

Panhandle Regional
Planning Commission
Board of Directors
Thursday,
March 28, 2024

NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, March 28, 2024, at 1:30 p.m.** in the PRPC Board Room at 415 SW 8th, Amarillo, Potter County, Texas. In order to accommodate Board Members and members of the public who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board.

Members of the public interested in attending this meeting online may do so by logging into the Zoom Meeting:

<https://us02web.zoom.us/j/87066588981?pwd=MFk3c3BKS2htZ0xFWmNWLys1OUR3Zz09>

(Meeting ID: 870 6658 8981 – Password 134003) or may participate by phone 346 248 7799 (Meeting ID:870 6658 8981 – Password 134003).

A copy of the full agenda for this meeting can be found on the PRPC's website at

<http://www.theprpc.org/About/Directors/default.html>

AGENDA

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)*

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

4. MINUTES

Consideration of the approval of the minutes from the Board of Directors meeting held on February 22, 2024.

5. APPROVAL OF PSA-1 ELECTION TO PLACE CANDIDATE TO FILL VACATED MINORITY CITIZEN REPRESENTATIVE SEAT

Consideration of the approval of the election from Planning and Service Area 1 (Dallam, Hartley, Moore, Oldham, & Sherman Counties) to elect a representative to the Panhandle Regional Planning Commission's Board of Directors for the unexpired term left vacant by the retirement of Mr. Cleo Castro, Minority Citizens Representative.

6. **CHILD CARE PROVIDER CURRICULUM PURCHASE**

Consideration of the authorization of the Executive Director to purchase Child Care Curricula from Teaching Strategies, LLC, for the amount of \$85,000 with grant funds from the TWC Workforce Development Child Care Quality grant.

7. **VOUCHERS**

Review and consideration of the acceptance of the vouchers for the month of February 2024.

8. **PRPC INVESTMENT FUNDS MONTHLY REPORT**

Presentation and consideration of acceptance of the Planning Commission's Investment Funds Monthly Report.

9. **2023 AUDIT PRESENTATION AND ACCEPTANCE**

The presentation and consideration of acceptance of the Panhandle Regional Planning Commission's Comprehensive Annual Financial Report for the 12 month period ended September 30, 2023.

10. **PANHANDLE REGIONAL 9-1-1 NETWORK ADVISORY COMMITTEE APPOINTMENTS**

Consideration of appointment or re-appointment of individuals to the Planning Commission's Regional 9-1-1 Network Advisory Committee.

11. **PRESENTATION OF NATIONAL VOLUNTEERS APPRECIATION MONTH**

Presentation of National Volunteer Month in which the Area Agency on Aging celebrates those volunteers who give back to the vulnerable populations in our area. The staff are raising awareness about the important part that volunteers play in our region and are also encouraging more people to become involved in order to build stronger more sustainable communities throughout the Texas Panhandle.

12. **PRESENTATION OF THE MELISSA CARTER MEMORIAL GRANT RECIPIENTS**

Presentation by the Area Agency on Aging of the Melissa Carter Memorial grant recipients. The AAA opened the first Melissa Carter Memorial Grant application to award the \$8,000 to entities with programs benefiting older adults. Eight organizations received \$1,000 in Melissa's memory to meet the needs of older adults across the Texas Panhandle.

13. **TXCDBG 2024 DOWNTOWN REVITALIZATION PROGRAM – INTERLOCAL AGREEMENT FOR APPLICATION DEVELOPMENT SERVICES**

Consideration of the authorization of the Executive Director to execute the Interlocal Cooperation Contract with the City of Wheeler and the PRPC to provide TxCDBG Downtown Revitalization application services at no cost with contingency for administrative services to be amended at the localities' discretion if their project is funded.

14. **FEDERAL TRANSIT ADMINISTRATION – TITLE VI CIVIL RIGHTS PLAN REQUIREMENTS AND GUIDELINES FOR DIRECT RECIPIENTS**

Consideration of the approval of a FTA Title VI Civil Rights Plan related to direct financial assistance and formalizing processes for minority and Limited English Proficient individuals to access the process and approval of subsequent revisions made by FTA.

15. **PANHANDLE REGIONAL EMERGENCY PREPAREDNESS CONFERENCE REGISTRATION MEMORANDUM OF AGREEMENT WITH TEXAS A&M ENGINEERING EXTENSION**

Consideration of the authorization of the Executive Director to execute the Memorandum of Agreement with Texas A&M Engineering Extension Service to administer registration services for PRPC's (PREP) Panhandle Regional Emergency Preparedness Conference.

16. **TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) PROGRAM PROJECT PRIORITIES**

Recommendation from the PRPC Executive Committee to Consider and Take Appropriate Action for the Establishment of the Regional Project Priorities for the Texas Community Development Block Grant Program 2025-2026 Community Development Fund Cycle

17. **PRPC BUILDING MAINTENANCE SERVICES CONTRACT**

Consideration of the award of a contract to a qualified individual or firm to provide comprehensive building maintenance services for the Planning Commission building.

18. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS.**

A. Comments from the Executive Director.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 02/28/2024 – Medicare Fraud and Abuse, Oil and Derrick Club, Pampa
- 02/29/2024 – Preventive Services/AAA Services, Canadian Senior Citizens
- 03/01/2024 – Destination Medicare 2024
- 03/04/2024 – Panhandle Regional Law Enforcement Academy (PRLEA) 128th Graduation
- 03/06/2024 – Caregiver Support Group
- 03/06/2024 – Ready Set Thrive, First Baptist, Vega
- 03/07/2024 – Rolling Plains Organization for Rural Transportation Meeting (RPORT)
- 03/08/2024 – Texas Panhandle Inspectors Association (TPIA)
- 03/19/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC) Critical Infrastructure Meeting
- 03/21/2024 – Destination Medicare 2024
- 03/21/2024 – Low Income Medicare Savings/TSAP, Follett Senior Citizens
- 03/25/2024 – Ready Set Thrive, Clarendon Senior Citizens

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 04/03/2024 - Groundwater Management Area (GMA) #1 Meeting
- 04/04/2024 – Ready Set Thrive, Golden Plains Hospital, Borger

- 04/04/2024 – VOAD (Voluntary Organization Active in Disaster) Meeting
- 04/10/2024 – Ready Set Thrive, First Baptist, Kings Manor, Hereford
- 04/11/2024 – Texas Panhandle Severe Weather Exercise, The Dome, Borger
- 04/12/2024 – Panhandle Regional 9-1-1 Advisory Committee Meeting
- 04/16/2024 – Destination Medicare 2024
- 04/16/2024 – Ready Set Thrive, Panhandle Senior Citizens

19. ADJOURNMENT

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT
OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties) and Section 551.127 (Videoconference Call). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 22nd day of March, 2024 at 415 West Eighth Avenue, Amarillo, Texas, at 4:30 p.m.

Melissa T. Whitaker

Melissa T. Whitaker, Executive Assistant

ITEM 4

PANHANDLE REGIONAL PLANNING COMMISSION

BOARD OF DIRECTORS MEETING

Minutes

February 22, 2024

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 1:30 p.m. on Thursday, February 22, 2024. This meeting was held in hybrid format by videoconference pursuant Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. Board members and individuals from the public who desired to attend in person, attended the meeting at 415 S.W. 8th, Amarillo, Potter County, Texas.

MEMBERS PRESENT:

- Buster Davis, Mayor, City of Gruver
- Christy Dyer, Randall County Judge
- Dr. John Howard, Donley County Judge
- Dan Sams, Mayor, City of Wheeler
- Winston Sauls, Citizen Representative, City of Borger
- Tobe Shields, Mayor, City of Spearman
- Cleo Castro, Citizen Representative, City of Cactus
- Cole Stanley, Mayor, City of Amarillo
- Kimberly Jones, Childress County Judge
- Nancy Tanner, Potter County Judge
- Juan Cantu, Lipscomb County Commissioner
- Dr. Bill Hallerberg, Canadian River Municipal Water Authority
- Dan Looten, Carson County Judge
- Daniel Jackson, Citizen Representative, City of Dimmitt
- Harrold Keeter, Swisher County Judge
- Karen Price, Citizen Representative, City of Pampa
- Greg Lewellen, Mayor, City of Friona

MEMBERS ABSENT:

- Kerry Symons, Mayor, City of Perryton
- Ronnie Gordon, Hartley County Judge
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Walter "Four" Price, Texas State Representative, District 87
- Sal Rivera, Sheriff, Castro County
- Pat Sims, Commissioner, City of Dumas,
- Shawn Ballew, Oldham County Judge
- Rank Cogdell, Briscoe County Judge
- Oscar Ostos, Citizen Representative, City of Amarillo
- Yolanda Robledo, Alderwoman, City of Bovina

STAFF PRESENT: Mr. Michael Peters, Executive Director; Mr. Trent Taylor, Finance Director; Ms. Lori Gunn, Regional Services Director; Ms. Daphne Morcom, Regional Services Program Specialist; Mr. Shane Brown, Regional Emergency Communication & PREP Program Manager; Ms. Delaney Pruett, Regional Emergency Management Planning Program Coordinator; Mr. Max Seymour, Local Government Services Program Specialist; Mr. Jarian Fred, Local Government Services Program Specialist; Ms. Debra King, Area Agency on Aging Director; Mr. John Schaumburg, Regional 9.1.1. Network Director; Ms. Abby Sanders, Local Government Services Program Specialist; Ms. Jourdan Foran, Local Government Services Program Specialist; Mr. Craig Whiteside, Local Government Services Program Specialist; Mr. Alex Guerrero, Local Government Services Director; Ms. Melissa Whitaker, Executive Assistant

OTHERS PRESENT: Mr. Blake Vineyard, West Texas Deputy Regional Director for Senator Ted Cruz; Mrs. Theresa Castro, Wife of Cleo Castro

1. CALL TO ORDER

Judge Nancy Tanner called the meeting to order at 1:30 p.m. and noted that a quorum was present.

2. INVOCATION

Judge Kimberly Jones gave the invocation.

3. PUBLIC COMMENT

No public comments were made.

4. MINUTES

Dr. Bill Hallerberg moved to accept the minutes from the Board of Directors meeting held on January 25, 2024. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

5. VOUCHERS

Mayor Buster Davis moved to approve the vouchers for the month of January 2024. Mayor Dan Sams seconded the motion; the motion carried by unanimous vote.

6. PRPC INVESTMENT FUND MONTHLY REPORT

Mr. Trent Taylor informed the Board that pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. The following was submitted for approval.

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of January was 4.93%. The 9-1-1 fund earned an average annual yield of 0.00%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

	Balance@ <u>09/30/2023</u>	Balance@ <u>12/31/2023</u>	Balance@ <u>1/31/2024</u>
PRPC's Money Market Fund	\$2,554,984	\$4,103,637	\$3,520,205
9-1-1's Money Market Fund	\$57	\$57	\$0
Total MMIA Funds	<u>\$2,555,041</u>	<u>\$4,103,694</u>	<u>\$3,520,205</u>

CDARS CD	Duration	Return	
12/28/2023 – 06/27/24	26 Weeks	4.85%	\$500,000

Total Invested Funds- \$4,020,205

Judge Dan Looten moved for the Board of Directors to accept the PRPC Investment Fund Monthly Report as submitted. Judge Harold Keeter seconded the motion; the motion carried by unanimous vote.

7. CSEC AMENDMENT REQUEST – ADDITIONAL FUNDING REQUEST FOR REGIONAL 9-1-1 CUSTOMER PREMISE EQUIPMENT

Mr. John Schaumburg informed the Board of Directors that the commission on State Emergency Communications (CSEC) has allocated the Panhandle Regional 9-1-1 Network \$1,095,000 in equipment funding to replace the front and back room Customer Premise Equipment (CPE) at the 21 Public Safety Answering Points (PSAPs) and two hosts throughout the region. The Regional 9-1-1 Advisory Committee has reviewed the proposals from five vendors and requested further negotiations with the two highest scoring vendors before the committee makes a final vendor recommendation to the PRPC Board of Directors for approval. One of the vendors, Carbyne, is a cloud-native solution which allows for certain mapping advantages, foreign language translation, call-recording and reporting, and rapid CPE restoration in the event of a natural disaster. The cloud-native subscription fees are payable in advance, and the negotiated quote for six years of subscription fees, equipment and installation was \$1,923,617.22 more than the initial allocated funding by CSEC. Before the Advisory Committee meets to make a final recommendation to the PRPC Board of Directors, the 9-1-1 Network would like to have CSEC allocate the additional equipment funding to ensure that the contract could be funded and executed upon Board approval. In order to obtain the funding allocation, the 9-1-1 Network must send an amendment request to CSEC.

Judge John Howard moved for the Board of Directors to authorize the Executive Director to request additional equipment funding to the Commission on State Emergency Communications for 9-1-1 Customer Premise Equipment. Judge Christy Dyer seconded the motion; the motion carried by unanimous vote.

8. TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT - DOWNTOWN REVITALIZATION PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACT AMENDMENT

Ms. Jourdan Foran informed the Board of Directors that the Community Development Block Grant program administered by the Texas Department of Agriculture (TDA) offers many different funding opportunities that communities in the Texas Panhandle have utilized since 1983. This past year, PRPC worked with seven communities to develop and submit applications to this program. All seven Texas Panhandle communities that applied in May of 2023, have received indications from Texas Department of Agriculture that the agency will be issuing each a grant award through the TxCDBG Downtown Revitalization/Main Street Set-Aside program with funding in the amount of \$500,000. In January 2023, this body approved a no-cost interlocal agreement that allowed PRPC to assist with the City of Pampa to develop an application to the Downtown Revitalization/Main Street Set-Aside Program. This agenda item is to amend the interlocal agreement between PRPC and to allow PRPC to carry out the administrative function and project management activities associated with the funded project. The City of Pampa will receive \$500,000 in grant funds to make necessary improvements to their Downtown and the project management fee was set at a flat rate of \$40,000 to perform the administrative and project management function.

Mayor Buster Davis moved for the Board of Directors to authorize the Executive Director of the PRPC to execute an amendment to the Interlocal Cooperation Contract for the City of Pampa and the PRPC to provide administration services for the Downtown Revitalization Program. Judge Harold Keeter seconded the motion; the motion carried by unanimous vote.

9. TEXAS PARKS AND WILDLIFE DEPARTMENT PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACTS

Mr. Jarian Fred informed the Board of Directors that for over twenty years, PRPC Staff has assisted Cities with the development of Master Parks Plans and applications to Texas Parks & Wildlife under their available recreation grant programs. This past year, PRPC Staff assisted three communities in building applications through Texas Parks & Wildlife Department's Local Parks grant programs. Staff has been notified that the Cities of Friona, Dimmitt and Fritch have been selected for funding. The City of Friona utilized Local Government Services' help and sought assistance for the establishment of a new splash pad at the City's swimming pool, under the Small Community program. The City has been awarded \$150,000 to furnish and install this new splash pad, with a 1-1 match requirement. The City anticipated paying \$20,000 in administrative services to implement the project and has subsequently requested that PRPC be contracted through an interlocal agreement to provide the project administration. LGS Staff also worked with the City of Dimmitt to develop an application under the Non-Urban Outdoor program and was ultimately awarded \$317,500 in grant funds to install a new splash pad and associated concrete work at their existing City skate park. The City has also requested that PRPC provide administrative services with regards to this project at a sum of \$30,000. Finally, LGS worked with the City of Fritch to develop an application under the Small Community program for the purchase and installation of new playground equipment. The City received a grant of \$40,000 for the development of new playground equipment in the community. The City has requested that PRPC provide administrative services with regards to this project at a sum of \$10,000.

Judge Dan Looten moved for the Board of Directors to authorize the Executive Director of the PRPC to execute three respective Interlocal Cooperation Contracts between the above-mentioned cities and for the PRPC to provide Project

Administration Services for their Texas Parks & Wildlife grant funded projects. Mr. Juan Cantu seconded the motion. Mr. Daniel Jackson abstained; the motion carried with a sufficient majority of votes.

10. TEXAS COMMUNITY DEVELOPMENT PROGRAM AGREEMENT AMENDMENT DEVELOPMENT AND MANAGEMENT SERVICES INTERLOCAL CONTRACTS

Mr. Alex Guerrero informed the Board of Directors that PRPC Staff has worked with Panhandle communities to write applications and implement various projects through the Community Development Block Grant (TxCDBG) Program since 1983. Following the format that has become the new standard for TxCDBG applications; an interlocal agreement has been developed for PRPC to assist communities with an application to the Downtown Revitalization Program. In order to comply with TDA requirements it is necessary for the below cities to enter into an interlocal agreement with PRPC for application development activities to ensure programmatic compliance. Communities applying to the Downtown Revitalization Program for 2024 include the following: Friona, Bovina, Shamrock, Dimmitt, Vega, Miami and White Deer.

Mayor Dan Sams moved for the Board of Directors to authorize the Executive Director of the PRPC to execute an Interlocal Cooperation Contract between above noted communities respectively and the PRPC to provide TxCDBG Downtown Revitalization application services at no cost with contingency for administrative services to be amended at the localities' discretion if their project is funded. Mr. Winston Sauls seconded the motion. Mayor Greg Lewellen and Mr. Daniel Jackson abstained; the motion carried with a sufficient majority of votes.

11. TEXAS DEPARTMENT OF AGRICULTURE - UNIFIED SCORING COMMITTEE REGIONAL REPRESENTATIVE NOMINATION

Mr. Alex Guerrero informed the Board of Directors that the PRPC has worked with Panhandle Communities to write applications and implement various projects through the Community Development Block Grant (TxCDBG) Program since 1983. The TxCDBG program has been a major funding source for the last 40 years for many major public infrastructure improvements throughout the Texas Panhandle region including projects in many of the most impoverished and most rural communities of our region. The importance of this program to the PRPC region is seen in the total volume of administrative assistance provided, over 330 TxCDBG projects, and total grant funds received, more than \$75,000,000. The Texas Department of Agriculture (TDA), formerly housed under many different agencies, has long been the funding agency of this program in the State of Texas. TDA underwent a HUD Consolidated Plan Process (5-year plan) to evaluate current programs including the non-entitlement TxCDBG (rural) and adopted new rules that eliminated the Regional Review Committees, a forum long utilized to allow for and provide local input into the priority and scoring elements of the TxCDBG program. The elimination of the Regional Review Committees replaced about 5-years ago by the Unified Scoring Committee (USC) that has been responsible for the development of objective scoring factors for the entire State. While this has reduced the ability of each region to cater to the TxCDBG program to their needs and resources, it has allowed the State to provide a standard scoring process uniformly within the program. This body, back in March of 2022, formally nominated Joseph "Joe" Price, City Manager of Canyon, to represent

the Panhandle region in establishing the objective scoring factors in reference to the TxCDBG 2023-2024 Community Development (CD) Fund cycle historically funding water/waste-water and some road infrastructure improvements in the region. Regional funding allocation structure is still being maintained by TDA and each Council of Government region has the ability to select and nominate a regional representative on the USC or decide to renominate their previously selected USC representative. This chosen representative will be the voice for the region in the scoring development process of the TxCDBG program and will have one vote on the 24-person board. The PRPC's Board of Directors is identified as the governing body responsible for the regional nomination to the USC. This agenda items will allow the PRPC Board of Directors to consider the re-nomination of Joseph "Joe" Price, who has agreed to serve as the Panhandle region's representative for the upcoming TxCDBG 2025-2026 CD Fund cycle and is serving as an elected or appointed official of a non-entitlement community (50,000 or less for cities, 250,000 or less for counties), able to pass a background check and available to travel to the Unified Scoring Committee meeting and related training to be held in San Antonio on April 10, 2024.

Mayor Cole Stanley moved for the PRPC Board of Directors to renominate Joseph "Joe" Price to represent the Panhandle Region and serve on the Unified Scoring Committee for the TxCDBG Program. Dr. Bill Hallerberg seconded the motion; the motion carried by unanimous vote.

12. INTERLOCAL AGREEMENT FOR PROFESSIONAL RECRUITMENT SEARCH SERVICES CITY OF WHEELER

Mr. Alex Guerrero informed the Board of Directors that in the last decade, PRPC Staff has assisted many cities in the Texas Panhandle with administrative services, ranging from contractual city management services to city manager searches to master parks planning. One of the most increasingly demanded services is assistance with the recruitment of professional staff by cities. Recently, the PRPC was approached by both the City of Wheeler to conduct a professional search for their new Public Works Director. The City of Wheeler has considered the PRPC's scope of services as it relates to assistance with a professional search and plans to authorize an interlocal agreement to perform these services. The inclusion of this agenda item will allow the PRPC Board of Directors to consider entering into an interlocal agreement with the City of Wheeler for PRPC to continue to work with and assist them in this process. The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the City can resume normal operations quickly. Compensation will be rated at \$65.00 per hour with job postings and travel compensated additionally with a set floor and ceiling to ensure that both parties mutually benefit from the agreement.

Mr. Juan Cantu moved for the PRPC Board of Directors to authorize the Executive Director to execute an Interlocal Cooperation Contract with the City of Wheeler and to conduct a formal Public Works Director search. Judge Harold Keeter seconded the motion. Mayor Dan Sams abstained; the motion carried with a sufficient majority of votes.

13. FY 2024 REGIONAL SOLID WASTE MANAGEMENT GRANT PROGRAM APPROVAL

Ms. Daphne Morcom informed the Board of Directors that as directed by the Texas Health and Safety Code, a portion of funds collected through landfill “tipping fees” is dedicated to a regional grant program supporting projects that promote recycling and other activities to promote the goals of Regional Solid Waste Management Plans across the state. Every year the Solid Waste Grants Program accepts applications for grant funds and those projects are prioritized according to the priorities established in the Panhandle Regional Solid Waste Management Plan. That prioritized list is then submitted to the TCEQ for final consideration. On December 14, 2023, notices went out to all eligible entities in the region for the FY 2024 Solid Waste Grant cycle. The PRPC received seven (7) applications totaling \$141,126.73 for the \$96,557.00 in available FY 2024 Solid Waste Grant funds. The Regional Solid Waste Management Advisory Committee (RSWMAC) met on February 20, 2024 to review these applications, heard oral presentations from applicants and established a prioritization recommendation for the Board of Directors to review. The PRPC Board of Directors considered the prioritized list for approval at the February 22nd meeting. That final prioritized list will then be submitted to the Texas Commission on Environmental Quality (TCEQ) for final approval. The list recommended by the RSWMAC for the FY 2024 Solid Waste Grant cycle was presented at the Board of Director’s meeting.

Mr. Winston Sauls moved for the Board of Directors to approve the recommended list of FY 2024 Solid Waste Grant Applications for submission to TCEQ and, pending the TCEQ’s approval of the list, allow the Executive Director to enter into contracts with grantees for the implementation of the FY 2024 Solid Waste Grants Program. Judge Kim Jones seconded the motion; the motion carried by unanimous vote.

14. FY25 STATEWIDE EMERGENCY RADIO INFRASTRUCTURE GRANT APPLICATION RESOLUTION

Mr. Shane Brown informed the Board of Directors that for several years now, PRPC staff has spoken about the State’s Emergency Radio Infrastructure Fund. The account generates approximately \$20 Million per biennium and during the many years these funds were designated for the Fugitive Apprehension fund; no monies were ever spent on fugitive apprehension. During the first eight years these funds were deposited in GR Account 5153, the State’s Emergency Radio Infrastructure, most, if not all of the funds were spent on “other public safety purposes”. We had hoped that at some point in time, a portion of the funds could be used to help in maintaining the regional interoperable radio system PANCOM. In December 2019, the restrictions on the use of GR Account 153 were revised. Now, the funds may only be used by the Governor’s Office to provide grants to plan for, develop, enhance and maintain interoperable statewide emergency radio infrastructure. So, to that end, on January 15, 2024, the Governor’s Office announced the PY25 Statewide Emergency Radio Infrastructure program with the application deadline set for March 14, 2024. The only eligible entities for this grant funding are Regional Councils of Governments; and State agencies; and, the funds can only be used for the following activities.

1. Development or enhancement of interoperable emergency radio communications infra-structure;
2. Connection of regional and statewide systems or expansion of a regional system;
3. Improving or establishing tower sites and/or related communications equipment (shelters, generators, etc.); or
4. Enhancement or maintenance of existing capabilities (e.g. life cycle replacement

of equipment other than subscriber equipment).

PRPC staff developed a draft application for the grant program to be approved by the Board and when funded will help with the maintenance of the PANCOM system. The PANCOM system infrastructure is comprised of 60 sites; most of which are currently being leased. Our draft currently proposes to use Emergency Radio Infrastructure funding to build four (4) towers to replace the two most-expensive towers currently being leased and to complete gap coverage for two other locations. Eliminating these two leases will reduce the PANCOM system's annual lease expense by \$17,250; in FY26 and in every year thereafter. Mr. Brown stated that the region should work toward owning or controlling every site in the PANCOM system. As such, totally eliminating the system's lease costs would cut PANCOM's annual budget by nearly 40%. The other part of this vision involves putting at least one paying tenant on every tower so that the balance of the budget can be covered with rental revenues generated off the PANCOM towers. Much of the PANCOM system's annual costs are still being paid for with SHSP funding and there will come a day when the SHSP funding goes away. We have an opportunity with this Statewide Emergency Radio Infrastructure program to begin building our way to complete independence from federal funding in supporting this critical regional system. It will take time, but PANCOM now has a path toward this program. The PRPC was able to secure funding for two new towers in the last round of funding, four years ago. So, there is a more accurate estimate of what it will cost to build four more towers in 2025. We are also anticipating utilizing a PRPC tower that was deconstructed, saving the project some funds on at least one tower. The project has no match required. However, the PRPC is proposing to acquire the land for these two sites as part of our contribution to the total project cost.

Judge Harold Keeter moved for the PRPC Board of Directors to consider approving the submission of a grant application to the Governor's Office for consideration under the PY25 Statewide Emergency Radio Infrastructure. Ms. Karen Price seconded the motion; the motion carried by unanimous vote.

15. WEATHER RADIO TRANSMITTER AGREEMENT WITH NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA)

Ms. Delaney Pruett informed the Board of Directors that in a meeting PRPC Staff had with Sherman County officials to discuss emergency management, they brought up the lack of weather radio coverage in the area and expressed an interest in remediating it. Looking at the map, there is a significant gap in NOAA Weather Radio coverage in the Northwestern Texas Panhandle and the Western Oklahoma Panhandle. This area is mostly rural, but there are two cities that are not covered, Dalhart and Stratford, which is a population of around 10,000 people total. In addition, cell phone coverage and traditional TV station coverage can be spotty in this area. These factors lead to this area being underserved by the current warning methods for emergency notifications. NOAA All Hazards Weather Radio (NWR) is a nationwide network of radio stations broadcasting continuous weather information directly from the nearest National Weather Service office. NWR broadcasts official Weather Service warnings, watches, forecasts, and other hazard information 24 hours a day, 7 days a week. Working with the Federal Communication Commission's (FCC) Emergency Alert System, NWR is an "All Hazards" radio network, making it a single source for comprehensive weather and emergency information. In conjunction with Federal, State, and Local Emergency Managers and other public officials, NWR also broadcasts warning and post-event

information for all types of hazards – including natural (such as tornadoes), environmental (such as chemical releases or oil spills), and public safety (such as AMBER alerts or 9-1-1 telephone outages). With approval from both Sherman County and Dallam County, PRPC Staff reached out to the National Weather Service, both in Amarillo and at their Headquarters to discuss solutions for this problem. Technically, to cover most of Sherman and Dallam Counties, they would just need to install one weather radio transmitter somewhere between Dalhart and Stratford. This solution would cover most of the population and be the most economically feasible. However, there were no radio towers in this area that could be used for this purpose. To install a weather radio transmitter, they needed: a radio tower, shelter space, a generator, electric connections, and good geography. After comparing transmitter models, propagation studies, geography, etc., they came back with the option to install two transmitters, one NW of Dalhart at the Dallam PRPC tower site and one on the tower at the Sherman County Courthouse. This solution allows for more coverage in the Texas Panhandle and into the Oklahoma Panhandle and New Mexico. Based on the NWS' projections, these two transmitters will provide coverage to 12,942 people that weren't covered before. PRPC is working with the counties on logistics now but hope to have the transmitters installed in the next few months. Once the sites are up and running, they will be maintained by the local NWS Amarillo technicians and data will be sent out to them regularly. Residents will need a weather radio device to receive daily weather data, and these devices will alert them of any hazardous warnings (e.g. tornado warning) any time day or night. The NWS Amarillo office is discussing hosting a weather radio event in both Dalhart and Stratford to spread the message of this new service.

Mayor Cole Stanley moved for the PRPC Board of Directors to consider approval of the Weather Radio Transmitter Agreement with National Oceanic and Atmospheric Administration for use of space on the PANCOM tower located in Dallam County. Judge Kim Jones seconded the motion; the motion carried by unanimous vote.

16. FY24 STATE HOMELAND SECURITY PROGRAM PROJECT PRIORITIZATION APPROVAL

Ms. Lori Gunn informed the board that on February 15th, 2024 the Panhandle Regional Emergency Management Advisory Committee (PREMAC) met to evaluate the State Homeland Security Program (SHSP) proposals submitted for consideration under the Panhandle's FY24 SHSP grant program. In total, the PREMAC evaluated nine applications. After considering the written proposals and hearing the oral presentations made by each of the applicants, the PREMAC recommended that the nine projects be prioritized as shown below.

Project Name	Applicant	Req. Amount
FY24 Regional Planning & Coordination Project	PRPC	\$138,500.00
FY24 Emergency Operations Plan Update	PRPC	\$38,700.00
ST/CP FY24 PARIS Maintenance Project	PRPC	\$38,500.00

FY24 PANCOM M&O Project	PRPC	\$253,000.00
IISC FY24 Regional AFIS Enhancement: AFIS Workstations	PRPC	\$114,705.00
IISC FY24 Amarillo Regional Crime Center	City of Amarillo	\$16,029.00
FY24 Amarillo Regional Bomb Squad Enhancement Project	City of Amarillo	\$88,825.00
FY24 Amarillo CERT	City of Amarillo	\$21,287.68
ST/CP FY24 Amarillo SWAT Team Enhancement Project	City of Amarillo	\$0.00
FY24 Estimate:		\$709,546.68
Total Amount of Funding Requested:		\$880,134.78
Difference in Funds Requested vs. RBE:		\$170,588.10

Again, this year, the Office of the Governor’s Homeland Security Grants Division (HSGD) will not be providing each Council of Government their Regional Budget Estimate (RBE) for the local projects. However, we were told that we could estimate the allocation to be similar to what the region received the prior year. This allowed PRPC staff to give the PREMAC a better idea of what to expect by way of awards for those nine (9) projects that the PREMAC was prioritizing.

Even with this estimate, we still are not sure if this will be the final amount for the region, so we have given the HSGD a plan for these projects should the amount come in at various percentages points of the estimate. This uncertainty of the funding situation makes the next part of the PREMAC’s recommendations all the more important.

Judge John Howard moved for the PRPC Board of Directors to consider approval of the FY24 State Homeland Security Program project prioritizations and funding instructions developed and recommended by the Panhandle Regional Emergency Management Advisory Committee. Judge Dan Looten seconded the motion. Mayor Cole Stanley abstained; the motion carried with a sufficient majority of votes.

17. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

- A. Comments from the Executive Director. Cleo Castro is stepping down from PRPC Board of Directors. Cleo has served 12 years on the PRPC Board and the Planning Commission would like to present him a Certificate of Appreciation, as well as a plaque for his outstanding service and contributions to the PRPC and especially to the well-being of the entire Panhandle and the people that call it home. We will be holding an election on the 4th in Cactus, to replace Cleo’s position on the Board for a minority position in PSA 1 that serves Dallam, Sherman, Hartley, Moore and Oldham Counties. We do have an interested individual that is willing to serve. Next month, on March 28th, we will have the presentation of the PRPC Annual Financial Audit. We will be

calling on the Audit Committee to meet prior to the meeting next month (11:00 a.m.) and will be providing lunch for the Audit Committee and reviewing the Financial Audit. As a Reminder, Audit Committee Members are: Judge John Howard, Judge Kim Jones, Winston Sauls, Juan Cantu and Oscar Ostos. The audit firm of Elgin, Parkman, Fleming & Fleming out of Wichita Falls was procured in 2021 on a 3-year contract with 2 additional optional years. This is the 3rd year of the contract. PRPC Dues were sent out in October. As of Mid-February, we have collected 99% of the dues, total \$69,378. We are reaching out to the four cities who have not yet paid their dues and hope to once again have 100% collection rate for 2024. If there is an interest, we will have a new Board member orientation in April that will allow the department directors to discuss the details of the projects and services they provide to our region. Thank you to all of the Board Members for being here and for your continued support and service. Please feel free to reach out to me or staff if you ever need anything or have any questions.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 12/07/2023 – READY/SET/THRIVE, The Legacy, Friona
- 12/13/2023 – RST/MIPPA, Rotary Club, Tulia
- 12/13/2023 – Regional Solid Waste Management Advisory Committee
- 01/03/2024 – Caregiver Support Group
- 01/08/2024 – READY/SET/THRIVE, First Baptist, Canyon
- 01/10/2024 – Low Income Medicare Savings/TSAP, Darrouzette Senior Citizens
- 01/10/2024 – RST/MIPPA, Teare Rural Health, Booker
- 01/10/2024 – Groundwater Management Area (GMA) #1 Committee Meeting
- 01/10/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC) Sub-Committee Critical Infrastructure Pilot Study Kick-Off Meeting
- 01/12/2024 – Hemphill County Focus Group Session; Return Home from Hospitalization Pilot Project
- 01/19/2024 – West Texas COG Meeting – PRPC
- 01/23/2024 – Hereford Focus Group Session; Return Home from Hospitalization Pilot Project
- 01/23/2024 – Transfer on Death Deed, Senior Citizens, Shamrock

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 01/31/2024 – Emergency Manager Meeting at Amarillo EOC
- 02/02/2024 – Panhandle Regional 9-1-1 Network Advisory Committee
- 02/06/2024 – Region A Panhandle Water Planning Group Executive Committee Meeting
- 02/06/2024 – Region A Panhandle Water Planning Group Full Committee Meeting
- 02/13/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC) Sub-Committee Critical Infrastructure Meeting

- 02/15/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC)
- 02/16/2024 – Dumas Focus Group Session; Return Home from Hospitalization Pilot Project
- 02/20/2024 – Regional Solid Waste Management Advisory Committee
- 02/21/2024 – Panhandle Regional Organization to Maximize Public Transportation (PROMPT) Meeting
- 02/21/2024 – Panhandle Workforce Development Board meeting
- 02/22/2024 – Panhandle Workforce Development Board Consortium's Governing Body meeting

18. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:41 p.m.

Sheriff Sal Rivera, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Commissioner Pat Sims, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors

ITEM 5

MEMORANDUM

DATE: March 28, 2024

TO: PRPC Board of Directors

FROM: Melissa Whitaker, Executive Assistant

Through: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 5
Approval of PSA-1 election to place candidate to fill vacated minority citizen representative seat.

BACKGROUND

The PRPC Bylaws calls for representation of minority citizens on the Board of Directors. These designated minority seats are filled through a direct election process. With the resignation of Mr. Cleo Castro from the Board of Directors it was necessary to have an election in Planning Service Area 1 (Dallam, Hartley, Moore, Oldham, & Sherman Counties) to fill this vacated minority citizen seat. The election notice was posted in the Sherman County Gazette, The Dalhart Texan, The Vega Enterprise, and The Stratford Star. The PSA-1 election was held on Monday, March 4th at 5:00 p.m. in the City of Cactus and a new representative was elected to fulfill the minority citizen position for PSA-1 on the PRPC Board of Directors with a tally of twenty-four unanimous votes.

RECOMMENDATION

Staff recommends that the Board of Directors approve the PSA-1 election results of Mr. Andy Garcia to fill the vacated seat to represent minority citizens on the PRPC Board of Directors.

PANHANDLE REGIONAL PLANNING COMMISSION
Minority Election

PSA-1
Minutes

March 4, 2024

A meeting to elect a minority citizens representative to the Panhandle Regional Planning Commissions Board of Directors was held on Monday, March 4, 2024, at 5:05 p.m. at the Cactus City Hall, 200 S Highway 287, Cactus, TX.

STAFF PRESENT: Mr. Michael J. Peters, Executive Director; Ms. Melissa Whitaker, Executive Assistant

OTHERS PRESENT: Mr. Cleo Castro, Citizens Representative; Mr. Andy Garcia, the City of Cactus Public Works Director

1. **CALL TO ORDER**

Mr. Michael J. Peters, Executive Director, welcomed the citizens gathered for the meeting and presented background information regarding the PRPC, its programs and governing structure. He noted the purpose of the meeting was to elect a minority citizen representative to fulfill the existing 3-year term vacancy on the Planning Commission's Board of Directors. This individual would be representing Dallam, Hartley, Moore, Oldham, & Sherman Counties

2. **ELECTION**

Mr. Andy Garcia expressed interest and a desire to serve on the PRPC Board of Directors. Upon collection of the ballots and tallying the votes, Mr. Andy Garcia was elected to fulfill the existing 3-year term vacancy on the PRPC Board of Directors as PSA-1 minority citizen's representative. Mr. Andy Garcia then addressed the group and thanked those for electing him to the position.

3. **ADJOURNMENT**

The meeting adjourned at 5:32 p.m.

ITEM 6

MEMORANDUM

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: Marin Rivas, Workforce Development Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 6
Child Care Provider Curriculum Purchase

BACKGROUND

The Texas Workforce Commission (TWC) has contracted with the Panhandle Workforce Development Board (PWDB) / PRPC to utilize Child Care and Development Funds to provide quality improvement activities such as technical assistance, professional development and education materials for Texas Panhandle Child Care Providers. The PWDB has tasked its sub-recipient, Workforce Solutions Panhandle (WSP) with assisting local Child Care Providers who are in the process of obtaining, or raising their current level of, Texas Rising Star (TRS) certification.

The TRS program is a quality-based rating system of Child Care Providers participating in TWC's Subsidized Child Care program. TRS certification is available to Licensed and Registered facilities that exceed the State's Minimum Child Care Regulation Standards and meet the certification criteria in such categories as director and staff qualifications, caregiver-child interactions, and age-appropriate curricula. State and federal legislation is increasingly underscoring the need for curricula and lesson plans designed to reflect variations in children's needs, skills, and interests in flexible ways. Workforce Development staff has identified our local child care providers' lack of a comprehensive, research-based and validated curricula as a substantial barrier in these providers' ability to achieve their certification goals.

Pre-K curriculum kits are available from Teaching Strategies, LLC. Teaching Strategies offers a comprehensive, research-based and validated curricula, which has been distributed to Panhandle Child Care center-based, and home provider programs, which give teachers a structural tool that is necessary for creating an intentional and developmentally-oriented structure to classroom instruction, according to TRS guidelines.

The PWDB, with PRPC, has made previous purchases of this curricula from Teaching Strategies and proposes to make an additional purchase at this time, for providers who are already TRS Providers looking to improve their quality and star rating and providers who are working toward initial TRS certification, to give these providers the benefit of using the same curriculum as currently TRS-certified programs.

The Child Care Providers proposed to receive the curricula are:

- Amarillo - Amarillo College Child Development Lab School
Amarillo College Hagy Campus MediPark Center for Young Children
Little Nest CDC LLC
Opportunity School
Opportunity School Edwards Campus
Night and Day Care and Play
Will Rogers Learning Center
Buttons and Bows Early Learning Center
Creative Learning Tree 2
Steamboat Station
- Canyon – Kids Kollege
- Pampa - Community Day Care Center Inc.
Community Day Care Site III
- Perryton - Ranger Roundup Learning Center
- Tulia - Tulia Child Development Center

On August 27, 2020, PRPC board approved an Interlocal Agreement with The Interlocal Purchasing System (TIPS) for PRPC to gain access to the TIPS purchasing contracts. TIPS is a department of the Education Service Center Region 8, and a governmental public entity, authorized to enter into interlocal agreements with other governmental entities for the purpose of performing governmental functions on behalf of the parties to the interlocal agreement. It conducts competitive procurements with in-house personnel and legal counsel to enable government agencies to make purchases using its purchasing contracts.

The purchases for the project described above can be made through the TIPS purchasing process. The total cost for this project is \$85,000.00 and funds for this purchase would come from existing Workforce Development Child Care Quality funds.

RECOMMENDATION

Staff recommends that the Board authorize the Executive Director to purchase the Child Care Curricula as described above from Teaching Strategies, LLC, for the amount of \$85,000.00, with grant funds from the TWC Workforce Development Child Care Quality grant.

ITEM 7

Panhandle Regional Planning Commission
Check/Voucher Register
From 2/1/2024 Through 2/29/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216131	CJD - LEA	AMARILLO COLLEGE - LEA	BILL NO:3804 - IN-SERVICE TRNG 11/23 & 12/23	1,590.74	2/1/2024
216132	PRPC General Fund	AFLAC	INV #633947 - EMPLOYEE DEDUCTS 1/24	155.87	2/1/2024
216133	WIA Dislocated Worker	GREG ALMAGUER	RENT 2/1-2/29/24 - WF CLIENT	1,150.00	2/1/2024
216134	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #19FG-VTCY-GY31 - CG LIBRARY BOOKS	122.30	2/1/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1LVJ-9R47-F77N - HAND SANITIZER	23.20	2/1/2024
	DRC	AMAZON CAPITAL SERVICES	INV #1MFC-9LGH-PJTX - BOOKS FOR DRC TRNG	262.08	2/1/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1PWJ-PRFC-6HCW - WIRELESS ADAPTER/BOARD ROOM	69.99	2/1/2024
216135	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	68.63	2/1/2024
216136	Cost Pool	CITY OF AMARILLO	12/14/23-1/16/24 - EDDY ST IRRIGATION	181.22	2/1/2024
	Cost Pool	CITY OF AMARILLO	12/15/23-1/1824 - AMA WFC EDDY ST	205.87	2/1/2024
216137	WIA Admin	AMERICAN AIRLINES	STATEMENT NO. 24012624256 - 1/26/24	277.96	2/1/2024
216138	PRPC Building Fund	ARVERNAS CLEANING SERVICE	INV #007 - PRPC CLEANING SVCS - 1/24	1,700.00	2/1/2024
216139	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	403.90	2/1/2024
216140	9-1-1 Management Plan	AT&T	CHILDRESS CO ADMIN 1/15-2/14/24	54.31	2/1/2024
216141	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 2/1-2/29/24	661.25	2/1/2024
216142	Choices	CAPITAL ONE	1/19/24 STATEMENT - WORK RELATED ITEMS	1,507.35	2/1/2024
216143	Cost Pool	CARAHSOFT TECHNOLOGY CORP	INV #IN1584896 - 12/1-12/31/23 SECURITY MONITORING FEE	14.99	2/1/2024
216144	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 2/1-2/29/24	3,148.21	2/1/2024
216145	Cost Pool	DAVES FRESH CLEANING LLC	INV #1325 - JANITORIAL 1/24 - BORGER WFC	305.00	2/1/2024
216146	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 2/1-2/29/24	127.31	2/1/2024
216147	Solid Waste	CITY OF FRIONA	FY22 SW GRANT REIMB - BALER - 4TH PMT	2,954.74	2/1/2024
216148	CD Project Admin	GENERAL OFFICE SUPPLY INC	INV #296845-00 - LOCKING FILE CABINET - LGS	438.15	2/1/2024
216149	Communication Towers	GREENBELT ELECTRIC COOPERATIVE	BOWR/COLL - 12/15/23-1/15/24	151.10	2/1/2024
216150	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 2/1-2/29/24 - SILVERTON 2 & MEMPHIS	935.00	2/1/2024
216151	PRPC Building Fund	JKB COMPANY	INV #3761 - PRPC BLDG MAINT 2/24 & 12 LEVER LOCKS	2,291.50	2/1/2024
	Cost Pool	JKB COMPANY	INV #3765 - MGMT FEE 2/24 - AMA WFC & INSTALL OUTLET	1,646.75	2/1/2024
216152	9-1-1 Management Plan	AMANDA JONES	TR ADV 2/7-2/9/24 - DENTON	150.00	2/1/2024
216153	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 2/1-2/29/24	431.25	2/1/2024
216154	PRPC General Fund	LUNCH MONY LLC	INV #ATX10009 - 1/19/24 WTCOG MTG - LUNCH	464.04	2/1/2024
216155	Homeland Security Grant Program	OMEGA ELECTRONICS	INV #200002044-1, 2045-1, 2046-1 - SVCE CALLS 12/14/23-1/9/24	771.90	2/1/2024
216156	Solid Waste	CITY OF PERRYTON	FY22 SW GRANT REIMB - RECYCLING DUMPSTERS - 2ND PMT	11,350.88	2/1/2024
216157	9-1-1 Management Plan	PLATEAU	NW PARMER 1/22-2/21/24	39.00	2/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 1/22-2/21/24	39.00	2/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 1/22-2/21/24	39.00	2/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 1/22-2/21/24	30.48	2/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 1/22-2/21/24	39.00	2/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 1/22-2/21/24	39.00	2/1/2024
216158	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT - 2/24	6,069.97	2/1/2024
216159	9-1-1 Management Plan	PTCI	NW PERRYTON 1/20-2/19/24	38.58	2/1/2024
216160	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 2/1-2/29/24	1,265.20	2/1/2024
216161	Intern. Service - Automobile	THE REINALT-THOMAS CORPORATION	INV #8959152 - 1/26/24 - CAR #3 - REPLACE 2 TIRES	383.54	2/1/2024
216162	WIA Youth	RESERVE AT 47	RENT 2/1-3/31/24 - WF CLIENT	1,898.00	2/1/2024
216163	PRPC General Fund	SAM'S CLUB MC/SYNCB	1/19/24 - PAPER TOWELS, CUPS, CREAMER, COFFEE	90.45	2/1/2024
216164	CD Project Admin	SELL GRIFFIN MCLAIN PC	INV #43800 - LEGAL SVCS 12/23 - RIDE SHARE VOUCHER PR.	45.00	2/1/2024
216165	Communication Towers	SOUTH PLAINS ELECTRIC COOPERATIVE	PAR4 TOWER - 12/17/23-1/15/24	71.45	2/1/2024

Panhandle Regional Planning Commission
Check/Voucher Register
From 2/1/2024 Through 2/29/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216166	WIA Adult	STACY'S UNIFORMS	11/29-12/29/23 - TOOLS/UNIFORMS, WORK REL. ITEMS	1,597.23	2/1/2024
216167	Communication Towers	SOUTHWESTERN ELECTRIC POWER	WHES TOWER 12/21/23-11/23/24	62.95	2/1/2024
216168	Cost Pool	TEXAS GAS SERVICE	BORGER WFC - 12/11/23-1/11/24	157.50	2/1/2024
216169	Solid Waste Disposal	TEXAS TECH UNIVERSITY	REG FEES 12/1/23-1/12/24 - CPM TRACK #4 - LORI GUNN	695.00	2/1/2024
216170	Intern. Service - Copy	UNA COPY INC	#INV107530 - 2ND FLOOR COPIES 12/25/23-1/24/24	139.03	2/1/2024
216171	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS 1/24	792.24	2/1/2024
216172	Cost Pool	VERIZON WIRELESS	INV #9953827042 - 1/11-2/10/24 - INTERNET & CELL PHONE CHGS	630.35	2/1/2024
216173	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	248.78	2/1/2024
216174	Aging - HHSC	AMAZON CAPITAL SERVICES	CM #1MV1-QKD1-FPQG - CG LIBRARY BOOKS	(29.04)	2/8/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #17XY-VJYK-11GN - CG HEALTH MAINT SUPPLIES 1/24	533.82	2/8/2024
	CD Project Admin	AMAZON CAPITAL SERVICES	INV #1QL4-CXWY-1GKK - STANDING DESK CONVERTER - LGS	121.38	2/8/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1QL4-CXWY-1GVV - CG HEALTH MAINT SUPPLIES 1/24	47.84	2/8/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1V73-L1GR-KJXT - CG HEALTH MAINT SUPPLIES 1/24	293.37	2/8/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1VP1-TGT3-C4NC - CG HEALTH MAINT SUPPLIES 1/24	311.30	2/8/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1Y6T-7CQ6-1TCL - CG HEALTH MAINT SUPPLIES 1/24	431.44	2/8/2024
216175	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	503.53	2/8/2024
216176	PRPC Building Fund	CITY OF AMARILLO	PRPC - WATER 12/27/23-1/26/24	301.34	2/8/2024
	PRPC Building Fund	CITY OF AMARILLO	PRPC/DRIP IRRIGATION - 12/27/23-1/26/24	68.49	2/8/2024
	PRPC Building Fund	CITY OF AMARILLO	1/31/24 - PRPC/DRAINAGE FEE	14.90	2/8/2024
	PRPC Building Fund	CITY OF AMARILLO	1/31/24 - PRPC/DRAINAGE FEE	14.78	2/8/2024
216177	PRPC General Fund	ASSURED BENEFITS ADMINISTRATORS	DEBIT CARD FEES - 2/24	99.00	2/8/2024
216178	American Rescue Plan	ATMOS ENERGY	UTILTY PMT - AAA CLIENT - INC SUPP 2/24	713.78	2/8/2024
216179	American Rescue Plan	ATMOS ENERGY	UTILTY PMT - AAA CLIENT - INC SUPP 2/24	449.90	2/8/2024
216180	9-1-1 Management Plan	AT&T	INTERNET 1/21-2/20/24 - E911 PRPC PAMPA HOST	90.47	2/8/2024
216181	PRPC Indirect Costs	COMMISSIONER JUAN CANTU	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	175.43	2/8/2024
216182	PRPC Indirect Costs	MR CLEO CASTRO	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	81.98	2/8/2024
216183	PRPC Indirect Costs	JUDGE RANK COGDELL	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	101.73	2/8/2024
216184	PANCOM Local Contributions	CRIST PROPANE & FUEL LLC	INV #99874 - 1/9/24 - PROPANE FOR SITE OLDW	467.80	2/8/2024
216185	PRPC Indirect Costs	MAYOR BUSTER DAVIS	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	121.43	2/8/2024
216186	PRPC Indirect Costs	JUDGE CHRISTY DYER	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	24.47	2/8/2024
216187	CD Project Admin	FOUST INC	INV #N19972 - BUS CARDS - LGS NEW EMPLOYEES	140.00	2/8/2024
	PRPC Indirect Costs	FOUST INC	INV #N20034 - REPORT COVERS - FRONTS AND BACKS	990.36	2/8/2024
216188	DRC	TACY GAMEL	1/30/24 - REIMB FOR CDP-I AND GUIDES FOR DRC TRNG	273.79	2/8/2024
216189	Regional Flood Planning	GATEHOUSE MEDIA TEXAS HOLDINGS	INV #0006162333 - LN 1/22/24 RFPG NOTICES	1,084.00	2/8/2024
216190	9-1-1 Management Plan	MR RAFAEL GONZALEZ	IRT MILEAGE 2/2/24 - 9-1-1 ADV MTG	154.37	2/8/2024
216191	9-1-1 Management Plan	MS MICHELE GRIFFIN	IRT MILEAGE 2/2/24 - 9-1-1 ADV MTG	108.37	2/8/2024
216192	Cost Pool	THE GROUNDS GUYS OF AMARILLO	#INV-6040 - 1/4 & 1/8/24 - SIDEW. MELT APPLIC. - EDDY ST	242.70	2/8/2024
216193	CD Project Admin	GUYMON DAILY HERALD	LN 1/11 & 1/18/24 - TEXHOMA WATER SYSTEM BID	248.11	2/8/2024
216194	PRPC Indirect Costs	JUDGE JOHN HOWARD	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	78.54	2/8/2024
216195	PRPC Indirect Costs	JUDGE KIMBERLY JONES	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	155.40	2/8/2024
216196	9-1-1 Management Plan	MS SIDNEY JORDAN	IRT MILEAGE 2/2/24 - 9-1-1 ADV MTG	66.53	2/8/2024
216197	9-1-1 Management Plan	LANGUAGE LINE SERVICES	INV #11205933 - LANG LINE SVCS 1/24 - 9-1-1	393.64	2/8/2024
216198	PRPC General Fund	LIFE INSURANCE CO OF N AMERICA	BILLING REF #207624_020124 - SURV INS 2/24	378.00	2/8/2024
216199	Communication Towers	LIGHTHOUSE ELECTRIC COOPERATIVE	VALL TOWER - 12/18/23-1/19/24	64.15	2/8/2024
216200	PRPC Indirect Costs	JUDGE DAN LOOTEN	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	38.78	2/8/2024

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216201	PRPC Building Fund	LOWES BUSINESS ACCT/SYNCR	1/8/24 - 4 BAGS OF ICE MELT	53.12	2/8/2024
216202	9-1-1 Management Plan	MID PLAINS RURAL TELEPHONE	SWISHER NW 2/24	272.68	2/8/2024
216203	PRPC Building Fund	NLSLC INC	INV #18593 - PRPC BI-WEEKLY GROUNDS MAINT - 1/24	451.50	2/8/2024
216204	PRPC Indirect Costs	ODP BUSINESS SOLUTIONS LLC	INV #349820582001 - 1/24/24 - SUPPLIES	59.09	2/8/2024
	Aging - HHSC	ODP BUSINESS SOLUTIONS LLC	INV #351188218001 - 1/17/24 - SUPPLIES	42.47	2/8/2024
	Intern. Service - Accounting	ODP BUSINESS SOLUTIONS LLC	INV #351202149001 & 350253860001 - 1/17/24 - SUPPLIES	131.26	2/8/2024
216205	PANCOM Local Contributions	OMEGA ELECTRONICS	INV #200002053-1 - 1/18/24 - MOVE PERRYTON PSAP	1,720.07	2/8/2024
	Homeland Security Grant Program	OMEGA ELECTRONICS	INV #200002054-1, 2055-1, 2056-1 - SVCE CALLS 1/23-1/29/24	825.00	2/8/2024
216206	PRPC Building Fund	ORKIN INC	INV #255116182 - PEST CONTROL 1/18/24	110.99	2/8/2024
216207	WIA Youth	THE PARKS AT GRANITE LLC	RENT 1/1-2/29/24 - WF CLIENT	2,006.00	2/8/2024
216208	Cost Pool	PATHWAYZ COMMUNICATIONS INC	LINE CHGS 2/24 & LONG DIST 1/24 - AMA WFC	2,518.06	2/8/2024
	Intern. Service - Reception	PATHWAYZ COMMUNICATIONS INC	PRPC LINE CHGS 2/24	800.22	2/8/2024
216209	Communication Towers	RITA BLANCA ELECTRIC COOP INC	DALN TOWER - 12/31/23-1/31/24	53.10	2/8/2024
216210	PRPC Indirect Costs	SHERIFF SAL RIVERA	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	87.70	2/8/2024
216211	PRPC Indirect Costs	MS YOLANDA ROBLEDO	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	110.91	2/8/2024
216212	Intern. Service - Automobile	ROGERS CAR CARE	INV #17585 - 1/31/24 - CAR #1 OIL CHANGE	41.50	2/8/2024
	Intern. Service - Automobile	ROGERS CAR CARE	INV #17601 - 2/2/24 - CAR #3 OIL CHANGE	48.99	2/8/2024
216213	9-1-1 Management Plan	MS JEANNIE ROGERS	IRT MILEAGE 2/2/24 - 9-1-1 ADV MTG	65.10	2/8/2024
216214	PRPC Indirect Costs	MAYOR DAN SAMS	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	131.01	2/8/2024
216215	PRPC Indirect Costs	MR WINSTON SAULS	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	66.53	2/8/2024
216216	9-1-1 Management Plan	MS RHONDA SCOTT	IRT MILEAGE 2/2/24 - 9-1-1 ADV MTG	131.01	2/8/2024
216217	PRPC Indirect Costs	MR PHILLIP SELF	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	155.40	2/8/2024
216218	Cost Pool	SHI GOVERNMENT SOLUTIONS INC	INV #GB00513932 & GB00513790 - TV, RALLY BAR, ADAPTER	5,407.53	2/8/2024
216219	PRPC Indirect Costs	THE HONORABLE PAT SIMS	IRT MILEAGE 1/25/24 - PRPC BOARD MTG	64.36	2/8/2024
216220	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #155538 - 1,000 BUS CARDS - SURACE	79.00	2/8/2024
	PRPC General Fund	SIR SPEEDY OF AMARILLO	INV #155544 - 2 COLOR PHOTO PRINTS	2.00	2/8/2024
216221	9-1-1 Management Plan	SOUTH PLAINS COMMUNICATIONS	INV #0125671-IN - SVCE CALL AATC/ARMN	1,168.00	2/8/2024
216222	Cost Pool	STATER'S ACRES RV STORAGE & MORE	MOBILE UNIT STORAGE 2/24	138.00	2/8/2024
216223	Vocational Rehab Cost	TOP 2BOTTOM CLEANING SERVICES	#103WORKFOR - JANITORIAL 1/24 - AMA WFC	1,950.00	2/8/2024
216224	American Rescue Plan	TEXAS RAMP PROJECT	1/22/24 - WHEELCHAIR RAMP - AAA CLIENT	499.00	2/8/2024
216225	Intern. Service - Copy	UCI DOCUMENTS	INV #35847514 - COPIER LEASE 2/24 - KYOCERA 2ND FL	256.28	2/8/2024
216226	9-1-1 Management Plan	MR KIRSTEN WILLIAMS	IRT MILEAGE 2/2/24 - 9-1-1 ADV MTG	63.94	2/8/2024
216227	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	190.84	2/8/2024
216228	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	344.60	2/8/2024
216229	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	326.68	2/8/2024
216230	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	170.62	2/8/2024
216231	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	187.14	2/8/2024
216232	Various Grants	XCEL ENERGY	ELECTRIC 12/12/23-1/12/24 - PRPC, AMA & BOR WFC, TOWERS	6,216.19	2/8/2024
216233	9-1-1 Management Plan	XIT COMMUNICATIONS	INV #10201070 - DALLAM/HARTLEY CLEC 2/24	156.00	2/8/2024
216234	American Rescue Plan	AMARILLO CITY TRANSIT	INV #ACT2024-001 - TRANSPORTATION 1/24	8,431.84	2/15/2024
216235	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - ORC CG INC SUPP 2/24	41.10	2/15/2024
216236	American Rescue Plan	AMARILLO WESLEY COMMUNITY CENTER	TRANSPORTATION - 1/24	2,266.88	2/15/2024
216237	Aging - HHSC	AMERICAN AIRLINES	STATEMENT NO. 24021224256 - 2/12/24	333.92	2/15/2024
216238	9-1-1 Management Plan	AMARILLO NATIONAL BANK	1/10/24-1/9/26 - PANHANDLEMAPS.COM DOMAIN RENEWAL	44.34	2/15/2024
	CD Project Admin	AMARILLO NATIONAL BANK	1/16/24-1/15/27 - CANADIANUPPERRFPG.ORG DOMAIN	69.51	2/15/2024

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	Cost Pool	AMARILLO NATIONAL BANK	1/18-2/17/24 - TIME TRAK GO - 18 USERS	54.00	2/15/2024
	PRPC General Fund	AMARILLO NATIONAL BANK	1/22/24 - FRAMES/SUPPLIES - RETIREMENT GIFTS	89.86	2/15/2024
	PRPC General Fund	AMARILLO NATIONAL BANK	1/24/24 - EMPLOYEE RETIREMENT GIFT	304.94	2/15/2024
	Choices	AMARILLO NATIONAL BANK	1/25/24 - 150 VALERO FUEL CARDS	3,787.50	2/15/2024
	Intern. Service - Accounting	AMARILLO NATIONAL BANK	1/29/24 - 1095-B FILING FEE	114.48	2/15/2024
	CD Project Admin	AMARILLO NATIONAL BANK	1/29/24 - DUMAS FINANCE DIRECTOR JOB AD ON INDEED.COM	500.30	2/15/2024
	CD Project Admin	AMARILLO NATIONAL BANK	1/31/24 - DUMAS FINANCE DIRECTOR JOB AD ON INDEED.COM	168.82	2/15/2024
	Intern. Service - Personnel	AMARILLO NATIONAL BANK	1/4-1/18/24 - NEW EMPLOYEE BACKGROUND CHECKS	325.85	2/15/2024
	Cost Pool	AMARILLO NATIONAL BANK	12/20/23-1/19/24 - WASABI.COM CLOUD STORAGE	7.22	2/15/2024
	CD Project Admin	AMARILLO NATIONAL BANK	LN 1/25/24 DIMMITT FINAL PUBLIC HEARING - COLUMN SW PBC	66.68	2/15/2024
216239	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	278.80	2/15/2024
216240	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	191.08	2/15/2024
216241	American Rescue Plan	M H BURRELL	RENT/INC SUPP 2/24 - AAA CLIENT	825.00	2/15/2024
216242	Intern. Service - Copy	CANON FINANCIAL SERVICES INC	INV #32075965 - COPIER LEASE 2/24 - FLOOR 1&3	428.92	2/15/2024
216243	PRPC Indirect Costs	DALHART TEXAN	SUBSCRIPTION RENEWAL 1/31/24-1/31/25	71.95	2/15/2024
216244	Cost Pool	THE GROUNDS GUYS OF AMARILLO	#INV-6007 - BI-WEEKLY SVCS 1/24 - AMA WFC	1,093.90	2/15/2024
216245	Aging - HHSC	HIGH PLAINS SENIOR CARE INC	INV #2613 - CG IN HOME RESPITE 1/24	576.00	2/15/2024
216246	Aging - HHSC	VIRGINIA KEYS	IRT MILEAGE 1/24 - FACILITY VISITS	93.22	2/15/2024
	Aging - HHSC	VIRGINIA KEYS	IRT MILEAGE 2/1/24 - FACILITY VISIT	11.33	2/15/2024
216247	American Rescue Plan	SHELIA LLEWELLYN	CG RESPITE VOUCHER 1/24 - AAA CLIENT	103.13	2/15/2024
216248	Communication Towers	NORTH PLAINS ELECTRIC COOP	INV #3829 - OCHL & LIPN TOWERS - 1/1-2/1/24	122.23	2/15/2024
216249	Aging - HHSC	NURSES UNLIMITED INC	CG IN HOME RESPITE - 1/24	342.00	2/15/2024
216250	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #508608 - MAIL HANDLING 12/29/23 - ADD'L CHGE	3.57	2/15/2024
	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #509083 - 1/16-1/31/24 MAIL HANDLING	1,430.79	2/15/2024
216251	PRPC General Fund	PORTS-TO-PLAINS ALLIANCE	INV #2630 - 2024 ANNUAL MEMBERSHIP DUES	250.00	2/15/2024
216252	PRPC General Fund	SCOTT'S FLOWERS	INV #068396 - 2/7/24 - GET WELL	97.50	2/15/2024
	PRPC General Fund	SCOTT'S FLOWERS	INV #068417 - 2/9/24 - SYMPATHY	92.50	2/15/2024
216253	American Rescue Plan	ELLEN LORENDA SHELLEY	CG RESPITE VOUCHER 1/24 - AAA CLIENT	420.00	2/15/2024
216254	Communication Towers	SOUTHWESTERN ELECTRIC POWER	DONL TOWER 1/5-2/2/24	104.00	2/15/2024
216255	9-1-1 Management Plan	SYNTRIO	INV #10009032 - CHILDRESS NW 2/24	156.00	2/15/2024
216256	PRPC Indirect Costs	TML REGION II	1/18/24 - TML REGISTRATION FEES (7)	105.00	2/15/2024
216257	DRC	TEXAS DRC DIRECTORS' COUNCIL	INV #2024-1 - 2024 MEMBERSHIP DUES - DRC	50.00	2/15/2024
216258	Aging - HHSC	VISITING ANGELS	CG IN HOME RESPITE - 1/24	2,184.00	2/15/2024
216259	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SWISHER 2/4-3/3/24	133.90	2/15/2024
216260	9-1-1 Management Plan	WEST TEXAS RURAL TELEPHONE COOP	INV #2166S111401.083 - NW PARMER 2/24	78.00	2/15/2024
216261	9-1-1 Management Plan	WT SERVICES INC	INV #7809S111401.083 - NW PARMER 2/24	156.00	2/15/2024
216262	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	122.86	2/15/2024
216263	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	300.97	2/15/2024
216264	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	312.26	2/15/2024
216265	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	364.62	2/15/2024
216266	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	348.05	2/15/2024
216267	Aging - HHSC	ACTS COMMUNITY CENTER	REIMBURSEMENT 1/24 - CM & HDM	11,319.71	2/22/2024
216268	American Rescue Plan	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS - 1/24	3,127.71	2/22/2024
216269	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS 1/24 - SOUTH CAMPUS	631.63	2/22/2024
216270	Cost Pool	AMARILLO WINAIR CO.	INV #318693 01 - THERMOSTAT - AMA WFC	45.27	2/22/2024

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216271	9-1-1 Management Plan	AT&T	E911 PRPC 2/5-3/4/24	1,455.63	2/22/2024
216272	Cost Pool	CITY OF BORGER	BORGER WFC 1/12-2/12/24	87.79	2/22/2024
216273	Homeland Security Grant Program	MR KYLE BRACK	IRT MILEAGE 2/15/24 - PREMAC MTG	38.78	2/22/2024
216274	Homeland Security Grant Program	MR TOMMY BROOKS	IRT MILEAGE 2/15/24 - PREMAC MTG	64.36	2/22/2024
216275	Aging - HHSC	CAPROCK HOME HEALTH SERVICES INC	INV #100518 - REIMBURSEMENT 1/24 - HOMEMAKER	108.00	2/22/2024
216276	WIA Adult	CLARENDON COLLEGE	TUITION & FEES - SP 24	4,624.00	2/22/2024
216277	Homeland Security Grant Program	MR JACOB CLIFTON	IRT MILEAGE 2/15/24 - PREMAC MTG	75.17	2/22/2024
216278	Aging - HHSC	COLLINGSWORTH COUNTY HDM	REIMBURSEMENT 1/24 - CM & HDM	7,843.43	2/22/2024
216279	Homeland Security Grant Program	KEN DAUGHTRY	IRT MILEAGE 2/15/24 - PREMAC MTG	131.01	2/22/2024
216280	Aging - HHSC	DONLEY CO SR CITIZENS ASSN	REIMBURSEMENT 1/24 - CM & HDM	7,979.64	2/22/2024
216281	Homeland Security Grant Program	MR PAUL DUTCHER	IRT MILEAGE 2/15/24 - PREMAC MTG	154.37	2/22/2024
216282	9-1-1 Management Plan	EAN SERVICES LLC	RA #361064537 - 2/7-2/9/24 - DENTON	110.27	2/22/2024
	Aging - HHSC	EAN SERVICES LLC	RA #778294718 - 2/5-2/8/24 - AUSTIN/TARC	176.65	2/22/2024
	PRPC Indirect Costs	EAN SERVICES LLC	RA #778318067 - 2/6-2/9/24 - AUSTIN/TARC	296.01	2/22/2024
216283	Cost Pool	EDDY STREET LP	INV #035 - RENT 3/24 - EDDY STREET/AMA WFC	21,390.91	2/22/2024
216284	Cost Pool	ED TURNER PROPERTY MANAGEMENT	RENT 3/24 - BORGER WFC	950.00	2/22/2024
216285	Homeland Security Grant Program	MR STEVE FUSTON	IRT MILEAGE 2/15/24 - PREMAC MTG	64.36	2/22/2024
216286	Cost Pool	THE GROUNDS GUYS OF AMARILLO	#INV-6097 - 2/11/24 - SNOW REMOVAL & ICE MELT - AMA WFC	571.31	2/22/2024
216287	Aging - HHSC	HALL COUNTY HOME DELIVERY MEALS	HOME DELIVERED MEALS - 1/24	2,777.80	2/22/2024
216288	American Rescue Plan	HEDLEY SR CITIZENS ASSN	REIMBURSEMENT 1/24 - CM & HDM	1,324.43	2/22/2024
216289	Aging - HHSC	HEREFORD SR CITIZENS ASSN	REIMBURSEMENT 1/24 - CM & HDM	16,947.05	2/22/2024
216290	Aging - HHSC	HIGH PLAINS SENIOR CARE INC	INV #2612 - REIMBURSEMENT 1/24	252.00	2/22/2024
216291	Homeland Security Grant Program	MR ROBERT HOWELL	IRT MILEAGE 2/15/24 - PREMAC MTG	120.21	2/22/2024
216292	Homeland Security Grant Program	MR DANIEL JACKSON	IRT MILEAGE 2/15/24 - PREMAC MTG	87.70	2/22/2024
216293	Homeland Security Grant Program	JUDGE KIMBERLY JONES	IRT MILEAGE 2/15/24 - PREMAC MTG	155.40	2/22/2024
216294	PRPC Building Fund	MAYFIELD PAPER COMPANY	INV #4040121 - TOILET TISSUE, MFOLD TOWELS, CAN LINERS	294.06	2/22/2024
216295	Aging - HHSC	MOORE CO SENIOR CENTER INC	CONGREGATE MEALS - 1/24	7,389.93	2/22/2024
216296	Aging - HHSC	NURSES UNLIMITED INC	REIMBURSEMENT 1/24	342.00	2/22/2024
216297	Aging - HHSC	OPPORTUNITIES INC	REIMBURSEMENT 1/24 - CM & HDM	6,253.14	2/22/2024
216298	PRPC Building Fund	ORKIN INC	INV #256527140 - PEST CONTROL 2/9/24	128.99	2/22/2024
216299	Homeland Security Grant Program	MR JUSTIN PARKER	IRT MILEAGE 2/15/24 - PREMAC MTG	120.21	2/22/2024
216300	American Rescue Plan	RHONDA K POGUE	ADMINISTRATIVE SERVICES - 1/24	100.00	2/22/2024
216301	Intern. Service - Automobile	ROGERS CAR CARE	INV #17642 - 2/13/24 - CAR #1 WASH & DETAIL	50.00	2/22/2024
	Intern. Service - Automobile	ROGERS CAR CARE	INV #17646 & 17659 - 2/14/24 - CAR #2 & #4 - WASH & DETAIL	100.00	2/22/2024
216302	Aging - HHSC	SHAMROCK MEALS ON WHEELS INC	HOME DELIVERED MEALS - 1/24	1,330.76	2/22/2024
216303	Cost Pool	SHI GOVERNMENT SOLUTIONS INC	INV #GB00516517 - 3/7/24-3/6/25 SOPHOS AV SW RENEWAL	9,267.00	2/22/2024
216304	Aging - HHSC	SWISHER CO SR CITIZENS ASSN	REIMBURSEMENT 1/24 - CM & HDM	8,766.36	2/22/2024
216305	Intern. Service - Copy	TASCOSA OFFICE MACHINES	INV #469505 - 1ST & 3RD FLOOR COPIES - 1/24	869.11	2/22/2024
216306	Aging - HHSC	TRANSFORMATION PARK	REIMBURSEMENT 1/24 & BAL DUE ON CM FOR 12/23	40,346.11	2/22/2024
216307	American Rescue Plan	TRI COUNTY MEALS	HOME DELIVERED MEALS - 1/24	2,952.54	2/22/2024
216308	PRPC Indirect Costs	THE VALLEY TRIBUNE	INV #3116 - LN 5/31/23 - MINORITY REP ELECTION	18.00	2/22/2024
216309	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 1/24	1,559.25	2/22/2024
216310	Aging - HHSC	ROSS WELLESLEY	IRT MILEAGE & EXPENSE - 1/24	187.08	2/22/2024
216311	Intern. Service - Automobile	WEX BANK	VEHICLE FUEL 1/16-2/14/24 - PRPC CARS & MU #2	935.53	2/22/2024
216312	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HUTCHINSON 2/7-3/6/24	104.38	2/22/2024

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	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	LIPSCOMB 2/7-3/6/24	386.49	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	PARMER 2/7-3/6/24	217.99	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DALLAM 2/7-3/6/24	360.80	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	ARMSTRONG 2/7-3/6/24	146.52	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HALL 2/7-3/6/24	48.48	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OLDHAM 2/7-3/6/24	51.82	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SHERMAN 2/7-3/6/24	53.20	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OCHILTREE 2/7-3/6/24	103.24	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	COLLINGSWORTH 2/7-3/6/24	267.21	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CARSON 2/13-3/12/24	438.51	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CASTRO 2/7-3/6/24	153.88	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HANSFORD 2/7-3/6/24	51.12	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	WHEELER 2/7-3/6/24	145.33	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DONLEY 2/10-3/9/24	49.00	2/22/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	MOORE 2/7-3/6/24	55.84	2/22/2024
216313	PRPC Indirect Costs	WRIGHT WILMARTH BYRD PLLC	INV #10415 - LEGAL SVCS 1/24 - GEN EMPLOYMENT MATTERS	3,093.75	2/22/2024
216314	PRPC General Fund	AFLAC	INV #960652 - EMPLOYEE DEDUCTS 2/24	155.87	2/29/2024
216315	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	86.87	2/29/2024
216316	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	383.23	2/29/2024
216317	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	544.00	2/29/2024
216318	Cost Pool	CITY OF AMARILLO	1/16-2/14/24 - EDDY ST IRRIGATION	181.22	2/29/2024
	Cost Pool	CITY OF AMARILLO	1/18-2/14/24 - AMA WFC EDDY ST	219.43	2/29/2024
216319	9-1-1 Management Plan	AMERICAN AIRLINES	STATEMENT NO. 24022624256 - 2/26/24	690.13	2/29/2024
216320	PRPC Building Fund	ARVERNAS CLEANING SERVICE	INV #007 - PRPC CLEANING SVCS - 2/24	1,700.00	2/29/2024
216321	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	401.64	2/29/2024
216322	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	184.20	2/29/2024
216323	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	214.88	2/29/2024
216324	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	123.24	2/29/2024
216325	9-1-1 Management Plan	AT&T	CHILDRESS CO ADMIN 2/15-3/14/24	54.28	2/29/2024
216326	American Rescue Plan	AULT COMPANY	RENTAL ASSISTANCE 2/24 - AAA CLIENT	850.00	2/29/2024
216327	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 3/1-3/31/24	661.25	2/29/2024
216328	Solid Waste Regional Coord 14-15	MS TRACI BOGART	IRT MILEAGE 2/20/24 - RSWMAC MTG	109.73	2/29/2024
216329	Cost Pool	MR KEVIN CADDELL	IRT MILEAGE 2/21/24 - WDB MTG	108.37	2/29/2024
216330	PRPC Indirect Costs	COMMISSIONER JUAN CANTU	IRT MILEAGE 2/22/24 - PRPC BOD MTG	175.43	2/29/2024
216331	SNAP E&T	CAPITAL ONE	2/19/24 STATEMENT - WORK RELATED ITEMS	995.83	2/29/2024
216332	Cost Pool	JUDGE TERRI BETH CARTER	IRT MILEAGE 2/22/24 - WDBCGB MTG	109.73	2/29/2024
216333	PRPC Indirect Costs	MR CLEO CASTRO	IRT MILEAGE 2/22/24 - PRPC BOD MTG	81.98	2/29/2024
216334	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 3/1-3/31/24	3,148.21	2/29/2024
216335	CD Project Admin	CITY OF CHILDRESS	CHILDRESS OVERPAYMENT - CDM22-0142	3,100.00	2/29/2024
216336	Cost Pool	DAVES FRESH CLEANING LLC	INV #1346 - JANITORIAL 2/24 - BORGER WFC	305.00	2/29/2024
216337	PRPC Indirect Costs	MAYOR BUSTER DAVIS	IRT MILEAGE 2/22/24 - PRPC BOD MTG	121.43	2/29/2024
216338	PRPC Indirect Costs	JUDGE CHRISTY DYER	IRT MILEAGE 2/22/24 - PRPC BOD MTG	24.47	2/29/2024
216339	PRPC Indirect Costs	ELITE ENGRAVING	INV #960792 - PRPC BOARD RECOGNITION	46.35	2/29/2024
	Cost Pool	ELITE ENGRAVING	INV #960793 - WDBCGB BOARD RECOGNITION	88.50	2/29/2024
216340	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 3/1-3/31/24	127.31	2/29/2024

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216341	Regional Flood Planning	FREESE AND NICHOLS INC	INV #1354492 - PROF SVCS RFP - 5/23 BILLING	103,965.07	2/29/2024
	Regional Flood Planning	FREESE AND NICHOLS INC	INV #1357016 - PROF SVCS RFP - 6/23 BILLING	113,109.30	2/29/2024
	Regional Flood Planning	FREESE AND NICHOLS INC	INV #1360082 - PROF SVCS RFP - JULY/AUG 23 BILLING	14,292.91	2/29/2024
216342	Solid Waste Regional Coord 14-15	MR KEVIN GOMEZ	IRT MILEAGE 2/20/24 - RSWMAC MTG	24.47	2/29/2024
216343	Communication Towers	GREENBELT ELECTRIC COOPERATIVE	BOWR/COLL - 1/15-2/15/24	152.54	2/29/2024
216344	PRPC Indirect Costs	JUDGE JOHN HOWARD	IRT MILEAGE 2/22/24 - PRPC BOD MTG	78.54	2/29/2024
216345	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 3/1-3/31/24 - MEMPHIS/SILVERTON 2	935.00	2/29/2024
216346	Solid Waste Regional Coord 14-15	MR DANIEL JACKSON	IRT MILEAGE 2/20/24 - RSWMAC MTG	87.70	2/29/2024
	PRPC Indirect Costs	MR DANIEL JACKSON	IRT MILEAGE 2/22/24 - PRPC BOD MTG	87.70	2/29/2024
216347	PRPC Building Fund	JKB COMPANY	INV #3768 - PRPC BLDG MAINT 3/24 & PRESSURE REGULATOR	1,538.30	2/29/2024
	Cost Pool	JKB COMPANY	INV #3772 - MGMT FEE 3/24 - AMA WFC	1,050.00	2/29/2024
216348	PRPC Indirect Costs	JUDGE KIMBERLY JONES	IRT MILEAGE 2/22/24 - PRPC BOD MTG	155.40	2/29/2024
216349	Solid Waste Regional Coord 14-15	KB RECYCLING LLC	INV #65917 - RECYCLING SVCS 2/24	85.00	2/29/2024
216350	PRPC Indirect Costs	JUDGE HAROLD KEETER	IRT MILEAGE 2/22/24 - PRPC BOD MTG	32.55	2/29/2024
	Cost Pool	JUDGE HAROLD KEETER	IRT MILEAGE 2/22/24 - WDBCGB MTG	32.55	2/29/2024
216351	Solid Waste Regional Coord 14-15	MR BRANDAN KNAPP	IRT MILEAGE 2/20/24 - RSWMAC MTG	154.37	2/29/2024
216352	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 3/1-3/31/24	431.25	2/29/2024
216353	HDJT - FPC	LAB RESOURCES INC	INV #6442 - HYDRAULIC TRNG SYSTEM - HDJT FPC PERRYTON	12,000.00	2/29/2024
216354	WIA Adult	LATHAM HOMETOWN REALTY	RENT 3/1-4/30/24 - WF CLIENT	2,200.00	2/29/2024
216355	PRPC Indirect Costs	JUDGE DAN LOOTEN	IRT MILEAGE 2/22/24 - PRPC BOD MTG	19.39	2/29/2024
	Cost Pool	JUDGE DAN LOOTEN	IRT MILEAGE 2/22/24 - WDBCGB MTG	19.39	2/29/2024
216356	Cost Pool	LUNCH MONY LLC	INV #AMA37380 & AMA37382 - 2/21 & 2/22/24 WFD BOARD MTGS	473.96	2/29/2024
216357	Solid Waste Regional Coord 14-15	MR DAVID MORRIS	IRT MILEAGE 2/20/24 - RSWMAC MTG	114.29	2/29/2024
216358	CD Project Admin	PANHANDLE CITY MANAGERS ASSN	INV #PRPC01192024 - 1/19/24 PCMA MTG	30.00	2/29/2024
216359	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #509273 - 2/1-2/15/24 MAIL HANDLING	581.31	2/29/2024
216360	9-1-1 Management Plan	PATRICK ELECTRIC SERVICE INC	INV #113320 - SVCE CALL OLDW 2/5/24 - GENERATOR	723.75	2/29/2024
216361	Solid Waste Regional Coord 14-15	MR HARVEY PEREZ	IRT MILEAGE 2/20/24 - RSWMAC MTG	38.78	2/29/2024
216362	9-1-1 Management Plan	PLATEAU	NW PARMER 2/22-3/21/24	39.00	2/29/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 2/22-3/21/24	39.00	2/29/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 2/22-3/21/24	39.00	2/29/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 2/22-3/21/24	30.88	2/29/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 2/22-3/21/24	39.00	2/29/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER 2/22-3/21/24	39.00	2/29/2024
216363	Cost Pool	JUDGE CHRIS PORTER	IRT MILEAGE 2/22/24 - WDBCGB MTG	75.17	2/29/2024
216364	PRPC Indirect Costs	MS KAREN L PRICE	IRT MILEAGE 2/22/24 - PRPC BOD MTG	75.17	2/29/2024
216365	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT - 3/24	6,213.95	2/29/2024
216366	Solid Waste Regional Coord 14-15	MR RUSSELL PROCTOR	IRT MILEAGE 2/20/24 - RSWMAC MTG	65.10	2/29/2024
216367	9-1-1 Management Plan	PTCI	NW PERRYTON 2/20-3/19/24	38.85	2/29/2024
216368	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 3/1-3/31/24	1,265.20	2/29/2024
216369	Intern. Service - Automobile	ROGERS CAR CARE	INV #17670 & 17690 - 2/19 & 2/23/24 - #7 & #3 WASH & DETAIL	100.00	2/29/2024
216370	PRPC Indirect Costs	MAYOR DAN SAMS	IRT MILEAGE 2/22/24 - PRPC BOD MTG	131.01	2/29/2024
216371	PRPC Indirect Costs	MR WINSTON SAULS	IRT MILEAGE 2/22/24 - PRPC BOD MTG	66.53	2/29/2024
216372	PRPC General Fund	SCOTT'S FLOWERS	INV #068508 - 2/24/24 - SYMPATHY	132.50	2/29/2024
216373	PRPC Indirect Costs	THE HONORABLE TOBE SHIELDS	ORT 2/8-2/9/24 - AUSTIN/TARC	355.49	2/29/2024
216374	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #155720 - CG NEWSLETTERS 2/24	136.17	2/29/2024

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216375	WIA Adult	STACY'S UNIFORMS	12/28/23, 1/3-1/26/24 - TOOLS/UNIFORMS, WORK REL. ITEMS	5,928.20	2/29/2024
216376	Solid Waste Regional Coord 14-15	MR MIKE STORY	IRT MILEAGE 2/20/24 - RSWMAC MTG	98.16	2/29/2024
216377	Communication Towers	SOUTHWESTERN ELECTRIC POWER	WHES TOWER 1/24-2/21/24	57.53	2/29/2024
216378	Cost Pool	TASCOSA OFFICE MACHINES	INV #471410 - COPIER LEASE 2/24 - AMA WFC	1,322.80	2/29/2024
216379	PRPC Indirect Costs	TASCOSA OFFICE MACHINES	INV #473123 - FAST BACK BINDER STRIPS - NARROW	175.00	2/29/2024
216380	Choices	TOOT'N TOTUM	INV #221 - 200 FUEL CARDS - 2/22/24	5,000.00	2/29/2024
216381	Solid Waste Regional Coord 14-15	MR GARY TURLEY	IRT MILEAGE 2/20/24 - RSWMAC MTG	75.17	2/29/2024
216382	Cost Pool	TEXAS GAS SERVICE	BORGER WFC - 1/11-2/12/24	189.20	2/29/2024
216383	American Rescue Plan	TEXAS RAMP PROJECT	2/10/24 - WHEELCHAIR RAMP - AAA CLIENT	499.00	2/29/2024
216384	MAXIMUS	UNITED SUPERMARKETS LLC	1/17/24 - DEMENTIA TRAINING CLASS EXPENSE	17.97	2/29/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	1/24/24 - SODAS FOR MEETINGS	25.98	2/29/2024
	MAXIMUS	UNITED SUPERMARKETS LLC	1/25/24 - PAC CLASS MTG EXPENSES	17.97	2/29/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	1/25/24 - PRPC BOARD MTG EXPENSE	29.77	2/29/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	1/26/24 - RETIREMENT SUPPLIES	281.12	2/29/2024
	MAXIMUS	UNITED SUPERMARKETS LLC	2/1/24 - PAC CLASS MTG EXPENSE	17.97	2/29/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	2/13/24 - SODAS FOR MEETINGS	14.91	2/29/2024
	MAXIMUS	UNITED SUPERMARKETS LLC	2/14/24 - PAC CLASS MTG EXPENSE	17.97	2/29/2024
	Maps	UNITED SUPERMARKETS LLC	2/2/24 - 9-1-1 ADV BOARD MTG EXPENSE	14.48	2/29/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	2/8/24 - SODAS FOR MEETINGS	29.82	2/29/2024
216385	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS 2/24	741.62	2/29/2024
216386	CD Project Admin	THE VALLEY TRIBUNE	INV #2320 - LN 5/4 & 5/18/22 QUITAQUE FAST GRANT	72.00	2/29/2024
	CD Project Admin	THE VALLEY TRIBUNE	INV #2816 - LN 12/14 & 12/28/22 - QUITAQUE PH & ENG SVCS	111.00	2/29/2024
	HSGD Contract	THE VALLEY TRIBUNE	INV #2852 & 2986 - LN 2/22 & 3/15/23 - BRISCOE HAZ MITIG	42.50	2/29/2024
	CD Project Admin	THE VALLEY TRIBUNE	INV #2852 - LN 2/8/23 TURKEY ENGINEERING SVCS	63.00	2/29/2024
	CD Project Admin	THE VALLEY TRIBUNE	INV #2985 - LN 3/1/23 - TURKEY DEV BLOCK GRANT	36.00	2/29/2024
	CD Project Admin	THE VALLEY TRIBUNE	INV #3242 - LN 8/23/23 - QUITAQUE FAIR HOUSING	135.00	2/29/2024
	CD Project Admin	THE VALLEY TRIBUNE	INV #3561 - LN 1/24/24 - QUITAQUE ROF (ENG/SPAN)	240.00	2/29/2024
216387	Cost Pool	VERIZON WIRELESS	INV #9956261065 - INTERNET 2/11-3/10/24 & CELL PHONE CHGS	630.35	2/29/2024
216388	Cost Pool	MR URIEL VILLA	IRT MILEAGE 2/21/24 - WDB MTG	63.94	2/29/2024
216389	Cost Pool	THE HONORABLE DJ WAGNER	IRT MILEAGE 2/22/24 - WDBCGB MTG	63.94	2/29/2024
216390	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	457.68	2/29/2024
216391	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	624.72	2/29/2024
216392	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	1,390.39	2/29/2024
216393	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	90.27	2/29/2024
216394	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	1,098.36	2/29/2024
216395	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	963.44	2/29/2024
216396	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 2/24	102.06	2/29/2024
216397	WIA Adult	XCEL ENERGY	UTILITY PMT 1/5-12/25/23 - WF CLIENT	904.90	2/29/2024
216398	Cost Pool	XCEL ENERGY	ELECTRIC 1/12-2/13/24 - EDDY ST/AMA WFC	3,686.13	2/29/2024
	Communication Towers	XCEL ENERGY	ELECTRIC 1/19-2/21/24 - HUTN	212.09	2/29/2024
31304	PRPC General Fund	NATASHA CLOWER	1/5/24 - CHECK #109 - FLEX REIMBURSEMENT	4.00	2/1/2024
31305	MAXIMUS	KATHRYN ENGLISH	1/25/24 - REIMB FOR SUPPLIES	27.02	2/8/2024
31306	PRPC General Fund	AMANDA JONES	ORT 1/21-1/23/24 - SAN ANTONIO	51.72	2/8/2024
31307	PRPC General Fund	DEBRA KING	1/25/24 - REIMB FOR SUPPLIES	138.21	2/8/2024
31308	Intern. Service - Accounting	MARY JULIA LYLES	INV #1013 - FINANCE TRNG HOURS - 1/24	1,287.50	2/8/2024

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31309	CD Project Admin	ALEX GUERRERO	ORT 2/6-2/8/24 - AUSTIN/TARC	173.57	2/15/2024
31310	PRPC General Fund	JARIAN FRED	REPAYMENT - TRAVEL ADVANCE DEDUCTED TWICE	159.12	2/22/2024
31311	Local Water	JARIAN FRED	2/6/24 - PWPG MTG EXPENSE REIMBURSEMENT	11.98	2/29/2024
31312	CD Project Admin	JARIAN FRED	ORT 2/6-2/8/24 - AUSTIN/TARC	121.31	2/29/2024
31313	PRPC General Fund	ANA GONZALEZ SALINAS	ORT 2/20-2/22/24 - GEORGETOWN	381.43	2/29/2024
31314	PRPC General Fund	LORI GUNN	ORT 2/6-2/8/24 - AUSTIN/TARC	545.86	2/29/2024
31315	PRPC General Fund	MICHAEL PETERS	ORT 2/6-2/9/24 - AUSTIN/TARC	877.08	2/29/2024
31316	PRPC General Fund	JOHN SCHAUMBURG	ORT 1/22-1/24/24 - AUSTIN/CSEC MTG	656.79	2/29/2024
31317	PRPC General Fund	JOHN SCHAUMBURG	ORT 2/6-2/8/24 - AUSTIN/TARC	601.92	2/29/2024
83445	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	5,632.20	2/2/2024
83446	Child Care CCF	AMARILLO SW MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (304914)	4,031.56	2/2/2024
83447	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (304914)	8,130.74	2/2/2024
83448	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (304914)	6,197.58	2/2/2024
83449	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (304914)	3,338.70	2/2/2024
83450	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (304914)	3,252.11	2/2/2024
83451	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (304914)	1,168.34	2/2/2024
83452	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (304914)	1,209.97	2/2/2024
83453	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (304914)	895.90	2/2/2024
83454	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (304914)	9,749.87	2/2/2024
83455	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (304914)	23,383.46	2/2/2024
83456	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	10,125.01	2/2/2024
83457	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (304914)	11,205.79	2/2/2024
83458	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (304914)	312.15	2/2/2024
83459	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (304914)	2,272.64	2/2/2024
83460	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (304914)	1,752.49	2/2/2024
83461	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (304914)	3,213.40	2/2/2024
83462	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (304914)	4,536.85	2/2/2024
83463	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (304914)	440.39	2/2/2024
83464	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (304914)	8,661.76	2/2/2024
83465	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (304914)	7,938.79	2/2/2024
83466	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (304914)	3,177.39	2/2/2024
83467	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (304914)	1,425.29	2/2/2024
83468	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (304914)	798.55	2/2/2024
83469	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (304914)	650.87	2/2/2024
83470	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (304914)	3,093.38	2/2/2024
83471	Child Care CCF	TEXAS KINDER PREP-RIDGECREST CIRCLE	CHILD CARE SERVICES PROVIDED (304914)	733.35	2/2/2024
83472	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	3,242.60	2/2/2024
83473	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (304914)	360.00	2/2/2024
83474	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (304914)	10,212.65	2/2/2024
83475	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	9,338.15	2/2/2024
83476	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	3,759.18	2/2/2024
83477	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (304914)	9,539.42	2/2/2024
83478	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (304914)	1,416.43	2/2/2024
83479	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (304914)	850.90	2/2/2024

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83480	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (304914)	15,496.11	2/2/2024
83481	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (304914)	11,043.34	2/2/2024
83482	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (304914)	4,381.85	2/2/2024
83483	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (304914)	10,554.48	2/2/2024
83484	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (304914)	840.00	2/2/2024
83485	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CENTER	CHILD CARE SERVICES PROVIDED (304914)	4,519.55	2/2/2024
83486	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (304914)	607.57	2/2/2024
83487	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (304914)	1,109.66	2/2/2024
83488	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (304914)	5,922.82	2/2/2024
83489	Child Care CCF	KAITLIN IVIE	CHILD CARE SERVICES PROVIDED (304914)	2,244.27	2/2/2024
83490	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (304914)	1,150.56	2/2/2024
83491	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (304914)	377.23	2/2/2024
83492	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (304914)	2,059.97	2/2/2024
83493	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (304914)	3,080.73	2/2/2024
83494	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (304914)	807.54	2/2/2024
83495	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (304914)	7,685.84	2/2/2024
83496	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (304914)	75.13	2/2/2024
83497	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (304914)	9,215.28	2/2/2024
83498	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDC.	CHILD CARE SERVICES PROVIDED (304914)	69.39	2/2/2024
83499	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (304914)	749.02	2/2/2024
83500	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (304914)	7,952.51	2/2/2024
83501	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (304914)	7,712.01	2/2/2024
83502	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (304914)	1,317.38	2/2/2024
83503	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	2,060.22	2/2/2024
83504	Child Care CCF	CHILDRRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (304914)	1,063.03	2/2/2024
83505	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (304914)	1,272.16	2/2/2024
83506	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (304914)	8,388.04	2/2/2024
83507	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (304914)	377.20	2/2/2024
83508	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (304914)	7,965.17	2/2/2024
83509	Child Care CCF	DUMAS DISCOVERY CENTER INC.	CHILD CARE SERVICES PROVIDED (304914)	4,724.17	2/2/2024
83510	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (304914)	82.35	2/2/2024
83511	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	4,297.22	2/2/2024
83512	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (304914)	1,347.38	2/2/2024
83513	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (304914)	720.69	2/2/2024
83514	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (304914)	1,048.09	2/2/2024
83515	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (304914)	1,993.26	2/2/2024
83516	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (304914)	3,780.54	2/2/2024
83517	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (304914)	2,316.40	2/2/2024
83518	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	1,001.62	2/2/2024
83519	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (304914)	420.46	2/2/2024
83520	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (304914)	2,917.51	2/2/2024
83521	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (304914)	14,141.31	2/2/2024
83522	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (304914)	27,440.26	2/2/2024
83523	Child Care CCF	PLEASANT VALLEY BAPTIST DISC SCHOOL	CHILD CARE SERVICES PROVIDED (304914)	14,168.85	2/2/2024

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From 2/1/2024 Through 2/29/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83524	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (304914)	5,526.61	2/2/2024
83525	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (304914)	16,168.19	2/2/2024
83526	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (304914)	28,540.45	2/2/2024
83527	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (304914)	704.87	2/2/2024
83528	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	6,762.73	2/2/2024
83529	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (304914)	5,195.19	2/2/2024
83530	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	7,033.21	2/2/2024
83531	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	4,771.85	2/2/2024
83532	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	7,193.17	2/2/2024
83533	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (304914)	1,221.74	2/2/2024
83534	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	7,065.71	2/2/2024
83535	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (304914)	1,938.49	2/2/2024
83536	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (304914)	1,494.08	2/2/2024
83537	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (304914)	7,492.16	2/2/2024
83538	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (304914)	132.00	2/2/2024
83539	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (304914)	960.87	2/2/2024
83540	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (304914)	34,570.46	2/2/2024
83541	Child Care CCF	AMARILLO CATHOLIC CHILDREN'S DEV CTR	CHILD CARE SERVICES PROVIDED (304914)	2,301.32	2/2/2024
83542	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (304914)	7,463.81	2/2/2024
83543	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CDC	CHILD CARE SERVICES PROVIDED (304914)	3,092.27	2/2/2024
83544	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (304914)	32,586.69	2/2/2024
83545	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (304914)	4,010.15	2/2/2024
83546	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (304914)	4,077.37	2/2/2024
83547	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	5,750.07	2/16/2024
83548	Child Care CCF	AMARILLO SW MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (305828)	3,646.86	2/16/2024
83549	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (305828)	7,557.69	2/16/2024
83550	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (305828)	6,226.97	2/16/2024
83551	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (305828)	2,749.14	2/16/2024
83552	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (305828)	3,366.00	2/16/2024
83553	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYC.	CHILD CARE SERVICES PROVIDED (305828)	1,260.39	2/16/2024
83554	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (305828)	1,276.45	2/16/2024
83555	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (305828)	1,081.50	2/16/2024
83556	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (305828)	11,094.94	2/16/2024
83557	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (305828)	23,864.06	2/16/2024
83558	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	10,226.99	2/16/2024
83559	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (305828)	11,255.41	2/16/2024
83560	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (305828)	310.39	2/16/2024
83561	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (305828)	2,564.37	2/16/2024
83562	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (305828)	2,234.15	2/16/2024
83563	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (305828)	3,193.83	2/16/2024
83564	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (305828)	4,046.39	2/16/2024
83565	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (305828)	437.65	2/16/2024
83566	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (305828)	8,826.99	2/16/2024
83567	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (305828)	7,513.34	2/16/2024

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83568	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (305828)	3,100.74	2/16/2024
83569	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (305828)	1,567.33	2/16/2024
83570	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (305828)	934.81	2/16/2024
83571	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (305828)	648.82	2/16/2024
83572	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (305828)	3,095.18	2/16/2024
83573	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	2,958.89	2/16/2024
83574	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (305828)	420.00	2/16/2024
83575	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (305828)	10,169.20	2/16/2024
83576	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	8,630.13	2/16/2024
83577	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	3,681.37	2/16/2024
83578	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (305828)	9,551.84	2/16/2024
83579	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (305828)	1,394.30	2/16/2024
83580	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (305828)	850.90	2/16/2024
83581	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (305828)	15,875.48	2/16/2024
83582	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER	CHILD CARE SERVICES PROVIDED (305828)	11,105.64	2/16/2024
83583	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (305828)	4,454.27	2/16/2024
83584	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (305828)	10,287.34	2/16/2024
83585	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (305828)	840.00	2/16/2024
83586	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CENTER	CHILD CARE SERVICES PROVIDED (305828)	4,538.45	2/16/2024
83587	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (305828)	534.43	2/16/2024
83588	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (305828)	1,095.48	2/16/2024
83589	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (305828)	6,485.15	2/16/2024
83590	Child Care CCF	KAITLIN IVIE	CHILD CARE SERVICES PROVIDED (305828)	1,865.92	2/16/2024
83591	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (305828)	1,243.18	2/16/2024
83592	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (305828)	370.21	2/16/2024
83593	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (305828)	2,050.92	2/16/2024
83594	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (305828)	3,076.02	2/16/2024
83595	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (305828)	805.86	2/16/2024
83596	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (305828)	9,089.86	2/16/2024
83597	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (305828)	399.12	2/16/2024
83598	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (305828)	9,706.01	2/16/2024
83599	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDC.	CHILD CARE SERVICES PROVIDED (305828)	219.81	2/16/2024
83600	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (305828)	746.83	2/16/2024
83601	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (305828)	8,355.76	2/16/2024
83602	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (305828)	9,104.60	2/16/2024
83603	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (305828)	1,114.87	2/16/2024
83604	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	2,050.64	2/16/2024
83605	Child Care CCF	CHILDRRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (305828)	1,224.51	2/16/2024
83606	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (305828)	1,269.63	2/16/2024
83607	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (305828)	8,645.07	2/16/2024
83608	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL, LLC	CHILD CARE SERVICES PROVIDED (305828)	1,120.74	2/16/2024
83609	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (305828)	427.82	2/16/2024
83610	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (305828)	8,216.04	2/16/2024
83611	Child Care CCF	DUMAS DISCOVERY CENTER INC.	CHILD CARE SERVICES PROVIDED (305828)	4,944.20	2/16/2024

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83612	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (305828)	27.45	2/16/2024
83613	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	3,917.40	2/16/2024
83614	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (305828)	1,381.79	2/16/2024
83615	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (305828)	685.33	2/16/2024
83616	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (305828)	1,044.29	2/16/2024
83617	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (305828)	2,027.15	2/16/2024
83618	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (305828)	3,197.65	2/16/2024
83619	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (305828)	2,310.26	2/16/2024
83620	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	1,255.79	2/16/2024
83621	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (305828)	480.33	2/16/2024
83622	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (305828)	2,900.02	2/16/2024
83623	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (305828)	12,362.78	2/16/2024
83624	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (305828)	27,555.73	2/16/2024
83625	Child Care CCF	PLEASANT VALLEY BAPTIST DISC SCHOOL	CHILD CARE SERVICES PROVIDED (305828)	14,229.51	2/16/2024
83626	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (305828)	5,599.88	2/16/2024
83627	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (305828)	16,630.69	2/16/2024
83628	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (305828)	29,176.95	2/16/2024
83629	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (305828)	699.05	2/16/2024
83630	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	6,748.18	2/16/2024
83631	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (305828)	4,884.68	2/16/2024
83632	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	6,539.04	2/16/2024
83633	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	4,764.75	2/16/2024
83634	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	6,723.82	2/16/2024
83635	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (305828)	1,542.68	2/16/2024
83636	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	6,689.03	2/16/2024
83637	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (305828)	2,610.18	2/16/2024
83638	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (305828)	1,489.77	2/16/2024
83639	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (305828)	7,373.75	2/16/2024
83640	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (305828)	132.00	2/16/2024
83641	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (305828)	957.24	2/16/2024
83642	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (305828)	33,294.78	2/16/2024
83643	Child Care CCF	AMARILLO CATHOLIC CHILDREN'S DEV CTR	CHILD CARE SERVICES PROVIDED (305828)	2,286.74	2/16/2024
83644	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (305828)	7,540.45	2/16/2024
83645	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CDC	CHILD CARE SERVICES PROVIDED (305828)	2,759.93	2/16/2024
83646	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (305828)	31,835.30	2/16/2024
83647	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (305828)	4,411.23	2/16/2024
83648	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (305828)	2,917.93	2/16/2024
		AMARILLO NATIONAL BANK	WFD - INCENTIVE PAYMENTS - 2/24	2,517.00	
		CENTENNIAL BANK	BUILDING IMPROVEMENT PMT 2/13/24	6,645.07	
		DATAPATH CREDIT SERVICES	EMPLOYEE FLEX DRAFTS 2/24	2,511.76	

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
		ROSCOMMON - ABA ADMINISTRATORS	HEALTH INSURANCE DRAFT 2/24	43,209.91	
		TOOT'N TOTUM FOOD STORES LLC	VEHICLE FUEL 1/15/24-2/14/24	280.08	
		HUXFORD GROUP	WIRE TRANSFERS 2/24	321,925.00	
		VANTAGEPOINT T. AGENTS - 401	WIRE TRANSFERS 2/24	55,901.52	
		VANTAGEPOINT T. AGENTS - 457	WIRE TRANSFERS 2/24	8,244.20	
		VANTAGEPOINT T. AGENTS - ROTH IRA	WIRE TRANSFERS 2/24	4,372.70	
			TOTAL AMOUNT:	2,148,645.24	
			TOTAL NUMBER OF ELECTRONIC FUND TRANSFERS:	204	
			TOTAL NUMBER OF CHECKS WRITTEN:	268	
			TOTAL NUMBER OF WIRE TRANSFERS:	8	
			TOTAL NUMBER OF ANB BANK CARDS:	17	
			TOTAL NUMBER OF EMPLOYEE FLEX DRAFTS:	15	

ITEM 8

MEMORANDUM

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: Trent Taylor, Finance Director
Cristy Henderson, Asst. Finance Director
THROUGH: Mike Peters, Executive Director
SUBJECT: Agenda Item 8
PRPC Investment Funds Report

BACKGROUND

Pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. I submit the following for your approval.

	<u>Balance@</u> <u>12/31/2023</u>	<u>Balance@</u> <u>01/31/2024</u>	<u>Balance@</u> <u>02/29/2024</u>
PRPC's Money Market Fund	\$4,103,637	\$3,520,205	\$3,533,630
9-1-1's Money Market Fund	\$57	\$0	\$0
Total MMIA Funds	<u>\$4,103,694</u>	<u>\$3,520,205</u>	<u>\$3,533,630</u>
CDARS CD	Duration	Return	
12/28/2023 - 06/27/24	26 Weeks	4.85%	\$500,000
Total Invested Funds			<u>\$4,033,630</u>

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of February was 4.91%. The 9-1-1 fund earned an average annual yield of 0.00%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

RECOMMENDATION

Staff recommends that the Board of Directors accept this report as submitted.

ITEM 9

M E M O R A N D U M

DATE: March 28, 2024

TO: PRPC Board of Directors

FROM: Trent Taylor, Finance Director
Cristy Henderson, Asst. Finance Director

THROUGH Michael J. Peters, Executive Director

SUBJECT: Agenda Item 9
2023 Audit Presentation and Acceptance

BACKGROUND

The Panhandle Regional Planning Commission engages the services of an independent CPA firm to prepare an annual comprehensive financial report. Edgin, Parkman, Fleming and Fleming have completed such a report for the 12-month period ending September 30, 2023. A link to view the 2023 report is below and a hard copy will be available at the meeting. The auditors will formally present their report to the PRPC Audit Committee and the Board of Directors on March 28.

To review the audit it can be found here: https://theprpc.org/PRPC_ACFR_9-30-2023.pdf

RECOMMENDATION

The staff anticipates there being no problems with the audit and recommends the Board's acceptance of the 2023 Comprehensive Annual Financial Report

ITEM 10

M E M O R A N D U M

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: John Schaumburg, Regional 9-1-1 Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 10
9-1-1 Advisory Committee Appointments

BACKGROUND

The Panhandle Regional 9-1-1 Network Advisory Committee is composed of a representative from each of the region's 21 public safety answering points (PSAP) and three representatives from the telecommunication industry. The procedures and policies of the Panhandle Regional 9-1-1 Network Advisory Committee requires members to serve staggered three-year terms, limited to two consecutive three-year terms. The 9-1-1 Advisory Committee is designed to provide general guidance and policy direction to the Panhandle Regional 9-1-1 Network.

The Regional 9-1-1 Network currently has two vacancies to fill. The Hemphill County Sheriff's Office is recommending Chief Dispatcher Kris Hogan, and the Perryton Police Department is recommending Acting Chief Raphael Gonzalez to serve as representatives on the Committee.

RECOMMENDATION:

It is staff's recommendation that the PRPC Board of Directors approve and appoint these nominations to serve on the Panhandle Regional 9-1-1 Advisory Committee.

ITEM 11

MEMORANDUM

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: Debbie King, Area Agency on Aging Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 11
Presentation on the National Volunteer Appreciation Month

BACKGROUND

Presentation of National Volunteer Month in which the Area Agency on Aging celebrates those volunteers who give back to the vulnerable populations in our area. The staff are raising awareness about the important part that volunteers play in our region and are also encouraging more people to become involved in order to build stronger more sustainable communities throughout the Texas Panhandle.

The purpose and hope for National Volunteer Month are that it will encourage people to reach a bit outside of themselves and consider ways they can be of help or service to others who might be in need. Donated time is a critical way that many non-profit organizations are able to do the work they do on a larger scale, without needing a large payroll. The AAA volunteers donate their time serving seniors as Volunteer Ombudsman who advocate for residents in long term care facilities in order to help protect them from abuse, neglect, and exploitation. There are also volunteer Medicare Benefit Councilors who assist older adults in choosing the best Medicare options for their needs.

The most helpful types of volunteers are the ones who can be relied upon to serve on a regular basis, whether weekly or monthly. The Area Agency on Aging volunteers have given 740 hours in-kind to the seniors and most vulnerable populations in our region.

RECOMMENDATION:

No action necessary, this is an informational item.

ITEM 12

MEMORANDUM

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: Debbie King, Area Agency on Aging Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 12
Melissa Carter Grant Recipients

BACKGROUND

Melissa Carter served as the Area Agency on Aging Director of the Panhandle for fifteen years prior to her passing on June 29, 2021. Melissa was a passionate advocate for seniors. She led by example and with the heart of a servant. Her kindness and compassion have had a lasting impact on her family, friends, coworkers, those in the field of aging, and the older adults whose lives she touched. As one of her last wishes, she asked for donations in her name to be made to the Area Agency on Aging of the Panhandle. Over \$8,500 was given in her memory.

On the anniversary of her passing, the AAA opened the first Melissa Carter Memorial Grant application to award the \$8,000 to entities with programs benefiting older adults. Ten organizations received up to \$1,200 in Melissa's memory to meet the needs of older adults across the Texas Panhandle. 2024 Grant Details: The Area Agency on Aging of the Panhandle will award a total of \$8,575 to entities for projects which benefit Panhandle residents over the age of 60. The AAA assessed the merit of grant applications based on the project's description, its focus on the target population, the potential community impact, and any innovative elements. The recipients awarded are as follows;

TTSSB (APS), ALT--Amarillo Little Theatre, Lefors Sr Citizens, TEXAS production, ADVOC, City of Amarillo Public Library, City of Amarillo ACT, RSVP, Hansford County, and the ACTS Community.

RECOMMENDATION:

No action necessary, this is an informational item.

ITEM 13

MEMORANDUM

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 13
TxCDBG 2024 Downtown Revitalization Program – Interlocal Agreement
for Application Development Services

BACKGROUND

PRPC Staff has worked with Panhandle communities to write applications and implement various projects through the Community Development Block Grant (TxCDBG) Program since 1983. Through the CDBG program the Texas Department of Agriculture (TDA) offers many different funding opportunities that include: Community Development Fund Program; Fire, Ambulance, and Service Truck (FAST) Fund; State Urgent Need (SUN) disaster relief and the Downtown Revitalization Program.

The Downtown Revitalization Program stated objectives are for the elimination of slum or blight conditions in the downtown areas of communities by providing assistance for public infrastructure improvements, especially sidewalks and ADA compliance. There are several cities that have already expressed interest in preparing an application to seek to improve the blighted conditions through infrastructure improvements in their downtown areas.

Following the format that has become the new standard for TxCDBG applications; an interlocal agreement has been developed for PRPC to assist communities with an application to the Downtown Revitalization Program. In order to comply with TDA requirements as well as maintain the long-established tradition of conducting application development at no charge to communities in the region, the interlocal agreement is two parts:

Part 1 – Application development will be conducted at no cost.

Part 2 – An option to for an Amendment to be consider contingent upon funding for Project Management Services.

Historically, these are all activities conducted by PRPC Staff on projects and applications. However, in order to comply with TDA requirements it is necessary to enter into an interlocal agreement with PRPC for application development activities to ensure programmatic compliance. The City of Wheeler is desirous in applying to the Downtown Revitalization Program for 2024.

RECOMMENDATION:

PRPC staff recommends that the Board of Directors authorize the Executive Director of the PRPC to execute an Interlocal Cooperation Contract between the City of Wheeler and the PRPC to provide TxCDBG Downtown Revitalization application services at no cost with contingency for administrative services to be amended at the localities' discretion if their project is funded.

INTERLOCAL COOPERATION CONTRACT
FOR APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES
DOWNTOWN REVITALIZATION PROGRAM

PRPC

MAR 15 2024

THE STATE OF TEXAS

§
§
§

AGREEMENT FOR SERVICES

COUNTY OF POTTER

WHEREAS, this Contract is made and entered into this the 26th day of February, 2024 by and between the City of Wheeler, acting by its duly authorized Mayor, after obtaining a resolution of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized executive director.

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act.

WHEREAS, PRPC is agreeable to provide grant application preparation and grant administration expertise (if funded) needed by the City of Wheeler for the 2024 Downtown Revitalization Program under the terms and conditions found in this contract.

WHEREAS, this Interlocal Agreement is comprised of Part A (Application Development) services to be rendered at no cost to City of Wheeler and Part B (Project Management) services to be rendered at a cost to be agreed to in an amendment to this contract in the event that the City of Wheeler receives funding under the 2024 Downtown Revitalization program.

NOW, THEREFORE PRPC agrees to provide application development services at no cost to City of Wheeler. The following described application development and management services to the City of Wheeler, to-wit:

A. Application Development

1. Pre-Development (unrelated to project specific development & which may have occurred prior to interlocal agreement under existing PRPC/City relationships)
 - a. Hold and Conduct public hearing required for application submittal.
 - b. Assist in the preparation and presentation of required resolution for application submittal to the Texas Department of Agriculture.
 - c. Assist in pre-application engineering selection including proper procurement methods as dictated by the Downtown Revitalization program implementation manual as appropriate to the City.
2. Provide general advice and technical assistance to the City of Wheeler on application development and regulatory matters.
3. Furnish the City with necessary forms and procedures required for documentation of low/moderate income level qualifications.
4. Assist the City in application preparation and development meeting all grant application requirements.
5. Coordinate with project engineer to development and include required service area maps, cost estimates and other documentation as required by the grant application process.
6. Prepare and publish final notice of application submittal.
7. Final determination on the submission of an application under the 2024 Downtown Revitalization program will be at the City's discretion as noted in their resolution authorizing a local official to submit said application.

B. Project Management

finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by PRPC under this Contract.

Waiver of Extra-contractual Liability

The PRPC shall not be held liable or responsible for the funding selection and project performance determinations by the Texas Department of Agriculture. It is the City's final responsibility to meet all Downtown Revitalization application requirements and project administration requirements (contingent upon funding) associated with the program.

Severability

Should any one or more of the provisions of this agreement be held to be null, void, voidable, or for any reason whatsoever, of no force and effect, such provision(s) shall be construed as severable from the remainder of this agreement and shall not affect the validity of all other provisions of this agreement, which shall remain in full force and effect.

Interest of Members of a City:

No member of the governing body of the City and no other officer, employee, or agent of the City, who exercises any functions or responsibilities in connection with the administration, construction, engineering or implementation of the Downtown Revitalization Grant award between TDA and the City, shall have any personal financial interest, direct or indirect, in this Contract. PRPC shall take appropriate steps to assure compliance.

Interest of Other Local Public Officials:

No member of the governing body of the Grant Recipient and no other public official of such Grant Recipient, who exercises any functions or responsibilities in connection with the administration, construction, engineering or implementation of the Downtown Revitalization Grant award between TDA and the City, shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take appropriate steps to assure compliance.

Interest of PRPC and Employees:

PRPC covenants that it presently has no interest and shall not acquire interest, direct or indirect, with the DOWNTOWN REVITALIZATION award between TDA and the City, or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. PRPC further covenants that in the performance of this Contract, no person having any such interest shall be employed.

EXECUTED this 26th day of February, 2024

PANHANDLE REGIONAL PLANNING COMMISSION

By _____



Michael J. Peters, Executive Director

City of Wheeler

By _____



Dan Sams, Mayor

ITEM 14

MEMORANDUM

DATE: March 28, 2024

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 14
Federal Transit Administration – Title VI Civil Rights Plan Requirements and Guidelines for Direct Recipients

BACKGROUND

In December 2021, the Panhandle Regional Organization to Maximize Public Transportation (PROMPT) board authorized the submission of an application through the Federal Transit Administration (FTA) 2021 Innovative Coordinated Access and Mobility (ICAM) program for the development and pilot of a ride-share voucher program. Project elements include the full development of a voucher program for transit riders to use a ride share service or taxi when a ride is unavailable on the traditional transit service. Additionally, this includes the purchase of an ADA accessible vehicle to be utilized during the pilot phase of the program and planning funds for PRPC Staff to develop a turn-key voucher program including staffing plans, intake forms, agreements with vendors, etc. FTA requires that all direct recipients document Title VI compliance by submitting a Title VI Plan once every three years to address access of minority and limited English Proficiency individuals to public transportation. This plan is similar to the previously adopted Title VI Plan for TxDOT, with an added Public Participation Plan to ensure PRPC remains compliant with FTA Title VI requirements.

The Board of Directors has formally adopted Title VI plans that were adopted for the use of TxDOT planning funds and TxDOT has blessed the latest language for that use. The upcoming award through FTA for the 2021 ICAM project is subject to utilize direct FTA financial assistance and the governing body of the PRPC is the responsible entity to approve a separate Title VI Civil Rights Plan to be in place for the purpose of this funding.

FTA has requested that the plan be submitted for review prior to its formal adoption by PRPC. PRPC staff have submitted the plan for FTA review and expect to receive feedback soon.

RECOMMENDATION

Staff recommends that the Board approve the attached FTA Title VI Civil Rights Plan related to direct financial assistance and for PRPC to formalize the processes by which minority and Limited English Proficient individuals can access the process and any subsequent revisions made by FTA.

Panhandle Regional Planning Commission

Title VI Plan – Associated with Public Transportation and Financial
Assistance from FTA

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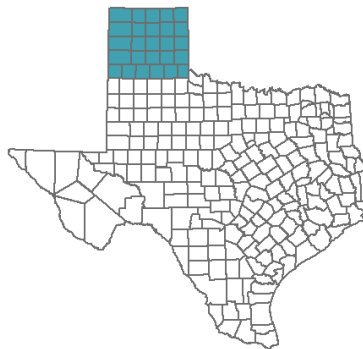
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Introduction

The Panhandle Regional Planning Commission (PRPC) is a Council of Governments established in 1969 under Chapter 391 of the Texas Local Government Code. The PRPC is not a transit provider and does not receive funding from the Texas Department of Transportation (TxDOT) or Federal Transportation Administration (FTA) for the provision of direct public transportation. PRPC does however receive FTA funding for the provision of program administration services. Since 2006 the PRPC has worked with TxDOT in the process of regional public transportation planning and coordination activities, and as such is required to have a Title VI Plan applicable to the customers of the public transportation planning effort. Through its Personnel Procedures, Procurement Policies, and this Title VI Plan the PRPC complies with the requirements of the following:

- Title VI and VII of the Civil Rights Act of 1964
- Title IX of the Civil Rights Act of 1972
- Section 504 regulations of the Rehabilitation Act of 1973
- The Age Discrimination Act of 1975
- The Americans with Disabilities Act of 1990
- Federal Transportation Administration (FTA) Title VI Regulations of 2012
- FTA Circular 4702.1B
- FTA Circular 4703.1

This Title VI Plan takes effect on March 28, 2024, upon execution by the Executive Director of PRPC on behalf of the PRPC Board of Directors and covers a planning period from March 28, 2024 to March 28, 2027. The PRPC Board of Directors has ratified the Executive Directors signature on March 28, 2024 through formal action. The PRPC is a planning agency and does not provide funding to sub-recipients. The PRPC serves the following counties in the State of Texas; Armstrong, Briscoe, Carson, Castro, Childress, Collingsworth, Dallam, Deaf Smith, Donley, Gray, Hall, Hansford, Hartley, Hemphill, Hutchinson, Lipscomb, Moore, Ochiltree, Oldham, Parmer, Potter, Randall, Roberts, Sherman, Swisher, and Wheeler.



Policy Statement

The Panhandle Regional Planning Commission (PRPC) assures that no person shall, on the grounds of race, color, or national origin as provided by Title VI of the Civil Rights Act of 1964, and the Civil Restoration Act of 1987 (P.L. 100.59), be excluded from or participation in, be denied benefits of, or otherwise be subjected to, discrimination under any program or activity for which it has sole responsibility. PRPC and PRPOMPT further assure every effort will be made to ensure nondiscrimination in all of its Boards, Councils, Committees, Programs, and activities, regardless of the funding source.

Michael J. Peters, Executive Director
Panhandle Regional Planning Commission

Notice to the Public

PRPC informs the public of its compliance with the requirements of the Title VI and related FTA requirements, statutes, and regulations by displaying the Notice to the Public at the PRPC Offices located at 415 SW 8th Avenue in Amarillo Texas and on the PRPC website located at www.theprpc.org. This notice will provide reference to the public regarding the process to file a complaint if a person believes that PRPC has discriminated against them in matters pertaining to public transportation planning. Complaint forms can be found at www.theprpc.org and at the PRPC Offices.

If information is needed in another language, please contact PRPC Offices at (806) 372-3381.

Notifying the Public of Rights Under Title VI
Panhandle Regional Planning Commission
(Public Transportation Planning)

- The PRPC operates its programs without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes they have been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with PRPC.
- For more information on the PRPC's Civil Rights Program, and the procedures to file a complaint: contact (806) 372-3381, email aguerrero@theprpc.org, or visit the office at 415 SW 8th Ave. in Amarillo, TX 79101. For a copy of the policy visit www.theprpc.org
- A complainant may file directly with the Texas Department of Transportation by filing at Attn: TxDOT-PTN, 125 E. 11th Street, Austin, TX 78701-2483
 - If information is needed in another language contact (806) 372-3381
 - *Si necesita información en otro idioma contacte (806)372-3381*

Notice in Spanish

Notificación Pública de los Derechos Consignados en el Título VI

Panhandle Regional Planning Commission *(Planeamiento de Transporte Público)*

- La Comisión de Planeamiento Regional del Panhandle (PRPC por sus siglas en inglés) lleva a cabo sus programas sin considerar la raza, el color y la nacionalidad de conformidad con el Título VI de la Ley de Derechos Civiles. Aquella persona que crea que ha sido agraviada por un acto discriminatorio ilícito establecido en el Título VI puede interponer una demanda ante la PRPC.
- Para obtener más información acerca del Programa de Derechos Civiles de la PRPC y de los procedimientos para interponer una demanda, contáctese al (806) 372-3381, email aguerrero@theprpc.org o visite la oficina ubicada en 415 SW 8th Ave., Amarillo, Texas 79101. Para obtener una copia de nuestra política, visite www.theprpc.org.
- El demandante puede interponer su demanda directamente ante el Departamento de Transporte de Texas presentándola en: TxDOT-PTN, 125 E. 11th Street, Austin, TX 78701-2483
 - *Si necesita información en otro idioma, llame al (806) 372-3381*

Complaint Procedure

Any individual who feels they have been discriminated against on the basis of race, color, or national origin by the PRPC (hereinafter referred to as “the Authority”) may file a Title VI complaint by completing and submitting the Authority’s Title VI Complaint Form found on the PRPC website (www.theprpc.org) or by calling (806) 372-3381. If an individual requires assistance filling out the Title VI Complaint Form, they may email aguerrero@theprpc.org or call (806) 372-3381. The Authority reviews complaints received no more than 180 days after the alleged incident. The Authority will process complaints that are complete. Once the complaint is received, the Authority will review it to determine if the complaint is within its jurisdiction. The complainant will receive an acknowledgement letter informing the complainant whether the complaint will be reviewed.

The Authority has 61 days to investigate the complaint. If more information is needed to resolve the case, the Authority may contact the complainant. The complainant has 180 days from the date of the letter to send requested information to the reviewer assigned to the case. If the reviewer is not contacted by the complainant or does not receive the additional information within 180 days, the Authority can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the reviewer reviews the complaint, they will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training for staff, or other action will occur. If the complainant wishes to appeal the decision, she/he has 7 days after the date of the letter or the LOF to do so.

PRPC will notify their PTC by email or fax of any Title VI-related complaints received within 10 working days of the receipt of the complaint, including a paper or electronic copy of the complaint form.

The agency will notify their TxDOT Public Transportation Coordinator (PTC) by email or fax of any Title VI related complaints received within 10 working days of the receipt of the complaint, including a paper or electronic copy of the complaint form.

Complaint procedures can be found on the PRPC website (www.theprpc.org)

Procedimiento para interponer una demanda

Aquel individuo que sienta que ha sido discriminado por la PRPC (en adelante referida como “la Autoridad”) a causa de su raza, color o nacionalidad puede interponer una demanda de acuerdo al Título VI completando y presentando el Formulario de Demanda según Título VI de la Autoridad que se encuentra en el sitio web de la PRPC (www.theprpc.org) o llamando al (806) 372-3381. Si una persona necesita ayuda para completar el Formulario de queja del Título VI, puede enviar un correo electrónico a aguerrero@theprpc.org o llamar al (806) 372-3381. La Autoridad examina las demandas recibidas antes de cumplidos 180 días de producido el supuesto incidente. La Autoridad procesará las demandas que se encuentren completas. Una vez recibida la demanda, la Autoridad la examinará para determinar si tiene competencia sobre ella. El demandante recibirá una carta de constatación informándole si se examinará la demanda.

La Autoridad tiene 61 días para analizar la demanda. Si se necesita más información para resolver el caso, la Autoridad podrá contactar al demandante. El demandante tiene 7 días hábiles a partir de la fecha que figura en la carta para enviar la información solicitada al examinador asignado al caso. Si, dentro de 7 días hábiles, el demandante no contacta al examinador o el examinador no recibe la información adicional, la Autoridad puede cerrar el caso de oficio. Un caso puede cerrarse de oficio si el demandante ya no desea continuar con su caso.

Después de que el examinador examine la demanda, emitirá o bien una carta de cierre de caso, o bien una carta de resolución (CDR). La carta de cierre de caso resume todas las afirmaciones y establece que no existió una violación al Título VI y que se cerrará el caso. La CDR resume todas las afirmaciones y las entrevistas en relación con el supuesto incidente y explica las acciones disciplinarias, la capacitación adicional del personal u otra acción que ocurra.

La PRPC notificará a su Coordinador de Transporte Público (CTP) por email o fax acerca de cualquier demanda relacionada al Título VI que haya sido recibida dentro de los 10 días posteriores a la recepción de la demanda, incluyendo copias en papel o electrónicas del formulario de demanda.

La agencia notificará al Coordinador de Transporte Público (CTP) del Departamento de Transporte de Texas (TxDOT) por email o fax acerca de cualquier demanda relacionada al Título VI que haya sido recibida dentro de los 10 días posteriores a la recepción de la demanda, incluyendo copias en papel o electrónicas del formulario de demanda.

Los procedimientos para interponer una denuncia se pueden encontrar en el sitio web de la PRPC (www.theprpc.org).

Si necesita información en otro idioma llame al (806)372-3381.

Complaint Form

Section I:	
Name:	
Address:	
Telephone (Home):	Telephone (Work):
Electronic Mail Address:	
Section II:	
I believe the discrimination I experienced was based on (check all that apply): <input type="checkbox"/> Race <input type="checkbox"/> Color <input type="checkbox"/> National Origin Date of Alleged Discrimination (Month, Day, Year): _____ Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.	
Section III:	
You may attach any written materials or other information that you think is relevant to your complaint. Signature and date required below _____ Signature Date _____ Please submit this form in person at the address below, or mail this form to: Panhandle Regional Planning Commission 415 SW 8 th Ave. Amarillo, TX 79101 aguerrero@theprpc.org <i>Si necesita información en otro idioma contacte (806)372-3381</i>	

Formulario de denuncia

Sección I:	
Nombre:	
Domicilio:	
Teléfono (casa):	Teléfono (trabajo):
Dirección de correo electrónico:	
Sección II:	
Creo que la discriminación que sufrí se basó en (marque todas las que correspondan): <input type="checkbox"/> Raza <input type="checkbox"/> Color <input type="checkbox"/> Nacionalidad Fecha en que se produjo la supuesta discriminación (Mes, Día, Año): _____ Explique con la mayor claridad posible lo ocurrido y por qué cree que sufrió una discriminación. Describa a todas las personas involucradas. Incluya el nombre y la información de contacto de las personas que lo discriminaron (si lo sabe) así como los nombres y la información de contacto de cualquier testigo. Si necesita más espacio, utilice el reverso de este formulario.	
Sección III:	
Usted puede adjuntar materiales escritos u otra información que crea relevante para su denuncia. Se requiere firma y fecha a continuación _____ Firma Fecha _____ Por favor entregue este formulario en persona en la dirección que figura a continuación o envíelo por correo a: Panhandle Regional Planning Commission 415 SW 8 th Ave. Amarillo, Texas 79101 aguerrero@theprpc.org <i>Si necesita información en otro idioma llame al (806)372-3381.</i>	

Transit Investigations, Complaints, and Lawsuits:

Note that the PRPC has had no complaints, investigations, or lawsuits at any point related to the Title VI Plan or the broader Title VI scope.

The Program Year 2024 - 2027

<u>Action</u>	<u>Date</u>	<u>Summary</u>	<u>Status</u>	<u>Action Taken</u>
Investigation	N/A	N/A	N/A	N/A
Complaints	N/A	N/A	N/A	N/A
Lawsuits	N/A	N/A	N/A	N/A

Internal Actions

Note that PRPC has very limited direct contact with clients. However, PRPC makes a great effort to include individuals from all walks of life in its regional transportation planning efforts. The Panhandle Regional Organization to Maximize Public Transportation (PROMPT) is the advisory group that assists with the regional public transportation planning effort and associated pilot projects. The composition of the group is dictated by TxDOT to include members representing the elderly, disabled, low-income, and other under-represented groups. The current racial composition of the group is as follows.

Body	Caucasian	Hispanic	African American	Asian American	Native American	Two or More Races
Population	80%	31%	4.8%	2%	0.9%	2.5%
Panhandle Regional Organization to Maximize Public Transportation (Non-Elected Portion)	80%	7%	13%	0%	0%	0%

PRPC also strives for the inclusion of all crosswalks in the region in its employees and boards. The PRPC Board of Directors' minority composition actually surpasses the regional minority population percentages. Special provisions are in place for the Board of Directors composition to include at-large minority representatives as well as elected minority representatives. Further, PRPC includes anti-discrimination and Section 43 language in its Personnel Policies and Procurement Policies that is enforceable. In instances where allowable, minority citizens are actively seeking to fill key positions on boards and advisory groups.

Panhandle Regional Organization to Maximize Public Transportation (PROMPT)

The Panhandle Regional Organization to Maximize Public Transportation (PROMPT) advisory board serves as the steering committee for all regional planning efforts undertaken by the Panhandle Regional Planning Commission (PRPC). This board is composed of both elected and non-elected members and is responsible for collection of data, plan development, and oversight of planning activities before they are passed through to TxDOT.

PROMPT non-elected committee members include:

Representative	Agency
Jason Riddlespurger	City of Amarillo Community Development
Shree Veeramachaneni	Panhandle Behavioral Health Alliance
Laura Reyher	Senior Ambassador Coalition
Lylene Springer	Panhandle Community Services – Transit
Chris Quigley	Amarillo City Transit
Kathryn English	Area Agency on Aging – Panhandle Region
Richard Neill	Texas Department of Transportation
Kimberly Ford	Texas Department of State Health Services
Travis Muno	Amarillo Metropolitan Planning Organization
Trent Morris	Workforce Solutions – Panhandle
Grace Strait	Modiv Care
Chris Sharp	Amarillo College
Joe Rogers	PILC
Judge Dan Looten	Carson County
Garrett Spradling	City of Borger
Judge Nancy Tanner	Potter County
Kacie Bell	Coalition of Health Services

Outreach Efforts

PRPC has engaged in the following outreach efforts since the last Title VI plan submission:

- 1) Meetings, focus-groups and workshops regarding public transportation were held in various locations throughout the Panhandle Region on the following time periods;
 - In 2020 - December
 - In 2021 - January, April, September and November
 - In 2022 - January, May, August and November
 - In 2023 - February, March, May, July, August and September
 - In 2024 – January, February
- 2) Actively sought out LEP, minority, elderly persons, and persons with disabilities to serve on the Panhandle Regional Organization to Maximize Public Transportation (PROMPT) advisory board.
- 3) Provided information to the public and transit riders through transit providers regarding PRPC’s Title VI plan, compliance, and identified languages through the four-factor analysis as detailed below. Information was provided at the above noted time periods from the last submission of the Title VI plan.
- 4) Provided LEP access and access to any persons in attendance at PROMPT advisory board meetings and any other public transportation-related workshops, meetings, and other activities.

Public Participation Plan

To promote inclusive public participation, the PRPC will employ the following strategies, as appropriate:

- ✓ Provide for early, frequent and continuous engagement by the public.
- ✓ Select accessible and varied meeting locations and times
- ✓ Employ different meeting sizes and formats
- ✓ Provide childcare and food during meetings, if possible.
- ✓ Use social media in addition to other resources as a way to gain public involvement
- ✓ Use radio, television or newspaper ads on stations and in publications that serve LEP populations. Outreach to LEP populations may also include audio programming available on podcasts.
- ✓ Expand traditional outreach methods by visiting ethnic stores/markets and restaurants, community centers, libraries, faith-based institutions, local festivals, etc.

Public Outreach Activities

The public outreach and involvement activities conducted by the PRPC since the last Title VI Program submission are summarized in the table below.

Event Date	PRPC Staff Involved	Activity	Communication Method (Public Notice, Posters, Social Media)	Notes
12/8/2020	Katie Paul	PROMPT Meeting	Public Notice	Public Invited, no public attendance
1/14/2021	Katie Paul	PROMPT Meeting	Public Notice	Public Invited, no public attendance
4/29/2021	Katie Paul	PROMPT Meeting	Public Notice	Public Invited, no public attendance
9/14/2021	Katie Paul	PROMPT Meeting	Public Notice	Public Invited, no public attendance
11/15/2021	Katie Paul	PROMPT Meeting	Public Notice	Public Invited, no public attendance
1/18/2022	Katie Paul	PROMPT Meeting	Public Notice	Public Invited, no public attendance
5/25/2022	Katie Paul	PROMPT Meeting	Public Notice	Public Invited, no public attendance
8/18/2022	Alex Guerrero	PROMPT Meeting	Public Notice	Public Invited, no public attendance
11/8/2022	Connor Neale	PROMPT Meeting	Public Notice	Public Invited, no public attendance
3/29/2023	Amber Gerber	PROMPT Meeting	Public Notice	Public Invited, no public attendance
7/20/2023	Amber Gerber	PROMPT Meeting	Public Notice	Public Invited, no public attendance
9/14/2023	Alex Guerrero	PROMPT Meeting	Public Notice	Public Invited, no public attendance
11/29/2023	Abby Sanders	PROMPT Meeting	Public Notice	Public Invited, no public attendance
1/12/2024	Abby Sanders	RHFH Focus Group	N/A	Hosted at different hospitals throughout the region to gauge need for program to transport patient's home after hospitalization. Hospitals provided notice within their communities
1/23/2024	Abby Sanders	RHFH Focus Group	N/A	Hosted at different hospitals throughout the region to gauge need for program to transport patient's home after hospitalization. Hospitals provided notice within their communities
2/16/2024	Abby Sanders	RHFH Focus Group	N/A	Hosted at different hospitals throughout the region to gauge need for program to transport patient's home after hospitalization. Hospitals provided notice within their communities
2/21/2024	Abby Sanders	PROMPT Meeting	Public Notice	One member of public attended

Language Assistance Plan

A four-factor analysis applicable to Limited English Proficiency (LEP) persons was performed to determine future plans for specific transportation planning services in the 1) LEP Demography, 2) Contact Frequency, 3) Importance of Service, and 4) Resources Available.

1) Number and Proportion of LEP Persons Served or Encountered in the Service Area. The planning service will not determine how the LEP persons interact with service providers but may at times through planning identify LEP communities as well as assess the number of LEP persons from each language group to determine the appropriate language services needed for each language. Findings related to numbers and locations of LEP persons from planning efforts shall be provided to transit providers through plans and pilot project reports. The PRPC coordinates with all transit providers in the region that facilitates data, demographic data, and maps to identify minority populations in the non-urbanized areas of the state based on the 2020 Census.

Assessment of the Number and Proportion of LEP Persons Likely to be Served or Encountered in the Eligible Transportation Service Population. The number or proportion of LEP persons in the service area who may be affected or are likely to require transportation services. The Coordinated Transportation Planning Committee of PROMPT reviewed the 2020 US Census Report and determined that 403,327 persons in the transportation service area of PROMPT* (26% of the population) or 106,171 speak a language other than English. *Of those 106,171, persons 38,859 have limited English proficiency; that is, they speak English "not well" or "not at all", this is 10% of the overall population in the planning region. In the PROMPT planning region, of those persons with Limited English Proficiency, 31,280 speak Spanish, 1,231 speak Indo-European, and 4,522 speak Asian or other Pacific Islander Languages and 1,826 speak other languages. PROMPT planning region: Armstrong, Briscoe, Carson, Castro, Childress, Collingsworth, Dallam, Deaf Smith, Donley, Gray, Hall, Hansford, Hartley, Hemphill, Hutchinson, Lipscomb, Moore, Ochiltree, Oldham, Parmer, Potter, Randall, Roberts, Sherman, Swisher, and Wheeler. There is one language which has above 1,000 person LEP populations threshold: Spanish. Additionally, there are three classes of language which meet this: Indo-European, Asian, Pacific Islander and Other and Unspecified Languages. All of these groups have larger than 1,000 persons. Since the Indo-European, Asian, Pacific Islander and Other, and Unspecified Languages groups not specified to reveal specific languages; PRPC will only translate vital documents into English and Spanish. PRPC will translate all other documents into other languages upon request.

2) Frequency with which LEP Individuals Come into Contact with the Program: PRPC rarely comes into contact with LEP persons and shall never do so through a transit service; however, LEP persons may participate in public meetings – PRPC maintains a subscription to Language Line that can be utilized to assist LEP individuals. Language Line is available at all public meetings which are facilitated for the planning process and is utilized when LEP individuals need the service. PRPC staff are trained on Title VI compliance procedures and LEP responsibilities, the use of Language Line services for LEP persons, and documentation of complaints.

3) Importance to LEP Persons of Program Activities and Services: Please note that PRPC is not a transit provider. The regional public transportation planning effort and associated pilot projects are highly

important to the PRPC region because it serves as a process by which transit providers may coordinate efforts, identify areas of weakness, and pilot programs to help address those weaknesses. Public transit providers in the region serve an LEP population that exceeds regional rates, and as such, the benefit of the planning effort to the transit providers serves as an indirect benefit to LEP persons. PRPC is not a transit provider. The regional transportation planning efforts undertaken by the PRPC include the identification of gaps and other areas of concern related to mobility for minority populations. It is the goal of all regionally coordinated planning activities to identify gaps in mobility and access for minority populations. The end result of the regionally coordinated planning process includes recommendations to support the mobility and access needs of these populations. PRPC distributes the Regionally Coordinated Transportation Plan to all PROMPT members, transit agencies, local governments, and other stakeholders at the conclusion of the planning process. PRPC also conducts stakeholder meetings regarding gaps and needs to be related to the mobility of minority populations each year when annual updates to the Coordinated Plan are made. Finally, the PROMPT Board includes a dedicated agenda item at all meetings to discuss gaps, needs, and emerging issues related to mobility in the minority population communities.

4) Determine the Resources Available to Recipient and Costs: Though PRPC has highly minimal direct exposure to LEP persons related to transportation, the organization has invested in Language Line. This is a service that provides translation assistance to individuals on phone calls or in-house through a phone line. Additionally, the PRPC employs multiple Spanish speakers who assist with callers and in the translation of documents and notices that are issued to areas of the region where LEP populations of Spanish speakers exceed 10% of the population.

5) Translation of Vital Documents: The following documents will be available in the foreign language.

- Notice to the Public
- Complaint Procedures
- Complaint Form

6) Outreach Efforts Undertaken since Previous Title VI Plan Approval: The PRPC has engaged in stakeholder meetings with the PROMPT board in order to facilitate effective communication with LEP and underserved populations. At each PROMPT board meeting, members discuss their current efforts in outreach to these populations. In addition, the language line is an existing resource through the PRPC and is often used through the various departments as an activity to further communication channels to LEP persons.

Conclusion

PRPC takes the concepts and precepts of equality and access to services to all included in Title VI very seriously. Though the organization is not a transit provider it has been deemed appropriate for the organization to adopt this Title VI Policy for any program areas receiving TxDOT or FTA financial assistance.

ITEM 15

MEMORANDUM

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: Lori Gunn, Regional Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 15
2024 PREP Conference Registration Memorandum of Agreement with
TEEX

BACKGROUND

The Panhandle Regional Emergency Preparedness (PREP) Conference is an annual conference hosted by the Panhandle Regional Planning Commission's Panhandle Regional Emergency Management Advisory Committee (PREMAC). The purpose is to help our various disciplines evolve their current mission and explore affordable methods to become more resilient. Over these last 14 years of the conference; first responders, elected officials/city management, medical personnel, emergency managers, industry partners, volunteers, and many other disciplines have attended this conference. Speakers from all over the country have presented a variety of topics that aid in the all-hazard planning needed to help our communities in times of disasters.

In years past, PRPC staff has managed the registration for the conference in-house. In FY22 PRPC worked with Texas A&M Engineering Extension Service (TEEX) to provide registration and payment assistance for the PREP conference. TEEX has streamlined the process giving one website for registrants. TEEX will take payments, print name badges and work with PRPC staff on marketing the conference. In addition to managing the online registration portal, TEEX will provide personnel to assist with conference registrants the day of the conference.

Under this memorandum of agreement, PRPC will invoice TEEX for all student fees collected minus four percent (4%) for each paying participant. The 4% covers TEEX costs from credit card transactions. These fees are in place to cover the cost of food and speakers and their travel. As with previous years, volunteer responders are free. Included with this agenda item is a draft of the Memorandum of Agreement with TEEX for the PREP Conference scheduled for September 19th.

RECOMMENDATION:

Staff recommends that the PRPC Board of Directors favorably consider the authorization of the Memorandum of Agreement with Texas A&M Engineering Extension Service to administer registration services for PRPC's Panhandle Regional Emergency Preparedness Conference (PREP), by authorizing the PRPC Executive Director to execute the document.

MEMORANDUM OF AGREEMENT

This **Memorandum of Agreement ("MOA")** is entered into by and between Panhandle Regional Planning Commission (hereinafter referred to as "*Customer*") and the Texas A&M Engineering Extension Service ("TEEX"), a member of the Texas A&M University System and an agency of the State of Texas, shown below as Contracting Parties (individually referred to as "*Party*" or collectively as the "*Parties*").

I. CONTRACTING PARTIES:

The Receiving Party: Panhandle Regional Planning Commission, 415 S. W. 8th Street, P. O. Box 9257, Amarillo, Texas 79105 and TIN No. 75-1317291

The Performing Party: Texas A&M Engineering Extension Service
P.O. Box 40006, College Station, TX 77842 or
200 Technology Way
College Station, Texas 77845

Customer Point of Contact:

Name: Lori Gunn

Address: P. O. Box 9257, Amarillo, Texas 79105

Phone: 806-372-3381

Email: lgunn@theprpc.org

TEEX Point of Contact:

Name: Henry L. Perry

P.O. Box 40006, College Station, TX 77842-4006

Phone: 979-500-6810

Email: henry.perry@teex.tamu.edu

II. STATEMENT OF WORK PERFORMED:

All or part of the Statement of Work is approved on a TEEX GSA contract: _____ Yes No

If yes above, and the customer is GSA eligible, the approved portion is a GSA sale unless otherwise noted below:

The Customer has verified this is not a GSA related sale.

_____ Other: (please state the reason)

Statement of Work dated March 7, 2024 (If attached please label as Attachment A.

III. MOA AMOUNT:

The total fixed-price amount of this MOA is: Twenty-Five Dollars \$25.00 per person.

IV. PAYMENT FOR THE WORK:

- A. Payment for Work performed under this MOA shall be billed
- Panhandle Regional Planning Commission will invoice TEEX for all student fees collected minus the four percent (4%) for each paying participant.
 - TEEX will reimburse the Panhandle Regional Planning Commission net 30 upon the date invoice is received.

- B. TEEX is not responsible for any bank fees, wire transfer fees, etc., originating at the Customer's banking institution that are charged to the Customer for the service of providing the wire transfer of funds to TEEX. All invoices that are not paid in full will be considered a "short pay", and TEEX will take appropriate action to collect the unpaid balance.

V. TERM OF MOA:

This MOA is to begin as of the date of the last signature and shall terminate October 15, 2024, unless earlier terminated in accordance with Section X below.

If this MOA is not signed by all Parties and returned to both Parties within sixty (60) days of date of the first signature below, then this MOA will be null and void and of no further effect.

VI. INDEPENDENT CONTRACTOR:

TEEX is an independent contractor and shall be free to exercise its discretion and independent judgment as to the method and means of performance of the Work provided to the Customer. TEEX employees are not employees of the Customer, and neither TEEX nor Customer's personnel will, by virtue of this MOA, be entitled or eligible to participate in any benefits or privileges given or extended by either Party to its employees.

VII. USE OF PURCHASE ORDERS:

To the degree that either or both of the Parties hereto find it convenient to employ their standard forms of purchase order or acknowledgment of order in administering the terms of this MOA, it or they may do so but none of the terms and conditions printed or otherwise appearing on or relating to such form shall be applicable except to the extent that it specifies information required to be furnished by either Party hereunder. The terms proposed by any such form are specifically objected to and shall not be used as a basis for any contract.

VIII. PUBLICITY:

Neither Party to this MOA may use the name of the other in news releases, publicity, advertising, or product promotion without the prior written consent of the other; however, TEEX may include the Customer's name, project title, and total MOA value in internal and external reports of awards received. Additionally, Customer acknowledges that TEEX is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this MOA.

IX. ALTERNATIVE DISPUTE RESOLUTION

The dispute resolution process provided in Chapter 2260, Texas Government Code, and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by Customer and TEEX to attempt to resolve any claim for breach of this MOA made by Customer that cannot be resolved in the ordinary course of business. Customer shall submit written notice of a claim of breach of this MOA under this Chapter to the Deputy Agency Director/COO of TEEX, who shall examine Customer's claim and any counterclaim and negotiate with Customer in an effort to resolve the claim.

X. TERMINATION:

Both Parties reserve the right to terminate this MOA for reasonable cause or if it is determined the objectives of this MOA cannot be accomplished. A Party wishing to terminate this MOA must notify the other Party in writing thirty (30) days in advance and arrange for a mutual settlement of expenses

incurred. TEEX will be paid for Work performed up to the date of termination, in accordance with the terms of this MOA. If a mutual settlement of expenses cannot be reached, such early termination shall be subject to the equitable settlement of the respective interests of the Parties, accrued up to the date of termination. Termination of this MOA for any reason, does not relieve either Party of the obligations incurred prior to the termination.

XI. SAVINGS CLAUSE:

In the event that any provision of this MOA is held unenforceable for any reason, the remaining provisions of this MOA shall remain in full force and effect.

XII. AMENDMENTS:

No amendment to this MOA shall be valid unless it is made in a writing signed by the authorized representatives of both Parties.

XIII. FORCE MAJEURE:

If either Party fails to fulfill its obligations hereunder (other than an obligation for the payment of money), when such failure is due to an act of God, or other circumstance beyond its reasonable control, including but not limited to fire, flood, pandemic, epidemic, quarantine, national or regional emergencies, governmental order or action, civil commotion, riot, war (declared and undeclared), revolution, acts of foreign or domestic terrorism, or embargos, whether or not foreseeable or preventable through the exercise of reasonable diligence, occurs, is implemented or becomes effective during the term of this agreement and makes it unsafe (or gives rise to a health risk), impracticable, onerous, uneconomic, or burdensome for either Party to proceed with or continue the performance of the Services or any part thereof, then said failure shall be excused for the duration of such event and for such a time thereafter as is reasonable to enable the Parties to resume performance under this Agreement, provided however, that in no event shall such time extend for period of more than thirty (30) days.

XIV. NOTICES:

Formal notices provided under this MOA must be in writing and delivered by (i) U.S. Postal Service; (ii) certified mail, return receipt requested; (iii) hand delivered; (iv) email; or (v) delivery by a reputable overnight courier service (in the case of delivery by email the notice must be followed immediately by a copy of the notice being delivered by a means provided in (i), (ii), (iii), or (v)). The notice will be deemed given on the day the notice is received. In the case of notice by email, the notice is deemed received at the local time of the receiving machine, and if not received, then the date the follow-up copy is received. Notices must be delivered to the following addresses or at such other addresses as may be later designated in writing.

Customer Contact:

Name: Lori Gunn

Address: P. O. Box 9257, Amarillo, Texas 79105

Phone: 806-372-3268

Email: lgunn@theprpc.org

TEEX Contact:

Name: Tracy Foster

P.O. Box 40006, College Station, TX 77842-4006

Phone: 979-500-6626

Email: tracy.foster@teex.tamu.edu

XV. . EXPORT COMPLIANCE

Customer certifies that none of its Representatives participating in the PRPC Conference is a “restricted party” as listed on the Denied Persons List, Entity List, and Unverified List (U.S. Department of Commerce), the Debarred Parties Lists (U.S. Department of State), the Specially Designated Nationals and Blocked Persons List (U.S. Department of Treasury), or any similar governmental lists. However, Customer shall provide TEEX with names and citizenship information for all of Customer’s Representatives participating in the PRPC Conference for purposes of additional due diligence.

XVI. INTELLECTUAL PROPERTY

Copyright ownership of all training models, curriculum, and materials (“work of authorship”) delivered by TEEX under this MOA (whether created in the performance of this MOA or pre-existing) shall exclusively vest in TEEX. No rights are granted under such copyrights except as may be described in this MOA or stated in any training manuals or materials delivered as part of this MOA.

XVII. CONFLICT OF INTEREST:

By executing this MOA, Customer and each person signing on behalf of Customer certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, that to the best of their knowledge and belief, no member of The Texas A&M University System or The Texas A&M University System Board of Regents, nor any employee, or person, whose salary is payable in whole or in part by The Texas A&M University System, has direct or indirect financial interest in the award of this MOA, or in the services to which this MOA relates, or in any of the profits, real or potential, thereof.

XVIII. GENERAL PROVISIONS:

- a. TEEX is an agency of the State of Texas and nothing in this MOA waives or relinquishes TEEX’s right to claim any exemptions, privileges, or immunities as may be provided by law.
- b. A Party’s failure to enforce a provision of this MOA does not waive that that Party’s ability to enforce such provision in any subsequent occurrence.

The undersigned Parties bind themselves to the faithful performance of this MOA. This MOA constitutes the entire agreement between the Parties, and supersedes any previous contracts, understandings, or agreements of the Parties, whether verbal or written, concerning the subject matter of this MOA.

Panhandle Regional Planning Commission:

By: _____

Name: _____

Title: _____

Date: _____

Texas A&M Engineering Extension Service:

By: _____

Name: Tracy Foster

Title: Deputy Agency Director/CFO

Date: _____

ITEM 16

M E M O R A N D U M

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: Lori Gunn, Regional Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 16
Texas Community Development Block Grant (TxCDBG) Program Project
Priorities

BACKGROUND

Last month, the Board of Directors nominated Joe Price, Canyon City Manager, to serve as the regional representative for the Texas Department of Agriculture's (TDA) United Scoring Committee (USC). The TDA rules have also tasked each region (PRPC Board of Directors) with the establishment of the project priorities for the 2025 and 2026 Community Development (CD) Fund cycle. The PRPC Executive Committee held a public hearing just prior to this meeting to make a formal recommendation of priorities to the entire PRPC Board for action.

These project priorities will provide up to twenty-five percent of the total available points in scoring for projects in the non-entitlement areas of the Texas Panhandle with Amarillo being the only entitlement City in our area. Sixty-five percent of the total available points are the scoring criteria determined by the USC and the remaining ten percent of total points will be determined by TDA through past performance measures.

Previous scoring criteria has consisted of an applicant's poverty rate, matching requirement, previous funding and lowest median household income being a tie-breaker. The upcoming USC Meeting will be held on April 10, 2024 at 9:00am.

All of the communities in the Panhandle were notified of the opportunity to voice their support for specific priorities and were notified of the public hearing that was held just prior to this meeting with the Executive Committee. The public hearing was also published in the Amarillo Globe News on 3-18-2024. As this is a public meeting, we would also like to allow the public to make any comments or suggestions related to the project priorities for the 2025-2026 CD Fund cycle. The possible project activities are attached to this memo for reference.

RECOMMENDATION

PRPC staff recommends the PRPC Board of Directors accept the recommended project priorities from the Executive Committee and submit these to the Texas Department of Agriculture for the Panhandle region for use in the upcoming 2025-2026 Community Development Fund cycle.

Regional Project Priority Scoring Element:

Region:	PRPC	Date Adopted:	March 28, 2024
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TxCDBG Community Development Fund (CDV) Project Priority points are awarded based on tiers of prioritized activities. Assign points to each tier in ten-point increments. Assign no more than 50 points to any single tier – each point assignment is separate, there is no cumulative point total for this scoring element.

Project Priority Tier	Number of Points Assigned
First Tier	
Second Tier	
Third Tier	

Assign a Project Priority Tier to each activity category. Any application requesting to consider activities not identified as a Priority Tier will receive no Project Priority points.

Activity Code	Activity Name	Priority Tier
03A	Senior Centers	
03B	Facility for Persons with Disabilities	
03C	Homeless Facilities	
03D	Youth Centers	
03E	Neighborhood Facilities	
03F	Parks, Recreational Facilities	
03G	Parking Facilities	
03H	Solid Waste Disposal Improvements	
03I	Flood Drainage Improvements	
03J	Water/Sewer Improvements	
03K	Street Improvements	
03L	Sidewalks	
03M	Child Care Centers	
03O	Fire Station/Equipment	
03P	Health Facilities	
03Z	Other Eligible CDBG Public Improvements	
004	Clearance and Demolition	
005	Public Services	
120	Construction of New Housing (via community development organizations)	
140	Rehab; Single-Unit Residential	
14A	Rehab; Single-Unit Residential, Utility Connections	
14B	Rehab; Multi-Unit Residential	
14C	Public Housing Modernization	
14Z	Other Housing Rehab, Relocation, and/or Homeownership Services	
150	Code Enforcement	
16A	Residential Historic Preservation	
16B	Non-Residential Historic Preservation	
170	Economic Development – Assistance to Not-for-Profit Organizations	
18A	Economic Development – Assistance to For-Profits	
18C	Micro-Enterprise Assistance	
020	Planning	

Regional Project Priority Scoring, Cont.:

Persons participating in priority selection:

- All members of regional planning organization (open meeting)
- All members of regional planning organization's executive committee
- Executive Director
- Other standing committee:
- Executive Committee, with members listed below:

Name	Title
Salvador "Sal" Rivera	Sheriff – Castro County
Nancy Tanner	Judge – Potter County
Pat Sims	Commissioner – City of Dumas
Kim Jones	Judge – Childress County
Tobe Shields	Mayor – City of Spearman

Approved and submitted to TDA:

Executive Director

Date

ITEM 17

MEMORANDUM

DATE: March 28, 2024
TO: PRPC Board of Directors
FROM: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 17
PRPC Building Maintenance Services Contract

BACKGROUND

The Panhandle Regional Planning Commission purchased its present office building in 1992. The building was renovated in late 1992 and early 1993. The Planning Commission moved into the renovated facility in March 1993. A local property management firm, Sterling Properties was responsible for the management and maintenance of the building prior to our 1992 purchase.

Upon our purchase, the Planning Commission entered into an agreement with Sterling Properties which called for them to continue their building maintenance services responsibilities under PRPC ownership. Such an agreement allowed the Planning Commission to take full advantage of the working knowledge which Sterling Properties employee, Brent Bralley, had regarding the maintenance and operations of the building. Mr. Bralley was particularly knowledgeable of the building's HVAC systems.

In November 1995, the building maintenance services agreement between Sterling Properties and the PRPC was mutually assigned from Sterling Properties to Brent Bralley (JKB Company, Inc.). JKB Company, Inc. has continued to provide building maintenance services for the Planning Commission under agreements executed in April, 1998; April, 2001, April, 2004, April 2008, March 2014, and lastly February of 2019.

On February 22, 2024 and again on February 29, 2024 the PRPC published a Request for Proposals from qualified firms interested in providing comprehensive building maintenance services for the Planning Commission's office building (Scope of Proposed Work attached). Proposals were due on Wednesday, March 8th by 5:00PM.

Staff received one proposal from JKB Company Inc. for \$1,050 per calendar month for 14 hours per month. Each additional hour will incur an additional \$75. Each exercised renewal will incur a Consumer Price Index increase past the initial 2-year contract. This represents a \$100 monthly increase from the prior contract that was renewed in 2019 for the first two years.

RECOMMENDATION:

PRPC staff recommends the PRPC Board of Directors authorize the Executive Director to enter into a contract with JKB Company, Inc. for Building Maintenance Services for a two-year term with three optional 1-year extensions.



PANHANDLE REGIONAL PLANNING COMMISSION

BUILDING MAINTENANCE SERVICES - SCOPE OF WORK

BASIC SERVICES

- General maintenance of facility exterior
- General maintenance of facility interior
- Replacement of lights and ballast
- Repair of plumbing fixtures
- Replacement of damaged ceiling tiles
- Maintenance of all HVAC systems
- Coordinate and/or subcontract specialized building maintenance/remodel/repair work with outside contractors/vendors as directed by PRPC management
- Develop recommendations for consideration by PRPC management regarding facility maintenance and operations.

ADDITIONAL SERVICES

- Interior remodel/renovation services provided on a fee per project basis

GENERAL REQUIREMENTS

1. The building maintenance services contractor must maintain adequate general liability insurance.
2. The building maintenance services contractor must provide all tools necessary to perform required services.
3. The building maintenance services shall generally be provided during regular PRPC office hours. However, the building maintenance services contractor must be available on an on-call basis to deal with emergency or critical maintenance/operations items.
4. The term of the building maintenance services agreement resulting from this procurement shall be for a two (2) year period, effective April 1, 2024, with options to extend for three additional twelve (12) month periods.

SELECTION

The selection of the successful firm(s) shall be accomplished by a vote of the PRPC Board of Directors at a 1:30 PM meeting on Thursday, March 28, 2024. A committee of qualified staff members shall evaluate all proposals at 10:00 AM on Wednesday, March 27, 2024 to establish a recommendation to the PRPC Board of Directors based on the following criteria. Based on the number of responses received and the preference of the Committee and Board of Directors, the Committee may request formal presentations from a short list of selected firms for the project at a later date.

SELECTION CRITERIA

Category	Maximum Points
Relevant Experiences of the Firm with Similar Projects	20
Demonstrated Performance of the Firm	20
Capacity to Perform	20
Pricing	20
Ability to Respond in a Timely Manner	20
Total	100

Note: For those parties interested, an opportunity to walk through the building prior to the submission of proposal can be arranged by contacting Melissa Whitaker at (806) 372-3381.

PROPERTY MANAGEMENT/MAINTENANCE SERVICES AGREEMENT
FOR
PANHANDLE REGIONAL PLANNING COMMISSION (PRPC)
415 SOUTH WEST 8TH AVENUE
AMARILLO, TEXAS
APRIL 2024

JKB COMPANY, INC. dba: Accord Commercial Realty Services and the Panhandle Regional Planning Commission (PRPC) agree to the following:

1. JKB COMPANY, INC. dba: Accord Commercial Realty Services shall provide the following services:
 - A. Routinely confer with and inquire of PRPC management regarding the current operational status of the building and any related concerns.
 - B. Perform all general maintenance activities on both the interior and exterior of the building.
 - C. Inspect, maintain, service and fine tune HVAC systems as necessary and upon request of PRPC management. Arrange for major repairs of HVAC systems if necessary.
 - D. Inspect chiller and boiler systems including pumps and air handling units for operating efficiencies and arrange for repairs or replacement if necessary.
 - E. Perform preventive maintenance on chiller and boiler systems including pumps and air handling units, on a regular basis. This may include cleaning, lubricating, aligning, adjusting, calibration and filter replacement.
 - F. Periodically inspect each floor for lighting failures with visual checks of florescent tubes, exit lamps and incandescent bulbs and the installation of appropriate replacements if necessary, including ballasts.
 - G. Periodically test and maintain emergency lighting systems including stairway and hallway battery lighting units.
 - H. Periodically examine window systems for leaks and cracks and repair accordingly.
 - I. Periodically inspect roofing system and make minor repairs and assist PRPC management in arranging for major roof repairs, if necessary.
 - J. Perform minor repairs on plumbing fixtures as necessary.
 - K. Identify and replace damaged ceiling tiles as necessary.
 - L. Coordinate sidewalk and parking lot snow removal.
 - M. Respond to and address, within a reasonable period of time, PRPC management requests for services related to heating and cooling, lighting, plumbing complications, ceiling tile, doors, door locks, door hardware and other similar general maintenance needs.
 - N. Make recommendations to PRPC management regarding building operations and maintenance issues.
 - O. Offer and perform specialized project specific building maintenance/remodeling/repair services on a cost per project basis as authorized by PRPC management. No such individual project shall have a cost of \$40,000 or more. All such work shall be performed in compliance with applicable city and state codes and regulations.

- P. Coordinate and/or subcontract for the performance of project specific building maintenance/remodeling/repair work on a cost per project basis with outside contractors/vendors as authorized by PRPC management. No such individual project shall have a cost of \$40,000 or more. All such work shall be performed in compliance with applicable city and state codes and regulations.
2. PRPC will pay JKB COMPANY, INC. dba: Accord Commercial Realty Services \$1,050 per calendar month (14 hours of service per month) due by the 10th of each month and payable in advance for each month's services. Should the PRPC choose to extend this agreement beyond the initial twenty-four (24) month performance period as allowed herein, JKB COMPANY, INC. dba: Accord Commercial Realty Service's monthly compensation amount may be increased, by mutual agreement, by the Consumer Price Index using \$1,050 and as of March 1st of 2025 as the starting point for each year and adjusted to March of the current year for years 3 through 5. The calculator used will be the CPI Inflation Calculator at the Bureau of Labor Statistics.
<https://data.bls.gov/cgi-bin/cpicalc.pl>
 3. JKB COMPANY, INC. dba: Accord Commercial Realty Services shall provide PRPC with any references deemed necessary to evaluate past performance and abilities.
 4. PRPC shall establish necessary supply and equipment accounts with appropriate local suppliers for purchases necessary to perform this agreement. JKB COMPANY, INC. dba: Accord Commercial Realty Services purchases under such accounts shall not exceed reasonable and customary costs for such items.
 5. JKB COMPANY, INC. dba: Accord Commercial Realty Services shall provide all hand tools to perform daily tasks.
 6. JKB COMPANY, INC. dba: Accord Commercial Realty Services shall provide any additional labor services to PRPC beyond those noted in this agreement at an hourly rate of \$75.00 per hour.
 7. JKB COMPANY, INC. dba: Accord Commercial Realty Services shall maintain a general liability policy of not less than \$2,000,000 combined limit.

All terms and conditions are in mutual agreement and are accepted. Services shall begin on April 1, 2024 and shall continue for a period of twenty-four (24) months. JKB COMPANY, INC. dba: Accord Commercial Realty Services shall also grant to PRPC three additional twelve (12) month options to the primary term of this agreement. Such options shall be considered exercised unless JKB COMPANY, INC. dba: Accord Commercial Realty Services receives a certified notice otherwise thirty (30) days prior to the end of the respective term.

PRPC

JKB COMPANY, INC. dba: Accord
Commercial Realty Services

Michael J. Peters, Executive Director

Brent Bralley

Date: _____

Date: _____