 & LONG DIST 12/23 - AMA WFC	2,521.77	1/11/2024
216034	American Rescue Plan	RHONDA K POGUE	ADMINISTRATIVE SVCS - 12/23	325.00	1/11/2024
216035	Intern. Service - Automobile	THE REINALT-THOMAS CORPORATION	INV #8956282 - 12/29/23 - CAR #1 TIRE REPLACEMENT	30.03	1/11/2024
216036	Communication Towers	RITA BLANCA ELECTRIC COOP INC	DALN TOWER - 11/30-12/31/23	45.90	1/11/2024
216037	9-1-1 Management Plan	SCHAFFER SERVICES	INV #32967 - SVCE CALL 12/18/23 - BOWR MW	199.00	1/11/2024
216038	Communication Towers	SOUTHWESTERN ELECTRIC POWER	DONL TOWER 12/2/23-1/4/24	110.22	1/11/2024
216039	9-1-1 Management Plan	SYNTRIO	INV #10008931 - CHILDRESS NW 1/24	156.00	1/11/2024
216040	Intern. Service - Copy	UCI DOCUMENTS	INV #35637056 - COPIER LEASE 1/24 - 2ND FLOOR	256.28	1/11/2024
216041	9-1-1 Management Plan	WEST TEXAS RURAL TELEPHONE COOP	INV #2166S111401.082 - NW PARMER 1/24	78.00	1/11/2024
216042	9-1-1 Management Plan	WT SERVICES INC	INV #7809S111401.082 - NW PARMER 1/24	156.00	1/11/2024
216043	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	57.46	1/11/2024
216044	Various Grants	XCEL ENERGY	ELECTRIC 11/10-12/12/23 - PRPC, AMA & BOR WFC, TOWERS	5,812.11	1/11/2024
216045	9-1-1 Management Plan	9-1-1 PUBLIC EDUCATORS OF TEXAS	1/23/24 - REG FEES MANDI JONES - PETS MTG	45.00	1/18/2024
216046	PRPC Building Fund	ACE LOCK & KEY	INV #44680 - 2 LATCH COVER PLATES - EXTERIOR DOORS	40.00	1/18/2024
	PRPC Building Fund	ACE LOCK & KEY	INV #44699 - DUPLICATE KEYS FOR LANDSCAPER	8.25	1/18/2024
216047	CJD - LEA	AMARILLO COLLEGE - LEA	BILL NO: 3651 & 3652 - 128TH 23 FA ACAD - SCHOLARSHIPS	6,725.96	1/18/2024
216048	American Rescue Plan	ACTS COMMUNITY CENTER	REIMBURSEMENT 12/23 - CM & HDM	10,505.76	1/18/2024
216049	Aging - HHSC	STEPHEN C AKEROYD	IRT MILEAGE 12/23 - FACILITY VISITS	42.70	1/18/2024
216050	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - CG INC SUPP 1/24	68.63	1/18/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216051	American Rescue Plan	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS - 12/23	2,830.92	1/18/2024
216052	American Rescue Plan	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS 12/23 - SOUTH CAMPUS	509.87	1/18/2024
216053	Aging - HHSC	AMERICAN AIRLINES	STATEMENT NO. 24011124256 - 1/11/24	543.94	1/18/2024
216054	PRPC General Fund	ASSURED BENEFITS ADMINISTRATORS	DEBIT CARD FEES - 1/24	110.00	1/18/2024
216055	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	101.83	1/18/2024
216056	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - CG INC SUPP 1/24	197.26	1/18/2024
216057	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - CG INC SUPP 1/24	178.65	1/18/2024
216058	Intern. Service - Copy	CANON FINANCIAL SERVICES INC	INV #31908077 - COPIER LEASE 1/24 - FLOOR 1 & 3	428.92	1/18/2024
216059	Aging - HHSC	CAPROCK HOME HEALTH SERVICES INC	INV #100518 - REIMBURSEMENT 12/23 - HOMEMAKER	36.00	1/18/2024
216060	American Rescue Plan	COLLINGSWORTH COUNTY HDM	REIMBURSEMENT 12/23 - CM & HDM	7,561.50	1/18/2024
216061	American Rescue Plan	BRIAN CORDERO	CG RESPITE VOUCHER 1/24 - AAA CLIENT	300.00	1/18/2024
216062	9-1-1 Management Plan	DEPT OF INFORMATION RESOURCES	INV #24100362N - DIR NW COST 10/23 - 9-1-1	37,288.11	1/18/2024
216063	American Rescue Plan	DONLEY CO SR CITIZENS ASSN	REIMBURSEMENT 12/23 - CM & HDM	8,143.98	1/18/2024
216064	DRC	ELITE ENGRAVING	INV #960510 - DRC VOLUNTEER APPRECIATION AWARDS	89.50	1/18/2024
216065	Cost Pool	FASTSIGNS	INV #175-104429 - NAMEPLATES - WFD	40.00	1/18/2024
216066	Aging - HHSC	HALL COUNTY HOME DELIVERY MEALS	HOME DELIVERED MEALS - 12/23	2,803.64	1/18/2024
216067	American Rescue Plan	HEDLEY SR CITIZENS ASSN	REIMBURSEMENT 12/23 - CM & HDM	1,243.70	1/18/2024
216068	Aging - HHSC	HEROES HOME CARE	IN HOME RESPITE - 12/23	129.06	1/18/2024
216069	American Rescue Plan	HEREFORD SR CITIZENS ASSN	REIMBURSEMENT 12/23 - CM & HDM	17,155.15	1/18/2024
216070	CD Project Admin	HICKS MEDIA	INV #34804 - LN 12/15-12/29/23 - CHILDRESS DRP & MEMPHIS	735.01	1/18/2024
216071	Aging - HHSC	HIGH PLAINS SENIOR CARE INC	INV #2611 - REIMBURSEMENT 12/23 - HOMEMAKER	324.00	1/18/2024
	Aging - HHSC	HIGH PLAINS SENIOR CARE INC	INV #2612 - REIMBURSEMENT 12/23 - CG IN HOME RESPITE	1,080.00	1/18/2024
216072	CD Project Admin	HUTCHINSON COUNTY NEWS TEP	INV #9100 - LN 11/17 & 11/24/23 - FRITCH BID PROPOSALS	342.00	1/18/2024
216073	9-1-1 Management Plan	AMANDA JONES	TR ADV 1/21-1/23/24 - SAN ANTONIO	415.00	1/18/2024
216074	Hireability Navigator	JONES PRESS	INV #29347 - NAME TAGS - WFD	56.25	1/18/2024
216075	Solid Waste Regional Coord 14-15	KB RECYCLING LLC	INV #65640 - RECYCLING SVCS 1/24	85.00	1/18/2024
216076	Aging - HHSC	VIRGINIA KEYS	IRT MILEAGE 12/23 - FACILITY VISITS	90.65	1/18/2024
216077	9-1-1 Management Plan	MS KARA LEE	IRT MILEAGE 1/12/24 - 9-1-1 REVIEW COMM MTG	66.53	1/18/2024
216078	American Rescue Plan	SHELIA LLEWELLYN	CG RESPITE VOUCHER 12/23 - AAA CLIENT	93.75	1/18/2024
216079	Cost Pool	MESSER AUTO GROUP	INV #595011 - OIL CHGE, FILTERS, INSPECTION - MU #2	174.83	1/18/2024
216080	American Rescue Plan	MOORE CO SENIOR CENTER INC	CONGREGATE MEALS - 12/23	7,460.76	1/18/2024
216081	Economic Dev Administration	NADO	INV #INV-22200-L8Z7P2 - 4/17/23 GOODELL - CAFE RECONCILE	35.00	1/18/2024
216082	Aging - HHSC	NURSES UNLIMITED INC	CG IN HOME RESPITE - 12/23	342.00	1/18/2024
	Aging - HHSC	NURSES UNLIMITED INC	REIMBURSEMENT 12/23 - PERSONAL CARE	323.00	1/18/2024
216083	American Rescue Plan	OPPORTUNITIES INC	REIMBURSEMENT 12/23 - CM & HDM	5,378.31	1/18/2024
216084	Intern. Service - Automobile	THE REINALT-THOMAS CORPORATION	INV #8957664 - 1/12/24 - CAR #4 - 4 NEW TIRES	1,061.00	1/18/2024
216085	Aging - HHSC	SHAMROCK MEALS ON WHEELS INC	HOME DELIVERED MEALS - 12/23	1,220.94	1/18/2024
216086	American Rescue Plan	ELLEN LORENDA SHELLEY	CG RESPITE VOUCHER 12/23 - AAA CLIENT	270.00	1/18/2024
216087	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #155292 - BUS CARDS - AGING	158.00	1/18/2024
216088	WIA Adult	MARY STRONG	RENT 1/1-1/31/24 - WF CLIENT	800.00	1/18/2024
216089	Aging - HHSC	SWISHER CO SR CITIZENS ASSN	REIMBURSEMENT 12/23 - CM & HDM	8,721.30	1/18/2024
216090	Intern. Service - Copy	TASCOSA OFFICE MACHINES	INV #462917 - 1ST & 3RD FLOOR COPIES - 12/23	559.23	1/18/2024
216091	Choices	TOOT'N TOTUM	INV #110 - 1/10/24 - 200 FUEL CARDS	5,000.00	1/18/2024
216092	Aging - HHSC	TRANSFORMATION PARK	REIMBURSEMENT 12/23 - CM & HDM	22,811.49	1/18/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216093	American Rescue Plan	TRI COUNTY MEALS	HOME DELIVERED MEALS - 12/23	2,969.46	1/18/2024
216094	9-1-1 Management Plan	TEXAS 9-1-1 TRAINERS	1/22/24 - REG FEES MANDI JONES - TNT MTG	45.00	1/18/2024
216095	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 12/23 - CG IN HOME RESPITE	1,921.50	1/18/2024
	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 12/23 - HOMEMAKER & PERSONAL CARE	987.00	1/18/2024
216096	Aging - HHSC	ROSS WELLESLEY	IRT MILEAGE & EXPENSE 12/23 - FACILITY VISITS	173.56	1/18/2024
216097	Intern. Service - Automobile	WEX BANK	VEHICLE FUEL 12/15/23-1/12/24 - PRPC CARS & MU #2	578.16	1/18/2024
216098	9-1-1 Management Plan	MR KIRSTEN WILLIAMS	IRT MILEAGE 1/12/24 - 9-1-1 REVIEW COMM MTG	63.94	1/18/2024
216099	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HUTCHINSON 1/7-2/6/24	104.38	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SWISHER 1/4-2/3/24	134.01	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	LIPSCOMB 1/7-2/6/24	386.60	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	PARMER 1/7-2/6/24	217.52	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DALLAM 1/7-2/6/24	359.86	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	ARMSTRONG 1/7-2/6/24	144.42	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HALL 1/7-2/6/24	47.66	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OLDHAM 1/7-2/6/24	52.37	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SHERMAN 1/7-2/6/24	52.38	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OCHILTREE 1/7-2/6/24	103.24	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	COLLINGSWORTH 1/7-2/6/24	267.12	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CASTRO 1/7-2/6/24	153.80	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HANSFORD 1/7-2/6/24	51.39	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	WHEELER 1/7-2/6/24	144.98	1/18/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	MOORE 1/7-2/6/24	55.84	1/18/2024
216100	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	101.73	1/18/2024
216101	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - CG INC SUPP 1/24	1,119.40	1/18/2024
216102	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - CG INC SUPP 1/24	124.79	1/18/2024
216103	Child Care CCF	AMAZON CAPITAL SERVICES	INV #1LXQ-4YF1-MWTG - 2 PRINTERS - WFD	779.98	1/25/2024
	PRPC Building Fund	AMAZON CAPITAL SERVICES	INV #1WG7-DN1Y-FH3W & 1CJM-9GPY-DVGY - KEY TAGS	21.98	1/25/2024
216104	WIA Adult	CITY OF AMARILLO	UTILITY PMT 11/7-12/13/23 - WF CLIENT	125.72	1/25/2024
216105	WIA Adult	ATMOS ENERGY	UTILITY PMT - BALANCE DUE - WF CLIENT	497.69	1/25/2024
216106	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - CG INC SUPP 1/24	305.00	1/25/2024
216107	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - CG INC SUPP 1/24	411.90	1/25/2024
216108	PRPC Building Fund	ATMOS ENERGY	PRPC 12/14/23-1/16/24	1,808.84	1/25/2024
216109	9-1-1 Management Plan	AT&T	E911 PRPC 1/5-2/4/24	1,455.94	1/25/2024
216110	Cost Pool	CITY OF BORGER	BORGER WFC 12/12/23-1/12/24	87.79	1/25/2024
216111	American Rescue Plan	CDI PROPERTIES	RENT 1/24 - AAA CLIENT - CG INC SUPP 1/24	1,195.00	1/25/2024
216112	American Rescue Plan	CROSSINGS AT BELL	RENT 2/24 - AAA CLIENT - INC SUPP 1/24	890.00	1/25/2024
216113	Cost Pool	CUMMINS SOUTHERN PLAINS LLC	INV #82-56489 - 1/11/24 - GENERATOR SVCE - MU #2	460.96	1/25/2024
216114	Cost Pool	EDDY STREET LP	INV #34 - RENT 2/24 - EDDY ST/AMA WFC	21,390.91	1/25/2024
216115	Cost Pool	ED TURNER PROPERTY MANAGEMENT	RENT 2/24 - BORGER WFC	950.00	1/25/2024
216116	PRPC Building Fund	EVERETTS PLUMBING SUPPLY	INV #180458 - TOILET TRIP LEVER	5.63	1/25/2024
216117	American Rescue Plan	FIRCREST APARTMENTS	RENT ASSISTANCE 1/24 - AAA CLIENT - INC SUPP 1/24	748.48	1/25/2024
216118	Skilled Dev - Plains	JODY HOLLAND INC	INV #20709 - 12/23 TRNG FOR EMPLOYEES AS PLAINS DAIRY	8,950.00	1/25/2024
216119	PRPC Building Fund	MAYFIELD PAPER COMPANY	INV #4026327 & 4026412 - TOWELS, TISSUE, CAN LINERS	248.14	1/25/2024
216120	Child Care CCF	CHRISTINE H NGUYEN CPA	INV #1754 - 10/15-12/31/23 - FISCAL MONITORING	22,643.50	1/25/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216121	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #508688 - 1/2-1/15/24 MAIL HANDLING	265.53	1/25/2024
216122	Intern. Service - Automobile	ROGERS CAR CARE	INV #17553 - 1/22/24 - CAR #4 OIL CHANGE	48.99	1/25/2024
216123	PRPC General Fund	SCOTT'S FLOWERS	INV #068289 - 1/19/24 - SYMPATHY	82.50	1/25/2024
	PRPC General Fund	SCOTT'S FLOWERS	INV #068325 - 1/24/24 - SYMPATHY	82.50	1/25/2024
216124	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #155454 - CG NEWSLETTERS 1/24	136.17	1/25/2024
216125	Cost Pool	TASCOSA OFFICE MACHINES	INV #462918 - COPIER LEASE 1/24 - AMA WFC	1,238.60	1/25/2024
216126	CCDF Quality Improvement	TEACHING STRATEGIES LLC	INV #Q-241263 - 2/1/24-1/31/25 CURRICULUM & MEMBERSHIPS	40,871.25	1/25/2024
216127	MAXIMUS	UNITED SUPERMARKETS LLC	1/3/24 - CG EDUCATIONAL SUPPORT GROUP LUNCH	133.85	1/25/2024
	DRC	UNITED SUPERMARKETS LLC	1/9/24 - DRC ADVISORY BOARD & VOLUNTEER APPRECIATION	104.97	1/25/2024
216128	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CARSON 1/13-2/12/24	439.60	1/25/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DONLEY 1/10-2/9/24	49.10	1/25/2024
216129	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	69.80	1/25/2024
216130	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 1/24	139.13	1/25/2024
31296	CD Project Admin	JARIAN FRED	TR ADV 1/9-1/10/24 - SAN ANTONIO/CPM	412.72	1/5/2024
31297	Intern. Service - Accounting	MARY JULIA LYLES	INV #1012 - FINANCE TRNG HOURS - 12/23	1,337.50	1/5/2024
31298	PRPC General Fund	MELISSA TYE WHITAKER	12/7/23 - PRPC BOARD MTG SUPPLIES	43.44	1/5/2024
31299	PRPC General Fund	GRACIELA ARAGON	FLEX BAL PMT DUE ON CLAIMS	30.64	1/11/2024
31300	Aging - HHSC	KATHRYN ENGLISH	1/10/24-1/9/25 - REIMB FOR CANVA TEAMS SUBSCRIPTION	119.99	1/18/2024
31301	CD Project Admin	ALEX GUERRERO	1/10/24 - REIMB FOR GMA#1 MEETING EXPENSES	18.00	1/18/2024
31302	Intern. Service - Automobile	JULIE ARVELLO	12/20/23 & 1/16/24 - INSPECTION & REG FEES - CARS #3 & #4	29.00	1/25/2024
31303	CD Project Admin	JARIAN FRED	1/12/24 - RETURN HOME FROM HOSPITALIZATION MTG EXP	66.00	1/25/2024
83236	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (303034)	4,739.54	1/5/2024
83237	Child Care CCF	AMARILLO SW MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (303034)	1,500.66	1/5/2024
83238	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (303034)	8,068.76	1/5/2024
83239	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (303034)	6,229.27	1/5/2024
83240	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (303034)	3,268.91	1/5/2024
83241	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (303034)	3,470.45	1/5/2024
83242	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL	CHILD CARE SERVICES PROVIDED (303034)	1,245.76	1/5/2024
83243	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (303034)	19.07	1/5/2024
83244	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (303034)	740.84	1/5/2024
83245	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (303034)	704.76	1/5/2024
83246	Child Care CCF	AMARILLO WESLEY COMMUNITY CTR	CHILD CARE SERVICES PROVIDED (303034)	5,865.34	1/5/2024
83247	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (303034)	24,887.40	1/5/2024
83248	Child Care CCF	EMMA CANTU DBA ABC LEARNING CTR	CHILD CARE SERVICES PROVIDED (303034)	9,495.79	1/5/2024
83249	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (303034)	10,982.04	1/5/2024
83250	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (303034)	310.91	1/5/2024
83251	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (303034)	1,899.37	1/5/2024
83252	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (303034)	2,092.00	1/5/2024
83253	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (303034)	3,156.93	1/5/2024
83254	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (303034)	4,345.74	1/5/2024
83255	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (303034)	651.37	1/5/2024
83256	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (303034)	7,699.15	1/5/2024
83257	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (303034)	8,763.66	1/5/2024
83258	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (303034)	3,122.59	1/5/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83259	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (303034)	1,458.98	1/5/2024
83260	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (303034)	641.82	1/5/2024
83261	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (303034)	648.70	1/5/2024
83262	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (303034)	3,864.78	1/5/2024
83263	Child Care CCF	TEXAS KINDER PREP-RIDGECREST CIRCLE	CHILD CARE SERVICES PROVIDED (303034)	2,962.27	1/5/2024
83264	Child Care CCF	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (303034)	255.71	1/5/2024
83265	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	3,173.96	1/5/2024
83266	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (303034)	280.00	1/5/2024
83267	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (303034)	9,938.48	1/5/2024
83268	Child Care CCF	EMMA CANTU DBA ABC LEARNING CTR	CHILD CARE SERVICES PROVIDED (303034)	9,284.85	1/5/2024
83269	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	4,027.18	1/5/2024
83270	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (303034)	8,933.37	1/5/2024
83271	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (303034)	1,508.00	1/5/2024
83272	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (303034)	850.90	1/5/2024
83273	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (303034)	15,550.82	1/5/2024
83274	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (303034)	10,666.71	1/5/2024
83275	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (303034)	3,728.99	1/5/2024
83276	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (303034)	10,284.19	1/5/2024
83277	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (303034)	840.00	1/5/2024
83278	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CTR	CHILD CARE SERVICES PROVIDED (303034)	4,455.30	1/5/2024
83279	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (303034)	500.34	1/5/2024
83280	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (303034)	1,110.29	1/5/2024
83281	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (303034)	6,301.05	1/5/2024
83282	Child Care CCF	KAITLIN IVIE	CHILD CARE SERVICES PROVIDED (303034)	2,883.05	1/5/2024
83283	Child Care CCF	DABAREH JOHNSON	CHILD CARE SERVICES PROVIDED (303034)	1,159.76	1/5/2024
83284	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (303034)	1,111.71	1/5/2024
83285	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (303034)	372.96	1/5/2024
83286	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (303034)	1,897.19	1/5/2024
83287	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (303034)	2,765.39	1/5/2024
83288	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (303034)	1,222.36	1/5/2024
83289	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (303034)	8,282.59	1/5/2024
83290	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (303034)	7,910.71	1/5/2024
83291	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDC.	CHILD CARE SERVICES PROVIDED (303034)	213.53	1/5/2024
83292	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (303034)	833.96	1/5/2024
83293	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (303034)	8,232.27	1/5/2024
83294	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (303034)	5,910.04	1/5/2024
83295	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (303034)	1,604.76	1/5/2024
83296	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	2,144.26	1/5/2024
83297	Child Care CCF	CHILDRRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (303034)	720.62	1/5/2024
83298	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (303034)	1,221.34	1/5/2024
83299	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (303034)	7,331.56	1/5/2024
83300	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (303034)	335.54	1/5/2024
83301	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (303034)	7,325.12	1/5/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83302	Child Care CCF	DUMAS DISCOVERY CENTER INC.	CHILD CARE SERVICES PROVIDED (303034)	4,637.33	1/5/2024
83303	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (303034)	73.20	1/5/2024
83304	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	4,679.67	1/5/2024
83305	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (303034)	1,489.53	1/5/2024
83306	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (303034)	903.18	1/5/2024
83307	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (303034)	1,029.25	1/5/2024
83308	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (303034)	1,679.46	1/5/2024
83309	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (303034)	4,310.59	1/5/2024
83310	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (303034)	2,594.74	1/5/2024
83311	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	758.87	1/5/2024
83312	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (303034)	365.38	1/5/2024
83313	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (303034)	2,900.28	1/5/2024
83314	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (303034)	13,982.55	1/5/2024
83315	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (303034)	26,384.57	1/5/2024
83316	Child Care CCF	PLEASANT VALLEY BAPTIST DISC SCHOOL	CHILD CARE SERVICES PROVIDED (303034)	14,196.01	1/5/2024
83317	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (303034)	5,137.40	1/5/2024
83318	Child Care CCF	BUTTONS & BOWS ELC	CHILD CARE SERVICES PROVIDED (303034)	15,543.51	1/5/2024
83319	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (303034)	28,184.73	1/5/2024
83320	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (303034)	692.57	1/5/2024
83321	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	6,381.91	1/5/2024
83322	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (303034)	5,277.60	1/5/2024
83323	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	6,559.03	1/5/2024
83324	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	4,375.98	1/5/2024
83325	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	7,064.08	1/5/2024
83326	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (303034)	1,149.51	1/5/2024
83327	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	7,921.51	1/5/2024
83328	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (303034)	1,444.91	1/5/2024
83329	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (303034)	1,484.28	1/5/2024
83330	Child Care CCF	DEBORAH A MELTON	CHILD CARE SERVICES PROVIDED (303034)	391.66	1/5/2024
83331	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (303034)	7,643.96	1/5/2024
83332	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (303034)	132.00	1/5/2024
83333	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (303034)	949.08	1/5/2024
83334	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (303034)	34,273.87	1/5/2024
83335	Child Care CCF	AMA CATHOLIC CHILDREN'S DEV CTR	CHILD CARE SERVICES PROVIDED (303034)	2,228.89	1/5/2024
83336	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (303034)	7,367.41	1/5/2024
83337	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CDC	CHILD CARE SERVICES PROVIDED (303034)	2,991.36	1/5/2024
83338	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (303034)	34,885.26	1/5/2024
83339	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (303034)	3,658.07	1/5/2024
83340	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (303034)	4,109.99	1/5/2024
83341	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (304049)	5,148.08	1/19/2024
83342	Child Care CCF	AMARILLO SW MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (304049)	2,435.66	1/19/2024
83343	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (304049)	7,959.57	1/19/2024
83344	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (304049)	6,377.20	1/19/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83345	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (304049)	3,465.21	1/19/2024
83346	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (304049)	2,953.22	1/19/2024
83347	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL	CHILD CARE SERVICES PROVIDED (304049)	186.31	1/19/2024
83348	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (304049)	741.60	1/19/2024
83349	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (304049)	734.45	1/19/2024
83350	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER	CHILD CARE SERVICES PROVIDED (304049)	6,937.36	1/19/2024
83351	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (304049)	24,653.25	1/19/2024
83352	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	10,180.34	1/19/2024
83353	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (304049)	10,991.47	1/19/2024
83354	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (304049)	311.54	1/19/2024
83355	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (304049)	1,792.39	1/19/2024
83356	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (304049)	695.84	1/19/2024
83357	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (304049)	3,185.17	1/19/2024
83358	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (304049)	3,182.33	1/19/2024
83359	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (304049)	455.73	1/19/2024
83360	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (304049)	7,599.85	1/19/2024
83361	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (304049)	8,293.77	1/19/2024
83362	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (304049)	3,135.34	1/19/2024
83363	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (304049)	1,063.95	1/19/2024
83364	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (304049)	650.19	1/19/2024
83365	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (304049)	649.79	1/19/2024
83366	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (304049)	3,871.02	1/19/2024
83367	Child Care CCF	TEXAS KINDER PREP-RIDGECREST CIRCLE	CHILD CARE SERVICES PROVIDED (304049)	671.91	1/19/2024
83368	Child Care CCF	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (304049)	203.86	1/19/2024
83369	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	3,181.52	1/19/2024
83370	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (304049)	400.00	1/19/2024
83371	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (304049)	10,086.18	1/19/2024
83372	Child Care CCF	EMMA CANTU DBA ABC LEARNING CTR	CHILD CARE SERVICES PROVIDED (304049)	9,247.56	1/19/2024
83373	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	3,480.33	1/19/2024
83374	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (304049)	9,620.44	1/19/2024
83375	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (304049)	1,520.17	1/19/2024
83376	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (304049)	850.90	1/19/2024
83377	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (304049)	16,226.32	1/19/2024
83378	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (304049)	10,695.01	1/19/2024
83379	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (304049)	2,521.47	1/19/2024
83380	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (304049)	11,392.38	1/19/2024
83381	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (304049)	840.00	1/19/2024
83382	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CTR	CHILD CARE SERVICES PROVIDED (304049)	4,470.45	1/19/2024
83383	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (304049)	398.37	1/19/2024
83384	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (304049)	1,116.03	1/19/2024
83385	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE	CHILD CARE SERVICES PROVIDED (304049)	6,653.90	1/19/2024
83386	Child Care CCF	KAITLIN IVIE	CHILD CARE SERVICES PROVIDED (304049)	2,316.73	1/19/2024
83387	Child Care CCF	DABAREH JOHNSON	CHILD CARE SERVICES PROVIDED (304049)	1,161.38	1/19/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83388	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (304049)	994.90	1/19/2024
83389	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (304049)	375.10	1/19/2024
83390	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (304049)	772.80	1/19/2024
83391	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (304049)	2,759.83	1/19/2024
83392	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (304049)	983.64	1/19/2024
83393	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (304049)	2,421.32	1/19/2024
83394	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (304049)	7,903.73	1/19/2024
83395	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDC.	CHILD CARE SERVICES PROVIDED (304049)	217.46	1/19/2024
83396	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (304049)	743.54	1/19/2024
83397	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (304049)	8,384.54	1/19/2024
83398	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (304049)	6,650.90	1/19/2024
83399	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (304049)	1,611.09	1/19/2024
83400	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	1,973.44	1/19/2024
83401	Child Care CCF	CHILDRRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (304049)	378.79	1/19/2024
83402	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (304049)	1,246.77	1/19/2024
83403	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (304049)	7,585.05	1/19/2024
83404	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (304049)	66.40	1/19/2024
83405	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (304049)	7,415.91	1/19/2024
83406	Child Care CCF	DUMAS DISCOVERY CENTER INC.	CHILD CARE SERVICES PROVIDED (304049)	4,695.97	1/19/2024
83407	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (304049)	18.30	1/19/2024
83408	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	4,526.41	1/19/2024
83409	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (304049)	1,642.11	1/19/2024
83410	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (304049)	874.87	1/19/2024
83411	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (304049)	1,038.68	1/19/2024
83412	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (304049)	1,912.94	1/19/2024
83413	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (304049)	3,769.31	1/19/2024
83414	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (304049)	2,297.44	1/19/2024
83415	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	385.90	1/19/2024
83416	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (304049)	45.45	1/19/2024
83417	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (304049)	2,908.89	1/19/2024
83418	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (304049)	6,429.76	1/19/2024
83419	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (304049)	27,594.98	1/19/2024
83420	Child Care CCF	PLEASANT VALLEY BAPTIST DISC SCHOOL	CHILD CARE SERVICES PROVIDED (304049)	14,287.51	1/19/2024
83421	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (304049)	4,036.05	1/19/2024
83422	Child Care CCF	BUTTONS & BOWS ELC	CHILD CARE SERVICES PROVIDED (304049)	15,310.45	1/19/2024
83423	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (304049)	13,044.84	1/19/2024
83424	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (304049)	698.72	1/19/2024
83425	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	6,596.84	1/19/2024
83426	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (304049)	5,271.86	1/19/2024
83427	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	6,708.59	1/19/2024
83428	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	4,570.92	1/19/2024
83429	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	7,301.26	1/19/2024
83430	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (304049)	910.63	1/19/2024

Panhandle Regional Planning Commission
 Check/Voucher Register
 From 1/1/2024 Through 1/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83431	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	7,522.92	1/19/2024
83432	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (304049)	1,446.69	1/19/2024
83433	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (304049)	1,485.81	1/19/2024
83434	Child Care CCF	DEBORAH A MELTON	CHILD CARE SERVICES PROVIDED (304049)	201.67	1/19/2024
83435	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304049)	7,423.56	1/19/2024
83436	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (304049)	132.00	1/19/2024
83437	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (304049)	954.99	1/19/2024
83438	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (304049)	35,213.71	1/19/2024
83439	Child Care CCF	AMARILLO CATHOLIC CHILDREN'S DEV CTR	CHILD CARE SERVICES PROVIDED (304049)	1,040.23	1/19/2024
83440	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (304049)	7,415.62	1/19/2024
83441	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CDC	CHILD CARE SERVICES PROVIDED (304049)	3,017.79	1/19/2024
83442	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (304049)	34,239.36	1/19/2024
83443	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (304049)	3,887.29	1/19/2024
83444	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (304049)	4,127.01	1/19/2024
		AMARILLO NATIONAL BANK	WFD - INCENTIVE PAYMENTS - 1/24	654.00	
		CENTENNIAL BANK	BUILDING IMPROVEMENT PMT 1/11/24	6,645.07	
		DATAPATH CREDIT SERVICES	EMPLOYEE FLEX DRAFTS 1/24	3,787.04	
		ROSCOMMON - ABA ADMINISTRATORS	HEALTH INSURANCE DRAFT 1/24	43,209.91	
		TOOT'N TOTUM FOOD STORES LLC	VEHICLE FUEL 12/15/23-1/14/24	309.41	
		HUXFORD GROUP	WIRE TRANSFERS 1/24	707,727.47	
		VANTAGEPOINT T. AGENTS - 401	WIRE TRANSFERS 1/24	56,749.13	
		VANTAGEPOINT T. AGENTS - 457	WIRE TRANSFERS 1/24	8,293.96	
		VANTAGEPOINT T. AGENTS - ROTH IRA	WIRE TRANSFERS 1/24	4,372.70	
			TOTAL AMOUNT:	2,061,787.06	
			TOTAL NUMBER OF ELECTRONIC FUND TRANSFERS:	216	
			TOTAL NUMBER OF CHECKS WRITTEN:	184	
			TOTAL NUMBER OF WIRE TRANSFERS:	10	
			TOTAL NUMBER OF ANB BANK CARDS:	4	

Panhandle Regional Planning Commission
Check/Voucher Register
From 1/1/2024 Through 1/31/2024

<u>Check No.</u>	<u>Fund Title</u>	<u>Paid To</u>	<u>Description</u>	<u>Check Amount</u>	<u>Paid Date</u>
			TOTAL NUMBER OF EMPLOYEE FLEX DRAFTS:	19	

ITEM 6

MEMORANDUM

DATE: February 22, 2024
TO: PRPC Board of Directors
FROM: Trent Taylor, Finance Director
Cristy Henderson, Asst. Finance Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 6
PRPC Investment Funds Report

BACKGROUND

Pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. I submit the following for your approval.

	Balance@ <u>09/30/23</u>	Balance@ <u>12/31/2023</u>	Balance@ <u>01/31/2024</u>
PRPC's Money Market Fund	\$2,554,984	\$4,103,637	\$3,520,205
9-1-1's Money Market Fund	<u>57</u>	<u>57</u>	<u>0</u>
Total MMIA Funds	<u>\$2,555,041</u>	<u>\$4,103,694</u>	<u>\$3,520,205</u>
CDARS CD	Duration	Return	
12/28/2023 - 06/27/24	26 Weeks	4.85%	\$500,000
Total Invested Funds			<u>\$4,020,205</u>

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of August was 4.93%. The 9-1-1 fund earned an average annual yield of 0.00%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

RECOMMENDATION

Staff recommends that the Board of Directors accept this report as submitted.

ITEM 7

MEMORANDUM

DATE: February 22, 2024

TO: PRPC Board of Directors

FROM: John Schaumburg, Regional 9-1-1 Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 7
CSEC Amendment Request – Additional Funding Request for Regional
9-1-1 Customer Premise Equipment

BACKGROUND

The Commission on State Emergency Communications (CSEC) has allocated the Panhandle Regional 9-1-1 Network \$1,095,000 in equipment funding to replace the front and back-room Customer Premise Equipment (CPE) at the 21 Public Safety Answering Points (PSAPs) and two hosts throughout the region. The Regional 9-1-1 Advisory Committee has reviewed the proposals from five vendors and requested further negotiations with the two highest scoring vendors before the committee makes a final vendor recommendation to the PRPC Board of Directors for approval.

One of the vendors, Carbyne, is a cloud-native solution which allows for certain mapping advantages, foreign language translation, call-recording and reporting, and rapid CPE restoration in the event of a natural disaster. The cloud-native subscription fees are payable in advance, and the negotiated quote for six years of subscription fees, equipment and installation was \$1,923,617.22 more than the initial allocated funding by CSEC.

Before the Advisory Committee meets to make a final recommendation to the PRPC Board of Directors, the 9-1-1 Network would like to have CSEC allocate the additional equipment funding to ensure that the contract could be funded and executed upon Board approval. In order to obtain the funding allocation, the 9-1-1 Network must send an amendment request to CSEC.

RECOMMENDATION:

PRPC staff recommends that the Board of Directors authorize the Executive Director to request additional equipment funding to the Commission on State Emergency Communications for 9-1-1 Customer Premise Equipment.

ITEM 8

MEMORANDUM

DATE: February 22, 2024
TO: PRPC Board of Directors
FROM: Jourdan Foran, Community and Economic Development Program Specialist
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 8
Texas Community Development Block Grant - Downtown Revitalization Project Management Services Interlocal Contract Amendment

BACKGROUND

The Community Development Block Grant program administered by the Texas Department of Agriculture (TDA) offers many different funding opportunities that communities in the Texas Panhandle have utilized since 1983. Since that time, PRPC has worked with cities, counties, water supply corporations and special districts to develop applications for funding assistance and bring much needed grant dollars to their local communities. The programs offered through CDBG funding have included the: Community Development Fund Program; Fire, Ambulance, and Service Truck (FAST Fund) Program; State Urgent Need (SUN) disaster relief; and the Downtown Revitalization/Main Street Set-Aside Program.

The Downtown Revitalization/Main Street Set-Aside Program stated objectives are for the elimination of slum or blight conditions in the downtown areas of communities by providing assistance for public infrastructure improvements, specifically sidewalks and ADA compliance. This past year PRPC worked with seven communities to develop and submit applications to this program. All seven Texas Panhandle communities that applied in May of 2023, have received indications from Texas Department of Agriculture that the agency will be issuing each a grant award through the TxCDBG Downtown Revitalization/Main Street Set-Aside program with funding in the amount of \$500,000.

In January, 2023, this body approved a no-cost interlocal agreement that allowed PRPC to assist with the City of Pampa to develop an application to the Downtown Revitalization/Main Street Set-Aside Program. This agenda item is to amend the interlocal agreement between PRPC and to allow PRPC to carry out the administrative function and project management activities associated with the funded project. These activities are outlined in detail in the attached sample amendment and consist of:

- Project Management
- Financial Management
- Environmental Review
- Acquisition

- Construction Management
- Fair Housing/Equal Opportunity
- Audit/Close-out Procedures

The City of Pampa will receive \$500,000 in grant funds to make necessary improvements in their Downtown and the project management fee was set at a flat rate of \$40,000 to perform the administrative and project management function.

RECOMMENDATION

PRPC staff recommends that the Board of Directors authorize the Executive Director of the PRPC to execute an amendment to the Interlocal Cooperation Contract for the City of Pampa and the PRPC to provide administration services for the Downtown Revitalization Program.

ATTACHMENT A

**AMENDMENT NO. 1
TO INTERLOCAL AGREEMENT
FOR TxCDBG PROJECT ADMINISTRATION
BETWEEN
PRPC
AND
CITY OF PAMPA**

THIS AMENDMENT made as of February 12, 2024, 2024 to the CONTRACT dated May 3rd, 2023 between the City of Pampa (The City) and PRPC.

Owner and PRPC agree as set forth below, to the amended language of the Agreement for Services and Terms and Conditions.

AGREEMENT FOR SERVICES

NOW, THEREFORE PRPC agrees to provide the following described management services to the City of Pampa, TxCDBG Contract No. CDM23-0434 (the "TxCDBG Contract"), to-wit:

A. Project Management

1. Develop a record-keeping system consistent with program guidelines, including the establishment and maintenance of a filing system.
2. Provide general advice and technical assistance to the City of Pampa personnel on implementation of project and regulatory matters.
3. Assist in the procurement of professional consulting engineering services through the request for proposal process, if applicable, and as required by the TxCDBG regulations.
4. Furnish the City of Pampa with necessary forms and procedures required for implementation of project.
5. Assist the City of Pampa in meeting all special condition requirements that may be stipulated in the contract between the City of Pampa and the Texas Department of Agriculture (TDA).
6. Prepare and submit to TDA documentation necessary for amending the TxCDBG contract, if required.
7. Conduct required re-assessment of environmental clearance for any program amendments.
8. Prepare and submit quarterly reports (progress and minority hiring).
9. Prepare Recipient Disclosure Report form for the City of Pampa signature and submittal.
10. Establish procedures to document expenditures associated with local administration of the project.
11. Provide guidance and assistance to the City of Pampa regarding acquisition of property.
 - Submit required reports concerning acquisition activities to TDA
 - Establish a separate acquisition file for each parcel of real property acquired
 - Determine necessary method(s) for acquiring real property

- Prepare correspondence to the property owners for the City of Pampa's signature to acquire the property or to secure an easement
 - Assist the City of Pampa in negotiation with property owner(s)
12. Serve as liaison for the City of Pampa during any monitoring visit by staff representatives from either TDA or the United States Department of Housing and Urban Development.

B. Financial Management

1. Assist the City of Pampa in proving its ability to manage the grant funds to the State's audit division.
2. Assist the City of Pampa in establishing and maintaining a bank account (Direct Deposit account) and/or separate local bank account, journals and ledgers.
3. Assist the City of Pampa in submitting the required Accounting System Certification letter, Direct Deposit Authorization Form (if applicable), and/or Depository/Authorized Signatory form to TDA.
4. Review invoices received for payment and file back-up documentation.
5. Prepare all fund drawdowns on behalf of the City of Pampa in order to ensure orderly, timely payments to all contracting parties within the allotted time period.
6. Provide general advice and technical assistance to the City of Pampa personnel on implementation of project and regulatory matters.
7. Assist the City of Pampa in establishing procedures to handle the use of any TXCDBG program income.

C. Environmental Review

1. Prepare environmental assessment.
2. Coordinate environmental clearance procedures with other federal or state agencies and interested parties responsible for implementing applicable laws.
3. Document consideration of any public comments.
4. Prepare any required re-assessment of environmental assessment.
5. Ensure compliance with EO 11988 projects in flood plains.
6. Prepare Request for Release of Funds and certifications to be sent to TDA.

D. Acquisition

1. Prepare required acquisition reports(s).
2. Obtain documentation of ownership for the City of Pampa -owned property and/or ROWs.
3. Maintain a separate file for each parcel of real property acquired.
4. Determine necessary method(s) for acquiring real property.
5. Prepare correspondence with property owners.
6. Assist the City of Pampa in negotiations with property owner(s).
7. Prepare required acquisition reports and submit to TDA.

E. Construction Management

1. Establish procedures to document expenditures associated with local construction of the project (if force account is applicable).
 - Assist the City of Pampa in determining whether and/or what TXCDBG contract activities will be carried out in whole or in part via force account labor.
 - Assist the City of Pampa in determining whether or not it will be necessary to hire temporary employees to specifically carryout TXCDBG contract activities.

- Assist the City of Pampa in maintaining adequate documentation of personnel, equipment and materials expended/used and their costs.
2. Assist the City of Pampa in documenting compliance with all federal and state requirements related to equal employment opportunity.
 3. Assist the City of Pampa in documenting compliance with all federal and state requirements related to minimum wage and overtime pay requirements.
 4. Provide assistance to or act as local labor standards officer. Notify TDA in writing of name, address, and phone number of appointed labor standards compliance officer.
 5. Request wage rates from TDA.
 6. Provide sample TXCDBG contract documents to engineer.
 7. Advertise for bids.
 8. Make ten-day call to TDA.
 9. Verify construction contractor eligibility with TDA.
 10. Review construction contract.
 11. Conduct pre-construction conference and prepare minutes.
 12. Submit any reports of additional classification and rates to TDA.
 13. Issue Notice of Start of Construction to TDA.
 14. Review weekly payrolls, including compliance follow-ups. Conduct employee interviews.
 15. Process and submit change orders to TDA prior to execution.
 16. Obtain Certificate of Construction Completion/Final Wage Compliance Report and submit to TDA.

F. Fair Housing/Equal Opportunity

1. Assist the City of Pampa in developing, implementing and documenting new activities to affirmatively further fair housing activities during the contract period.
2. Maintain documentation of all project beneficiaries by ethnicity and gender.
3. Prepare Section 3 and Affirmative Action Plan.
4. Prepare all Section 504 requirements.
5. Provide all applicable equal opportunity provisions and certifications for inclusion in bid packet.

G. Audit/Close-out Procedures

1. Prepare the final Project Completion Report, Recipient Disclosure/Update Report, and Certificate of Construction Completion.
2. Assist the City of Pampa in resolving any monitoring and audit findings.
3. Assist the City of Pampa in resolving any third-party claims.

In consideration of the services described in the foregoing paragraph to be rendered by PRPC, to the City of Pampa, the City of Pampa agrees to make the following progress payments from current revenue totaling **\$40,000.00** to PRPC:

1. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract is to be paid upon completion of the startup activities associated with the TXCDBG grant which includes: TXCDBG Contract approval/depository and authorized signatory designation procedures; Direct Deposit authorization procedures; establishment of financial management procedures; all fair housing and equal opportunity procedures; establishment of citizen participation process; authorization of the

Labor Standards Officer; adoption of complaint procedures for the purposes of TXCDBG grant; and determination of compliance with applicable federal, state, and local laws and regulations.

2. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract is to be paid upon completion of securing all professional services associated with the TXCDBG grant including the participation of minority-owned, female-owned, and local businesses.
3. Fifteen (15.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of establishment of program and project files; assignment of roles and responsibilities; acquisition of any necessary property; completion of the environmental review requirements; and participant income verification (if applicable).
4. Twenty (20.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon receipt of construction bids and the award of a construction contract.
5. Twenty (20.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of monitoring labor standards compliance by conducting interviews with construction workers at the job site and reviewing payroll reports.
6. Fifteen (15.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of construction activities, inspection, acceptance, and project close-out procedures.
7. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of monitoring review activities and receipt of the Administratively Complete Letter by the City.

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as amended August 29, 1997, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, TDA, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in accessible location.

TERMS AND CONDITIONS

Federal Civil Rights Compliance

During the performance of this Contract, PRPC agrees as follows related to activities associated with TXCDBG contract #CDM23-0434:

Equal Employment Opportunity:

1) PRPC will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. PRPC will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. PRPC agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) PRPC will, in all solicitations or advertisements for employees placed by or on behalf of PRPC, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) PRPC will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with PRPC's legal duty to furnish information.

(4) PRPC will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of PRPC's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) PRPC will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) PRPC will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of PRPC's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and PRPC may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) PRPC will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. PRPC will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency PRPC may request the United States to enter into such litigation to protect the interests of the United States.

Civil Rights Act of 1964:

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, sex, national origin or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Section 109 of the Housing and Community Development Act of 1974:

No person in the United States shall on the grounds of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination

under any program or activity funded in whole or in part with funds made available under this title.

Section 3, Compliance in the Provision of Training, Employment and Business Opportunities:

1. The work to be performed under this Contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended and 12 U.S.C, 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of this project.
2. The parties to this contract will comply with the provision of said Section 3 and the regulation issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the TDA issued there under prior to the execution of this Agreement. The parties to this Agreement certify and agree that they are in no contractual or other disability which would prevent them from complying with these requirements.
3. PRPC will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. PRPC will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontract is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. PRPC will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
5. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, for such assistance, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which the federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

Section 503 (if \$10,000 or Over) Affirmative Action for Employment of Qualified Individuals with Disabilities (29 USC 793) _____ :

1. PRPC will not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. PRPC agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals with disabilities without discrimination in practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
2. PRPC agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
3. In the event of PRPC's non-compliance with the requirements of this clause, actions for non-compliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
4. PRPC will include the provisions of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

Local Program Liaison:

For purposes of this Contract the City Manager will serve as the Local Program Liaison and primary point of contact for PRPC. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

Access to Information/Records:

It is agreed that all information, data, reports and records and maps as are existing, available and necessary for the carrying out of the work outlined above shall be furnished to PRPC by the City and its agencies. No charge will be made to PRPC for such information and the City and its agencies will cooperate with PRPC in every way possible to facilitate the performance of the work described in this agreement.

PRPC, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this agreement.

The grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives must have access to any books, documents, papers, and records of PRPC which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

Grantees or subgrantees must retain all required records for three years after grantees or subgrantees make final payment and all other pending matters are closed.

Debarment and Suspension:

A contract must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management, in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Order 12549 and 12689 "Debarment and Suspension." SAM Exclusions

contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Resolution of Program Non-Compliance and Disallowed Costs:

In the event of any dispute, claim, question, or disagreement arising from or relating to this Contract, or the breach thereof, including determination of responsibility for any costs disallowed as a result of non-compliance with federal, state or TXCDBG requirements, the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith within 30 days of receipt of a written notice of the dispute or invitation to negotiate, and attempt to reach a just and equitable solution satisfactory to both parties.

If the matter is not resolved by negotiation within 30 days of receipt of written notice or invitation to negotiate, the parties agree first to try in good faith to settle the matter by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure. The parties may enter into a written amendment to this Contract and choose a mediator that is not affiliated with the American Arbitration Association. The parties shall bear the costs of such mediation equally. If the matter is not resolved through such mediation within 60 days of the initiation of that procedure, either party may proceed to file suit.

IN TESTIMONY HEREOF, they have executed this AMENDMENT NO. 1, the 12th day of February, 2024.

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director

The City of Pampa

By  _____
Shane Stokes, City Manager

ITEM 9

MEMORANDUM

DATE: February 22, 2024

TO: PRPC Board of Directors

FROM: Jarian Fred, Local Government Services Program Coordinator

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 9
Texas Parks And Wildlife Department Project Management Services
Interlocal Contracts

BACKGROUND

For over twenty years, PRPC Staff has assisted Cities with the development of Master Parks Plans and applications to Texas Parks & Wildlife under their available recreation grant programs. This past year, PRPC Staff assisted three communities in building applications through Texas Parks & Wildlife Department's Local Parks grant programs. Staff has been notified that the City of Friona, Dimmitt and Fritch have been selected for funding.

The City of Friona utilized Local Government Services' help and sought assistance for the establishment of a new splash pad at the City's swimming pool, under the Small Community program. The City has been awarded \$150,000 to furnish and install this new splash pad, with a 1-1 match requirement. The City anticipated paying \$20,000 in administrative services to implement the project and has subsequently requested that PRPC be contracted through an interlocal agreement to provide the project administration.

LGS Staff also worked with the City of Dimmitt to develop an application under the Non-Urban Outdoor program and was ultimately awarded \$317,500 in grant funds to install a new splash pad and associated concrete work at their existing City skate park. The City has also requested that PRPC provide administrative services with regards to this project at a sum of \$30,000.

Finally, LGS worked with the City of Fritch to develop an application under the Small Community program for the purchase and installation of new playground equipment. The City received a grant of \$40,000 for the development of new playground equipment in the community. The City has requested that PRPC provide administrative services with regards to this project at a sum of \$10,000.

Project Administration for Texas Parks & Wildlife grants entails the following responsibilities for PRPC Staff:

1. Preparation of all reporting documentation
2. Service as point of contact
3. Preparation and submission of newspaper postings
4. Preparation of fund reimbursement documentation

5. Completion of all Environmental Review Requirements
6. Assistance with bid openings
7. Assistance with project close-out

All of these park projects will be highly beneficial to the residents of the Texas Panhandle as they make significant improvements to park facilities and increase the recreation diversity offered within each of the communities. The project administration capacity of PRPC staff aligns very well with the local needs associated with implementing both of these projects.

RECOMMENDATION:

PRPC staff recommends that the Board of Directors authorize the Executive Director of the PRPC to execute three respective Interlocal Cooperation Contracts between the above-mentioned cities and for the PRPC to provide Project Administration Services for their Texas Parks & Wildlife grant funded projects.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

* * * * *

THE STATE OF TEXAS
COUNTY OF POTTER

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§
§

AGREEMENT FOR SERVICES

WHEREAS, this Contract is made and entered into this the ____ day of March, 2024 by and between the City of _____, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, the City of _____ is desirous of and the PRPC is agreeable to the provision of implementation and to serve under this contractual relationship to the City of _____ as an implementation consultant related to the Texas Parks and Wildlife Department Local Park Grant Award Agreement.

NOW, THEREFORE PRPC agrees to provide the following described implementation services to the City of _____. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the City of _____ are to be provided as follows:

Project Management

1. Develop a record-keeping system consistent with program guidelines, including the establishment and maintenance of a filing system.
2. Provide general advice and technical assistance to Locality personnel on implementation of project and regulatory matters.
3. Assist in the procurement of professional consulting engineering services (if necessary) through the request for proposal process, if applicable, and as required by the TPWD regulations.
4. Furnish Locality with necessary forms and procedures required for implementation of project.
5. Assist the Locality in meeting all special condition requirements that may be stipulated in the contract between the Locality and TPWD.
6. Assist the Locality in supplying documentation necessary as available for internal single audit purposes.
7. Prepare and submit to the Texas Parks and Wildlife Department documentation necessary for amending the TPWD contract if required.
8. Assist the grantee in preparing quarterly reports and the financial reports as required.
9. Establish procedures to document expenditures associated with local administration of the project.

10. Serve as liaison for the Locality during any monitoring visit by staff representatives from the Texas Parks and Wildlife Department.

Financial Management

1. Assist the Locality in proving its ability to manage the grant funds to the granting agency.
2. Assist the Locality in establishing and maintaining a bank account (Direct Deposit account) and/or separate local bank account, journals and ledgers.
3. Review invoices received for payment and file back-up documentation.
4. Prepare all fund drawdowns on behalf of the Locality in order to ensure orderly, timely payments to all contracting parties within program guidelines and within the allotted time period.
5. Provide general advice and technical assistance to Locality personnel on implementation of project and regulatory matters.
6. Assist the Locality in establishing procedures to handle the use of any TPWD program income.

Environmental Review

As required or requested under TPWD Project No. _____ coordinate environmental clearance procedures with other state agencies and interested parties responsible for implementing applicable laws.

1. Document consideration of any public comments.
2. Prepare any required re-assessment of environmental assessment.

Procurement & Construction Management

1. Create and solicit quotes for the Locality.
2. Verify responding vendors' eligibility with TPWD.
3. Review vendor quotes and advise the Locality on the evaluation and acceptance of quotes.
4. Review winning vendor's contract.
5. Advise vendor on TPWD requirements and any special conditions in the grant agreement.
6. Advise Locality and/or vendor(s) on adhering to TPWD construction standards for the installation of the splashpad and playground equipment.
7. Obtain and/or prepare documentation showing completion of the splashpad and playground equipment procurement and installation and submit to TPWD.

Equal Opportunity

1. Provide all applicable equal opportunity provisions and certifications for inclusion in bid packet.

Audit/Close-out Procedures

1. Prepare the final reports as required by the Texas Parks and Wildlife Department.
2. Assist Locality in resolving any monitoring and audit findings.
3. Assist Locality in resolving any third-party claims.

Civil Rights Requirements

1. The contractor will not discriminate against any employee or applicant for employment because of race, religion, creed, color, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated

during employment, without regard to their race, religion, creed, color, or national origin. Such action shall include but not be limited to employment, upgrading, demotion or transfer, recruitment or retirement, advertising, layoff or termination, rates of pay or other forms of compensation, and selection training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the non-discrimination clause.

2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, creed, color, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with whom he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order Number 11246, as amended in 3 CFR 169 (1974), and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order Number 11246, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's non-compliance with the non-discrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order Number 11246, as amended or by rules, regulations, or orders of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of Paragraphs 1 and 7 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order Number 11246, as amended, so that such provisions will be binding upon each subcontractor or purchase order, as the contracting agency may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided however, that in the event the contractor becomes involved in or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States."

II. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the City of _____, the City of _____ agrees to make the payment in the amount of \$_____ payable in the following progress payments to PRPC:

1. Twenty (20.0%) percent of this administrative Contract is to be paid upon completion of the establishment of a recordkeeping system; completion of environmental / special conditions clearance as necessary; completion of execution of professional services contracts and completion of all, if applicable, acquisition activities.

2. Thirty (30.0%) percent of this administrative Contract is to be paid upon completion of contract award process for TPWD Project No. _____.
3. Twenty (20.0%) percent of this administrative Contract is to be paid upon completion of splash pad and playground delivery and installation, inspection, acceptance and issuance of certificate of construction completion.
4. Fifteen (15.0%) percent of this administrative Contract is to be paid upon completion of the submission of the required TPWD reporting throughout the project.
5. Fifteen (15.0%) percent of this administrative Contract is to be paid upon completion of filing all required close-out information including remaining quarterly reports and other TPWD deliverables.

III. Time of Performance and Commitment

This contract will begin on March ____, 2024 and will proceed through _____, 2028 or until project completion and close-out.

IV. TERMINATION CLAUSE

Either the City of _____ or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination thirty (30) days prior to the effective date of termination. The PRPC shall deliver to the City of _____ all products, reports, and working documents developed prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and affect.

VI. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the City of _____ and the PRPC. By signature of this agreement, the PRPC is indemnified of any responsibility for usage of grant funds.

PRPC and the City of _____ shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC and the City of _____ shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the City of _____, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC and the City of _____ shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964 and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and the City of _____ and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this ____ day of March 2024.

City of _____

By _____
_____, Mayor

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission

ITEM 10

MEMORANDUM

DATE: February 22, 2024

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 10
Texas Community Development Program Agreement Amendment
Development And Management Services Interlocal Contracts

BACKGROUND

PRPC Staff has worked with Panhandle communities to write applications and implement various projects through the Community Development Block Grant (TxCDBG) Program since 1983. Through the CDBG program the Texas Department of Agriculture (TDA) offers many different funding opportunities that include: Community Development Fund Program; Fire, Ambulance, and Service Truck (FAST) Fund; State Urgent Need (SUN) disaster relief and the Downtown Revitalization Program.

The Downtown Revitalization Program stated objectives are for the elimination of slum or blight conditions in the downtown areas of communities by providing assistance for public infrastructure improvements, especially sidewalks and ADA compliance. There are several cities that have already expressed interest in preparing an application to seek to improve the blighted conditions through infrastructure improvements in their downtown areas.

Following the format that has become the new standard for TxCDBG applications; an interlocal agreement has been developed for PRPC to assist communities with an application to the Downtown Revitalization Program. In order to comply with TDA requirements as well as maintain the long-established tradition of conducting application development at no charge to communities in the region, the interlocal agreement is two parts:

Part 1 – Application development will be conducted at no cost.

Part 2 – An option to for an Amendment to be consider contingent upon funding for Project Management Services.

Historically, these are all activities conducted by PRPC Staff on projects and applications. However, in order to comply with TDA requirements it is necessary for the below cities to enter into an interlocal agreement with PRPC for application development activities to ensure programmatic compliance. Communities applying to the Downtown Revitalization Program for 2024 include the following: Friona, Bovina, Shamrock, Dimmitt, Vega, Miami and White Deer.

RECOMMENDATION:

PRPC staff recommends that the Board of Directors authorize the Executive Director of the PRPC to execute an Interlocal Cooperation Contract between above noted communities respectively and the PRPC to provide TxCDBG Downtown Revitalization application services at no cost with contingency for administrative services to be amended at the localities' discretion if their project is funded.

INTERLOCAL COOPERATION CONTRACT
FOR APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES
DOWNTOWN REVITALIZATION PROGRAM

THE STATE OF TEXAS

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§
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AGREEMENT FOR SERVICES

COUNTY OF POTTER

WHEREAS, this Contract is made and entered into this the ___ day of _____, 2024 by and between the City, acting by its duly (authorized official), after obtaining a resolution of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized executive director.

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act. Pursuant to code 2 CFR 200.318(e) in an effort to foster a greater economy and promote cost efficiency, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

WHEREAS, PRPC is agreeable to provide grant application preparation and grant administration expertise (if funded) needed by the City for the 2024 Downtown Revitalization Program under the terms and conditions found in this contract.

WHEREAS, this Interlocal Agreement is comprised of Part A (Application Development) services to be rendered at no cost to City and Part B (Project Management) services to be rendered at a cost to be agreed to in an amendment to this contract in the event that the City receives funding under the 2024 Downtown Revitalization program.

NOW, THEREFORE PRPC agrees to provide application development services at no cost to City. The following described application development and management services to the City, to-wit:

A. Application Development

1. Pre-Development (unrelated to project specific development & which may have occurred prior to interlocal agreement under existing PRPC/City relationships)
 - a. Hold and Conduct public hearing required for application submittal.
 - b. Assist in the preparation and presentation of required resolution for application submittal to the Texas Department of Agriculture.
 - c. Assist in pre-application engineering selection including proper procurement methods as dictated by the Downtown Revitalization program implementation manual as appropriate to the City.
2. Provide general advice and technical assistance to the City on application development and regulatory matters.
3. Furnish the City with necessary forms and procedures required for documentation of low/moderate income level qualifications.
4. Assist the City in application preparation and development meeting all grant application requirements.
5. Coordinate with project engineer to development and include required service area maps, cost estimates and other documentation as required by the grant application process.
6. Prepare and publish final notice of application submittal.
7. Final determination on the submission of an application under the 2024 Downtown Revitalization program will be at the City's discretion as noted in their resolution authorizing a local official to submit said application.

B. Project Management

1. Development of details related to project management activities and fees will be specified via an amendment to this contract at such time as the 2024 Downtown Revitalization Application is selected for funding (if selected).
2. The Project Management amendment will include administrative fees as developed in City's 2024 Downtown Revitalization Application and all TDA and HUD required language for administrative contracts at the time of Downtown Revitalization funding award.
 - a. Attachment A to this Interlocal Contract is a contingency draft amendment to be considered to detail administrative deliverables and TDA/HUD language for projects funded under the 2024 Downtown Revitalization program.
3. It is expressly understood that the execution of this interlocal contract does not imply or guarantee City will receive funding under the 2024 Downtown Revitalization program.
4. The execution of this interlocal agreement establishes a contractual relationship between PRPC and City prior to the development of an application to the 2024 Downtown Revitalization program pursuant any interpretation of 2 CFR 200.317-200.326.

In consideration of the services described in the foregoing paragraph, and in consideration of a future amendment to include project management activities and cost, to be rendered by PRPC, to the City, the PRPC agrees that application development activities will be at no cost to the City.

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

TERMS AND CONDITIONS

Modification/Amendment:

The City and PRPC may, upon mutual agreement, modify or amend this contract. Modifications, including any increase or decrease in the amount of compensation or scope of services, will be incorporated into this contract and finalized through a signed, written amendment.

Assignability:

The City and PRPC may assign interest in this Contract (whether by assignment or novation) with the written consent of the other.

Termination of Contract for Cause:

If, through any cause, PRPC shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if PRPC shall violate any of the covenants, conditions, agreements, or stipulations of this Contract, the City shall thereupon have the right to terminate this Contract by giving written notice to PRPC of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by PRPC under this Contract shall, at the option of the City, become its property and PRPC shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, PRPC shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of the Contract by PRPC, and the City may withhold any payments to PRPC for the purpose of set off until such time as the exact amount of damages due the City from PRPC is determined.

Termination for Convenience of the City:

The City may terminate this Contract at any time by giving at least ten (10) days notice in writing to PRPC. If the Contract is terminated by the City as provided herein, PRPC will be paid for the time provided and expenses incurred up to the termination date.

Termination for Convenience of PRPC:

PRPC may terminate this Contract at any time by giving at least ten (10) days notice in writing to the City. If the Contract is terminated by PRPC as provided herein, the City will be provided all

finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by PRPC under this Contract.

Waiver of Extra-contractual Liability

The PRPC shall not be held liable or responsible for the funding selection and project performance determinations by the Texas Department of Agriculture. It is the City’s final responsibility to meet all Downtown Revitalization application requirements and project administration requirements (contingent upon funding) associated with the program.

Severability

Should any one or more of the provisions of this agreement be held to be null, void, voidable, or for any reason whatsoever, of no force and effect, such provision(s) shall be construed as severable from the remainder of this agreement and shall not affect the validity of all other provisions of this agreement, which shall remain in full force and effect.

Interest of Members of a City:

No member of the governing body of the City and no other officer, employee, or agent of the City, who exercises any functions or responsibilities in connection with the administration, construction, engineering or implementation of the Downtown Revitalization Grant award between TDA and the City, shall have any personal financial interest, direct or indirect, in this Contract. PRPC shall take appropriate steps to assure compliance.

Interest of Other Local Public Officials:

No member of the governing body of the Grant Recipient and no other public official of such Grant Recipient, who exercises any functions or responsibilities in connection with the administration, construction, engineering or implementation of the Downtown Revitalization Grant award between TDA and the City, shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take appropriate steps to assure compliance.

Interest of PRPC and Employees:

PRPC covenants that it presently has no interest and shall not acquire interest, direct or indirect, with the Downtown Revitalization Grant award between TDA and the City, or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. PRPC further covenants that in the performance of this Contract, no person having any such interest shall be employed.

EXECUTED this ____ day of _____, 2024

PANHANDLE REGIONAL PLANNING COMMISSION

By _____

Michael J. Peters, Executive Director

City of _____

By _____

(Authorized Official)

ITEM 11

MEMORANDUM

DATE: February 22, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 11
Texas Department of Agriculture - Unified Scoring Committee
Regional Representative Nomination

BACKGROUND

PRPC has worked with Panhandle Communities to write applications and implement various projects through the Community Development Block Grant (TxCDBG) Program since 1983. The TxCDBG program has been a major funding source for the last 40 years for many major public infrastructure improvements throughout the Texas Panhandle region including projects in many of the most impoverished and most rural communities of our region. This importance of this program to the PRPC region is seen in the total volume of administrative assistance provided, over 330 TxCDBG projects, and total grant funds received, more than \$75,000,000.

The Texas Department of Agriculture (TDA), formerly housed under many different agencies, has long been the funding agency of this program in the State of Texas. TDA underwent a HUD Consolidated Plan Process (5-year plan) to evaluate current programs including the non-entitlement TxCDBG (rural), and adopted new rules that eliminated the Regional Review Committees, a forum long utilized to allow for and provide local input into the priority and scoring elements of the TxCDBG program.

The elimination of the Regional Review Committees replaced about 5-years ago by the Unified Scoring Committee (USC) that has been responsible for the development of objective scoring factors for the entire State. While this has reduced the ability of each region to cater the TxCDBG program to their needs and resources, it has allowed the State to provide a standard scoring process uniformly within the program.

This body back in March of 2022, formally nominated Joseph “Joe” Price, City Manager of Canyon, to represent the Panhandle region in establishing the objective scoring factors in reference to the TxCDBG 2023-2024 Community Development (CD) Fund cycle historically funding water/waste-water and some road infrastructure improvements in the region. Regional funding allocation structure is still being maintained by TDA and each Council of Government region has the ability to select and nominate a regional representative on the USC or decide to renominate their previously selected USC representative. This chosen representative will be the voice for the region in the scoring development process of the TxCDBG program and will have one vote on the 24-person board.

The PRPC's Board of Directors is identified as the governing body responsible for the regional nomination to the USC. This agenda items will allow the PRPC Board of Directors to consider the renomination of Joseph "Joe" Price, who has agreed to serve as the Panhandle region's representative for the upcoming TxCDBG 2025-2026 CD Fund cycle and is serving as an elected or appointed official of a non-entitlement community (50,000 or less for cities, 250,000 or less for counties), able to pass a background check and available to travel to the Unified Scoring Committee meeting and related training to be held in San Antonio on April 10, 2024.

RECOMMENDATION

PRPC Staff recommends that the PRPC Board of Directors renominate Joseph "Joe" Price to represent the Panhandle Region and serve on the Unified Scoring Committee for the TxCDBG Program.



TEXAS DEPARTMENT OF AGRICULTURE

**Unified Scoring
Committee (USC) Charter**

Texas Community Development Block Grant Program

UNIFIED SCORING COMMITTEE CHARTER

Executive Summary

Overview

The Texas Department of Agriculture (TDA) administers the non-entitlement portion of the Texas Community Development Block Grant Program (TxCDBG), which provides financial assistance to cities with populations of less than 50,000 and counties with population under 200,000. At the federal level, the funds are allocated under the Community Development Block Grant (CDBG) Program by the U.S. Department of Housing and Urban Development (HUD). TxCDBG funding is a key federal source of funding that provides direct grant assistance to rural areas for public infrastructure improvements, disaster relief, housing, and economic development.

HUD Planning Process and Consultation

The HUD Planning Cycle is centered around a 5 year Consolidated Plan that identifies the needs of the state and the goals of the four HUD Community Development and Planning programs – CDBG, HOME, Emergency Solutions Grants to address homelessness, and Housing Opportunities for Persons With AIDS (HOPWA). This planning process, along with the related planning components, requires consultation with local stakeholders. The Community Development Fund is designed to support the goals of the current Consolidated Plan.

Each year, an Action Plan is developed that provides an estimate of the annual allocation, funding categories, and the method that the state will use in distributing the funding. TxCDBG annually funds approximately one-third of the applications received for a two-year cycle.

Community Development Fund

The Community Development (CD) Fund is the largest TxCDBG funding category. The CD Fund is available on a biennial basis for funding through an annual application competition in each of the 24 state planning regions. The CD Fund application cycle will be based on a scoring methodology that considers objective factors for selection and ranking of applicants for funding.

The maximum score for a CD Fund application will be 200 points in all regions. These points are assigned in three ways:

- 65% of the points are assigned based on objective criteria adopted by the Unified Scoring Committee;
- 25% of the points are assigned based on the Regional Project Priorities selected by the governing board, or a designated committee, of each state planning region; and
- 10% of the points are assigned based on State Scoring factors adopted by TDA.

Role of the Unified Scoring Committee (USC)

The role of the USC is to establish scoring criteria that will be used to select applicants for funding under the CD Fund. The USC process begins with a meeting to obtain public input related to the needs of the non-entitlement communities, which may be considered by the USC in determining objective scoring factors. The USC will conduct a public meeting to accept public comment, formally adopt the scoring criteria, and establish the point values assigned to each scoring factor.

The USC decisions will be compiled to document the following:

- Objective scoring factors,
- Numerical value of points assigned to each scoring factor,
- Scoring methodology – indicating how responses will be scored, and
- Data sources verifiable to the public.

TxCDBG Responsibilities

TxCDBG staff are responsible for supporting the USC through technical assistance and administrative support.

TxCDBG staff are also responsible for reviewing all applications for completeness and eligibility, scoring and ranking applications within each region, and recommending applications for funding.

UNIFIED SCORING COMMITTEE CHARTER

I. Organization of the USC

The USC will consist of twenty-four (24) members appointed by the Commissioner of the Texas Department of Agriculture. In addition, the Commissioner may also designate a member of the TDA Executive staff to serve as a non-voting Committee chairperson. Each state planning region is invited to nominate one USC member for appointment. USC members serve at the pleasure of the Commissioner and serve until replaced.

II. Procedural Requirements of the USC

A. Public Hearing at the USC Meeting to Adopt Objective Scoring Factors.

1. The USC proceedings are subject to the Texas Open Meetings Act.
2. The USC must provide for public comments on the USC meeting agenda prior to any action to adopt final scoring factors.
 - a. The public must be given an opportunity to comment on the priorities and the scoring criteria being considered by the USC.
 - b. The USC may limit the duration of public comment period and length of time for comments.

i. Quorum Required for USC Meeting

1. A public meeting of the USC requires a quorum of thirteen (13) voting members appointed by the Commissioner.
2. If an appointed member has authority provided by local statutes, charter or bylaws to designate another local official to represent that individual at a meeting or before a public body, then that member's designee or proxy may participate in the USC's deliberations for the purpose of meeting a quorum.
 - a. The designee or proxy must be a current elected or appointed official of a non-entitlement community.
 - b. The designee or proxy must be authorized in writing from both the official being represented and the state planning region being represented prior to his/her participation in any USC meeting.
 - c. No local official may serve as a designee or proxy to the appointed member if he/she accepts funds to either prepare TxCDBG grant applications or administer TxCDBG grant contracts for any community other than the community for which he/she serves as an elected or appointed official.

C. Voting on USC Actions

1. A majority of the quorum is required to vote in favor of adoption to pass an action. A local official serving as a member's designee or proxy may NOT vote on a matter at a USC meeting.
2. USC discussions, deliberations and votes must be taken in public and must comply with the Texas Open Meetings Act.

III. Role of the USC - Adoption of Objective Scoring Factors

The USC is responsible for determining objective scoring factors based on public input. The USC shall establish the numerical value of the points assigned to each scoring factor, and the total combined points for all USC scoring factors must equal 130 points.

A. Discuss, Select, and Adopt Scoring Factors

1. A public hearing to discuss priorities and adopt objective scoring criteria is conducted by the USC. The final selection of the scoring factors is the responsibility of the USC.
2. The USC may only adopt scoring factors included in the Verified Scoring Criteria Guide published by TxCDBG in advance of the public hearing. (See Section IV A.)
3. The USC may not adopt scoring factors that directly negate or offset TxCDBG scoring factors.

B. USC Indicates How Responses Will Be Scored and Identify Data Sources

1. The USC must clearly indicate how responses would be scored under each factor and use data sources that are verifiable to the public (See **Verified Scoring Criteria Guide**).
2. After the USC's adoption of its scoring factors, the score awarded to a particular application under any USC scoring factor may not be dependent upon an individual USC member's judgment or discretion. (This does not preclude collective USC action that the state TxCDBG has approved under any appeals process.)

C. USC Selects Tie-Breaker

The USC must select at least one additional scoring factor that will only be considered if a tie score exists within a region, and there are insufficient funds available to fund all applications with the same score.

IV. Role of TxCDBG Staff

A. Support for USC

1. Verified Scoring Criteria

- a. TxCDBG Staff will review factors previously used for CD Fund scoring to ensure that the scoring criteria are in compliance with 24 CFR §91.320(k)(1). That regulation states in part, “The method of distribution must provide sufficient information so that units of general local government will be able to understand and comment on it, understand what criteria and information their application will be judged on, and be able to prepare responsive applications.”
- b. TxCDBG staff will offer an opportunity prior to the USC public hearing for stakeholders to propose new scoring factors to be considered.
- c. TxCDBG staff may determine that certain scoring factors may not be used, because the data is not readily available or would require excessive effort to verify in a timely manner. The state may also establish the maximum number of USC scoring factors that may be used.
- d. TxCDBG staff will publish the Verified Scoring Criteria Guide, from which the USC will select scoring factors, no less than eight (8) days prior to the USC meeting and public hearing.

2. Technical Assistance

- a. In order to give committee members an opportunity to become familiar with the committee procedures and available scoring criteria, a mandatory training session will be provided by TxCDBG staff. The training will cover a brief overview of the TxCDBG program and USC roles and responsibilities for establishing scoring factors, scoring methodology, identifying data sources and other procedures.
- b. TxCDBG staff will provide technical assistance to USC members prior to and during the USC meeting in order to support members’ understanding of the scoring criteria under consideration.

3. Administrative Support to USC

c. Schedule USC public meeting

- i. TDA will coordinate with USC members and establish a USC meeting date for each CD Fund application cycle.
- ii. TDA must notify the public in writing of the date, time and place of the USC meeting at least eight (8) days prior to the public meeting. Notice must be posted in the Texas Register; TDA should also post the notice on the TDA website and notify stakeholders through the TxCDBG email distribution list.
- iii. TxCDBG staff may establish a deadline for the USC to adopt objective factors for all of its scoring components. TxCDBG staff may identify and publish the scoring factors that will be used if the USC does not adopt objective scoring factors by the established date. See Attachment B.

d. Publish scoring factors

- i. Following the USC meeting, TDA will compile the selected scoring factors, including the points available, scoring methodology, and data sources used to verify responses. As part of the compilation process, TxCDBG staff may provide further details or elaboration on the objective scoring methodology, data sources and other clarifying details without the necessity of a subsequent USC meeting.
- ii. TDA will provide a copy of the compiled scoring factors to each member of the USC prior to publication, to allow members to verify that the USC decisions have been accurately recorded.
- iii. TDA will publish the USC scoring factors in the CD Fund Request for Application Guide.

B. Other Scoring Responsibilities of TxCDBG staff

1. State Scoring - TxCDBG will publish State Scoring factors in the CD Fund Request for Application Guide as follows:
 - a. Past Performance on previously awarded contracts - Maximum of 16 Points
 - Timely submission of Close-out reports,
 - Environmental clearance within 6 months of the contract start date,
 - Extension of contracts (i.e., timeliness of completing projects), and
 - Maximum utilization of grant funds awarded
 - b. TxCDBG Priorities, such as early public hearing participation or fair housing activities, as determined by TDA prior to release of the CD Fund Request for Application Guide – Maximum of 4 points
2. Regional Project Priorities
 - a. TxCDBG staff will provide a format and procedures to each state planning region for the selection of Regional Project Priorities.
 - b. TxCDBG staff will collect and compile the project priorities for each state planning region and will publish the priorities as scoring factors in the CD Fund Request for Application Guide.
 - c. TxCDBG staff may establish a deadline for the state planning regions to adopt project priorities and submit the selection for to TDA. TxCDBG staff may identify and publish the project priorities that will be used if the state planning region does not adopt project priorities by the established date.

ITEM 12

MEMORANDUM

DATE: February 22, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 12
Interlocal Agreement For Professional Recruitment Search Services
City Of Wheeler

BACKGROUND

In the last decade, PRPC Staff has assisted many cities in the Texas Panhandle with administrative services, ranging from contractual city management services to city manager searches to master parks planning. One of the most increasingly demanded services is assistance with the recruitment of professional staff by cities. Recently, the PRPC was approached by both the City of Wheeler to conduct a professional search for their new Public Works Director.

The City of Wheeler has considered the PRPC's scope of services as it relates to assistance with a professional search and plans to authorize an interlocal agreement to perform these services. The inclusion of this agenda item will allow the PRPC Board of Directors to consider entering into an interlocal agreement with the City of Wheeler for PRPC to continue to work with and assist them in this process.

The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the City can resume normal operations quickly. Compensation will be rated at \$65.00 per hour with job postings and travel compensated additionally with a set floor and ceiling to ensure that both parties mutually benefit from the agreement.

The following options will be made available for inclusion in contracts:

Search Services

1. Develop a Job Description
2. Post the Position notice as directed by the City.
3. Receive copies of all applications submitted to the City and review them.
4. Set up interviews with qualified candidates.
5. Check references and internet history as directed by the City.
6. Make recommendations on a short list of qualified applicants.
7. Contract negotiations with a qualified applicant.
8. On-site services as required by the City Council related to the Search.

RECOMMENDATION

PRPC staff recommends that the PRPC Board of Directors authorize the Executive Director to execute an Interlocal Cooperation Contract with the City of Wheeler and to conduct a formal Public Works Director Search.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

THE STATE OF TEXAS

§
§
§

AGREEMENT FOR SERVICES

COUNTY OF POTTER

WHEREAS, this Contract is made and entered into this the ____ day of March, 2024 by and between the City of Wheeler, acting by its duly authorized Mayor, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, the City of Wheeler is desirous of and the PRPC is agreeable to the provision of professional assistance in conducting a Professional Search and to serve under this contractual relationship to the City of Wheeler in the capacity of assisting the City identify a suitable Public Works Director Candidate.

NOW, THEREFORE PRPC agrees to provide the following described professional services to the City of Wheeler. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the City of Wheeler are to be provided as follows:

A. Professional Search Services

1. Reviews and/or develop a job description for the Public Works Director Position for the City
2. Solicit qualified applicants for the Public Works Director Position of the City of Wheeler
3. Review copies of all applications/resumes submitted to the City
 - Prioritize & Group applications based on qualifications therein
 - Either through the PRPC matrix or operating in tandem with relevant associations in the State of Texas.
4. Assist in the interviewing of qualified candidates.
 - Schedule interviews with candidates as requested by the City
 - Develop and provide standard interview questions to the Wheeler designated interview team
5. Check references on qualified candidates as directed by the City.
6. Conduct Internet background check on shortlist of applicants as directed by the City.
7. Make recommendation on a short list of qualified candidates.
8. Contract negotiations with a qualified candidate as directed by the City.
9. On-Site services as required by the City Council related to the Search.

B. The PRPC will provide to the City of Wheeler the pro-rated services of one (1) full time employee. This individual will be the point of contact and responsible for delivery of all contracted services to the City.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the Consulting with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by the City of Wheeler for these resources.

Posting of the job notices that may incur costs associated with this process at the request of the City will be documented by PRPC Staff and included in the final services billing issued to the City of Wheeler at the City's expense.

II - Time of Performance and Commitment

This contract will begin on March _____, 2024 and will proceed through June _____, 2024 as needed. The time commitment from the PRPC will be on as needed basis per week/month as determined by the City of Wheeler, for a total of up to three months. Additional time may be negotiated by both parties as agreed upon.

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the City of Wheeler, the City of Wheeler agrees to make the following payment to PRPC from City funds:

- A. The PRPC will invoice the City of Wheeler in a final lump sum based on hours of service accrued over the life of this contract provided at the rate of \$65.00 per hour.
 - a. A minimum of \$3,000 shall be charged for service accrued.
 - b. A ceiling of \$7,500 shall be charged for service accrued.
 - c. The minimum and ceiling may be modified by mutual action of the City Council and PRPC Board of Directors as necessary.
- B. Additional Services - Additional services may be arranged through the mutual consent and approval of the City of Wheeler and the PRPC to provide services which are in addition to those detailed in Section I. Such services will be available at an hourly rate of \$65.00 or at an agreed upon lump-sum cost. In no case will the PRPC undertake additional services without the consent and approval of the City of Wheeler.
- C. Travel - Cost of travel to, from, and within the City resulting from the delivery of services will be borne by the City of Wheeler. Travel required for service delivery identified under Section I will be billed to the City of Wheeler at the current rate prescribed by the United States Internal Revenue Service under the federal income tax regulations. The invoice for travel cost reimbursement will detail the number of miles traveled for services and will be on a direct reimbursement basis. Other travel costs, if required, will be limited to only those costs which would be allowed under standard PRPC and State of Texas travel policies.

IV. TERMINATION CLAUSE

Either the City of Wheeler or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination thirty (30) days prior to the effective date of termination. Payment will be on a pro-rata basis up to the date of termination of this contract. The PRPC shall deliver to the City of Wheeler all products, reports, and working documents developed on behalf of the City prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of

this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and affect.

VI. WAIVER OF EXTRA-CONTRACTUAL LIABILITY

The PRPC shall not be held liable or responsible for the performance or background of any individual or candidate submitting application, being interviewed, or hired for the City of Wheeler's Public Works Director Position. Any individual submitting application to, being interviewed for, or hired by the City of Wheeler shall be held accountable under all applicable state, federal, and local ordinances and policies by the City of Wheeler and not PRPC. Authorized representatives of the City of Wheeler are responsible for the final selection of the Public Works Director, and all liability associated with this hiring process remains with the City of Wheeler.

VII. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the City of Wheeler and the PRPC.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the City of Wheeler, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act, and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this _____ day of March, 2024.

City of Wheeler, Texas

By _____
The Honorable Dan Sams, Mayor
City of Wheeler, Texas

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission

ITEM 13

MEMORANDUM

DATE: February 22, 2024

TO: PRPC Board of Directors

FROM: Daphne Morcom, Regional Services Program Specialist

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 13
FY 2024 Regional Solid Waste Management Grant Program Approval

BACKGROUND:

As directed by the Texas Health and Safety Code, a portion of funds collected through landfill “tipping fees” is dedicated to a regional grant program supporting projects that promote recycling and other activities to promote the goals of Regional Solid Waste Management Plans across the state. Every year the Solid Waste Grants Program accepts applications for grant funds and those projects are prioritized according to the priorities established in the Panhandle Regional Solid Waste Management Plan. That prioritized list is then submitted to the TCEQ for final consideration.

On December 14, 2023, notices went out to all eligible entities in the region for the FY 2024 Solid Waste Grant cycle. The PRPC received seven (7) applications totaling \$141,126.73 for the \$96,557.00 in available FY 2024 Solid Waste Grant funds. The Regional Solid Waste Management Advisory Committee (RSWMAC) will meet on February 20, 2024 to review these applications, hear oral presentations from applicants and establish a prioritization recommendation for the Board of Directors to review. The PRPC Board of Directors will consider that prioritized list for approval at the February 22nd meeting. That final prioritized list will then be submitted to the Texas Commission on Environmental Quality (TCEQ) for final approval.

The list recommended by the RSWMAC for the FY 2024 Solid Waste Grant cycle will be presented at the Board of Director’s meeting.

RECOMMENDATION:

PRPC Staff recommends the Board of Directors approve the recommended list of FY 2024 Solid Waste Grant Applications for submission to TCEQ and, pending the TCEQ’s approval of the list, allow the Executive Director to enter into contracts with grantees for the implementation of the FY 2024 Solid Waste Grants Program.

ITEM 14

MEMORANDUM

DATE: February 22, 2024
TO: PRPC Board of Directors
FROM: Shane Brown, Regional Emergency Communication & Prep Program Manager
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 14
FY25 Statewide Emergency Radio Infrastructure Grant Application Resolution

BACKGROUND:

For several years now, PRPC staff has spoken to you of the State's Emergency Radio Infrastructure Fund. The fund was created during the 82nd Legislative Session (in 2011) with the passage of House Bill 442 [Guillen]. HB442 essentially repurposed the Fugitive Apprehension fund, one of several court fees paid by individuals convicted of crime in Texas, to be used for the following:

Sec. 411.402. USE OF REVENUE. (a) Fees collected under Section 133.102 (e)(11),

Local Government Code, may only:

(1) be used for the planning, development, provision, enhancement, or ongoing maintenance of an interoperable statewide emergency radio infrastructure;

(2) be used in accordance with the statewide integrated public safety radio communications plan developed under Subchapter F, Chapter 421;

(3) be used for the development of a regional or state interoperable radio communication system;

(4) be distributed as grants by the department to:

(A) regional councils of government that have entered into interlocal agreements authorized under state law; and

(B) state agencies requiring emergency radio infrastructure; or

(5) be used for other public safety purposes.

The account generates approximately \$20 Million per biennium and during the many years these funds were designated for the Fugitive Apprehension fund; no monies were ever spent on fugitive apprehension.

During the first eight years these funds were deposited in GR Account 5153, the State's Emergency Radio Infrastructure, most, if not all of the funds were spent on "*other public safety purposes*". We had hoped that at some point in time, a portion of the funds could be used to help us in maintaining the regional interoperable radio system PANCOM.

In December 2019, the restrictions on the use of GR Account 153 were revised. Now, the funds may only be used by the Governor's Office to provide grants to plan for, develop, enhance and maintain interoperable statewide emergency radio infrastructure. So, to that end, on January 15, 2024, the Governor's Office announced the PY25 Statewide Emergency Radio Infrastructure program with the application deadline set for March 14, 2024.

The only eligible entities for this grant funding are Regional Councils of Governments; and State agencies; and, the funds can only be used for the following activities.

1. Development or enhancement of interoperable emergency radio communications infrastructure;
2. Connection of regional and statewide systems or expansion of a regional system;
3. Improving or establishing tower sites and/or related communications equipment (shelters, generators, etc.); or
4. Enhancement or maintenance of existing capabilities (e.g. life cycle replacement of equipment other than subscriber equipment).

PRPC staff has developed a draft application for this grant program and if its approved by the Board and funded; it will, in a round-about way, help with the maintenance of the PANCOM system. The PANCOM system infrastructure is comprised of 60 sites; most of which are currently being leased. Our draft currently proposes to use Emergency Radio Infrastructure funding to build four (4) towers to replace the two most-expensive towers currently being leased and to complete gap coverage for two other locations. Eliminating these two leases will reduce the PANCOM system's annual lease expense by \$17,250; in FY26 and in every year thereafter.

I've often stated that the region ought to work toward owning or controlling every site in the PANCOM system. Totally eliminating the system's lease costs would cut PANCOM's annual budget by nearly 40%. The other part of this vision involves putting at least one paying tenant on every tower so that the balance of the budget can be covered with rental revenues generated off the PANCOM towers.

Much of the PANCOM system's annual costs are still being paid for with SHSP funding and there will come a day when the SHSP funding goes away.

We have an opportunity with this Statewide Emergency Radio Infrastructure program to begin building our way to complete independence from federal funding in supporting this critical regional system. It will take time but we now have a path forward with this program.

The PRPC was able to secure funding for two new towers in the last round of funding, four years ago. So, we have a pretty good idea of what it will cost to build four more towers in 2025. We are also anticipating utilizing a PRPC tower that was deconstructed, saving the project some funds on at least one tower. The project has no match required. However,

the PRPC is proposing to acquire the land for these two sites as part of our contribution to the total project cost.

RECOMMENDATIONS:

PRPC staff recommends that the PRPC Board of Directors consider approving the submission of a grant application to the Governor's Office for consideration under the PY25 Statewide Emergency Radio Infrastructure. If so approved, the Board's consent will have to be documented with the passage of the attached resolution.

RESOLUTION No. 24-02-22-01

A RESOLUTION BY THE PANHANDLE REGIONAL PLANNING COMMISSION BOARD OF DIRECTORS AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR'S AND DESIGNATING THE EXECUTIVE DIRECTOR TO ACT AS THE PRPC'S AUTHORIZED OFFICIAL IN ALL MATTERS PERTAINING TO THE PRPC'S PARTICIPATION IN THE PY25 STATEWIDE EMERGENCY RADIO INFRASTRUCTURE (SERI) GRANT PROGRAM.

WHEREAS, the Office of the Governor (OOG) administers the Statewide Emergency Radio Infrastructure (SERI) program that provides grant funding which can be used to support the development, enhancement and maintenance of statewide and regional interoperable radio communications systems; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors finds it in the best interest of the Panhandle's citizens to apply for grant funding to implement a project entitled PANCOM Tower Project which would be implemented under the PY25 SERI program; and

WHEREAS, the PRPC intends to file this application under the OOG's PY25 Request for Applications; Statewide Emergency Radio Infrastructure by the March 14, 2024, submission deadline; and

WHEREAS, the PRPC has established its eligibility to apply for and receive funding through the SERI grant program; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors authorizes the Executive Director to apply for, accept, reject, alter or terminate the application and/or subsequent SERI grant on behalf of the PRPC.

NOW THEREFORE, be it resolved by the Panhandle Regional Planning Commission Board of Directors:

1. That a PY25 SERI grant application is hereby authorized to be filed on behalf of the PRPC with the Office of the Governor.
2. That the application be for funds to implement an PY25 SERI project entitled PANCOM Tower Project.
3. That the Board of Directors authorizes the Executive Director to apply for, accept, reject alter or terminate the application and/or subsequent grant on behalf of the PRPC.
4. That in the event of loss or misuse of SHSP funds, the Board of Directors assures that those funds will be returned to the HSGD in full.
5. That the Board of Directors agree to provide applicable matching funds for the said project as required by the Homeland Security Grant Program.

CONSIDERED AND APPROVED THIS 22nd DAY OF FEBRUARY, 2024.

Salvador Rivera, Chair
Panhandle Regional Planning Commission,

Texas
ATTEST:

Pat Sims, Secretary/Treasurer
Panhandle Regional Planning Commission, Texas
Grant # 3985502

ITEM 15

MEMORANDUM

DATE: February 22, 2024

TO: PRPC Board of Directors

FROM: Delaney Pruett, Regional Emergency Management Planning Program Coordinator

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 15
Weather Radio Transmitter Agreement with National Oceanic and Atmospheric Administration (NAOO)

BACKGROUND:

In a meeting PRPC Staff had with Sherman County officials to discuss emergency management, they brought up the lack of weather radio coverage in the area and expressed an interest in remediating it. Looking at the map, there is a significant gap in NOAA Weather Radio coverage in the Northwestern Texas Panhandle and the Western Oklahoma Panhandle. This area is mostly rural, but there are two cities that are not covered, Dalhart and Stratford, which is a population of around 10,000 people total. In addition, cell phone coverage and traditional TV station coverage can be spotty in this area. These factors lead to this area being underserved by the current warning methods for emergency notifications.

NOAA All Hazards Weather Radio (NWR) is a nationwide network of radio stations broadcasting continuous weather information directly from the nearest National Weather Service office. NWR broadcasts official Weather Service warnings, watches, forecasts, and other hazard information 24 hours a day, 7 days a week. Working with the Federal Communication Commission's (FCC) Emergency Alert System, NWR is an "All Hazards" radio network, making it a single source for comprehensive weather and emergency information. In conjunction with Federal, State, and Local Emergency Managers and other public officials, NWR also broadcasts warning and post-event information for all types of hazards – including natural (such as tornadoes), environmental (such as chemical releases or oil spills), and public safety (such as AMBER alerts or 9-1-1 telephone outages).

With approval from both Sherman County and Dallam County, PRPC Staff reached out to the National Weather Service, both in Amarillo and then at their Headquarters to discuss solutions for this problem. Technically, to cover most of Sherman and Dallam Counties, they would just need to install one weather radio transmitter somewhere between Dalhart and Stratford. This solution would cover most of the population and be the most economically feasible. However, there were no radio towers in this area that could be used for this purpose. To install a weather radio transmitter, they needed: a radio

tower, shelter space, a generator, electric connections, and good geography. After comparing transmitter models, propagation studies, geography, etc., they came back with the option to install two transmitters, one NW of Dalhart at the Dallam PRPC tower site and one on the tower at the Sherman County Courthouse. This solution allows for more coverage in the Texas Panhandle and into the Oklahoma Panhandle and New Mexico. Based on the NWS' projections, these two transmitters will provide coverage to 12,942 people that weren't covered before.

We are working with the counties on logistics now but hope to have the transmitters installed in the next few months. Once the sites are up and running, they will be maintained by the local NWS Amarillo technicians and data will be sent out to them regularly. Residents will need a weather radio device to receive daily weather data, and these devices will alert them of any hazardous warnings (e.g. tornado warning) any time day or night. The NWS Amarillo office is discussing hosting a weather radio event in both Dalhart and Stratford to spread the message of this new service.

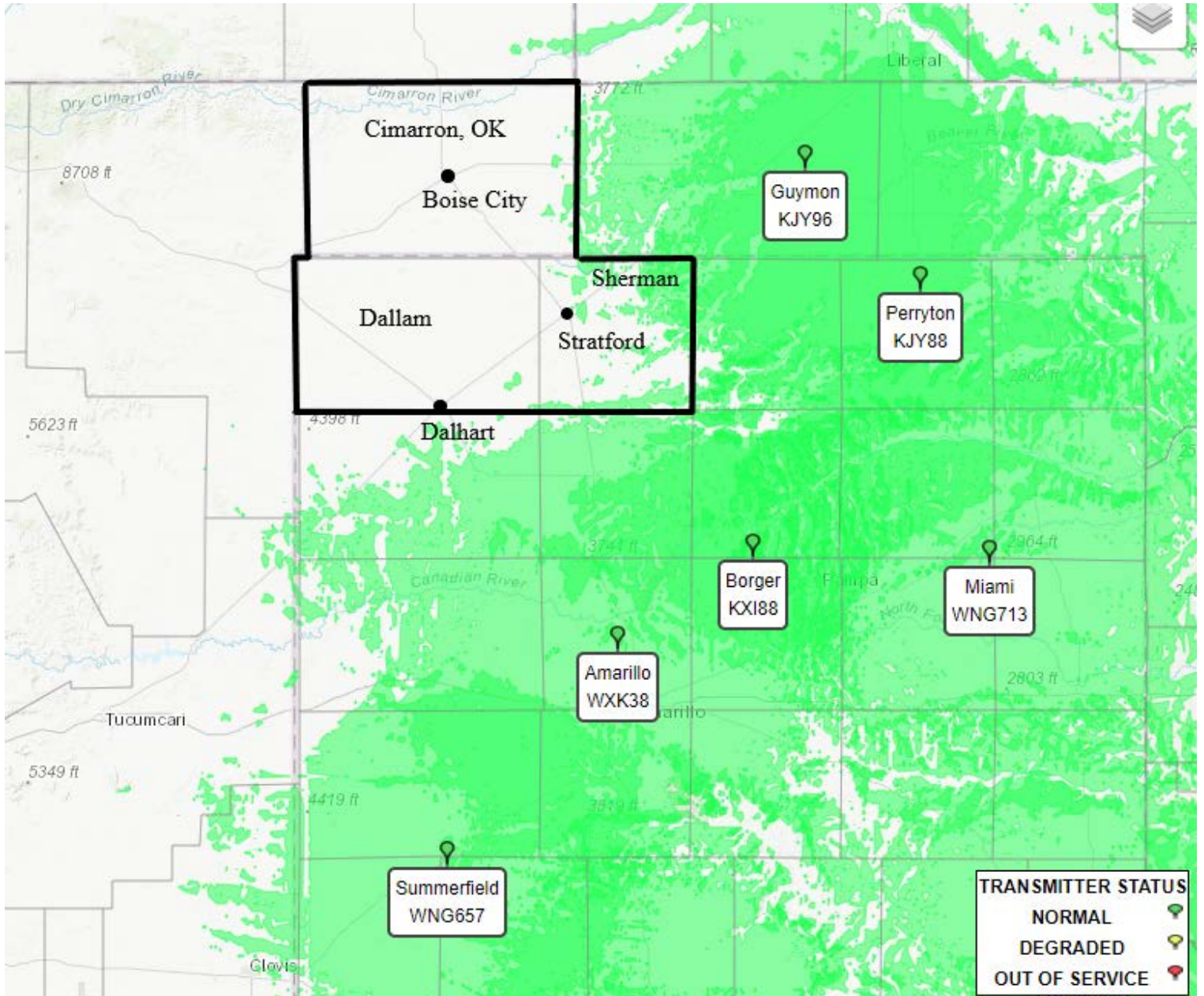
Attached with your agenda item is the coverage maps as well as the agreement.

RECOMMENDATION:

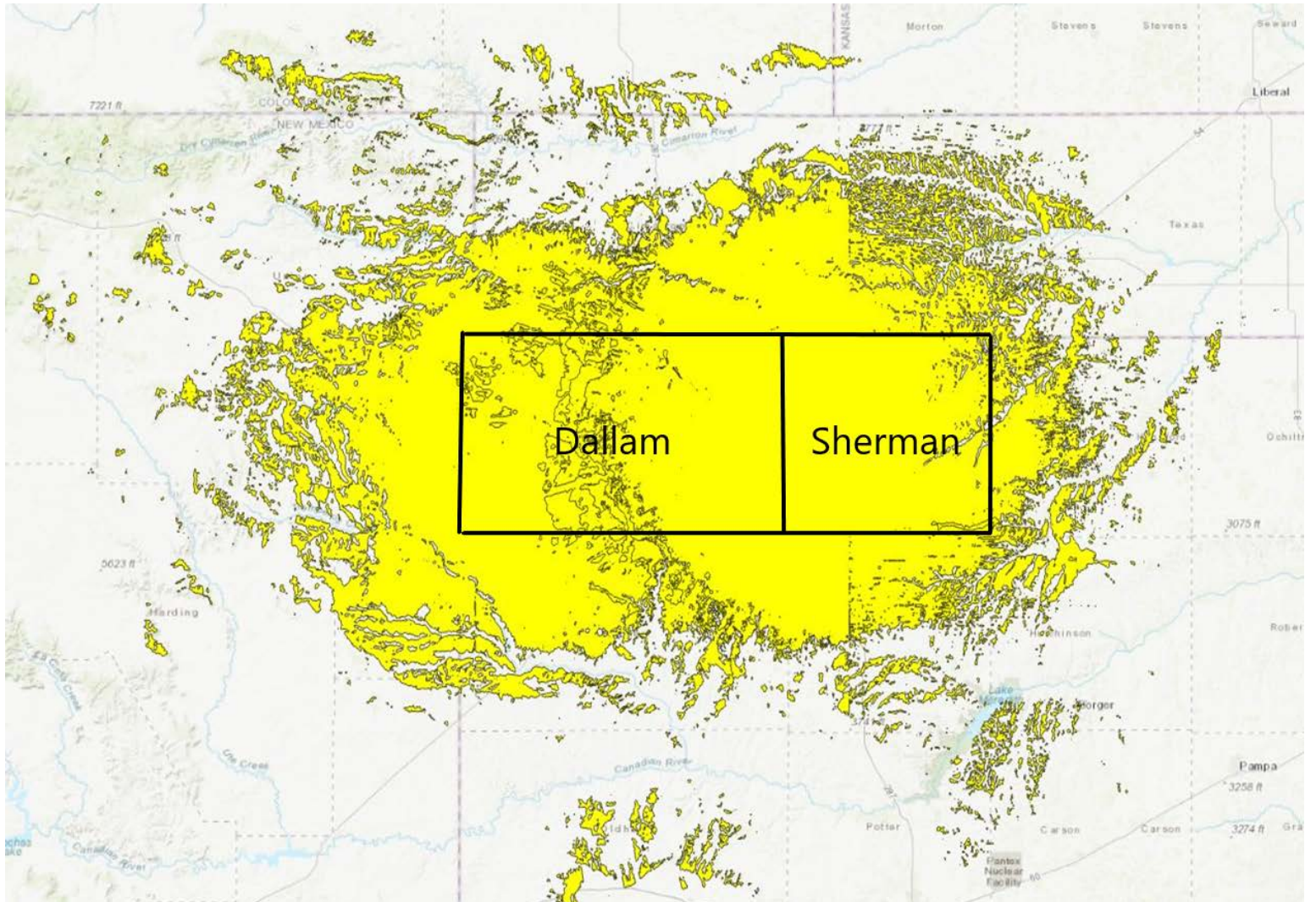
PRPC staff recommends the PRPC Board of Directors consider approval of the Weather Radio Transmitter Agreement with National Oceanic and Atmospheric Administration for use of space on the PANCOM tower located in Dallam County.

Current Coverage Map

Please note that there is some coverage in Cimarron County OK as well as New Mexico that is not shown on this map.



Proposed Solution





U.S. GOVERNMENT LICENSE FOR REAL PROPERTY



DATE OF LICENSE:

LICENSE NO: 24RPTX048L

This License is made and entered into between: *Panhandle Regional Planning Commission* whose address is: 415 SW 8th Avenue, PO Box 9257, Amarillo, TX, 79105.

hereinafter called the “Licensor”, and the United States of America, hereinafter called the “Government”.

Witnesseth: The parties hereto, for the mutual undertakings of the parties and consideration hereinafter mentioned, covenant and agree as follows:

1. **Premises.** Licensor operates a tower and shelter on property located near US Hwy 87 and Perico Lane, Texline, TX, 79087 in Dallam County with the geographic coordinates of Latitude 36.273500, Longitude -102.857694 (“Property”), more commonly known to Licensor as DALN. Licensor licenses to the Government and the Government licenses from the Licensor a certain portion of the Property, as well as the provision of incidental services, consisting of:
 - (a) antenna attachment space on the Tower approximately 350 feet above ground level (“AGL”) for mounting a Government-owned antenna;
 - (b) shelter floor space of approximately 4 x 6 square feet in an onsite climate controlled equipment shelter for the placement of a Government-owned transmitter in a cabinet, and
 - (c) standby power
 ((a), (b) and (c) collectively, hereinafter called the “Premises” or “Antenna Facility”). Exhibit “A” further describes the Property and Premises.
2. **Term.** The term of this License begins on March 1, 2024 and ends on February 28, 2034, subject to the termination and other rights as may be hereinafter set forth.
3. **Rent and Transfer of Funds.** The Government shall pay the Licensor no monetary consideration in the form of rent. Nothing in this License shall constitute an obligation of the Government to transfer its funds to the Licensor or others.
4. **Termination.** This License is revocable at will by either party. Should this License be revoked prior to the agreed upon expiration date, then, the parties will coordinate the removal of the Government’s equipment.
5. **Permitted Use.** (a) The Government may use the Premises for the transmission and reception of weather broadcast communications and emergency broadcast communications along with the associated installation, construction, maintenance, operation and subsequent repair(s), replacement and upgrade of its communications antenna and related equipment, cables, accessories and/or improvements. (b) The Government may install, operate, maintain and replace transmission cables from the transmitters to the antenna(s) and electric lines from the main feed to the transmitters. (c) The Government’s equipment is provided on Exhibit B. Licensor’s execution of this License shall signify Licensor’s acknowledgement of the Government’s equipment and use of the Premises. (d) The Government may take appropriate means to secure the Premises and the Government’s equipment. The Government has the right to modify, supplement, replace, or upgrade its equipment on the Premises at any time during the term of this License. (e) At any time during the term of this License, the Government shall have the right to perform maintenance, repairs, replacement, and upgrades to its equipment on the Premises, with notification to the licensor.
6. **Interference.** (a) The Government represents and warrants that its use of the Premises will not interfere with existing radio frequency(ies) used on the Property, as disclosed by the Licensor, and as long as the existing radio frequency user(s) operate and continue to operate within their respective frequencies and in accordance with all applicable laws and regulations. (b) After the date of this License, the Licensor shall not grant a lease, license, or any other right or encumbrance to any third party for the use of the Property, if such use may in any way adversely affect or interfere with the Antenna Facility, the radio frequency, the operations, or the rights of the Government under this License. Licensor shall notify the Government in writing prior to granting any third party the right to install and operate communications equipment on the Property. Further, at the Government’s request, the Licensor shall provide the Government with a list of all existing radio frequency user(s) on the Property to allow the Government to evaluate the potential for interference. (c) Licensor shall not use, nor shall Licensor permit its employees, licensees, invitees or agents to use, any portion of the Property in any way which interferes with the Antenna Facility, the radio

frequency, the operations or the rights of the Government under this License. In the event of such interference, Licensors shall cause such interference to cease within twenty-four (24) hours after receipt of a notice of interference from the Government. In the event any such interference does not cease within the aforementioned cure period, then the Government shall have the right to terminate this License. The Licensors will not be responsible for interference that is beyond the reasonable control of the Licensors, as determined by the Government.

The radio frequency utilized by the Government equipment governed by this License is listed below.

Licensors Site Name	NOAA's Transmitter & (Site) Name	FCC Antenna Structure Registration (ASR) Number	Call Sign	Frequency Range	Weather Forecast Office (WFO)
PRPC DALN	Dalhart, TX (Dallam Cnty) Texline, TX	1300368	TBD	162.4 – 162.55 MHz	WFO Amarillo [AMA]

7. **Access.** For the duration of this License, and at no additional cost to the Government, the Licensors is responsible for ensuring the Government, including the Government's employees, contractors, subcontractors, authorized representatives, and licensees shall have access (rights of ingress and egress) to the Premises at all times (i.e., 24 hours per day and 7 days per week). The Licensors shall be responsible for securing any easement, right of entry, or other access agreement necessary to ensure the Government's access to the Premises from a nearby public roadway. When applicable, the Licensors shall provide the Government with at least two keys or the combination or code for any security fencing.
8. **Government Property.** Licensors covenants and agrees that none, nor any part, of the Government's property (e.g., equipment, buildings, fixtures, improvements) placed in, on, upon or affixed to the Premises shall become, or be considered part of, the Premises. The Government's property shall remain the property of the Government, unless disposed of or abandoned by the Government in accordance with applicable federal laws and regulations.
9. **Operations, Maintenance & Utilities.** (a) The Government will keep and maintain the Government's equipment in good condition, reasonable wear and tear excepted.
(b) The Licensors shall maintain, repair, and keep in good and tenantable condition the Premises, including the equipment building along with its air conditioning, the standby power, and the fuel tank, as well as the access to the Premises.
(c) The Licensors intends to provide the Government with electricity, standby power, fuel and associated maintenance for the generator and its fuel tank, contracted for and paid by the Government through a separate agreement.
10. **Taxes and Assessments.** The Government shall not be responsible for the payment of any taxes, assessments, or fees levied on the Property or on the Government's property (e.g., equipment).
11. **Hazardous Materials.** The Premises shall be free of hazardous materials according to applicable environmental laws and regulations.
12. **Authority to License.** Licensors covenants that Licensors's interest in the Property is sufficient to enter into this License and Licensors's signatory has full authority to bind the Licensors to all terms and conditions of this License; the Government may reasonably request evidence of said interest and authority.
13. **Successors Bound.** This License shall bind, and inure to the benefit of, the parties and their respective heirs, executors, administrators, successors and assigns.
14. **Claims.** For the purposes of this License, the Government is considered to be self-insured. The Government agrees to promptly consider and adjudicate any claims which may arise out of use of the Licensors's Property/Premises by the Government or duly authorized representatives or contractors of the Government and to pay for any damage or injury as may be required by applicable law. Such adjudication may be pursued under the Federal Tort Claims Act, 28 U.S.C. § 2671 *et seq.*, the Federal Employees' Compensation Act, 5 U.S.C. § 8101 *et seq.*, or such other legal authority as may be pertinent.

15. Correspondence.

Correspondence to the Licensors shall be sent to:	Correspondence to the Government shall be sent to:
Panhandle Regional Planning Commission Attention: Shane Brown 415 SW 8 th Avenue PO Box 9257 Amarillo, TX 79105	United States Department of Commerce NOAA Real Property Management Division Bolling Federal Building, 601 E 12 th Street – S1705 Kansas City, MO 64106 Attn: Contracting Officer

16. Exhibits and Attachments. The following are attached and made a part hereof:

- A. Exhibit "A", Description of the Property and Premises (2 pages)
- B. Exhibit "B", Description of equipment (1 page(s))

In Witness Whereof, the parties to this License evidence their agreement to all terms and conditions set forth herein by their signatures below.

LICENSOR: Panhandle Regional Planning Commission

BY _____
Signature Name (Print), Title, & Date

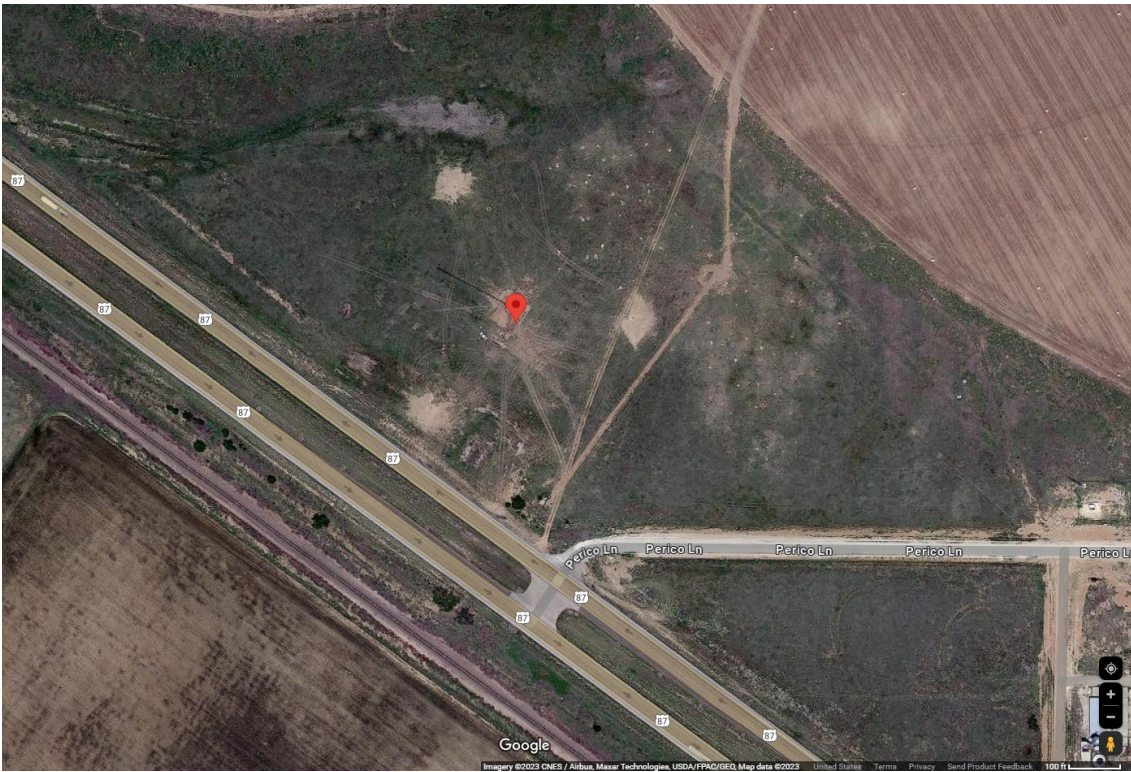
IN THE PRESENCE OF:

BY _____
Signature Name (Print), Title, & Date

UNITED STATES OF AMERICA:

Signature _____
Department of Commerce
Real Property Contracting Officer Name of Contracting Officer (Print) & Date

Exhibit A - Site information.
Site map



Tower with Shelter



Exhibit B – Description of Equipment

A. ANTENNA

- a. Type/Size of Antenna: 24 ft. 4 bay dipole.
- b. Antenna Mounting Center Point: 350 feet Above Ground Level (AGL)
- c. Transmission Line Type: Coaxial Heliax, approximately **375** feet

B. TRANSMITTER

- a. Type/size Number of Transmitters: 1000 Watts Dual or equivalent
- b. Frequency (MHz): 162.4 - 162.55 MHz
- c. Wattage (Output): 1000 Watts

C. TELECOMMUNICATIONS

- a. Streaming Audio Communication Equipment: Cellular Network Router, 8 port Network switch and IP to analog audio decoder unit. Possible small outside cellular antenna to be mounted on the exterior of the building structure.

ITEM 16

MEMORANDUM

DATE: February 22, 2024
TO: PRPC Board of Directors
FROM: Lori Gunn, Regional Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 16
FY24 State Homeland Security Program Project Prioritization Approval

BACKGROUND

On February 15th, the Panhandle Regional Emergency Management Advisory Committee (PREMAC) met to evaluate the State Homeland Security Program (SHSP) proposals submitted for consideration under the Panhandle's FY24 SHSP grant program. In total, the PREMAC evaluated nine applications. After considering the written proposals and hearing the oral presentations made by each of the applicants, the PREMAC recommended that the nine projects be prioritized as shown below.

Project Name		Applicant	Req. Amount
1.	FY24 Regional Planning & Coordination Project	PRPC	\$138,500.00
2.	FY24 Emergency Operations Plan Update	PRPC	\$38,700.00
3.	ST/CP FY24 PARIS Maintenance Project	PRPC	\$38,500.00
4.	FY24 PANCOM M&O Project	PRPC	\$253,000.00
5.	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	PRPC	\$114,705.00
6.	IISC FY24 Amarillo Regional Crime Center	City of Amarillo	\$16,029.00
7.	FY24 Amarillo Regional Bomb Squad Enhancement Project	City of Amarillo	\$88,825.00
8.	FY24 Amarillo CERT	City of Amarillo	\$21,287.68
9.	ST/CP FY24 Amarillo SWAT Team Enhancement Project	City of Amarillo	\$0.00
FY24 Estimate:			\$709,546.68
Total Amount of Funding Requested:			\$880,134.78
Difference in Funds Requested vs. RBE:			\$170,588.10

Again this year, the Office of the Governor's Homeland Security Grants Division (HSGD) will not be providing each Council of Government their Regional Budget Estimate (RBE) for the local projects. However, we were told that we could estimate the allocation to be

similar to what the region received the prior year. This allowed PRPC staff to give the PREMAC a better idea of what to expect by way of awards for those nine (9) projects that the PREMAC was prioritizing.

Even with this estimate, we still are not sure if this will be the final amount for the region, so we have given the HSGD a plan for these projects should the amount come in at various percentages points of the estimate. This uncertainty of the funding situation makes the next part of the PREMAC's recommendations all the more important.

A handout for this agenda item with those various funding scenarios will be made available at the board meeting.

RECOMMENDATION:

PRPC staff recommends the PRPC Board of Directors consider approval of the FY24 State Homeland Security Program project prioritizations and funding instructions developed and recommended by the Panhandle Regional Emergency Management Advisory Committee.

Panhandle Regional Emergency Management Advisory Committee's
FY24 SHSP Funding Instructions

Priority	At 96% of the FY24 RBE	Funding at 96% of the FY24 RBE	At 98% of the FY24 RBE	Funding at 98% of the FY24 RBE	At 100% of the FY24 RBE	Funding at 100% of the FY24 RBE	At 102% of the FY24 RBE	Funding at 102% of the FY24 RBE	At 105% of the FY24 RBE	Funding at 105% of the FY24 RBE	At 110% of the FY24 RBE	Funding at 110% of the FY24 RBE	At 120% of the FY24 RBE	Funding at 120% of the FY24 RBE	Original Application Amounts			
1	FY24 Regional Planning & Coordination Project	\$138,500.00	FY24 Regional Planning & Coordination Project	\$138,500.00	FY24 Regional Planning & Coordination Project	\$138,500.00	FY24 Regional Planning & Coordination Project	\$138,500.00	FY24 Regional Planning & Coordination Project	\$138,500.00	FY24 Regional Planning & Coordination Project	\$138,500.00	FY24 Regional Planning & Coordination Project	\$138,500.00				
2	FY24 Emergency Operations Plan Update	\$38,700.00	FY24 Emergency Operations Plan Update	\$38,700.00	FY24 Emergency Operations Plan Update	\$38,700.00	FY24 Emergency Operations Plan Update	\$38,700.00	FY24 Emergency Operations Plan Update	\$38,700.00	FY24 Emergency Operations Plan Update	\$38,700.00	FY24 Emergency Operations Plan Update	\$38,700.00	FY24 Regional Planning & Coordination Project		\$138,500.00	
3	ST/CP FY24 PARIS Maintenance Project	\$38,500.00	ST/CP FY24 PARIS Maintenance Project	\$38,500.00	ST/CP FY24 PARIS Maintenance Project	\$38,500.00	ST/CP FY24 PARIS Maintenance Project	\$38,500.00	ST/CP FY24 PARIS Maintenance Project	\$38,500.00	ST/CP FY24 PARIS Maintenance Project	\$38,500.00	ST/CP FY24 PARIS Maintenance Project	\$38,500.00	FY24 Emergency Operations Plan Update		\$38,700.00	
4	FY24 PANCOM M&O Project	\$234,380.00	FY24 PANCOM M&O Project	\$248,144.00	FY24 PANCOM M&O Project	\$253,000.00	FY24 PANCOM M&O Project	\$253,000.00	FY24 PANCOM M&O Project	\$253,000.00	FY24 PANCOM M&O Project	\$253,000.00	FY24 PANCOM M&O Project	\$253,000.00	ST/CP FY24 PARIS Maintenance Project	LETPA	Protection of Soft target/crowded places (3%)	\$38,500.00
5	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	\$105,795.00	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	\$105,795.00	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	\$114,705.00	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	\$114,705.00	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	\$114,705.00	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	\$114,705.00	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	\$114,705.00	FY24 PANCOM M&O Project		\$253,000.00	
6	IISC FY24 Amarillo Regional Crime Center	\$16,029.00	IISC FY24 Amarillo Regional Crime Center	\$16,029.00	IISC FY24 Amarillo Regional Crime Center	\$16,029.00	IISC FY24 Amarillo Regional Crime Center	\$29,370.00	IISC FY24 Amarillo Regional Crime Center	\$50,019.00	IISC FY24 Amarillo Regional Crime Center	\$84,431.00	IISC FY24 Amarillo Regional Crime Center	\$154,275.00	IISC FY24 Regional AFIS Enhancement: AFIS Workstations	LETPA	Information and intelligence sharing (3%)	\$114,705.00
7	FY24 Amarillo Regional Bomb Squad Enhancement Project	\$88,825.00	FY24 Amarillo Regional Bomb Squad Enhancement Project	\$88,825.00	FY24 Amarillo Regional Bomb Squad Enhancement Project	\$88,825.00	FY24 Amarillo Regional Bomb Squad Enhancement Project	\$89,250.00	FY24 Amarillo Regional Bomb Squad Enhancement Project	\$89,250.00	FY24 Amarillo Regional Bomb Squad Enhancement Project	\$89,250.00	FY24 Amarillo Regional Bomb Squad Enhancement Project	\$89,250.00	IISC FY24 Amarillo Regional Crime Center	LETPA	Information and intelligence sharing (3%)	\$129,596.00
8	FY24 Amarillo CERT	\$20,436.00	FY24 Amarillo CERT	\$20,863.00	FY24 Amarillo CERT	\$21,287.68	FY24 Amarillo CERT	\$21,713.00	FY24 Amarillo CERT	\$22,351.00	FY24 Amarillo CERT	\$23,416.00	FY24 Amarillo CERT	\$25,577.00	FY24 Amarillo Regional Bomb Squad Enhancement Project	LETPA	Protection of Soft target/crowded places (3%)	\$89,250.00
9	ST/CP FY24 Amarillo SWAT Team Enhancement Project	\$0.00	ST/CP FY24 Amarillo SWAT Team Enhancement Project	\$0.00	ST/CP FY24 Amarillo SWAT Team Enhancement Project	\$0.00	ST/CP FY24 Amarillo SWAT Team Enhancement Project	\$0.00	ST/CP FY24 Amarillo SWAT Team Enhancement Project	\$0.00	ST/CP FY24 Amarillo SWAT Team Enhancement Project	\$0.00	ST/CP FY24 Amarillo SWAT Team Enhancement Project	\$0.00	FY24 Amarillo CERT		Community Preparedness and Resilience (3%)	\$22,033.78
														ST/CP FY24 Amarillo SWAT Team Enhancement Project	LETPA	Protection of Soft target/crowded places (3%)	\$55,850.00	
	RBE AMOUNT:	\$709,546.68	RBE AMOUNT:	\$709,546.68	RBE AMOUNT:	\$709,546.68	RBE AMOUNT:	\$709,546.68	RBE AMOUNT:	\$709,546.68	RBE AMOUNT:	\$709,546.68	RBE AMOUNT:	\$709,546.68			\$880,134.78	
	Funding Proj. at 96%:	\$681,165.00	Funding Proj. at 98%:	\$695,356.00	Funding Proj. at 100%:	\$709,546.68	Funding Proj. at 102%:	\$723,738.00	Funding Proj. at 105%:	\$745,025.00	Funding Proj. at 110%:	\$780,502.00	Funding Proj. at 120%:	\$852,507.00				
	Difference:	(\$28,381.68)	Difference:	(\$14,190.68)	Difference:	\$0.00	Difference:	\$14,191.32	Difference:	\$35,478.32	Difference:	\$70,955.32	Difference:	\$142,960.32				

Fully Funded Projects	3	Fully Funded Projects	3	Fully Funded Projects	5	Fully Funded Projects	6	Fully Funded Projects	7	Fully Funded Projects	7	Fully Funded Projects	8	
Avail. for Project	4	\$109,261.00	Avail. for Project 4	\$20,863.00	All Projects Fully Funded	-----	I Projects Fully Funded	-----	All Projects Funded	-----	All Projects Funded	-----	All Projects Funded	-----
% of LETPA Funding: Protection of Soft Target/ Crowded Places %:	36.58%		% of LETPA Funding: Protection of Soft Target/ Crowded Places %:	35.83%	% of LETPA Funding: Protection of Soft Target/ Crowded Places %:	36.37%	% of LETPA Funding: Protection of Soft Target/ Crowded Places %:	37.56%	% of LETPA Funding: Protection of Soft Target/ Crowded Places %:	39.26%	% of LETPA Funding: Protection of Soft Target/ Crowded Places %:	41.88%	% of LETPA Funding: Protection of Soft Target/ Crowded Places %:	46.54%
Information and Intelligence Sharing %:	18.7%		Information and Intelligence Sharing %:	18.3%	Information and Intelligence Sharing %:	17.9%	Information and Intelligence Sharing %:	17.7%	Information and Intelligence Sharing %:	11.9%	Information and Intelligence Sharing %:	15.8%	Information and Intelligence Sharing %:	4.5%
Community Preparedness and Resilience %:	15.5%		Community Preparedness and Resilience %:	15.2%	Community Preparedness and Resilience %:	16.2%	Community Preparedness and Resilience %:	15.8%	Community Preparedness and Resilience %:	15.4%	Community Preparedness and Resilience %:	14.7%	Community Preparedness and Resilience %:	13.5%
	3.0%			3.0%		3.0%		3.0%		3.0%		3.0%		3.0%

Funding at 96% RBE Instructions	Funding at 98% RBE Instructions	Funding at 100% RBE Instructions	Funding at 102% RBE Instructions	Funding at 105% RBE Instructions	Funding at 110% RBE Instructions	Funding at 120% RBE Instructions
Fund projects in the amounts shown above; which partially funds project 4 in the amount of \$234,380, project 5 in the amount of \$105,795, project 6 in the amount of \$16,029, project 7 in the amount of \$88,825 and project 8 in the amount of \$20,436. Any additional funds should be added first to project 6 and 4. Projects 9 is a quality project and should be funded if there is de-obligated funds from other FYs available.	Fund projects in the amounts shown above; which partially funds project 4 in the amount of \$248,144, project 5 in the amount of \$105,795, project 6 in the amount of \$16,029, project 7 in the amount of \$88,825 and project 8 in the amount of \$20,863. Additional funds should be added first to project 6 and 4. Projects 9 is a quality project and should be funded if there is de-obligated funds from other FYs available.	Fund projects in the amounts shown above; which partially funds project 6 in the amount of \$16,029, project 7 in the amount of \$88,825 and project 8 in the amount of \$21,287.68. Additional funds should be added first to project 6. Projects 9 is a quality project and should be funded if there is de-obligated funds from other FYs available.	Fund projects in the amounts shown above; which partially funds project 6 in the amount of \$29,370 and project 8 in the amount of \$21,713. Additional funds should be added first to project 6. Projects 9 is a quality project and should be funded if there is de-obligated funds from other FYs available.	Fund projects in the amounts shown above; which partially funds project 6 in the amount of \$50,019. Adding \$317.22 to project 8, bringing the new project amount to \$22,351. Any additional funds should be added to project 6. Projects 9 is a quality project and should be funded if there is de-obligated funds from other FYs available.	Fund projects in the amounts shown above; which partially funds project 6 in the amount of \$84,431. Adding \$1,382.22 to project 8, bringing the new project amount to \$23,416. Any additional funds should be added to project 6. Projects 9 is a quality project and should be funded if there is de-obligated funds from other FYs available.	Fund projects in the amounts shown above; Adding \$24,679 to project 6 for a total of \$154,275 and adding \$3,543.22 to Project 8's original application amounts; bringing the new project amounts to \$25,577.00 respectively. Projects 9 is a quality project and should be funded if there is de-obligated funds from other FYs available.
"Red Text"	- The project at which project costs exceed the RBE amount					
"Black Text"	- Funds added to project(s) to meet percentage requirements or if the final Regional Allocation exceeds the RBE					