

Panhandle Regional
Planning Commission
Board of Directors
Thursday,
April 25, 2024



NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, April 25, 2024, at 1:30 p.m.** in the PRPC Board Room at 415 SW 8th, Amarillo, Potter County, Texas. In order to accommodate Board Members and members of the public who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board.

Members of the public interested in attending this meeting online may do so by logging into the Zoom Meeting:

<https://us02web.zoom.us/j/87066588981?pwd=MFk3c3BKS2htZ0xFWmNWLys1OUR3Zz09>

(Meeting ID: 870 6658 8981 – Password 134003) or may participate by phone 346 248 7799 (Meeting ID:870 6658 8981 – Password 134003).

A copy of the full agenda for this meeting can be found on the PRPC's website at

<http://www.theprpc.org/About/Directors/default.html>

A G E N D A

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)*

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

4. THE PRPC BOARD OF DIRECTORS WILL CONDUCT A CLOSED MEETING IN ORDER TO DISCUSS MATTERS PERMITTED BY SECTIONS 551.071, CONSULTATION WITH ATTORNEY

Seeking advice of its attorney about pending or contemplated litigation.

5. CONSIDER AND TAKE APPROPRIATE ACTION ON ITEMS DISCUSSED IN CLOSED MEETING

6. MINUTES

Consideration of the approval of the minutes from the Board of Directors meeting held on March 28, 2024.

7. **VOUCHERS**

Review and consideration of the acceptance of the vouchers for the month of March 2024.

8. **PRPC INVESTMENT FUNDS MONTHLY REPORT**

Presentation and consideration of acceptance of the Planning Commission's Investment Funds Monthly Report.

9. **2023 AUDIT ENGAGEMENT LETTER**

The presentation and consideration of acceptance of the Panhandle Regional Planning Commission's Comprehensive Annual Financial Report for the 12 month period ended September 30, 2023.

10. **CHILD CARE LEARNING MATERIALS AND OUTDOOR EQUIPMENT PURCHASE**

Consideration of the authorization of the Executive Director to purchase child care learning materials and outdoor equipment from Lakeshore Learning, for the amount of no more than \$200,000.00, with grant funds from the TWC Workforce Development Child Care Quality Grant.

11. **PRESENTATION OF OLDER AMERICANS MONTH**

Presentation of Older Americans Month to recognize and honor the Texas Panhandle older adults and their immense influence on every facet of American society; and through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge.

12. **PANHANDLE REGIONAL 9-1-1 CUSTOMER PREMISE EQUIPMENT REPLACEMENT**

Consideration of the authorization of the Executive Director to approve the PRPC Executive Director to enter into a contract with Carbyne, Inc. for CPE replacement, and 6 years of pre-paid annual connectivity to Carbyne services not to exceed \$3,018,617.22.

13. **PANHANDLE REGIONAL 9-1-1 NETWORKING EQUIPMENT REPLACEMENT**

Consideration of the authorization of the PRPC Executive Director to enter into a contract with AT&T to replace the 9-1-1 networking equipment, contingent on funding availability, not to exceed \$294,843.30.

14. **PANHANDLE REGIONAL 9-1-1 FY2024 Q2 Performance Report**

Presentation and consideration of the acceptance of the Panhandle Regional 9-1-1 Network's FY2024 Second Quarter Performance Report.

15. **FY2025 REGIONAL CRIMINAL JUSTICE GRANT PRIORITIZATION APPROVAL**

Consideration of the authorization of the Board of Directors to approve of the CJAC's recommended Grant Prioritization List for the Truancy Prevention, Edward Byrne Justice Assistance Grant, Violence Against Women Act, and Victims of Crime Act applications and authorize their submission to PSO.

16. **RESOLUTION AUTHORIZATION AND MATCH LETTER FOR THE ECONOMIC DEVELOPMENT ADMINISTRATION PUBLIC WORKS AND ECONOMIC ADJUSTMENT ASSISTANCE PROGRAMS**

Consideration of the Board of Directors to allow an application for the EDA Public Works and Economic Adjustment Assistance Programs to be submitted and consideration of the authorization of the Executive Director to sign the match letter once staff finalizes the budget numbers, for submission along with the EDA application.

17. **REGION-1 CANADIAN-UPPER RED REGIONAL FLOOD PLANNING GROUP TECHNICAL CONSULTANT SELECTION**

Consideration of the authorization of the Board of Directors select Freese and Nichols to provide technical consulting services on behalf of the Region-1 Canadian-Upper Red Flood Planning Group for the 2028 regional flood planning cycle and to enter into contract negotiations to fulfill the Texas Water Development Board funding contract.

18. **RECRUITMENT SERVICES INTERLOCAL CONTRACT – RANDALL COUNTY**

Consideration of the authorization of the Executive Director to execute an Interlocal Cooperation Contract with Randall County and to conduct a formal Grant Writer Search.

19. **RESOLUTION AUTHORIZATION FOR AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION (USDOT) FOR A FY24 SAFE STREETS AND ROADS FOR ALL FUNDING GRANT APPLICATION**

Consideration of the resolution authorizing the Executive Director to submit a region wide application to the U.S. Department of Transportation for a FY24 Safe Streets and Roads for All Comprehensive Action Plan Grant.

20. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS.**

A. Comments from the Executive Director.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 04/01/2024 – CJAC (JAG and TP Prioritization meeting)
- 04/03/2024 – Groundwater Management Area (GMA) #1 Meeting
- 04/04/2024 – Ready Set Thrive, Golden Plains Hospital, Borger
- 04/04/2024 – VOAD (Voluntary Organization Active in Disaster) Meeting
- 04/10/2024 – Ready Set Thrive, First Baptist, Kings Manor, Hereford
- 04/11/2024 – Economic Development Advisory Committee Meeting
- 04/11/2024 – Texas Panhandle Severe Weather Exercise, The Dome, Borger
- 04/12/2024 – Panhandle Regional 9-1-1 Advisory Committee Meeting
- 04/16/2024 – CJAC (VOCA and VAWA Prioritization meeting)
- 04/16/2024 – Destination Medicare 2024
- 04/16/2024 – Ready Set Thrive, Panhandle Senior Citizens
- 04/25/2024 – MIPPA/RST River Road Baptist Seniors

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 04/30/2024 – Ready Set Thrive Panhandle Senior Citizens
- 05/01/2024 – Caregiver Support Group Central Church of Christ
- 05/01/2024 – Matter of Balance Coach Training PRPC Board Room
- 05/02/2024 – Ready Set Thrive Stratford Methodist Church
- 05/06/2024 – Ready Set Thrive Quitaque Senior Citizens
- 05/15/2024 – Panhandle Rural Planning Organization Meeting
- 05/21/2024 – Matter of Balance UMC - Canyon
- 05/21/2024 – Medicare vs Medicare Advantage/TSAP/MIPPA
Temple Baptist Seniors
- 05/22/2024 – Ready Set Thrive Country Estates
- 05/24/2024 – Older Americans Month Celebration Amarillo Area Foundation
- 05/28/2024 – Matter of Balance UMC - Canyon
- 05/28/2024 – MIPPA/RST Widows Group - Amarillo
- 05/30/2024 – MIPPA/TSAP Channing Senior Citizens

21. ADJOURNMENT

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT
OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties) and Section 551.127 (Videoconference Call). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 19th day of April, 2024 at 415 West Eighth Avenue, Amarillo, Texas, at 4:30 p.m.

Melissa T. Whitaker

Melissa T. Whitaker, Executive Assistant

ITEM 6

PANHANDLE REGIONAL PLANNING COMMISSION

BOARD OF DIRECTORS MEETING

Minutes

March 28, 2024

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 1:30 p.m. on Thursday, March 28, 2024. This meeting was held in hybrid format by videoconference pursuant Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. Board members and individuals from the public who desired to attend in person, attended the meeting at 415 S.W. 8th, Amarillo, Potter County, Texas.

MEMBERS PRESENT:

- Buster Davis, Mayor, City of Gruver
- Christy Dyer, Randall County Judge
- Dr. John Howard, Donley County Judge
- Dan Sams, Mayor, City of Wheeler
- Winston Sauls, Citizen Representative, City of Borger
- Tobe Shields, Mayor, City of Spearman
- Cole Stanley, Mayor, City of Amarillo
- Kimberly Jones, Childress County Judge
- Nancy Tanner, Potter County Judge
- Juan Cantu, Lipscomb County Commissioner
- Dr. Bill Hallerberg, Canadian River Municipal Water Authority
- Dan Looten, Carson County Judge
- Harold Keeter, Swisher County Judge
- Sal Rivera, Sheriff, Castro County
- Pat Sims, Commissioner, City of Dumas
- Yolanda Robledo, Alderwoman, City of Bovina
- Walter "Four" Price, Texas State Representative, District 87
- Rank Cogdell, Briscoe County Judge
- Oscar Ostos, Citizen Representative, City of Amarillo
- Andy Garcia, Citizens Representative, City of Cactus

MEMBERS ABSENT:

- Kerry Symons, Mayor, City of Perryton
- Ronnie Gordon, Hartley County Judge
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Shawn Ballew, Oldham County Judge
- Daniel Jackson, Citizen Representative, City of Dimmitt
- Greg Lewellen, Mayor, City of Friona
- Karen Price, Citizen Representative, City of Pampa

STAFF PRESENT: Mr. Michael Peters, Executive Director; Mr. Trent Taylor, Finance Director; Ms. Lori Gunn, Regional Services Director; Ms. Debra King, Area Agency on Aging Director; Mr. Alex Guerrero, Local Government Services Director; Ms. Heather Reid, Workforce Development Contract Accounting Manager; Ms. Khasi Campos, Regional 9.1.1 Administrative Assistant; Mr. Max Seymour, Local Government Services Program Specialist; Ms. Daphne Morcom, Regional Services Program Specialist; Mr. John Schaumburg, Regional 9.1.1 Network Director; Mr. Marin Rivas, Workforce Development Director; Ms. Melissa Whitaker, Executive Assistant

OTHERS PRESENT: Mr. Blake Vineyard, West Texas Deputy Regional Director for Senator Ted Cruz; Mr. Paul Fleming, Tax Auditor; Mr. Joseph Minshew, Texas Department of Emergency Management

1. CALL TO ORDER

Mr. Sal Rivera called the meeting to order at 1:36 p.m. and noted that a quorum was present.

2. INVOCATION

Dr. Bill Hallerberg gave the invocation.

3. PUBLIC COMMENT

No public comments were made.

4. MINUTES

Judge Christy Dyer moved to accept the minutes from the Board of Directors meeting held on February 22, 2024. Representative Four Price seconded the motion; the motion carried by unanimous vote.

5. APPROVAL OF PSA-1 ELECTION TO PLACE CANDIDATE TO FILL VACATED MINORITY CITIZEN REPRESENTATIVE SEAT.

Ms. Melissa Whitaker informed the Board that the PRPC Bylaws calls for representation of minority citizens on the Board of Directors. These designated minority seats are filled through a direct election process. With the resignation of Mr. Cleo Castro from the Board of Directors it was necessary to have an election in Planning Service Area 1 (Dallam, Hartley, Moore, Oldham, & Sherman Counties) to fill this vacated minority citizen seat. The election notice was posted in the Sherman County Gazette, The Dalhart Texan, The Vega Enterprise and The Stratford Star. The PSA-1 election was held on Monday, March 4th at 5:05 p.m. in the City of Cactus and a new representative was elected to fulfill the minority citizen position for PSA-1 on the PRPC Board of Directors with a tally of twenty-four unanimous votes.

Dr. Bill Hallerberg moved for the Board of Directors to approve the PSA-1 election results of Mr. Andy Garcia to fill the vacated seat to represent minority citizens on the PRPC Board of Directors. Mr. Juan Cantu seconded the motion; the motion carried by unanimous vote.

6. CHILD CARE PROVIDER CURRICULUM PURCHASE

Ms. Heather Reid informed the Board that the Texas Workforce Commission (TWC) has contracted with the Panhandle Workforce Development Board (PWDB) / PRPC to utilize Child Care and Development Funds to provide quality improvement activities such as technical assistance, professional development and education materials for Texas Panhandle Child Care Providers. The PWDB, with PRPC, has made previous purchases of this curricula from Teaching Strategies and proposes to make an additional purchase at this time, for providers who are already TRS Providers looking to improve their quality and star rating and providers who are working toward initial TRS certification, to give these providers the benefit of using the same curriculum as currently TRS-certified programs.

The Child Care Providers proposed to receive the curricula are:

Amarillo - Amarillo College Child Development Lab School
Amarillo College Hagy Campus MediPark Center for Young Children
Little Nest CDC LLC
Opportunity School
Opportunity School Edwards Campus
Night and Day Care and Play
Will Rogers Learning Center
Buttons and Bows Early Learning Center
Creative Learning Tree 2
Steamboat Station

Canyon – Kids Kollege

Pampa - Community Day Care Center Inc.
Community Day Care Site III

Perryton - Ranger Roundup Learning Center

Tulia - Tulia Child Development Center

On August 27, 2020, PRPC board approved an Interlocal Agreement with The Interlocal Purchasing System (TIPS) for PRPC to gain access to the TIPS purchasing contracts. The purchases for the project described above can be made through the TIPS purchasing process. The total cost for this project is \$85,000.00 and funds for this purchase would come from existing Workforce Development Child Care Quality funds.

Mayor Buster Davis moved for the Board to authorize the Executive Director to purchase the Child Care Curricula as described above from Teaching Strategies, LLC, for the amount of \$85,000.00, with grant funds from the TWC Workforce Development Child Care Quality grant. Mayor Dan Sams seconded the motion; the motion carried by unanimous vote.

7. VOUCHERS

Mayor Tobe Shields moved to approve the vouchers for the month of February 2024. Mayor Cole Stanley seconded the motion; the motion carried by unanimous vote.

8. PRPC INVESTMENT FUND MONTHLY REPORT

Mr. Trent Taylor informed the Board that pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. The following was submitted for approval.

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of February was 4.91%. The 9-1-1 fund earned an average annual yield of 0.00%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

	Balance@ <u>12/31/2023</u>	Balance@ <u>01/31/2024</u>	Balance@ <u>2/29/2024</u>
PRPC’s Money Market Fund	\$4,103,637	\$3,520,205	\$3,533,630
9-1-1’s Money Market Fund	\$57	\$0	\$0
Total MMIA Funds	<u>\$4,103,694</u>	<u>\$3,520,205</u>	<u>\$3,533,630</u>
CDARS CD	Duration	Return	
12/28/2023 – 06/27/24	26 Weeks	4.85%	\$500,000
Total Invested Funds-			<u>\$4,033,630</u>

Mayor Buster Davis moved for the Board of Directors to accept the PRPC Investment Fund Monthly Report as submitted. Mayor Dan Sams seconded the motion; the motion carried by unanimous vote.

9. 2023 AUDIT PRESENTATION AND ACCEPTANCE

Mr. Trent Taylor informed the Board of Directors that The Panhandle Regional Planning Commission engages the services of an independent CPA firm to prepare an annual comprehensive financial report. Edgin, Parkman, Fleming and Fleming have completed such a report for the 12-month period ending September 30, 2023. The auditors formally presented their report to the PRPC Audit Committee and the Board of Directors.

Mr. Pat Sims motioned for the Board to accept the 2023 Comprehensive Annual Financial Report. Mr. Juan Cantu seconded the motion; the motion carried by unanimous vote.

10. PANHANDLE REGIONAL 9-1-1 NETWORK ADVISORY COMMITTEE APPOINTMENT

Ms. Khasi Campos informed the Board of Directors that the Panhandle Regional 9-1-1 Network Advisory Committee is composed of a representative from each of the region's 21 public safety answering points (PSAP) and three representatives from the telecommunication industry. The procedures and policies of the Panhandle Regional 9-1-1 Network Advisory Committee requires members to serve staggered three-year terms, limited to two consecutive three-year terms. The 9-1-1 Advisory Committee is designed to provide general guidance and policy direction to the Panhandle Regional 9-1-1 Network. The Regional 9-1-1 Network currently had two vacancies to fill. The Hemphill County Sheriff's Office recommended Chief Dispatcher Kris Hogan, and the Perryton Police Department recommended Acting Chief Raphael Gonzalez to serve as representatives on the Committee.

Dr. Bill Hallerberg motioned for the PRPC Board of Directors to approve and appoint these nominations to serve on the Panhandle Regional 9-1-1 Advisory Committee. Mr. Juan Cantu seconded the motion; the motion carried by unanimous vote.

11. PRESENTATION OF NATIONAL VOLUNTEERS APPRECIATION MONTH

Ms. Debra King gave a presentation to the Board of Directors regarding the National Volunteer Month in which the Area Agency on Aging celebrates volunteers who give back to the vulnerable populations in our area. The staff raised awareness about the important part that volunteers play in our region and are encouraging more people to become involved in order to build stronger more sustainable communities throughout the Texas Panhandle. The purpose and hope for National Volunteer Month is to encourage people to consider ways they can be of help to others who might be in need. Donated time is a critical way that many non-profit organizations are able to do the work on a larger scale, without needing a large payroll. The AAA volunteers donated their time serving seniors as Volunteer Ombudsman who advocate for residents in long term care facilities in order to help protect them from abuse, neglect, and exploitation. There are also volunteer Medicare Benefit Councilors who assist older adults in choosing the best Medicare options for their needs. The most helpful types of volunteers are the ones who can be relied upon to serve on a regular basis, whether weekly or monthly. The Area Agency on Aging volunteers have given 740 hours in-kind to the seniors and most vulnerable populations in our region.

No action was necessary, as this was an informational item.

12. PRESENTATION OF THE MELISSA CARTER MEMORIAL GRANT RECIPIENTS

Ms. Debra King informed the Board of Directors that Melissa Carter served as the Area Agency on Aging Director of the Panhandle for fifteen years prior to her passing on June 29, 2021. Melissa was a passionate advocate for seniors. She led by example and with the heart of a servant. Her kindness and compassion have had a lasting impact on her family, friends, coworkers, those in the field of aging and the older adults whose lives she touched. As one of her last wishes, she asked for donations in her name to be made to the Area Agency on Aging of the Panhandle. Over \$8,500 was given in her memory. On the anniversary of her passing, the AAA opened the first Melissa Carter

Memorial Grant application to award the \$8,000 to entities with programs benefiting older adults. Ten organizations received up to \$1,200 in Melissa's memory to meet the needs of older adults across the Texas Panhandle. 2024 Grant Details: The Area Agency on Aging of the Panhandle awarded a total of \$8,575 to entities for projects which benefit Panhandle residents over the age of 60. The AAA assessed the merit of grant applications based on the project's description, its focus on the target population, the potential community impact, and any innovative elements. The recipients awarded are as follows; TTSSB (APS), ALT--Amarillo Little Theatre, Lefors Sr Citizens, TEXAS production, ADV0, City of Amarillo Public Library, City of Amarillo ACT, RSVP, Hansford County, and the ACTS Community.

No action was necessary, as this was an informational item.

13. TxCDBG 2024 DOWNTOWN REVITALIZATION PROGRAM – INTERLOCAL AGREEMENT FOR APPLICATION DEVELOPMENT SERVICES

Mr. Alex Guerrero informed the Board of Directors that the PRPC Staff has worked with Panhandle communities to write applications and implement various projects through the Community Development Block Grant (TxCDBG) Program since 1983. Through the CDBG program the Texas Department of Agriculture (TDA) offers many different funding opportunities that include: Community Development Fund Program; Fire, Ambulance, and Service Truck (FAST) Fund; State Urgent Need (SUN) disaster relief and the Downtown Revitalization Program. The Downtown Revitalization Program stated objectives are for the elimination of slum or blight conditions in the downtown areas of communities by providing assistance for public infrastructure improvements, especially sidewalks and ADA compliance. There are several cities that have already expressed interest in preparing an application to seek to improve the blighted conditions through infrastructure improvements in their downtown areas. In order to comply with TDA requirements it is necessary to enter into an interlocal agreement with PRPC for application development activities to ensure programmatic compliance. The City of Wheeler is desirous in applying to the Downtown Revitalization Program for 2024.

Mayor Tobe Shields motioned for the Board of Directors to authorize the Executive Director of the PRPC to execute an Interlocal Cooperation Contract between the City of Wheeler and the PRPC to provide TxCDBG Downtown Revitalization application services at no cost with contingency for administrative services to be amended at the localities' discretion if their project is funded. Mayor Cole Stanley seconded the motion; Mayor Dan Sams abstained. The motion carried with a sufficient number of votes.

14. FEDERAL TRANSIT ADMINISTRATION – TITLE VI CIVIL RIGHTS PLAN REQUIREMENTS AND GUIDELINES FOR DIRECT RECIPIENTS

Mr. Alex Guerrero informed the Board of Directors that in December 2021, the Panhandle Regional Organization to Maximize Public Transportation (PROMPT) board authorized the submission of an application through the Federal Transit Administration (FTA) 2021 Innovative Coordinated Access and Mobility (ICAM) program for the

development and pilot of a ride-share voucher program. Project elements include the full development of a voucher program for transit riders to use a ride share service or taxi when a ride is unavailable on the traditional transit service. Additionally, this includes the purchase of an ADA accessible vehicle to be utilized during the pilot phase of the program and planning funds for PRPC Staff to develop a turn-key voucher program including staffing plans, intake forms, agreements with vendors, etc. FTA requires that all direct recipients document Title VI compliance by submitting a Title VI Plan once every three years to address access of minority and limited English Proficiency individuals to public transportation. This plan is similar to the previously adopted Title VI Plan for TxDOT, with an added Public Participation Plan to ensure PRPC remains compliant with FTA Title VI requirements. The Board of Directors has formally adopted Title VI plans that were adopted for the use of TxDOT planning funds and TxDOT has blessed the latest language for that use. The upcoming award through FTA for the 2021 ICAM project is subject to utilize direct FTA financial assistance and the governing body of the PRPC is the responsible entity to approve a separate Title VI Civil Rights Plan to be in place for the purpose of this funding. FTA has requested that the plan be submitted for review prior to its formal adoption by PRPC. PRPC staff have submitted the plan for FTA review and expect to receive feedback soon.

Mayor Dan Sams moved for the Board to approve the attached FTA Title VI Civil Rights Plan related to direct financial assistance and for PRPC to formalize the processes by which minority and Limited English Proficient individuals can access the process and any subsequent revisions made by FTA. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

15. 2024 PREP CONFERENCE REGISTRATION MEMORANDUM OF AGREEMENT WITH TEEEX

Ms. Lori Gunn informed the Board of Directors that the Panhandle Regional Emergency Preparedness (PREP) Conference is an annual conference hosted by the Panhandle Regional Planning Commission's Panhandle Regional Emergency Management Advisory Committee (PREMAC). The purpose is to help our various disciplines evolve their current mission and explore affordable methods to become more resilient. In FY22 PRPC worked with Texas A&M Engineering Extension Service (TEEX) to provide registration and payment assistance for the PREP conference. TEEX has streamlined the process giving one website for registrants. TEEX will take payments, print name badges and work with PRPC staff on marketing the conference. In addition to managing the online registration portal, TEEX will provide personnel to assist with conference registrants the day of the conference. Under this memorandum of agreement, PRPC will invoice TEEX for all student fees collected minus four percent (4%) for each paying participant. The 4% covers TEEX costs from credit card transactions. These fees are in place to cover the cost of food and speakers and their travel. As with previous years, volunteer responders are free. Included with this agenda item is a draft of the Memorandum of Agreement with TEEX for the PREP Conference scheduled for September 19th.

Mr. Pat Sims motioned for the PRPC Board of Directors to favorably consider the authorization of the Memorandum of Agreement with Texas A&M Engineering Extension Service to administer registration services for PRPC's Panhandle Regional Emergency Preparedness Conference (PREP), by authorizing the PRPC Executive

Director to execute the document. Representative Four Price seconded the motion; the motion carried by unanimous vote.

16. TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TxCDBG) PROGRAM PROJECT PRIORITIES

Ms. Lori Gunn informed the Board of Directors that last month, the Board nominated Joe Price, Canyon City Manager, to serve as the regional representative for the Texas Department of Agriculture's (TDA) United Scoring Committee (USC). The TDA rules have also tasked each region (PRPC Board of Directors) with the establishment of the project priorities for the 2025 and 2026 Community Development (CD) Fund cycle. The PRPC Executive Committee held a public hearing just prior to this meeting to make a formal recommendation of priorities to the entire PRPC Board for action. These project priorities will provide up to twenty-five percent of the total available points in scoring for projects in the non-entitlement areas of the Texas Panhandle with Amarillo being the only entitlement City in our area. Sixty-five percent of the total available points are the scoring criteria determined by the USC and the remaining ten percent of total points will be determined by TDA through past performance measures. Previous scoring criteria has consisted of an applicant's poverty rate, matching requirement, previous funding and lowest median household income being a tie-breaker. The USC Meeting was held on 4-10-2024 at 9:00am. All of the communities in the Panhandle were notified of the opportunity to voice their support for specific priorities and were notified of the public hearing that was held just prior to this meeting with the Executive Committee. The public hearing was also published in the Amarillo Globe News on 3-18-2024. As this is a public meeting, we would also like to allow the public to make any comments or suggestions related to the project priorities for the 2025-2026 CD Fund cycle. The possible project activities are attached to this memo for reference.

Dr. Bill Hallerberg motioned for the PRPC Board of Directors to accept the recommended project priorities from the Executive Committee and submit these to the Texas Department of Agriculture for the Panhandle region for use in the upcoming 2025-2026 Community Development Fund cycle. Mayor Dan Sams seconded the motion; the motion carried by unanimous vote.

17. PRPC BUILDING MAINTENANCE SERVICES CONTRACT

Mr. Michael Peters informed the Board that the Panhandle Regional Planning Commission purchased its present office building in 1992. Upon our purchase, the Planning Commission entered into an agreement with Sterling Properties which called for them to continue their building maintenance services responsibilities under PRPC ownership. Such an agreement allowed the Planning Commission to take full advantage of the working knowledge which Sterling Properties employee, Brent Bralley, had regarding the maintenance and operations of the building. Mr. Bralley was particularly knowledgeable of the building's HVAC systems. In November 1995, the building maintenance services agreement between Sterling Properties and the PRPC was mutually assigned from Sterling Properties to Brent Bralley (JKB Company, Inc.). JKB Company, Inc. has continued to provide building maintenance services for the Planning Commission under agreements executed in April 1998; April

2001, April 2004, April 2008, March 2014, and lastly February of 2019. On February 22, 2024 and again on February 29, 2024 the PRPC published a Request for Proposals from qualified firms interested in providing comprehensive building maintenance services for the Planning Commission's office building (Scope of Proposed Work attached). Proposals were due on Wednesday, March 8th by 5:00PM. Staff received one proposal from JKB Company Inc. for \$1,050 per calendar month for 14 hours per month. Each additional hour will incur an additional \$75. Each exercised renewal will incur a Consumer Price Index increase past the initial 2-year contract. This represents a \$100 monthly increase from the prior contract that was renewed in 2019 for the first two years.

Mr. Pat Sims motioned for the PRPC Board of Directors to authorize the Executive Director to enter into a contract with JKB Company, Inc. for Building Maintenance Services for a two-year term with three optional 1-year extensions. Mayor Buster Davis seconded the motion; the motion carried by unanimous vote.

18. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

- A. Executive Director Michael Peters stated that the Planning Commission is on schedule with the purchase of the Workforce Development building through a 5 million dollar award from the EDA. This grant includes the renovation of the parking lot, bus stop, and HVAC controls in addition to the 100,000 from Amarillo Area Foundation. The EDA grant has a match of 551,186 meaning approximately 450,000 out of pocket. In conclusion 200,000 would be with Workforce unrestricted funds of 250,000 and PRPC unrestricted funds. Mr. Peters also thanked the Finance department and auditors for all of their help with the recent audit process. He updated the Board that the next TML Region 2 meeting would be held on 4/18/2024 and to please send RSVP no later than April 12th.
- B. Report on the following recent Planning Commission sponsored regional meetings:
- 12/07/2023 – READY/SET/THRIVE, The Legacy, Friona
 - 12/13/2023 – RST/MIPPA, Rotary Club, Tulia
 - 12/13/2023 – Regional Solid Waste Management Advisory Committee
 - 01/03/2024 – Caregiver Support Group
 - 01/08/2024 – READY/SET/THRIVE, First Baptist, Canyon
 - 01/10/2024 – Low Income Medicare Savings/TSAP, Darrouzette Senior Citizens
 - 01/10/2024 – RST/MIPPA, Teare Rural Health, Booker
 - 01/10/2024 – Groundwater Management Area (GMA) #1 Committee Meeting
 - 01/10/2024 – PREMAC Sub-Committee Critical Infrastructure Kick-Off event
 - 01/12/2024 – Hemphill County Focus Group Session; Return Home from Hospitalization Pilot Project
 - 01/19/2024 – West Texas COG Meeting – PRPC
 - 01/23/2024 – Hereford Focus Group Session; Return Home from Hospitalization Pilot Project
 - 01/23/2024 – Transfer on Death Deed, Senior Citizens, Shamrock

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 01/31/2024 – Emergency Manager Meeting at Amarillo EOC
- 02/02/2024 – Panhandle Regional 9-1-1 Network Advisory Committee
- 02/06/2024 – Region A Panhandle Water Planning Group Executive Committee Meeting
- 02/06/2024 – Region A Panhandle Water Planning Group Full Committee Meeting
- 02/13/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC) Sub-Committee Critical Infrastructure Meeting
- 02/15/2024 – Panhandle Regional Emergency Management Advisory Committee (PREMAC)
- 02/16/2024 – Dumas Focus Group Session; Return Home from Hospitalization Pilot Project
- 02/20/2024 – Regional Solid Waste Management Advisory Committee
- 02/21/2024 – Panhandle Regional Organization to Maximize Public Transportation (PROMPT) Meeting
- 02/21/2024 – Panhandle Workforce Development Board meeting
- 02/22/2024 – Panhandle Workforce Development Board Consortium’s Governing Body meeting

19. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:34 p.m.

Sheriff Sal Rivera, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Commissioner Pat Sims, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors

ITEM 7

Panhandle Regional Planning Commission

Check/Voucher Register

From 3/1/2024 Through 3/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216399	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #11XL-W3VK-7J4M - CG HM SUPPLIES 2/24	151.95	3/6/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #13HG-7H4D-TRY9 - CG HM SUPPLIES 2/24	39.12	3/6/2024
	Intern. Service - Information	AMAZON CAPITAL SERVICES	INV #13W4-6HCR-7MQT - 3 USB CABLES	26.97	3/6/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #17C3-LW3L-DDT7 - CG HM SUPPLIES 2/24	267.00	3/6/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1NGH-RQ4T-4XQJ - CG HM SUPPLIES 2/24	262.20	3/6/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1NH1-TJ3K-XJJN - CG HM SUPPLIES 2/24	242.89	3/6/2024
	PRPC Building Fund	AMAZON CAPITAL SERVICES	INV #1PT4-CRRM-HHNQ - KEYCHAINS/URINAL CARTRIDGE	278.94	3/6/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1Y1J-6T4M-FH7G - CERTIFICATE COVERS	99.90	3/6/2024
216400	American Rescue Plan	AMARILLO HEARING FOUNDATION	HEALTH MAINT SUPPLIES 1/24 - HEARING AIDS	2,400.00	3/6/2024
216401	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	73.98	3/6/2024
216402	WIA Adult	CITY OF AMARILLO	UTILITY PMT 12/9/23-2/7/24 - WF CLIENT	152.86	3/6/2024
216403	PRPC Building Fund	CITY OF AMARILLO	WATER 1/26-2/26/24 - PRPC	274.22	3/6/2024
	PRPC Building Fund	CITY OF AMARILLO	PRPC/DRIP IRRIGATION - 1/26-2/26/24	22.19	3/6/2024
	PRPC Building Fund	CITY OF AMARILLO	2/28/24 - PRPC/DRAINAGE FEE	14.90	3/6/2024
	PRPC Building Fund	CITY OF AMARILLO	2/28/24 - PRPC/DRAINAGE FEE	14.78	3/6/2024
216404	Cost Pool	AMARILLO WINAIR CO.	INV #318979 01 - 2 THERMOSTATS - AMA WFC	90.53	3/6/2024
216405	WIA Adult	ATMOS ENERGY	UTILITY PMT 12/23/23-1/25/24 - WF CLIENT	223.94	3/6/2024
216406	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	108.34	3/6/2024
216407	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	308.55	3/6/2024
216408	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	178.77	3/6/2024
216409	9-1-1 Management Plan	AT&T	E911 PRPC PAMPA HOST 2/21-3/20/24	100.46	3/6/2024
216410	Cost Pool	CARAHSOFT TECHNOLOGY CORP	INV #IN1609059 - 1/1-1/31/24 SECURITY MONITORING FEE	179.84	3/6/2024
216411	PRPC Building Fund	EVERETTS PLUMBING SUPPLY	INV #181808 & 181834 - TOILET REPAIR PARTS	207.78	3/6/2024
216412	PRPC Building Fund	GANNETT TEXAS/NEW MEXICO LOCAL IQ	LN 2/22 & 2/29/24 - BLDG MAINT SVCS & 9-1-1 EQUIPMENT	484.00	3/6/2024
216413	Intern. Service - Accounting	GOVERNMENT FINANCE OFFICERS ASSOCIATION	MEMBERSHIP DUES 4/1/24-3/31/25	160.00	3/6/2024
216414	Cost Pool	THE GROUNDS GUYS OF AMARILLO	#INV-6069 - BI-WEEKLY SVCS 2/24 - AMA WFC	1,093.90	3/6/2024
	Cost Pool	THE GROUNDS GUYS OF AMARILLO	#INV-6164 - 2/29/24 SNOW REMOVAL & ICE MELT - AMA WFC	571.31	3/6/2024
216415	American Rescue Plan	CITY OF LEFORS	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	153.71	3/6/2024
216416	Communication Towers	LIGHTHOUSE ELECTRIC COOPERATIVE INC	VALL TOWER - 1/19-2/20/24	61.44	3/6/2024
216417	9-1-1 Management Plan	MID PLAINS RURAL TELEPHONE	SWISHER NW 3/24	272.68	3/6/2024
216418	CD Project Admin	MOORE COUNTY NEWS PRESS	INV #473346-477773 - LN 1/11-1/28/24 - CACTUS CDBG	2,314.40	3/6/2024
216419	Homeland Security Grant Program	ODP BUSINESS SOLUTIONS LLC	INV #355118402001 - 2 PRINTERS & TONER - RGS	809.96	3/6/2024
216420	Cost Pool	PATHWAYZ COMMUNICATIONS INC	LINE CHGS 3/24 & LONG DIST 2/24 - AMA WFC	2,449.55	3/6/2024
	Intern. Service - Reception	PATHWAYZ COMMUNICATIONS INC	PRPC LINE CHGS 3/24	759.83	3/6/2024
216421	Communication Towers	RITA BLANCA ELECTRIC COOP INC	DALN TOWER - 1/31-2/28/24	49.99	3/6/2024
216422	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	1/22/24 - DISINFECTING WIPES	21.88	3/6/2024
	Intern. Service - Accounting	SAM'S CLUB MC/SYNCB	1/25/24 - CORRECTION TO 1099'S FILED ON 1/24/24	14.95	3/6/2024
	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	1/30/24 - DISH SOAP	4.68	3/6/2024
	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	2/13/24 - PLASTIC CUPS	23.16	3/6/2024
	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	2/9/24 - COFFEE FILTERS, PAPER CUPS	38.74	3/6/2024
216423	Communication Towers	SOUTH PLAINS ELECTRIC COOPERATIVE	PAR4 TOWER - 1/15-2/16/24	86.35	3/6/2024
216424	Cost Pool	STATERS ACRES RV STORAGE & MORE	MOBILE UNIT STORAGE 3/24	138.00	3/6/2024
216425	9-1-1 Management Plan	SYNTRIO	INV #10009131 - CHILDRESS NW 3/24	156.00	3/6/2024
216426	PRPC General Fund	PANHANDLE CHAPTER TMCA	2024 MEMBERSHIP DUES	50.00	3/6/2024

Panhandle Regional Planning Commission

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From 3/1/2024 Through 3/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216427	Cost Pool	TOP 2BOTTOM CLEANING SERVICES	JANITORIAL & CARPET CLEANING 2/24 - AMA WFC	2,600.00	3/6/2024
216428	Intern. Service - Copy	UNA COPY INC	#INV108807 - 2ND FLOOR COPIES 1/25-2/24/24	593.33	3/6/2024
216429	WIA Adult	XCEL ENERGY	UTILITY PMT 1/2-1/30/24 - WF CLIENT	69.86	3/6/2024
216430	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	284.45	3/6/2024
216431	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	93.47	3/6/2024
216432	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	61.34	3/6/2024
216433	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	56.62	3/6/2024
216434	9-1-1 Management Plan	XIT COMMUNICATIONS	INV #10205356 - DALLAM/HARTLEY CLEC 3/24	156.00	3/6/2024
216435	Safe Rooms DR4223-015	AMY AGUIRRE	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216436	Safe Rooms DR4223-015	CAMERON ARBUTHNOT	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216437	Safe Rooms DR4223-015	CULBERT ARNOLD JR	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216438	Safe Rooms DR4223-015	JAMES AUSTIN IV	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216439	Safe Rooms DR4223-015	KRISTYANN BALAZINSKI	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216440	Safe Rooms DR4223-015	TIMMY BEEN	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216441	Safe Rooms DR4223-015	SEAN BIRKENFELD	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216442	Safe Rooms DR4223-015	LEE BRADLEY	SAFE ROOM REBATE PAYMENT	2,787.50	3/6/2024
216443	Safe Rooms DR4223-015	CORKY BUTLER	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216444	Safe Rooms DR4223-015	APRIL MAE CABAIS-PHILLIPS	SAFE ROOM REBATE PAYMENT	2,737.50	3/6/2024
216445	Safe Rooms DR4223-015	THOMAS PATRICK CALLAHAN	SAFE ROOM REBATE PAYMENT	2,737.50	3/6/2024
216446	Safe Rooms DR4223-015	SANDRA CARR	SAFE ROOM REBATE PAYMENT	2,337.50	3/6/2024
216447	Safe Rooms DR4223-015	TOM STEPHEN CARTER	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216448	Safe Rooms DR4223-015	PONDA CHANDLER	SAFE ROOM REBATE PAYMENT	2,537.50	3/6/2024
216449	Safe Rooms DR4223-015	CRAIG COLLINS	SAFE ROOM REBATE PAYMENT	2,887.50	3/6/2024
216450	Safe Rooms DR4223-015	TRACY COLLIER	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216451	Safe Rooms DR4223-015	GARY COMPTON	SAFE ROOM REBATE PAYMENT	2,737.50	3/6/2024
216452	Safe Rooms DR4223-015	SEAN CONNALLY	SAFE ROOM REBATE PAYMENT	2,737.50	3/6/2024
216453	Safe Rooms DR4223-015	PEDRO CORRALES	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216454	Safe Rooms DR4223-015	LORI COWAN	SAFE ROOM REBATE PAYMENT	2,606.18	3/6/2024
216455	Safe Rooms DR4223-015	EF-5 SHELTERS INC	SAFE ROOM REBATE PAYMENT	8,937.50	3/6/2024
216456	Safe Rooms DR4223-015	DAGOBERTO ENRIQUEZ	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216457	Safe Rooms DR4223-015	TIMOTHY FASSLER	SAFE ROOM REBATE PAYMENT	2,857.50	3/6/2024
216458	Safe Rooms DR4223-015	SUSAN FOLLOWWILL	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216459	Safe Rooms DR4223-015	ANDREW FREEMAN	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216460	Safe Rooms DR4223-015	TOBY GANDY	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216461	Safe Rooms DR4223-015	JOHN GARNETT	SAFE ROOM REBATE PAYMENT	2,800.00	3/6/2024
216462	Safe Rooms DR4223-015	MARY GONZALES	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216463	Safe Rooms DR4223-015	DANIEL GUADIAN	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216464	Safe Rooms DR4223-015	JOHN GUIDRY	SAFE ROOM REBATE PAYMENT	2,337.50	3/6/2024
216465	Safe Rooms DR4223-015	VENCE HAGGARD	SAFE ROOM REBATE PAYMENT	2,687.50	3/6/2024
216466	Safe Rooms DR4223-015	ALBERT HARPER JR	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216467	Safe Rooms DR4223-015	JANICE HATHAWAY	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216468	Safe Rooms DR4223-015	KIMBERLY HENDERSON	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216469	Safe Rooms DR4223-015	JOVITA HERNANDEZ	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216470	Safe Rooms DR4223-015	JAMES HERRINGTON JR	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024

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216471	Safe Rooms DR4223-015	ABIGAIL HIGAREDA	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216472	Safe Rooms DR4223-015	SARA HIGAREDA	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216473	Safe Rooms DR4223-015	THOMAS HILBISH SR	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216474	Safe Rooms DR4223-015	GINA HILL	SAFE ROOM REBATE PAYMENT	2,937.50	3/6/2024
216475	Safe Rooms DR4223-015	DAVID HODGES	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216476	Safe Rooms DR4223-015	CASEI HOLMAN	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216477	Safe Rooms DR4223-015	KERRY HOOD	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216478	Safe Rooms DR4223-015	JENNIFER HOUSER	SAFE ROOM REBATE PAYMENT	2,237.50	3/6/2024
216479	Safe Rooms DR4223-015	CHARLENE HUDSON	SAFE ROOM REBATE PAYMENT	2,987.50	3/6/2024
216480	Safe Rooms DR4223-015	FRED IRBY	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216481	Safe Rooms DR4223-015	RICK JACOBSON	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216482	Safe Rooms DR4223-015	YANCEY JONES	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216483	Safe Rooms DR4223-015	JUSTIN KNOWLES	SAFE ROOM REBATE PAYMENT	2,737.50	3/6/2024
216484	Safe Rooms DR4223-015	KENNETH KREUTZER	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216485	Safe Rooms DR4223-015	DAVID KRUPNICK	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216486	Safe Rooms DR4223-015	KAYTLIN KRUTSCH	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216487	Safe Rooms DR4223-015	ROGER LANGEHENNIG	SAFE ROOM REBATE PAYMENT	2,793.50	3/6/2024
216488	Safe Rooms DR4223-015	GEORGE LITTLEJOHN JR	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216489	Safe Rooms DR4223-015	ROSA LOPEZ	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216490	Safe Rooms DR4223-015	SHERRY LOVETT	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216491	Safe Rooms DR4223-015	CLETUS MALLORY	SAFE ROOM REBATE PAYMENT	2,437.50	3/6/2024
216492	Safe Rooms DR4223-015	JONATHAN MEACHUM	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216493	Safe Rooms DR4223-015	DAVID MILLER	SAFE ROOM REBATE PAYMENT	2,807.50	3/6/2024
216494	Safe Rooms DR4223-015	HAYLE MONDS	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216495	Safe Rooms DR4223-015	LINDA POSTON	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216496	Safe Rooms DR4223-015	DONALD REAVIS	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216497	Safe Rooms DR4223-015	CHARLES REED	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216498	Safe Rooms DR4223-015	IRA REED	SAFE ROOM REBATE PAYMENT	2,587.50	3/6/2024
216499	Safe Rooms DR4223-015	HUNTER RIGDON	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216500	Safe Rooms DR4223-015	CHARLIE RIVAS JR	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216501	Safe Rooms DR4223-015	MARK ROSS	SAFE ROOM REBATE PAYMENT	2,487.50	3/6/2024
216502	Safe Rooms DR4223-015	ERNESTO SAENZ	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216503	Safe Rooms DR4223-015	ELFEGO SAMANIEGO	SAFE ROOM REBATE PAYMENT	2,800.00	3/6/2024
216504	Safe Rooms DR4223-015	APOLINAR SANCHEZ JR	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216505	Safe Rooms DR4223-015	JESSICA SAUCEDA	SAFE ROOM REBATE PAYMENT	2,893.17	3/6/2024
216506	Safe Rooms DR4223-015	SMART SHELTERS OF TEXAS	SAFE ROOM REBATE PAYMENT	6,000.00	3/6/2024
216507	Safe Rooms DR4223-015	KENNETH SMITH	SAFE ROOM REBATE PAYMENT	2,687.50	3/6/2024
216508	Safe Rooms DR4223-015	MICHAEL SMITH	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216509	Safe Rooms DR4223-015	CARLOS SOTO	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216510	Safe Rooms DR4223-015	CHERYL STEPHENSON	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216511	Safe Rooms DR4223-015	EDDIE TALAMANTES	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216512	Safe Rooms DR4223-015	BRIAN THOMAS	SAFE ROOM REBATE PAYMENT	2,806.18	3/6/2024
216513	Safe Rooms DR4223-015	SETH THOMASON	SAFE ROOM REBATE PAYMENT	2,807.50	3/6/2024

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
216514	Safe Rooms DR4223-015	RICK TIMMONS	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216515	Safe Rooms DR4223-015	KRISTIN TRACEY	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216516	Safe Rooms DR4223-015	VIRGINIA TRINDLE	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216517	Safe Rooms DR4223-015	MARIA WIDENER	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216518	Safe Rooms DR4223-015	JAMES WILSON	SAFE ROOM REBATE PAYMENT	2,935.50	3/6/2024
216519	Safe Rooms DR4223-015	KIRK WINNINGHAM	SAFE ROOM REBATE PAYMENT	3,000.00	3/6/2024
216520	CJD - LEA	AMARILLO COLLEGE - LEA	BILL NO:3968 - IN-SERVICE TRNG 1/24	472.00	3/14/2024
216521	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #16DJ-KC3T-Q6QN - FUSER UNIT - AGING PRINTER	199.00	3/14/2024
	American Rescue Plan	AMAZON CAPITAL SERVICES	INV #1C6J-4VJG-HWX7 - HM SUPPLIES 3/24 - AAA CLIENT	424.99	3/14/2024
	Intern. Service - Reception	AMAZON CAPITAL SERVICES	INV #1D9D-R96M-LKYV - SCALE FOR RECEPTION	18.99	3/14/2024
	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #1DFQ-D96X-L7CM - PENCILS - AAA	6.49	3/14/2024
	Intern. Service - Information	AMAZON CAPITAL SERVICES	INV #1KTG-9RNR-3XDQ - PROJECTOR CABLES	26.08	3/14/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1NX6-KPYR-F7Y7 - SIGN FOR LOBBY AREA	38.98	3/14/2024
	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #1WCT-KP7G-HWMK - ROLLERS FOR AGING PRINTER	24.99	3/14/2024
216522	American Rescue Plan	AMARILLO CITY TRANSIT	INV #ACT2024-02 - TRANSPORTATION 2/24	5,656.80	3/14/2024
216523	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	632.40	3/14/2024
216524	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	205.89	3/14/2024
216525	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	687.52	3/14/2024
216526	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	234.76	3/14/2024
216527	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	217.32	3/14/2024
216528	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	69.10	3/14/2024
216529	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	247.30	3/14/2024
216530	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	140.19	3/14/2024
216531	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	50.55	3/14/2024
216532	American Rescue Plan	AMARILLO WESLEY COMMUNITY CENTER	TRANSPORTATION 2/24	2,079.20	3/14/2024
216533	Cost Pool	AMARILLO WINAIR CO.	INV #319079 01 - AIR FILTERS - AMA WFC	988.49	3/14/2024
216534	Cost Pool	AMARILLO NATIONAL BANK	1/20-2/19/24 - WASABI.COM CLOUD STORAGE	7.22	3/14/2024
	Cost Pool	AMARILLO NATIONAL BANK	2/18-3/17/24 - TIME TRAK GO - 28 USERS	84.00	3/14/2024
	Local Water	AMARILLO NATIONAL BANK	2/18/24-2/17/25 - 100GB GOOGLE ONE SUBSCRIPTION	21.31	3/14/2024
	CD Project Admin	AMARILLO NATIONAL BANK	2/29/24 - INV #89539388 DUMAS FINANCE DIRECTOR JOB AD	381.43	3/14/2024
	CD Project Admin	AMARILLO NATIONAL BANK	LN 2/22/24 - HART FINAL PUBLIC HEARING (COLUMN)	64.84	3/14/2024
	CD Project Admin	AMARILLO NATIONAL BANK	LN 3/7/24 DIMMIT PUBLIC HEARING NOTICE (COLUMN)	61.18	3/14/2024
	CD Project Admin	AMARILLO NATIONAL BANK	ORT 2/8-2/9/24 - AUSTIN/TARC - HOTEL & MEALS	923.43	3/14/2024
216535	WIA Adult	ANB MORTGAGE LOANS	2/1-2/29/24 MORTGAGE PMT - WF CLIENT	1,800.00	3/14/2024
216536	PRPC General Fund	ASSURED BENEFITS ADMINISTRATORS	DEBIT CARD FEES - 3/24	104.50	3/14/2024
216537	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	469.04	3/14/2024
216538	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	253.20	3/14/2024
216539	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	236.49	3/14/2024
216540	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	651.02	3/14/2024
216541	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	293.65	3/14/2024
216542	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	219.15	3/14/2024
216543	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	67.78	3/14/2024
216544	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	291.61	3/14/2024
216545	PRPC Building Fund	ATMOS ENERGY	PRPC 1/17-2/14/24	1,257.83	3/14/2024

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216546	Intern. Service - Copy	CANON FINANCIAL SERVICES INC	INV #32247229 - COPIER LEASE 3/24 - FLOOR 1&3	428.92	3/14/2024
216547	9-1-1 Management Plan	EAN SERVICES LLC	INV #TL826590-022924 - TOLL FEES 2/24 - DENTON/AUSTIN	22.27	3/14/2024
216548	PRPC Indirect Costs	EDGIN, PARKMAN, FLEMING & FLEMING PC	INV #3331 - FY23 AUDIT - PROGRESS BILLING	33,500.00	3/14/2024
216549	CD Project Admin	FASTSIGNS	INV #175-104626 - NAME SIGNS LGS/AGING	30.00	3/14/2024
216550	Aging - HHSC	HEROES HOME CARE	CG IN HOME RESPITE 2/24 - AAA CLIENT	84.60	3/14/2024
216551	Aging - HHSC	HIGH PLAINS SENIOR CARE INC	INV #2616 - CG IN HOME RESPITE 2/24	711.00	3/14/2024
216552	PRPC Indirect Costs	JONES PRESS	INV #29575 - 5,000 PRPC WHITE LETTERHEAD	267.20	3/14/2024
216553	9-1-1 Management Plan	LANGUAGE LINE SERVICES	INV #11242494 - LANG LINE SVCS 2/24 - 9-1-1	85.41	3/14/2024
216554	PRPC General Fund	LIFE INSURANCE CO OF N AMERICA	BILLING REF #207624_030124 - SURV INS 3/24	365.40	3/14/2024
216555	American Rescue Plan	SHELIA LLEWELLYN	CG VOUCHER 2/24 - AAA CLIENT	100.00	3/14/2024
216556	PRPC Building Fund	LOWES BUSINESS ACCT/SYNCH	2/20/24 - FLAPPER & VALVE - 1ST FLOOR LADIES BATHROOM	28.39	3/14/2024
216557	PRPC Building Fund	NLSLC INC	INV #18658 - SNOW REMOVAL/ICE MELT - 2/11/24	1,200.00	3/14/2024
216558	Communication Towers	NORTH PLAINS ELECTRIC COOP	INV #3829 - OCHL & LIPN TOWERS - 2/1-3/1/24	114.38	3/14/2024
216559	Aging - HHSC	NURSES UNLIMITED INC	CG IN HOME RESPITE - 2/24	256.50	3/14/2024
216560	PRPC Indirect Costs	ODP BUSINESS SOLUTIONS LLC	INV #355118654001, 8655, 8658, 8659 - 2/16/24 SUPPLIES	567.25	3/14/2024
	PRPC Indirect Costs	ODP BUSINESS SOLUTIONS LLC	INV #356671616001 - 2/26/24 - BATTERIES	63.36	3/14/2024
216561	American Rescue Plan	RHONDA K POGUE	ADMINISTRATIVE SERVICES - 2/24	212.50	3/14/2024
216562	Intern. Service - Automobile	ROGERS CAR CARE	INV #17735 - 3/6/24 CAR #9 WASH & DETAIL	65.00	3/14/2024
216563	Communication Towers	SOUTHWESTERN ELECTRIC POWER	DONL TOWER 2/3-3/4/24	107.27	3/14/2024
216564	WORKFORCE INITIATIVE	TRANSFR INC	INV #INV243 - 4/1/24-3/31/25 VR GOGGLES RENEWAL	20,000.00	3/14/2024
216565	Intern. Service - Copy	UCI DOCUMENTS	INV #36056143 - COPIER LEASE 3/24 - 2ND FLOOR	256.28	3/14/2024
216566	Aging - HHSC	VISITING ANGELS	CG IN HOME RESPITE - 2/24	3,816.75	3/14/2024
216567	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SWISHER 3/4-4/3/24	133.58	3/14/2024
216568	WIA Adult	THE WORK BOOT	INV #187646 - 1/9/24 - WORK RELATED ITEMS - WF CLIENT	134.99	3/14/2024
216569	9-1-1 Management Plan	WEST TEXAS RURAL TELEPHONE COOP	INV #2166S111401.084 - NW PARMER 3/24	78.00	3/14/2024
216570	9-1-1 Management Plan	WT SERVICES INC	INV #7809S111401.084 - NW PARMER 3/24	156.00	3/14/2024
216571	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	179.07	3/14/2024
216572	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	551.00	3/14/2024
216573	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	251.83	3/14/2024
216574	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	441.19	3/14/2024
216575	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	93.83	3/14/2024
216576	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	300.73	3/14/2024
216577	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	313.51	3/14/2024
216578	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	569.84	3/14/2024
216579	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	126.57	3/14/2024
216580	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	48.63	3/14/2024
216581	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	136.76	3/14/2024
216582	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	129.65	3/14/2024
216583	Various Grants	XCEL ENERGY	ELECTRICITY 1/25-2/25/24 - PRPC, AMA & BOR WFC, TOWERS	2,173.75	3/14/2024
216584	Public Health and Education	ZIP PRINT LLC	INV #74868 - 500 READY SET THRIVE PARTICIPANT	5,656.00	3/14/2024
216585	Aging - HHSC	ACTS COMMUNITY CENTER	REIMBURSEMENT 2/24 - CM & HDM	9,809.11	3/21/2024
216586	Aging - HHSC	STEPHEN C AKEROYD	IRT MILEAGE 2/24	54.78	3/21/2024
216587	MAXIMUS	AMARILLO AREA FOUNDATION	INV #27 - 5/24/24 - OAM CELEBRATION - SECURITY DEPOSIT	250.00	3/21/2024
216588	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1JNT-LTR1-CLQK - FRIDGE FOR BOARD ROOM	239.99	3/21/2024

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	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #1XXM-1HD6-19DQ - CHAIRS/OMBUDSMAN APPRECIATION	399.96	3/21/2024
	Cost Pool	AMAZON CAPITAL SERVICES	INV #1Y74-L4GJ-YLR7 - LOCK FOR WFD CABINET	6.68	3/21/2024
216589	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	68.63	3/21/2024
216590	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	68.63	3/21/2024
216591	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	215.04	3/21/2024
216592	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	67.06	3/21/2024
216593	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS - 2/24	3,127.71	3/21/2024
216594	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS 2/24 - SOUTH CAMPUS	844.71	3/21/2024
216595	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	92.53	3/21/2024
216596	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	229.67	3/21/2024
216597	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	234.64	3/21/2024
216598	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	114.30	3/21/2024
216599	PRPC Building Fund	ATMOS ENERGY	PRPC 2/15-3/13/24	791.25	3/21/2024
216600	9-1-1 Management Plan	AT&T	E911 PRPC 3/5-4/4/24	1,459.75	3/21/2024
216601	9-1-1 Management Plan	BATTERIES PLUS BULBS	INV #P71077600 - BACK-UP BATTERY	127.99	3/21/2024
216602	CD Project Admin	THE BOOKER NEWS	INV #1517 - LN 12/21/23 & 1/24/24 - DARROUZETT & FOLLETT	294.20	3/21/2024
216603	Cost Pool	CITY OF BORGER	BORGER WFC 2/12-3/12/24	94.14	3/21/2024
216604	Aging - HHSC	CARE TRUST PUBLICATIONS LLC	INV #11711 - 3/24-3/25 CG NEWSLETTER SUBSCRIPTION	509.00	3/21/2024
216605	Aging - HHSC	COLLINGSWORTH COUNTY HDM	REIMBURSEMENT 2/24 - CM & HDM	7,629.99	3/21/2024
216606	PRPC Indirect Costs	DALHART TEXAN	INV #129870 - LN 2/24/24 MINORITY REPRESENTATIVE	91.50	3/21/2024
216607	9-1-1 Management Plan	DEPT OF INFORMATION RESOURCES	INV #24010362N - DIR NW COST 1/24 - 9-1-1	36,868.11	3/21/2024
	9-1-1 Management Plan	DEPT OF INFORMATION RESOURCES	INV #24110362N - DIR NW COST 11/23 - 9-1-1	37,288.11	3/21/2024
	9-1-1 Management Plan	DEPT OF INFORMATION RESOURCES	INV #24120362N - DIR NW COST 12/23 - 9-1-1	37,288.11	3/21/2024
216608	Aging - HHSC	DONLEY CO SR CITIZENS ASSN	REIMBURSEMENT 2/24 - CM & HDM	8,117.46	3/21/2024
216609	Cost Pool	EDDY STREET LP	INV #36 - RENT 4/24 - EDDY STREET/AMA WFC	21,390.91	3/21/2024
216610	PRPC Indirect Costs	EDGIN, PARKMAN, FLEMING & FLEMING PC	INV #3337 - FY23 AUDIT - FINAL BILLING	3,500.00	3/21/2024
216611	Cost Pool	ED TURNER PROPERTY MANAGEMENT	RENT 4/24 - BORGER WFC	975.00	3/21/2024
216612	Aging - HHSC	HALL COUNTY HOME DELIVERY MEALS	HOME DELIVERED MEALS - 2/24	2,790.72	3/21/2024
216613	American Rescue Plan	HEDLEY SR CITIZENS ASSN	REIMBURSEMENT 2/24 - CM & HDM	1,312.50	3/21/2024
216614	Aging - HHSC	HEREFORD SR CITIZENS ASSN	REIMBURSEMENT 2/24 - CM & HDM	16,924.27	3/21/2024
216615	Aging - HHSC	HIGH PLAINS SENIOR CARE INC	INV #2615 - REIMBURSEMENT 2/24	535.50	3/21/2024
216616	PRPC Indirect Costs	JONES PRESS	INV #29617 - 10,000 PRPC WINDOW & AAA REG ENVELOPES	1,341.00	3/21/2024
	DRC	JONES PRESS	INV #29627 - NAME SIGN - GLOVER	12.50	3/21/2024
216617	American Rescue Plan	BONNIE McCROSKEY	CG VOUCHER 2/24 - AAA CLIENT	270.00	3/21/2024
216618	Aging - HHSC	MOORE CO SENIOR CENTER INC	CONGREGATE MEALS - 2/24	7,460.76	3/21/2024
216619	Aging - HHSC	CRISS MURDOCH	IRT MILEAGE 1/24	14.40	3/21/2024
	Aging - HHSC	CRISS MURDOCH	IRT MILEAGE 2/24	26.32	3/21/2024
216620	Aging - HHSC	NURSES UNLIMITED INC	REIMBURSEMENT 2/24	247.00	3/21/2024
216621	Aging - HHSC	OPPORTUNITIES INC	REIMBURSEMENT 2/24 - CM & HDM	6,058.91	3/21/2024
216622	CD Project Admin	PAMPA NEWS	LN 1/27/24 - PAMPA FINAL PUBLIC HEARING	198.00	3/21/2024
216623	CD Project Admin	PANHANDLE PRESORT SERVICES LTD	CM #509738 - 2/16/24 CERTIFIED MAIL CREDIT	(9.55)	3/21/2024
	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #509483 - 2/16-2/29/24 MAIL HANDLING	1,081.71	3/21/2024
216624	Aging - HHSC	SENIOR AMBASSADORS COALITION	4/4/24 - SPONSORSHIP FOR ELDERCARE CONFERENCE	300.00	3/21/2024
216625	Aging - HHSC	SHAMROCK MEALS ON WHEELS INC	HOME DELIVERED MEALS - 2/24	1,253.24	3/21/2024

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216626	9-1-1 Management Plan	SOUTH PLAINS COMMUNICATIONS	INV #0125843-IN - SVCE CALL LIPSCOMB CO (MW)	1,970.00	3/21/2024
216627	Aging - HHSC	SWISHER CO SR CITIZENS ASSN	REIMBURSEMENT 2/24 - CM & HDM	8,760.06	3/21/2024
216628	Aging - HHSC	TRANSFORMATION PARK	REIMBURSEMENT 2/24 - CM & HDM	25,010.32	3/21/2024
216629	Aging - HHSC	TRI COUNTY MEALS	HOME DELIVERED MEALS - 2/24	2,834.10	3/21/2024
216630	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 2/24	2,425.50	3/21/2024
216631	Aging - HHSC	ROSS WELLESLEY	IRT MILEAGE AND EXPENSE - 2/24	170.01	3/21/2024
216632	Intern. Service - Automobile	WEX BANK	VEHICLE FUEL 2/15-3/14/24 - PRPC CARS & MU#2	997.81	3/21/2024
216633	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HUTCHINSON 3/7-4/6/24	93.90	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	LIPSCOMB 3/7-4/6/24	386.49	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	PARMER 3/7-4/6/24	231.77	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DALLAM 3/7-4/6/24	359.67	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	ARMSTRONG 3/7-4/6/24	129.84	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HALL 3/7-4/6/24	43.13	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OLDHAM 3/7-4/6/24	46.82	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SHERMAN 3/7-4/6/24	47.58	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OCHILTREE 3/7-4/6/24	93.82	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	COLLINGSWORTH 3/7-4/6/24	239.42	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CASTRO 3/7-4/6/24	138.58	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HANSFORD 3/7-4/6/24	46.96	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	WHEELER 3/7-4/6/24	130.53	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DONLEY 3/10-4/9/24	44.80	3/21/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	MOORE 3/7-4/6/24	50.58	3/21/2024
216634	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	942.71	3/21/2024
216635	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	178.58	3/21/2024
216636	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	1,037.27	3/21/2024
216637	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	39.20	3/21/2024
216638	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	147.10	3/21/2024
216639	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	72.72	3/21/2024
216640	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	468.62	3/21/2024
216641	Intern. Service - Accounting	ABILA	INV #1050-1000187370 - 1050-1000198675 - ALLOCATION TRNG	1,312.50	3/28/2024
216642	CJD - LEA	AMARILLO COLLEGE - LEA	BILL NO: 4028 - IN-SERVICE TRAINING 2/24	3,115.10	3/28/2024
216643	American Rescue Plan	CYRIA AGUIRRE	CG VOUCHER 3/24 - AAA CLIENT	1,000.00	3/28/2024
216644	9-1-1 Management Plan	AMA COMMUNICATIONS LLC	TOWER LEASE PMT 4/1-4/30/24	211.48	3/28/2024
216645	American Rescue Plan	CITY OF AMARILLO	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	134.12	3/28/2024
216646	Cost Pool	CITY OF AMARILLO	2/14-3/14/24 - EDDY ST IRRIGATION	181.22	3/28/2024
	Cost Pool	CITY OF AMARILLO	2/14-3/14/24 - AMA WFC EDDY ST	239.77	3/28/2024
216647	American Rescue Plan	MARK ARTIS	RENT ASSISTANCE 4/24 - AAA CLIENT	205.00	3/28/2024
216648	PRPC Building Fund	ARVERNAS CLEANING SERVICE	INV #007 - CLEANING SVCS 3/24 - PRPC	1,700.00	3/28/2024
216649	American Rescue Plan	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	387.05	3/28/2024
216650	WIA Adult	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	313.22	3/28/2024
216651	9-1-1 Management Plan	AT&T	CHILDRESS CO ADMIN 3/15-4/14/24	56.39	3/28/2024
216652	American Rescue Plan	BLAZE REAL ESTATE	RENT ASSISTANCE 4/24 - AAA CLIENT	445.00	3/28/2024
216653	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 4/1-4/30/24	661.25	3/28/2024
216654	SNAP E&T	CAPITAL ONE	3/19/24 STATEMENT - WORK RELATED ITEMS	150.89	3/28/2024

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	9-1-1 Management Plan	CAPITAL ONE	3/7/24 - CD1103 TELEPHONE - 9-1-1	10.88	3/28/2024
216655	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 4/1-4/30/24	3,148.21	3/28/2024
216656	WIA Adult	CLARENDON COLLEGE	T/F - CDL - WTR QRT-23 & SP QRT-24	11,100.00	3/28/2024
216657	CD Project Admin	DALHART TEXAN	INV #128225 & 128226 - LN 8/9/23 CHANNING ROF (ENG/SPAN)	1,339.69	3/28/2024
	CD Project Admin	DALHART TEXAN	INV #129274 & 129316 - LN 12/6 & 12/13/23 - CHANNING WATER	384.30	3/28/2024
	CD Project Admin	DALHART TEXAN	INV #129349 - LN 12/16/23 - CHANNING WATER DIST.	192.15	3/28/2024
216658	PRPC Indirect Costs	FASTSIGNS	INV #175-104923 - NAME PLATES WOOLF/ARVELLO	25.00	3/28/2024
216659	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 4/1-4/30/24	127.31	3/28/2024
216660	CD Project Admin	FRIONA STAR	INV #20231215 - LN 3/7/24 - FRIONA DRP PUBLIC HEARING	75.00	3/28/2024
216661	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 4/1-4/30/24 - SILVERTON 2 & MEMPHIS	935.00	3/28/2024
216662	Cost Pool	JKB COMPANY	INV #3784 - MGMT FEE 4/24 - AMA WFC	1,050.00	3/28/2024
216663	Skilled Dev - Plains	JODY HOLLAND INC	INV #20761 - 2/24 TRNG FOR EMPLOYEES AT PLAINS DAIRY	11,100.00	3/28/2024
216664	Solid Waste Regional Coord 24-25	KB RECYCLING LLC	INV #66186 - RECYCLING SVCS 3/24	85.00	3/28/2024
216665	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 4/1-4/30/24	431.25	3/28/2024
216666	PRPC Building Fund	ORKIN INC	INV #257874937 - PEST CONTROL 3/19/24	128.99	3/28/2024
216667	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #509698 - 3/1-3/15/24 MAIL HANDLING	464.35	3/28/2024
216668	9-1-1 Management Plan	POSITIVE PROMOTIONS INC	INV #07332422 - TELECOMMUNICATOR WEEK SUPPLIES	2,362.24	3/28/2024
216669	PRPC General Fund	POTTER COUNTY CLERK	REPLENISH ESCROW ACCT FOR MTG POST FEES	150.00	3/28/2024
216670	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INS PMT - 4/24	5,794.85	3/28/2024
216671	9-1-1 Management Plan	PTCI	NW PERRYTON 3/20-4/19/24	43.64	3/28/2024
216672	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 4/1-4/30/24	1,265.20	3/28/2024
216673	PANCOM Local Contributions	PUBLIC SAFETY UPFITTERS LLC	INV #0231 - MOVE REPEATER EQUIPMENT AT STRATFORD	1,252.00	3/28/2024
216674	PRPC General Fund	SCOTT'S FLOWERS	INV #068634 - 3/24/24 - SYMPATHY	90.00	3/28/2024
216675	Choices	SILOS AT FARMERS	RENT 4/1-4/30/24 - WF CLIENT	1,495.00	3/28/2024
216676	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #156045 - CG NEWSLETTERS 3/24	136.17	3/28/2024
	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #156101 - CG SUPP GROUP INFO CARDS	79.00	3/28/2024
216677	WIA Adult	STACY'S UNIFORMS	1/23-2/28/24 - TOOLS/UNIFORMS, WORK REL. ITEMS	1,716.00	3/28/2024
216678	Intern. Service - Copy	TASCOSA OFFICE MACHINES	INV #476556 - 1ST & 3RD FLOOR COPIES - 2/24	775.68	3/28/2024
216679	Cost Pool	TASCOSA OFFICE MACHINES	INV #476557 - COPIER LEASE 3/24 - AMA WFC	1,249.94	3/28/2024
216680	Cost Pool	TEXAS GAS SERVICE	BORGER WFC - 2/12-3/12/24	128.37	3/28/2024
216681	Intern. Service - Copy	UNA COPY INC	#INV109903 - 2ND FLOOR COPIES 2/25-3/24/24	171.14	3/28/2024
216682	Cost Pool	UNITED SUPERMARKETS LLC	2/20/24 - WFD BOARD MTG SUPPLIES	37.45	3/28/2024
	TXDOT Planning	UNITED SUPERMARKETS LLC	2/21/24 - PROMPT COMMITTEE MTG SUPPLIES	81.98	3/28/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	2/22/24 - PRPC BOD MTG SUPPLIES	49.97	3/28/2024
	MAXIMUS	UNITED SUPERMARKETS LLC	2/29 & 3/6/24 - SUPPLIES FOR CG ED SUPP GROUP	223.05	3/28/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	3/4/24 - SODAS FOR MEETINGS	35.82	3/28/2024
216683	Cost Pool	VERIZON WIRELESS	INV #9958758418 - 3/11/24-4/10/24 - INTERNET & PHONE CHGS	630.35	3/28/2024
216684	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CARSON 3/13-4/12/24	392.20	3/28/2024
216685	WIA Adult	THE WORK BOOT	INV #189948 - 3/8/24 TOOLS/UNIFORMS - WF CLIENT	125.99	3/28/2024
216686	WIA Adult	XCEL ENERGY	UTILITY PMT 1/1-1/31/24 - WF CLIENT	122.35	3/28/2024
216687	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	69.09	3/28/2024
216688	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	323.97	3/28/2024
216689	American Rescue Plan	XCEL ENERGY	UTILITY PMT - AAA CLIENT - INC SUPP 3/24	265.77	3/28/2024
31318	PRPC General Fund	KATHRYN ENGLISH	ORT 2/5-2/8/24 - AUSTIN/TARC	858.90	3/6/2024

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31319	DRC	JERRI GLOVER	3/1/24 REIMB FOR TMCA 2024 MEMBERSHIP DUES	100.00	3/6/2024
31320	PRPC General Fund	DEBRA KING	ORT 2/5-2/8/24 - AUSTIN/TARC	889.44	3/6/2024
31321	Intern. Service - Accounting	MARY JULIA LYLES	INV #1014 - FINANCE TRNG HOURS - 2/24	2,325.00	3/6/2024
31322	PRPC General Fund	DAPHNE MORCOM	ORT 2/6-2/7/24 - AUSTIN/TARC	332.01	3/14/2024
31323	PRPC General Fund	NATASHA CLOWER	3/13/24 - CHECK #110 - FLEX REIMBURSEMENT	118.12	3/21/2024
31324	CD Project Admin	ABBY SANDERS	ORT 3/10-3/13/24 - WASHINGTON DC/NADO	1,295.68	3/21/2024
31325	CD Project Admin	ALEX GUERRERO	ORT 3/10-3/15/24 - WASHINGTON/NADO	385.63	3/28/2024
31326	PRPC General Fund	HEATHER REID	ORT 3/21-3/22/24 - AUSTIN/FINANCE MTG	337.35	3/28/2024
83649	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (306788)	5,695.51	3/1/2024
83650	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (306788)	7,743.97	3/1/2024
83651	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (306788)	6,036.82	3/1/2024
83652	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (306788)	2,825.41	3/1/2024
83653	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (306788)	3,354.59	3/1/2024
83654	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (306788)	1,245.90	3/1/2024
83655	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (306788)	1,376.15	3/1/2024
83656	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (306788)	1,061.21	3/1/2024
83657	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (306788)	10,387.72	3/1/2024
83658	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (306788)	23,747.94	3/1/2024
83659	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	10,216.44	3/1/2024
83660	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (306788)	10,614.03	3/1/2024
83661	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (306788)	303.29	3/1/2024
83662	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (306788)	2,813.42	3/1/2024
83663	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (306788)	2,266.35	3/1/2024
83664	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (306788)	3,115.51	3/1/2024
83665	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (306788)	4,736.32	3/1/2024
83666	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (306788)	628.47	3/1/2024
83667	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (306788)	9,202.19	3/1/2024
83668	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (306788)	7,976.74	3/1/2024
83669	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (306788)	2,061.22	3/1/2024
83670	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (306788)	1,879.12	3/1/2024
83671	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (306788)	922.29	3/1/2024
83672	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (306788)	640.61	3/1/2024
83673	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (306788)	3,104.64	3/1/2024
83674	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	2,810.95	3/1/2024
83675	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (306788)	450.00	3/1/2024
83676	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (306788)	9,985.83	3/1/2024
83677	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	8,371.73	3/1/2024
83678	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	3,501.69	3/1/2024
83679	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (306788)	9,909.92	3/1/2024
83680	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (306788)	1,367.29	3/1/2024
83681	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (306788)	850.90	3/1/2024
83682	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (306788)	17,712.47	3/1/2024
83683	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (306788)	10,609.91	3/1/2024
83684	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (306788)	4,424.14	3/1/2024

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83685	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (306788)	10,574.72	3/1/2024
83686	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (306788)	336.00	3/1/2024
83687	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CENTER	CHILD CARE SERVICES PROVIDED (306788)	4,697.61	3/1/2024
83688	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (306788)	266.87	3/1/2024
83689	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (306788)	1,238.44	3/1/2024
83690	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (306788)	6,125.24	3/1/2024
83691	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (306788)	1,831.85	3/1/2024
83692	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (306788)	1,222.75	3/1/2024
83693	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (306788)	440.54	3/1/2024
83694	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (306788)	2,025.60	3/1/2024
83695	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (306788)	2,970.79	3/1/2024
83696	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (306788)	795.73	3/1/2024
83697	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (306788)	9,410.37	3/1/2024
83698	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (306788)	410.30	3/1/2024
83699	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (306788)	11,413.95	3/1/2024
83700	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDCARE	CHILD CARE SERVICES PROVIDED (306788)	213.53	3/1/2024
83701	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (306788)	738.05	3/1/2024
83702	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (306788)	8,794.31	3/1/2024
83703	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (306788)	9,153.93	3/1/2024
83704	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (306788)	1,104.77	3/1/2024
83705	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	2,179.07	3/1/2024
83706	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (306788)	1,264.41	3/1/2024
83707	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (306788)	1,259.53	3/1/2024
83708	Child Care CCF	AMARILLO WESLEY COMM CENTER - SOUTH	CHILD CARE SERVICES PROVIDED (306788)	219.45	3/1/2024
83709	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (306788)	9,808.17	3/1/2024
83710	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL, LLC	CHILD CARE SERVICES PROVIDED (306788)	2,723.49	3/1/2024
83711	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (306788)	425.59	3/1/2024
83712	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (306788)	7,594.86	3/1/2024
83713	Child Care CCF	DUMAS DISCOVERY CENTER INC.	CHILD CARE SERVICES PROVIDED (306788)	5,947.59	3/1/2024
83714	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	3,537.44	3/1/2024
83715	Child Care CCF	POLK STREET UNITED METHODIST CHURCH, INC.	CHILD CARE SERVICES PROVIDED (306788)	1,359.18	3/1/2024
83716	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (306788)	768.33	3/1/2024
83717	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY, INC.	CHILD CARE SERVICES PROVIDED (306788)	1,029.06	3/1/2024
83718	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (306788)	1,889.40	3/1/2024
83719	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (306788)	3,229.76	3/1/2024
83720	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (306788)	2,142.36	3/1/2024
83721	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	1,233.43	3/1/2024
83722	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (306788)	475.18	3/1/2024
83723	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (306788)	2,877.17	3/1/2024
83724	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (306788)	12,373.07	3/1/2024
83725	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (306788)	27,972.64	3/1/2024
83726	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (306788)	14,464.51	3/1/2024
83727	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (306788)	5,223.84	3/1/2024
83728	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS ELC	CHILD CARE SERVICES PROVIDED (306788)	16,743.50	3/1/2024

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83729	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (306788)	30,475.59	3/1/2024
83730	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (306788)	695.94	3/1/2024
83731	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	6,663.42	3/1/2024
83732	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (306788)	5,020.51	3/1/2024
83733	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	6,556.25	3/1/2024
83734	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	5,205.19	3/1/2024
83735	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	6,678.41	3/1/2024
83736	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (306788)	2,026.38	3/1/2024
83737	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	6,593.61	3/1/2024
83738	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (306788)	2,687.18	3/1/2024
83739	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (306788)	1,478.53	3/1/2024
83740	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (306788)	6,724.89	3/1/2024
83741	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (306788)	132.00	3/1/2024
83742	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (306788)	943.17	3/1/2024
83743	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (306788)	34,474.46	3/1/2024
83744	Child Care CCF	AMARILLO CATHOLIC CHILDREN'S DEV CTR	CHILD CARE SERVICES PROVIDED (306788)	2,228.53	3/1/2024
83745	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (306788)	8,246.53	3/1/2024
83746	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CDC	CHILD CARE SERVICES PROVIDED (306788)	3,848.81	3/1/2024
83747	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (306788)	29,676.54	3/1/2024
83748	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (306788)	4,865.27	3/1/2024
83749	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (306788)	2,801.66	3/1/2024
83750	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (307442)	5,831.94	3/18/2024
83751	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (307442)	8,161.47	3/18/2024
83752	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (307442)	5,874.43	3/18/2024
83753	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (307442)	3,549.02	3/18/2024
83754	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (307442)	3,178.47	3/18/2024
83755	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (307442)	1,152.86	3/18/2024
83756	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (307442)	1,330.17	3/18/2024
83757	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (307442)	1,051.65	3/18/2024
83758	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (307442)	10,200.45	3/18/2024
83759	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (307442)	23,774.72	3/18/2024
83760	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	10,348.98	3/18/2024
83761	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (307442)	11,124.09	3/18/2024
83762	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (307442)	303.30	3/18/2024
83763	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (307442)	3,278.56	3/18/2024
83764	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (307442)	1,718.50	3/18/2024
83765	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (307442)	3,239.63	3/18/2024
83766	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (307442)	5,184.64	3/18/2024
83767	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (307442)	628.45	3/18/2024
83768	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (307442)	10,715.23	3/18/2024
83769	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (307442)	8,377.66	3/18/2024
83770	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (307442)	1,431.93	3/18/2024
83771	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (307442)	1,805.61	3/18/2024
83772	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (307442)	943.73	3/18/2024

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83773	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (307442)	640.60	3/18/2024
83774	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (307442)	3,215.92	3/18/2024
83775	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	2,549.77	3/18/2024
83776	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (307442)	400.00	3/18/2024
83777	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (307442)	11,335.02	3/18/2024
83778	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	8,786.10	3/18/2024
83779	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	3,443.28	3/18/2024
83780	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (307442)	10,119.48	3/18/2024
83781	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (307442)	1,367.30	3/18/2024
83782	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (307442)	845.90	3/18/2024
83783	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (307442)	19,046.17	3/18/2024
83784	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (307442)	10,481.35	3/18/2024
83785	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (307442)	3,885.92	3/18/2024
83786	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (307442)	11,679.57	3/18/2024
83787	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (307442)	280.00	3/18/2024
83788	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CENTER	CHILD CARE SERVICES PROVIDED (307442)	4,181.61	3/18/2024
83789	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (307442)	266.87	3/18/2024
83790	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (307442)	1,384.85	3/18/2024
83791	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CENTER	CHILD CARE SERVICES PROVIDED (307442)	5,564.02	3/18/2024
83792	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (307442)	1,976.16	3/18/2024
83793	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (307442)	1,070.96	3/18/2024
83794	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (307442)	512.07	3/18/2024
83795	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (307442)	2,025.00	3/18/2024
83796	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (307442)	3,132.00	3/18/2024
83797	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (307442)	795.73	3/18/2024
83798	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (307442)	8,630.82	3/18/2024
83799	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (307442)	410.28	3/18/2024
83800	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (307442)	12,093.21	3/18/2024
83801	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDCARE	CHILD CARE SERVICES PROVIDED (307442)	213.52	3/18/2024
83802	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (307442)	952.17	3/18/2024
83803	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (307442)	8,783.03	3/18/2024
83804	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (307442)	9,302.38	3/18/2024
83805	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (307442)	1,067.14	3/18/2024
83806	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	2,179.09	3/18/2024
83807	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (307442)	1,229.46	3/18/2024
83808	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (307442)	1,261.10	3/18/2024
83809	Child Care CCF	AMARILLO WESLEY COMM CENTER - SOUTH	CHILD CARE SERVICES PROVIDED (307442)	1,126.48	3/18/2024
83810	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (307442)	10,615.80	3/18/2024
83811	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL, LLC	CHILD CARE SERVICES PROVIDED (307442)	3,146.89	3/18/2024
83812	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (307442)	687.56	3/18/2024
83813	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (307442)	425.60	3/18/2024
83814	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (307442)	7,543.00	3/18/2024
83815	Child Care CCF	DUMAS DISCOVERY CENTER INC.	CHILD CARE SERVICES PROVIDED (307442)	7,121.38	3/18/2024
83816	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	3,509.16	3/18/2024

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From 3/1/2024 Through 3/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83817	Child Care CCF	POLK STREET UNITED METHODIST CHURCH, INC.	CHILD CARE SERVICES PROVIDED (307442)	1,191.55	3/18/2024
83818	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (307442)	768.33	3/18/2024
83819	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY, INC.	CHILD CARE SERVICES PROVIDED (307442)	837.54	3/18/2024
83820	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (307442)	2,241.97	3/18/2024
83821	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (307442)	3,229.77	3/18/2024
83822	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (307442)	1,764.82	3/18/2024
83823	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	977.03	3/18/2024
83824	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (307442)	475.20	3/18/2024
83825	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (307442)	2,812.61	3/18/2024
83826	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (307442)	12,971.94	3/18/2024
83827	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (307442)	28,463.01	3/18/2024
83828	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (307442)	14,068.19	3/18/2024
83829	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (307442)	4,818.43	3/18/2024
83830	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS ELC	CHILD CARE SERVICES PROVIDED (307442)	16,731.96	3/18/2024
83831	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (307442)	32,134.64	3/18/2024
83832	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (307442)	672.97	3/18/2024
83833	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	6,659.82	3/18/2024
83834	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (307442)	4,878.32	3/18/2024
83835	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	7,105.50	3/18/2024
83836	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	5,401.10	3/18/2024
83837	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	6,655.28	3/18/2024
83838	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (307442)	2,026.40	3/18/2024
83839	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	6,128.76	3/18/2024
83840	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (307442)	2,687.20	3/18/2024
83841	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (307442)	1,231.37	3/18/2024
83842	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (307442)	6,551.98	3/18/2024
83843	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (307442)	132.00	3/18/2024
83844	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (307442)	956.27	3/18/2024
83845	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (307442)	35,514.60	3/18/2024
83846	Child Care CCF	AMARILLO CATHOLIC CHILDREN'S DEV CTR	CHILD CARE SERVICES PROVIDED (307442)	2,157.88	3/18/2024
83847	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (307442)	8,276.70	3/18/2024
83848	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CDC	CHILD CARE SERVICES PROVIDED (307442)	4,282.37	3/18/2024
83849	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (307442)	29,084.84	3/18/2024
83850	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (307442)	4,847.54	3/18/2024
83851	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (307442)	2,730.87	3/18/2024
83852	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (308354)	6,338.37	3/29/2024
83853	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (308354)	7,285.38	3/29/2024
83854	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (308354)	5,695.85	3/29/2024
83855	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (308354)	3,703.09	3/29/2024
83856	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (308354)	3,459.24	3/29/2024
83857	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (308354)	685.55	3/29/2024
83858	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (308354)	44.25	3/29/2024
83859	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (308354)	1,332.46	3/29/2024
83860	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (308354)	1,007.52	3/29/2024

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From 3/1/2024 Through 3/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83861	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (308354)	4,224.25	3/29/2024
83862	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (308354)	24,439.95	3/29/2024
83863	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	9,784.11	3/29/2024
83864	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (308354)	11,584.56	3/29/2024
83865	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (308354)	303.29	3/29/2024
83866	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (308354)	3,668.67	3/29/2024
83867	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (308354)	840.91	3/29/2024
83868	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (308354)	3,449.42	3/29/2024
83869	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (308354)	5,947.22	3/29/2024
83870	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (308354)	628.41	3/29/2024
83871	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (308354)	11,516.82	3/29/2024
83872	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (308354)	8,885.83	3/29/2024
83873	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (308354)	1,431.92	3/29/2024
83874	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (308354)	1,185.51	3/29/2024
83875	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (308354)	1,177.23	3/29/2024
83876	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (308354)	640.61	3/29/2024
83877	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (308354)	3,046.08	3/29/2024
83878	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	2,911.87	3/29/2024
83879	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (308354)	50.00	3/29/2024
83880	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (308354)	11,969.48	3/29/2024
83881	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	9,398.96	3/29/2024
83882	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	3,566.10	3/29/2024
83883	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (308354)	10,043.42	3/29/2024
83884	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (308354)	1,367.29	3/29/2024
83885	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (308354)	800.90	3/29/2024
83886	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (308354)	20,781.94	3/29/2024
83887	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (308354)	10,029.78	3/29/2024
83888	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (308354)	4,343.75	3/29/2024
83889	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (308354)	12,179.19	3/29/2024
83890	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (308354)	280.00	3/29/2024
83891	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CENTER	CHILD CARE SERVICES PROVIDED (308354)	2,041.65	3/29/2024
83892	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (308354)	266.86	3/29/2024
83893	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (308354)	1,379.09	3/29/2024
83894	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CENTER	CHILD CARE SERVICES PROVIDED (308354)	6,805.93	3/29/2024
83895	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (308354)	2,323.16	3/29/2024
83896	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (308354)	463.77	3/29/2024
83897	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (308354)	625.18	3/29/2024
83898	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (308354)	2,037.25	3/29/2024
83899	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (308354)	3,201.35	3/29/2024
83900	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (308354)	913.39	3/29/2024
83901	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (308354)	7,667.67	3/29/2024
83902	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (308354)	291.09	3/29/2024
83903	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (308354)	12,052.69	3/29/2024
83904	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDCARE	CHILD CARE SERVICES PROVIDED (308354)	213.53	3/29/2024

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83905	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (308354)	1,245.91	3/29/2024
83906	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (308354)	8,952.58	3/29/2024
83907	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (308354)	9,985.71	3/29/2024
83908	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (308354)	728.57	3/29/2024
83909	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	2,271.31	3/29/2024
83910	Child Care CCF	CHILDRRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (308354)	1,295.73	3/29/2024
83911	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (308354)	1,275.25	3/29/2024
83912	Child Care CCF	AMARILLO WESLEY COMM CENTER - SOUTH	CHILD CARE SERVICES PROVIDED (308354)	1,141.33	3/29/2024
83913	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (308354)	10,111.98	3/29/2024
83914	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL, LLC	CHILD CARE SERVICES PROVIDED (308354)	4,935.80	3/29/2024
83915	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (308354)	1,531.14	3/29/2024
83916	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (308354)	196.84	3/29/2024
83917	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (308354)	7,981.79	3/29/2024
83918	Child Care CCF	DUMAS DISCOVERY CENTER INC.	CHILD CARE SERVICES PROVIDED (308354)	7,530.42	3/29/2024
83919	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	3,516.13	3/29/2024
83920	Child Care CCF	POLK STREET UNITED METHODIST CHURCH, INC.	CHILD CARE SERVICES PROVIDED (308354)	1,401.80	3/29/2024
83921	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (308354)	768.34	3/29/2024
83922	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY, INC.	CHILD CARE SERVICES PROVIDED (308354)	755.47	3/29/2024
83923	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (308354)	2,741.97	3/29/2024
83924	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (308354)	3,229.75	3/29/2024
83925	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (308354)	1,694.53	3/29/2024
83926	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	266.21	3/29/2024
83927	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (308354)	218.98	3/29/2024
83928	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (308354)	2,369.80	3/29/2024
83929	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (308354)	6,584.04	3/29/2024
83930	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (308354)	29,222.38	3/29/2024
83931	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (308354)	13,987.60	3/29/2024
83932	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (308354)	4,471.53	3/29/2024
83933	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS ELC	CHILD CARE SERVICES PROVIDED (308354)	17,318.83	3/29/2024
83934	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (308354)	14,869.35	3/29/2024
83935	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (308354)	496.57	3/29/2024
83936	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	6,633.46	3/29/2024
83937	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (308354)	4,569.83	3/29/2024
83938	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	7,743.16	3/29/2024
83939	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	5,405.25	3/29/2024
83940	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	6,572.51	3/29/2024
83941	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (308354)	2,026.38	3/29/2024
83942	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	6,536.25	3/29/2024
83943	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (308354)	2,678.23	3/29/2024
83944	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (308354)	1,204.03	3/29/2024
83945	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (308354)	6,328.54	3/29/2024
83946	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (308354)	132.00	3/29/2024
83947	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (308354)	936.83	3/29/2024
83948	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (308354)	37,548.80	3/29/2024

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
83949	Child Care CCF	AMARILLO CATHOLIC CHILDREN'S DEV CTR	CHILD CARE SERVICES PROVIDED (308354)	2,520.30	3/29/2024
83950	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (308354)	8,272.90	3/29/2024
83951	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CDC	CHILD CARE SERVICES PROVIDED (308354)	4,086.52	3/29/2024
83952	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (308354)	29,162.69	3/29/2024
83953	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (308354)	4,650.85	3/29/2024
83954	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (308354)	2,720.26	3/29/2024
		AMARILLO NATIONAL BANK	WFD - INCENTIVE PAYMENTS - 3/24	1,509.00	
		CENTENNIAL BANK	BUILDING IMPROVEMENT PMT 3/12/24	6,645.07	
		DATAPATH CREDIT SERVICES	EMPLOYEE FLEX DRAFTS 3/24	579.99	
		ROSCOMMON - ABA ADMINISTRATORS	HEALTH INSURANCE DRAFT 3/24	44,770.61	
		TOOT'N TOTUM FOOD STORES LLC	VEHICLE FUEL 2/15/24-3/14/24	512.08	
		HUXFORD GROUP	WIRE TRANSFERS 3/24	373,320.00	
		VANTAGEPOINT T. AGENTS - 401	WIRE TRANSFERS 3/24	60,879.43	
		VANTAGEPOINT T. AGENTS - 457	WIRE TRANSFERS 3/24	32,751.66	
		VANTAGEPOINT T. AGENTS - ROTH IRA	WIRE TRANSFERS 3/24	4,372.66	
			TOTAL AMOUNT:	2,908,925.60	
			TOTAL NUMBER OF ELECTRONIC FUND TRANSFERS:	315	
			TOTAL NUMBER OF CHECKS WRITTEN:	291	
			TOTAL NUMBER OF WIRE TRANSFERS:	8	
			TOTAL NUMBER OF ANB BANK CARDS:	9	
			TOTAL NUMBER OF EMPLOYEE FLEX DRAFTS:	11	

ITEM 8

MEMORANDUM

DATE: April 25, 2024
TO: PRPC Board of Directors
FROM: Trent Taylor, Deputy / Finance Director
Cristy Henderson, Asst. Finance Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 8
PRPC Investment Funds Report

BACKGROUND

Pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. I submit the following for your approval.

	<u>Balance@</u> <u>12/31/2023</u>	<u>Balance@</u> <u>02/29/2024</u>	<u>Balance@</u> <u>03/31/2024</u>
PRPC's Money Market Fund	\$4,103,637	\$3,533,630	\$3,547,000
9-1-1's Money Market Fund	<u>57</u>	<u>0</u>	<u>0</u>
Total MMIA Funds	<u>\$4,103,694</u>	<u>\$3,533,630</u>	<u>\$3,547,000</u>
CDARS CD	Duration	Return	
12/28/2023 - 06/27/24	26 Weeks	4.85%	\$500,000
3/28/2024 – 9/26/2024	26 Weeks	4.85%	\$500,000
Total Invested Funds			<u>\$4,547,000</u>

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of February was 4.87%. The 9-1-1 fund earned an average annual yield of 0.00%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

RECOMMENDATION

Staff recommends that the Board of Directors accept this report as submitted.

ITEM 9

MEMORANDUM

DATE: April 25, 2024
TO: PRPC Board of Directors
FROM: Trenton C Taylor, Deputy / Finance Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 9
PRPC 2014 Audit Services Authorization for Extension

BACKGROUND

The PRPC has an audit performed annually under the required standards of the American Institute of Certified Public Accountants, the U.S. General Accounting Office, the U.S. Office of Management and Budget, and the State of Texas Uniform Grant Management Standards.

In 2021, the PRPC issued a request for proposal for audit services for fiscal years ending September 30, 2021, 2022, and 2023 with the option of two one year extensions for fiscal years 2024 and 2025. This procurement resulted in the selection of Edgin, Parkman, Fleming & Fleming (EPF&F) which the Board approved.

Because of new auditing standards, the engagement letter from EPF&F for fiscal year 2024 is now requiring signature from PRPC's governance. Therefore, we are asking for the Board to approve our option year 2024 with EPF&F in the amount of \$38,000 which is the same fee we paid for our 2023 audit.

RECOMMENDATION

The PRPC staff recommends that the Board of Directors authorize the Executive Director to exercise the first of two extension options with Edgin, Parkman, Fleming & Fleming (EPF&F) via an engagement letter for fiscal year 2024 audit services.



EDGIN, PARKMAN, FLEMING & FLEMING, PC

CERTIFIED PUBLIC ACCOUNTANTS

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WICHITA FALLS, TEXAS 76307-0750
PH. (940) 766-5550 ▪ FAX (940) 766-5778

PRPC

APR 12 2024

MICHAEL D. EDGIN, CPA
DAVID L. PARKMAN, CPA
A. PAUL FLEMING, CPA

April 9, 2024

Members of the Audit Committee and
Michael J. Peters, Executive Director
Panhandle Regional Planning Commission
P.O. Box 9257
Amarillo, Texas 79105

Audit Committee Members and Mr. Peters:

We are pleased to confirm our understanding of the services we are to provide Panhandle Regional Planning Commission (Commission) for the year ended September 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Commission as of and for the year ended September 30, 2024. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Commission's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economical, or historical context. As part of our engagement, we will apply certain limited procedures to the Commission's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis

We have also been engaged to report on supplementary information other than RSI that accompanies Panhandle Regional Planning Commission's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of Expenditures of Federal and State Awards
2. Combining Fund Financial Statements

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report:

1. Introductory Section
2. Supporting Schedules
3. Statistical Section.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on –

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 *U.S. Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the Texas Single Audit Circular.

Auditor's Responsibilities for the Audit of the Financial Statements and the Single Audit

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance and the Texas Single Audit Circular, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance and the Texas Single Audit Circular, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Members of the Audit Committee and
Michael J. Peters, Executive Director
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April 9, 2024

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Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and the Texas Single Audit Circular.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance and the Texas Single Audit Circular.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Commission's compliance with the provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance and the Texas Single Audit Circular require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Commission's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Commission's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and the Single Audit Circular.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers) and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

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Michael J. Peters, Executive Director
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Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, that we report. Additionally, as required by the Uniform Guidance and the Texas Single Audit Circular, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal and state awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review at the completion of the audit fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and state awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and state awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal and state awards, including its form and content, is stated fairly in accordance with the Uniform Guidance and the Texas Single Audit Circular; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and state awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits or other engagements or studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address

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Michael J. Peters, Executive Director
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April 9, 2024

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significant findings and recommendations resulting from those audits or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and state awards, and related notes of Panhandle Regional Planning Commission in conformity with U.S. generally accepted accounting principles, the Uniform Guidance, and the Texas Single Audit Circular based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we may provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and state awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal and state awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Commission; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Edgin, Parkman, Fleming & Fleming, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a grantor agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Edgin, Parkman, Fleming & Fleming, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Members of the Audit Committee and
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The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a grantor agency or federal agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

Mr. Paul Fleming is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our year end work is tentatively scheduled to begin in mid-February 2025 and anticipate issuance of your reports in mid-March 2025. The exact dates for the fieldwork will be coordinated with you at a later date.

Bills for services are due when rendered, and interim billings may be submitted as work progresses and expenses are incurred. Our fee for this engagement will be \$38,000. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee before we incur the additional costs.

If any dispute, controversy, or claim arises, either party may, upon written notice to the other party, request that the matter be mediated. Such mediation will be conducted by a mediator appointed by and pursuant to the Rules of the American Arbitration Association or such other neutral facilitator acceptable to both parties. Both parties will exert their best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute or controversy.

Each party may disclose any facts to the other party or to the mediator which it, in good faith, considers necessary to resolve the matter. All such discussions, however, will be for the purpose of assisting in settlement efforts and will not be admissible in any subsequent litigation against the disclosing party. Except as agreed by both parties, the mediator will keep confidential all information disclosed during negotiations. The mediator may not act as a witness for either party in any subsequent arbitration between the parties.

The mediation proceedings will conclude within sixty days from receipt of the written notice unless extended or terminated sooner by mutual consent. Each party will be responsible for its own expenses. The fees and expenses of the mediator, if any, will be borne equally by the parties.

If any dispute, controversy, or claim cannot be resolved by mediation, then the dispute, controversy, or claim will be settled by arbitration in accordance with the Rules of the American Arbitration Association (AAA) for the Resolution of Accounting Firm Disputes. No pre-hearing discovery will be permitted unless specifically authorized by the arbitration panel. The arbitration hearings will take place in the city closest to the place where this agreement was performed in which the AAA maintains an office, unless the parties agree to a different locale.

The award issued by the arbitration panel may be confirmed in a judgment by any federal or state court of competent jurisdiction. All reasonable costs of both parties, as determined by the arbitrators, including (1) the fees and expenses of the AAA and the arbitrators and (2) the costs, including reasonable attorneys' fees, necessary to confirm the award in court, will be borne entirely by the non-prevailing party (to be designated by the arbitration panel in the award) and may not be allocated between the parties by the arbitration panel. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Directors of Panhandle Regional Planning Commission. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these

Members of the Audit Committee and
Michael J. Peters, Executive Director
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April 9, 2024

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circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the Texas Single Audit Circular. Both reports will state that the report is not suitable for any other purpose.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2021 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the Panhandle Regional Planning Commission and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Respectfully submitted,



EDGIN, PARKMAN, FLEMING & FLEMING, PC
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the Panhandle Regional Planning Commission.

Governance Signature: _____

Title: _____

Date: _____

Management Signature: _____

Title: _____

Date: _____

BOLINGER, SEGARS, GILBERT & MOSS, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS

PHONE: (806) 747-3806

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8215 NASHVILLE AVENUE

LUBBOCK, TEXAS 79423-1954

Report on the Firm's System of Quality Control

May 25, 2022

To the Shareholders of
Edgin, Parkman, Fleming & Fleming, PC
and the Texas Society of CPA's Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Edgin, Parkman, Fleming & Fleming, PC (the firm) in effect for the year ended December 31, 2021. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Edgin, Parkman, Fleming & Fleming, PC in effect for the year ended December 31, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Edgin, Parkman, Fleming & Fleming, PC has received a peer review rating of *pass*.

Bolinger, Segars, Gilbert & Moss L.L.P.

Certified Public Accountants

ITEM 10

MEMORANDUM

DATE: April 25, 2024

TO: PRPC Board of Directors

FROM: Marin Rivas, Workforce Development Director
Heather Reid, Workforce Development Contract / Accounting Manager

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 10
Child Care Learning Materials and Outdoor Equipment Purchase

BACKGROUND

The Texas Workforce Commission (TWC) has contracted with the Panhandle Workforce Development Board (PWDB) / PRPC to utilize Child Care and Development Funds to provide quality improvement activities such as technical assistance, professional development, education materials, learning materials, and outdoor equipment for Texas Panhandle Child Care Providers. The PWDB has tasked its sub-recipient, Workforce Solutions Panhandle (WSP) with assisting local child care providers who are in the process of onboarding to Texas Rising Star (TRS) Certification by September 2024.

The TRS program is a quality-based rating system of child care providers participating in TWC's Subsidized Child Care program. TRS certification is available to licensed and registered facilities that exceed the State's Minimum Child Care Regulation Standards and meet the certification criteria in such categories as director and staff qualifications, caregiver-child interactions, age-appropriate curricula, learning materials and outdoor equipment. Workforce Development Staff has identified our local child care providers' lack classroom learning materials and outdoor equipment as a substantial barrier in these providers' ability to achieve their certification goals.

Learning materials and outdoor equipment is available from Lakeshore Learning. Lakeshore Learning offers a comprehensive range of learning materials and outdoor equipment for all age groups for Panhandle Child Care center-based, and home provider programs.

The PWDB, with PRPC, proposes to make purchases at this time, for providers who are on-boarding to meet their eligibility for TRS by September 2024, to give these providers the benefit of updating and improving the learning environments as TRS-certified programs.

The child care providers proposed to receive the learning materials and outdoor equipment are:

Amarillo - Amarillo Montessori Day School

Buttons and Bows Early Learning Center
Creative Learning Tree 2
Happy Days Child Care and Preschool
Martial Arts Athletic Center (North Campus)
New Beginnings Preschool & Child Development Center
Steamboat Station
Storyland Preschool & Child Care Center
Texas Premier Childcare
Texas Premier Childcare at Amarillo Netplex
Treehouse Children's Academy
Borger - Stepping Stones Learning Center
Canyon - Christian Learning Center of FBC
Childress - Under the Sons Hands Daycare
Claude - Lil' Colts Childcare
Dalhart - Dalhart Area Child Care Center
Hereford - Ms. Nance Little Angels
Nazarene Kids Korner
Pampa - Child Development Center
St Matthews Episcopal Day School
Perryton - Ranger Roundup Learning Center
Stratford - Lollipop Junction
Wellington - Mammy's Daycare
Wheeler - Ora Belinda Schoolhouse Early Learning Center

On August 27, 2020, PRPC board approved an interlocal agreement with The Interlocal Purchasing System (TIPS) for PRPC to gain access to the TIPS purchasing contracts. TIPS is a department of the Education Service Center Region 8, and a governmental public entity, authorized to enter into interlocal agreements with other governmental entities for the purpose of performing governmental functions on behalf of the parties to the interlocal agreement. It conducts competitive procurements with in-house personnel and legal counsel to enable government agencies to make purchases using its purchasing contracts.

The purchases for the project described above can be made through the TIPS purchasing process. The total cost for this project is up to \$200,000.00 and funds for this purchase would come from existing Workforce Development Child Care Quality funds.

RECOMMENDATION

Staff recommends that the PRPC Board authorize the Executive Director to purchase the child care learning materials and outdoor equipment as described above from Lakeshore Learning, for the amount of no more than \$200,000.00, with grant funds from the TWC Workforce Development Child Care Quality Grant.

ITEM 11

M E M O R A N D U M

DATE: April 25, 2024
TO: PRPC Board of Directors
FROM: Debbie King, Area Agency on Aging Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 11
Presentation on the 2024 Older Americans Month

BACKGROUND

May is Older Americans Month, a time for us to recognize and honor the Texas Panhandle older adults and their immense influence on every facet of American society; and through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge. Older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities. These communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently.

Area Agency on Aging must help ensure that older Americans have the resources and support needed to stay involved in their communities, reflecting our commitment to inclusivity and connectedness. AAA encourages all residents of our area to join the Area Agency on Aging in recognizing the contributions of our older citizens and promoting programs and activities that foster connection, inclusion, and support for older adults.

RECOMMENDATION:

No action necessary, this is an informational item.



Powered by Connection

Save the Date

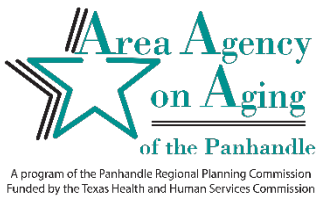
Friday, May 24, 2024
Amarillo Area Foundation
919 S Polk St. | Amarillo, Tx 79101



For more information, contact Anna Ojeda,
Area Agency on Aging (806) 331-2227



POWERED BY CONNECTION · MAY 2024



Older Americans Month Celebration

Powerful Connectors – Nomination Form

Each May the Area Agency on Aging of the Panhandle (AAA) hosts an Older Americans Month (OAM) Celebration to honor and celebrate the contributions of older adults across the Texas Panhandle. The 2024 theme is *Powered by Connection*, which recognizes the profound impact that meaningful relationships and social connections have on our health and wellbeing. We will explore the vital role that connectedness plays in supporting independence and aging in place by combatting isolation, loneliness, and other issues.

This year, we're proud to recognize individuals, service providers, and organizations who embody that theme as Powerful Connectors who exemplify the spirit of connection and demonstrate a commitment to fostering supportive communities for older adults. By sharing their stories and contributions, we aim to honor those who go above and beyond to combat isolation, loneliness, and other issues facing older adults by promoting social connections and empowering individuals to age with dignity and independence.

We invite you to nominate individuals and organizations who may lead initiatives, programs, or projects that promote community engagement, facilitate intergenerational connections, or provide essential services that support aging in place.

Nominee Information:

Full Name of Nominee:	Organization or Affiliation (if applicable):	Phone Number:
Email Address:		City:

Nominee Background:

Brief Biography: Please provide a brief overview of the nominee's background (whether an individual or organization), including their relevant experience, achievements, and contributions to supporting older adults.

Reasons for Nomination:

Please describe why you are nominating this individual/organization as a "Powerful Connector."

- Include details of any specific initiatives, programs, or projects led by the nominee which benefit older adults.
- Highlight specific examples of how they have demonstrated a commitment to fostering meaningful relationships, combating isolation, and empowering older adults within the community.
- Please provide any measurable outcomes or success stories that illustrate the positive effects of their work.

Nominator Information:

Full Name of Nominator:	Email Address:	Phone Number:
Relationship to Nominee:		

Please confirm that you have obtained consent from the nominee to submit their information for consideration.

If available, please include any testimonials, letters of recommendation, or supporting documents that further illustrate the nominee's qualifications and contributions as a "Powerful Connector."

The OAM Celebration Planning Committee will select nominees and present them with an award at the Older Americans Month Celebration on May 24, 2024.

Submit this form to Anna Ojeda, aojeda@theprpc.org by April 30, 2024.

ITEM 12

M E M O R A N D U M

DATE: April 25, 2024
TO: PRPC Board of Directors
FROM: John Schaumburg, Regional 9-1-1 Network Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 12
9-1-1 Customer Premise Equipment Replacement

BACKGROUND

The Panhandle Regional 9-1-1 Network is replacing all of the customer premise equipment (CPE) throughout the region. The Commission on State Emergency Communication's (CSEC's) Policy Statement 028 (PPS-028), Exhibit A recommends that Back-Room CPE is replaced every six years, and Front-Room CPE is replaced every three years. The Regional 9-1-1 Network will be replacing both Front-Room and Back-Room CPE this year.

The Panhandle Regional 9-1-1 Advisory Committee has reviewed proposals, and has recommended that the PRPC Board of Directors enter into a 6-year contract with Carbyne, Inc. Final details and specifics of the contract are being negotiated but the total cost of the contract will not exceed \$3,018,617.22. The contract will include all of the physical hardware necessary to deliver 9-1-1 calls, in addition to 6 years of pre-paid subscription and connectivity fees to the cloud-native solution.

Carbyne's cloud-native architecture allows access to several new features including multimedia text delivery, live streaming video, increased mapping functionality, and language-translation. The solution also offers call-recording redundancy and more diverse disaster recovery options.

RECOMMENDATION:

Staff recommends that the PRPC Board of Directors approve the PRPC Executive Director to enter into a contract with Carbyne, Inc. for CPE replacement, and 6 years of pre-paid annual connectivity to Carbyne services not to exceed \$3,018,617.22.



**John Schaumburg,
Director**

**Panhandle Regional Planning Commission
Regional 9-1-1 Network
415 SW 8th Avenue
Amarillo, TX 79105**

Re: Request for Proposal: Replacement of 9-1-1 Front and Backroom Equipment

Dear Director Schaumburg,

Carbyne, Inc. (Carbyne) welcomes the opportunity to deploy APEX with **The Panhandle Regional Planning Commission (“Customer” or PRPC)**. We thank you for allowing us this opportunity to partner with your agency to help you improve your service to your community.

Carbyne created APEX as the first cloud native call management solution to enable emergency communications specialists to unify the flow of audio and data (video, chat, and map) into a single platform and, from the same platform, distribute essential information to first responders.

The APEX platform is designed to empower emergency communications centers with continuous service, no matter where your emergency communications specialists are physically located. As evidenced throughout the last few years, there is a growing need for public safety answering points to have the ability to manage 9-1-1 calls from anywhere. Our APEX platform, connected to the ESInet, provides NG9-1-1 capabilities to agencies for emergency communications centers’ operations from almost anywhere.

Use of Carbyne products and services is subject to the negotiated terms and conditions established as a result of **PRPC’s** Request for Proposal (“Terms and Conditions”). This proposal is valid for 120 days.

Carbyne extends its thanks to **PRPC** for allowing us to share how we can serve as your ***provider of location information with video, pictures, and chat to enhance your current 9-1-1 and computer aided dispatch systems from 9-1-1 to Live-1-1.*** If you have questions related to this proposal, please contact me at 336.978.8708 or thomasm@carbyne.com.

Sincerely,

Thomas Marsh

Regional Sales Manager



Proposal Requirements

General Specifications & Requirements

1. General Required Information	
a. Legal Name	Carbyne, Inc.
b. Contact person and contact information (phone, address, email)	Thomas Marsh, Regional Sales Manager +1 336.978.8708 thomasm@carbyne.com
c. Date of firm formation	July 2014
d. Legal business description	Corporation
e. Evidence of licensure to do business within the State of Texas	Please see the Attachments Section a copy of our Franchise Tax Account Status.
f. Evidence of liability insurance and amount of coverage	Please see the Attachments Section for a copy of our Certification of Insurance.
2. Qualifications and Availability	
a. Provide a statement of interest in the project, including firm's history, a narrative describing the firm's specific expertise and unique qualifications as they pertain to this particular project.	Please see the Company Overview Section for more information related to Carbyne's history and our specific expertise and unique qualifications.
b. Provide a statement on the availability and commitment of the team to undertake the project.	Carbyne is committed to delivering our cloud-native call handling software to the PRPC 9-1-1 Network. Our Project Management has experience supporting a multiple site deployment as evidenced with RGCOG, a reference included in our response package.
c. Provide an organizational chart for personnel (including consultants) who are to work on this project. Include the role they will play in the project.	Please see the Attachments Section for a copy of Carbyne's organization chart of personnel related to this project.



3. Duration of Proposal	
<p>Proposal will remain valid for a minimum term of 180 days from the closing of the proposal due date.</p>	<p>This proposal is valid for 180 days.</p>
4. References	
<p>Proposal will provide verifiable examples of at least three equipment replacements completed in compliance with NENA and NG9-1-1 equipment operational requirements with integration into the current ESINet. Examples will include the services provided, project completion date, completed cost, client agency, and the contact person involved with the project within the agency.</p>	
<p>Orleans Parish Communications District, LA Karl Fasold, Interim Executive Director karlf@911nola.org *Please CC Executive Assistant Karen Milligan kmilligan@opcdla.gov* Brief Description of the Project: Orleans Parish Communications District deployed our cloud-native call handling platform, APEX for their 30 seat PSAP located in New Orleans, LA. They currently utilize other Carbyne products and services such as the full Control Center suite (Analytics, Events History, Video Board, and more). Orleans Parish Communications District is deployed on AT&T ESINet.</p>	
<p>Rio Grande Council of Governments, TX Marisa Quintanilla, Regional Services Director +1 915-533-0998 x 119 marisaq@riocog.org Brief Description of the Project: Rio Grande Council of Governments deployed our cloud-native call handling platform, APEX, 10 seats across five PSAP locations on the AT&T ESINet. This was the first deployment of an i3 ESINet in a cloud native environment.</p>	
<p>Guernsey County Sheriff's Office, OH Jeff Hannon, Communications Supervisor +1 740-439-4455 j.hannon@guernseysheriff.com Brief Description of the Project: Guernsey County Sheriff's Office deployed our cloud-native call handling platform, APEX, 4 seats in one PSAP location.</p>	
5. Background Checks, Identification, Notice	
<p>All technicians may be required to pass background checks, must wear identification at all times when on project sites. Technicians must provide ample notice to all sites prior to install dates.</p>	<p>Carbyne acknowledges and will comply with this provision. Currently, we complete criminal background checks on all new hires.</p>



6. Good Standing	
<p>Proposal vendor must show good standing status with the Texas State Comptroller's Office and the Federal System for Award Management.</p>	<p>Carbyne is active to transact business in the state of Texas as per the Franchise Tax Account Status document included in our response.</p> <p>Carbyne currently has an active Unique Entity ID of WDJLB1WTA6H6 through SAM.gov.</p>
7. Enhancements or Deviations	
<p>Proposal will include justifications and/or explanations of deviations from the stated criteria. Proposal will include a complete description of any additional competitive enhancements which offerors wish to be considered in the evaluation.</p>	<p>Carbyne's Legal team would like the PRPC 9-1-1 Network to take into consideration the attached redlines to two provisions included in this Request for Proposal.</p> <p>Please see the Solution Overview section of this response package for more details related to Carbyne's unique cloud-native call handling solution.</p>
8. Tax Exemption	
<p>The PRPC 9-1-1 Network is a sales tax-exempt organization. A Texas Sales & Use Tax Exemption Certificate will be provided with the order.</p>	<p>Carbyne acknowledges the PRPC 9-1-1 Network tax exempt status. We request a copy of your Texas Sales & Use Tax Exemption Certificate be submitted with your executed contract.</p>
9. Damages	
<p>Proposal must state that the parties agree to indemnify and hold harmless the PRPC 9-1-1 Network Staff, The PRPC, its officers, agents and employees for any damages concerning the undertaking and execution of any subsequent contract.</p>	<p>Carbyne would like to propose the edited damages clause below:</p> <p>Proposal must state that during the RFP stage, the parties agree to indemnify and hold harmless the PRPC 9-1-1 Network Staff, The PRPC, its officers, agents and employees for any third party damages caused directly by Proposer and not cured in a 30-day period after receiving written notice of such damages, concerning the undertaking. Execution of any subsequent contract will be subject to the damages provision in the agreed to contract terms and conditions.</p>



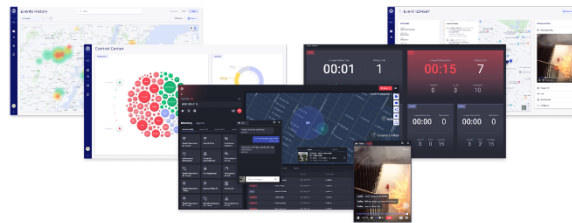
10. Required Documents	
Proposals must also must complete and include (in all copies of proposals) Attachment 1 (Contractor Proposal cover sheet), Attachment 2 (Bidder/Offeror Certification), and Attachment 3 (Bidder/Offeror Affirmations). Attachment 4 (Contractor Certification - Federal Uniform Guidance Contract Provisions) and Attachment 5 (Contractor Certification Regarding Lobbying) are for reference purposes and will need to be signed by the Contractor who attains the bid.	Please see the Attachments Section of this response for all completed and executed documents requested.



Company Overview

Who is Carbyne?

Carbyne is the #1 provider of cloud-native emergency call handling solutions, featuring patented live caller video, on-demand pinpoint caller location, silent instant messaging, and much more - all delivered via a state-of-the-art cloud-native architecture. Carbyne innovations such as transcription, translation, call triage, responder connect, video board, wallboards, analytics, and more help customers save time, save money, improve safety, and surpass their KPIs.



Our History

Carbyne was founded by Amir Elichai in 2015, following a personal traumatic experience where he was robbed on a beach. Unfortunately 9-1-1 had challenges finding him and gathering key details. This prompted him to disrupt the existing emergency collaboration technology ecosystem. Eight years later, Carbyne employs over 160 people worldwide.

Foundation of our Vision

Emergency communication has historically struggled to keep up with modern technology. We can order a car with our phones, video chat with our families and text with anyone around the world. Yet we are not able to do any of those things when personal safety is on the line.

So, Carbyne did something about it. We decided to not just fix the gaps in modern technology in public safety, but to constantly improve it with ongoing updates so urgent communications never become stagnant again. We call it relentless innovation.

Our technology is built in the cloud for quick solutions, fast integrations, and critical redundancy using an interface that keeps call management top of mind. Through the power of one platform, Carbyne enables call centers to collect and quickly distribute information.

Carbyne's Qualifications

Carbyne is proven at scale, covering 150 million people, processing 160 million geolocations annually, delivering 87% faster caller location, and driving 300% higher video usage year over year. Since deploying Carbyne APEX, Carbyne customers have been able to exceed national standards (>90%) for calls answered within 15 seconds despite over 30% increase in call volume year over year.



A large PSAP customer recently published that since deploying Carbyne APEX they have been able to exceed national standards (90.68%) for calls answered within 15 seconds or less even with a 32% increase in call volume year over year. Visit [Carbyne's YouTube Channel](#) for customer testimonials and more.

Carbyne has been at the forefront of revolutionizing emergency services, and our previous successes in large PSAP deployments underscore our ability to navigate complex systems and deliver robust, cutting-edge solutions. In partnership with WSC 911 we look to exceed agreed-upon timelines, ensuring a seamless and efficient transition to our emergency call handling platform. Our experience in similar projects such as RioCog and New Orleans attests to our understanding of the unique challenges and requirements that Panhandle 911 call handling demands. Our commitment to quality is unwavering, with a focus on utilizing our Carbyne Cloud Native Technologies to enhance emergency response capabilities.

Carbyne Portfolio

Carbyne offers a comprehensive product portfolio built on a multi-layered Software-as-a-Service (SaaS) platform that meets stringent cloud-computing standards and is i3 compliant. Carbyne created APEX as America's first cloud-native call management solution to enable emergency communications specialists to unify the flow of audio and data (video, chat, and map) into a single platform and, from the same platform, distribute essential information to first responders. The Carbyne portfolio is backed by a robust patent portfolio, leverages Artificial Intelligence (AI) and Natural Language Processing (NLP) technologies, and can be deployed in a fraction of the time taken by traditional call handling equipment deployments.

Our Commitment

Our commitment to emergency communication centers include:

- Keeping you up and running as embodied by our 99.999% availability. Our architecture is supported by AWS GovCloud with two GovCloud regions and a total of six Availability Zones with 12 data centers to provide maximum redundancy.
- Our commitment to our customers is represented by our Net Promoter Score of 94 compared to the industry average of 40.
- Improve efficiency of emergency response as exemplified by our ability to deliver up to 87% faster call location for our clients.
- Carbyne's commitment to innovation for our customers as symbolized by our recent launches of Live Audio Translation, On-Screen Transcription, Call-Triage, and more.



Our Presence

Locations

Carbyne is a global company headquartered in New York City with additional offices in Mexico and Israel. In the US, Carbyne staff reside across the country.

Website

Prospects and customers can visit our website at www.carbyne.com. We have complete product and application descriptions along with information for the industries we support. Additional company information can be found as well as a list of our partners. Resources on our website include:

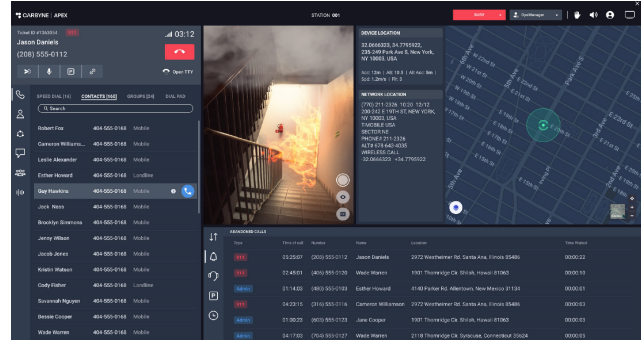
- Published blogs and guides
- Webinar recordings
- Upcoming events
- Testimonial videos
- Press releases
- Customer portal



Solution Overview

Introduction to APEX

Carbyne APEX is the leading cloud-native emergency call handling platform offering patented live caller video, on-demand pinpoint caller location, silent instant messaging, and more - all delivered via a hyper-secure cloud-native architecture.



Some key highlights about Carbyne include:

- 150,000,000+ population covered globally
- 1,500,000+ monthly calls
- 87% improvement in caller location time
- 94 Net Promoter Score (NPS) - compared with the industry average of 40
- 150%+ annual growth in video usage
- \$250,000+ annual customer cost savings potential

Carbyne technology is trusted by customers across the United States and globally. Below is a non-exhaustive list of customers:

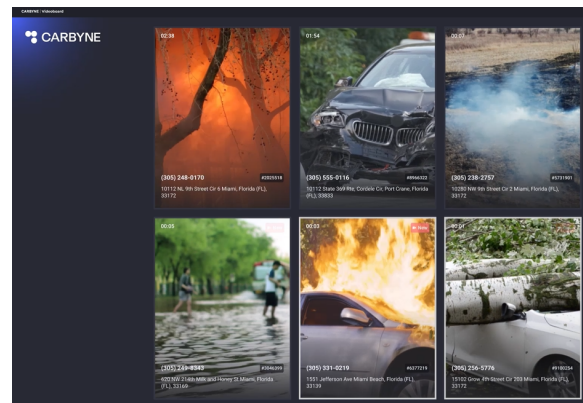
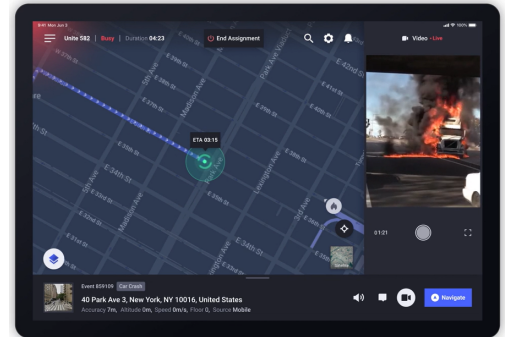
- Atlanta Police Department (Georgia)
- Charleston County Consolidated Communications (South Carolina)
- Clearwater Police Department (Florida)
- Georgia Department of Transportation
- Guernsey County Sheriff's Office (Ohio)
- Fayette County (Georgia)
- Jeffcom 911 (Colorado)
- Lafayette Parish Communications District (Louisiana)
- Logan County 911 (West Virginia)
- McLean County 911 (Illinois)
- North Miami Beach Police Department
- Miami-Dade Police Department (Florida)
- Orleans Parish Communications District (Louisiana)
- Pitkin County (Colorado)
- Rio Grande Council of Governments (Texas)
- South Texas Development Council (Texas)



APEX Product Description

Carbyne APEX is the leading emergency call handling solution featuring patented live caller video, caller location, silent instant messaging, and much more, all delivered leveraging industry-leading secure cloud-native architecture. Key features of Carbyne APEX include:

- **Patented Live Video** helps customers save time by triaging calls and doing more with less staff by getting eyes on the scene before sending personnel.
- **Caller Location** helps customers save time locating callers by quickly seeing their location on screen, so call-takers can send the right personnel to the right location at the right time.
- **Instant Messaging** can be invaluable to customers whether the caller is in an unsafe environment unable to speak, or simply trying to share a license plate number or the spelling of their last name.
- The **APEX Cloud-Native Platform** helps customers do away with bulky on-premise servers and other hardware. APEX simply runs on standard laptops or desktop computers, leaving cloud technology to do the heavy lifting.
- **Zero-Trust Security Architecture** is an industry-leading security standard used to host the Carbyne APEX platform, to help ensure data on the Carbyne APEX platform are off-limits to hackers on the internet.
- In conjunction with Carbyne APEX:
 - **Responder Connect** enables customers to share live caller video and caller location with field responders, not just call takers and dispatchers, for more effective and efficient emergency response.
 - **Control Center** helps customers manage sites and users, as well as launch Carbyne applications such as Events History, Analytics, Wallboards, and more.
 - **Events History** offers comprehensive records management capturing ongoing and recent calls with location, video, imagery, call transcripts, questionnaires, third-party intelligence data, and more.
 - **Video Board** enables customers to visualize multiple emergency live streams simultaneously featuring audiovisual alerts, recent call playback, pinpoint caller locations, and more.



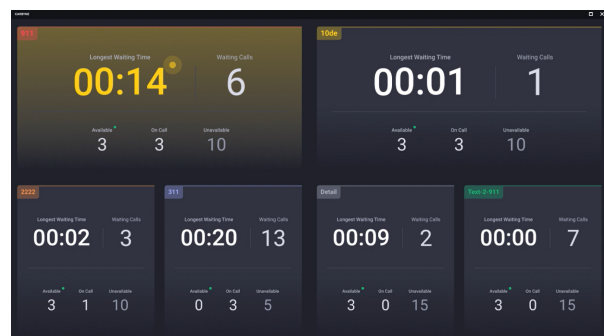


- **Wallboard** helps customers closely track Key Performance Indicators (KPI's) such as call handling times per queue visually on a centralized dashboard, as well as monitor call-taker status such as status (ready/busy), if they need assistance, and more.
- **Analytics** helps customers drive data-driven decision making throughout their operations by providing predefined and personalized interactive dashboards, delivering mission-critical insights for executive leadership.

APEX Product Advantages & Capabilities

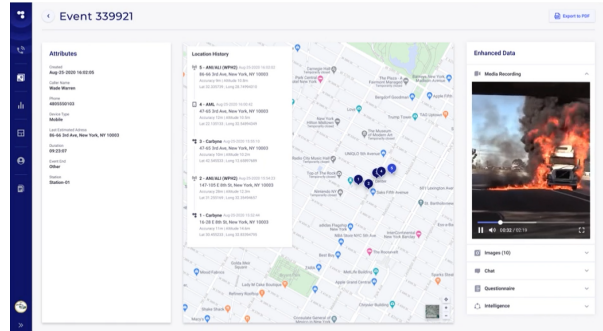
As the leading cloud-native emergency call handling solution, APEX supports numerous capabilities (without the need to download a smartphone app) including the following:

- **Two-Way Native Language Translation** - Voice transcription and text language translation will assist call takers when receiving calls from non-English speaking visitors to the community. In addition, Apex will provide automatic translation of the call taker's speech from English to the caller's detected language.
- **Call Triage** - Uses Natural Language Processing technology to communicate with callers via voice when call volume spikes. Numerous benefits include reduction of redundant and abandoned calls, decrease number of calls in queue, mitigate staffing challenges during peak times and most importantly, the ability to help the most urgent callers first.
- **Automated Abandoned Call Management** - Streamlining the management of abandoned 9-1-1 calls by utilizing automation. The system will prompt the caller to either initiate an emergency call or to disconnect if the call was made in error.
- **On-Demand Device Based Location** – These services can be used to locate a caller calling from a mobile phone (providing current location as well as recent location breadcrumbs) whether calling to 9-1-1, 9-8-8, 3-1-1, or even a 10-digit admin number. This location service is initiated automatically on the engagement of a 9-1-1 call. When a caller dials a non-emergency number, Carbyne services can also be utilized to locate the caller. Examples include a lost person, a run-away child, a responder in need of back-up, and more.
- **Enhanced Device Location Attributes** – When obtaining device-based location, APEX provides the latitude and longitude of the caller, and the civic address, location accuracy, altitude, altitude accuracy, speed, and floor - taking the guesswork out of emergency response.
- **Live Caller Video** – Video from the caller's smartphone camera can be streamed live to the PSAP after the caller grants permission to use their camera.



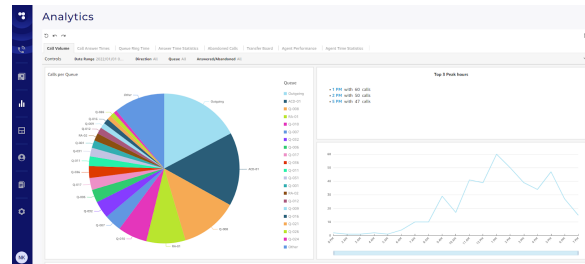


- **Images from the Caller** – Still images from the caller’s smartphone can be shared with the PSAP once the Carbyne session has been successfully initiated and the caller grants the necessary permissions.
- **Silent Instant Messaging** – Silent communication capability can be enabled which allows the caller to chat with the call taker using instant messaging, even if Text-to-911 infrastructure is not yet available. This can be useful when the caller is unable to or should not speak. Today, APEX is the only cloud-native emergency call handling solution deployed in multiple countries globally that provides this safety measure. A chat overlaying the video is unique to Carbyne. This feature is critical when callers are sharing video from the scene and need to chat and not talk or want to take snapshots while in video mode. All Carbyne messages arrive at the caller’s device without any audible notifications.
- **Responder Connect** - Live caller video, caller location, and more are not only a game changer for call takers, but they can also give an invaluable eyes-on-the-scene perspective to field responders like police officers, firefighters, and paramedics to improve their safety and awareness prior to arrival. These capabilities can be added to APEX to improve the safety and effectiveness of emergency response.
- **Predefined Messages in Chat** – When using instant messaging with the caller, customers can take human error out of the equation by using predefined messages within APEX. These predefined phrases are customized for the PSAP which call takers can search for and select to save time and reduce typographical errors during an emergency.
- **Integrated Text-To-911 and TTY/RTT** – With APEX, a unified chat pane consolidates messages from the caller sent via Carbyne instant messaging, Text-to-911, TTY (Teletype), and RTT (Real-Time-Text) to support callers with a speech or hearing impairment.
- **Closed Captioning** – Whether the caller is a non-native English speaker or they are having a hard time accurately describing the situation to the call taker during their moment of panic, the closed captioning feature of APEX powered by Natural Language Processing (NLP) technology enables the call taker to confirm the caller’s verbal statements and improve the speed of emergency response.





- **Full Incident Recreation** – APEX makes available full incident recreation through the Events History service for after-analysis. We will store your data as long as your retention period requires. See caller video, caller location history, instant messages, call transcripts, and more.



- **Advanced Analytics** – APEX also serves three business needs including reporting, monitoring, and data-driven decision making through the Analytics service. Analytics include call volume, call answer time, queue ring time, abandoned calls, agent performance, and agent time statistics. This data can be visualized in pie charts, bar graphs, and tables on a per-queue basis when appropriate.
- **Remote Monitoring** – APEX includes powerful remote monitoring capabilities without having to be physically next to the call taker. Supervisors can use whisper mode, barge mode, and full station mirroring (live video, instant messaging, caller location, and more) from the convenience of their office or remote work location.
- **Cloud-Native Emergency Call Handling** - Never let the life-saving operations of a PSAP be interrupted by earthquakes, floods, fires, and other catastrophes. With APEX, customers get the industry leading cloud-native emergency call handling solution, ensuring they are always operational. APEX also features Zero Trust Architecture security so customers' sensitive data is off limits to hackers on the internet.
- **Region Failover** – With APEX, as dictated by the customer, the platform is replicated across multiple geographically separated regions across the country. As a result, if a catastrophe impacts an entire region (e.g. east coast), APEX automatically detects these outages and resumes service from an entirely separate region (e.g. west coast). All that call takers have to do is log in to the system to resume their operations.
- **Regular Complimentary Software Upgrades** – With APEX, the time to the next software upgrade is a matter of weeks, not years. Best of all, these software upgrades are included at no extra cost.
- **Remote Work When Necessary** – From COVID to unexpected demand surges to building repairs, there are a number of reasons why customers may need their workforce to work remotely. APEX provides the flexibility for the customer's team to work from any location of their choice, with Virtual Private Network (VPN) technology to ensure the safety and security of sensitive data.
- **Automatic Call Distribution (ACD)** – Achieve reduced call waiting time, faster call resolution, and increased productivity using Automatic Call Distribution (ACD) featuring skill-based routing within APEX. Call distribution methods include simultaneous call distribution (ring-all), most available agent (longest idle), and more. Turn on the auto-answer calls

The Contacts dashboard displays a table with columns: Name, Speed Dial, Group, Contact Info, Label, Transfer Method, and Status. The table lists various contacts, including 'Fire Department' and 'Public Department', with their respective details.

Name	Speed Dial	Group	Contact Info	Label	Transfer Method	Status
Fire Department	*	Fire Department	100		Regular	Enabled
Public Department	*	Public Department	101		Regular	Enabled
Public Department	*	Public Department	102		Regular	Enabled
Public Department	*	Public Department	103		Regular	Enabled
Public Department	*	Public Department	104		Regular	Enabled
Public Department	*	Public Department	105		Regular	Enabled
Public Department	*	Public Department	106		Regular	Enabled
Public Department	*	Public Department	107		Regular	Enabled
Public Department	*	Public Department	108		Regular	Enabled
Public Department	*	Public Department	109		Regular	Enabled
Public Department	*	Public Department	110		Regular	Enabled
Public Department	*	Public Department	111		Regular	Enabled
Public Department	*	Public Department	112		Regular	Enabled
Public Department	*	Public Department	113		Regular	Enabled
Public Department	*	Public Department	114		Regular	Enabled
Public Department	*	Public Department	115		Regular	Enabled
Public Department	*	Public Department	116		Regular	Enabled
Public Department	*	Public Department	117		Regular	Enabled
Public Department	*	Public Department	118		Regular	Enabled
Public Department	*	Public Department	119		Regular	Enabled
Public Department	*	Public Department	120		Regular	Enabled



feature to route calls directly to the next available call taker automatically. These features help a PSAP comply with NENA's standard of 90% of calls answered within 15 seconds and 95% of calls answered within 20 seconds.

- **Call Conferencing and Attended Call Transfer** – Seamlessly transfer incoming 9-1-1 emergency call information using APEX to a different PSAP configured in the system including ANI/ALI as well as ESInet i3 PIDF-LO (Presence Information Data Format - Location Object) and ADR (Additional Data Repository) data with enhanced stability in the event of network errors. Transfer methods also include SIP URI address (e.g. sip:username@host:port)
- **Agent Assistance Alert** – If a call taker requires assistance, they can immediately press a button on their APEX screen to virtually raise a hand without leaving their desk. The supervisor's station and the Carbyne Wallboard screen indicate the call taker's seat position on a map so they can provide prompt assistance to keep life-saving operations running without interruption.
- **Recorded Announcements** – To keep callers informed when they call 9-1-1 or a non-emergency line, APEX can play a recorded announcement repeatedly until the call is answered by a call taker. This recorded announcement can also be played when a call is parked via APEX.
- **ESInet LoST Service Support** – To support cross-jurisdiction emergency call transfers, APEX supports the ESInet LoST (Location to Service Translation) protocol, mapping the caller's device location to the agency responsible for that jurisdiction. If the call has to be transferred out to a neighboring jurisdiction, APEX displays dynamic speed dial options marked with a red dot for the call taker's convenience. If the call is being transferred in from a neighboring jurisdiction, APEX notifies the call taker accordingly.
- **Instant Replay With Station Permissions** – Review the specifics of a call that has ended recently, including video footage, voice call recording, closed captioning, and more without leaving the APEX user interface.
- **Audio Input & Output Selection** – To ensure an optimal call-taking experience, APEX can configure different audio input and output devices for a PSAP including call input device, call output device, and APEX audio (e.g. ringing, alerts, media playback).
- **Third Party IoT Intelligence Data** – For greater situational awareness, APEX includes an Intelligence Pane where call takers can see enhanced ESInet Advanced Data Repository (ADR) data and third-party Internet-of-Things (IoT) data. When available, this includes caller profile, medical information, vehicle telematics, car-crash data, and more.
- **Light Pole Status Indicator** - For centers that have light poles at each station with colored lights indicating a call taker's status (in a 9-1-1 call, on a radio call, available), APEX supports the ability to change the light pole colors dynamically.
- **Audio Arbitration Box Integration** - For centers whose multi-skilled call takers handle calls as well as radio dispatch, APEX features the Carbyne Audio Trigger Module (CATM) which relays call audio to the center's Radio Console Arbitration Box (RCAB) and to the call-taker's headset. CATM also notifies the RCAB of active/non-active call status to support audio arbitration between APEX and the radio.



- **Imperial & Metric System Support** - Based on the center's preference, APEX can display readings in Imperial (e.g. feet and mph) or Metric (e.g. meters and kph) units as desired.
- **Multi-Jurisdictional Support** - For emergency communication districts responsible for more than one jurisdiction, APEX can meet these needs by enabling cross-jurisdictional setup and collaboration.

Infrastructure

- **Unmatched availability** - Carbyne's architecture is hosted on the AWS GovCloud (US) instances in geographically diverse AWS GovCloud US-East and US-West regions. Carbyne utilizes a scalable cloud computing platform designed for high availability, resiliency, and self-healing capabilities leveraging 12 datacenters for continued operation and immediate scalability for emergency operations while offering an unmatched **99.999% uptime** SLA guarantee. Helping to protect confidentiality, integrity, and availability of your systems and data is of the utmost importance to Carbyne as is maintaining your trust and confidence. The Carbyne platform is protected by industry best standards for Encryption, Authentication and Authorization by leveraging TLS 1.3, AES256, OAuth2.0, OIDC and WAF Solutions to ensure the strongest security posture.
- **Flexible Connectivity Options** - Carbyne offers multiple connectivity options to meet the high availability required in mission critical emergency communications. The options presented in this response are only examples of the available options offered.

Panhandle Region Planning Commission		
All Sites		43 Total Positions
Annual Subscription Fees	List Price	\$551,456.40
	Original Discount	-\$132,819.60
	Add'l Discount	-\$133,042.66
	Total	\$285,594.14
One-Time Training	List Price	\$61,500.00
	Discount	-\$36,900.13
	Total	\$24,599.87
One-Time Travel	List Price	\$30,000.00
	Discount	-\$18,000.06
	Total	\$11,999.94
One-Time Hardware	Carbyne HW	\$26,400.00
	WSC HW	\$682,746.72
	Carbyne HW Discount	-\$1,320.00
	WSC HW Discount	-\$34,137.34
	Total	\$673,689.38
One-Time Installation	Carbyne Install	\$191,909.00
	WSC Install	\$191,500.00
	Carbyne Discount	-\$115,145.81
	WSC Discount	-\$51,500.00
	Total	\$216,763.19
Annual Connectivity	List Price	\$70,000.00
	Discount	-\$7,000.00
	Total	\$63,000.00
Year 1 Hardware Warranty	Total	Included
Annual Extended Warranty (Up to end of Year 3)	Total (Optional)	\$182,870.00
Total Year 1 Fees		\$1,275,646.52
Year 2 Fees (No Extended Warranty)		\$348,594.14
Year 3 Fees (No Extended Warranty)		\$348,594.14
Year 4 Fees		\$348,594.14
Year 5 Fees		\$348,594.14
Year 6 Fees		\$348,594.14
Total Contract Value		\$3,018,617.22
Total Contract Value (With Extended Warranty Years 2 & 3)		\$3,384,357.22

ITEM 13

MEMORANDUM

DATE: April 25, 2024
TO: PRPC Board of Directors
FROM: John Schaumburg, Regional 9-1-1 Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 13
9-1-1 Networking Equipment Replacement

BACKGROUND

The Panhandle Regional 9-1-1 Network is replacing all of the network routers and maintenance-access firewalls throughout the entire region. The Commission on State Emergency Communication's (CSEC's) Program Policy Statement 028 (PPS-028), Exhibit A recommends that networking routers are replaced every 5 years.

The Panhandle Regional 9-1-1 Network Advisory Committee has reviewed the submitted proposal and recommends that the PRPC Board of Directors provisionally agree to enter into a contract with AT&T to replace the networking equipment throughout the region provided that the needed additional funding can be allocated to the project. The total value of the contract will not exceed the quoted \$294,843.30. The proposal was approximately double the cost of the initial funding allocation, so the Regional 9-1-1 Network is working with CSEC to ensure equipment funding for the remaining balance.

The firewalls allow a maintenance path into the wide-area network (WAN) and up-to-date firewalls are the first guard in network protection. The network routers are what connects all sites to each other and the hosts over our WAN.

RECOMMENDATION:

Staff recommends that the PRPC Board of Directors authorize the PRPC Executive Director to enter into a contract with AT&T to replace the 9-1-1 networking equipment, contingent on funding availability, not to exceed \$294,843.30.



AT&T Proprietary

Quote # dc7254-022124-002

A Quotation for		
Name: Panhandle Regional Planning Commission	<u>Project Name</u> PRPC Equipment Quote	Quote Date : 4/3/2024 Quote Expiration Date: 10/2/24 Application Specialist: Jarrod Thompson Design Engineer: Billy Blankenship

Location	Total Non Recurring Costs
Equipment Quote	
Primary Host	\$ 48,036.14
Secondary Host	\$ 45,488.14
Armstrong County Sheriff's Office	\$ 9,586.62
Carson County Sheriff's Office	\$ 9,586.62
Castro County Sheriff's Office	\$ 9,586.62
Childress County Sheriff's Office	\$ 9,586.62
Collingsworth County Sheriff's Office	\$ 9,586.62
Dallam County Jail	\$ 9,586.62
Hereford Police Department	\$ 9,586.62
Donley County Sheriff's Office	\$ 9,586.62
Pampa Police Department	\$ 9,586.62
Hall County Sheriff's Office	\$ 9,586.62
Hansford County Sheriff's Office	\$ 9,586.62
Hemphill County Sheriff's Office	\$ 9,586.62
Borger Police Department	\$ 9,586.62
Lipscomb County Sheriff's Office	\$ 9,586.62
Moore County Sheriff's Office	\$ 9,586.62
Perryton Police Department	\$ 9,586.62
Oldham County Sheriff's Office	\$ 9,586.62
Parmer County Sheriff's Office	\$ 9,586.62
Sherman County Sheriff's Office	\$ 9,586.62
Tulia Police Department	\$ 9,586.62
Wheeler County Sheriff's Office	\$ 9,586.62
Total Cost	\$ 294,843.30

TERMS:

- *Net 30, payment terms and order acceptance based upon prior credit approval.
- *This Proposal and Quotation, and any purchase made in response to this Proposal and Quotation, are subject to the terms and conditions set forth in the Equipment Resale Contract between the parties, or if no contract exists, the standard AT&T Equipment and Services resale contract.
- * This Quotation excludes all applicable taxes and regular shipping charges.
- * F.O.B.: Origin; Prepaid and Add, Standard Shipping method is UPS Ground unless otherwise specified.

NOTE:

- *Please verify your shipment is correct by reviewing the packing list before opening.
- *Return policies vary by manufacturer and are time sensitive. Please contact your local AT&T representative regarding any return questions or requests.
- *All returns are subject to manufacturer's terms and conditions.
- *Restocking charges may apply. Return authorizations are required prior to return.



AT&T Proprietary

Proposal and Quotation

Quote # dc7254-022124-002

A Quotation for		Quotation Information	
Name: Panhandle Regional Planning Commission		Quote Date : 4/3/2022	
Project Name		Quote Expiration Date: 10/2/2024	
PRPC Equipment Quote		Application Specialist: Jarrod Thompson	
Primary Host - Panhandle Regional Planning Commission		Design Engineer: Billy Blankenship	
415 SW 8th Ave, Amarillo, TX 79101			

Line #	Description	Qty.	Monthly	Non Recurring	Total Monthly	Total Non Recurring
Cisco and Palo Alto Quote						
PAN-PA-450	Palo Alto Networks PA 450 *	1	\$ -	\$ 1,993.98	\$ -	\$ 1,993.98
PAN-PA-450-BND-CORE5EC	PA-450, Core Security Subscription Bundle (Advanced Threat Prevention, Advanced URL Filtering, Advanced Wildfire, DNS Security and SD-WAN), 1 year (12 month) term	1	\$ -	\$ 1,593.98	\$ -	\$ 1,593.98
PAN-SVC PREM-450	PA-450, Premium support, 1 year (12 months), term.	1	\$ -	\$ 614.46	\$ -	\$ 614.46
C8300-2N25-6T	Cisco Catalyst C8300-2N25-6T Router	2	\$ -	\$ 9,833.63	\$ -	\$ 19,667.26
CON-SSSNP-C8302S6T	SOLN SUPP 8X5XNBD Cisco Catalyst C8300Service Duration: 12 Months	2	\$ -	\$ 2,055.81	\$ -	\$ 4,111.62
MEM-C8300-8GB	Cisco Catalyst 8300 Edge 8GB memory	2	\$ -	\$ -	\$ -	\$ -
M2USB-16G	Cisco Catalyst 8000 Edge M.2 USB 16GB	2	\$ -	\$ -	\$ -	\$ -
C-RFID-2R	Cisco Catalyst 8000 Edge RFID - 2RU	2	\$ -	\$ -	\$ -	\$ -
C8000-HSEC	U.S. Export Restriction Compliance license for C8000 series	2	\$ -	\$ -	\$ -	\$ -
C8300-RM-19-2R	Cisco Catalyst 8300 Rack mount kit - 19" 2R	2	\$ -	\$ -	\$ -	\$ -
C8300-NIM-BLANK	Cisco Catalyst 8300 Edge NIM Blank	4	\$ -	\$ -	\$ -	\$ -
C8300-SM-BLANK	Cisco Catalyst 8300 Edge SM Blank	4	\$ -	\$ -	\$ -	\$ -
C8300-PIM-BLANK	Cisco Catalyst 8300 Edge PIM Blank	2	\$ -	\$ -	\$ -	\$ -
C8300-FAN-2R	Cisco Catalyst 8300 Edge Fan Tray, 2RU	2	\$ -	\$ -	\$ -	\$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	2	\$ -	\$ -	\$ -	\$ -
C-POE-COVER	Cover for empty POE slot on Cisco Catalyst Edge 8300	4	\$ -	\$ -	\$ -	\$ -
TE-R-SW	TE agent for IOSXE on Enterprise Routing	2	\$ -	\$ -	\$ -	\$ -
IOSXE-AUTO-MODE	IOS XE Autonomous boot up mode for Unified image	2	\$ -	\$ -	\$ -	\$ -
PWR-CC1-650WAC	Cisco C8300 2RU AC Power supply	4	\$ -	\$ -	\$ -	\$ -
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	4	\$ -	\$ -	\$ -	\$ -
SC8KBEUK9-176	UNIVERSAL	2	\$ -	\$ -	\$ -	\$ -
DNA-P-T1-A-3Y	Cisco DNA Advantage On-Prem Lic 3Y - upto 200M (Aggr, 400M) - Each	2	\$ -	\$ 2,965.04	\$ -	\$ 5,930.08
SVS-PDNA-T1-A3Y	Solution Support for SW - DNA Advantage OnPrem Lic, T1, 3Y - Each	2	\$ -	\$ 819.33	\$ -	\$ 1,638.66
DSTACK-T1-A	Cisco DNA Advantage Stack - upto 200M (Aggr, 400M) - Each	2	\$ -	\$ -	\$ -	\$ -
NWSTACK-T1-A	Cisco Network Advantage Stack - upto 200M (Aggr, 400M) - Each	2	\$ -	\$ -	\$ -	\$ -
TE-EMBED-WANI	Cisco ThousandEyes WAN Insights Embedded - License	2	\$ -	\$ -	\$ -	\$ -
SDWAN-UMB-ADV	Cisco Umbrella for DNA Advantage - Each	2	\$ -	\$ -	\$ -	\$ -
DNAC-ONPREM-PF	Cisco DNA Center On Prem Deployment Option for WAN - Each	2	\$ -	\$ -	\$ -	\$ -
C83-2N25-6T-PF	C8300-2N25-6T Platform Selection for DNA Subscription - Each	2	\$ -	\$ -	\$ -	\$ -
IOSXE-AUTO-MODE-PF	IOS XE Autonomous boot up mode for Unified image - Each	2	\$ -	\$ -	\$ -	\$ -
NIM-1T=	1-Port Serial WAN Interface card	8	\$ -	\$ 396.45	\$ -	\$ 3,171.60
Router Configuration and Migration		1	\$ -	\$ 4,426.50	\$ -	\$ 4,426.50
Level 2 NGFW Firewall build Advanced		1	\$ -	\$ 2,340.00	\$ -	\$ 2,340.00
Documentation Updates		1	\$ -	\$ 2,548.00	\$ -	\$ 2,548.00
OPTIONAL	Firstnet Wireless Backup Connectivity	1	\$ 38.00	\$ 1,500.00	OPTIONAL	OPTIONAL
Total Cost						\$ 48,036.14



AT&T Proprietary

Proposal and Quotation

Quote # dc7254-022124-002

A Quotation for		Quotation Information				
Name: Panhandle Regional Planning Commission		Project Name		Quote Date : 4/3/2022		
		PRPC Equipment Quote		Quote Expiration Date: 10/2/2024		
		Secondary Host - Pampa Police Department		Application Specialist: Jarrod Thompson		
		201 W Kingsmill Ave, Pampa, TX 79065		Design Engineer: Billy Blankenship		
Line #	Description	Qty.	Monthly	Non Recurring	Total Monthly	Total Non Recurring
Cisco and Palo Alto Quote						
PAN-PA-450	Palo Alto Networks PA 450 *	1	\$ -	\$ 1,993.98	\$ -	\$ 1,993.98
PAN-PA-450-BND-CORE5EC	PA-450, Core Security Subscription Bundle (Advanced Threat Prevention, Advanced URL Filtering, Advanced Wildfire, DNS Security and SD-WAN), 1 year (12 month) term	1	\$ -	\$ 1,593.98	\$ -	\$ 1,593.98
PAN-SVC PREM-450	PA-450, Premium support, 1 year (12 months), term.	1	\$ -	\$ 614.46	\$ -	\$ 614.46
C8300-2N25-6T	Cisco Catalyst C8300-2N25-6T Router	2	\$ -	\$ 9,833.63	\$ -	\$ 19,667.26
CON-SSSNP-C8302S6T	SOLN SUPP 8X5XNBD Cisco Catalyst C8300Service Duration: 12 Months	2	\$ -	\$ 2,055.81	\$ -	\$ 4,111.62
MEM-C8300-8GB	Cisco Catalyst 8300 Edge 8GB memory	2	\$ -	\$ -	\$ -	\$ -
M2USB-16G	Cisco Catalyst 8000 Edge M.2 USB 16GB	2	\$ -	\$ -	\$ -	\$ -
C-RFID-2R	Cisco Catalyst 8000 Edge RFID - 2RU	2	\$ -	\$ -	\$ -	\$ -
C8000-HSEC	U.S. Export Restriction Compliance license for C8000 series	2	\$ -	\$ -	\$ -	\$ -
C8300-RM-19-2R	Cisco Catalyst 8300 Rack mount kit - 19" 2R	2	\$ -	\$ -	\$ -	\$ -
C8300-NIM-BLANK	Cisco Catalyst 8300 Edge NIM Blank	4	\$ -	\$ -	\$ -	\$ -
C8300-SM-BLANK	Cisco Catalyst 8300 Edge SM Blank	4	\$ -	\$ -	\$ -	\$ -
C8300-PIM-BLANK	Cisco Catalyst 8300 Edge PIM Blank	2	\$ -	\$ -	\$ -	\$ -
C8300-FAN-2R	Cisco Catalyst 8300 Edge Fan Tray, 2RU	2	\$ -	\$ -	\$ -	\$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	2	\$ -	\$ -	\$ -	\$ -
C-POE-COVER	Cover for empty POE slot on Cisco Catalyst Edge 8300	4	\$ -	\$ -	\$ -	\$ -
TE-R-SW	TE agent for IOSXE on Enterprise Routing	2	\$ -	\$ -	\$ -	\$ -
IOSXE-AUTO-MODE	IOS XE Autonomous boot up mode for Unified image	2	\$ -	\$ -	\$ -	\$ -
PWR-CC1-650WAC	Cisco C8300 2RU AC Power supply	4	\$ -	\$ -	\$ -	\$ -
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	4	\$ -	\$ -	\$ -	\$ -
SC8KBEUK9-176	UNIVERSAL	2	\$ -	\$ -	\$ -	\$ -
DNA-P-T1-A-3Y	Cisco DNA Advantage On-Prem Lic 3Y - upto 200M (Aggr, 400M) - Each	2	\$ -	\$ 2,965.04	\$ -	\$ 5,930.08
SVS-PDNA-T1-A3Y	Solution Support for SW - DNA Advantage OnPrem Lic, T1, 3Y - Each	2	\$ -	\$ 819.33	\$ -	\$ 1,638.66
DSTACK-T1-A	Cisco DNA Advantage Stack - upto 200M (Aggr, 400M) - Each	2	\$ -	\$ -	\$ -	\$ -
NWSTACK-T1-A	Cisco Network Advantage Stack - upto 200M (Aggr, 400M) - Each	2	\$ -	\$ -	\$ -	\$ -
TE-EMBED-WANI	Cisco ThousandEyes WAN Insights Embedded - License	2	\$ -	\$ -	\$ -	\$ -
SDWAN-UMB-ADV	Cisco Umbrella for DNA Advantage - Each	2	\$ -	\$ -	\$ -	\$ -
DNAC-ONPREM-PF	Cisco DNA Center On Prem Deployment Option for WAN - Each	2	\$ -	\$ -	\$ -	\$ -
C83-2N25-6T-PF	C8300-2N25-6T Platform Selection for DNA Subscription - Each	2	\$ -	\$ -	\$ -	\$ -
IOSXE-AUTO-MODE-PF	IOS XE Autonomous boot up mode for Unified image - Each	2	\$ -	\$ -	\$ -	\$ -
NIM-1T=	1-Port Serial WAN Interface card	8	\$ -	\$ 396.45	\$ -	\$ 3,171.60
Router Configuration and Migration		1	\$ -	\$ 4,426.50	\$ -	\$ 4,426.50
Level 2 NGFW Firewall build Advanced		1	\$ -	\$ 2,340.00	\$ -	\$ 2,340.00
OPTIONAL	Firstnet Wireless Backup Connectivity	1	\$ 38.00	\$ 1,500.00	OPTIONAL	OPTIONAL
Total Cost					\$ 45,488.14	



Quote # dc7254-022124-002

A Quotation for		Quotation Information	
Name: Panhandle Regional Planning Commission		Quote Date : 4/3/2022	
Project Name		Quote Expiration Date: 10/2/2024	
PRPC Equipment Quote		Application Specialist: Jarrod Thompson	
Armstrong County Sheriff's Office		Design Engineer: Billy Blankenship	

Line #	Description	Qty.	Monthly	Non Recurring	Total Monthly	Total Non Recurring
Cisco Quote						
C8200-1N-4T	Cisco Catalyst C8200-1N-4T Router	1	\$ -	\$ 2,950.09	\$ -	\$ 2,950.09
CON-SSSNT-C82001N4	SOLN SUPP 8X5XNBD Cisco Catalyst C8200Service Duration: 12 Months	1	\$ -	\$ 648.47	\$ -	\$ 648.47
MEM-C8200-8GB	Cisco Catalyst 8200 Edge 8GB memory	1	\$ -	\$ -	\$ -	\$ -
M2USB-16G	Cisco Catalyst 8000 Edge M.2 USB 16GB	1	\$ -	\$ -	\$ -	\$ -
C-RFID-1R	Cisco Catalyst 8000 Edge RFID - 1RU	1	\$ -	\$ -	\$ -	\$ -
C8000-HSEC	U.S. Export Restriction Compliance license for C8000 series	1	\$ -	\$ -	\$ -	\$ -
C8200-RM-19-1R	Cisco Catalyst 8200 Rack mount kit - 19" 1R	1	\$ -	\$ -	\$ -	\$ -
NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	1	\$ -	\$ -	\$ -	\$ -
C8200-NIM-BLANK	Cisco Catalyst 8200 Edge NIM Blank	1	\$ -	\$ -	\$ -	\$ -
C8200-PIM-BLANK	Cisco Catalyst 8200 Edge PIM Blank	1	\$ -	\$ -	\$ -	\$ -
TE-R-SW	TE agent for IOSXE on Enterprise Routing	1	\$ -	\$ -	\$ -	\$ -
IOSXE-AUTO-MODE	IOS XE Autonomous boot up mode for Unified image	1	\$ -	\$ -	\$ -	\$ -
PWR-CC1-150WAC	Cisco C8200 1RU AC 150W PoE Power supply	1	\$ -	\$ 786.69	\$ -	\$ 786.69
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	2	\$ -	\$ -	\$ -	\$ -
SC8KBEUK9-176	UNIVERSAL	1	\$ -	\$ -	\$ -	\$ -
DNA-P-T1-A-3Y	Cisco DNA Advantage On-Prem Lic 3Y - upto 200M (Aggr, 400M) - Each	1	\$ -	\$ 2,965.04	\$ -	\$ 2,965.04
SVS-PDNA-T1-A3Y	Solution Support for SW - DNA Advantage OnPrem Lic, T1, 3Y - Each	1	\$ -	\$ 819.33	\$ -	\$ 819.33
DSTACK-T1-A	Cisco DNA Advantage Stack - upto 200M (Aggr, 400M) - Each	1	\$ -	\$ -	\$ -	\$ -
NWSTACK-T1-A	Cisco Network Advantage Stack - upto 200M (Aggr, 400M) - Each	1	\$ -	\$ -	\$ -	\$ -
TE-EMBED-WANI	Cisco ThousandEyes WAN Insights Embedded - License	1	\$ -	\$ -	\$ -	\$ -
SDWAN-UMB-ADV	Cisco Umbrella for DNA Advantage - Each	1	\$ -	\$ -	\$ -	\$ -
DNAC-ONPREM-PF	Cisco DNA Center On Prem Deployment Option for WAN - Each	1	\$ -	\$ -	\$ -	\$ -
C82-1N-4T-PF	C8200-1N-4T Platform Selection for DNA Subscription - Each	1	\$ -	\$ -	\$ -	\$ -
IOSXE-AUTO-MODE-PF	IOS XE Autonomous boot up mode for Unified image - Each	1	\$ -	\$ -	\$ -	\$ -
Router Configuration and Migration		1	\$ -	\$ 1,417.00	\$ -	\$ 1,417.00
Total Cost					\$	9,586.62

ITEM 14

MEMORANDUM

DATE: April 25, 2024
TO: PRPC Board of Directors
FROM: John Schaumburg, Regional 9-1-1 Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 14
Panhandle Regional 9-1-1 FY2024 Q2 Performance Report

BACKGROUND

As stipulated in the agreement between Panhandle Regional Planning Commission and the Commission on State Emergency Communications (CSEC), the Panhandle 9-1-1 Network must establish and accomplish certain goals and objectives. In order to check progress throughout the year, we are required to submit to CSEC a quarterly performance report that includes 9-1-1 call volumes, monitoring results, network outage reports, system testing, and the status of equipment replacement. The following items make up the key points of the FY24 Q2 performance report covering December, January, and February.

- There were 23,887 9-1-1 calls received from the 21 regional call centers of with 15,556 being wireless (65.1 percent).
- Staff monitored Public Service Answering Points (PSAPs) 19 times with no findings.
- PSAP staff and PRPC staff performed 2,697 Network test calls.
- There were nine outages during this quarter.
- The region received 1,697 text messages during this period, with the vast majority as test texts.

“Attachments”, FY24 Q2 Performance Report, QPR-00716

RECOMMENDATION:

Staff recommends that the PRPC Board of Directors approve the FY24 Q2 Performance Report as submitted covering the months of December, January, and February.



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QPR-00716

Quarterly Performance Report Name	QPR-00716	Record Type	Current QPR
Strategic Plan	Panhandle Regional Planning Commission - 2024-2025 - Strategic Plan	Status	Approved
Due Date	3/11/2024	Budget	BDG-000496
Released Date		Biennium	2024-2025
Period	Year 1 - Q2	Biennium Year	2025
Number of PSAPs Target			

Total Number of 9-1-1 Calls Received by PSAPs

Total # of 9-1-1 calls Target	24,000	Total # of 9-1-1 calls Actual	23,887
		Variance Explanation (Calls Received)	

Total Number of Wireless 9-1-1 Calls received by PSAPs

Number of Wireless Calls Target	18,000	Number of Wireless Calls Actual	15,556
		Variance Explanation (Wireless)	Certificates were partially renewed on equipment to allow for ALI connectivity. During troubleshooting process, certain trunks were unable to access ALI until problem was resolved.

Number of Equipment Installations

# Equipment Installations Target	0	# Equipment Installations Actual	4
		Variance Explanation (Equipment)	Four UPS installed throughout the region.

Number of Reported 9-1-1 Network Outages that equal or exceed two hours

Number of Reported Outages Target	0	Number of Reported Outages Actual	9
		Variance Explanation (Network Outage)	See attached performance category for details

Percentage of Total dollar value of purchasing and contracts awarded to HUBs

Target Percentage	0.00%	Actual Percentage	0.01%
		Variance Explanation (Percentage Total)	

Number of PSAP Monitoring Visits

Number of PSAPs 11

Number of PSAPs Visits Actual 19

Variance Explanation (PSAP Monitoring)

Number of Texts Received

Number of Texts Received Target 1,500

Number of Texts Received Actual 1,697

Variance Explanation (Texts Received)

Amount of Time 9-1-1 System is Operational

Target Amount of Minutes - Month 1 44,640

Amount of Minutes Actual - Month 1 44,640

Target Amount of Minutes - Month 2 44,640

Amount of Minutes Actual - Month 2 44,640

Target Amount of Minutes - Month 3 41,760

Amount of Minutes Actual - Month 3 41,760

Total Amount of Minutes Target 131,040.00

Total Amount of Minutes Actual 131,040

% of GIS Errors

Total Features Month 1 316,457

Total Error Month 1 1,503

Total Features Month 2 143,740

Total Error Month 2 3,496

Total Features Month 3 143,414

Total Error Month 3 3,197

Total Features for the Quarter 603,611

Total Error for the Quarter 8,196

Total GIS% Error for the Quarter 1.36%

Infosec

Completed Assessment in last 12 Months No

Enter Date of Assessment

Network Testing

of Network Tests Performed by PSAP 2,655

of Network Tests Performed by RPC 42

Narrative

Additional Narrative The Panhandle Regional 9-1-1 Network is currently in negotiations with two vendors for CPE replacement, and is aiming to award a contract by the end of April 2024. The network is sending out requests for proposals to replace routers, and aims to have a vendor selected by the end of April 2024.

Created By Jessyka Vyner, 2/29/2024, 9:10 AM

Last Modified By Heather Barnes, 3/24/2024, 3:01 PM

Notes & Attachments

ATT ESINET SLA 5_Service Availability_030724

Total Texts Everywhere

Type **File**
Last Modified **John Schaumburg**
Description
[Download](#)

Type **File**
Last Modified **John Schaumburg**
Description
[Download](#)

Total Calls

Type **File**
Last Modified **John Schaumburg**
Description
[Download](#)

FY24 Q2 GIS Data

Type **File**
Last Modified **Jessyka Vyner**
Description
[Download](#)

Approval History**3/24/2024, 3:01 PM**

Status **Approved**
Assigned To **9-1-1 Director of Programs**
Actual Approver **Heather Barnes**
Comments

3/18/2024, 11:06 AM

Status **Approved**
Assigned To **9-1-1 Program Manager**
Actual Approver **Jessyka Vyner**
Comments

3/18/2024, 10:54 AM

Status **Submitted**
Assigned To **John Schaumburg**
Actual Approver **John Schaumburg**
Comments **Corrected Perryton outage
Added summary of SB8 procurement into narrative field**

3/18/2024, 10:30 AM

Status **Rejected**
Assigned To **9-1-1 Program Manager**
Actual Approver **Jessyka Vyner**
Comments **-remove Perryton outage performance category and from outage count on Details page; only outages that exceed two hours must be reported
-add summary of SB8 procurement projects in Additional Narrative field on Details page**

3/8/2024, 9:09 AM

Status **Submitted**
Assigned To **John Schaumburg**
Actual Approver **John Schaumburg**
Comments **Let me know if you need anything else!**

Performance Categories**PC-0028138**

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Armstrong County Sheriffs Office**
Date of Visit **12/7/2023**
Was there a finding? **No**
Type of Finding
Resolution

Was this a Repeat Finding?

PC-0028147

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hall County Jail**
Date of Visit **12/7/2023**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028139

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Armstrong County Sheriffs Office**
Date of Visit **2/22/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028141

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Castro County Sheriffs Office**
Date of Visit **1/3/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028143

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Collingsworth County Sheriffs Office**
Date of Visit **2/22/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028153

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Tulia Police Department**
Date of Visit **1/3/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028144

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Dallam County Sheriffs Office**
Date of Visit **1/25/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028150

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Oldham County Sheriffs Office**
Date of Visit **12/22/2023**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028151

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Pampa Police Department**
Date of Visit **2/15/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028146

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Donley County Sheriffs Office**
Date of Visit **2/22/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028140

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Carson County Sheriffs Office**
Date of Visit **2/15/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028142

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Childress County Sheriffs Office**

Date of Visit **12/7/2023**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028145

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Donley County Sheriffs Office**
Date of Visit **12/7/2023**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028154

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Wheeler County Sheriffs Office**
Date of Visit **2/15/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028148

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hereford Police Department**
Date of Visit **1/3/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028149

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Moore County Sheriffs Office**
Date of Visit **1/25/2024**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028152

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Parmer County Sheriffs Office**
Date of Visit **1/3/2024**
Was there a finding? **No**
Type of Finding

Resolution
Was this a Repeat Finding?

PC-0028155

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Borger Police Department**
Date of Visit **12/18/2023**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028156

Record Type **PSAP Monitoring**
Account **Panhandle Regional Planning Commission**
PSAP **Hansford County Sheriffs Office**
Date of Visit **12/18/2023**
Was there a finding? **No**
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028164

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Donley County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028158

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Carson County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028168

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Hemphill County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028165

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Pampa Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028163

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Hereford Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028157

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Armstrong County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028162

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Dallam County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028166

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Hall County Jail**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028169

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**

PSAP **Borger Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028176

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Tulia Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028177

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Wheeler County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028160

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Childress County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028161

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Collingsworth County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028170

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Lipscomb County Sheriffs Office**
Date of Visit
Was there a finding?

Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028172

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Perryton Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028175

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Sherman County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028171

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Moore County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028174

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Parmer County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028159

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Castro County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028167

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Hansford County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028173

Record Type **Network Diagram Changes**
Account **Panhandle Regional Planning Commission**
PSAP **Oldham County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028181

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Tulia Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028178

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Dallam County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028179

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Oldham County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028180

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**

PSAP **Sherman County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028261

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Donley County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Replaced**
Was this a Repeat Finding?

PC-0028262

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Hall County Jail**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Replaced**
Was this a Repeat Finding?

PC-0028257

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Oldham County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Replaced**
Was this a Repeat Finding?

PC-0028259

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Armstrong County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Replaced**
Was this a Repeat Finding?

PC-0028260

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Collingsworth County Sheriffs Office**
Date of Visit
Was there a finding?

Type of Finding
Resolution **Replaced**
Was this a Repeat Finding?

PC-0028258

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Perryton Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Corrected**
Was this a Repeat Finding?

PC-0028263

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Childress County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Repaired/Resolved**
Was this a Repeat Finding?

PC-0028487

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Perryton Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028485

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Lipscomb County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028489

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Parmer County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028476

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Collingsworth County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028482

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Hansford County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028483

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Hemphill County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028473

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Carson County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028450

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Hall County Jail**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Repaired/Resolved**
Was this a Repeat Finding?

PC-0028458

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**

PSAP **Donley County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028461

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Hansford County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028451

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Armstrong County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028466

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Perryton Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028449

Record Type **Outages**
Account **Panhandle Regional Planning Commission**
PSAP **Donley County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution **Repaired/Resolved**
Was this a Repeat Finding?

PC-0028454

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Childress County Sheriffs Office**
Date of Visit
Was there a finding?

Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028455

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Collingsworth County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028468

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Parmer County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028479

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Donley County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028475

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Childress County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028464

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Lipscomb County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028452

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Carson County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028453

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Castro County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028478

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Hereford Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028456

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Dallam County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028465

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Moore County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028457

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**

PSAP **Hereford Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028470

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Tulia Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028459

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Pampa Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028460

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Hall County Jail**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028462

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Hemphill County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028463

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Borger Police Department**
Date of Visit
Was there a finding?

Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028467

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Oldham County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028469

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Sherman County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028474

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Castro County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028480

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Pampa Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028471

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Wheeler County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028484

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Borger Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028486

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Moore County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028472

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Armstrong County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028477

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Dallam County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028490

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Sherman County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028481

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**

PSAP **Hall County Jail**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028488

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Oldham County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028491

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Tulia Police Department**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

PC-0028492

Record Type **Capital Equipment Purchases**
Account **Panhandle Regional Planning Commission**
PSAP **Wheeler County Sheriffs Office**
Date of Visit
Was there a finding?
Type of Finding
Resolution
Was this a Repeat Finding?

ITEM 15

M E M O R A N D U M

DATE: April 25, 2024

TO: PRPC Board of Directors

FROM: Daphne Morcom, Regional Services Program Specialist

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 15
FY2025 Regional Criminal Justice Grant Prioritization Approval

BACKGROUND:

Each year, the Office of the Governor's, Public Safety Office (PSO) contracts with the PRPC to facilitate the distribution of the following Criminal Justice Assistance grant funds:

- **JAG (Edward Byrne Memorial Justice Assistance Grant Program)**
 - US Congressionally Appropriated through the US Department of Justice; and
- **JJ – (Juvenile Justice)**
 - Texas State 421 Funds; and
- **TP – (Truancy Prevention)**
 - Texas State 421 Funds; and
- **VOCA – (Victims of Crime Act of 1984 & 2005)**
 - US Congressionally Appropriated; and
- **VAWA – (Violence Against Women Act of 2005)**
 - US Congressionally Appropriated

In October 2023, the CJAC met to review, discuss and amend their bylaws to begin the FY 2025 grant making process.

In December of 2023, the Public Safety Office (PSO) of the Governor's Office solicited applications for criminal justice projects during the state fiscal year 2025 grant cycle. On December 12th, PRPC staff distributed a Notice of Fund Availability to 483 eligible entities in the Panhandle Region. Workshops were on January 2nd and 4th to assist applicants with their application composition and submission. Virtual make-up workshops were also held on January 5th, 17th, 22nd, 29th and 30th for those who were unable to attend the in-person workshops. There were 39 attendees combined between the workshops. PSO set the application deadline on February 8, 2024.

PSO received eight (8) grant applications under the JAG and two (2) grant applications under TP category from the Panhandle Region. There were no applications received under the JJ category. The CJAC met on April 1st to hear oral presentations and prioritize

applications under the TP and JAG categories. PSO received nine (9) grant applications under the VOCA and one (1) grant applications under the VAWA category. The CJAC met on April 16th to hear oral presentations and prioritize application for the Victim Services categories.

Final appropriations and grant funding determinations will be made by PSO and should be announced before September 1, 2024.

RECOMMENDATION:

PRPC staff recommends the Board of Directors approve of the CJAC's recommended Grant Prioritization List for the Truancy Prevention, Edward Byrne Justice Assistance Grant, Violence Against Women Act, and Victims of Crime Act applications and authorize their submission to PSO.

FY 2025 TP Grant Applications

Regional Budget Expectation (RBE) - \$ 94,252.48

	Applicant	Project Title	Funds Requested	Funds Recommended
#1	Dalhart ISD	Truancy Prevention - Intervention	\$122,104.72	\$122,104.72
#2	City of Friona	Juvenile Justice & Truancy Prevention	<u>\$19,219.50</u>	<u>\$19,219.50</u>
		Total FY 2025, Funding Requested	\$141,324.22	\$141,324.22
		TOTAL FY 2025 FUNDING RECOMMENDED:		\$141,324.22
		Difference between Funds Recommended and RBE:		(\$47,071.74)

FY 2025 JAG Grant Applications

Regional Budget Expectation (RBE) - \$371,058.68

	Applicant	Project Title	Funds Requested	Funds Recommended
#1	PRPC	Specialized Criminal Justice Gap Training	\$31,272.00	\$31,272.00
#2	City of Canyon	Police Officer Hiring Project	\$79,137.00	\$79,137.00
#3	Moore County/69 th DA's Office	Crimes Against the Family Unit	\$66,616.77	\$66,616.77
#4	City of Cactus	Investigator	\$55,065.00	\$55,065.00
#5	Donley County	Highway Safety Program	\$75,932.00	\$75,932.00
#6	Moore County Sheriff's Office	Electronic Message Trailers with Speed Radar	\$20,343.75	\$20,343.75
#7	City of Cactus	Detective Position	\$81,718.95	\$81,718.95
#8	United Way Inc.	Community Case Manager	<u>\$79,293.37</u>	<u>\$79,293.37</u>
		Total FY 2025 Funding Requested	\$489,378.84	
		TOTAL FY 2025 FUNDING RECOMMENDED:		\$489,378.84
		Difference between Funds Recommended and RBE:		(\$118,320.16)

FY 2025 VAWA Grant Applications
Regional Budget Expectation (RBE) - \$105,599.97

	Applicant	Project Title	Funds Requested	Funds Recommended
#1	Randall County District Attorney's Office	Felony Domestic Violence Prosecutor	<u>\$98,894.60</u>	<u>\$105,599.97</u>
		Total FY 2025 Funding Requested	\$98,894.60	
		TOTAL FY 2025 FUNDING RECOMMENDED:		\$105,599.97
		Difference between Funds Recommended and RBE:		\$0.00

FY 2025 VOCA Grant Applications
Regional Budget Expectation (RBE) - \$1,747,100.52

	Applicant	Project Title	Funds Requested	Funds Recommended
#1	Panhandle Crisis Center	Intervention & Support for Victims of Violence	\$259,441.00	\$268,778.28
#2	Family Support Services	Victims Assistance Project	\$346,801.16	\$356,138.44
#3	Tralee Crisis Center	Victim Assistance Project	\$176,298.00	\$185,635.28
#4	Freedom Center	Victims Assistance	\$240,898.39	\$250,235.67
#5	Randall County DA's Office	Victims' Assistance Grant	\$70,986.40	\$80,323.68
#6	Deaf Smith County Crisis Center	Advocacy 2024-2025	\$202,882.00	\$212,219.27
#7	Hutchinson County Crisis Center	Victim Assistance Program	\$210,000.00	\$219,337.27
#8	Potter County/47 th DA's Office	Victim Assistance Program	\$165,095.36	\$174,432.63
#9	City of Amarillo (Withdrawn)	General Victim Assistance Grant Program FY25	<u>\$49,468.00</u>	<u>\$0.00</u>
		Total FY 2025 Funding Requested	\$1,721,870.34	\$1,747,100.52
		TOTAL FY 2025 FUNDING RECOMMENDED:		\$1,747,100.52
		Difference between Funds Recommended and RBE:		\$ 0.00

ITEM 16

M E M O R A N D U M

DATE: April 25, 2024

TO: PRPC Board of Directors

FROM: Lori Gunn, Regional Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 16
Resolution and Match Letter for the EDA Public Works and Economic Adjustment Assistance Programs

BACKGROUND:

The Texas Panhandle has endured multiple disasters in recent years and they have come in various forms. In February of 2021 Winter Storm Uri left many Texans without power after dumping large amounts of snow, dropping us to frigid temperatures and leaving road impassable. Since then we have seen large scale flooding across four of our counties in May of 2023. Less than a month later, an EF-3 tornado ripped through the City of Perryton. Leaving several homes and businesses destroyed or needing repairs. And today we are on the heels of the largest wildfire in Texas history after several complexes broke out in March 2024.

Thankfully, response to disasters comes fast as we pull together to assist our neighbors. Recovery however, is a long road. Recovery can become overwhelming to those most intimately affected by a disaster. And unfortunately most of the disasters that have affected the panhandle do not meet the federal thresholds for us to receive federal dollars.

PRPC staff has been inundated with phone calls and emails for a range of resources. Those that can assist with the residents we have referred out to the region to get the relief completed fast and where it is most needed. The Economic Development Administration (EDA) was one of those phone calls.

For this grant opportunity, we would be utilizing the funds from EDA to hire a staff person to assist with workforce housing needs, engage with USDA, our jurisdictions and our local farmers/ranchers and other small businesses to develop resilience plans and strategies to help us mitigate. As well as establish a centralized system to both capture and disseminate lessons learned from our recent disasters and more quickly move the region to resilience-building efforts.

This agenda item is two-fold. In order to have our application with EDA reviewed for consideration we need a resolution from this board showing support for the program. This grant does require a match. PRPC staff is working on the details of the budget for this three year grant. So while I do not yet have a final number, the attached match letter will get the final number added once that piece is finalized.

If approved for the project, PRPC will hire an additional staff person. That new staff will begin working to engage with those agencies and parties that will assist us in developing a plan and building out that resiliency plan.

RECOMMENDATION:

PRPC Staff asks that you favorably consider this resolution to allow an application for the EDA Public Works and Economic Adjustment Assistance Programs to be submitted. Additionally, PRPC Staff asks that you direct the Executive Director to sign the match letter once staff finalizes the budget numbers, for submission along with the EDA application.

RESOLUTION
2024-04-25-01

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE PANHANDLE REGIONAL PLANNING COMMISSION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) AND DESIGNATING THE EXECUTIVE DIRECTOR TO ACT AS THE PRPC'S AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO PRPC'S PARTICIPATION IN THE PUBLIC WORKS AND ECONOMIC ADJUSTMENT ASSISTANCE PROGRAM.

WHEREAS, the Economic Development Administration oversees a variety of grant funds that can be used to support programs and projects aimed at addressing local and/or regional disaster issues; and

WHEREAS, the Panhandle Regional Planning Commission agrees that in the event of loss or misuse of the Economic Development Administration funds, Panhandle Regional Planning Commission assures that the funds will be returned to the Economic Development Administration office in full; and

WHEREAS, the Board of Directors of the Panhandle Regional Planning Commission designates the Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

WHEREAS, the Panhandle Regional Planning Commission provides grant administration to many communities in the Texas Panhandle; and

WHEREAS, the Economic Development Administration has funds under the Public Works and Economic Adjustment Assistance Program to provide funding to units of local government for planning; and

WHEREAS; the proposed grant program will benefit impacted jurisdictions in the Texas Panhandle.

NOW, THEREFORE, BE IT RESOLVED that the **PANHANDLE REGIONAL PLANNING COMMISSION BOARD OF DIRECTORS**:

1. Authorizes PRPC Staff to submit an application for this program.
2. Commits \$XX in cash reserves for use during the grant's three year project period.
3. Acknowledges this is a reimbursement grant with a local match obligation.
4. Authorizes the Executive Director to represent PRPC on this grant program and have signature authority to execute a contract and grant agreement, as applicable, unless otherwise stated.

APPROVED AND ADOPTED on the 25th day of April, 2024

Salvador Rivera, Chairman
Panhandle Regional Planning Commission
Board of Directors

Attest:

Pat Sims, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors



April 25, 2024

U.S. Economic Development Administration
A Bureau of the U.S. Department of Commerce
1401 Constitution Avenue, NW
Suite 71014
Washington, DC 20230

RE: Economic Development Administration (EDA) Public Works and Economic Adjustment Assistance Program Match Letter

Dear Economic Development Administration Officer:

In accordance with the Public Works and Economic Adjustment Program application, a local match funding commitment is required. This letter serves as Panhandle Regional Planning Commission's commitment to meet the local match fund requirements for this grant.

Table with 5 columns: Source of Local Match Commitment Funds, Local Agency Funding, Other Agency Funding, Private Nonprofit Funding, In-Kind Match. Includes checkboxes for each category.

Name of Local Match Commitment Funding Source: Financial Match Source:

Table with 2 columns: Funding Category, Amount. Rows for Total Project Cost, Requested Federal Share (80%), and Local Match Commitment (20%).

We are aware that appropriate documentation is required to record the cost match being provided. We are aware that cash or in-kind contributions cannot be paid from a federally funded source (including salaries) or currently being utilized as a cost match toward another federal grant.

Please contact Lori Gunn at (806) 372-3381 or lgunn@theprpc.org with any questions.

Sincerely,

Michael J. Peters
Executive Director, PRPC



ITEM 17

MEMORANDUM

DATE: April 25, 2024
TO: PRPC Board of Directors
FROM: Jarian Fred, Local Government Services Program Coordinator
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 17
Region-1 Canadian-Upper Red Regional Flood Planning
Group Technical Consultant selection

BACKGROUND

The Region-1 Canadian-Upper Red Regional Flood Planning group is statutorily required to prepare and draft a Regional Flood Plan that covers a 44-county region from the Texas Panhandle to the Wichita Falls area.

In order to develop and adopt the state's 2028 Regional Flood Plan, a consultant will be necessary to help provide the prerequisite technical services for the development and completion of the Scope of Work contained in the Texas Water Development Board funding contract. The TWDB Scope of Work includes: providing an assessment on existing flood risk, analysis of future flood risks, flood mitigation evaluations and flood mitigation strategies and projects among other tasks.

To that end, the Region-1 Flood Planning Group has worked through a Request for Qualifications process for the second cycle of Regional Flood Planning.

- *On January 19, 2024, Region-1 issued a Request for Qualifications (RFQ) for professional services related to the development and creation of a Regional Flood Plan in accordance with 31 Texas Administrative Code Chapter 361 and the Panhandle Regional Planning Commission's procurement policies.*
- *The deadline to receive Statement of Qualifications (SOQ) was Thursday, February 22, 2024. The RFQ was published and solicited to various newspapers and websites as well as directly solicited to fourteen individuals and firms.*
- *Two firms requested RFQ packets, however Region-1 received only one Statement of Qualifications from Freese and Nichols.*
- *At the Region-1 meeting on April 3, 2024 the Flood Planning group felt that Freese and Nichols was highly qualified to perform the necessary technical services and recommended that the PRPC Board award the consultant contract related to the TWDB funding contract for Regional Flood Planning to Freese and Nichols.*

Since the Region-1 Flood Planning body does not have the capacity to directly enter into a professional services contract, PRPC, functioning as the body's political subdivision and administrative agent will need to award the contract to Freese and Nichols on behalf of Region-1 and enter into contract negotiations.

PRPC has worked with Freese and Nichols to develop the 2023 Regional Flood Plan as well as the Regional Water Plan going back to 2001 and they are currently working with us for the development of the 2026 Regional Water Plan. We have found their work to be timely, on budget and of the highest quality.

RECOMMENDATION

The PRPC staff recommends that the Board of Directors select Freese and Nichols to provide technical consulting services on behalf of the Region-1 Canadian-Upper Red Flood Planning Group for the 2028 regional flood planning cycle and to enter into contract negotiations to fulfill the Texas Water Development Board funding contract.

ITEM 18

MEMORANDUM

DATE: April 25, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 18
Recruitment Services Interlocal Contract – Randall County

BACKGROUND

In the last decade, PRPC Staff has assisted many cities in the Texas Panhandle with administrative services, ranging from contractual city management services to city manager searches to master parks planning. One of the most increasingly demanded services is assistance with the recruitment of professional staff by cities and counties. Recently, the PRPC was approached by Randall County to conduct a professional search for a new Grant Writer position.

Randall County has considered the PRPC's scope of services as it relates to assistance with a professional search and has authorized an interlocal agreement to perform these services. The inclusion of this agenda item will allow the PRPC Board of Directors to consider entering into an interlocal agreement with Randall County for PRPC to continue to work with and assist them in this process.

The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the County can resume normal operations quickly. Compensation will be rated at \$65.00 per hour with job postings and travel compensated additionally with a set floor and ceiling to ensure that both parties mutually benefit from the agreement.

The following options will be made available for inclusion in contracts:

Search Services

1. Develop a Job Description
2. Post the Position notice as directed by the County.
3. Receive copies of all applications submitted to the County and review them.
4. Set up interviews with qualified candidates.
5. Check references and internet history as directed by the County.
6. Make recommendations on a short list of qualified applicants.
7. Contract negotiations with a qualified applicant.
8. On-site services as required by the County Commissioner's Court related to the Search.

RECOMMENDATION

PRPC staff recommends that the PRPC Board of Directors authorize the Executive Director to execute an Interlocal Cooperation Contract with Randall County and to conduct a formal Grant Writer Search.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

THE STATE OF TEXAS

§
§
§

AGREEMENT FOR SERVICES

COUNTY OF POTTER

WHEREAS, this Contract is made and entered into this the 9th day of April, 2024 by and between Randall County, acting by its duly authorized County Judge, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, Randall County is desirous of the PRPC and is agreeable to the provision of professional assistance in conducting a Grant Writer Search and to serve under this contractual relationship to Randall County in the capacity of assisting the County identify suitable Candidates.

NOW, THEREFORE PRPC agrees to provide the following described professional services to Randall County. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to Randall County are to be provided as follows:

A. Candidate Search Services

1. Review and/or develop a job description for the Grant Writer position.
2. Solicit qualified applicants for the Grant Writer position.
3. Review copies of all applications/resumes submitted to the County
 - Prioritize & Group applications based on qualifications therein
 - Provide groupings to Randall County's designated interview team
4. Assist in the interviewing of qualified candidates.
 - Schedule interviews with candidates as requested by the County
 - Develop and provide standard interview questions to Randall County's designated interview team
5. Check references on qualified candidates as directed by the County.
6. Conduct Internet background check on shortlist of applicants as directed by the County.
7. Make recommendation on a short list of qualified candidates.
8. Contract negotiations with a qualified candidate as directed by the County.
9. On-Site services as required by the County Council related to the Search.

B. The PRPC will provide to Randall County the pro-rated services of one (1) full time employee. This individual will be the point of contact and responsible for delivery of all contracted services to the County.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the consulting with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by Randall County for these resources.

Posting of the job notices that may incur costs associated with this process at the request of the County will be documented by PRPC Staff and included in the final services billing issued to Randall County at the County's expense.

II - Time of Performance and Commitment

This contract will begin on April 25th, 2024 and will proceed through July 25th, 2024 as needed. The time commitment from the PRPC will be on as needed basis per week/month as determined by Randall County, for a total of up to three months. Additional time may be negotiated by both parties as agreed upon.

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to Randall County, Randall County agrees to make the following payment to PRPC from County funds:

- A. The PRPC will invoice Randall County in a final lump sum based on hours of service accrued over the life of this contract provided at the rate of \$65.00 per hour.
 - a. A minimum of \$3,500 shall be charged for service accrued.
 - b. A ceiling of \$7,500 shall be charged for service accrued.
 - c. The minimum and ceiling may be modified by mutual action of the County Council and PRPC Board of Directors as necessary.
- B. Additional Services - Additional services may be arranged through the mutual consent and approval of Randall County and the PRPC to provide services which are in addition to those detailed in Section I. Such services will be available at an hourly rate of \$65.00 or at an agreed upon lump-sum cost. In no case will the PRPC undertake additional services without the consent and approval of Randall County.
- C. Travel - Cost of travel to, from, and within the County resulting from the delivery of services will be borne by Randall County. Travel required for service delivery identified under Section I will be billed to Randall County at the current rate prescribed by the United States Internal Revenue Service under the federal income tax regulations. The invoice for travel cost reimbursement will detail the number of miles traveled for services and will be on a direct reimbursement basis. Other travel costs, if required, will be limited to only those costs which would be allowed under standard PRPC and State of Texas travel policies.

IV. TERMINATION CLAUSE

Either Randall County or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination thirty (30) days prior to the effective date of termination. Payment will be on a pro-rata basis up to the date of termination of this contract. The PRPC shall deliver to Randall County all products, reports, and working documents developed on behalf of the County prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and affect.

VI. WAIVER OF EXTRA-CONTRACTUAL LIABILITY

The PRPC shall not be held liable or responsible for the performance or background of any individual or candidate submitting application, being interviewed, or hired for Randall County. Any individual submitting application to, being interviewed for, or hired by Randall County shall be held accountable under all applicable state, federal, and local ordinances and policies by Randall County and not PRPC. Authorized representatives of Randall County are responsible for the final selection of a Candidate, and all liability associated with this hiring process remains with Randall County.

VII. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by Randall County and the PRPC.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of Randall County, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act, and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this ____ day of _____, 2024.

County of Randall County, Texas

By _____
The Honorable Christy Dyer, County Judge
County of Randall, Texas

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission

ITEM 19

MEMORANDUM

DATE: April 25, 2024

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 19
Consider Resolution Authorization for an Application to the U.S. Department of Transportation (USDOT) for a FY24 Safe Streets and Roads for All Funding Grant Application

BACKGROUND

PRPC has been in the Public Transportation Arena since 2006 with the adoption of the Region's first Regional Transportation Coordination Plan. Since then, much has been accomplished through the partnership of PRPC Staff and the Advisory Committee, the Panhandle Regional Organization to Maximize Public Transportation (PROMPT). In addition, several pilot transportation-based projects have developed and since been completed to continue supporting the Panhandle's needs in transportation efforts.

Local Government Services staff is preparing a region-wide application for submittal to the U.S Department of Transportation for an FY24 Safe Streets and Roads for All (SS4A) Planning Grant, which will include the following counties: Dallam, Sherman, Hansford, Ochiltree, Lipscomb, Hartley, Moore, Hutchinson, Roberts, Hemphill, Oldham, Carson, Gray, Wheeler, Deaf Smith, Armstrong, Donley, Collingsworth, Parmer, Castro, Swisher, Briscoe, Hall, and Childress.

The SS4A Grant Program was established by USDOT as part of their Bipartisan Infrastructure Law to support USDOT's goal of zero roadway fatalities by 2050. To achieve this goal, communities must develop a Comprehensive Action Plan detailing dangerous roadways in the area that produce multiple fatalities. Once a Comprehensive Action Plan has been developed over a 5-year period, grant recipients can then apply for an Implementation Grant to implement projects mentioned in the Action Plan. Through SS4A, communities can improve roadway safety for everyone, including drivers, passengers, pedestrians, bicyclists, transit riders, and people with disabilities.

\$5 billion has been appropriated over in 2022-2026 to the SS4A program and over \$3 billion is still available for future application rounds. The SS4A program has been undersubscribed from the initial application round and USDOT has encouraged all communities and regions to apply for an action plan. Our sister agency, South Plains Association of Governments, developed and applied for their 15-county region and was awarded \$960,000 to develop a Comprehensive Action Plan in 2023.

To apply and develop a Comprehensive Action Plan, SS4A requires a minimum award amount of \$100,000 with a maximum of \$10,000,000. A match amount of twenty percent is required for all SS4A grant awards. PRPC staff is asking for a \$1,500,000 award from the SS4A program, which will result in PRPC matching \$300,000 using in-kind match.

RECOMMENDATION:

PRPC staff recommends that the Board of Directors consider passing a resolution authorizing the Executive Director to submit a region wide application to the U.S. Department of Transportation for a FY24 Safe Streets and Roads for All Comprehensive Action Plan Grant.

Safe Streets and Roads for All (SS4A) Program Facts



The U.S. Department of Transportation (USDOT) **Safe Streets and Roads for All (SS4A)** program provides grants to local, regional, and Tribal communities for implementation, planning, and demonstration activities as part of a systematic approach to prevent deaths and serious injuries on the nation's roadways.

This roadway safety program was created by the **Bipartisan Infrastructure Law** and provides \$5 billion over 5 years. The funding helps communities address the preventable crisis of deaths on our nation's roads, streets, and highways through safer people, roads, and vehicles; appropriate vehicle speeds; and improved post-crash care.

The SS4A program funds two types of grants:

- **Planning and Demonstration Grants** for Comprehensive Safety Action Plans, including supplemental safety planning and demonstration activities to inform an Action Plan.
- **Implementation Grants** to implement strategies or projects identified in an existing Action Plan.

SS4A is exclusively designed to help local communities. There are three remaining funding rounds, including the round currently open in 2024.

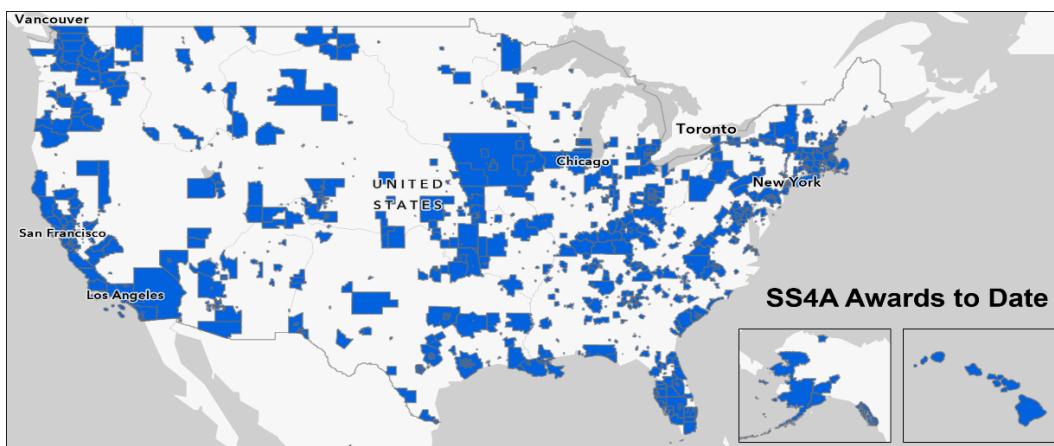
For more information, use the QR code above or visit the [SS4A website](#).

SS4A grants are already making an impact nationwide

- In the first two years of funding, USDOT awarded **\$1.7 billion** to over **1,000 communities** across **all 50 states and Puerto Rico**.
- Awarded communities comprise about **70% of the nation's population**.
- SS4A funds to improve roadway safety planning have been awarded to localities that make up 61% of all roadway fatalities.
- Projects and activities will significantly **improve safety for all people using the road** in those communities, including drivers, passengers, pedestrians, bicyclists, people using transit, and people with disabilities.

Awards reach communities of all different sizes and safety needs:

- **Rural communities** comprise around half of all grant award recipients to date.
- 465 communities (41% of award recipients) have **populations under 50,000**.
- 382 award recipients (75%) in the first year were **new direct Federal funding recipients to USDOT**.
- Over half of funds will **benefit underserved communities**, providing equitable investment to places that need funding the most.



SS4A amplifies our impact by working across government and with external partners

The SS4A program collaborates within USDOT, and with outside organizations that are committed to roadway safety, to disseminate program information and build capacity to help communities apply for grants and successfully implement grant activities.

- Coordinated technical assistance and promotion efforts focus on advancing roadway safety in rural areas, Tribal communities, and places in the Thriving Communities network. **In the past 2 years, USDOT staff directly reached communities in every state.**
- USDOT works with **trusted non-governmental organizations and partners** that understand communities' roadway safety challenges and needs. These partners include organizations such as the Local Infrastructure Hub, National League of Cities, National Association of County Engineers, League of American Bicyclists, Vision Zero Network, Rural Partners Network, Urban Sustainability Directors Network, and Emergency Medical Services groups, and events like the National Transportation in Indian Country Conference.

SS4A helps applicants compete for funding based on merits, not technical capacity

Applying for Federal discretionary grants is new for some communities—many of which may not have a team of grant writers on their staff. The SS4A program works with applicants throughout the evaluation process to ensure that they have complete and accurate information and are not disqualified due to an administrative error during the submission process.

- In the second funding year (FY23), SS4A conducted **follow-up outreach to 85% of applicants (roughly 600 communities)** to provide opportunities to address missing application elements and program requirements. As a result, **almost no applicant was turned away** because of an incomplete application.
- For those who are unsuccessful, SS4A offers a detailed debrief to help applicants develop more successful applications in future rounds. SS4A conducted approximately **130 debrief interviews** in January and February of 2024.

SS4A award recipients receive extra support to ensure successful grant administration

After awards are made, the SS4A program continues to help communities be successful in developing, executing, and administering grant agreements.

- A streamlined grant process was developed to help finalize and sign grant agreements as quickly as possible, even for communities that have never received grant funding from USDOT. **Of the 511 award recipients** in the first round announced in February of 2022, **over 90% have executed grant agreements** in place and initial **funding amounts obligated**.
- A Technical Assistance Center was established to support grant recipients with training and technical assistance, including how to comply with Federal requirements and how to develop Comprehensive Safety Action Plans.
- A Community of Practice was created to help grant recipients learn from each other across the 1,000+ communities that have received awards to date.

The next funding opportunity is open now!

The fiscal year (FY) 2024 Notice of Funding Opportunity (NOFO) for Safe Streets and Roads for All grants opened in February 2024. The FY 2024 NOFO has multiple deadlines, depending on the grant type:

- **April 4, 2024**, 5 p.m. (EDT): Deadline #1 for Planning and Demonstration Grants.
- **May 16, 2024**, 5 p.m. (EDT): Deadline for Implementation Grants. Deadline #2 for Planning and Demonstration Grants.
- **August 29, 2024**, 5 p.m. (EDT): Deadline #3 for Planning and Demonstration Grants. NOFO closes.



RESOLUTION
2024-04-25-02

WHEREAS, the Panhandle Regional Planning Commission (PRPC) desires to maintain an active program of regional technical assistance, information, and planning for Transportation activities; and

WHEREAS, the Panhandle Regional Planning Commission is the Council of Government tasked with the mission of maintaining and improving the quality of life for all people in the region by advancing the interests and enhancing the capabilities of its members for a 26-county region in the Texas Panhandle; and

WHEREAS, the U.S. Department of Transportation (DOT) has developed the Safe Streets and Roads for All (SS4A) Grant Program aimed to prevent roadway death and serious injuries; and

NOW, THEREFORE, BE IT RESOLVED:

1. That the staff of the Panhandle Regional Planning Commission prepare and transmit a “2024 Safe Streets and Roads for All (SS4A)” planning grant application in the amount of \$1,500,000 to the U.S. Department of Transportation (DOT) for development of a Regional Comprehensive Action Plan.
2. That the Panhandle Regional Planning Commission will provide \$300,000 in combined in-kind match.
3. That the Executive Director of the Panhandle Regional Planning Commission be authorized to execute documents as may be necessary to submit, accept, reject, alter, or terminate an application and/or award.

CONSIDERED AND APPROVED THIS 25TH DAY OF APRIL, 2024.

Salvador Rivera, Chair
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Pat Sims, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors