

Panhandle Regional
Planning Commission
Board of Directors
Thursday,
September 26, 2024



NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, September 26, 2024, at 4:00 p.m.** in the Conference room, at the First Responders Academy 3891 Plains Blvd, Amarillo, Texas 79102, Potter County. In order to accommodate Board Members and members of the public who may want to access the meeting remotely a hybrid link is provided pursuant to Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board.

Members of the public interested in attending this meeting online may do so by logging into the Zoom Meeting:

<https://us02web.zoom.us/j/82301007136?pwd=ZlFka0lrRENlZHNDY2JPbmE4SzNDQT09>

(Meeting ID: 823 0100 7136)

(Passcode: 8063723381)

A copy of the full agenda for this meeting can be found on the PRPC's website at <http://www.theprpc.org/About/Directors/default.html>

A G E N D A

1. CALL TO ORDER

- Quorum Determination
- Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)*

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comment on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes with comments directed to the Board as a whole. Reasonable accommodation shall be made for members of the public utilizing a translator for public comment.

4. MINUTES

Consideration of the approval of the minutes from the Board of Directors' meeting held on August 22, 2024.

5. VOUCHERS

Review and consideration of the acceptance of the vouchers for the month of August 2024.

6. PRPC INVESTMENT FUND MONTHLY REPORT

Presentation and consideration of acceptance of the Planning Commission's Investment Fund Monthly Report.

7. **RESOLUTION THANKING MS. ADRIANA CRUZ**

Consideration of a resolution thanking Ms. Adriana Cruz, Executive Director of Economic Development and Tourism, for serving as the keynote speaker at the Panhandle Regional Planning Commission's 2024 Annual Meeting.

8. **WORKFORCE DEVELOPMENT CHILD CARE CLASSROOM MATERIALS**

Staff recommends that the Board authorize the Executive Director to purchase the Child Care Learning, Social Emotional and Self-Regulation materials from Lakeshore Learning, for the amount of no more than \$150,000.00, with grant funds from the TWC Workforce Development Child Care Quality grant.

9. **AREA AGENCY ON AGING REVIEW AND APPROVAL OF MARY E. BIVINS FOUNDATION GRANT AGREEMENT**

Consideration of the authorizing of the Board Chair to sign the funding agreement with the Mary E. Bivins Foundation. This will support the continuation of current nutrition programs across the panhandle, helping them adjust to upcoming reductions in funding.

10. **REGIONAL 9-1-1 ADVISORY COMMITTEE NOMINATIONS**

Consideration of the Board of Directors to approve and appoint membership and officer nominations to serve on the Panhandle Regional 9-1-1 Network Advisory Committee.

11. **REGIONAL 9-1-1 ADVISORY COMMITTEE PROCEDURES AND POLICIES UPDATE**

Consideration of the Board of Directors to approve the proposed changes to the Procedures and Policies of the Panhandle Regional 9-1-1 Network Advisory Committee.

12. **REGIONAL 9-1-1 CALL HANDLING EQUIPMENT (CHE) SOFTWARE SUPPORT RENEWAL**

Consideration of the authorization of the Executive Director to enter into a contract for maintenance renewal with Intrado Life & Safety Solutions Corporation for an additional six months.

13. **REGIONAL 9-1-1 DIR INTERLOCAL AGREEMENT**

Consideration of the authorization of the Executive Director to enter into an interlocal agreement with the Department of Information Resources to provide cybersecurity assessment services.

14. **INTERLOCAL AGREEMENT PROFESSIONAL SERVICES – DONLEY COUNTY**

Consideration of the authorization of the Executive Director to execute an Interlocal Agreement Contract with Donley County to assist in the development of the RFP for selecting an architectural firm.

15. **RECRUITMENT SERVICES INTERLOCAL CONTRACT – CITY OF DALHART**

Consideration of the authorization of the Executive Director to execute an Interlocal Cooperation Contract with the City of Dalhart to conduct a formal Finance Director Search.

16. **TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES INTERLOCAL CONTRACTS 2025-2026 CYCLE**

Consideration of the authorization of the Executive Director to execute an Interlocal Cooperation Contract with each of the recommended communities for the PRPC to provide TxCDBG application services at no cost with contingency for administrative services to be amended at the localities discretion if a project is funded.

17. **AGREEMENT WITH NATIONAL EXERCISE PROGRAM FOR REGIONAL SEVERE WINTER WEATHER EXERCISE**

Consideration of the Board of Directors approve a motion to authorize the Executive Director to execute the Technical Support Agreement with FEMA for the National Exercise Program.

18. **2024 MEMBERSHIP MEETING**

Conduct of the Planning Commission's 2024 General Membership Meeting.

19. **ELECTION OF 2024-2025 PANHANDLE REGIONAL PLANNING COMMISSION BOARD OFFICERS AND EXECUTIVE COMMITTEE APPOINTMENT**

Approval of the nominating committee officer recommendations of a Chair, Vice Chair and Secretary/Treasurer and PRPC Executive Committee appointment from the Planning Commission's Board for 2024-2025.

20. **OPEN DISCUSSION**

21. **MISCELLANEOUS NON-ACTION INFORMATION ITEMS**

A. Comments from the Executive Director.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 08/22/2024 – TxDOT Regional Director Meeting with PRPC
- 08/22/2024 – Panhandle Workforce Development Board Consortium's Governing Body meeting
- 08/23/2024 – Regional 9-1-1 Advisory Committee
- 08/26/2024 – Matter of Balance, Claude Senior Citizens
- 09/02/2024 – Ready Set Thrive, Perryton Parkinson Support Group
- 09/04/2024 – Caregiver Support Group
- 09/05/2024 – MIPPA/TSAP, Sunray Rural Health Clinic
- 09/11/2024 – Texas Panhandle Inspectors Association Meeting
- 09/12/2024 – Keep Texas Recycling Regional Training
- 09/16/2024 – Annual Senior Day Health Fair
- 09/17/2024 – Region 1 Canadian Upper-Red Flood Planning Meeting
- 09/17/2024 – Destination Medicare
- 09/17/2024 – Matter of Balance, Allison UMC

- 09/19/2024 – Destination Medicare
- 09/19/2024 – Panhandle Regional Emergency Preparedness Conference

C. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 09/30/2024 – Ready/Set/Thrive Wellington Senior Citizens
- 10/01/2024 – Region A - Panhandle Water Planning Group Meeting
- 10/01/2024 – Region A - Panhandle Water Planning Group Executive Committee Meeting
- 10/02/2024 – Caregiver Support Group
- 10/03/2024 – Regional Solid Waste Management Advisory Council
- 10/04/2024 – Medicare Plans and DIY, Dimmitt Hospital
- 10/10/2024 – Swisher Memorial Health Fair, Swisher Memorial
- 10/10/2024 – SAC Senior Fall Festival
- 10/29/2024 – Medicare Benefits & OEP, Minton Chatwell, Borger

22. ADJOURNMENT

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT
OFFICERS; PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering in to a contract with the vendor; and

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, that exceeds \$2,500 during the 12-month period preceding the date that the officer become aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor; or

(C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties) and Section 551.127 (Videoconference Call). The notice has been filed at least 72 hours before the scheduled time of the meeting with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission.

Posted this 20th day of September, 2024 at 415 West Eighth Avenue, Amarillo, Texas, at 4:30 p.m.

Melissa T. Whitaker

Melissa T. Whitaker, Executive Assistant

ITEM 4

PANHANDLE REGIONAL PLANNING COMMISSION
BOARD OF DIRECTORS MEETING

Minutes

August 22, 2024

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 1:30 p.m. on Thursday, August 22, 2024. This meeting was held in hybrid format by videoconference pursuant Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. Board members and individuals from the public who desired to attend in person, attended the meeting at 415 S.W. 8th, Amarillo, Potter County, Texas.

MEMBERS PRESENT:

- Kerry Symons, Mayor, City of Perryton
- Buster Davis, Mayor, City of Gruver
- Dr. John Howard, Donley County Judge
- Nancy Tanner, Potter County Judge
- Oscar Ostos, Citizen Representative, City of Amarillo
- Shawn Ballew, Oldham County Judge
- Dr. Bill Hallerberg, Canadian River Municipal Water Authority
- Dan Looten, Carson County Judge
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Daniel Jackson, Citizen Representative, City of Dimmitt
- Kimberly Jones, Childress County Judge
- Harold Keeter, Swisher County Judge
- Tobe Shields, Mayor, City of Spearman
- Juan Cantu, Lipscomb County Commissioner
- Winston Sauls, Citizen Representative, City of Borger
- Sal Rivera, Sheriff, Castro County
- Cole Stanley, Mayor, City of Amarillo
- Greg Lewellen, Mayor, City of Friona
- Yolanda Robledo, Alderwoman, City of Bovina
- Christy Dyer, Randall County Judge

MEMBERS ABSENT:

- Ronnie Gordon, Hartley County Judge
- Rank Cogdell, Briscoe County Judge
- Karen Price, Citizen Representative, City of Pampa
- Andy Garcia, Citizens Representative, City of Cactus
- Pat Sims, Commissioner, City of Dumas
- Walter Four Price, Texas State Representative, District 87
- Pat McDowell, Wheeler County Judge

STAFF PRESENT: Mr. Michael Peters, Executive Director; Mr. Trent Taylor, Finance Director; Mr. Max Seymour, Local Government Services Specialist; Mr. Marin Rivas,

Workforce Development Director; Ms. Heather Reid, Workforce Development Contract/Accounting Manager; Ms. Lori Gunn, Regional Services Director; Ms. Jerri Glover, Dispute Resolution Center Program Specialist; Mr. Alex Guerrero, Local Government Services Director; Ms. Delaney Pruett, Regional Emergency Management Planning Program Coordinator; Ms. Melissa Whitaker, Executive Assistant

OTHERS PRESENT: Mr. Blake Vineyard, West Texas Deputy Regional Director for Senator Ted Cruz; Joe Minschew

1. CALL TO ORDER

Mr. Sal Rivera called the meeting to order at 1:31 p.m. and noted that a quorum was present.

2. INVOCATION

Judge Shawn Ballew gave the invocation.

3. PUBLIC COMMENT

No public comments were made.

4. MINUTES

Mayor Kerry Symons moved to accept the minutes from the Board of Directors meeting held on July 25, 2024. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

5. VOUCHERS

Judge Nancy Tanner moved to approve the vouchers for the month of July 2024. Judge John Howard seconded the motion; the motion carried by unanimous vote.

6. PRPC INVESTMENT FUND MONTHLY REPORT

Mr. Trent Taylor informed the Board that pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. The following was submitted for approval.

	<u>Balance@</u> <u>12/31/2023</u>	<u>Balance@</u> <u>06/30/2024</u>	<u>Balance@</u> <u>07/31/2024</u>
PRPC's Money Market Fund	\$4,103,637	\$3,845,078	\$4,361,721
9-1-1's Money Market Fund	\$57	\$0	\$55,712
Total MMIA Funds	<u>\$4,103,694</u>	<u>\$3,845,078</u>	<u>\$4,417,433</u>

CDARS CD	Duration	Return	
03/28/2024 – 09/26/2024	26 Weeks	4.85%	\$500,000
06/27/2024 – 12/26/2024	26 Weeks	4.85%	\$500,000

Total Invested Funds

\$5,417,443

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of July was 4.85%. The 9-1-1 fund earned an average annual yield of 2.73%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

Mayor Buster Davis moved for the Board of Directors to accept the PRPC Investment Fund Monthly Report as submitted. Mayor Cole Stanley seconded the motion; the motion carried by unanimous vote.

7. 2025 MEMBERSHIP DUES STRUCTURE

Mr. Trent Taylor informed the Board of Directors that the bylaws of the Panhandle Regional Planning Commission require the Board of Directors to recommend a membership dues structure to the general membership for each fiscal year. The general membership will convene at the up-coming annual meeting to formally approve the membership dues structure for the 2025 Planning Commission year. The Planning Commission's membership dues rate is presently set at 8.5¢ per capita. Using the 2020 Census, the current rate translates into approximately \$69,364 in revenue to the Commission. Local dues funds are used primarily as matching dollars for various regional programs, seed money for special projects and for certain specific Commission operational expenses. The Planning Commission's proposed 2025 budget has been prepared assuming no increase in the membership dues rate and the continuing high level of local government membership participation. The Executive Committee of the Board of Directors met prior to the Board meeting to review the staff's suggested 2025 dues structure. The committee presented to the full Board of Directors on Thursday.

The Committee approved the same rate and will submit the dues structure during the September Board Meeting.

8. PRPC STRATEGIC WORK PROGRAM AND BUDGET

Mr. Trent Taylor informed the Board of Directors that the bylaws of the Planning Commission require the Board of Directors to annually review and recommend a work program and budget to the general membership. The general membership then reviews and adopts the budget at each year's annual meeting. The proposed 2025 Strategic Work Program and Budget is enclosed for your review. The document will be presented in detail to the Board's Executive Committee at their meeting prior to the Board meeting. The proposed 2025 Strategic Work Program and Budget will then be presented to the entire Board, with the Executive Committee's recommendations during the Board of Directors meeting in September.

9. WORKFORCE DEVELOPMENT FISCAL MONITORING SERVICES CONTRACT

Mr. Marin Rivas informed the Board of Directors that PRPC contracts with a service delivery provider to deliver workforce development and child care program services, through Workforce Solutions Panhandle, on a cost reimbursement basis. In July, PRPC's Workforce Development staff released a request for proposals (RFP) seeking a qualified organization with demonstrated competence, knowledge, qualifications and successful performance that would offer competitive and reasonable pricing, to provide fiscal monitoring of the functions performed by the

service delivery provider. The RFP was sent to 30 potential providers and a legal notice was placed in the Texas Register and the Amarillo Globe-News. Responses were received from three entities, Booth Management Consulting; CohnReznick LLP; and Christine H. Nguyen, CPA. PRPC Workforce Development staff reviewed and scored the proposals based upon a criteria specified in the solicitation and points were awarded. Booth Management Consulting proposed costs for the initial contract period of \$44,517.08 and was awarded an average of 55.3 points; CohnReznick proposed costs for the initial contract period of \$99,850 and was awarded an average of 50.3 points; and Ms. Nguyen proposed costs for the initial contract period of \$25,585 and was awarded an average 65.7 points. Staff recommends that the contract be awarded to Christine H. Nguyen CPA. The initial period for the contract to be awarded would be from October 1, 2024 through September 30, 2025. Contract renewals may be allowed for up to three additional one-year periods contingent upon acceptable performance by the monitoring contractor.

Dr. Bill Hallerberg moved for the Board of Directors to authorize the Executive Director to execute a contract with Christine H. Nguyen, CPA, for monitoring services as described above. Mayor Kerry Symons seconded the motion; the motion carried with a unanimous vote.

10. WORKFORCE DEVELOPMENT PROGRAM OPERATION AND SERVICE DELIVERY CONTRACT RENEWAL

Mr. Marin Rivas informed the Board of Directors that PRPC's current contract with the Huxford Group, LLC for the delivery of workforce development and child care program services will end on September 30, 2024. The four-year contract, originally procured in 2021, is subject to renewal for an additional three years, given acceptable performance. The organization's last audit resulted in an unmodified, "clean" opinion, and documented that the company possesses adequate unencumbered resources to cover potential disallowed costs, should they be incurred. The fiscal monitoring review, conducted by an outside certified public accountant, had no fiscal compliance issues and resulted in no major fiscal findings regarding Huxford Group's operations. The fiscal integrity review states the workforce contractor is following the fiscal integrity requirements to administer workforce services. A fiscal risk assessment on seventeen factors with the report indicates no "high risk" fiscal areas. Our local Program Monitoring Reviews for the past year, performed by Workforce Development staff, resulted in no significant program findings regarding Huxford's operations. The Workforce Development staff also completed the program risk assessment indicating no "high risk" program areas. This proposed renewal's contracted amount for operations is estimated to be \$3,793,263. Huxford Group would also be responsible for obligating the use of about \$16,803,334 in additional funds for client training, supportive services and child care, as a part of this agreement. Most of these funds would be retained at PRPC as the administrator for distribution. The contract would be for the period of October 1, 2024 through September 30, 2025, and funds to cover associated costs would be available from the Texas Workforce Commission (TWC) and also from local child care matching funds. Consideration of this renewal was presented to both the Panhandle Workforce Development Board and the Panhandle Workforce Development Consortium's Governing Body in their August meetings, and both bodies approved motions to forward the recommendation to the PRPC Board of

Directors, to authorize staff to proceed with the completion and execution of a renewed contract with Huxford Group, LLC to deliver workforce development and child care program services for another year.

Judge John Howard made a motion for the Board of Directors to authorize staff and the Executive Director to proceed with the completion and execution of a contract renewal with Huxford Group, LLC to deliver workforce development and child care program services, for the period of October 1, 2024 through September 30, 2025, as described above. Judge Nancy Tanner seconded the motion; the motion carried by unanimous vote.

11. CONSULTING CITY MANAGEMENT SERVICES INTERLOCAL CONTRACT RENEWELS

Mr. Max Seymour informed the Board of Directors that PRPC has been providing Consulting City Management services to the Village of Lake Tanglewood since January of 2000 and the Village of Timbercreek Canyon since 2001. The contracts for the cities are due to renew this fall. The proposed contract for the Village of Lake Tanglewood calls for a time commitment of 18 hours per month at an hourly rate of \$65.00. This will produce a monthly cost of \$1,170.00 and a total contract cost of \$14,040.00. The proposed contract for the Village of Timbercreek Canyon calls for a time commitment of 22 hours per month at an hourly rate of \$65.00. This will produce a monthly cost of \$1,430.00 and a total contract cost of \$17,160.00. The Villages and PRPC continue to enjoy a mutually beneficial relationship and look forward to continuing the relationship over the next year.

Judge John Howard moved for the PRPC Board of Directors to authorize the Executive Director to execute an Interlocal Cooperation Contract with the Villages of Lake Tanglewood and Timbercreek Canyon respectively. Dr. Bill Hallerberg seconded the motion; the motion carried by unanimous vote.

12. PANHANDLE REGIONAL LAW ENFORCEMENT ACADEMY CONTRACT

Ms. Lori Gunn informed the Board of Directors that each year the PRPC applies for funding through the Governor's Criminal Justice Division (CJD) to support law enforcement training activities in the region. This training is provided to regional officers through the Panhandle Regional Law Enforcement Academy (PRLEA). PRPC has contracted with Amarillo College to operate the PRLEA since its inception. PRPC staff met with Amarillo College (AC) to discuss the terms of this year's contract. As done with the previous contracts, we are going to maintain the proportional payment approach. This approach enabled the PRLEA to provide In-Service courses throughout the contract period as opposed to exhausting all the funds six months into the contract. The proposed changes made to the contract for FY 2025 are the funding amounts for the two payment categories. There is also the proposed addition of a 5% administration fee to AC for each in-service course being offered. The already established pay structure is the PRPC will reimburse AC for each in-service course in an amount equal to the actual course costs, inclusive of instructor(s) costs, course fees and any required course supplies. AC was previously receiving money from the State to cover the administration costs. At this current time, AC is no longer receiving that money for Continuing Education courses that

are not tied to a degree or certification. This administration fee is to cover those administration fees so that AC can continue to offer these courses and our officers continue being able to access these courses to keep their policing skills and knowledge of the law current. AC will continue to discuss the need for this funding from the State. Our hope is that this fee will be removed upon AC regaining this funding from the State. Those two payment categories include the following: Basic Law Enforcement Training - \$32,576.00: TCOLE certification is a prerequisite to becoming employed as a peace officer in the State of Texas. Through this training, students attend classes and must pass an exam making them eligible to receive certification from the Texas Commission on Law Enforcement. Two Basic academies will be conducted in 2025 and we've allocated enough funding for scholarships to students in each academy. For FY 2025 we have at least ten (10) scholarship positions available. In-Service Training – \$39,137.00: To maintain TCOLE certification, an officer must obtain continuing education to remain current on new laws and specialized topics pertinent to criminal justice. In-Service Training covers a wide range of training topics specifically designed to achieve this goal for licensed peace officers in the region. The contract only pays for training delivered to TCOLE-certified officers employed by a city or county in the region. However, quite often, individuals from other agencies will attend training along with the officers being covered under the PRPC's contract. The other agencies pay for their training costs separately.

Mayor Tobe Shields moved for the PRPC Board of Directors to authorize the Executive Director to enter into contract with Amarillo College for the operation of the Panhandle Regional Law Enforcement Academy for FY 2025. Mr. Juan Cantu seconded the motion; the motion carried by unanimous vote.

13. PANHANDLE REGIONAL EMERGENCY PREPAREDNESS (PREP) CONFERENCE OVERVIEW

Ms. Delaney Pruett informed the Board of Directors that the Panhandle Regional Emergency Management Advisory Committee (PREMAC) hosts the Panhandle Regional Emergency Preparedness (PREP) Conference annually in Amarillo. This conference is geared toward first responders, medical professionals, city and county administration, and disaster volunteers from the Panhandle and surrounding areas. This year's conference will be held on Thursday, September 19th from 8:00am – 5:00pm at the Amarillo Civic Center. This year's main theme is Recovery, and there will be four main presenters speaking on the topics of: social media, private sector emergency management, radiation events and community resilience. The Exhibit Hall will be full of vendor and partner tables and vehicles on display. In the afternoon, there will be breakout groups for all conference attendees where state and/or federal agencies will provide presentations and training pertaining to their subject matter. This conference is a great opportunity to connect with other emergency management personnel in the region. The cost of attendance is \$25/person, but all volunteer first responders are free due to our wonderful sponsors! Eight hours of CEUs are available to those that want them as well.

No action necessary, this is an informational item.

14. PUBLIC SAFETY OFFICE INTERAGENCY COOPERATION CONTRACT

Ms. Lori Gunn informed the Board of Directors that annually, the PRPC receives funding from the Governor's Office to provide administrative services related to the implementation of the Panhandle's Regional Criminal Justice Grants Program (or CJD grants) and Regional Homeland Security Grants Program (or SHSP grants). Formerly, this funding came to the PRPC via two separate interlocal agreements; one from the Criminal Justice Division and the other, through the Homeland Security Grants Division. Both divisions are now housed within the Public Safety Office of the Office of the Governor. Since 2019, the Public Safety Office of the Office of the Governor has combined the CJD and SHSP contracts under a single agreement to cover the supportive services the PRPC is being asked to provide for the implementation of both regional grant programs. Those agreements annually start on September 1 and run through August 30. This agreement calls for the PRPC to facilitate a variety of services to agencies in the Panhandle. Services in the PSO contract includes the distribution of Notices of Fund Availability to all eligible entities, a series of Grant Application Workshops, Oversight of the CJAC's and PREMAC's grant prioritization process. For FY25, PSO added wording under CJD's section clarifying the make-up of the CJAC membership. PRPC is already in compliance with the new description. PRPC has discussed a renewal of the previous interlocal agreement which will include the same amounts as the current fiscal year. Which are as follows for FY 2024:

<u>Criminal Justice:</u>	<u>Homeland Security:</u>
<u>\$72,128.00</u>	<u>\$23,500.00</u>

The PSO contract program will begin on September 1, 2024. In years past, when this item is presented to the Board, PRPC staff has been able to provide a draft copy of the interlocal to you for your review. Right now, it doesn't appear that'll be possible this year. However, understanding the PSO will need to receive the signed agreements as close as possible to the start of the fiscal year, PRPC staff is recommending the Board grant the Executive Director the authority use his discretion, once the document has been received and reviewed, to determine whether or not to execute the interlocal. Right now, we know the agreement will have the same level of funding; we just don't know yet if the Scopes of Work will have been further modified from what we already discussed.

Dr. Bill Hallerberg moved for the PRPC Board of Directors to authorize the Executive Director to execute the FY 2025 Interlocal Agreement with the Office of the Governor, Public Safety Office upon receipt. Mayor Kerry Symons seconded the motion; the motion carried by unanimous vote.

15. **PANHANDLE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE 2025 GRANT PROGRAM OPERATING PROCEDURES APPROVAL**

Ms. Lori Gunn informed the Board of Directors that The Panhandle Regional Emergency Management Advisory Committee (PREMAC) annually reviews its operating procedures to determine if any changes should be made for the coming year. This is a requirement of the PRPC's interlocal agreement with the Homeland Security Grants Division of the Governor's Office and the primary intent of the procedures is to ensure that a fair and structured process is in place for utilizing

the State Homeland Security Program (SHSP) funds allocated to the region in the year to come. The PREMAC met earlier this month and during that meeting, reviewed the procedures that had been used last year. Having considered the FY25 document, the PREMAC decided that no changes need to be made. The primary principles that will continue guiding the PREMAC in developing its annual SHSP funding recommendations to the Board will be the following: The PREMAC goes through an annual program year planning process for a reason and therefore; SHSP-funded activities must address a high priority need identified in the region's current year Implementation Plan. These are regional funds so each SHSP investment must result in a demonstrative benefit to the region. The sustainment of productive regional programs and the support of existing response teams that serve the entire region will be given greater consideration in the project prioritization process.

Mayor Cole Stanley moved for the PRPC Board of Directors accept the recommendation of the Panhandle Regional Emergency Management Advisory Committee and approve the committee's FY25 Operating Procedures as presented. Judge Shawn Ballew seconded the motion; the motion carried by unanimous vote.

16. RESOLUTION FOR RECOGNITION OF NATIONAL PREPAREDNESS MONTH

Ms. Lori Gunn informed the Board of Directors that in 2004, the Federal Emergency Management Agency (FEMA) initiated a national campaign to heighten public awareness of the need to be prepared for the unexpected disaster. The campaign has since become an annual tradition and each September is now recognized as National Preparedness Month (NPM). The goal of the program is to encourage Americans to take the steps necessary to prepare themselves, their families, their businesses and their communities for emergencies before they occur. The theme of the 2024 campaign is "Empowering Asian American, Native Hawaiian and Pacific Islander Communities to act today to prepare for future risks and disasters." FEMA backs this theme with this exhortation. "We should all take action to prepare! We are all able to help first responders in our community by training how to respond during an emergency and what to do when disaster strikes — where we live, work, and visit. The goal of NPM is to increase the overall number of individuals, families, and communities that engage in preparedness actions at home, work, business, school, and place of worship." Through a FEMA led survey, it was found that a high percentage of Asian American, Native Hawaiian and Pacific Islanders don't believe that taking a step to prepare will make a difference. This year's campaign builds on FEMA's ongoing approach to advance accessibility and cultural competency in boosting the nation's preparedness. Over the past several years, FEMA and the Ad Council created PSA's designed to resonate with Latino communities called "Prepare to Protect," PSA's for the Black and African American community called "A Lasting Legacy," and older adults who are rural, have limited resources and disabilities called "Take Control." PRPC staff is recommending that the Board consider maintaining this tradition in 2024. The Panhandle is vulnerable to a variety

of natural hazard threats. The Panhandle Regional Emergency Preparedness (PREP) Conference, which will be held this year on September 19th.

Mayor Kerry Symons moved for the PRPC Board of Directors to consider passage of the resolution proclaiming September 2024 as National Preparedness Month in the Texas Panhandle. Mr. Winston Sauls seconded the motion; the motion carried by unanimous vote.

17. EXECUTIVE SESSION PURSUANT TO SECTION 551.071

Mr. Mike Peters asked the Board to consider convening a closed session for the PRPC Board of Directors relating to communications with the attorney as provided under Texas Government Code, Chapter 551, Section 551.071

Mayor Tobe Shields moved for the PRPC Board of Directors to convene a closed session relating to communications with the attorney. Judge Nancy Tanner seconded the motion; the motion carried by unanimous vote.

18. CONSIDER AND TAKE APPROPRIATE ACTION ON ITEMS DISCUSSED IN CLOSED MEETING

No action was taken in the closed meeting pertaining to communications with the attorney as provided under Texas Government Code, Chapter 551, Section 551.071.

19. OPEN DISCUSSION

An open discussion took place at 2:37pm following the closed meeting.

20. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director.

The PRPC annual meeting is September 26th, 2024. PRPC Board Members and their guest are compliments of PRPC. The Board meeting will be held at 4:00 pm. The Main Program will start at 7 PM in the conference room at the Amarillo College First Responder's Academy, 3891 Plains Blvd 79102. Adriana Cruz, the Executive Director of Economic Development and Tourism with the Office of the Governor will be our Speaker. A special thank you to Trent and his staff for working through the budget process, which is challenging, but as always, he and his staff did a great job of putting everything together. The PRPC building has been struggling with air conditioning failures this week, but staff is working towards a long-term solution.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 07/24/2024 – Return Home from Hospitalization Health Summit
- 07/25/2024 – Canyon Place – Health Fair Grand Opening
- 07/29/2024 – MIPPA/TSAP, Wheeler Rural Health
- 07/31/2024 – Regional Emergency Management Meeting, Perryton
- 07/31/2024 – MIPPA/TSAP, Childress Meals on Wheels

- 08/01/2024 – Ready Set Thrive, Sunray Senior Citizens
- 08/06/2024 – PREMAC Meeting
- 08/07/2024 – Caregiver Support Group
- 08/09/2024 – LANWT – Annual Law Conference
- 08/15/2024 – VA Caregiver Summer Summit
- 08/21/2024 – PROMPT Meeting
- 08/21/2024 – Panhandle Workforce Development Board meeting

B. Announcement of tentatively scheduled Planning Commission sponsored regional meetings:

- 08/22/2024 – Panhandle Workforce Development Board Consortium’s Governing Body meeting
- 08/26/2024 – Matter of Balance, Claude Senior Citizens
- 09/02/2024 – Ready Set Thrive, Perryton Parkinson Support Group
- 09/04/2024 – Caregiver Support Group
- 09/05/2024 – MIPPA/TSAP, Sunray Rural Health Clinic
- 09/12/2024 – Keep Texas Recycling Regional Training
- 09/16/2024 – Annual Senior Day Health Fair
- 09/17/2024 – Destination Medicare
- 09/17/2024 – Matter of Balance, Allison UMC
- 09/19/2024 – Destination Medicare
- 09/19/2024 – Panhandle Regional Emergency Preparedness Conference

21. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:37 p.m.

Sheriff Sal Rivera, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Judge Nancy Tanner, Vice Chairman
Panhandle Regional Planning Commission
Board of Directors

ITEM 5

MEMORANDUM

DATE: September 26, 2024

TO: PRPC Board of Directors

FROM: Trent Taylor, Finance Director
Cristy Henderson, Asst. Finance Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 5
PRPC Vouchers for the month of August 2024

BACKGROUND

The PRPC vouchers serve as tangible evidence of financial transactions, allowing review of all expenditures. This transparency builds trust and acts as a deterrent against fraudulent activities within our organization by requiring supporting documentation for every expenditure. August Vouchers total \$3,444,086.06.

RECOMMENDATION

Staff recommends that the Board of Directors approve the vouchers for the month of August 2024.

Panhandle Regional Planning Commission

Check/Voucher Register

From 8/1/2024 Through 8/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
217464	PRPC General Fund	AFLAC	INV #697358 - EMPLOYEE DEDUCTS 7/24	155.87	8/1/2024
217465	Cost Pool	CITY OF AMARILLO	6/13-7/16/24 - EDDY ST IRRIGATION	181.22	8/1/2024
	Cost Pool	CITY OF AMARILLO	6/12-7/15/24 - AMA WFC EDDY ST	260.11	8/1/2024
217466	9-1-1 Management Plan	AT&T	CHILDRESS CO ADMIN 7/15-8/14/24	53.68	8/1/2024
217467	Cost Pool	BILLY MAX RVS INC	INV #15506 - 7/1/24 - MU REPAIR - FRONT A/C	1,559.04	8/1/2024
217468	Choices	CAPITAL ONE	7/19/24 STATEMENT - WORK RELATED ITEMS	1,810.52	8/1/2024
217469	Cost Pool	DAVES FRESH CLEANING LLC	INV #1454 - JANITORIAL 7/24 - BORGER WFC	305.00	8/1/2024
217470	Communication Towers	GREENBELT ELECTRIC COOPERATIVE	BOWR/COLL - 6/15-7/15/24 - INV #582	166.28	8/1/2024
217471	Summer Earn & Learn	HUXFORD GROUP LLC	INV #1437 - 5/1-6/1/24 - 2024 SEAL PROGRAM	15,702.50	8/1/2024
	Summer Earn & Learn	HUXFORD GROUP LLC	INV #1439 - 5/26-7/6/24 - 2024 SEAL PROGRAM	24,050.00	8/1/2024
217472	PRPC Building Fund	JKB COMPANY	INV #3824 - MGMT FEE 8/24 & PLUMBING REPAIR	1,627.50	8/1/2024
217473	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 7/31/24	629.00	8/1/2024
217474	Intern. Service - Reception	PATHWAYZ COMMUNICATIONS INC	PRPC LINE CHGS 7/24	809.05	8/1/2024
217475	9-1-1 Management Plan	PLATEAU	NW PARMER - 7/22-8/21/24	39.00	8/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 7/22-8/21/24	39.00	8/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 7/22-8/21/24	39.00	8/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 7/22-8/21/24	30.48	8/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 7/22-8/21/24	39.00	8/1/2024
	9-1-1 Management Plan	PLATEAU	NW PARMER - 7/22-8/21/24	39.00	8/1/2024
217476	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT - 8/24	5,704.16	8/1/2024
217477	9-1-1 Management Plan	PTCI	PERRYTON NW 7/20-8/19/24	38.85	8/1/2024
217478	Intern. Service - Automobile	ROGERS CAR CARE	INV #18310 - 7/26/24 - CAR #3 OIL CHANGE	48.99	8/1/2024
217479	Cost Pool	SHI GOVERNMENT SOLUTIONS INC	INV #GB00530920 - 7/24/24-7/23/25 - ADOBE ILL/PHOTO SHOP RENEWAL	2,032.00	8/1/2024
217480	TXDOT Planning	SOUTH PLAINS ASSOCIATION OF GOVERNMENTS	INV #COMBINED MTG 1 - 5/9/24 - REIMB FOR LEALS CATERING	203.71	8/1/2024
217481	Communication Towers	SOUTH PLAINS ELECTRIC COOPERATIVE	PAR4 TOWER - 6/16-7/15/24	95.58	8/1/2024
217482	WIA Adult	STACY'S UNIFORMS	5/30-6/28/24 - TOOLS/UNIFORMS, WORK RELATED ITEMS	3,161.30	8/1/2024
217483	Aging - HHSC	SUREFIRE CAPITAL INC	PATRICIA FOWLER - RENT 7/24 - CG INC SUPP 8/24	750.00	8/1/2024
217484	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS 6/24	689.14	8/1/2024
217485	Cost Pool	VERIZON WIRELESS	INV #9968687228 - 7/11-8/10/24 INTERNET & CELL PHONE CHGS	630.35	8/1/2024
217486	CJD - LEA	AMARILLO COLLEGE - LEA	BILL NO: 4369 - IN-SERVICE TRAINING 6 & 7/24	9,308.46	8/8/2024
217487	Aging - HHSC	STEPHEN C AKEROYD	IRT MILEAGE 6/24 - FACILITY VISITS	90.39	8/8/2024
217488	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #14Y4-WCDY-G7KF - FOLDABLE FANS - OMB PROGRAM	35.88	8/8/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #17WP-C77H-RG7Q - LIGHT BULBS & HAND SANITZER	42.61	8/8/2024
	PRPC General Fund	AMAZON CAPITAL SERVICES	INV #1DG4-JRNX-4L46 - BIRTHDAY CARDS	24.99	8/8/2024
	Intern. Service - Reception	AMAZON CAPITAL SERVICES	INV #1HT1-VX9K-NQ3F - TAPE RUNNERS - RECEPTION	15.69	8/8/2024
	PRPC Building Fund	AMAZON CAPITAL SERVICES	INV #1T7K-NDJW-GXWL - USA/TX FLAGS, FLAG RETAINER RING	159.61	8/8/2024
217489	PRPC Building Fund	CITY OF AMARILLO	WATER 6/26-7/25/24 - PRPC	384.17	8/8/2024
	PRPC Building Fund	CITY OF AMARILLO	PRPC/DRIP IRRIGATION - 6/26-7/26/24	77.53	8/8/2024
	PRPC Building Fund	CITY OF AMARILLO	7/31/24 - PRPC/DRAINAGE FEE	14.90	8/8/2024
	PRPC Building Fund	CITY OF AMARILLO	7/31/24 - PRPC/DRAINAGE FEE	14.78	8/8/2024
217490	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	TRANSPORTATION - 7/24	2,723.20	8/8/2024
217491	PRPC General Fund	AMERICAN AIRLINES	STATEMENT NO. 24072424256 - 7/24/24	1,657.78	8/8/2024
217492	EXTERNSHIP FOR TEACHERS	APRIL ARNEY	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217493	9-1-1 Management Plan	AT&T	INTERNET 7/21-8/20/24 - E911 PRPC PAMPA HOST	90.47	8/8/2024
217494	WIA Adult	AXIOM AT 51ST	RENT 8/1-8/31/24 - WF CLIENT	700.00	8/8/2024
217495	PRPC Indirect Costs	JUDGE SHAWN BALLEW	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	46.79	8/8/2024
217496	EXTERNSHIP FOR TEACHERS	KATY BARIA	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217497	EXTERNSHIP FOR TEACHERS	ERIN ISHAM BEATY	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 8/1/2024 Through 8/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
217498	EXTERNSHIP FOR TEACHERS	CRISTINE BENTLEY	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217499	EXTERNSHIP FOR TEACHERS	MARIA M BEZNER	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217500	PRPC Indirect Costs	COMMISSIONER JUAN CANTU	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	175.43	8/8/2024
217501	EXTERNSHIP FOR TEACHERS	TRINA LYNETTE CARLTON	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217502	Cost Pool	CARAHSOFT TECHNOLOGY CORP	INV #IN1725715 - SECURITY MONITORING FEE 6/24	14.99	8/8/2024
217503	EXTERNSHIP FOR TEACHERS	BELINDA DAVIDSON	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217504	CD Project Admin	EAN SERVICES LLC	INV #TL826590-073024 - 7/9-7/11/24 SHERMAN/CPM	17.61	8/8/2024
	Homeland Security Grant Program	EAN SERVICES LLC	RA #781009482 - 7/16-7/18/24 AUSTIN/THIRA	117.77	8/8/2024
	9-1-1 Management Plan	EAN SERVICES LLC	RA #781018271 - 7/17-7/24/24 - AUSTIN/SAN ANTONIO	538.63	8/8/2024
217505	EXTERNSHIP FOR TEACHERS	KIMBERLY DAWN ENGLAND	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217506	EXTERNSHIP FOR TEACHERS	MATTHEW FOX	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217507	EXTERNSHIP FOR TEACHERS	RACHEL FREEMAN	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217508	EXTERNSHIP FOR TEACHERS	TACY KAY GAMEL	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217509	EXTERNSHIP FOR TEACHERS	URIEL GONZALEZ	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217510	Aging - HHSC	TRISTA GREENWOOD	CG RESPITE VOUCHER 5/22 - AAA CLIENT	25.00	8/8/2024
	Aging - HHSC	TRISTA GREENWOOD	CG RESPITE VOUCHER 7/22 - AAA CLIENT	37.50	8/8/2024
217511	EXTERNSHIP FOR TEACHERS	KATHRYN HAM	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217512	EXTERNSHIP FOR TEACHERS	DAISY HERNANDEZ	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217513	EXTERNSHIP FOR TEACHERS	MELISSA A HIBBITTS	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217514	CD Project Admin	THE HIGH GROUND OF TEXAS	INV #INV-5LFW2 - 8/16/24 - REG FEES - FORWARD PLNG MTG	1,000.00	8/8/2024
217515	EXTERNSHIP FOR TEACHERS	BREANNE HOLBROOK	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217516	CCDF Quality Improvement	HUXFORD GROUP LLC	STATEMENT #1045 - 6/26-7/30/24 REIMB FOR EXPENSES	61,585.54	8/8/2024
217517	PRPC Indirect Costs	MR DANIEL JACKSON	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	87.70	8/8/2024
217518	Cost Pool	JKB COMPANY	INV #3829 - MGMT FEE 8/24 - AMA WFC & SEWER LINE REPAIR	12,595.88	8/8/2024
217519	PRPC Indirect Costs	JUDGE KIMBERLY JONES	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	155.40	8/8/2024
217520	EXTERNSHIP FOR TEACHERS	SHELLI L JONES	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217521	PRPC Indirect Costs	JUDGE HAROLD KEETER	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	65.10	8/8/2024
217522	Aging - HHSC	VIRGINIA KEYS	IRT MILEAGE 6/24 - FACILITY VISITS	108.76	8/8/2024
217523	EXTERNSHIP FOR TEACHERS	BRANDI M KNOLL	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217524	EXTERNSHIP FOR TEACHERS	MICHELLE MURPHY LANCASTER	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217525	WIA Adult	LATHAM HOMETOWN REALTY	RENT 8/1-9/30/24 - WF CLIENT	2,200.00	8/8/2024
217526	PRPC General Fund	LIFE INSURANCE CO OF N AMERICA	BILLING REF #207624_080124 - SURV INS 8/24	352.80	8/8/2024
217527	Communication Towers	LIGHTHOUSE ELECTRIC COOPERATIVE	VALL TOWER - 6/18-7/19/24	72.91	8/8/2024
217528	EXTERNSHIP FOR TEACHERS	LISA A LINDSEY	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217529	PRPC Indirect Costs	JUDGE DAN LOOTEN	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	38.78	8/8/2024
217530	Communication Towers	LOWES BUSINESS ACCT/SYNCB	7/16/24 - WINDOW AC UNIT FOR LIPN TOWER SITE	407.55	8/8/2024
	PRPC Building Fund	LOWES BUSINESS ACCT/SYNCB	7/26/24 - LIGHTBULBS & FAUCET FOR SINK IN ED OFFICE	138.67	8/8/2024
217531	EXTERNSHIP FOR TEACHERS	STACI JO MANNIS	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217532	EXTERNSHIP FOR TEACHERS	ROBIN McCracken	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217533	PRPC Indirect Costs	JUDGE PAT McDOWELL	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	131.01	8/8/2024
217534	Solid Waste Regional Coord. 24-25	CITY OF MEMPHIS	FY24 SW GRANT REIMB - 8 OCC DUMPSTERS FOR RECYCLING	5,860.00	8/8/2024
217535	EXTERNSHIP FOR TEACHERS	ANGIE MOORE	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217536	EXTERNSHIP FOR TEACHERS	MONICA MOORE	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217537	EXTERNSHIP FOR TEACHERS	SHAWN CHRISTOPHER MOORE	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217538	Aging - HHSC	CRISS MURDOCH	IRT MILEAGE 6/24 - FACILITY VISITS	40.36	8/8/2024
217539	EXTERNSHIP FOR TEACHERS	MARK WILLIAM MURRAY	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217540	EXTERNSHIP FOR TEACHERS	YESENIA NIETO	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217541	Communication Towers	NORTH PLAINS ELECTRIC COOP	INV #3829 - OCHL & LIPN TOWERS - 7/1-8/1/24	136.10	8/8/2024

Panhandle Regional Planning Commission

Check/Voucher Register

From 8/1/2024 Through 8/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
217542	EXTERNSHIP FOR TEACHERS	SANDRA JO OSBORN	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217543	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #511244 - 7/1-7/15/24 MAIL HANDLING	412.91	8/8/2024
217544	EXTERNSHIP FOR TEACHERS	NATHAN PARRY	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217545	Cost Pool	PATHWAYZ COMMUNICATIONS INC	LINE CHGS 8/24 & LONG DIST 7/24 - AMA WFC	2,574.43	8/8/2024
	Intern. Service - Reception	PATHWAYZ COMMUNICATIONS INC	PRPC LINE CHGS 8/24	825.40	8/8/2024
217546	EXTERNSHIP FOR TEACHERS	NINIVE INDIRA PERALES	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217547	WIA Adult	PHALANX OUTREACH SOLUTIONS LLC	INV #1016 - PMT 2 OF 2 - SKILLUP PANHANDLE OUTREACH CAMP.	4,960.00	8/8/2024
217548	American Rescue Plan	RHONDA K POGUE	ADMINISTRATIVE SERVICES - 7/24	175.00	8/8/2024
217549	EXTERNSHIP FOR TEACHERS	TRACI RAGLAND	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217550	EXTERNSHIP FOR TEACHERS	ANCELMO RANGEL LUJAN	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217551	EXTERNSHIP FOR TEACHERS	TIFFANY D RICHARDSON	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217552	Communication Towers	RITA BLANCA ELECTRIC COOP INC	DALN TOWER - 6/30-7/31/24	34.81	8/8/2024
217554	EXTERNSHIP FOR TEACHERS	CYNTHA RODRIGUEZ	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217555	EXTERNSHIP FOR TEACHERS	MICHAEL DAYLAN RUSSELL	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217556	Intern. Service - Info Technology	RX TECHNOLOGY	INV #113842 - 7/21/24-7/20/25 - EXCHANGE ONLINE PROTECTION	1,301.15	8/8/2024
217557	EXTERNSHIP FOR TEACHERS	BRIAN SALITORE	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217558	PRPC General Fund	SAM'S CLUB MC/SYNCR	6/26/24 - BOARD MEETING SUPPLIES	46.04	8/8/2024
	PRPC General Fund	SAM'S CLUB MC/SYNCR	7/16/24 - COFFEE/BOARD ROOM, PLATES & PAPERTOWELS	223.27	8/8/2024
	PRPC General Fund	SAM'S CLUB MC/SYNCR	7/20/24 - SODAS FOR MTGS	33.96	8/8/2024
217559	EXTERNSHIP FOR TEACHERS	KOURTNEY SCHNIEDERJAN	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217560	PRPC Indirect Costs	MR PHILLIP SELF	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	155.40	8/8/2024
217561	EXTERNSHIP FOR TEACHERS	PATRICIA SHAY	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217562	PRPC Indirect Costs	THE HONORABLE TOBE SHIELDS	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	120.21	8/8/2024
217563	PRPC Indirect Costs	THE HONORABLE PAT SIMS	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	64.36	8/8/2024
217564	EXTERNSHIP FOR TEACHERS	ANNE MARIE SKALSKY	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217565	EXTERNSHIP FOR TEACHERS	STACEY REBECCA SMITH	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217566	Cost Pool	STATERS ACRES RV STORAGE & MORE	MOBILE UNIT STORAGE 8/24	138.00	8/8/2024
217567	WIOA Alt Fd - Middle Skills Employ	STACY'S UNIFORMS	INV #224726-1 - 6/4/24 - WORK RELATED ITEMS	346.32	8/8/2024
217568	EXTERNSHIP FOR TEACHERS	CHRISTY HART SWAIN	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217569	PRPC Indirect Costs	THE HONORABLE KERRY SYMONS	IRT MILEAGE 7/25/24 - PRPC BOARD MTG	154.37	8/8/2024
217570	PRPC General Fund	TERRYBERRY	INV #Q74337 - 2024 EE AWARD	142.46	8/8/2024
217571	Cost Pool	TOP 2 BOTTOM CLEANING SERVICES	#0109-WORKF - JANITORIAL 7/24 - AMA WFC	1,950.00	8/8/2024
217572	Potter Co Law Enforcement Center	TEXAS TECH UNIVERSITY	REG FEES 8/2-9/6/24 - CMP TRACK #1 - DELANEY PRUETT	695.00	8/8/2024
217573	Intern. Service - Copy	UNA COPY INC	#INV114964 - 2ND FLOOR COPIES 6/25-7/24/24	171.20	8/8/2024
217574	EXTERNSHIP FOR TEACHERS	SUSAN WATSON	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217575	EXTERNSHIP FOR TEACHERS	MELINDA KAY WELLS	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217576	EXTERNSHIP FOR TEACHERS	SILVER WHITE	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217577	Cost Pool	MS KIM WINEGEART	IRT MILEAGE 7/24/24 - WD CHILD CARE ADV COMM MTG	75.17	8/8/2024
217578	EXTERNSHIP FOR TEACHERS	MELISSA WITT	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217579	9-1-1 Management Plan	WEST TEXAS RURAL TELEPHONE COOP	INV #2166S111401.089 - NW PARMER 8/1-8/31/24	78.00	8/8/2024
217580	9-1-1 Management Plan	WT SERVICES INC	INV #7809S111401.089 - NW PARMER 8/1-8/31/24	156.00	8/8/2024
217581	9-1-1 Management Plan	XIT COMMUNICATIONS	INV #10224297 - DALLAM/HARTLEY CLEC 8/24	156.00	8/8/2024
217582	EXTERNSHIP FOR TEACHERS	DARLA F ZION	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/8/2024
217583	Aging - HHSC	15RX PHARMACY	INV #2001 & 2002 - HEALTH MAINT SUPPLIES 7/24	195.00	8/15/2024
217584	Intern. Service - Info Technology	AMAZON CAPITAL SERVICES	INV #1CPJ-TVMC-VJQG - UPS BATTERIES FOR 3RD FL SERVER	204.28	8/15/2024
	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1CTJ-CGDM-99LW - LIGHT KIT & FOLDING STEP STOOLS	215.16	8/15/2024
	Homeland Security Grant Program	AMAZON CAPITAL SERVICES	INV #1MFV-L91R-1GVR - DESK RISER, ANTENNA & COAX CABLE	273.01	8/15/2024
217585	Aging - HHSC	AMARILLO CITY TRANSIT	INV #ACT2024-007 - TRANSPORTATION 7/24	4,468.60	8/15/2024

Panhandle Regional Planning Commission

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
217586	PRPC Indirect Costs	AMERICAN AIRLINES	STATEMENT NO. 24081224256 - 8/12/24	1,895.46	8/15/2024
217587	Cost Pool	AMARILLO NATIONAL BANK	6/20-7/19/24 - WASABI.COM CLOUD STORAGE	6.99	8/15/2024
	Homeland Security Grant Program	AMARILLO NATIONAL BANK	7/16-7/18/24 - AUSTIN/THIRA - GUNN/HOTEL	230.14	8/15/2024
	Cost Pool	AMARILLO NATIONAL BANK	7/18-8/17/24 - TIME TRAK GO - 159 USERS	477.00	8/15/2024
	CD Project Admin	AMARILLO NATIONAL BANK	7/18/24 - INV #95230066 LGS PROGRAM SPEC JOB AD ON INDEED	501.27	8/15/2024
	CD Project Admin	AMARILLO NATIONAL BANK	7/19/24 - CATERING FOR LGS SUMMIT EVENT (JASON'S DELI)	1,197.40	8/15/2024
	Texas Revenue Recovery Assn	AMARILLO NATIONAL BANK	7/20/24-7/19/25 - TEXREVRECOVERY.ORG DOMAIN RENEWAL	23.17	8/15/2024
	Ride Share Voucher Program	AMARILLO NATIONAL BANK	7/24/24 - CATERING FOR RHFH SUMMIT	489.72	8/15/2024
	Intern. Service - Personnel	AMARILLO NATIONAL BANK	7/25/24 - BACKGROUND CHECK - NEW EMPLOYEE	76.95	8/15/2024
	CD Project Admin	AMARILLO NATIONAL BANK	7/31/24 - INV #95516611 LGS PROGRAM SPEC JOB AD ON INDEED	443.37	8/15/2024
	Intern. Service - Accounting	AMARILLO NATIONAL BANK	8/1/24-7/31/25 - AICPA DUES RENEWAL	565.00	8/15/2024
	Cost Pool	AMARILLO NATIONAL BANK	9/8-9/11/24 - RIVAS REG FEES AND HOTEL DEPOSIT - TWC MTG	511.04	8/15/2024
217588	Homeland Security Grant Program	MR JASON ANDERSON	IRT MILEAGE 8/6/24 - PREMAC MTG	66.53	8/15/2024
217589	PRPC General Fund	ASSURED BENEFITS ADMINISTRATORS	DEBIT CARD FEES - 8/24	99.00	8/15/2024
217590	Aging - HHSC	ATMOS ENERGY	UTILITY PMT - AAA CLIENT - CG INC SUPP 8/24	78.05	8/15/2024
217591	Homeland Security Grant Program	MR KYLE BRACK	IRT MILEAGE 8/6/24 - PREMAC MTG	38.78	8/15/2024
217592	EXTERNSHIP FOR TEACHERS	KELLY BREWER	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/15/2024
217593	Intern. Service - Copy	CANON FINANCIAL SERVICES INC	INV #34452571 - COPIER LEASE 8/24 - FLOOR 1&3	428.92	8/15/2024
217594	Homeland Security Grant Program	MR JACOB CLIFTON	IRT MILEAGE 8/6/24 - PREMAC MTG	75.17	8/15/2024
217595	Homeland Security Grant Program	KEN DAUGHTRY	IRT MILEAGE 8/6/24 - PREMAC MTG	131.01	8/15/2024
217596	SNAP E&T	THE EDDISON	RENT 8/1-8/31/24 - WF CLIENT	208.00	8/15/2024
217597	Aging - HHSC	CITY OF FRITCH	UTILITY PMT - AAA CLIENT - CG INC SUPP 8/24	125.07	8/15/2024
217598	Homeland Security Grant Program	MR STEVE FUSTON	IRT MILEAGE 8/6/24 - PREMAC MTG	64.36	8/15/2024
217599	Aging - HHSC	GOODCARE HEALTH SERVICES	IN HOME RESPITE - 7/24	202.50	8/15/2024
217600	Vocational Rehab Cost	THE GROUNDS GUYS OF AMARILLO	INV #INV-6508 - BI-WEEKLY SVCS 7/24 - AMA WFC	1,093.90	8/15/2024
217601	EXTERNSHIP FOR TEACHERS	MONICA GUZMAN	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/15/2024
217602	Aging - HHSC	HEROES HOME CARE	CG IN HOME RESPITE 7/24	306.00	8/15/2024
217603	Aging - HHSC	HIGH PLAINS SENIOR CARE INC	INV #2620 - CG IN HOME RESPITE 7/24	441.00	8/15/2024
	Aging - HHSC	HIGH PLAINS SENIOR CARE INC	INV #2620 - REIMBURSEMENT 7/24 - HOMEMAKER & PERS CARE	742.50	8/15/2024
217604	Homeland Security Grant Program	MR ROBERT HOWELL	IRT MILEAGE 8/6/24 - PREMAC MTG	120.21	8/15/2024
217605	Homeland Security Grant Program	JUDGE CINDY IRWIN	IRT MILEAGE 8/6/24 - PREMAC MTG	78.64	8/15/2024
217606	Homeland Security Grant Program	JUDGE KIMBERLY JONES	IRT MILEAGE 8/6/24 - PREMAC MTG	155.40	8/15/2024
217607	Solid Waste Regional Coord. 24-25	KB RECYCLING LLC	INV #67542 - RECYCLING SVCS 8/24	85.00	8/15/2024
217608	9-1-1 Management Plan	LANGUAGE LINE SERVICES	INV #11369203 - LANG LINE SVCS 7/24 - 9-1-1	299.00	8/15/2024
217609	Aging - HHSC	LATITUDE USA	INV #1 - EMERGENCY RESPONSE - 7/24	29.00	8/15/2024
217610	Cost Pool	LOWES BUSINESS ACCT/SYNCB	7/24/24 - WASP/HORNET SPRAY - AMA WFC	9.46	8/15/2024
217611	PRPC Building Fund	MAYFIELD PAPER COMPANY	INV #4133246 & 4134249 - TISSUE, CAN LINERS, MF TOWELS	258.14	8/15/2024
217612	9-1-1 Management Plan	MID PLAINS RURAL TELEPHONE	SWISHER MP NW 8/1-8/31/24	272.68	8/15/2024
217613	EXTERNSHIP FOR TEACHERS	KYLE MORROW	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/15/2024
217614	PRPC Building Fund	NLSLC INC	INV #19132 - WEEKLY GROUNDS MAINT - 7/24	903.00	8/15/2024
217615	Aging - HHSC	NURSES UNLIMITED INC	CG IN HOME RESPITE - 7/24	57.00	8/15/2024
	Aging - HHSC	NURSES UNLIMITED INC	REIMBURSEMENT 7/24 - HOMEMAKER & PERSONAL CARE	479.75	8/15/2024
217616	PRPC Indirect Costs	ODP BUSINESS SOLUTIONS LLC	INV #377479447001 & 377480045001 - 7/22/24 - SUPPLIES	299.45	8/15/2024
217617	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #511455 - 7/16-7/31/24 MAIL HANDLING	2,537.78	8/15/2024
217618	Homeland Security Grant Program	MR JUSTIN PARKER	IRT MILEAGE 8/6/24 - PREMAC MTG	120.21	8/15/2024
217619	TWC Unrestricted Funds	SHERRI AYLOR	REGISTRATION RENEWAL - FPC DALHART TRUCK & TRAILER	44.00	8/15/2024
217620	Homeland Security Grant Program	MR JoDEE ROBISON	IRT MILEAGE 8/6/24 - PREMAC MTG	101.73	8/15/2024
217621	Intern. Service - Automobile	ROGERS CAR CARE	INV #18352 & 18349 - 8/6/24 - CAR #7 & 2 - OIL CHANGE & DETAIL	189.00	8/15/2024

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217622	Ride Share Voucher Program	SELL GRIFFIN MCLAIN PC	INV #1999 - LEGAL SVCS 6/24 - RIDE SHARE VOUCHER PROGRAM	30.00	8/15/2024
217623	Aging - HHSC	SENTIDO HEALTH	INV #669882 - CG HEALTH MAINT SUPPLIES - 7/24	393.30	8/15/2024
	Aging - HHSC	SENTIDO HEALTH	INV #674124 - CG HEALTH MAINT SUPPLIES - 7/24	127.28	8/15/2024
	Aging - HHSC	SENTIDO HEALTH	INV #674130 - CG HEALTH MAINT SUPPLIES - 7/24	499.28	8/15/2024
217624	WIA Adult	STACY'S UNIFORMS	7/2-7/26/24 - TOOLS/UNIFORMS/WORK RELATED ITEMS	373.27	8/15/2024
217625	CD Project Admin	SWISHER COUNTY NEWS	INV #698107 & 698108 - LN 7/11/24 TULIA DRP FONSI/RROF (E/S)	648.00	8/15/2024
217626	9-1-1 Management Plan	SYNTRIO	INV #10009632 - CHILDRESS NW 8/1-8/31/24	156.00	8/15/2024
217627	Choices	TOOT'N TOTUM	INV #802 - 8/5/24 - 200 FUEL CARDS	5,000.00	8/15/2024
217628	CD Project Admin	TEXAS TECH UNIVERSITY	REG FEES 8/2-9/6/24 - CPM TRACK #1 - MAX SEYMOUR	695.00	8/15/2024
217629	Intern. Service - Copy	UCI DOCUMENTS	INV #37134175 - COPIER LEASE 8/24 - 2ND FLOOR KYOCERA	256.28	8/15/2024
217630	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 7/24 - HOMEMAKER & PERSONAL CARE	4,268.25	8/15/2024
	Aging - HHSC	VISITING ANGELS	REIMBURSEMENT 7/24 - IN-HOME RESPITE	4,032.00	8/15/2024
217631	Homeland Security Grant Program	THE HONORABLE DJ WAGNER	IRT MILEAGE 8/6/24 - PREMAG MTG	63.94	8/15/2024
217632	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HUTCHINSON 8/7-9/6/24	93.90	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SWISHER 8/4-9/3/24	135.09	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	LIPSCOMB 8/7-9/6/24	386.45	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	PARMER 8/7-9/6/24	198.70	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DALLAM 8/7-9/6/24	360.09	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	ARMSTRONG 8/7-9/6/24	130.17	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HALL 8/7-9/6/24	43.62	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OLDHAM 8/7-9/6/24	47.04	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SHERMAN 8/7-9/6/24	48.45	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	OCHILTREE 8/7-9/6/24	41.69	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	COLLINGSWORTH 8/7-9/6/24	239.59	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CASTRO 8/7-9/6/24	138.66	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HANSFORD 8/7-9/6/24	47.15	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	WHEELER 8/7-9/6/24	130.43	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	DONLEY 8/10-9/9/24	44.93	8/15/2024
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	MOORE 8/7-9/6/24	50.98	8/15/2024
217633	Aging - HHSC	XCEL ENERGY	UTILITY PMT - AAA CLIENT - ORC INC SUPP 8/24	257.41	8/15/2024
217634	Aging - HHSC	XCEL ENERGY	UTILITY PMT - AAA CLIENT - ORC INC SUPP 8/24	331.67	8/15/2024
217635	Various Grants	XCEL ENERGY	ELECTRIC 6/11-7/11/24 - AMA & BOR WFC, PRPC, TOWER SITES	9,186.61	8/15/2024
217636	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 8/15/24	629.00	8/15/2024
217637	American Rescue Plan	ACTS COMMUNITY	REIMBURSEMENT 7/24 - EBI - BINGOCIZE	10,855.93	8/22/2024
217638	Intern. Service - Info Technology	AMAZON CAPITAL SERVICES	INV #14R9-FKWC-1TPT - UPS UNIT FOR SERVER IN VAULT	1,449.00	8/22/2024
	Intern. Service - Reception	AMAZON CAPITAL SERVICES	INV #1MTC-F4NW-76K6 - TAPE RUNNER REFILLS/RECEPTION	17.62	8/22/2024
217639	PRPC Building Fund	ATMOS ENERGY	PRPC 7/16-8/14/24	105.44	8/22/2024
217640	9-1-1 Management Plan	AT&T	E911 PRPC 8/5-9/4/24	1,488.81	8/22/2024
217641	EXTERNSHIP FOR TEACHERS	JENNIFER BARTON	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/22/2024
217642	WIA Adult	BLACK BEAR HOLDINGS LLC	RENT 8/1-9/30/24 - WF CLIENT	2,900.00	8/22/2024
217643	EXTERNSHIP FOR TEACHERS	ABIGAIL CASTRO	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/22/2024
217644	9-1-1 Management Plan	EAN SERVICES LLC	RA #567478683 - 8/3-8/824 ORLANDO/FL - APCO CONF	270.39	8/22/2024
	PRPC General Fund	EAN SERVICES LLC	RA #781286424 - 7/31-8/4/24 - AUSTIN/AITC CONF	268.42	8/22/2024
217645	Homeland Security Grant Program	FOUST INC	INV #N23053 - 500 BUS CARDS - PRUETT	45.00	8/22/2024
217646	PRPC Indirect Costs	JOE TACO MEXI CAFE	INV #867 - 8/22/24 - MEALS FOR BOD COMMITTEE MTGS	186.30	8/22/2024
217647	Aging - HHSC	SHELIA LLEWELLYN	CG VOUCHER 7/24 - AAA CLIENT	84.00	8/22/2024
217648	CD Project Admin	NADO	INV #INV-23845-V6G7J5 - RTPO CONF FEE GUERRERO - 7/29/24	410.00	8/22/2024

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	CD Project Admin	NADO	INV #INV-23846-D2H2B2 - RTPO CONF FEE SANDERS - 7/29/24	430.00	8/22/2024
217649	SNAP E&T	CHARLES NOBLES	RENT 8/1-8/31/24 - WF CLIENT	875.00	8/22/2024
217650	EXTERNSHIP FOR TEACHERS	REBECCA NOGGLER	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/22/2024
217651	HSGD Contract	PLASCO LLC DBA IDW	#INV7366695 - 8/8/24-8/8/25 CLOUDBADGING SW SUBSCRIPTION	239.88	8/22/2024
217652	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT - 9/24	5,718.87	8/22/2024
217653	Ride Share Voucher Program	SELL GRIFFIN MCLAIN PC	INV #2259 - LEGAL SVCS 7/24 RIDE SHARE VOUCHER PROGRAM	30.00	8/22/2024
217654	Employment Services	SHI GOVERNMENT SOLUTIONS INC	INV #GB00532192 - 7 PC'S - MU#2 REPLACEMENTS	8,267.00	8/22/2024
217655	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #157576 - CG NEWSLETTERS 8/24	136.17	8/22/2024
217656	EXTERNSHIP FOR TEACHERS	SANDRA SNIDER	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/22/2024
217657	Communication Towers	SOUTHWESTERN ELECTRIC POWER COMPANY	DONL TOWER 7/2-8/1/24	124.61	8/22/2024
217658	PRPC Indirect Costs	TASCOSA OFFICE MACHINES	INV #506384 - NARROW BINDING STRIPS	220.00	8/22/2024
217659	Aging - HHSC	TEXAS RAMP PROJECT	8/10/24 - RAMP - AAA CLIENT	499.00	8/22/2024
217660	Cost Pool	UCI DOCUMENT DESTRUCTION	INV #46261 - DOCUMENT SHREDDING 7/23/24 - WFD	50.00	8/22/2024
217661	Aging - HHSC	VISITING ANGELS	INV #28307 - HOMEMAKER SERVICES 7/24	36.75	8/22/2024
	Aging - HHSC	VISITING ANGELS	INV #28341 & 28465 - CG IN HOME RESPITE 7/24	220.50	8/22/2024
217662	WIA Adult	THE WELLINGTON APARTMENTS	RENT 9/1-10/31/24 - WF CLIENT	2,140.00	8/22/2024
217663	Intern. Service - Automobile	WEX BANK	VEHICLE FUEL 7/16-8/14/24 - PRPC CARS & MU#2	934.92	8/22/2024
217664	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CARSON 8/13-9/12/24	393.90	8/22/2024
217665	WIA Adult	XCEL ENERGY	UTILITY PMT 4/25-7/25/24 - WF CLIENT	354.88	8/22/2024
217666	EXTERNSHIP FOR TEACHERS	SHARON COLVIN ROBINSON	BCY24 TEACHER EXTERNSHIP STIPEND	1,000.00	8/26/2024
217667	Aging - HHSC	ACTS COMMUNITY	REIMBURSEMENT 7/24 - CM & HDM	10,229.61	8/29/2024
217668	PRPC General Fund	AFLAC	INV #036506 - EMPLOYEE DEDUCTS 8/24	155.87	8/29/2024
217669	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #1N9G-QDVQ-4RJM - FACIAL TISSUE	21.08	8/29/2024
217670	9-1-1 Management Plan	AMA COMMUNICATIONS LLC	TOWER LEASE PMT 9/1-9/30/24	211.48	8/29/2024
217671	WIA Dislocated Worker	CITY OF AMARILLO	UTILITY PMT 3/8-7/9/24 - WF CLIENT	250.84	8/29/2024
217672	Cost Pool	CITY OF AMARILLO	7/16-8/15/24 - EDDY ST IRRIGATION	181.22	8/29/2024
	Cost Pool	CITY OF AMARILLO	7/15-8/14/24 - AMA WFC EDDY ST	273.67	8/29/2024
217673	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS - 7/24	4,611.66	8/29/2024
217674	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS 7/24 - SOUTH CAMPUS	1,377.41	8/29/2024
217675	PRPC Building Fund	ARVERNAS CLEANING SERVICE	INV #008 - PRPC CLEANING SVCS 8/24	1,700.00	8/29/2024
217676	9-1-1 Management Plan	AT&T	CHILDRESS CO ADMIN 8/15-9/14/24	53.87	8/29/2024
217677	PRPC Indirect Costs	JUDGE SHAWN BALLEW	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	46.79	8/29/2024
217678	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 9/1-9/30/24	661.25	8/29/2024
217679	Cost Pool	CITY OF BORGER	BORGER WFC 7/12-8/12/24	87.79	8/29/2024
217680	CD Project Admin	BORGER NEWS HERALD	AD #5121 - LN 8/22/24 BORGER DRP FINAL PUBLIC HEARING	278.33	8/29/2024
217681	SNAP E&T	ROBERTA BORQUEZ	RENT 9/1-9/30/24 - WF CLIENT	700.00	8/29/2024
217682	Cost Pool	MR RYAN BRADLEY	IRT MILEAGE 8/21/24 - WDB MTG	75.17	8/29/2024
217683	Cost Pool	MR KEVIN CADDELL	IRT MILEAGE 8/21/24 - WDB MTG	108.37	8/29/2024
217684	PRPC Indirect Costs	COMMISSIONER JUAN CANTU	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	175.43	8/29/2024
217685	Choices	CAPITAL ONE	8/19/24 STATEMENT - WORK RELATED ITEMS	2,016.34	8/29/2024
217686	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 9/1-9/30/24	3,148.21	8/29/2024
217687	Aging - HHSC	COLLINGSWORTH COUNTY HDM	REIMBURSEMENT 7/24 - CM & HDM	11,719.41	8/29/2024
217688	CD Project Admin	DALHART TEXAN	INV #130071 - LN 3/16/24 DALHART NONDISC/CIVIL RIGHTS NOTICE	191.50	8/29/2024
	CD Project Admin	DALHART TEXAN	INV #130072 - LN 3/16/24 DALHART FAIR HOUSING PROCLAMATION	91.50	8/29/2024
	CD Project Admin	DALHART TEXAN	INV #135318 - LN 6/8/24 DALHART FLOODPLAIN NOTICE (ENG/SPAN)	2,049.75	8/29/2024
	CD Project Admin	DALHART TEXAN	INV #135319 - LN 6/8/24 DALHART RROF	1,094.25	8/29/2024
	CD Project Admin	DALHART TEXAN	INV #135355 - LN 6/15/24 DALHART FONSI & RROF	1,094.25	8/29/2024
217689	PRPC Indirect Costs	MAYOR BUSTER DAVIS	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	121.43	8/29/2024

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217690	Homeland Security Grant Program	DELL MARKETING LP	INV #10767149123 - 2 PC'S & MONITORS - EM MGMT	2,894.00	8/29/2024
217691	9-1-1 Management Plan	DEPT OF INFORMATION RESOURCES	INV #24060362N - DIR NW COST 6/24 - 9-1-1	31,848.38	8/29/2024
217692	Aging - HHSC	DONLEY CO SR CITIZENS ASSN	REIMBURSEMENT 7/24 - CM & HDM	12,063.48	8/29/2024
217693	PRPC Indirect Costs	JUDGE CHRISTY DYER	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	24.47	8/29/2024
217694	PRPC General Fund	EAN SERVICES LLC	INV #TL826590-082324 - 7/16-8/4/24 - TOLL FEES	68.43	8/29/2024
217695	9-1-1 Management Plan	MR VANCE EASLEY	IRT MILEAGE 8/23/24 - 9-1-1 ADV MTG	155.40	8/29/2024
217696	Cost Pool	ED TURNER PROPERTY MANAGEMENT	RENT 9/24 - BORGER WFC	975.00	8/29/2024
217697	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 9/1-9/30/24	127.31	8/29/2024
217698	CD Project Admin	FOUST INC	INV #N23160 - 250 BUS CARDS - GUERRERO	35.00	8/29/2024
217699	Regional Flood Planning	FREESE AND NICHOLS INC	INV #1365193 - PROF SVCS RFP 9-12/23	32,725.89	8/29/2024
217700	9-1-1 Management Plan	MR RAFAEL GONZALEZ	IRT MILEAGE 8/23/24 - 9-1-1 ADV MTG	154.37	8/29/2024
217701	Communication Towers	GREENBELT ELECTRIC COOPERATIVE INC	BOWR/COLL - 7/15-8/15/24	168.16	8/29/2024
217702	9-1-1 Management Plan	MS ROBIN GRICE	IRT MILEAGE 8/23/24 - 9-1-1 ADV MTG	64.36	8/29/2024
217703	Cost Pool	MS MICHELLE GRIFFIN	IRT MILEAGE 8/21/24 - WDB MTG	66.53	8/29/2024
217704	9-1-1 Management Plan	MS DIANN GUFFY	IRT MILEAGE 8/23/24 - 9-1-1 ADV MTG	108.37	8/29/2024
217705	Aging - HHSC	HALL COUNTY HOME DELIVERY MEALS	HOME DELIVERED MEALS - 7/24	2,874.70	8/29/2024
217706	Aging - HHSC	HEDLEY SR CITIZENS ASSN	REIMBURSEMENT 7/24 - CM & HDM	1,967.08	8/29/2024
217707	Aging - HHSC	HEREFORD SR CITIZENS ASSN	REIMBURSEMENT 7/24 - CM & HDM	17,707.11	8/29/2024
217708	PRPC Indirect Costs	JUDGE JOHN HOWARD	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	78.54	8/29/2024
217709	9-1-1 Management Plan	MS DORICE IMMEL	IRT MILEAGE 8/23/24 - 9-1-1 ADV MTG	171.57	8/29/2024
217710	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 9/1-9/30/24 - MEMPHIS & SILVERTON 2	935.00	8/29/2024
217711	Cost Pool	JUDGE CINDY IRWIN	IRT MILEAGE 8/22/24 - WDBCGB MTG	78.64	8/29/2024
217712	Fringe Benefits Pool	ISOLVED INC	INV #1139523961 - FY25 FSA SET UP FEES	150.00	8/29/2024
217713	PRPC Building Fund	JKB COMPANY	INV #3836 - PRPC MGMT FEE 9/24 & PARTS FOR BOILER	1,277.15	8/29/2024
217714	Skilled Dev - Plains	JODY HOLLAND INC	INV #20814 - TRNG 7/24 FOR EMPLOYEES AT PLAINS DAIRY	24,031.50	8/29/2024
217715	PRPC Indirect Costs	JUDGE KIMBERLY JONES	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	155.40	8/29/2024
217716	9-1-1 Management Plan	MS SIDNEY JORDAN	IRT MILEAGE 8/23/24 - 9-1-1 ADV MTG	66.53	8/29/2024
217717	PRPC Indirect Costs	JUDGE HAROLD KEETER	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	32.55	8/29/2024
	Cost Pool	JUDGE HAROLD KEETER	IRT MILEAGE 8/22/24 - WDBCGB MTG	32.55	8/29/2024
217718	Aging - HHSC	VIRGINIA KEYS	IRT MILEAGE 7/24 - FACILITY VISITS	25.27	8/29/2024
217719	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 9/1-9/30/24	431.25	8/29/2024
217720	Cost Pool	LUNCH MONY LLC	INV #AMA57031 & AMA57032 - 8/21 & 8/22/24 WFD LUNCH MTGS	455.77	8/29/2024
217721	Aging - HHSC	MOORE CO SENIOR CENTER INC	CONGREGATE MEALS - 7/24	8,971.80	8/29/2024
217722	Child Care CCF	CHRISTINE H NGUYEN CPA	INV #1796 - 1/2-7/31/24 FISCAL MONITORING - WFD	5,043.75	8/29/2024
217723	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 8/31/24	629.00	8/29/2024
217724	Aging - HHSC	OPPORTUNITIES INC	REIMBURSEMENT 7/24 - CM & HDM	10,505.04	8/29/2024
217725	PRPC Building Fund	ORKIN INC	INV #265159873 - PRPC PEST CONTROL 8/20/24	128.99	8/29/2024
217726	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #511640 - 8/1-8/15/24 MAIL HANDLING	694.46	8/29/2024
217727	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 9/1-9/30/24	1,265.20	8/29/2024
217728	PRPC Indirect Costs	SHERIFF SAL RIVERA	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	87.70	8/29/2024
217729	PRPC Indirect Costs	MS YOLANDA ROBLEDO	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	110.91	8/29/2024
217730	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	8/17/24 - PAPER PLATES, CUPS, CUTLERY, PAPER TOWELS	141.59	8/29/2024
217731	PRPC Indirect Costs	MR WINSTON SAULS	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	66.53	8/29/2024
217732	9-1-1 Management Plan	MS RHONDA SCOTT	IRT MILEAGE 8/23/24 - 9-1-1 ADV MTG	131.01	8/29/2024
217733	PRPC Indirect Costs	MR PHILLIP SELF	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	155.40	8/29/2024
217734	Aging - HHSC	SHAMROCK MEALS ON WHEELS INC	HOME DELIVERED MEALS - 7/24	1,615.00	8/29/2024
217735	PRPC Indirect Costs	THE HONORABLE TOBE SHIELDS	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	120.21	8/29/2024

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217736	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #157612 - 250 BUS CARDS - AAA VOLUNTEER	64.00	8/29/2024
217737	Transportation - RIA	SOUTH PLAINS ASSOCIATION OF GOVERNMENTS	INV #PRPC-RIA-3 - CONTRACTUAL SVCS 12/1/23-2/29/24	6,250.00	8/29/2024
	Transportation - RIA	SOUTH PLAINS ASSOCIATION OF GOVERNMENTS	INV #PRPC-RIA-4 - CONTRACTUAL SVCS 3/1-5/31/24	6,250.00	8/29/2024
217738	Communication Towers	SOUTH PLAINS ELECTRIC COOPERATIVE	PAR4 TOWER - 7/15-8/17/24	115.27	8/29/2024
217739	CD Project Admin	STATE LINE TRIBUNE	LN 8/22/24 - BOVINA DRP APPLICATION NOTICE	33.60	8/29/2024
217740	Communication Towers	SOUTHWESTERN ELECTRIC POWER COMPANY	WHES TOWER 7/23-8/20/24	58.30	8/29/2024
217741	Aging - HHSC	SWISHER CO SR CITIZENS ASSN	REIMBURSEMENT 7/24 - CM & HDM	10,941.58	8/29/2024
217742	PRPC Indirect Costs	THE HONORABLE KERRY SYMONS	IRT MILEAGE 8/22/24 - PRPC BOARD MTG	154.37	8/29/2024
217743	Aging - HHSC	TAM CUMMINGS PHD	INV #090324 - SPEAKER FEE/BOOKS - DEMENTIA SYMPOSIUM 9/3/24	6,500.00	8/29/2024
217744	Aging - HHSC	TRANSFORMATION PARK	REIMBURSEMENT 7/24 - CM & HDM	18,877.67	8/29/2024
217745	Aging - HHSC	TRI COUNTY MEALS	HOME DELIVERED MEALS - 7/24	4,331.52	8/29/2024
217746	Intern. Service - Copy	UNA COPY INC	#INV116103 - 2ND FLOOR COPIES 7/25-8/24/24	545.01	8/29/2024
217747	PRPC General Fund	UNITED SUPERMARKETS LLC	7/25/24 - BOARD MTG SUPPLIES	46.36	8/29/2024
	PRPC General Fund	UNITED SUPERMARKETS LLC	8/13/24 - SODAS FOR MEETINGS	30.00	8/29/2024
	MAXIMUS	UNITED SUPERMARKETS LLC	8/2 & 8/7/24 - LUNCH FOR CG EDUCATIONAL SUPP GROUP - 8/7/24	201.27	8/29/2024
	CD Project Admin	UNITED SUPERMARKETS LLC	8/8/24 - SYMPATHY CARD - LGS	5.69	8/29/2024
217748	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS - 8/24	689.14	8/29/2024
217749	Cost Pool	VERIZON WIRELESS	INV #9971103236 - 8/11-9/10/24 INTERNET & CELL PHONE CHGS	630.35	8/29/2024
217750	Vocational Rehab Cost	VITEL COMMUNICATIONS CORP	INV #51217 - FIRE ALARM MONITORING - 8/24	80.00	8/29/2024
	Vocational Rehab Cost	VITEL COMMUNICATIONS CORP	INV #51279 - INSPECTION/TESTING 8/24 - FA/SMOKE DETECTORS	105.17	8/29/2024
217751	Aging - HHSC	ROSS WELLESLEY	IRT MILEAGE & EXPENSE 7/24 - FACILITY VISITS	255.14	8/29/2024
217752	9-1-1 Management Plan	MR KIRSTEN WILLIAMS	IRT MILEAGE 8/23/24 - 9-1-1 ADV MTG	63.94	8/29/2024
31373	9-1-1 Management Plan	BECKY BLAIR	IRT MILEAGE 7/26/24 - HEREFORD	70.22	8/8/2024
31374	Aging - HHSC	LISA HANCOCK	IRT MILEAGE 6/24 - FACILITY VISITS	82.42	8/8/2024
31375	CD Project Admin	PAIGE GOODELL	7/17/24 - REIMB FOR SPEAKER GIFTS - LGS SUMMIT	62.49	8/15/2024
31376	CD Project Admin	ALEX GUERRERO	ORT 7/29-8/2/24 - GREENVILLE, SC - NADO TRANSPORTATION CONF	902.18	8/15/2024
31377	PRPC General Fund	CRISTY HENDERSON	8/7/24 - CHECK #121 - FLEX REIMBURSEMENT	350.00	8/15/2024
31378	Intern. Service - Accounting	MARY JULIA LYLES	INV #1017 - FINANCE TRNG HOURS - 7/24	75.00	8/15/2024
31379	CD Project Admin	ABBY SANDERS	ORT 7/29-8/4/24 - GREENVILLE, SC - NADO TRANSPORTATION CONF	698.67	8/15/2024
31380	PRPC General Fund	HEIKE TODD	8/13/24 - CK #122 - FLEX REIMBURSEMENT	518.74	8/15/2024
31381	9-1-1 Management Plan	BECKY BLAIR	IRT MILEAGE 8/15/24 - HEREFORD/ADDRESSING	70.22	8/22/2024
31382	Intern. Service - Automobile	JULIE ARVELLO	8/29/24 - REGISTRATION REIMB FOR CAR #1 & #2	15.00	8/29/2024
31383	CD Project Admin	PAIGE GOODELL	ORT 8/15-8/17/24 - RUIDOSO, NM - HIGH GROUND BOD MTG	40.14	8/29/2024
31384	CD Project Admin	SAMANTHA HUBBARD	ORT 8/19-8/21/24 - AUSTIN/TDA TRNG	553.80	8/29/2024
84769	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	15,886.43	8/2/2024
84770	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	10,275.68	8/2/2024
84771	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	10,515.27	8/2/2024
84772	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (317578)	7,423.73	8/2/2024
84773	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (317578)	4,810.66	8/2/2024
84774	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (317578)	1,977.56	8/2/2024
84775	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (317578)	8,883.36	8/2/2024
84776	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (317578)	6,477.52	8/2/2024
84777	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (317578)	1,453.81	8/2/2024
84778	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (317578)	17,731.35	8/2/2024
84779	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (317578)	11,567.65	8/2/2024
84780	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (317578)	5,846.09	8/2/2024
84781	Child Care CCP	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (317578)	81.00	8/2/2024

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84782	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	4,999.48	8/2/2024
84783	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (317578)	2,077.58	8/2/2024
84784	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (317578)	1,726.44	8/2/2024
84785	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (317578)	3,260.72	8/2/2024
84786	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (317578)	3,932.80	8/2/2024
84787	Child Care CCF	WEST TEXAS A&M UNIVERSITY	CHILD CARE SERVICES PROVIDED (317578)	293.70	8/2/2024
84788	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	730.63	8/2/2024
84789	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (317578)	2,208.17	8/2/2024
84790	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (317578)	14,958.17	8/2/2024
84791	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (317578)	34,592.70	8/2/2024
84792	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (317578)	16,267.63	8/2/2024
84793	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (317578)	5,228.86	8/2/2024
84794	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (317578)	27,694.30	8/2/2024
84795	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (317578)	38,530.27	8/2/2024
84796	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (317578)	501.58	8/2/2024
84797	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	7,163.88	8/2/2024
84798	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (317578)	526.17	8/2/2024
84799	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (317578)	4,993.49	8/2/2024
84800	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (317578)	3,343.94	8/2/2024
84801	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (317578)	2,626.78	8/2/2024
84802	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (317578)	747.67	8/2/2024
84803	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (317578)	56,609.47	8/2/2024
84804	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (317578)	12,035.44	8/2/2024
84805	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (317578)	51,814.01	8/2/2024
84806	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (317578)	5,328.49	8/2/2024
84807	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (317578)	5,910.43	8/2/2024
84808	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (317578)	14,064.97	8/2/2024
84809	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (317578)	8,101.29	8/2/2024
84810	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (317578)	6,995.63	8/2/2024
84811	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (317578)	962.25	8/2/2024
84812	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (317578)	1,060.51	8/2/2024
84813	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (317578)	29,032.53	8/2/2024
84814	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	15,481.86	8/2/2024
84815	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (317578)	4,122.19	8/2/2024
84816	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (317578)	873.43	8/2/2024
84817	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (317578)	4,596.49	8/2/2024
84818	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (317578)	737.20	8/2/2024
84819	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (317578)	6,743.17	8/2/2024
84820	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (317578)	2,088.26	8/2/2024
84821	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (317578)	10,992.06	8/2/2024
84822	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (317578)	7,151.62	8/2/2024
84823	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (317578)	1,716.00	8/2/2024
84824	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (317578)	2,920.37	8/2/2024
84825	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (317578)	1,683.06	8/2/2024
84826	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (317578)	702.17	8/2/2024
84827	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (317578)	3,682.01	8/2/2024
84828	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	2,851.87	8/2/2024

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84829	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (317578)	594.78	8/2/2024
84830	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (317578)	18,858.02	8/2/2024
84831	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	15,078.41	8/2/2024
84832	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	4,355.89	8/2/2024
84833	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (317578)	10,011.66	8/2/2024
84834	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (317578)	2,008.09	8/2/2024
84835	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (317578)	567.35	8/2/2024
84836	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (317578)	33,052.20	8/2/2024
84837	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (317578)	16,251.25	8/2/2024
84838	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (317578)	6,368.93	8/2/2024
84839	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (317578)	24,348.94	8/2/2024
84840	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (317578)	1,323.48	8/2/2024
84841	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CENTER	CHILD CARE SERVICES PROVIDED (317578)	6,239.74	8/2/2024
84842	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (317578)	272.37	8/2/2024
84843	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (317578)	1,270.03	8/2/2024
84844	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (317578)	9,248.55	8/2/2024
84845	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (317578)	4,525.47	8/2/2024
84846	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (317578)	1,727.11	8/2/2024
84847	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (317578)	879.85	8/2/2024
84848	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (317578)	3,060.03	8/2/2024
84849	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (317578)	3,051.72	8/2/2024
84850	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (317578)	11,453.44	8/2/2024
84851	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (317578)	1,174.71	8/2/2024
84852	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (317578)	18,616.67	8/2/2024
84853	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDCARE	CHILD CARE SERVICES PROVIDED (317578)	209.39	8/2/2024
84854	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (317578)	1,296.96	8/2/2024
84855	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (317578)	22,349.32	8/2/2024
84856	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (317578)	1,273.30	8/2/2024
84857	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (317578)	3,019.61	8/2/2024
84858	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (317578)	1,381.13	8/2/2024
84859	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (317578)	3,313.48	8/2/2024
84860	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (317578)	2,519.72	8/2/2024
84861	Child Care CCF	AMARILLO WESLEY COMM CENTER - SOUTH	CHILD CARE SERVICES PROVIDED (317578)	3,776.37	8/2/2024
84862	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (317578)	21,030.78	8/2/2024
84863	Child Care CCF	MELISSAS CHILD CARE AND PRESCHOOL	CHILD CARE SERVICES PROVIDED (317578)	1,065.05	8/2/2024
84864	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (317578)	1,540.28	8/2/2024
84865	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (317578)	5,433.76	8/2/2024
84866	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEV.	CHILD CARE SERVICES PROVIDED (317578)	5,684.72	8/2/2024
84867	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	16,399.19	8/15/2024
84868	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	10,206.32	8/15/2024
84869	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	10,464.65	8/15/2024
84870	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (318624)	7,797.46	8/15/2024
84871	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (318624)	4,798.15	8/15/2024
84872	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (318624)	1,941.88	8/15/2024
84873	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (318624)	8,665.62	8/15/2024
84874	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (318624)	6,426.20	8/15/2024
84875	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (318624)	1,452.85	8/15/2024

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84876	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (318624)	17,298.36	8/15/2024
84877	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (318624)	10,418.32	8/15/2024
84878	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (318624)	5,906.16	8/15/2024
84879	Child Care CCP	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (318624)	270.00	8/15/2024
84880	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	5,152.54	8/15/2024
84881	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (318624)	2,030.88	8/15/2024
84882	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY, INC.	CHILD CARE SERVICES PROVIDED (318624)	2,023.54	8/15/2024
84883	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (318624)	3,143.87	8/15/2024
84884	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (318624)	3,926.59	8/15/2024
84885	Child Care CCF	WEST TEXAS A&M UNIVERSITY	CHILD CARE SERVICES PROVIDED (318624)	293.70	8/15/2024
84886	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	729.02	8/15/2024
84887	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (318624)	2,172.53	8/15/2024
84888	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (318624)	14,741.33	8/15/2024
84889	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (318624)	35,816.73	8/15/2024
84890	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (318624)	18,298.46	8/15/2024
84891	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (318624)	5,211.42	8/15/2024
84892	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (318624)	27,482.89	8/15/2024
84893	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (318624)	37,338.37	8/15/2024
84894	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (318624)	490.19	8/15/2024
84895	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	7,140.54	8/15/2024
84896	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (318624)	525.74	8/15/2024
84897	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (318624)	5,407.43	8/15/2024
84898	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (318624)	3,202.76	8/15/2024
84899	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (318624)	2,652.78	8/15/2024
84900	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (318624)	1,024.43	8/15/2024
84901	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (318624)	57,051.33	8/15/2024
84902	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (318624)	12,441.35	8/15/2024
84903	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (318624)	50,667.83	8/15/2024
84904	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (318624)	5,619.38	8/15/2024
84905	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (318624)	4,867.21	8/15/2024
84906	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (318624)	14,564.82	8/15/2024
84907	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (318624)	8,128.15	8/15/2024
84908	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (318624)	6,487.33	8/15/2024
84909	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (318624)	961.23	8/15/2024
84910	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (318624)	1,058.76	8/15/2024
84911	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (318624)	29,972.18	8/15/2024
84912	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	14,581.13	8/15/2024
84913	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (318624)	4,134.23	8/15/2024
84914	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (318624)	872.50	8/15/2024
84915	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (318624)	5,198.33	8/15/2024
84916	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (318624)	570.04	8/15/2024
84917	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (318624)	6,006.06	8/15/2024
84918	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (318624)	2,210.24	8/15/2024
84919	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (318624)	11,044.38	8/15/2024
84920	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (318624)	6,380.28	8/15/2024
84921	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (318624)	1,687.76	8/15/2024
84922	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (318624)	3,059.80	8/15/2024

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84923	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (318624)	1,506.83	8/15/2024
84924	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (318624)	318.74	8/15/2024
84925	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (318624)	3,667.68	8/15/2024
84926	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	2,533.80	8/15/2024
84927	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (318624)	593.38	8/15/2024
84928	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (318624)	19,287.92	8/15/2024
84929	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	15,171.24	8/15/2024
84930	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	3,332.52	8/15/2024
84931	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (318624)	10,167.20	8/15/2024
84932	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (318624)	1,844.83	8/15/2024
84933	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (318624)	566.93	8/15/2024
84934	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (318624)	32,405.89	8/15/2024
84935	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (318624)	15,493.78	8/15/2024
84936	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (318624)	4,717.05	8/15/2024
84937	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (318624)	24,522.14	8/15/2024
84938	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (318624)	1,310.70	8/15/2024
84939	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CENTER	CHILD CARE SERVICES PROVIDED (318624)	5,977.34	8/15/2024
84940	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (318624)	271.85	8/15/2024
84941	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (318624)	1,317.75	8/15/2024
84942	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CENTER	CHILD CARE SERVICES PROVIDED (318624)	8,898.66	8/15/2024
84943	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (318624)	4,758.25	8/15/2024
84944	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (318624)	1,724.77	8/15/2024
84945	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (318624)	890.23	8/15/2024
84946	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (318624)	2,925.46	8/15/2024
84947	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (318624)	2,864.21	8/15/2024
84948	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (318624)	11,837.06	8/15/2024
84949	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (318624)	1,172.58	8/15/2024
84950	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (318624)	18,799.66	8/15/2024
84951	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDCARE	CHILD CARE SERVICES PROVIDED (318624)	225.91	8/15/2024
84952	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (318624)	1,284.68	8/15/2024
84953	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (318624)	22,634.66	8/15/2024
84954	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (318624)	1,271.87	8/15/2024
84955	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (318624)	2,700.60	8/15/2024
84956	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (318624)	1,564.45	8/15/2024
84957	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (318624)	4,822.29	8/15/2024
84958	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (318624)	2,504.58	8/15/2024
84959	Child Care CCF	AMARILLO WESLEY COMM CENTER - SOUTH	CHILD CARE SERVICES PROVIDED (318624)	3,447.14	8/15/2024
84960	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (318624)	20,879.47	8/15/2024
84961	Child Care CCF	MELISSAS CHILD CARE AND PRESCHOOL	CHILD CARE SERVICES PROVIDED (318624)	1,047.07	8/15/2024
84962	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (318624)	1,879.77	8/15/2024
84963	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (318624)	4,838.70	8/15/2024
84964	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEV.	CHILD CARE SERVICES PROVIDED (318624)	5,626.63	8/15/2024
84965	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	16,880.63	8/30/2024
84966	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	10,944.96	8/30/2024
84967	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	10,704.72	8/30/2024
84968	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (320129)	8,150.51	8/30/2024
84969	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (320129)	6,041.27	8/30/2024

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84970	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (320129)	1,667.21	8/30/2024
84971	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (320129)	7,830.93	8/30/2024
84972	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (320129)	5,732.46	8/30/2024
84973	Child Care CCF	MARIA FLORES	CHILD CARE SERVICES PROVIDED (320129)	1,428.83	8/30/2024
84974	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (320129)	15,850.89	8/30/2024
84975	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (320129)	10,167.76	8/30/2024
84976	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (320129)	5,692.24	8/30/2024
84977	Child Care CCP	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (320129)	270.00	8/30/2024
84978	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	5,007.47	8/30/2024
84979	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (320129)	1,744.35	8/30/2024
84980	Child Care CCF	HEREFORD DCC RUTH WARNER MEM	CHILD CARE SERVICES PROVIDED (320129)	523.88	8/30/2024
84981	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY, INC.	CHILD CARE SERVICES PROVIDED (320129)	2,348.32	8/30/2024
84982	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (320129)	3,113.07	8/30/2024
84983	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (320129)	3,841.67	8/30/2024
84984	Child Care CCF	Bright Beginnings	CHILD CARE SERVICES PROVIDED (320129)	100.00	8/30/2024
84985	Child Care CCF	WEST TEXAS A&M UNIVERSITY	CHILD CARE SERVICES PROVIDED (320129)	146.85	8/30/2024
84986	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	561.49	8/30/2024
84987	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (320129)	3,063.09	8/30/2024
84988	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (320129)	11,432.60	8/30/2024
84989	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (320129)	33,864.53	8/30/2024
84990	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (320129)	19,077.06	8/30/2024
84991	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (320129)	4,999.51	8/30/2024
84992	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (320129)	27,448.64	8/30/2024
84993	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (320129)	32,258.27	8/30/2024
84994	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (320129)	487.82	8/30/2024
84995	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	7,377.65	8/30/2024
84996	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (320129)	524.00	8/30/2024
84997	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (320129)	5,466.94	8/30/2024
84998	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (320129)	2,460.56	8/30/2024
84999	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (320129)	2,727.09	8/30/2024
85000	Child Care CCF	DEEDEES DAYCARE	CHILD CARE SERVICES PROVIDED (320129)	130.00	8/30/2024
85001	Child Care CCF	INGLANTINA FLORES	CHILD CARE SERVICES PROVIDED (320129)	1,014.70	8/30/2024
85002	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (320129)	55,454.32	8/30/2024
85003	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (320129)	11,300.21	8/30/2024
85004	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC.	CHILD CARE SERVICES PROVIDED (320129)	49,815.22	8/30/2024
85005	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC.	CHILD CARE SERVICES PROVIDED (320129)	5,356.63	8/30/2024
85006	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (320129)	4,561.79	8/30/2024
85007	Child Care CCF	CHILDREN'S LEARNING CENTER OF AMARILLO	CHILD CARE SERVICES PROVIDED (320129)	14,818.48	8/30/2024
85008	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (320129)	7,671.93	8/30/2024
85009	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (320129)	5,559.54	8/30/2024
85010	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (320129)	369.41	8/30/2024
85011	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (320129)	1,106.10	8/30/2024
85012	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (320129)	1,051.65	8/30/2024
85013	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (320129)	31,615.50	8/30/2024
85014	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	13,373.62	8/30/2024
85015	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (320129)	4,727.40	8/30/2024
85016	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (320129)	543.58	8/30/2024

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85017	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (320129)	5,508.49	8/30/2024
85018	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (320129)	506.47	8/30/2024
85019	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (320129)	5,905.78	8/30/2024
85020	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (320129)	2,211.51	8/30/2024
85021	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (320129)	12,256.05	8/30/2024
85022	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (320129)	7,083.45	8/30/2024
85023	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (320129)	1,158.00	8/30/2024
85024	Child Care CCF	KAREN SMITH	CHILD CARE SERVICES PROVIDED (320129)	2,920.28	8/30/2024
85025	Child Care CCF	LATUNYA MARIE JILES-FORD	CHILD CARE SERVICES PROVIDED (320129)	762.86	8/30/2024
85026	Child Care CCF	PAULA COOK	CHILD CARE SERVICES PROVIDED (320129)	664.47	8/30/2024
85027	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (320129)	3,621.99	8/30/2024
85028	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	2,387.42	8/30/2024
85029	Child Care CCF	KS HOME DAYCARE	CHILD CARE SERVICES PROVIDED (320129)	584.84	8/30/2024
85030	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (320129)	20,072.86	8/30/2024
85031	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	15,139.57	8/30/2024
85032	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (320129)	9,965.44	8/30/2024
85033	Child Care CCF	BUTTERCUP HOUSE INC	CHILD CARE SERVICES PROVIDED (320129)	1,711.27	8/30/2024
85034	Child Care CCF	CHARBRA WILLIAMS	CHILD CARE SERVICES PROVIDED (320129)	565.32	8/30/2024
85035	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (320129)	30,006.25	8/30/2024
85036	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (320129)	15,098.05	8/30/2024
85037	Child Care CCF	KELSEY FOSTER	CHILD CARE SERVICES PROVIDED (320129)	4,888.72	8/30/2024
85038	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (320129)	23,638.85	8/30/2024
85039	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (320129)	1,259.54	8/30/2024
85040	Child Care CCF	THE COLONY CHRISTIAN CHILD DEV CENTER	CHILD CARE SERVICES PROVIDED (320129)	1,344.41	8/30/2024
85041	Child Care CCF	ELE ACADEMICS LLC	CHILD CARE SERVICES PROVIDED (320129)	269.74	8/30/2024
85042	Child Care CCF	OMAR MENDOZA	CHILD CARE SERVICES PROVIDED (320129)	1,316.46	8/30/2024
85043	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CENTER	CHILD CARE SERVICES PROVIDED (320129)	8,107.68	8/30/2024
85044	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (320129)	5,234.51	8/30/2024
85045	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (320129)	1,697.11	8/30/2024
85046	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (320129)	934.51	8/30/2024
85047	Child Care CCF	BRIGHT MINDS ACADEMY LLC	CHILD CARE SERVICES PROVIDED (320129)	3,199.75	8/30/2024
85048	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (320129)	2,318.51	8/30/2024
85049	Child Care CCF	STEAMBOAT STATION	CHILD CARE SERVICES PROVIDED (320129)	11,157.10	8/30/2024
85050	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE II	CHILD CARE SERVICES PROVIDED (320129)	1,011.68	8/30/2024
85051	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (320129)	17,639.90	8/30/2024
85052	Child Care CCF	SEEDS OF WISDOM CHRISTIAN FAMILY CHILDCARE	CHILD CARE SERVICES PROVIDED (320129)	292.00	8/30/2024
85053	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (320129)	1,270.88	8/30/2024
85054	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (320129)	22,100.78	8/30/2024
85055	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (320129)	1,256.52	8/30/2024
85056	Child Care CCF	LITTLE TROOPERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (320129)	2,673.74	8/30/2024
85057	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (320129)	1,709.68	8/30/2024
85058	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (320129)	3,432.14	8/30/2024
85059	Child Care CCF	PURE CREATION	CHILD CARE SERVICES PROVIDED (320129)	2,352.83	8/30/2024
85060	Child Care CCF	AMARILLO WESLEY COMM CENTER - SOUTH	CHILD CARE SERVICES PROVIDED (320129)	4,112.81	8/30/2024
85061	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (320129)	19,323.40	8/30/2024
85062	Child Care CCF	MELISSAS CHILD CARE AND PRESCHOOL	CHILD CARE SERVICES PROVIDED (320129)	965.62	8/30/2024
85063	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (320129)	1,725.44	8/30/2024

Panhandle Regional Planning Commission
 Check/Voucher Register
 From 8/1/2024 Through 8/31/2024

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
85064	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (320129)	6,338.72	8/30/2024
85065	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEV.	CHILD CARE SERVICES PROVIDED (320129)	5,273.61	8/30/2024
		AMARILLO NATIONAL BANK	WFD - INCENTIVE PAYMENTS - 8/24	2,321.00	
		CENTENNIAL BANK	BUILDING IMPROVEMENT PMT 8/13/24	6,645.07	
		DATAPATH CREDIT SERVICES	EMPLOYEE FLEX DRAFTS 8/24	3,029.40	
		ROSCOMMON - ABA ADMINISTRATORS	HEALTH INSURANCE DRAFT 8/24	39,392.81	
		TEXAS DIVISION OF EMERGENCY MANAGEMENT	SAFE ROOM REBATE PROGRAM REPAYMENT	20,666.82	
		TOOTN TOTUM FOOD STORES LLC	VEHICLE FUEL 7/15/24-8/14/24	348.66	
		HUXFORD GROUP	WIRE TRANSFERS 8/24	367,784.00	
		VANTAGEPOINT T. AGENTS - 401	WIRE TRANSFERS 8/24	51,002.18	
		VANTAGEPOINT T. AGENTS - 457	WIRE TRANSFERS 8/24	5,959.12	
		VANTAGEPOINT T. AGENTS - ROTH IRA	WIRE TRANSFERS 8/24	1,506.02	
			TOTAL AMOUNT:	3,444,086.06	
			TOTAL NUMBER OF ELECTRONIC FUND TRANSFERS:	259	
			TOTAL NUMBER OF CHECKS WRITTEN:	288	
			TOTAL NUMBER OF WIRE TRANSFERS:	9	
			TOTAL NUMBER OF ANB BANK CARDS:	21	
			TOTAL NUMBER OF EMPLOYEE FLEX DRAFTS:	11	

ITEM 6

MEMORANDUM

DATE: September 26, 2024
TO: PRPC Board of Directors
FROM: Trent Taylor, Finance Director
Cristy Henderson, Asst. Finance Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 6
PRPC Investment Funds Report

BACKGROUND

Pursuant to the Public Funds Investment Act which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023 for funds under our control. I submit the following for your approval.

	<u>Balance@ 12/31/2023</u>	<u>Balance@ 07/31/2024</u>	<u>Balance@ 08/31/2024</u>
PRPC's Money Market Fund	\$4,103,637	\$4,361,721	\$4,378,749
9-1-1's Money Market Fund	<u>57</u>	<u>55,712</u>	<u>125,033</u>
Total MMIA Funds	<u>\$4,103,694</u>	<u>\$4,417,433</u>	<u>\$4,503,782</u>
CDARS CD	Duration	Return	
3/28/2024 – 9/26/2024	26 Weeks	4.85%	\$500,000
6/27/2024 - 12/26/2024	26 Weeks	4.85%	\$500,000
Total Invested Funds			<u>\$5,417,443</u>

The money market funds are deposited at Amarillo National Bank. The PRPC fund rate for the month of August was 4.85%. The 9-1-1 fund earned an average annual yield of 3.47%. The book value and the market value were the same for each fund listed above. The investment portfolio followed the Public Funds Investment Act and PRPC Investment Policies.

RECOMMENDATION

Staff recommends that the Board of Directors accept this report as submitted.

ITEM 7



RESOLUTION

24-09-26-01

WHEREAS, MS. ADRIANA CRUZ serves as an exemplar representative of the people of the Texas Panhandle with distinction as Executive Director of Economic Development and Tourism; and

WHEREAS, MS. ADRIANA CRUZ is an advocate and supporter of the hard work and positive attitudes embraced throughout the Texas Panhandle by the Panhandle Regional Planning Commission; and

WHEREAS, ADRIANA CRUZ graciously accepted the Panhandle Regional Planning Commission's invitation to present the keynote address at its 2024 Annual Meeting; and

WHEREAS, the membership of the Panhandle Regional Planning Commission was highly honored by the presence of MS. ADRIANA CRUZ;

NOW THEREFORE BE IT RESOLVED, that the Panhandle Regional Planning Commission wishes to extend its sincere appreciation to MS. ADRIANA CRUZ, Executive Director of Economic Development and Tourism, for her support of regional cooperation in Texas and her presence at the Panhandle Regional Planning Commission's 2024 Annual Meeting.

INTRODUCED AND PASSED by the Board of Directors of the Panhandle Regional Planning Commission, the 26th day of September 2024.

*Sheriff Salvador Rivera
Chairman of the Board*

*Judge Nancy Tanner
Vice Chairman of the Board*

*Commissioner Pat Sims
Secretary/Treasurer of the Board*

*Michael J. Peters
Executive Director, PRPC*

ITEM 8

MEMORANDUM

DATE: September 26, 2024

TO: PRPC Board of Directors

FROM: Marin Rivas, Workforce Development Director
Heather Reid, Workforce Development Contract / Accounting
Manager

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 8
Workforce Development Child Care Classroom Materials

BACKGROUND

The Texas Workforce Commission (TWC) has contracted with the Panhandle Workforce Development Board (PWDB) / PRPC to utilize Child Care and Development Funds to provide Quality Improvement activities such as technical assistance, professional development, education materials, learning materials, and outdoor equipment for Texas Panhandle Child Care Providers. The PWDB has tasked its sub-recipient, Workforce Solutions Panhandle (WSP) with assisting local Child Care Providers.

The TRS program is a quality-based rating system of Child Care Providers participating in TWC's Subsidized Child Care program. TRS certification is available to Licensed and Registered facilities that exceed the State's Minimum Child Care Regulation Standards and meet the certification criteria in such categories as Director and Staff qualifications, caregiver-child interactions, age-appropriate curricula, learning materials and outdoor equipment. Workforce Development staff has identified local Child Care Providers lack classroom learning materials for additional classrooms added to increase capacity and other local Child Care Providers working toward recertification in need of Social Emotional and Self-Regulation materials.

Learning, Social Emotional, and Self-Regulation materials are available from Lakeshore Learning. Lakeshore Learning offers a comprehensive range of learning materials for all age groups in Panhandle Child Care centers and home provider programs.

The PWDB, with PRPC, proposes to make purchases at this time, for Providers who have added classrooms to increase capacity and Providers going through recertification October 2024, to give these Providers the benefit of updating and improving the learning environments as TRS-certified programs.

On August 27, 2020, PRPC board approved an Interlocal Agreement with The Interlocal Purchasing System (TIPS) for PRPC to gain access to the TIPS purchasing contracts. TIPS is a department of the Education Service Center Region 8, and a governmental public entity, authorized to enter into interlocal agreements with other governmental

entities for the purpose of performing governmental functions on behalf of the parties to the interlocal agreement. It conducts competitive procurements with in-house personnel and legal counsel to enable government agencies to make purchases using its purchasing contracts.

The purchases for the project described above can be made through the TIPS purchasing process. The total cost for this project up to \$150,000.00 and funds for this purchase would come from existing Workforce Development Child Care Quality funds.

RECOMMENDATION

Staff recommends that the Board authorize the Executive Director to purchase the Child Care Learning, Social Emotional and Self-Regulation materials as described above from Lakeshore Learning, for the amount of no more than \$150,000.00, with grant funds from the TWC Workforce Development Child Care Quality grant.

ITEM 9

MEMORANDUM

DATE: September 26, 2024

TO: PRPC Board of Directors

FROM: Debra King AAA, Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 9
Area Agency on Aging Review and Approval of Mary E. Bivins
Foundation Grant Agreement

BACKGROUND

The Area Agency on Aging (AAA) operates a nutrition program that serves numerous sites across the panhandle, aiming to provide healthy and nutritious meals to older adults and individuals with disabilities. This program helps reduce hunger and food insecurity, while promoting independence by enabling individuals to remain in their communities and homes. It offers critical support to help older adults age in place with dignity and autonomy.

Funding for these nutrition programs is primarily provided through the Older Americans Act. Texas Health and Human Services distributes the funding to AAAs across the state. However, this year, the available funding is being reduced due to the expiration of the American Rescue Plan Act (ARPA) funds, which had been available since March 11, 2021.

To mitigate the impact of these funding cuts on senior centers throughout the panhandle, AAA submitted a grant application to the Mary E. Bivins Foundation on May 24, 2024. On August 14, 2024, AAA was notified that the grant proposal had been approved. A copy of the grant agreement is attached.

This funding will enable nutrition providers to continue serving nutritionally at-risk, income-constrained older adults in the panhandle of Texas.

RECOMMENDATION

PRPC staff recommends that the PRPC Board of Directors authorize the Board Chair to execute the funding agreement with the Mary E. Bivins Foundation. This will support the continuation of current nutrition programs across the panhandle, helping them adjust to upcoming reductions in funding.



MARY E. BIVINS
FOUNDATION

COPY

GRANT AGREEMENT

MEETING DATE: 8/14/2024
APPROVED AMOUNT: \$150,000
GRANT NUMBER: MEBF2024_0370

GRANTEE: Panhandle Regional Planning Commission

PURPOSE: FBO Area Agency on Aging to support Nutrition Services for older adults.

TERMS AND CONDITIONS: Payable upon receipt of a signed grant agreement.

NOTE: If the aforementioned Terms and Conditions have not been satisfied by December 31, 2024, the obligation of the Mary E. Bivins Foundation under this contract terminates. The anticipated grant period shall commence 10/1/2024 and conclude 9/30/2025.

This Agreement is made by and between The Mary E. Bivins Foundation (the "Foundation") and Panhandle Regional Planning Commission (the "Beneficiary").

1. The Foundation is a Texas nonprofit corporation organized exclusively for religious, educational, and charitable purposes. Beneficiary acknowledges these exempt purposes of the Foundation and warrants that its use of any and all funds received from the Foundation will be in a manner consistent with such purposes as defined in Section 170(c)(2)(B) of the Internal Revenue Code of 1986 as amended (the "Code").
2. More specifically, the Foundation's purposes are limited to (i) educational and charitable undertakings that serve worthy, aged, or needy persons (ii) located primarily in the northern-most twenty-six (26) counties of the Texas Panhandle. Beneficiary represents and warrants that it is classified by the Internal Revenue Service (the "Service") as (i) an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (the "Code"), and (ii) a public charity described in either section 509(a)(1) or Section 509(a)(2) of the Code. In addition, Beneficiary represents and warrants that it has no knowledge of any facts or other information that would jeopardize its classification by the Service under Section 501(c)(3) and Section 509(a)(1) or Section 509(a)(2) of the Code.
3. This grant is provided FBO Area Agency on Aging to support Nutrition Services for older adults. By the execution of this Agreement, Beneficiary agrees that said grant will be used for the purpose or purposes above stated and agrees to keep financial and other records that adequately show the use of the granted funds exclusively for such purpose or purposes. In addition, Beneficiary agrees and covenants that the funds granted hereby will be expended for such purpose(s) within the northern-most twenty-six counties of the Texas Panhandle.



MARY E. BIVINS
FOUNDATION



4. The Beneficiary specifically agrees that no part of said grant will be used to carry on propaganda, or in any manner to attempt to influence legislation, or to participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of, or in opposition to, any candidate for public office.

5. Beneficiary agrees that it will immediately inform the Foundation in writing in the event that (i) any part of the grant is expended for any purpose other than the above-stated purpose or for any purpose prohibited in paragraph 4, (ii) notice is received from the Service that its classification under Section 501(c)(3) and Section 509(a)(1) or Section 509(a)(2) of the Internal Revenue Service of 1986 (the "Code") is in question or has been revoked, or (iii) it becomes aware of facts that if known to the Service would cause such a revocation.

6. If at any time Beneficiary (i) expends any part of the grant for any purpose other than the above-stated purpose(s) or for any purpose prohibited by this agreement, (ii) receives notice from the Service that its classification as a nonprofit entity has been revoked, or (iii) becomes aware of facts that if known to the Service would cause such a revocation, Beneficiary shall immediately forfeit any future rights to any part of the grant, and any of the granted funds remaining in the hands of the Beneficiary shall be immediately returned to the Foundation. In addition, any funds used for any purpose other than the above-stated purpose(s) must be repaid to the Foundation.

7. Beneficiary agrees to promptly supply the Foundation with any and all information reasonably requested by the Foundation for the purpose of allowing the Foundation to review (i) the use made of this grant by the Beneficiary, and (ii) the effect of the receipt of this grant upon the status of Beneficiary as a public charity described in Section 509(a)(1) or 509(a)(2) of the Code. In addition, Beneficiary grants unto the Foundation the right at any time upon reasonable notice to audit all expenditures pertaining to said grant.

8. Beneficiary agrees to complete and submit reports as the Foundation may reasonably request as well as confer with Foundation personnel or consultants at the reasonable request of the Foundation regarding expenditures, records, and progress of the grant project. Beneficiary agrees to complete the Reports as listed below:

-Interim Report due between 04/01/2025 and 4/30/2025. Interim Report should include a short narrative regarding the status of the project and a project budget through 3/31/2025. The Report should be emailed to jessica@bivinsfoundation.org.

-Final Report due 10/31/2025. Final Report should be completed using the Report Form (attached hereto for reference) in the online application portal.

9. All manuscripts, papers, releases, exhibits or interviews prepared for the public or private press, magazines, periodicals, radio, television or other means of communication regarding the activities or achievement of the work of said grant shall acknowledge the Foundation's support. The Beneficiary agrees to receive approval of the Foundation prior to any public



MARY E. BIVINS
FOUNDATION

COPY

release of information regarding the work of said grant and reference to and/or use of the Foundation's name.

10. In the case of any violation by the Beneficiary of the terms and conditions of this agreement, including but not limited to the failure to execute the work of the grant in substantial compliance with the proposal, or in the event of any change in or challenge by the Internal Revenue Service of the Beneficiary's status as a Public Charity, the Foundation reserves the right in its absolute discretion to terminate the grant. The Foundation's determination will be final and will be binding and conclusive upon the Beneficiary. Upon termination of this agreement for any reason, the Foundation will withhold any further payments of grant funds and the Beneficiary will repay to the Foundation any portion of said grant funds that were not spent for said grant project.

11. The Beneficiary acknowledges that the Foundation and its representatives have made no actual or implied promise of funding except for the amounts specified by this agreement. If any of said grant funds are returned or if said grant is rescinded, the Beneficiary acknowledges that the Foundation will have no further obligation to the Beneficiary in connection with said grant as a result of such return or rescission.

Executed this _____ day of _____, 20_____.

Mary E. Bivins Foundation

By: Kathryn Wiegand
Katharyn Wiegand, President and CEO

Panhandle Regional Planning Commission

By: _____
Sal Rivera, Board Chairman

CERTIFICATION

I, the duly qualified and acting board secretary of Panhandle Regional Planning Commission, beneficiary of a grant herein, do hereby certify that the terms and conditions of said grant described above were presented to the Board of Directors of the Beneficiary on the _____ day of _____, 20_____; and that the Directors understood the terms and conditions of the grant and by vote agreed to be bound by the terms.

Pat Sims, Board Secretary

ITEM 10

MEMORANDUM

DATE: September 26, 2024
TO: PRPC Board of Directors
FROM: Khasi Campos, Regional 9-1-1 Program Specialist
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 10
Regional 9-1-1 Advisory Committee Nominations

BACKGROUND

The Panhandle Regional 9-1-1 Network Advisory Committee is composed of a representative from each of the region's 21 public safety answering points and three representatives from the telecommunication industry. The committee provides general guidance and policy direction to the Panhandle Regional 9-1-1 project.

The Procedures and Policies of the Panhandle Regional 9-1-1 Network Advisory Committee requires members to serve staggered three-year terms, limited to two consecutive three-year terms. Committee members must be nominated and then approved by the committee.

Additionally, the 9-1-1 Network Advisory Committee must nominate officers to preside over the committee meetings.

Membership Nominations:

Diann Guffy, Dallam County Sheriff's Office
Rebekah Baucom, Parmer County Sheriff's Office
Robert Mahafee, Hansford County Sheriff's Office
Johnny Carter, Wheeler County Sheriff's Office
Jessica Mann, Pampa Police Department
Sidney Jordan, City of Borger

Officer Nominations:

Chair: Vicki Groneman, Oldham County Sheriff's Office
Vice-Chair: Sidney Jordan, City of Borger

RECOMMENDATION:

Staff recommends that PRPC Board of Directors approve and appoint the above membership and officer nominations to serve on the Panhandle Regional 9-1-1 Network Advisory Committee.

ITEM 11

MEMORANDUM

DATE: September 26, 2024
TO: PRPC Board of Directors
FROM: Khasi Campos, Regional 9-1-1 Program Specialist
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 11
Regional 9-1-1 Advisory Committee Procedures and Policies Update

BACKGROUND

The Panhandle Regional Planning Commission's 9-1-1 Network Advisory Committee's Procedures and Policies document was adopted July 26th, 1990. The document defines the scope of the committee's responsibility and role within the Panhandle Regional Planning Commission, the meeting requirements, and the membership specifics.

Historically, the committee is comprised of a representative from each PSAP and three members from the telecommunications industry. Over the past several years, most of the telecommunication supervisory roles have been outsourced to encompass larger regions, which has made it difficult for providers within the Panhandle to attend these meetings.

The 9-1-1 Network would like to amend the document to allow for some flexibility regarding the appointments of non-PSAP personnel. The 9-1-1 Network aims to replace the language requiring telecommunications representatives to allow for general nominations as made by the committee.

RECOMMENDATION:

Staff recommends that PRPC Board of Directors allow the proposed changes to the Procedures and Policies of the Panhandle Regional 9-1-1 Network Advisory Committee.

PANHANDLE REGIONAL PLANNING COMMISSION

Administrative Regulation
Number 30

Adopted: July 26, 1990

PANHANDLE REGIONAL 9-1-1 NETWORK ADVISORY COMMITTEE PROCEDURES AND POLICIES

I. PURPOSE

The purpose of this administrative regulation is to formally establish a Panhandle Regional 9-1-1 Network Advisory Committee and to establish procedures necessary for its operation.

II. PANHANDLE REGIONAL 9-1-1 NETWORK ADVISORY COMMITTEE

A. Establishment and Scope of Authority

1. The Board of Directors of the Panhandle Regional Planning Commission hereby establishes the Panhandle Regional 9-1-1 Advisory Committee to provide general guidance and policy direction to the Panhandle Regional 9-1-1 project. The Panhandle Regional 9-1-1 Network Advisory Committee's specific responsibilities shall include but not be limited to the following:
 - a. The establishment of working rules and procedures for the Advisory Committee.
 - b. The review and approval of the Panhandle Regional 9-1-1 Network Plan.
 - c. The on-going assessment of the performance of the Panhandle Regional 9-1-1 Network.
 - d. The provision of general direction to the Panhandle Regional Planning Commission staff regarding the Panhandle Regional 9-1-1 Network.
2. The responsibilities of the Panhandle Regional Planning Commission Board of Directors and the Planning Commission's Executive Director shall include but not be limited to the following:
 - a. Contracting matters
 - b. Budgeting
 - c. Financial Reporting
 - d. Personnel matters

B. Membership

1. The Panhandle Regional 9-1-1 Network Advisory Committee shall be composed as follows:
 - a. A representative from each public safety answering point service area.
 - b. ~~Up to three (3) representatives from the telecommunications industry~~ as nominated by the 9-1-1 Advisory Committee.
2. Members of the Panhandle Regional 9-1-1 Network Advisory Committee shall be appointed by the Panhandle Regional Planning Commission's Board of Directors for staggered three-year terms beginning each August. One-third of the Advisory Committee members shall be reappointed or replaced each year. Members may not serve more than two consecutive three-year terms.
3. The Chairperson and Vice-Chairperson of the Panhandle Regional 9-1-1 Network Advisory Committee shall be elected by vote of the Advisory Committee. The Chairperson and Vice-Chairperson shall serve one-year terms beginning each August.
4. The Panhandle Regional Planning Commission's Executive Director or his designee shall serve as a non-voting ex-officio member of the Panhandle Regional 9-1-1 Advisory Committee.

C. Meetings

1. Meetings of the Panhandle Regional 9-1-1 Network Advisory Committee shall be held no less frequently than one meeting per quarter.
2. All Advisory Committee meetings shall be open to the public. Meetings shall be recorded on audio tape and minutes prepared.
3. A simple majority of those Advisory Committee members, or their designees, present and voting at any meeting is sufficient to approve any motion.

ITEM 12

MEMORANDUM

DATE: September 26, 2024

TO: PRPC Board of Directors

FROM: John Schaumburg, Regional 9-1-1 Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 12
9-1-1 Call Handling Equipment (CHE) Software Support Renewal

BACKGROUND

Since 2009, the Panhandle Regional Planning Commission has maintained contract services for software support, telephone support and antivirus updates from Intrado Life & Safety Solutions Corporation. The existing contract expires on October 31st, 2024. The 9-1-1 Network will be changing equipment vendors in the upcoming months, so the HGAC-Buy Contract #EC07-24 pricing was prorated for six months costing a total of \$58,797.00.

If we choose to maintain this support contract, it allows newer software versions at no additional cost. Typically, the best benefit of this service is to correct any software issues that may develop and to future-proof the technology.

This contract also provides a 24x7 - support hotline to remedy any issues that staff or the local technicians cannot immediately solve. The help desk has the ability to troubleshoot at a much higher level with access to system engineers and software developers.

Lastly, the maintenance contract provides mailed antivirus updates for all computers and servers, as the 9-1-1 network is restricted from the internet.

RECOMMENDATION:

Staff recommends the Board of Directors authorize the Executive Director to enter into a contract for maintenance renewal with Intrado Life & Safety Solutions Corporation for an additional six months.



Company Name: Intrado Life & Safety Solutions Corporation

6 Month Maintenance Renewal: November 1, 2024 through April 30, 2025

for

Panhandle Regional Planning Commission (PRPC), TX

(Direct. All Intrado products and services are on H-GAC Buy EC07-23.)

Quote Number: 76468

Version: 1

June 17, 2024

The terms and conditions available at <https://www.intrado.com/legal-privacy/terms/call-handling> as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

Summary - Panhandle Regional Planning Commission

Item	Price
Maintenance	\$58,797.00
Total:	\$58,797.00

Year	Systems	Professional Services	Recurring Services	Maintenance Services	Totals
6-month pro rate				\$58,797.00	\$58,797.00
Totals				\$58,797.00	\$58,797.00

Configuration Parameters - Panhandle Regional Planning Commission

Site Configuration

Total Positions	43
AntiVirus	75

Item#	Description	Qty	List Price	Selling Price	Total
Total Protection Services					
P10349	Total Protection Service, Primary Position – Pro rated 6 months	43	\$2,675.00	\$1,337.50	\$57,512.50
				Subtotal	\$57,512.50
MapFlex Maintenance Services					
MF-SRV-SUP	MapFlex Server Support and Maintenance – Pro rated 6 months	1	\$2,569.00	\$1,284.50	\$1,284.50
				Subtotal	\$1,284.50
				Total	\$58,797.00

Notes

- 1** This quote provides pricing for 6 months renewal of Total Protection Services and MapFlex Server Support and Maintenance at PSAPS within the Panhandle Regional Planning Commission (PRPC), TX. The coverage period is November 1, 2024 through April 30, 2025.

	Site	Pos#
	PRPC HQ Host	0 pos, 1 MapFlex Server
1	Pampa PD - Host	2
2	Armstrong County SO	2
3	Borger PD	3
4	Carson County SO	2
5	Castro County SO	2
6	Childress Law Enforcement Center	2
7	Collingsworth County SO	2
8	Dallam County Jail	2
9	Donley County SO	2
10	Hall County SO	2
11	Hansford County SO	2
12	Hemphill County SO	2
13	Hereford PD	2
14	Lipscomb County SO	2
15	Moore County SO	2
16	Oldham County SO	2
17	Parmer SO	2
18	Perryton PD	2
19	Sherman County SO	2
20	Tulia PD	2
21	Wheeler County SO	2
		43

Previous quote 71015.

- 2** **Total Protection Service provide:**

- 24/7 VIPER Alarm (NOC) Monitoring
- 24/7 Remote Technical Support
- Access to all product software updates, enhancements, and new feature releases.
- Access to all future Call Handling platform upgrades at no additional cost i
- Hardware repairs and hardware updates to ensure the Intrado VIPER system is operating at peak performance for the duration of system life cycle.ii
- Anti-Virus Update Service
- OS Update Service
- Cisco IOS updates for standard Intrado supplied Cisco LAN switches

Conditions not covered under this Service offering

- On-site support services are not included, but available for separate purchase.
- Customer is responsible for the installation of all software maintenance releases, unless On-Site Maintenance Services are purchased. If On-Site Maintenance has not been purchased and the customer prefers to have Intrado deploy a new release, Intrado will assign personnel to perform the upgrade on a mutually agreed upon date at Intrado’s then current rate for such Professional services.
- Installation support for Call Handling platform upgrades. Installation services can be purchased separately from Intrado.
- Assistance with third-party software or hardware not provided by Intrado.
- Assistance with user configuration, usage scenarios, and items covered in standard end user training or operating manuals provided to the customer. Support for these subjects is available through purchase of end-user training curriculum.
- Assistance with Geographic Information Systems (GIS) data updates performed by the end user or resulting problems.
- Replacement of non-operational hardware not provided by Intrado.
- Replacement of non-operational workstation monitors.
- Hardware items deemed to be non-functional as a result of abuse, Force Majeure or other actions.
- Installation of the replacement hardware, unless On-Site Maintenance Services are purchased.

- 3** MapFlex is a 9-1-1 call mapping application which locates incoming calls on a map display using customer GIS data and call location data received from the call handling system.

Customers are required to provide their GIS data for provisioning within MapFlex and are required to maintain their GIS data unless Intrado has been contracted to manage the data on the customer’s behalf.

GIS Services Included with MapFlex Deployment

- MapFlex GIS Data Preparation services (creation or re-creation of the customer’s GIS data package prior to Final Acceptance)
- Remote MapFlex Configuration services

Post-Deployment GIS Services Included Under an Active Maintenance Services Agreement

- Creation or re-creation of a GIS data package potentially required in support of software “break fix”
- Other GIS data professional services potentially required in support of a bug fix related to software

Post-Deployment GIS Services Not Included Under an Active Maintenance Services Agreement

- MapFlex GIS Data Preparation services (following the initial system setup and installation)
- MapFlex Data Update Service (one-time or recurring)

Re-creation of the GIS data package or other GIS data professional services performed in support of a MapFlex version upgrade

Terms

VENDOR NAME	Intrado Life & Safety Solutions Corporation Include quote number and customer EIN/Tax Identification Number on P.O.
SUBMIT P.O.	erd-ordermanagementteam@intrado.com
PRICING	All prices are in USD Taxes, if applicable, are extra. Handling and Shipping charges are extra unless specified on the quote.
SHIPPING TERMS	FCA (Montreal), INCOTERMS 2023
INVOICING	<p>If Intrado is not performing Installation, software and equipment will be deemed accepted when Intrado has completed its shipping obligations. If Intrado is performing Installation, then Customer will provide Intrado with a written notice of acceptance or rejection, based on a Severity Level 1 or 2 failure (as defined in the Maintenance and Support terms), within ten calendar days after Intrado's notice of System Cutover ("Notification Date"), which acceptance will not be unreasonably withheld or conditioned. If Customer does not accept software and equipment, it will notify Intrado in writing within ten calendar days of the Notification Date, and will specify the Severity Level 1 or 2 failure. Intrado will use commercially reasonable efforts to promptly diagnose and correct all identified failures, and the acceptance process will be repeated until acceptance occurs. If Customer fails to provide written notice of rejection as stated above within the time stated above, acceptance will be deemed to have occurred. "System Cutover" will mean the first date that software and equipment is used for live call-taking or dispatching. If software and/or equipment are being installed at multiple sites, the above acceptance process will apply to each site. The date of acceptance of the first site will be referred to as "Final Acceptance." Services will be deemed accepted when performed. If installation is not purchased, then all fees will be invoiced on shipment. If installation is purchased, Customer will be invoiced according to the following terms:</p> <ul style="list-style-type: none"> • 30% on acceptance of Customer's Order • 30% on shipment • 30% on System Cutover • 10% on Final Acceptance
DELIVERY	TBD
VALIDITY	Quote expires on December 10, 2024. However, part numbers beginning with Q, such as QXXXXX, constitute unique third-party components. These components, including model and price, (i) may be subject to change at any time; and (ii) are non-cancellable, non-refundable, and non-exchangeable at any time.
COPYRIGHT	The information contained in this document is proprietary to Intrado Life & Safety Solutions Corporation and is offered solely for the purpose of evaluation.

Optional Signature Page

Customer can purchase the products and services in this Quote by:

- Issuing a purchase order for the Total Amount of the quote
- OR
- By signing below

Intrado Quote Number: 76468 Version: 1 Date Issued: June 17, 2024

Total Purchase Amount (Not including Optional Products or Services): \$58,797.00

ACCEPTED AND AGREED:

Customer is committing to the Total Purchase Amount listed above.

Customer Entity Name: Panhandle Regional Planning Commission (PRPC), TX

Signature: _____

Printed Name: _____

Title: _____

Date Signed: _____

By signing above, Customer acknowledges and agrees with the terms of the box checked below:

A customer purchase order is required to pay any invoice relating to this quote. Customer acknowledges that Intrado will not ship any equipment or software, or commence any services, until it has received customer's corresponding purchase order.

A customer purchase order is NOT required to pay any invoice relating to this quote. The signature above authorizes Intrado to ship, provide services, and invoice customer.

The terms and conditions available at <https://www.intrado.com/legal-privacy/terms/call-handling> as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above-mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

ITEM 13

MEMORANDUM

DATE: September 26, 2024

TO: PRPC Board of Directors

FROM: John Schaumburg, Regional 9-1-1 Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 13
DIR Interlocal Agreement

BACKGROUND

The Commission on State Emergency Communications (CSEC) recently began to require 9-1-1 entities throughout the state to participate in a cybersecurity assessment. There were some issues with the initial logistical rollout of the assessments, and the state was forced to re-examine the possible solutions. Some of the 9-1-1 entities throughout the state have decided to perform the cybersecurity assessments on their own. The Panhandle Regional 9-1-1 Network, on the other hand, has determined that the best path forward is to work with CSEC and other COGs in the state to streamline the process.

Rather than the state allocating funding to the 9-1-1 Network for the cybersecurity assessment, the state has worked out a master service agreement directly with the Department of Information Resources (DIR). In order for the PRPC to access the assessment through DIR, an interlocal contract must be established between PRPC and DIR.

The attached interlocal contract lays out the stipulations to ensure an efficient and effective deployment of the cybersecurity assessment.

RECOMMENDATION:

Staff recommends the Board of Directors authorize the Executive Director to enter into an interlocal agreement with the Department of Information Resources to provide cybersecurity assessment services.

**INTERLOCAL CONTRACT
BETWEEN
THE DEPARTMENT OF INFORMATION RESOURCES
AND
PANHANDLE REGIONAL PLANNING COMMISSION
RELATING TO THE USE OF THE DIR SHARED SERVICES MASTER SERVICE
AGREEMENTS**

This Interlocal Contract (“ILC” or “Contract”) is entered into by the governmental entities shown above as contracting parties (referred to individually as a “Party” and collectively as the “Parties”) pursuant to the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code. This ILC is created under the authority of and to give effect to the intent and purpose of Chapters 2054 and 2059 of the Texas Government Code.

The entity receiving services under the DIR Shared Services Contracts through this ILC is hereinafter referred to as the “Receiving Entity” or the “DIR Customer.”

This ILC authorizes DIR Customer to participate in the Department of Information Resources (“DIR” or “Performing Agency”) Shared Services Program. The DIR Shared Services Program includes contracts that have been competitively procured by DIR. All specific services and products are purchased through the DIR Shared Services Program contracts and subject to the processes and terms therein.

DIR’s Shared Services Program provides for a Multisourcing Service Integrator (MSI) service provider (“MSI SCP”) and various Service Component Providers (“SCP”). The Shared Services Master Service Agreements, as amended, are defined on the Shared Services web page on the DIR website (“DIR Shared Services Contracts”) and are incorporated herein. Unless otherwise referenced, the references to Exhibits and Attachments herein are references to Exhibits and Attachments of the DIR Shared Services Contracts.

DIR Customer acknowledges and agrees that this ILC is with DIR and, therefore, DIR Customer does not have privity of contract with the SCPs.

Capitalized terms not defined herein shall have the meaning set forth in the relevant DIR Shared Services Contract.

**SECTION I
CONTRACTING PARTIES**

DIR CUSTOMER: Panhandle Regional Planning Commission

PERFORMING AGENCY: Department of Information Resources

SECTION II STATEMENT OF SERVICES TO BE PERFORMED

2.1 Effect of ILC and General Process

The DIR Shared Services Program offers a variety of services and related support and products. The list of such services is provided through the DIR Shared Services Catalog and the DIR Shared Services portal. Further, SCPs may work with third-party vendors to provide additional services or products within the requirements of the relevant DIR Shared Services Contract.

This ILC describes the rights and responsibilities of the Parties relating to implementation, operation, maintenance, use, payment, and other associated issues by and between DIR Customer and DIR related to the Services to be provided through the DIR Shared Services Contracts. DIR Customer shall receive the Services described in the DIR Shared Services Contracts, subject to the terms of the relevant DIR Shared Services Contracts and this ILC. DIR Customer is only subject to those specific terms to the extent DIR Customer requests services or products through those specific DIR Shared Services Contracts. Each specific DIR Shared Services program also has program-specific terms and conditions. Upon DIR Customer's approval of such terms and conditions, the program-specific terms and conditions are incorporated automatically herein.

The details of specific processes and procedures are contained in the relevant Service Management Manual ("SMM"), developed by the MSI and/or SCPs, approved by DIR, and incorporated herein. The DIR Shared Services Contracts require the MSI and SCPs to develop appropriately documented policies, processes, and procedures and to provide training to DIR Customer personnel where required to ensure effective service interfaces, before approval and adoption of the SMM.

The terms of the relevant DIR Shared Services Contracts will apply to this ILC and will remain in full force and effect except as may be expressly modified by any amendment to the specific DIR Shared Services Contract. Such amendments will automatically apply to this ILC with no further action by the Parties. DIR shall keep DIR Customer generally informed of such amendments and provide the opportunity to provide input to DIR through the Shared Services portal as well as the DIR Shared Services Program Governance structure described below.

2.2 DIR Shared Services Program Process

To obtain Services, DIR Customer shall either order services directly through the MSI Marketplace portal where certain services and pricing are established or request certain services and products through the Request for Services process. This process is detailed in the relevant SMM for each SCP. As part of the response to a Request for Service, DIR Customer will receive a proposal, including the proposed solution or service, estimated cost or other financial obligations, if any, and any other relevant program-specific terms and conditions related to the services provided for in response to the Request for Service.

DIR Customer may accept or decline those terms and services at that time. The final DIR Customer approved technical solution, financial solution, and related terms are contractually binding terms that incorporate the terms of this ILC and the relevant Shared Services Contract(s). The program-specific terms and all other service/solution related terms and conditions are incorporated herein automatically upon DIR Customer's approval of such terms and conditions. Later termination of a Service or solution after an original approval or any pre-payment, may result in additional cost to the DIR Customer and may not allow for any refund of payments already made.

2.3 Change Orders and Change Control

In accordance with the relevant SMM and Shared Services Contract requirements, DIR Customer will coordinate with the MSI and/or SCP for all change requests. Change Control processes and authority may vary between DIR Shared Services Contracts as it relates to the rights of Customers to request changes. Further, Change Control does not allow DIR Customers to alter terms and conditions of the DIR Shared Services Contracts.

SECTION III DIR CUSTOMER PARTICIPATION

3.1 General Shared Services Governance

Governance of the DIR Shared Services Program is based on an owner-operator approach in which DIR Customers, in the role of operator, actively work with all SCPs to resolve local operational issues and participate in committees to address enterprise matters. Enterprise-level decisions, DIR Customer issues, and resolution of escalated DIR Customer-specific issues are carried out by standing governance committees, organized by subject area and comprised of representatives from DIR Customers, DIR management, SCP management, MSI management, and subject-matter experts. DIR Customers are structured into partner groups that select representatives to participate in these committees. DIR Customer shall participate within this Governance structure as described above and within the relevant SMM(s) ("Shared Services Governance").

3.2 DIR Customer and SCP Interaction and Issue Escalation

In accordance with the relevant SMM(s), DIR Customer shall interface with SCPs on the performance of "day-to-day" operations, including work practices requiring SCP and DIR Customer interaction, issues resolution, training, planning/coordination, and "sign-off." All issues are intended to be resolved at the lowest level possible. In those instances where it becomes necessary, the following escalation path is utilized. If DIR Customer is not able to resolve an issue directly with SCP staff, DIR customer escalates the issue to SCP management. If the issue cannot be resolved by SCP management, DIR Customer escalates to DIR. If the issue cannot be resolved by DIR, DIR Customer escalates to the appropriate DIR Shared Services Program Governance committee.

3.3 DIR Customer Specific Laws

Per the Compliance with Laws section of the DIR Shared Services Contracts, DIR Customer shall notify DIR, in writing, of all DIR Customer-specific laws (“DIR Customer-Specific Laws”), other than SCP Laws, that pertain to any part of DIR Customer’s business that is supported by SCPs under the DIR Shared Services Contracts, and DIR will notify SCPs, in writing, of such DIR Customer-Specific Laws. The Parties intend that such DIR Customer-Specific Laws will be identified and included in the portion of the SMM specific to DIR Customer. DIR Customer shall use commercially reasonable efforts to notify DIR, in writing, of any changes to DIR Customer-Specific Laws that may, in any way, impact the performance, provision, receipt and use of Services under the DIR Shared Services Contracts. DIR shall advise SCPs of such change and require that any changes to DIR Customer-Specific Laws are identified and included in the SMM. If necessary to facilitate DIR compliance with the requirements of the DIR Shared Services Contracts, DIR Customer shall provide written interpretation to DIR of any DIR Customer-Specific Law.

3.4 DIR Customer responsibilities

Where appropriate, DIR Customer shall support the following:

- (a) Software currency standards are established for the Shared Services environment through the owner operator governance model. DIR Customers will be engaged in approval of these standards and the development of technology roadmaps that employ these software currency standards. DIR Customers are expected to remediate applications in order to comply with the standards
- (b) Technology standards (e.g. server naming standards, reference hardware architectures, operating system platforms) are established through Shared Services Governance. DIR Customers will adhere to these standards. Any exceptions will follow governance request processes.
- (c) DIR Customer shall ensure network connectivity and sufficient bandwidth to meet DIR Customer’s needs.
- (d) DIR Customers will collaborate with SCPs to establish and leverage standard, regular change windows to support changes to enterprise systems. These change windows will be constructed to support varying degrees of service impact, from planned down-time to no service impact. Standard enterprise changes during these windows may affect all systems in one or more of the consolidated data centers simultaneously.
- (e) DIR Customers will support the consolidation of commodity services into shared enterprise solutions that leverage common management and configuration practices delivered by the service providers. Examples of such commodity services are SMTP mail relay and DNS management.

- (f) DIR Customers will support and align with standard enterprise Service Responsibilities Matrixes and associated processes for obtaining an exception or making improvements to the standard enterprise Service Responsibility Matrixes.

3.5 DIR Customer Equipment and Facilities

Any use by SCPs of DIR Customer Equipment and/or Facilities shall be limited to the purpose of fulfilling the requirements of this ILC or the DIR Shared Services Contracts.

DIR Customer will retain ownership of DIR Customer Equipment. DIR Customer shall comply with DIR refresh policies, as amended from time to time by DIR.

3.6 DIR Customer Contracts, Leases, and Software with Third Parties

DIR Customer will make available for use or use its best efforts to cause to be made available for use by DIR and/or SCPs the DIR Customer Contracts and Leases with third parties (“DIR Customer Third Party Contracts and Leases”) and DIR Customer third party software (“DIR Customer-Licensed Third Party Software”) that pertain to the Shared Services. Any use by DIR and/or SCPs of DIR Customer Third Party Contracts and Leases and/or DIR Customer-Licensed Third Party Software shall be limited to fulfilling the requirements of this ILC or the DIR Shared Services Contracts.

SCPs shall obtain all Required Consents in accordance with DIR Shared Services Contracts. DIR Customer will use its best efforts to assist SCPs to obtain from each Third Party Software licensor the right to use the DIR Customer-Licensed Third Party Software for Services provided under the DIR Shared Services Contracts. Except to the extent expressly provided otherwise and in accordance with the DIR Shared Services Contracts, SCPs shall pay all transfer, re-licensing, termination charges and other costs or expenses associated with obtaining any Required Consents or obtaining any licenses or agreements as to which SCPs are unable to obtain such Required Consents. If requested by DIR, DIR Customer shall cooperate with SCPs in obtaining the Required Consents by executing appropriate DIR approved written communications and other documents prepared or provided by SCPs.

3.7 Security

DIR Customer shall comply with recommended relevant security standards and relevant SCP security guides, as amended from time to time by DIR, the MSI, or the SCP. DIR Customer shall inform DIR as to any DIR Customer specific security considerations.

DIR Customer acknowledges that any failure on its part to follow recommended security standards, policies, and procedures may place its own data and operations at risk as well as those of SCP(s) and other governmental entities. DIR Customer accepts the related potential risks and liabilities that are created by DIR Customer’s failure to comply with the recommendations if it is determined such recommendations would have prevented an issue. DIR accepts no responsibility for the risk or liability incurred due to a DIR

Customer's decision to not follow DIR's recommendations. SCP will not be liable for violations of security policies and procedures by DIR Customer. Additionally, failure to comply with security standards, policies, and procedures may lead to the suspension or termination of the availability of certain Applications and services. SCP will give DIR and the DIR Customer notification of non-compliance.

SECTION IV CONTRACT AMOUNT

In accordance with terms of the DIR Shared Services Contracts, including all relevant pricing and accepted Request for Services proposals, and this ILC, DIR Customer shall be responsible for and agrees to pay DIR the applicable Charges for Services received from the SCPs and the MSI, Services DIR Customer agrees to pre-pay, the DIR recovery fees, any allocated charges, and any Pass Through Expenses incurred by DIR or SCPs on behalf of DIR Customer. The applicable fees are set out in the relevant DIR Shared Services Contracts as incorporated herein and, if applicable, specifically addressed in response to any Request for Services. Certain pricing is based upon DIR Customer's specific consumption; therefore, DIR Customer controls the amounts and duration of the contract amounts. It is understood and agreed that amounts are subject to change depending upon Services required and/or requested and approved and further dependent upon legislative direction and appropriations available for such Services.

Attachment A provides the estimated spend for services as approved by DIR Customer. DIR Customer may complete this form, as may be required by DIR Customer's own processes and procedures, and submit it to DIR. This form may be revised and updated by DIR Customer at any time as needed without a formal amendment from DIR by DIR Customer submitting to DIR an updated form. DIR Customer must adhere to its own policies and processes for authorizing an adjustment to such amounts internally. DIR Customer is solely responsible for monitoring compliance with Attachment A and to communicate any changes to Attachment A to DIR. DIR shall not be responsible for monitoring or ensuring such compliance.

SECTION V PAYMENT FOR SERVICES

DIR shall electronically invoice DIR Customer for Services on a monthly basis. Certain Services may not require Customer payment and, thus, may not be invoiced. Each invoice shall include the applicable monthly charges for Services received from the SCPs, the DIR recovery fees, all allocated charges, and any Pass-Through Expenses incurred by DIR or SCPs on behalf of DIR Customer in accordance with the DIR Shared Services Contracts.

The DIR recovery fees shall be reviewed at least annually in accordance with the requirements for billed statewide central services as set forth in OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments (as updated, revised or restated) and other applicable statutes, rules, regulations and guidelines. DIR shall retain

documentation for the DIR recovery fees. DIR fees are also determined and reported in accordance with DIR processes and sections 2054.0345-0346 of the Texas Government Code.

Each invoice shall include sufficient detail for DIR Customer to allocate costs to all federal and state programs in accordance with the relative benefits received and to make federal claims according to the federal cost plan of DIR Customer.

In order to allow DIR to meet the statutory payment requirements in Chapter 2251, Texas Government Code, DIR Customer shall make monthly payments by check or Electronic Funds Transfer (EFT) within twenty (20) days following receipt of each invoice from DIR. For purposes of determination of the payment due date, DIR and DIR Customer shall use the date when the invoice is electronically transmitted by DIR to DIR Customer and posted on the chargeback system along with reports that substantiate the service volumes and associated charges. Although cash flow considerations require timely payments as required herein, the rights of DIR Customer and DIR to dispute charges shall be consistent with Texas law.

The MSI SCP is required to develop and maintain a chargeback system. DIR shall coordinate requirements and functionality for the chargeback system with DIR Customer needs and requirements under federal and state requirements for invoiced charges generated through the system. DIR Customer shall utilize this chargeback system to link the designated measurable activity indicators (such as applications or print jobs) with the appropriate financial coding streams. DIR Customer shall update this information monthly, or at such other intervals as are necessary, to enable the MSI SCP to generate accurate invoices reflecting the appropriate distribution of costs as designated by DIR Customer.

DIR Customer is liable for all costs and expenses associated with providing Services under the ILC to the extent such costs and expenses have been incurred by DIR and such Services have been provided to DIR Customer or DIR Customer agrees to pay for such Services prior to receiving them.

Except as allowed in Texas Government Code, Chapter 2251, DIR Customer shall have no right to set off, withhold or otherwise reduce payment on an invoice. In accordance with Texas Government Code, Section 791.015, to ensure enforceability of payment obligations, DIR Customer consents to DIR presenting this ILC and all unpaid invoices to the alternate dispute resolution process, as set forth in Chapter 2009, Texas Government Code. Provided, however, that such consent shall not constitute an agreement or stipulation that Services have been provided or that the invoices are correct. DIR Customer expressly retains all rights to which it is entitled under Texas Government Code, Chapter 2251, in the event of a disagreement with DIR as to whether Services have been provided and accepted or an invoice contains an error.

If DIR Customer disputes an invoice, it shall present the billing dispute in writing directly to the MSI through the Service Catalog within four (4) invoice cycles after the date DIR Customer receives the invoice and reports that substantiate the service volumes and

associated Charges from DIR. DIR Customer will provide to the MSI all relevant documentation to justify the billing dispute.

SECTION VI TERM AND TERMINATION OF CONTRACT AND SERVICES

6.1 Term and Termination of ILC

The term of this ILC shall commence upon start of services or execution of this ILC, whichever shall come earlier, and shall terminate upon mutual agreement of the Parties.

This ILC is contingent on the continued appropriation of sufficient funds to pay the amounts specified in DIR Customer's Requests for Services, including the continued availability of sufficient relevant federal funds if applicable. Continuation of the ILC is also contingent on the continued statutory authority of the Parties to contract for the Services. If this ILC is terminated for any reason other than lack of sufficient funds, lack of statutory authority, or material breach by DIR, DIR Customer shall pay DIR an amount sufficient to reimburse DIR for any termination charges and any termination assistance charges incurred under the DIR Shared Services Contracts and this ILC as a result of such termination by DIR Customer. DIR Customer shall provide at least ninety (90) days' written notice to DIR prior to termination. Payment of such compensation by DIR Customer to DIR shall be a condition precedent to DIR Customer's termination.

DIR and DIR Customer acknowledge and agree that compliance with federal law and ongoing cooperation with federal authorities concerning the expenditure of federal funds in connection with the DIR Shared Services Contracts and this ILC are essential to the continued receipt of any relevant federal funds.

6.2 Termination of Services

If DIR Customer terminates certain Services, that it requested and approved, for convenience, DIR Customer shall pay the remaining requisite unrecovered costs that have already been incurred prior to the notice of termination, such unrecovered costs will be calculated in accordance with the relevant Shared Services Contract, SMM, or the approved services proposal and related terms. DIR Customer understands that it may not be able to terminate services or receive any refund of a pre-payment after approving the relevant financial solution.

SECTION VII MISCELLANEOUS PROVISIONS

7.1 Public Information Act Requests

Under Chapter 552, Texas Government Code (the Public Information Act), information held by SCPs in connection with the DIR Shared Services Contracts is information collected, assembled, and maintained for DIR. DIR shall respond to Public Information Act requests for SCP information. If DIR Customer receives a Public Information Act request for SCP information that DIR Customer possesses, DIR Customer shall respond to the request as it relates to the information held by DIR Customer. Responses to requests for confidential information shall be handled in accordance with the provisions of the Public Information Act relating to Attorney General Decisions. Neither Party is authorized to receive or respond to Public Information Act requests on behalf of the other. If SCP or DIR receives a Public Information Act request for information or data owned by DIR Customer, DIR or SCP will refer the requestor to DIR Customer.

7.2 Inventory Control

DIR shall coordinate financial accounting and control processes between DIR Customer and SCPs and ensure inclusion of reasonable control and reporting mechanisms, including any control and reporting mechanisms specifically required by DIR Customer, in the Service Management Manual. Such procedures shall specifically recognize DIR Customer requirements for inventory control and accounting for state owned and leased equipment and facilities, including hardware, software, contracts, and other items of value that may be utilized by, or authorized for use under the direction and control of SCPs.

7.3 Confidential Information

DIR shall require SCPs to maintain the confidentiality of DIR Customer information to the same extent that DIR Customer is required to maintain the confidentiality of the information, and with the same degree of care SCPs use to protect their own confidential information. DIR acknowledges that DIR Customer may be legally prohibited from disclosing or allowing access to certain confidential data in its possession to any third party, including DIR and SCPs. The relevant SMM shall document detailed confidentiality procedures, including the process DIR Customer shall follow to identify confidential information it is legally prohibited from disclosing or allowing access to by DIR and SCPs and including confidentiality procedures required that are specific to DIR Customer. The DIR Shared Services Contracts sets forth the confidentiality obligations of SCPs.

DIR Customer shall notify DIR, in writing, (1) if DIR Customer is a covered entity subject to the Health Insurance Portability and Accountability Act (HIPAA) privacy regulations at 45 Code of Federal Regulations Parts 160 and 164, that is required to enter into a business associate agreement with DIR or SCPs; (2) if DIR Customer receives Federal tax returns or return information; and (3) if DIR Customer is subject to any other requirements specific to the provision of Services. If DIR Customer receives federal tax returns or return information, then DIR Customer must comply with the requirement of IRS Publication 1075 and Exhibit 7 to IRS Publication 1075. In the event a DIR customer is subject to additional requirement as mentioned in this section, DIR shall require SCPs to maintain the confidentiality of DIR Customer information in accordance with language

included in Attachment B of this agreement. Such additional requirements as is included in Attachment B of this agreement shall be included in the relevant SMM.

7.4 Notification Information

Contact information for purposes of notification for each Party is set forth below.

DIR Customer's Primary Contact

Name: John Schaumburg
Title: Regional 9-1-1 Director
Address: 415 SW 8th Avenue Amarillo, TX 79101
Telephone: 806-372-3381
Email: jschaumburg@theprpc.org

DIR's Primary Contact

sharedservicescontractoffice@dir.texas.gov

The DIR Billing Contact is listed in the DIR Contacts section of the monthly Shared Services Payment Guidance letter, which is provided to the DIR Customer with the monthly Shared Services invoice.

7.5 Binding Effect

The Parties hereto bind themselves to the faithful performance of their respective obligations under this ILC.

7.6 Amendments

This ILC may not be amended except by written document signed by the Parties hereto or as specified within this ILC or the attachment being amended.

7.7 Conflicts between Agreements

If the terms of this Contract conflict with the terms of any other contract between the Parties, the most recent contract shall prevail. This Contract provides a general description of certain terms within the DIR Shared Services Contracts. If the terms of this Contract conflict with the terms of the DIR Shared Services Contracts, the DIR Shared Services Contracts' terms shall prevail. If the terms of this Contract conflict with the terms of an accepted proposal or solution from a Request for Services, this Contract shall prevail.

7.8 Responsibilities of the Parties

The Parties shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations and with the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of the ILC. The parties do not intend to create a joint venture. Each Party acknowledges it is not an agent, servant or employee of the other. Each Party is responsible for its own acts and deeds and for those of its agents, servants and employees. Notwithstanding the foregoing, DIR will cooperate with DIR Customer in all reasonable respects to resolve any issues pertaining to federal funding in connection with this ILC or the DIR Shared Services Contracts.

DIR and DIR Customer agree that Services contemplated in this ILC shall be governed by provisions in the DIR Shared Services Contracts regarding individual responsibilities of the parties, including Services provided by the SCPs. DIR Customer shall comply with all policies, procedures, and processes in the relevant SMM (s) and as provided by DIR. In the event DIR Customer actions, failure to perform certain responsibilities, or Request for Services result in financial costs to DIR, including interest accrued, those costs shall be the responsibility of DIR Customer. DIR and DIR Customer shall coordinate and plan for situations where conflicts, failure to perform or meet timely deadlines, or competition for resources may occur during the term of this contract. Unless otherwise specifically addressed, the governance process, addressed above, for the DIR Shared Services Contracts shall be used for issue resolution between DIR Customers, DIR and DIR SCPs.

7.9 Audit Rights of the State Auditor's Office

In accordance with Section 2262.154, Texas Government Code and other applicable law, the Parties acknowledge and agree that: (1) the state auditor, the Parties' internal auditors, and if applicable, the Office of Inspector General of DIR Customer or their designees may conduct audits or investigations of any entity receiving funds from the state directly under the Contract or the DIR Shared Services Contracts, or indirectly through a subcontract under the DIR Shared Services Contracts; (2) that the acceptance of funds directly through this Contract or indirectly through a subcontractor under the Contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, the Parties' internal auditors, and if applicable, the Office of Inspector General of DIR Customer or their designees to conduct audits or investigations in connection with those funds; and (3) that the Parties shall provide such auditors or inspectors with access to any information considered relevant by such auditors or inspectors to their investigations or audits.

7.10 General Terms

Except as expressly provided herein, no provision of this ILC will constitute or be construed as a waiver of any of the privileges, rights, defenses, remedies or immunities available to DIR Customer. The failure to enforce or any delay in the enforcement of any privileges, rights, defenses, remedies, or immunities available to DIR Customer by law will not constitute a waiver of said privileges, rights, defenses, remedies, or immunities or be considered as a basis for estoppel. Except as expressly provided herein, DIR

Customer does not waive any privileges, rights, defenses, remedies or immunities available to DIR Customer.

This Customer Agreement will be construed and governed by the laws of the State of Texas. Venue for any action relating to this Customer Agreement is in Texas state courts in Austin, Travis County, Texas, or, with respect to any matter in which the federal courts have exclusive jurisdiction, the federal courts for Travis County, Texas.

If one or more provisions of this ILC, or the application of any provision to any Party or circumstance, is held invalid, unenforceable, or illegal in any respect, the remainder of this ILC and the application of the provision to other Parties or circumstances will remain valid and in full force and effect.

Signatory Warranty

Each signatory warrants requisite authority to execute the ILC on behalf of the entity represented.

**SECTION VIII
CERTIFICATIONS**

The undersigned Parties hereby certify that: (1) the matters specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies of State Government; (2) this ILC serves the interest of efficient and economical administration of State Government; and (3) the Services, supplies or materials in this ILC are not required by Section 21, Article 16 of the Constitution of Texas to be supplied under contract given to the lowest responsible bidder.

IN WITNESS WHEREOF, the Parties have signed this ILC effective on date of last signature below.

RECEIVING ENTITY: PANHANDLE REGIONAL PLANNING COMMISSION

By: _____

Printed Name: Michael Peters

Title: Executive Director

Date: _____

PERFORMING AGENCY: DEPARTMENT OF INFORMATION RESOURCES

By: _____

Printed Name: Dale Richardson

Title: Chief Operating Officer

Date: _____

Legal: _____

Attachments to ILC

Attachment A Estimated Spend Form – (Customer may provide Attachment A to DIR if required by their processes.)

Attachment B Additional Confidentially Requirements – (As necessary and described in Section 7.3, Confidential Information)

Attachment A
Estimated Spend Form

*This form is to be used as needed by the DIR Customer to capture spend within the Shared Services Program. This amount may be based upon the DIR Customer's biennial budget(s).

Below are the estimated spend amounts for certain DIR Shared Services received through this ILC and may change based upon DIR Customer consumption. This amount is to be managed and monitored solely by the DIR Customer. Amounts may be transferred by the DIR Customer that change this amount. Such increases or decreases are strictly within the control of the DIR Customer.

DIR Customer is required to pay for any costs incurred in accordance with this ILC and the related DIR Shared Services Contracts regardless of the estimated spend amounts reflected herein.

Updates to this form may be executed through written notice by the DIR Customer to DIR.

Costs, such as incremental network expenses, which are billed directly to or paid by the DIR Customer, are not included in these amounts.

For the period MONTH DAY, YEAR through MONTH DAY, YEAR the estimated spend is \$XX,XXX as the spend applies to _____ Services.

DIR Customer acknowledges and agrees that the responsibility to manage, monitor, and change the amounts contained in this form are the sole responsibility of the DIR Customer. Further, each signatory warrants requisite authority to execute any changes to this Attachment A in accordance with the DIR Customer's applicable approval processes.

By: _____

Printed Name: _____

Title: _____

Date: _____

Attachment B
Additional Confidentiality Requirements

NONE.

ITEM 14

MEMORANDUM

DATE: September 26, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 14
Interlocal Agreement Professional Services – Donley County

BACKGROUND

PRPC Staff has assisted many cities and even counties in the Texas Panhandle with administrative services, professional services ranging from contractual recruitments services to master parks planning, application development and procurement.

Recently, Donley County has formally requested the services of the PRPC to assist in the development of a Request for Proposals (RFP) for the selection of an architectural firm to design a potential Emergency Operations Center (EOC). The selected firm would not only assist with the design but would also position the County to explore options for state and/or federal funding to support the project.

Donley County has considered the PRPC's scope of services as it relates to assistance with the formal selection of an architectural firm and have authorized an interlocal agreement to perform these services. The inclusion of this agenda item will allow the PRPC Board of Directors to consider entering into an interlocal agreement with Donley County for PRPC to assist them in this process.

The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the County can quickly move forward with a shovel-ready project. Compensation will be rated at \$65.00 per hour and will have a ceiling of \$7,500 to ensure that both parties mutually benefit from the agreement.

The following options will be made available for inclusion in contracts:

Request For Proposal (RFP) Development

1. Develop an RFP
2. Post the RFP notice and solicit the RFP as directed by the County in accordance with state and federal requirements.
3. Receive copies of all proposals submitted to the County and review them to ensure eligibility.
4. Assist with the selection committee to effectively score and rank the proposals received.

5. Assist the County in the process of selection of a qualified firm.
6. Contract negotiations with a qualified firm.
7. On-site services as required by the County Commissioners related to the service.

RECOMMENDATION

PRPC staff recommends that the PRPC Board of Directors authorize the Executive Director to execute an Interlocal Agreement Contract with Donley County to assist in the development of the RFP for selecting an architectural firm.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

THE STATE OF TEXAS

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AGREEMENT FOR SERVICES

POTTER COUNTY

WHEREAS, this Contract is made and entered into this the 26th day of September, 2024 by and between Donley County, acting by its duly authorized County Judge, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, Donley County is desirous of and the PRPC is agreeable to the provision of professional County administrative consulting and to serve under this contractual relationship to Donley County as a consultant for administrative services.

NOW, THEREFORE PRPC agrees to provide the following described professional services to Donley County. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to Donley County are to be provided as follows:

A. Architectural Selection Services

1. Request for Proposal (RFP) Development
 - Develop RFP in-coordination with Donley County Judge and/or additional County representatives
 - Solicit the RFP to local vendors, applicable MWBE firms and post to local newspaper(s)
2. Selection of an Architectural Firm Process
 - Assist in the architectural selection with a selected committee to score statement of qualifications submitted
 - File submitted SOQ's to ensure scores are calculated properly and recordkeeping requirements with state/federal grants, if applicable
 - Provide guidance on the selection and approval of an architectural firm to design a potential project for submittal of potential state/federal programs ensuring best design standards
 - Provide guidance on any negotiation upon the selection and approval of an architectural firm based on price once selection is made, if applicable

B. The PRPC will provide to Donley County the pro-rated services of one (1) full time employee. This individual will be the point of contact and responsible for delivery of all contracted services to the County.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the Architectural Selection Services with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by Donley County for these resources.

- C. The PRPC may assist the County Commissioners and County Judge in training for the above listed assistance as noted above in Section A and billed in accordance with Item III below. All advertising, travel, and other associated fees related to the professional consulting services will be the responsibility of Donley County.

II - Time Of Performance and Commitment

This contract will begin on September 26th, 2024 and will proceed through December 26th, 2024. Time commitment from the PRPC will be on as needed basis per week as determined by Donley County, for a total of three months.

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to Donley County, Donley County agrees to make the following payment to PRPC from County funds:

- A. The PRPC will invoice Donley County on a monthly basis as hours of service accrued and are provided at the rate of \$65.00 per hour not to exceed \$7,500.00 for the outlined services listed in Section A of this contract.
- B. Additional Services - Additional services may be arranged through the mutual consent and approval of Donley County and the PRPC to provide services which are in addition to those detailed in Section I. Such services will be available at an hourly rate of \$65.00 or at an agreed upon lump-sum cost. In no case will the PRPC undertake additional services without the consent and approval of Donley County.
- C. Travel - Cost of travel to, from, and within the County resulting from the delivery of services will be borne by Donley County. Travel required for service delivery identified under Section I will be billed to Donley County at the current state mileage rate. The invoice for travel cost reimbursement will detail the number of miles traveled for services and will be on a direct reimbursement basis. Other travel costs, if required, will be limited to only those costs which would be allowed under standard PRPC and State of Texas travel policies.

IV. TERMINATION CLAUSE

Either Donley County or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination ten (10) calendar days prior to the effective date of termination. Payment will be on a pro-rata basis up to the date of termination of this contract. The PRPC shall deliver to Donley County all products, reports, and working documents developed on behalf of the County prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and affect.

VI. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by Donley County and the PRPC.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of Donley County, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act, and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this _____ day of _____, 20____.

Donley County, Texas

By _____
_____, County Judge
Donley County, Texas

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission

ITEM 15

MEMORANDUM

DATE: September 26, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 15
Recruitment Services Interlocal Contract – City of Dalhart

BACKGROUND

In the past decade, PRPC Staff has assisted many cities and even counties in the Texas Panhandle with administrative services, ranging from contractual city management services to city manager searches to master parks planning. One of the most increasingly demanded services is assistance with the recruitment of professional staff. Recently, the PRPC was approached by the City of Dalhart to conduct a professional search for their new Finance Director.

The City of Dalhart has considered the PRPC's scope of services as it relates to assistance with a professional search and have authorized an interlocal agreement to perform these services. The inclusion of this agenda item will allow the PRPC Board of Directors to consider entering into an interlocal agreement with the City of Dalhart for PRPC to continue to work with and assist them in this process.

The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the City can resume normal operations quickly. Compensation will be rated at \$65.00 per hour with job postings and travel compensated additionally with a set floor and ceiling to ensure that both parties mutually benefit from the agreement.

The following options will be made available for inclusion in contracts:

Search Services

1. Develop a Job Description
2. Post the Position notice as directed by the City.
3. Receive copies of all applications submitted to the City and review them.
4. Set up interviews with qualified candidates.
5. Check references and internet history as directed by the City.
6. Make recommendations on a short list of qualified applicants.
7. Contract negotiations with a qualified applicant.
8. On-site services as required by the City Council related to the Search.

RECOMMENDATION

PRPC staff recommends that the PRPC Board of Directors authorize the Executive Director to execute an Interlocal Cooperation Contract with the City of Dalhart to conduct a formal Finance Director Search.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

THE STATE OF TEXAS

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AGREEMENT FOR SERVICES

COUNTY OF POTTER

WHEREAS, this Contract is made and entered into this the 27th day of September, 2024 by and between the City of Dalhart, acting by its duly authorized Mayor, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, the City of Dalhart is desirous of and the PRPC is agreeable to the provision of professional assistance in conducting a Professional Search and to serve under this contractual relationship to the City of Dalhart in the capacity of assisting the City identify a suitable Finance Director Candidate.

NOW, THEREFORE PRPC agrees to provide the following described professional services to the City of Dalhart. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the City of Dalhart are to be provided as follows:

A. Professional Search Services

1. Reviews and/or develop a job description for the Finance Director Position for the City
2. Solicit qualified applicants for the Finance Director Position of the City of Dalhart
3. Review copies of all applications/resumes submitted to the City
 - Prioritize & Group applications based on qualifications therein
 - Either through the PRPC matrix or provide groupings to the Dalhart designated interview team
4. Assist in the interviewing of qualified candidates.
 - Schedule interviews with candidates as requested by the City
 - Develop and provide standard interview questions to the Dalhart designated interview team
5. Check references on qualified candidates as directed by the City.
6. Conduct Internet background check on shortlist of applicants as directed by the City.
7. Make recommendation on a short list of qualified candidates.
8. Contract negotiations with a qualified candidate as directed by the City.
9. On-Site services as required by the City Council related to the Search.

B. The PRPC will provide to the City of Dalhart the pro-rated services of one (1) full time employee. This individual will be the point of contact and responsible for delivery of all contracted services to the City.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the Consulting with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by the City of Dalhart for these resources.

Posting of the job notices that may incur costs associated with this process at the request of the City will be documented by PRPC Staff and included in the final services billing issued to the City of Dalhart at the City's expense.

II - Time of Performance and Commitment

This contract will begin on September 26th, 2024 and will proceed through December 26th, 2024 as needed. The time commitment from the PRPC will be on as needed basis per week/month as determined by the City of Dalhart, for a total of up to three months. Additional time may be negotiated by both parties as agreed upon.

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the City of Dalhart, the City of Dalhart agrees to make the following payment to PRPC from City funds:

- A. The PRPC will invoice the City of Dalhart in a final lump sum based on hours of service accrued over the life of this contract provided at the rate of \$65.00 per hour.
 - a. A minimum of \$3,500 shall be charged for service accrued.
 - b. A ceiling of \$7,500 shall be charged for service accrued.
 - c. The minimum and ceiling may be modified by mutual action of the City Council and PRPC Board of Directors as necessary.
- B. Additional Services - Additional services may be arranged through the mutual consent and approval of the City of Dalhart and the PRPC to provide services which are in addition to those detailed in Section I. Such services will be available at an hourly rate of \$65.00 or at an agreed upon lump-sum cost. In no case will the PRPC undertake additional services without the consent and approval of the City of Dalhart.
- C. Travel - Cost of travel to, from, and within the City resulting from the delivery of services will be borne by the City of Dalhart. Travel required for service delivery identified under Section I will be billed to the City of Dalhart at the current rate prescribed by the United States Internal Revenue Service under the federal income tax regulations. The invoice for travel cost reimbursement will detail the number of miles traveled for services and will be on a direct reimbursement basis. Other travel costs, if required, will be limited to only those costs which would be allowed under standard PRPC and State of Texas travel policies.

IV. TERMINATION CLAUSE

Either the City of Dalhart or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination thirty (30) days prior to the effective date of termination. Payment will be on a pro-rata basis up to the date of termination of this contract. The PRPC shall deliver to the City of Dalhart all products, reports, and working documents developed on behalf of the City prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and affect.

VI. WAIVER OF EXTRA-CONTRACTUAL LIABILITY

The PRPC shall not be held liable or responsible for the performance or background of any individual or candidate submitting application, being interviewed, or hired for the City of Dalhart's Finance Director Position. Any individual submitting application to, being interviewed for, or hired by the City of Dalhart shall be held accountable under all applicable state, federal, and local ordinances and policies by the City of Dalhart and not PRPC. Authorized representatives of the City of Dalhart are responsible for the final selection of the Finance Director, and all liability associated with this hiring process remains with the City of Dalhart.

VII. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the City of Dalhart and the PRPC.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the City of Dalhart, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act, and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this 27th day of September, 2024.

City of Dalhart, Texas

By _____
The Honorable James Stroud, Mayor
City of Dalhart, Texas

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission



ITEM 16

MEMORANDUM

DATE: September 26, 2024
TO: PRPC Board of Directors
FROM: Alex D. Guerrero, Local Government Services Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 16
Texas Community Development Block Grant Program
Application Development and Management Services
Interlocal Contracts – 2025-2026 Cycle

BACKGROUND

PRPC staff has worked with Panhandle Communities to implement infrastructure improvement projects through the Community Development Block Grant (TxCDBG) Program since 1983. Since that time, PRPC staff has provided administrative assistance on over 340 TxCDBG projects totaling more than \$80,000,000 of grant funds utilized for the infrastructure improvement of Panhandle Communities. The Texas Department of Agriculture (TDA), has long been the funding agency of this program in the State of Texas, and they are in the process of soliciting applications for the 2025/2026 TxCDBG program.

In order to comply with TDA programmatic requirements as well as maintain the long-established tradition of conducting application preparation at no charge to communities in the region, a non-cost interlocal agreement has been developed for application development activities. The interlocal agreement will easily allow for an optional amendment to be considered upon notice of award that will allow PRPC to provide the project management services if so desired by the applicant.

Several changes to the 2025/2026 Community Development Fund Cycle include; an increase to the grant amount from \$500,000 to \$750,000, implementation of a two-phased application process and only communities that fall within range of our annual allocation will be considered (*2024 Regional Allocation ~ \$1.94 Million*) and new regional priorities adopted by this body that include additional project types.

In anticipation of PRPC staff preparing approximately 20 TxCDBG applications this cycle for the 1st phase, staff has determined that it would be necessary for the Board to consider the Interlocals associated with the application preparation in multiple groupings for two reasons; 1. There is a staggering of the public hearings and meetings that staff goes to chronologically to ensure that staff can be in each community during an application cycle. 2. With over 20 entities applying there could be a problem with Board voting membership having to recuse themselves if all projects were presented together.

To this end, the following interlocal agreements are being presented to the Board in September of 2024:

- a. Cities of Memphis, Pampa, Panhandle, White Deer, Dimmitt, Hart, Canyon, Stinnett, Happy, Dodson, Miami, Turkey and Kress
- b. Counties of Deaf Smith, Hall and Donley

RECOMMENDATION:

PRPC staff recommends that the Board of Directors authorize the Executive Director to execute an Interlocal Cooperation Contract with the above-mentioned communities respectively and the PRPC to provide TxCDBG application services at no cost with contingency for administrative services to be amended at the localities discretion if a project is funded.

INTERLOCAL COOPERATION CONTRACT
FOR APPLICATION DEVELOPMENT AND MANAGEMENT SERVICES
TXCDBG COMMUNITY DEVELOPMENT FUND

THE STATE OF TEXAS
COUNTY OF POTTER

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AGREEMENT FOR SERVICES

WHEREAS, this Contract is made and entered into this the 26th day of September, 2024 by and between the City/County of Example, acting by its duly authorized City/County Representative, after obtaining a resolution of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized executive director.

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act. Pursuant to code 2 CFR 200.318(e) in an effort to foster a greater economy and promote cost efficiency, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.

WHEREAS, PRPC is agreeable to provide grant application preparation and grant administration expertise (if funded) needed by the City/County of Example for the 2025/2026 TxCDBG Community Development Fund under the terms and conditions found in this contract.

WHEREAS, this Interlocal Agreement is comprised of Part A (Application Development) services to be rendered at no cost to City/County of Example and Part B (Project Management) services to be rendered at a cost to be agreed to in an amendment to this contract in the event that the City/County of Example receives funding under the 2025/2026 TxCDBG Community Development Fund program.

NOW, THEREFORE PRPC agrees to provide application development services at no cost to City/County of Example. The following described application development and management services to the City/County of Example, to-wit:

A. Application Development

1. Pre-Development (unrelated to project specific development & which may have occurred prior to interlocal agreement under existing PRPC/City/County relationships)
 - a. Hold and Conduct public hearing required for application submittal.
 - b. Assist in the preparation and presentation of required resolution for application submittal to the Texas Department of Agriculture.
 - c. Assist in pre-application engineering selection including proper procurement methods as dictated by the TxCDBG Community Development Fund program implementation manual as appropriate to the City/County.
2. Provide general advice and technical assistance to the City/County of Example on application development and regulatory matters.
3. Furnish the City/County with necessary forms and procedures required for documentation of low/moderate income level qualifications.
4. Assist the City/County in application preparation and development meeting all grant application requirements.
5. Coordinate with project engineer to development and include required service area maps, cost estimates and other documentation as required by the grant application process.
6. Prepare and publish final notice of application submittal.
7. Final determination on the submission of an application under the 2025/2026 TxCDBG Community Development Fund program will be at the City/County's discretion as noted in their resolution authorizing a local official to submit said application.

B. Project Management

1. Development of details related to project management activities and fees will be specified via an amendment to this contract at such time as the 2025/2026 TxCDBG Community Development Fund Application is selected for funding (if selected).
2. The Project Management amendment will include administrative fees as developed in City/County of Example's 2025/2026 TxCDBG Community Development Fund Application and all TDA and HUD required language for administrative contracts at the time of TxCDBG Community Development Fund funding award.
 - a. Attachment A to this Interlocal Contract is a contingency draft amendment to be considered to detail administrative deliverables and TDA/HUD language for projects funded under the 2025/2026 TxCDBG Community Development Fund program.
3. It is expressly understood that the execution of this interlocal contract does not imply or guarantee City/County of Example will receive funding under the 2025/2026 TxCDBG Community Development Fund program.
4. The execution of this interlocal agreement establishes a contractual relationship between PRPC and City/County of Example prior to the development of an application to the 2025/2026 TxCDBG Community Development Fund program pursuant any interpretation of 2 CFR 200.317-200.326.

In consideration of the services described in the foregoing paragraph, and in consideration of a future amendment to include project management activities and cost, to be rendered by PRPC, to the City/County of Example, the PRPC agrees that application development activities will be at no cost to the City/County of Example.

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

TERMS AND CONDITIONS

Modification/Amendment:

The City/County of Example and PRPC may, upon mutual agreement, modify or amend this contract. Modifications, including any increase or decrease in the amount of compensation or scope of services, will be incorporated into this contract and finalized through a signed, written amendment.

Assignability:

The City/County of Example and PRPC may assign interest in this Contract (whether by assignment or novation) with the written consent of the other.

Termination of Contract for Cause:

If, through any cause, PRPC shall fail to fulfill in a timely and proper manner its obligations under this Contract, or if PRPC shall violate any of the covenants, conditions, agreements, or stipulations of this Contract, the City/County shall thereupon have the right to terminate this Contract by giving written notice to PRPC of such termination and specifying the effective date thereof, at least five days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by PRPC under this Contract shall, at the option of the City/County, become its property and PRPC shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

Notwithstanding the above, PRPC shall not be relieved of liability to the City/County for damages sustained by the City/County by virtue of any breach of the Contract by PRPC, and the City/County may withhold any payments to PRPC for the purpose of set off until such time as the exact amount of damages due the City/County from PRPC is determined.

Termination for Convenience of the City/County:

The City/County may terminate this Contract at any time by giving at least ten (10) days notice in writing to PRPC. If the Contract is terminated by the City/County as provided herein, PRPC will be paid for the time provided and expenses incurred up to the termination date.

Termination for Convenience of PRPC:

PRPC may terminate this Contract at any time by giving at least ten (10) days notice in writing to the City/County. If the Contract is terminated by PRPC as provided herein, the City/County will be provided all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by PRPC under this Contract.

Waiver of Extra-contractual Liability

The PRPC shall not be held liable or responsible for the funding selection and project performance determinations by the Texas Department of Agriculture. It is the City/County's final responsibility to meet all TxCDBG Community Development Fund application requirements and project administration requirements (contingent upon funding) associated with the program.

Severability

Should any one or more of the provisions of this agreement be held to be null, void, voidable, or for any reason whatsoever, of no force and effect, such provision(s) shall be construed as severable from the remainder of this agreement and shall not affect the validity of all other provisions of this agreement, which shall remain in full force and effect.

Interest of Members of a City/County:

No member of the governing body of the City/County and no other officer, employee, or agent of the City/County, who exercises any functions or responsibilities in connection with the administration, construction, engineering or implementation of the TxCDBG Community Development Fund Grant award between TDA and the City/County, shall have any personal financial interest, direct or indirect, in this Contract. PRPC shall take appropriate steps to assure compliance.

Interest of Other Local Public Officials:

No member of the governing body of the Grant Recipient and no other public official of such Grant Recipient, who exercises any functions or responsibilities in connection with the administration, construction, engineering or implementation of the TxCDBG Community Development Fund Grant award between TDA and the City/County, shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take appropriate steps to assure compliance.

Interest of PRPC and Employees:

PRPC covenants that it presently has no interest and shall not acquire interest, direct or indirect, with the TxCDBG COMMUNITY DEVELOPMENT FUND award between TDA and the City/County, or any other interest which would conflict in any manner or degree with the performance of his/her services hereunder. PRPC further covenants that in the performance of this Contract, no person having any such interest shall be employed.

EXECUTED this 26th day of September, 2024

PANHANDLE REGIONAL PLANNING COMMISSION

By _____

Michael J. Peters, Executive Director

City/County of Example

By _____

ITEM 17

MEMORANDUM

DATE: September 26, 2024

TO: PRPC Board of Directors

FROM: Lori Gunn, Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 17
Agreement with National Exercise Program for Regional Severe Winter Weather Exercise

BACKGROUND

The National Exercise Program (NEP), a four-year cycle of exercises, is the primary national-level mechanism for validating national preparedness. As part of the National Preparedness System, the NEP is a key component in developing a culture of preparedness, empowering communities, and promoting resilience against threats and hazards Americans face.

In early 2024, PRPC staff reached out to FEMA to request exercise support. Requests are open to all state, local, tribal and territorial governments but special consideration is given to underserved jurisdictions. Support will be tailored to the needs of the jurisdiction, in our case the region, and can include assistance with exercise planning, design, scenario development, conduct, and evaluation in the form of subject-matter expertise, material production, and/or facilitation for selected exercises. We are excited to be chosen for the program, to help us get gain more experience with developing exercises that are worthwhile to the region.

The National Exercise Program (NEP) Technical Support Agreement provides PRPC as a partner a formal commitment to roles and responsibilities to the design, development, delivery, and evaluation of our NEP approved exercise.

The Technical Support Agreement is divided into sections based on the type of information needed to define your level of participation, as well as to determine the type of exercise technical assistance required for your exercise. During our meeting with FEMA, we decided to conduct a Regional Severe Winter Weather Exercise. The exercise will occur in October 2025 but PRPC staff will be meeting with FEMA for planning purposes ahead of this date. The attached agreement outlines the responsibilities of FEMA and PRPC.

RECOMMENDATION:

PRPC staff recommends the PRPC Board of Directors approve a motion to authorize the Executive Director to execute the Technical Support Agreement with FEMA for the National Exercise Program.

National Exercise Program Technical Support Agreement With Texas Panhandle Severe Winter Weather Exercise

Instructions

The National Exercise Program (NEP) Technical Support Agreement provides Federal, State, Local, Tribal and Territorial partners a formal commitment to roles and responsibilities to the design, development, delivery, and evaluation of their NEP approved exercise.

The Technical Support Agreement is divided into sections based on the type of information needed to define your level of participation, as well as to determine the type of exercise technical assistance required for your exercise. Specific instructions are included in each section to assist you with providing the information required by the section. Please follow all the instructions in all these sections to ensure your support agreement is complete. The support indicated in this Technical Support Agreement is based on the information provided by you through the Exercise Support Request Process and Exercise Scoping with your assigned Exercise Project Manager (EPM).

1. Purpose

Insert the information in brackets. Do not alter any other words within the statement.

The Technical Support Agreement establishes the requirements and responsibilities for design, development, deliver, and evaluation of Texas Panhandle Severe Winter Weather Exercise defines resource requirements and expectations (*as appropriate*), and serves as an agreement between the National Exercise Division and Exercise Sponsor to work collaboratively in the design, development, delivery, and evaluation of the exercise.

Delaney Pruett and Shane Brown are responsible for, but no limited to the overall lead of the exercise development, planning team SME's and any deliverables requested from local SME Planning team members.

The FEMA National Exercise Division will be responsible for all agreed upon support needs listed in the body of this agreement. All support requests established during the scoping call are listed within this agreement and any changes or modifications requested by the sponsor to FEMA/NED that can be accommodated may/or can create a delay in exercise planning or postpone the exercise to meet the change in exercise scope or increased technical assistance. Specific changes impacting the project budget are subject to National Exercise Division Leadership approval.

NATIONAL EXERCISE PROGRAM

Validating our nation's preparedness

2. Exercise Overview

Provide an overview of the exercise scenario or topic and intended outcome of the exercise. Include details such as the date, time, and location of the exercise and the intended exercise type (e.g. tabletop, workshop, drill, game, functional exercise, or full-scale exercise). If known, please provide a list of exercise-specific objectives for the exercise.

Exercise Topic or Scenario:

TTX scenario will consist of a winter storm that will break down transportation and communication throughout the region. Participants will involve multiple stakeholders from the region to test out county emergency operation plans and integration. Sponsor hopes to increase engagement among counties and create more robust plans as the result of the exercise. Conduct is planned to take place over a full 8-hour day in Amarillo TX.

Key Planning Milestones:

Meeting	Date
Concept and Objectives Meeting	3/3/2025
Initial Planning Meeting	4/9/2025
Mid-term Planning Meeting	6/2/2025
Final Planning Meeting	9/8/2025
Master Scenario Events List Synchronization Meeting	N/A
Exercise Conduct	10/15/2025
After Action Meeting	12/3/2025
Other (IPR)	

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NATIONAL EXERCISE PROGRAM

Validating our nation's preparedness

3. Exercise Support, Responsibilities & Deliverables

Exercise Deliverables	
	<p>*Exercise Documentation will consist of the following products:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Participant Sign-in Sheet <input checked="" type="checkbox"/> Meeting Presentation Slides <input checked="" type="checkbox"/> Meeting Agenda <input type="checkbox"/> Meeting Invitations <input type="checkbox"/> Player Extent of Play Agreement (XPA) – As needed <input type="checkbox"/> Situation Manual (SitMan) <input checked="" type="checkbox"/> Scenario Placemat <input checked="" type="checkbox"/> Facilitator Guide <input checked="" type="checkbox"/> Evaluation Guides (EEGs) <input checked="" type="checkbox"/> Controller and Evaluator (C/E) Handbook <input type="checkbox"/> Master Scenario Events List (MSEL) <input type="checkbox"/> SIM Cell <input type="checkbox"/> Multimedia Presentations for meetings <input checked="" type="checkbox"/> Participant Feedback Form <input checked="" type="checkbox"/> After-Action Report/Improvement Plan (AAR/IP)
<p>Exercise Design and Development Support</p>	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Meeting Facilitator <input checked="" type="checkbox"/> Meeting Notetaker <input type="checkbox"/> Preparedness Toolkit (PTK) SME <input type="checkbox"/> Other (list each item)
<p>Exercise Conduct Support</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Lead Controller <input type="checkbox"/> Controller(s) # _____ <input type="checkbox"/> Lead Evaluator <input checked="" type="checkbox"/> Evaluator(s) # <u> 2 </u> <input checked="" type="checkbox"/> Facilitator(s) # <u> 1 </u> <input type="checkbox"/> Simulation Cell (SIMCELL) Manager <input type="checkbox"/> Master Scenario Events List (MSEL) Manager <input type="checkbox"/> Preptoolkit SME <input type="checkbox"/> Other (<i>list below</i>)

NATIONAL EXERCISE PROGRAM

Validating

**Other Support or SME
needs**

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NATIONAL EXERCISE PROGRAM

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4. Signatures

Please note that a signature is not required for the initial submission of this Technical Support Agreement. The NEP Exercise Nomination process consists of a series of reviews (administrative, strategic, budgetary, etc.) making it a highly iterative process. Signatures will be required once the exercise has been successfully scoped.

Insert the name of the Exercise Director and the Sponsoring Agency below.

(Exercise Director/Sponsoring Organization)

Signature _____
Date _____

(Co-Sponsoring Organization)

Signature _____
Date _____

FEMA National Exercise Division (NED)

Signature _____
Date _____

FEMA National Exercise Division EPM
[Alec Cobbs]

ITEM 18

MEMORANDUM

DATE: September 26, 2024
TO: PRPC Board of Directors
FROM: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 19
Election of 2024-2025 Officers and Executive Committee
Appointment

BACKGROUND

The Panhandle Regional Planning Commission's nominating committee consisting of Dr. Judge Howard, Judge Keeter and Mayor Symons is recommending the following slate of officers for 2024-2025.

Chair: Judge Nancy Tanner, Potter County
Vice-Chair: Commissioner Pat Sims, City of Dumas
Secretary Treasurer: Judge Kim Jones, Childress County

In addition to the above the PRPC Executive Committee recommendations are:

Oscar Ostos, Minority Citizens Representative Amarillo
Sheriff Sal Rivera, Castro County

RECOMMENDATION:

Approval of the nominating committee officer recommendations of a Chair, Vice Chair and Secretary/Treasurer and PRPC Executive Committee appointment from the Planning Commission's Board for 2024-2025.

**2024 ANNUAL MEETING
SEPTEMBER 26, 2024
GENERAL MEMBERSHIP MEETING**

- I. Call to Order and Welcome Sheriff Sal Rivera
Castro County
PRPC Board of Directors
- II. Proposed 2024 Strategic Work Program and Budget and Dues Structure Presentation Trent Taylor,
Deputy Director, Finance Director
- III. Planning and Service Area (PSA) Caucuses PSA Chairman
- Consideration of Adoption of 2024-2025 Dues Structure
 - Consideration of Adoption of 2025 Strategic Work Program and Budget
 - Election of Representatives to the PRPC Board of Directors
- IV. Announcement of PSA Actions and Membership Meeting Adjournment Sheriff Sal Rivera

PSA-1: Chair - Ronnie Gordon, Staff - Alex Guerrero
Pat Sims, Commissioner, City of Dumas
Andy Garcia, Citizens' Representative, Cactus
Shawn Ballew, Judge, Oldham County
Ronnie Gordon, Judge, Hartley

PSA-2: Chair - Kerry Symons, Staff - Lori Gunn
Kerry Simons, Mayor, City of Perryton
Tobe Shields, Mayor, City of Spearman
Winston Sauls, Citizens' Representative, Borger
Juan Cantu, Commissioner, Lipscomb County
Buster Davis, Mayor, City of Gruver

PSA-3: Chair - Harold Keeter, Staff - Marin Rivas
Harold Keeter, Swisher County Judge
Yolanda Robledo, Alderwoman, City of Bovina
Sal Rivera, Sheriff, Castro County
Daniel Jackson, City Manager, City of Dimmitt
Rank Cogdell, Judge, Briscoe County
Greg Lewellen, Mayor, City of Friona

PSA-4: Chair - Dan Looten, Staff - Debbie King
Nancy Tanner, Judge, Potter County
Dr. William Hallerberg, CRMWA
Christy Dyer, Judge, Randall County
Oscar Ostos, Citizens' Representative, Amarillo
Cole Stanley, Mayor, City of Amarillo
Four Price, Representative, District 87
Dan Looten, Judge, Carson County

PSA-5: Chair - Dr. John Howard, Staff - John Schaumburg
Dr. John Howard, Judge, Donley County
Karen Price, Citizens' Representative, Pampa
Phillip Self, GMIWA
Pat McDowell, Judge, Wheeler County
Kim Jones, Judge, Childress County