

Panhandle Regional
Planning Commission
Board of Directors
Thursday,
February 26th, 2026
1:30 p.m.

NOTICE OF MEETING

The regular meeting of the Board of Directors of the Panhandle Regional Planning Commission will be held on **Thursday, February 26th, 2026, at 1:30 p.m.** in the PRPC Board Room at 415 SW 8th, Amarillo, Potter County, Texas. In order to accommodate Board Members who may want to access the meeting remotely, a hybrid link is provided pursuant to Texas Government Code Section 551.127, with more than three counties in the State of Texas being represented on the Board. The meeting will be open to the public for comment on the date and location above.

A copy of the full agenda for this meeting can be found on the PRPC's website at <http://www.theprpc.org/About/Directors/default.html>

AGENDA

1. CALL TO ORDER

- Quorum Determination
Local Government Code Chapter 176
- Conflict Disclosures (if appropriate)*

2. INVOCATION

3. PUBLIC COMMENT

The Planning Commission invites members of the public to provide oral comments on any item included on this agenda under this item. Each person wishing to make a public comment shall be limited to 3 minutes, with comments directed to the Board as a whole. Reasonable accommodations shall be made for members of the public who utilize a translator for public comment.

4. MINUTES

Consideration of the approval of the minutes from the Board of Directors meeting held on January 22, 2026.

5. PRPC SPECIAL DISTRICT REPRESENTATIVE BOARD MEMBER APPOINTMENT

Consideration of the Board of Directors to support the appointment of Mr. Eddie Edwards, representing the Canadian River Municipal Water Authority (CRMWA), with a term that will expire on October 30th, 2028.

6. VOUCHERS

Review and consideration of the acceptance of the vouchers for the month of January 2026.

7. WORKFORCE DEVELOPMENT CHILD CARE QUALITY PURCHASES: CURRICULUM, LEARNING MATERIALS, CLASSROOM ITEMS, PROFESSIONAL DEVELOPMENT TRAINING AND SUPPLIES

Consideration of the Board of Directors to authorize the Executive Director to purchase the Curriculum, Child Care Learning materials as described above from Lakeshore Learning, Frog Street, Teaching Strategies, Learning Beyond Paper, and Circle for the

amount of no more than \$800,000.00, with grant funds from the TWC Workforce Development Child Care Quality grants.

8. LOCAL GOVERNMENT SERVICES LOCAL PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACTS – TEXAS PARKS AND WILDLIFE

Consideration of the Board of Directors to authorize the Executive Director to execute four respective Interlocal Cooperation Contracts between the abovementioned cities and for the PRPC to provide Project Administration Services for their Texas Parks & Wildlife grant-funded projects.

9. LOCAL GOVERNMENT SERVICES TXCDBG COMMUNITY DEVELOPMENT FUND AND DOWNTOWN REVITALIZATION PROGRAM PROJECT MANAGEMENT SERVICES INTERLOCAL CONTRACT AMENDMENTS

Consideration of the Board of Directors to authorize the Executive Director to execute amendments to the Interlocal Cooperation Contracts for PRPC to provide TxCDBG administration services.

10. LOCAL GOVERNMENT SERVICES 2026 TXDOT COORDINATED CALL APPLICATION – PANHANDLE REGIONAL MOBILITY CONNECT – PILOT PROGRAM

Consideration of the Board of Directors to authorize the Executive Director to submit an application to the 2026 TxDOT Coordinated Call for Projects to develop the Panhandle Regional Mobility Connect - Pilot Program and subsequent contract, should the proposed project be funded.

11. LOCAL GOVERNMENT RECRUITMENT SERVICES INTERLOCAL CONTRACT – CITY OF SPEARMAN

Consideration of the Board of Directors to authorize the Executive Director to execute an Interlocal Cooperation Contract with the City of Spearman and to conduct a formal City Manager Search.

12. REGIONAL SERVICES INTERLOCAL AGREEMENTS FOR ADMINISTRATION OF A HAZARD MITIGATION GRANT

Consideration of the Board of Directors for the approval and authorization of the Executive Director to execute interlocal agreements for professional services from the PRPC's Regional Services Department on the FEMA-awarded Hazard Mitigation Grant Project.

13. REGIONAL SERVICES FY26 STATE HOMELAND SECURITY PROGRAM APPLICATION RESOLUTIONS

Consideration of the Board of Directors to approve the submission of the five regional projects described in this agenda item to the Public Safety Office of the Governor's Office for consideration under the FY26 State Homeland Security Grant program by the March 16, 2026, submission deadline. If so approved, the Board's consent will have to be documented with the passage of the attached resolutions.

14. OPEN DISCUSSION

15. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director.

B. Report on the following recent Planning Commission-sponsored regional meetings:

- 12/04/2025 – PRPC Board of Directors Meeting
- 01/28/2026 – LGS Rolling Plains Organization for Rural Transportation (RPORT) Meeting
- 01/28/2026 – LGS Texas Panhandle Inspector Association (TPIA) Meeting
- 01/29/2026 – AAA Caregiver Info Service, Did You Know Postcard
- 01/30/2026 – AAA Welcome Partner, HICAP Outreach
- 01/30/2026 – AAA Caregiver Infor Services, Cornerstone Caregiver Contract
- 02/02/2026 – AAA Lunch Bunch and Caregiver Library
- 02/04/2026 – AAA Amarillo Public Library Memory Café
- 02/04/2026 – AAA Caregiver Support Group
- 02/06/2026 – AAA Senior Medicare Patrol
- 02/10/2026 – AAA Community Connection Fair
- 02/11/2026 – AAA Walk with a Doc
- 02/17/2026 – RGS PREMAC Meeting
- 02/18/2026 – LGS Region 1 Canadian Upper-Red Regional Flood Planning Group Meeting
- 02/24/2026 – LGS Groundwater Management Area #1 Meeting
- 02/19/2026 – RGS Critical Infrastructure Resiliency Task Force (CIRTF) meeting
- 02/24/2026 – AAA Leadership in Alzheimer's Conference
- 02/25/2026 – LGS TxCDBG CEDAF Regional Outreach Meeting
- 02/26/2026 – PRPC Board of Directors Meeting

C. Announcement of tentatively scheduled Planning Commission-sponsored regional meetings:

- 02/24/2026 – Groundwater Management Area (GMA) 1 Meeting
- 02/25/2026 – LGS TxCDBG CEDAF Regional Outreach Meeting
- 03/17/2026 – LGS Safety Action Plan – Panhandle Advisory Committee (SAFE-PAC) Meeting
- 03/19/2026 – PRPC Board of Directors Meeting

16. ADJOURNMENT

***LOCAL GOVERNMENT CODE**
TITLE 5. MATTERS AFFECTING PUBLIC OFFICERS AND EMPLOYEES
CHAPTER 176. DISCLOSURE OF CERTAIN RELATIONSHIPS WITH LOCAL GOVERNMENT
OFFICERS: PROVIDING PUBLIC ACCESS TO CERTAIN INFORMATION

Sec. 176.003. CONFLICTS DISCLOSURE STATEMENT REQUIRED. (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (1) the vendor enters into a contract with the local governmental entity or the local governmental entity is considering entering into a contract with the vendor; and
- (2) the vendor:
 - (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that:
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor;
 - (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor; or
 - (C) has a family relationship with the local government officer.

PUBLIC NOTICE

This notice complies with Texas Government Code Chapter 551, Open Meetings Act, Section 551.041 (Notice of Meeting Requirements); Section 551.043 (Time and Accessibility of Notice Requirements); and Section 551.053 (Notice Requirements of a Political Subdivision Extending into Four or More Counties) and Section 551.127 (Videoconference Call). The notice of a meeting of a governmental body must be posted in a place readily accessible to the general public at all times for at least three business days before the scheduled date of the meeting, except as provided by Sections 551.044, 551.045, 551.046, and 551.1281 with the Secretary of State's Office, the Potter County Clerk's Office and has been posted in the Administrative Office of the Panhandle Regional Planning Commission. Posted this 20th day of February, 2026 at 415 West Eighth Avenue, Amarillo, Texas, at 4:30 p.m.

Melissa T. Whitaker

Melissa T. Whitaker, Executive Assistant

ITEM 4

PANHANDLE REGIONAL PLANNING COMMISSION

BOARD OF DIRECTORS MEETING MINUTES

JANUARY 22, 2026

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 1:30 p.m. on Thursday, January 22, 2026. This meeting was held in a hybrid format via video conference, pursuant to Texas Government Code Section 551.127, with more than three counties in the State of Texas represented on the Board. Board members and individuals from the public who desired to attend in person attended the meeting at 415 S.W. 8th Ave., Amarillo, Potter County, Texas.

MEMBERS PRESENT:

- Nancy Tanner, Potter County Judge
- Kimberly Jones, Childress County Judge
- Christy Dyer, Randall County Judge
- Shawn Ballew, Oldham County Judge
- Mitchell Locke, Roberts County Judge
- Pat McDowell, Wheeler County Judge
- Juan Cantu, Lipscomb County Commissioner
- Oscar Ostos, Citizen Representative, City of Amarillo
- Ronae Bunn, Citizen Representative, Borger Chamber of Commerce
- Lt. Armando Renteria, Citizen Representative, City of Pampa
- Aldo Gallegos, Citizens Representative, City of Cactus
- Pat Sims, Mayor, City of Dumas
- Dan Looten, Carson County Judge
- Michael Clawson, Swisher County Judge

MEMBERS ABSENT:

- Greg Lewellen, Mayor, City of Friona
- Sal Rivera, Sheriff, Castro County
- Isabel "Izzy" Carrasco, Parmer County Judge
- Cole Stanley, Mayor, City of Amarillo
- Rank Cogdell, Briscoe County Judge
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Ronnie Gordon, Hartley County Judge
- Kerry Symons, Mayor, City of Perryton
- Tobe Shields, Mayor, City of Spearman
- Dr. John Howard, Donley County Judge
- Daniel Jackson, Citizen Representative, City of Dimmitt

STAFF PRESENT: Mr. Michael Peters, Executive Director; Mr. Trent Taylor, Finance Director; Mr. Alex Guerrero, Local Government Services Director; Ms. Brynna Burnett, Local Government Services Program Support Aide; Mr. John Schaumburg, Regional 9-1-1 Network Director; Ms. Khasi Campos, Regional 9-1-1 Network Administrative Assistant; Ms. Lori Gunn, Regional Government Services Director; Ms. Kate Freeman, Dispute Resolution Center Program Specialist; Mr. Marin Rivas, Workforce Development Director; Ms. Heather Reid, Workforce Development contract/Accounting Manager; Ms. Debra King, Area Agency on Aging Director; Ms. Melissa Whitaker, Executive Assistant

OTHERS PRESENT: Brandon Hardaway, Kimley-Horn; Brandon Mason, Phillip Thomas, Brian Veach, Texas Department of Emergency Management.

1. CALL TO ORDER

Mayor Pat Sims called the meeting to order at 1:30 p.m. and noted that a quorum was present.

2. INVOCATION

Judge Dan Looten gave the invocation.

3. PUBLIC COMMENT

No public comments were made.

4. MINUTES

Judge Michael Clawson motioned to accept the minutes from the Board of Directors meeting held on December 4, 2025. Judge Nancy Tanner seconded the motion; the motion carried by unanimous vote

5. PRPC BUILDING MAINTENANCE SERVICES CONTRACT

Mr. Michael Peters informed the Board of Directors that in June 2023, the PRPC Board of Directors approved an amendment and extension of the contract with JKB Company, Inc., doing business as Accord Commercial Realty Services, for property management and maintenance services at the PRPC Building. The current building maintenance manager, Mr. Brent Bralley of JKB, partially retired effective December 31, 2025. The existing contract rate was \$1,050.00 per month. In November 2025, staff initiated the required procurement process to secure a new building maintenance manager. The proposed new contract term is February 1, 2026, through January 31, 2027, with PRPC retaining the option to renew for up to two additional one-year periods (resulting in a maximum term ending January 31, 2029). Mr. Alex Porter, owner of AP Maintenance and Handyman Services, has agreed to provide services under the proposed contract at a rate of \$1,200.00 per calendar month, which includes a minimum of 14 hours of service per month. Any additional labor services required beyond the scope outlined in the agreement will be compensated at an hourly rate of \$65.00.

Judge Dan Looten motioned for the Board of Directors to approve the contract with AP Maintenance and Handyman Services for building maintenance services. The contract term shall be February 1, 2026, through January 31, 2027, with PRPC retaining the

option to renew for up to two additional one-year periods (maximum term definitely ending January 31, 2029). Mr. Aldo Gallegos seconded the motion; the motion carried by unanimous vote.

6. PRPC VOUCHERS FOR THE MONTHS OF NOVEMBER AND DECEMBER 2025

Mr. Trent Taylor informed the Board of Directors that the PRPC vouchers serve as tangible evidence of financial transactions, allowing review of all expenditures. This transparency builds trust and acts as a deterrent against fraudulent activities within our organization by requiring supporting documentation for every expenditure. November Vouchers total \$1,555,439.07. December Vouchers total \$3,471,066.78

Judge Mitchell Locke motioned for the Board of Directors to approve the vouchers for the months of November and December 2025. Judge Christy Dyer seconded the motion; the motion passed by unanimous vote.

7. PRPC INVESTMENT FUNDS REPORT

Mr. Trent Taylor informed the Board of Directors that, pursuant to the Public Funds Investment Act, which was passed by the Texas Legislature in 1987 and amended in 1995 and 1997, PRPC adopted written investment policies on April 27, 2023, for funds under our control.

	Balance@ 9/30/2025	Balance@ 12/31/2025	30-day Ave. Rate
PRPC's Money Market Fund	\$203,099	\$3,370	1.260%
9-1-1's Money Market Fund	480,918	274,956	1.940%
Total MMIA Funds	\$684,017	\$278,326	
Other Investments			
Texas Class	\$3,570,494	\$3,048,647	3.963%
Texas Class Government	1,038,921	1,047,661	3.730%
LOGIC	1,453,066	1,468,113	3.952%
Total Invested Funds	\$6,746,497	\$5,842,747	

Judge Christy Dyer motioned for the Board of Directors to accept the Planning Commission's Investment Funds Quarterly Report as submitted. Judge Nancy Tanner seconded the motion; the motion carried by unanimous vote.

8. REGIONAL 9-1-1 FY2026-Q1 QUARTERLY PERFORMANCE REPORT

Mr. John Schaumburg informed the Board of Directors that, as stipulated in the agreement between the Panhandle Regional Planning Commission and the Commission on State Emergency Communications (CSEC), the Panhandle 9-1-1 Network must establish and accomplish certain goals and objectives. To check progress throughout the year, we are required to submit a quarterly performance report to CSEC that includes 9-1-1 call volumes, monitoring results, network outage reports, system testing, and the status of equipment replacement. The following items make up the key points of the FY26 Q1 performance report covering September, October, and November:

- There were 23,074 9-1-1 calls received from the 21 regional call centers of which 17,789 being wireless (77.09 percent).
- Staff monitored Public Service Answering Points (PSAPs) 14 times with no findings.
- PSAP staff and PRPC staff performed 1,761 Network test calls.
- There were 5 outages during this quarter.
- The region received 1,896 text messages during this period, with the vast majority as test texts.

Ms. Ronae Bunn motioned for the PRPC Board of Directors to approve the FY26 Q1 Performance Report as submitted, covering the months September, October, and November. Judge Dan Looten seconded the motion; the motion carried by unanimous vote.

9. REGIONAL SERVICES FY25 STATE HOMELAND SECURITY PROGRAM FUNDING UPDATE

Ms. Lori Gunn informed the Board of Directors that the Office of the Governor's Public Safety Office (PSO) serves as the State Administrative Agency for the federal Homeland Security Grant Program (HSGP) administered through the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). Annually, the PRPC receives funding from the Governor's Office to provide administrative services related to the implementation of the Panhandle's Regional Criminal Justice Grants Program (or CJD grants) and Regional Homeland Security Grants Program (or SHSP grants). In February 2025, the Panhandle Regional Emergency Management Advisory Committee (PREMAC) met to evaluate the State Homeland Security Program (SHSP) proposals submitted for consideration under the Panhandle's FY25 SHSP grant program. This Board then approved the priority list for submission to the Office of the Governor's Public Safety Office (PSO) on February 27, 2025. FEMA initially released the HSGP awards to states on September 27, 2025. Three days later, however, the U.S. District Court of Rhode Island issued a Temporary Restraining Order (TRO) directing FEMA to rescind all FY 2025 HSGP award notifications to the states and de-obligate the associated funds pending resolution of a lawsuit concerning the HSGP program filed by several states on September 29, 2025. A second lawsuit concerning the HSGP program was filed on November 4, 2025. A primary concern in both lawsuits relates to FEMA's decision to reduce the federal performance period from 36 months to 12 months. If the 12-month period of performance remains in effect, all Texas subawards under the Federal FY 2025 HSGP program would be required to end on or before September 30, 2026. We are

aware that a reduction of the performance period will affect most HSGP applicants in Texas and have communicated that to FEMA. As a result of the TRO and ongoing litigation, FEMA rescinded the Federal FY 2025 HSGP award to Texas, preventing PSO from obligating and releasing awards to local jurisdictions across Texas. The PSO remains hopeful that the litigation will be resolved in the coming weeks, and we will be able to move forward with making awards. SHSP Funding plays a vital role in continuation projects for the region as a whole. Several projects receive funding year after year for the region, and others, while new, serve to close a gap for the region's homeland security threats.

The Panhandle Regional Emergency Management Advisory Committee (PREMAC) is scheduled to meet virtually in February. The PREMAC will review the status of SHSP Funding against projects for the region in greater detail. An overview of that discussion will be presented to the Board of Directors at your February meeting.

No action is needed as this agenda item is informational only.

10. REGIONAL SERVICES SPECIALIZED CRIMINAL JUSTICE GAP TRAINING PROJECT RESOLUTION

Ms. Lori Gunn informed the Board of Directors that each year, the Office of the Governor's Public Safety Office (PSO) contracts with PRPC to facilitate the distribution of funds under the following funding blocks for the Panhandle Region:

- Edward Byrne Justice Assistance Grant (JAG)
- Juvenile Justice & Delinquency Prevention Act (JJDP)
- Victims of Crime Act of 1984 (VOCA)
- Violence Against Women Act of 2013 (VAWA)

On December 15, 2025, the funding announcement for these funding blocks was sent to all eligible entities. During our January strategic planning meetings, PRPC is consistently told that more cross-training for all stakeholders in the criminal justice system would be beneficial. Some issues have continued to plague the region and continue to come up at strategic planning meetings and in surveys. Those gaps include domestic violence, mental health, and human trafficking. PRPC staff is proposing to address the training needs through the Specialized Criminal Justice Gap Training Project. This project would orchestrate regional training for professionals involved in law enforcement, courts, prosecution, Judges, dispatchers, and victim service agencies. PRPC will contract with Amarillo College's Criminal Justice Department to coordinate the regional training event. Amarillo College will secure professional trainers to address the training needs of the region.

Judge Nancy Tanner motioned for the PRPC Board of Directors to authorize PRPC staff to submit a grant application to the Public Safety Office of the Governor's Office under JAG for the Specialized Criminal Justice Gap Training Project. Consideration of the Board of Directors to also authorize the Executive Director to execute a contract with Amarillo College for the delivery of the Specialized Gap Training and Education services upon approval of the grant. Judge Kim Jones seconded the motion; the motion carried by unanimous vote.

11. REGIONAL SERVICES FY 2027 FOR PY 2026 REGIONAL CRIMINAL JUSTICE ADVISORY COMMITTEE OPERATING PROCEDURES

Ms. Lori Gunn informed the Board of Directors that each year, the PRPC receives funds from the Office of the Governor's Public Safety Office (PSO) to administer a Criminal Justice Grant Program. The activities of the Program are overseen by the Criminal Justice Advisory Committee (CJAC) and the PRPC Board of Directors.

The Public Safety Office requires each region to develop and maintain Operating Procedures that clearly identify the process by which the Criminal Justice Grant Program will operate under the direction and oversight of the CJAC. At the beginning of each year, the CJAC reviews its Operating Procedures for effectiveness and to lay out the ground rules for the coming year. Each year, the Operating Procedures must be approved by the PRPC Board of Directors. The CJAC met on October 28th about the proposed operating procedures that outline how they review funding opportunities for 2027 grants. The CJAC reviewed the draft bylaws at the meeting and recommended that the final draft be presented at the BOD meeting for your approval. The Operating Procedures are no longer required to be uploaded to the state. However, we must be able to produce them if requested. The Operating Procedures will be placed on the criminal justice page of the PRPC website and reviewed with eligible grantees during application workshops.

Lt. Armando Renteria motioned for the Board of Directors to consider approval of the Regional Criminal Justice Advisory Committee Operating Procedures for use in the FY 2027 grant year. Mr. Aldo Gallegos seconded the motion; the motion carried by unanimous vote.

12. REGIONAL SERVICES FY 2026 REGIONAL SOLID WASTE MANAGEMENT GRANT PROGRAM APPROVAL

Ms. Lori Gunn informed the Board of Directors that, as directed by the Texas Health and Safety Code, a portion of funds collected through landfill "tipping fees" is dedicated to a regional grant program supporting projects that promote recycling and other activities that align with the goals of Regional Solid Waste Management Plans across the state. Every year, the Solid Waste Grants Program accepts applications for grant funds, and those projects are prioritized according to the priorities established in the Panhandle Regional Solid Waste Management Plan. That prioritized list is then submitted to the TCEQ for final consideration. On November 12th, notices went out to all eligible entities in the region for the FY 2026 Solid Waste Grant cycle. The PRPC received six (6) applications totaling \$108,387.62 for the \$85,595.00 in available FY 2026 Solid Waste Grant funds. The Regional Solid Waste Management Advisory Committee (RSWMAC) will meet on January 15, 2026, to review these applications, hear oral presentations from applicants, and establish a prioritization recommendation for the Board of Directors to review. The PRPC Board of Directors will consider that prioritized list for approval at the January 22nd meeting. That final prioritized list will then be submitted to the Texas Commission on Environmental Quality (TCEQ) for final approval. The list recommended by the RSWMAC for the FY 2026 Solid Waste Grant cycle will be presented at the Board of Directors' meeting.

Judge Dan Looten motioned for the Board of Directors to approve the recommended list of FY 2026 Solid Waste Grant Applications for submission to TCEQ and, pending the TCEQ's approval of the list, allow the Executive Director to enter into contracts with grantees for the implementation of the FY 2026 Solid Waste Grants Program. Judge Nancy Tanner seconded the motion. Judge Michael Clawson and Mr. Juan Cantu abstained; the motion carried with a sufficient number of votes.

13. REGIONAL SERVICES REGIONAL SOLID WASTE MANAGEMENT ADVISORY COMMITTEE BYLAWS

Ms. Lori Gunn informed the Board of Directors that the Texas Commission on Environmental Quality contracts with the PRPC each biennium to administer the Regional Solid Waste Implementation Grants Projects. Regional Solid Waste Management Advisory Committee (RSWMAC), under the direction of the PRPC Board of Directors, oversees the activities of the program. At the beginning of each biennium, the RSWMAC meets to approve the bylaws for the biennium, which clearly identify the process by which the Solid Waste Implementation Projects will operate under the direction and oversight of the RSWMAC. At the beginning of each year, the RSWMAC reviews the bylaws for effectiveness and establishes the ground rules for the coming year. The RSWMAC met on November 13th to approve the FY 2026/2027 bylaws.

Judge Michael Clawson motioned for the PRPC Board of Directors approve the FY26/27 Solid Waste Advisory Committee bylaws. Ms. Ronae Bunn seconded the motion; the motion carried by unanimous vote.

14. REGIONAL SERVICE INTERLOCAL AGREEMENTS FOR ADMINISTRATION OF A HAZARD MITIGATION GRANT

Ms. Lori Gunn informed the Board of Directors that the Hazard Mitigation Grant Program is a federal program that jurisdictions can only participate in if they have an approved hazard mitigation plan. Currently, PRPC staff is working with the majority of the counties in the region to update their hazard mitigation plans. These plans are updated every 5 years. The Hazard Mitigation Grant Program is authorized under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act. This grant program allows sub-recipient management costs to be utilized for the administration of the project. These funds are provided at a 100% federal cost-share; there is no local match required for the administration costs. We have had several jurisdictions submit a grant application through the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program, which is administered by the Texas Division of Emergency Management (TDEM). Currently, the City of Wheeler has been approved for funding for generators. By installing generators, the City of Wheeler will be working to mitigate known natural hazard vulnerabilities. The Unified Hazard Mitigation Assistance Grant Programs (HMA) provide grants to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the HMA is to provide a critical opportunity to reduce the loss of life and property due to natural hazards and disasters, and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

PRPC Staff has helped these jurisdictions write and submit the grant applications and assisted with follow-up questions from TDEM and FEMA. PRPC's Regional Services

Department was asked to administer these projects, utilizing the administration funds provided by FEMA. Upon your approval, the Executive Director will execute the Interlocal Agreement with those jurisdictions that have approved grant applications. Judge Michael Clawson motioned for the Board of Directors to consider the approval and authorize the PRPC Executive Director to execute Interlocal Agreements for Professional Services from the PRPC's Regional Services Department on the FEMA-awarded Hazard Mitigation Grant Project. Mr. Juan Cantu seconded the motion; the motion carried by unanimous vote.

15. WORKFORCE DEVELOPMENT CHILD CARE CLASSROOM EQUIPMENT AND EXPANSION ACTIVITIES – ADDITIONAL COST

Mr. Marin Rivas informed the Board of Directors that In the Board's meeting on September 25, 2025, members were presented with a proposed purchase to utilize Child Care Quality and Child Care Quality 2% and 4% Activities Grants, which provide Quality Improvement activities such as technical assistance, professional development, education materials, learning materials, and outdoor equipment for Texas Panhandle Child Care Providers. The purchase, which the Board approved, was for providers requesting support with classroom equipment and expansion activities benefiting Teacher-Child interaction and the learning environment. Through Lakeshore Learning Materials, LLC, the providers were able to select from a range of products, pre-selected by Workforce Development, allowing each program to purchase just what they needed for their classrooms. The Board, in the September meeting, approved the purchase for the project, as presented at that time, of no more than \$90,000. However, the total cost needed to fully complete this project has increased by \$5,000. The additional amount needed for this completion would come from existing Workforce Development Child Care Quality funds, and the remaining purchases can be made through the Interlocal Purchasing System (TIPS) purchasing process. The Texas Workforce Commission (TWC) has contracted with the Panhandle Workforce Development Board (PWDB) through PRPC to utilize the Child Care Quality Grants for Texas Panhandle Child Care Providers. The PWDB has tasked its sub-recipient, Workforce Solutions Panhandle (WSP), with assisting local Child Care Providers with maintaining or increasing their Texas Rising Star rating. The TRS program is a quality-based rating system of Child Care Providers participating in TWC's Subsidized Child Care program. TRS certification is available to Licensed and Registered facilities that exceed the State's Minimum Child Care Regulation Standards and meet the certification criteria in such categories as Director and Staff qualifications, caregiver-child interactions, age-appropriate curricula, learning materials, and outdoor equipment.

Judge Dan Looten motioned for the Board of Directors to authorize the Executive Director to purchase the additional products needed to complete this project, as described above, from Lakeshore Learning Materials, for an amount of no more than \$5,000.00, utilizing TWC Workforce Development Child Care Quality grant funding. Judge Christy Dyer seconded the motion; the motion carried by unanimous vote.

16. LOCAL GOVERNMENT SERVICES PANHANDLE REGIONAL ORGANIZATION TO MAXIMIZE PUBLIC TRANSPORTATION (PROMPT) COMMITTEE APPOINTMENTS

Ms. Brynna Burnett informed the Board of Directors that PROMPT serves as the guiding body for the Regional Transportation Coordination effort conducted by PRPC with TXDOT funding. Since 2006, TxDOT has funded the development of four (4) five-year regional transportation plans and many area-specific studies ranging from voucher programs to veterans' needs. Currently, the PROMPT Committee is providing PRPC with input and guidance on the Ride-Share Voucher program and assisting PRPC in updating the current 5-year transportation plan, as well as participating in the development of the next 5-year transportation plan for the region. The PROMPT Board has traditionally been comprised of members representing the following agencies and populations:

- Texas Department of Transportation
- Urban Transit Provider
- Rural Transit Provider
- Medicaid Transportation Provider
- Other Public Transportation Providers
- Persons with Disabilities
- Workforce Services
- Health and Human Services Commission
- Local Elected Officials
- Public at Large
- Amarillo Metropolitan Planning Organization
- Veterans
- Elderly Persons

The PROMPT by-laws state that the members of the advisory group be appointed by the PRPC Board of Directors.

Judge Mitchell Locke motioned for the Board of Directors to approve the membership slate with member terms beginning in 2026 and ending in 2028. Judge Kim Jones seconded the motion. Judge Dan Looten abstained; the motion carried with a sufficient number of votes.

17. LOCAL GOVERNMENT SERVICES SAFE STREETS AND ROADS FOR ALL; SAFE-PAC RECOMMENDATION OF CONSULTANT FOR AWARD AND CONTRACT EXECUTION

Mr. Alex Guerrero informed the Board of Directors that the PRPC is leading the development of a Comprehensive Safety Action Plan (SAP) for the Texas Panhandle, covering 26 counties across the region. This effort builds on PRPC's long-standing role in regional transportation planning and coordination and responds to the need for a data-driven, regionally coordinated approach to roadway safety, particularly in rural and multi-jurisdictional contexts. The Safe Streets and Roads for All (SS4A) Grant Program was established to reduce and eliminate roadway fatalities and serious injuries through comprehensive planning and implementation of proven safety strategies. As part of this program, communities must first develop a Comprehensive Safety Action Plan that identifies high-risk locations, analyzes crash trends, engages stakeholders, and produces a prioritized and actionable set of safety strategies and

projects. Completion of the SAP positions regions to pursue future SS4A Implementation Grant funding. PRPC was awarded \$1,500,000 under the FY24 SS4A Planning Grant to develop a Comprehensive Safety Action Plan for the Panhandle region. Approximately \$1,000,000 of the award is allocated for consultant services, with the required \$300,000 local match to be met through a mix of in-kind contributions and cash. PRPC issued the SS4A Comprehensive Safety Action Plan Request for Proposal (RFP) in accordance with applicable procurement requirements. The RFP outlined a detailed scope of work focused on regional safety planning, data analysis, stakeholder and public engagement, and identification of implementation-ready projects across each participating county. The SAFE-PAC Subcommittee independently reviewed and scored all proposals. The Subcommittee subsequently met to discuss results and finalize scores prior to advancing a recommendation to the full SAFE-PAC Committee. PRPC received six proposals in response to the RFP, and based on the combined scores from six evaluators, the final rankings were as follows:

1. **Kimley-Horn – 520.75**
2. The Goodman Corporation – 512.50
3. TJKM – 491.50
4. AtkinsRealis – 489.25
5. Toole Design – 451.25
6. Foresite Group – 435.00

The highest-ranked firm demonstrated strong alignment with the RFP requirements, including experience with SS4A safety action planning, rural and multi-county regions, data-driven safety analysis, and public engagement strategies. Reference checks were conducted as part of the evaluation process. Key milestones in the procurement and review process included:

- RFP Issued: October 28, 2025
- Proposals Due: December 5, 2025
- SAFE-PAC Subcommittee Scoring: December 10, 2025
- SAFE-PAC Committee Meeting and Recommendation: January 6, 2026

At the January 6th, 2026, meeting, the SAFE-PAC Committee reviewed the subcommittee's scoring results and recommended Kimley-Horn firm for the award and contract execution. This work will establish a unified, data-driven safety framework for the Panhandle and position the region to pursue federal implementation funding aimed at reducing roadway fatalities and serious injuries.

Judge Nancy Tanner motioned for the Board of Directors to authorize the Executive Director to execute a professional services contract with Kimley-Horn, to develop the SS4A Comprehensive Safety Action Plan for the Panhandle region, and to accept any further revisions as necessary to carry out the grant and implement the plan. Judge Kim Jones seconded the motion. Mr. Oscar Ostos and Judge Christy Dyer abstained; the motion carried with a sufficient number of votes.

18. OPEN DISCUSSION

19. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

- A. Comments from the Executive Director. In speaking with Representative Caroline Fairly expressed interest in serving on the Board. Connie Brown will attend meetings in her absence. The City of Amarillo successfully hosted a Texas Municipal League (TML) meeting last week at the Civic Center. We extend our sincere appreciation to the city for its outstanding hospitality and coordination. The TARC Meeting is February 4 – 6. Mayor Tobe Shields continues to provide excellent representation for the Panhandle Regional Planning Commission (PRPC) on the TARC Board. Next PRPC Board Meeting: Thursday, February 27, at 1:30 p.m. We are deeply grateful for your dedicated service on this Board, as well as on the many other boards and committees on which you serve. Thank you for your attendance today. Please take every precaution and stay safe as we monitor the approaching weather system.
- B. Report on the following recent Planning Commission-sponsored regional meetings:
- 12/04/2025 – PRPC Board of Directors Meeting
 - 12/04/2025 – TXDOT Planning
 - 12/09/2025 – Safe Streets and Roads For All (SS4A): SAFE-PAC Meeting
 - 12/09/2025 – AAA Heat for the Holidays - Utility Assistance Facebook Public Information Services
 - 12/09/2025 – AAA Review of Caregiver Conference and Respite
 - 12/10/2025 – AAA HPFB Application Assistance Day Facebook Public Information Services
 - 12/10/2025 – Panhandle Workforce Development Board Meeting
 - 12/10/2025 – AAA Aging Connections December: Medicare Minute
 - 12/10/2025 – AAA Aging Connections December: Holiday Scams
 - 12/11/2025 – Panhandle Workforce Development Consortium's Governing Body meeting
 - 12/11/2025 – Groundwater Management Area #1 Joint Planning Meeting
 - 12/11/2025 – AAA Program Provider Fair
 - 12/16/2025 – AAA WTCO Board meeting for Caregiver Services
 - 01/06/2026 – Safe Streets and Roads For All (SS4A): SAFE-PAC Meeting
 - 01/06/2026 – RGS Criminal Justice and Juvenile Justice & Youth Diversion Workshop
 - 01/07/2026 – AAA Medicare Identity Theft Facebook Information Services
 - 01/08/2026 – RGS Victim Services Workshop
 - 01/14/2025 – AAA TX Panhandle Medical Connection
 - 01/15/2026 – RSWMAC Prioritization Meeting
 - 01/20/2026 – LGS Transportation Planning
 - 01/20/2026 – AAA Senior Ambassadors Coalition General Meeting
 - 01/21/2026 – RGS Severe Winter Weather Tabletop Exercise
 - 01/21/2026 – PROMPT Meeting
 - 01/22/2026 – PRPC Board of Directors Meeting

A. Announcement of tentatively scheduled Planning Commission-sponsored regional meetings:

- 01/28/2026 – Rolling Plains Organization for Rural Transportation (RPORT) Meeting
- 01/28/2026 – Texas Panhandle Inspector Association (TPIA) Meeting
- 02/17/2026 – RGS PREMAC Meeting
- 02/18/2026 – Region 1 Canadian Upper-Red Regional Flood Planning Group Meeting
- 02/19/2026 – Groundwater Management Area #1 Meeting
- 02/19/2026 – RGS Critical Infrastructure Resiliency Task Force (CIRTF) meeting
- 02/25/2026 – TxCDBG CEDAF Regional Outreach Meeting
- 02/26/2026 – PRPC Board of Directors Meeting

20. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:57 pm.

Mayor Pat Sims, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:

Mr. Oscar Ostos, Secretary/Treasurer
Panhandle Regional Planning Commission
Board of Directors

ITEM 5

MEMORANDUM

DATE: February 26, 2026
TO: PRPC Board of Directors
FROM: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 5
PRPC Special District Representative Board Member Appointment

BACKGROUND

The PRPC Bylaws call for two members representing special districts in the Panhandle to serve on the PRPC Board of Directors.

During its January meeting, the Canadian River Municipal Water Authority (CRMWA) Board demonstrated its support for the appointment of Mr. Eddie Edwards, with the attached resolution, to replace Mac Smith on the PRPC Board of Directors.

Article VI, Section 8 of the PRPC Bylaws calls for the appointed representatives to be filled by the Chairperson, with the advice and consent of the Board of Directors.

RECOMMENDATION

Staff recommends that the Board of Directors support the appointment of Mr. Eddie Edwards, representing the Canadian River Municipal Water Authority (CRMWA), with a term that will expire on October 30th, 2028.

RESOLUTION

OF THE BOARD OF DIRECTORS CANADIAN RIVER MUNICIPAL WATER AUTHORITY

WHEREAS, The Panhandle Regional Planning Commission is a voluntary association of cities, counties, and special districts in the Texas Panhandle that assists local governments in planning, developing, and implementing programs designed to improve the general health, safety, and welfare of the citizens in the Texas Panhandle; and

WHEREAS, The Panhandle Regional Planning Commission's Board of Directors considers appointments to its Board from those cities, counties or special districts;

WHEREAS, the Canadian River Municipal Water Authority(CRMWA) was created by the Texas Legislature to provide a source of municipal and industrial water for its eleven member cities; and

WHEREAS, the Canadian River Municipal Water Authority, by resolution, may nominate a CRMWA Representative to serve on the Panhandle Regional Planning Commissions' Board of Directors;

NOW, THEREFORE, BE IT RESOLVED:

THAT the Canadian River Municipal Water Authority appoints Eddie Edwards to serve on the Panhandle Regional Planning Commission's Board of Directors.

Passed, adopted, and approved this the 21th day of January, 2026.


Richard Ellis, President

ATTEST:


Drew Satterwhite, Secretary

ITEM 6

MEMORANDUM

DATE: February 26, 2026
TO: PRPC Board of Directors
FROM: Trent Taylor, Finance Director
THROUGH: Michael J. Peters, Executive Director
SUBJECT: Agenda Item 6
PRPC Vouchers for the month of January 2026

BACKGROUND

The PRPC vouchers serve as tangible evidence of financial transactions, allowing review of all expenditures. This transparency builds trust and acts as a deterrent against fraudulent activities within our organization by requiring supporting documentation for every expenditure. January Vouchers total \$2,417,584.51

RECOMMENDATION

Staff recommends that the Board of Directors approve the vouchers for the month of January 2026.

Panhandle Regional Planning Commission

Check/Voucher Register

From 1/1/2026 Through 1/31/2026

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
221043	Aging - HHSC	ACTS COMMUNITY	REIMBURSEMENT 12/25 - CM & HDM	5,420.17	1/8/2026
221044	Aging - HHSC	AMARILLO CITY TRANSIT	INV #ACT2025-012 - TRANSPORTATION 12/25	6,826.44	1/8/2026
221045	PRPC Building Fund	CITY OF AMARILLO	WATER 11/24-12/22/25 - PRPC	357.86	1/8/2026
	PRPC Building Fund	CITY OF AMARILLO	PRPC/DRIP IRRIGATION - 11/20-12/22/25	34.79	1/8/2026
	PRPC Building Fund	CITY OF AMARILLO	12/31/25 - PRPC/DRAINAGE FEE	14.90	1/8/2026
	PRPC Building Fund	CITY OF AMARILLO	12/31/25 - PRPC/DRAINAGE FEE	14.78	1/8/2026
221046	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	CONGREGATE MEALS - 12/25	1,971.06	1/8/2026
221047	Aging - HHSC	AMARILLO WESLEY COMMUNITY CENTER	TRANSPORTATION - 12/25	302.94	1/8/2026
221048	Aging - HHSC	AMERICAN AIRLINES	STATEMENT NO. 25122424256 - 12/24/25	310.66	1/8/2026
221049	Cost Pool	AMARILLO NATIONAL BANK	11/20-12/19/25 - WASABI.COM CLOUD STORAGE	6.99	1/8/2026
	CJD - Planning	AMARILLO NATIONAL BANK	12/10/25-12/9/26 - SURVEY MONKEY RENEWAL	468.00	1/8/2026
	Cost Pool	AMARILLO NATIONAL BANK	12/18/25-1/17/26 - TIME TRAK GO - 23 USERS	69.00	1/8/2026
	DRC	AMARILLO NATIONAL BANK	12/20/25 - REFUND OF TRNG FEES - FREEMAN	(850.00)	1/8/2026
	CJD - Planning	AMARILLO NATIONAL BANK	12/31/25 - RGS PROGRAM SPEC JOB AD ON INDEED.COM	440.00	1/8/2026
	PRPC General Fund	AMARILLO NATIONAL BANK	LN 12/4 & 12/11/25 - IFB TEXHOMA (GDH)	240.34	1/8/2026
	Cost Pool	AMARILLO NATIONAL BANK	ORT 12/2-12/5/25 - CORPUS - GASOLINE/RIVAS	34.71	1/8/2026
	CD Project Admin	AMARILLO NATIONAL BANK	ORT 12/6-12/10/25 - AUSTIN/RTAP - GUERRERO	1,302.37	1/8/2026
221050	9-1-1 Management Plan	AT&T	INTERNET 12/21-1/20/26 - E911 PRPC PAMPA HOST	95.50	1/8/2026
221051	CD Project Admin	BRYNNA BURNETT	ORT 12/7-12/10/25 - AUSTIN	50.63	1/8/2026
221052	Intern. Service - Info Technology	CDW GOVERNMENT	INV #AH3QN9J - FORTINET 71G FIREWALL & CLOUD SUPP	2,999.22	1/8/2026
221053	CD Project Admin	THE CLARENDON ENTERPRISE	INV #601836 & 601916 - LN 12/5 & 12/12/25 - COLLINGSW (RRS)	368.00	1/8/2026
221054	CD Project Admin	THE CLAUDE NEWS	INV #2375 - LN 11/7 & 11/14/25 - CLAUDE SEALED BIDS	700.00	1/8/2026
221055	Aging - HHSC	COLLINGSWORTH COUNTY HDM	REIMBURSEMENT 12/25 - CM & HDM	4,255.44	1/8/2026
221056	CD Project Admin	FOUST INC	INV #31047 - BUS CARDS - BURNETT	35.00	1/8/2026
221057	PANCOM Local Contributions	GOLDEN SPREAD SALES CO	INV #1045717 & 1044042 - PROPANE ROBT & ROB4 - 11/9 & 9/22/25	985.50	1/8/2026
221058	Aging - HHSC	GOODCARE HEALTH SERVICES	CG IN HOME RESPITE SVCS - 12/25	171.00	1/8/2026
221059	Aging - HHSC	KATHRYN HENRY	IRT MILEAGE 10/30-11/7/25 - FACILITY VISITS	128.85	1/8/2026
221060	9-1-1 Management Plan	LANGUAGE LINE SERVICES	INV #11808728 - LANG LINE SVCS 12/25 - 9-1-1	177.06	1/8/2026
221061	PRPC General Fund	LIFE INSURANCE CO OF N AMERICA	BILLING REF #207624_010126 - SURVIVORS INS 1/26	302.40	1/8/2026
221062	Communication Towers	LIGHTHOUSE ELECTRIC COOPERATIVE INC	VALL TOWER - 11/18-12/17/25	62.53	1/8/2026
221063	CD Project Admin	LUNCH MONY LLC	INV #ATX84298 - 12/9/25 - SAFE-PAC MTG LUNCH	107.50	1/8/2026
221064	PRPC Building Fund	MAYFIELD PAPER COMPANY	INV #4389356 - TOILET TISSUE & CAN LINERS	260.21	1/8/2026
221065	PRPC Building Fund	NLSLC INC	INV #20689 - PRPC GROUNDS MAINT 10/25	451.50	1/8/2026
	PRPC Building Fund	NLSLC INC	INV #20902 - PRPC GROUNDS MAINT 12/25	451.50	1/8/2026
221066	Communication Towers	NORTH PLAINS ELECTRIC COOP	INV #3829 - OCHL & LIPN TOWERS - 12/1/25-1/1/26	117.54	1/8/2026
221067	PRPC Indirect Costs	ODP BUSINESS SOLUTIONS LLC	INV #449329488001 - 12/15/25 - TONER & BINDING COMBS	263.92	1/8/2026
221068	Intern. Service - Reception	PATHWAYZ COMMUNICATIONS INC	PRPC LINE CHGS 1/26	816.89	1/8/2026
221069	Communication Towers	RITA BLANCA ELECTRIC COOP INC	DALN TOWER - 11/30-12/31/25	422.81	1/8/2026
221070	Intern. Service - Automobile	ROGERS CAR CARE	INV #20353 - 1/5/26 - CAR #1 OIL CHANGE	89.00	1/8/2026
221071	9-1-1 Management Plan	SHI GOVERNMENT SOLUTIONS INC	INV #GB00578403 - TRANSCEIVER MODULES - 9-1-1	1,052.34	1/8/2026
	9-1-1 Management Plan	SHI GOVERNMENT SOLUTIONS INC	INV #GB00579024 - FIBER CABLES - 9-1-1	63.22	1/8/2026
221072	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #162266 - CG NEWSLETTER 12/25	150.57	1/8/2026
221073	PRPC Building Fund	SW ELEVATORS LLC	INV #80067 - PRPC ELEVATOR MAINT 1/26	206.00	1/8/2026
221074	Communication Towers	SOUTHWESTERN ELECTRIC POWER CO	DONL TOWER 12/3/25-1/5/26	80.53	1/8/2026
221075	DRC	THOMSON REUTERS - WEST	INV #853086541 - TX LOCAL GOV CODE & FAMILY CODE 2026	319.00	1/8/2026
221076	Aging - HHSC	TRI COUNTY MEALS	HOME DELIVERED MEALS - 12/25	1,366.75	1/8/2026

Panhandle Regional Planning Commission
Check/Voucher Register
From 1/1/2026 Through 1/31/2026

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
221077	Intern. Service - Copy	UCI DOCUMENTS	INV #40943716 - KYOCERA COPIER LEASE 1/26	415.68	1/8/2026
221078	PRPC General Fund	UNITED STATES TREASURY	FORM #720, TAX ID #75-1317291, TAX PERIOD 6/30/23	77.92	1/8/2026
221079	Various Grants	XCEL ENERGY	ELECTRIC 11/9-12/10/25 - PRPC, AMA & BOR WFC, TOWER SITES	5,964.46	1/8/2026
221080	9-1-1 Management Plan	XIT COMMUNICATIONS	INV #10295994 - DALLAM/HARTLEY CLEC 1/26	156.00	1/8/2026
221081	Cost Pool	887 MEDIA & TECH REHAB	INV #70214 - WEBSITE UPDATES 12/29/25 - AMA WFC	95.00	1/15/2026
221082	MAXIMUS	AMARILLO COLLEGE	BILL NO: 5556 - 6/12/25 DEMENTIA SYMPOSIUM SUPPORT	350.00	1/15/2026
	Child Care Attendance Automation	AMARILLO COLLEGE	BILL NO: 5829 - 2025FA TUITION	153,031.20	1/15/2026
221083	Aging - HHSC	ACTS COMMUNITY	BINGOCIZE 12/25 - TITLE III-D EBI	2,124.41	1/15/2026
221084	PRPC Indirect Costs	AMAZON CAPITAL SERVICES	INV #139T-YR9C-PYDJ - HANGING FILE FOLDERS, TISSUES	43.15	1/15/2026
	PRPC Building Fund	AMAZON CAPITAL SERVICES	INV #1PLG-N9LF-H6X3 - SOAP REFILLS, MFOLD TOWELS, PENS	169.48	1/15/2026
	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #1R66-4KV3-RNFN - SAMPLE BOOKS FOR CG LIBRARY	59.94	1/15/2026
	Intern. Service - Automobile	AMAZON CAPITAL SERVICES	INV #1RQ3-CMM4-3FTF - 2 CORDLESS AIR DUSTERS & BATTERIES	175.97	1/15/2026
221085	9-1-1 Management Plan	AMA COMMUNICATIONS LLC	TOWER LEASE PMT 12/1-12/31/25	217.82	1/15/2026
221086	PRPC Indirect Costs	AMERICAN AIRLINES	STATEMENT NO. 26011324256 - 1/13/26	879.36	1/15/2026
221087	Safe Streets for All	JUDGE SHAWN BALLEW	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	50.63	1/15/2026
221088	Safe Streets for All	MR BRIAN BARBOZA	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	84.98	1/15/2026
221089	Aging - HHSC	CIERRA BURNETT	CG RESPITE VOUCHER 12/25 - AAA CLIENT	200.00	1/15/2026
221090	Intern. Service - Copy	CANON FINANCIAL SERVICES INC	INV #42517832 - COPIER LEASE 1/26 - FLOOR 1&3	428.92	1/15/2026
221091	Cost Pool	CARAHSOFT TECHNOLOGY CORP	INV #IN2173664 - 1/31/26-1/30/27 DIGITAL COMM MGMT	15,930.14	1/15/2026
	Cost Pool	CARAHSOFT TECHNOLOGY CORP	INV #INV2164658 - THE WORK NUMBER 11/1-11/30/25	194.94	1/15/2026
221092	CJD - Planning	JUDGE JENNIFER CATES	IRT MILEAGE 10/28/25 - CJAC MTG	25.56	1/15/2026
221093	Safe Streets for All	MR LEE DAVILA	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	101.47	1/15/2026
221094	Safe Streets for All	JUDGE CHRISTY DYER	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	26.48	1/15/2026
221095	Safe Streets for All	JUDGE ADAM ENSEY	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	41.57	1/15/2026
221096	DRC	FASTSIGNS	INV #175-110008 - NAMEPLATE - FREEMAN	6.00	1/15/2026
221097	DRC	FOUST INC	INV #31144 - BUS CARDS - FREEMAN	35.00	1/15/2026
221098	Safe Streets for All	MS MICHELLE FRANCIS	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	110.08	1/15/2026
221099	Cost Pool	THE GROUNDS GUYS OF AMARILLO	#INV-8138 - BI-WEEKLY SVCS 12/25 - AMA WFC	1,211.30	1/15/2026
221100	Aging - HHSC	HEDLEY SR CITIZENS ASSN	REIMBURSEMENT 12/25 - CM & HDM	785.00	1/15/2026
221101	Safe Streets for All	MR KEVIN HODGES	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	168.16	1/15/2026
221102	PRPC General Fund	ISOLVED INC	INV #150859311 - FSA ADMIN FEES 12/25	70.00	1/15/2026
221103	Cost Pool	JKB COMPANY INC	INV #4022 - MGMT FEE 1/26 - AMA WFC	1,259.37	1/15/2026
221104	TXDOT 5 Year Planning	KFH GROUP INC	INV #7806 (25111-5) - PROF SVCS 12/25 - 5 YR TRANSP PLAN	3,526.40	1/15/2026
221105	Safe Streets for All	MR BRANDAN KNAPP	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	167.04	1/15/2026
221106	SNAP E&T	LANGUAGE LINE SERVICES	INV #11805101 - LEP INTERPRETING SVCS 12/25	6.93	1/15/2026
221107	Safe Streets for All	MR RAY LERMON	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	118.74	1/15/2026
221108	Safe Streets for All	JUDGE DAN LOOTEN	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	41.96	1/15/2026
221109	Safe Streets for All	MS NORMA LUGINBYHL	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	71.99	1/15/2026
221110	PRPC Building Fund	NLSLC INC	INV #20913 - PRPC GROUNDS MAINT 11/25	451.50	1/15/2026
	PRPC Building Fund	NLSLC INC	INV #20917 - PRPC GROUNDS MAINT 9/25	903.00	1/15/2026
221111	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PAYMENT - 1/15/26	629.00	1/15/2026
221112	PRPC Building Fund	ORKIN INC	INV #290597825 - PEST CONTROL 1/12/26	155.48	1/15/2026
221113	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #517033 - 12/16-12/31/25 MAIL HANDLING	656.60	1/15/2026
221114	Vocational Rehab Cost	PATHWAYZ COMMUNICATIONS INC	LINE CHGS 1/26 & LONG DIST 12/25 - AMA WFC	2,620.16	1/15/2026
221115	Safe Streets for All	MR RYAN POLSTER	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	69.19	1/15/2026
221116	Intern. Service - Automobile	ROGERS CAR CARE	INV #20375 - 1/12/26 CAR #7 OIL CHANGE & DETAIL	139.00	1/15/2026

Panhandle Regional Planning Commission
Check/Voucher Register
From 1/1/2026 Through 1/31/2026

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
	Intern. Service - Automobile	ROGERS CAR CARE	INV #20376 - 1/12/26 CAR #3 NEW BATTERY, PARTS & LABOR	485.31	1/15/2026
221117	Safe Streets for All	MAYOR DAN SAMS	IRT MILEAGE 1/6/26 - SAFE-PAK MTG	141.77	1/15/2026
221118	Aging - HHSC	THE SENIOR ENRICHMENT CENTER	CONGREGATE MEALS - 12/25	673.68	1/15/2026
221119	Aging - HHSC	SHAMROCK MEALS ON WHEELS INC	HOME DELIVERED MEALS - 12/25	691.22	1/15/2026
221120	Cost Pool	SHI GOVERNMENT SOLUTIONS INC	INV #GB00576193 - MEMORY STICKS FOR LAPTOPS - AMA WFC	289.02	1/15/2026
221121	Aging - HHSC	NELDA SMITH	IRT MILEAGE 12/20-12/23/25 - FACILITY VISITS	281.07	1/15/2026
221122	Hazard Mitigation Plan Update	STATE LINE TRIBUNE	LN 4/3/25 - PARMER COUNTY HMP PUBLIC NOTICE	39.90	1/15/2026
221123	9-1-1 Management Plan	SYNTRIO	INV#10011345 - CHILDRESS NW 1/26	156.00	1/15/2026
221124	Safe Streets for All	MR EDUARDO VALDEZ	IRT MILEAGE 1/6/26 - SAFE-PAC MTG	69.64	1/15/2026
221125	Aging - HHSC	VISITING ANGELS	IN HOME CG RESPITE SVCS 12/25	971.75	1/15/2026
221126	Cost Pool	VITEL COMMUNICATIONS CORP	INV #56679 - FIRE ALARM MONITORING 1/26 - AMA WFC	80.00	1/15/2026
	Cost Pool	VITEL COMMUNICATIONS CORP	INV #56782 - FA/SMOKE DETECTOR INSP/TEST 1/26 - AMA WFC	108.75	1/15/2026
221127	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	HUTCHINSON 1/7-2/6/26	15.90	1/15/2026
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	SWISHER 1/4-2/3/26	55.66	1/15/2026
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	LIPSCOMB 1/7-2/6/26	75.16	1/15/2026
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	PARMER 1/7-2/6/26	42.96	1/15/2026
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	ARMSTRONG 1/7-2/6/26	52.22	1/15/2026
	9-1-1 Management Plan	WINDSTREAM COMMUNICATIONS	CASTRO 1/7-2/6/26	60.84	1/15/2026
221128	9-1-1 Management Plan	WEST TEXAS RURAL TELEPHONE COOP	INV #2166S111401.106 - NW PARMER 1/26	78.00	1/15/2026
221129	9-1-1 Management Plan	WT SERVICES INC	INV #7809S111401.106 - NW PARMER 1/26	156.00	1/15/2026
221130	Cost Pool	887 MEDIA & TECH REHAB	INV #70376 - 1/10-2/9/26 SERVER HOSTING PLAN - AMA WFC	54.95	1/22/2026
221131	Child Care Attendance Automation	AMARILLO COLLEGE	BILL NO: 5833, 5836, 5846 - 2025FA BOOKS	18,492.09	1/22/2026
221132	Aging - HHSC	STEPHEN C AKEROYD	IRT MILEAGE 12/25 - FACILITY VISITS	71.81	1/22/2026
221133	PRPC Building Fund	ATMOS ENERGY	PRPC 12/13/25-1/15/26	1,141.19	1/22/2026
221134	9-1-1 Management Plan	AT&T	E911 PRPC 1/5-2/4/26	844.07	1/22/2026
221135	Solid Waste Regional Coord 26-27	MS TRACIE BOGART	IRT MILEAGE 1/15/26 - RSWMAC MTG	118.74	1/22/2026
221136	Cost Pool	CITY OF BORGER	BORGER WFC 12/12/25-1/12/26	101.40	1/22/2026
221137	Solid Waste Regional Coord 26-27	MR MANUEL CRUZ	IRT MILEAGE 1/15/26 - RSWMAC MTG	117.26	1/22/2026
221138	Hazard Mitigation Plan Update	DALHART TEXAN	INV #139332 - LN 12/25/25 DALLAM/HARTLEY HMP PUBLIC MTG	96.00	1/22/2026
221139	Cost Pool	DAVES FRESH CLEANING LLC	INV #1756 - JANITORIAL 1/26 - BORGER WFC	350.00	1/22/2026
221140	Child Care CCF	DELL MARKETING LP	INV #10854192893 - DELL PC - CABEZUELA	1,250.00	1/22/2026
221141	Solid Waste Regional Coord 26-27	MR TANNER DEVENNEY	IRT MILEAGE 1/15/26 - RSWMAC MTG	26.48	1/22/2026
221142	Aging - HHSC	DONLEY CO SR CITIZENS ASSN	REIMBURSEMENT 12/25 - CM & HDM	5,577.03	1/22/2026
221143	Cost Pool	ED TURNER PROPERTY MANAGEMENT	RENT 2/26 - BORGER WFC	1,000.00	1/22/2026
221144	Aging - HHSC	HEREFORD SR CITIZENS ASSN	REIMBURSEMENT 12/25 - CM & HDM	8,405.14	1/22/2026
221145	9-1-1 Management Plan	INTRADO LIFE & SAFETY INC	INV #0108-002141 - TPS & MAPFLEX SUPP 1/1-1/31/26	3,253.01	1/22/2026
221146	Solid Waste Regional Coord 26-27	KB RECYCLING LLC	INV #72420 - RECYCLING SVCS 1/26	85.00	1/22/2026
221147	Solid Waste Regional Coord 26-27	MR BRANDAN KNAPP	IRT MILEAGE 1/15/26 - RSWMAC MTG	167.04	1/22/2026
221148	CD Project Admin	LUNCH MONY LLC	INV #ATX87115 - 1/6/26 SAFE-PAK MTG EXPENSE	310.10	1/22/2026
221149	Aging - HHSC	MOORE CO SENIOR CENTER INC	CONGREGATE MEALS - 12/25	4,112.00	1/22/2026
221150	PRPC General Fund	NADO	INV #INV-27061-W7Z1D0 - 2026 MEMBERSHIP DUES	3,000.00	1/22/2026
221151	WIOA Youth	NEWPORT APARTMENTS	RENT 2/1-2/28/26 - WF CLIENT	919.00	1/22/2026
221152	CD Project Admin	OGALLALA COMMONS INC	INV #2094013 - 2/24-2/25/26 - SPONSOR FEE - WATER CONF	500.00	1/22/2026
221153	Aging - HHSC	OPPORTUNITIES INC	REIMBURSEMENT 12/25 - CM & HDM	4,017.17	1/22/2026
221154	Solid Waste Regional Coord. 24-25	CITY OF PERRYTON	FY25 SW GRANT REIMB #2 - S&S ROCK CRUSHING	30,642.91	1/22/2026
221155	Cost Pool	STATERS ACRES RV STORAGE & MORE	MOBILE UNIT STORAGE 2/26	138.00	1/22/2026

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221156	WIOA Youth	STACY'S UNIFORMS	INV #247338-1 - TOOLS/UNIFORMS - WF CLIENT	97.04	1/22/2026
221157	Aging - HHSC	SWISHER CO SR CITIZENS ASSN	REIMBURSEMENT 12/25 - CM & HDM	4,566.44	1/22/2026
221158	Intern. Service - Copy	TASCOSA OFFICE MACHINES	INV #621863 - 1ST & 3RD FLOOR COPIES - 12/25	480.96	1/22/2026
221159	Solid Waste Regional Coord 26-27	MR JOHNNY TORRES	IRT MILEAGE 1/15/26 - RSWMAC MTG	69.19	1/22/2026
221160	Cost Pool	UCI DOCUMENT DESTRUCTION	INV #0050951 - 1/15/26 DOC SHREDDING WFD - 1 BIN	50.00	1/22/2026
221161	Intern. Service - Automobile	WEX BANK	VEHICLE FUEL 12/15/25-1/14/26 - PRPC CARS & MU#2	577.00	1/22/2026
221162	Solid Waste Regional Coord 26-27	MR JOHNNIE WILLIAMS	IRT MILEAGE 1/15/26 - RSWMAC MTG	131.40	1/22/2026
221163	PRPC General Fund	YOUNGBLOOD'S CAFE	INV #3867 - 1/15/26 MEAL FOR SW PRIORITIZATION MTG	458.75	1/22/2026
221164	WIOA Adult	AMARILLO COLLEGE	BILL NO. 5830 & 5902 - 2025FA CE TUITION & FEES	29,552.00	1/29/2026
221165	PRPC General Fund	AFLAC	INV #631995 - EMPLOYEE DEDUCTS 1/26	155.87	1/29/2026
221166	Aging - HHSC	AMAZON CAPITAL SERVICES	INV #1YXX-YCLP-TPVC - SUPPLIES FOR CG SUPP GROUP MTG	9.31	1/29/2026
221167	9-1-1 Management Plan	AMA COMMUNICATIONS LLC	TOWER LEASE PMT 2/1-2/28/26	224.36	1/29/2026
221168	Cost Pool	CITY OF AMARILLO	12/12/25-1/14/26 - EDDY ST IRRIGATION	54.25	1/29/2026
	Cost Pool	CITY OF AMARILLO	12/12/25-1/13/26 - AMA WFC EDDY ST	271.02	1/29/2026
221169	PRPC Building Fund	ARVERNAS CLEANING SERVICE	INV #0018 - PRPC CLEANING SVCS 1/26	1,700.00	1/29/2026
221170	PRPC Indirect Costs	JUDGE SHAWN BALLEW	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	50.63	1/29/2026
221171	PRPC General Fund	BLUE CROSS BLUE SHIELD OF TEXAS	COBRA INSURANCE PMT 2/26	2,113.34	1/29/2026
	PRPC General Fund	BLUE CROSS BLUE SHIELD OF TEXAS	MEDICAL INSURANCE PMT - 2/26	46,159.16	1/29/2026
221172	9-1-1 Management Plan	CHARLES L BOEDEKER	TOWER LEASE PMT 2/1-2/28/26	760.44	1/29/2026
221173	PRPC Indirect Costs	MS RONAE BUNN	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	71.99	1/29/2026
221174	Cost Pool	MR KEVIN CADDELL	IRT MILEAGE 1/22/26 - CYBERSECURITY COUNCIL	117.26	1/29/2026
221175	PRPC Indirect Costs	COMMISSIONER JUAN CANTU	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	189.83	1/29/2026
221176	9-1-1 Management Plan	CCATT LLC	TOWER LEASE PMT 2/1-2/28/26	3,324.40	1/29/2026
221177	Intern. Service - Info Technology	CDW GOVERNMENT	INV #AH53G6S - RACK MOUNT FOR FIREWALL	122.23	1/29/2026
221178	PRPC Indirect Costs	JUDGE MICHAEL CLAWSON	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	70.44	1/29/2026
221179	PRPC Indirect Costs	JUDGE CHRISTY DYER	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	26.48	1/29/2026
221180	DRC	ELITE ENGRAVING	INV #965784 - DRC VOLUNTEER AWARDS	89.50	1/29/2026
221181	Cost Pool	EVERETTS PLUMBING SUPPLY	INV #202964 - 2 BRASS CLOSET SPUD	25.80	1/29/2026
221182	EDA Public Works Asst - PROP	FASTSIGNS	INV #175-110058 - NAME SIGNS ANDREWS/STEWART	12.00	1/29/2026
221183	9-1-1 Management Plan	JIM FISCHBACHER	TOWER LEASE PMT 2/1-2/28/26	127.31	1/29/2026
221184	EDA Public Works Asst - PROP	FOUST INC	INV #31245 - BUS CARDS - ANDREWS	35.00	1/29/2026
221185	PRPC Indirect Costs	MR ALDO GALLEGOS	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	88.71	1/29/2026
221186	Communication Towers	GREENBELT ELECTRIC COOPERATIVE INC	BOWR/COLL - 12/13/25-1/15/26	128.15	1/29/2026
221187	Hireability Navigator	HUXFORD GROUP LLC	INV #1508, 1514 & 1529 - SHN FUND REQUEST 10/1-12/31/25	22,500.00	1/29/2026
	Child Care Quality Improvement	HUXFORD GROUP LLC	STATEMENT NO. 1152 - 11/30-12/31/25 REIMB OF EXPENSES	18,940.86	1/29/2026
221188	9-1-1 Management Plan	INSITE TOWERS LLC	TOWER LEASE PMT 2/1-2/28/26 - MEMPHIS & SILVERTON 2	1,029.88	1/29/2026
221189	PRPC Indirect Costs	JUDGE KIMBERLY JONES	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	168.16	1/29/2026
221190	Aging - HHSC	JONES PRESS	INV #32232 - BUS CARDS - AGING	178.50	1/29/2026
	DRC	JONES PRESS	INV #32233 - NAMETAG - FREEMAN	12.50	1/29/2026
221191	9-1-1 Management Plan	SINCLAIR BROADCAST GROUP	TOWER LEASE PMT 2/1-2/28/26	431.25	1/29/2026
221192	PRPC Indirect Costs	JUDGE MITCHELL LOCKE	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	113.94	1/29/2026
221193	PRPC Indirect Costs	JUDGE DAN LOOTEN	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	41.96	1/29/2026
221194	Vocational Rehab Cost	LUX PROPERTY SOLUTIONS LLC	INV #1960 - JANITORIAL 1/26 - AMA WFC	1,732.50	1/29/2026
221195	9-1-1 Management Plan	MID PLAINS RURAL TELEPHONE	SWISHER NW 1/26	272.68	1/29/2026
221196	Child Care CCF	CHRISTINE H NGUYEN CPA	INV #1911 - 10/2/25-1/14/26 FISCAL MONITORING	22,344.96	1/29/2026
221197	PRPC General Fund	OFFICE OF THE ATTORNEY GENERAL	CHILD SUPPORT PMT - 1/31/26	629.00	1/29/2026

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221198	PRPC Indirect Costs	PANHANDLE PRESORT SERVICES LTD	INV #517173 - 1/1-1/15/26 MAIL HANDLING	511.13	1/29/2026
221199	WIOA Adult	PENNYMAC LOAN SERVICES LLC	MORTGAGE PMT 1/1-1/31/26 - WF CLIENT	1,432.85	1/29/2026
221200	PRPC General Fund	PRINCIPAL LIFE INSURANCE COMPANY	INSURANCE PMT - 2/26	6,733.14	1/29/2026
221201	9-1-1 Management Plan	PTI US TOWERS II LLC	TOWER LEASE PMT 2/1-2/28/26	1,342.24	1/29/2026
221202	PRPC Indirect Costs	MR ARMANDO RENTERIA	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	81.35	1/29/2026
221203	PRPC Indirect Costs	SAM'S CLUB MC/SYNCB	1/20/26 - PAPER PLATES & BOWLS	107.71	1/29/2026
	PRPC General Fund	SAM'S CLUB MC/SYNCB	1/6/26 - BOTTLED WATER & COFFEE	155.52	1/29/2026
	PRPC General Fund	SAM'S CLUB MC/SYNCB	1/9/26 - SODAS FOR MEETINGS	70.52	1/29/2026
221204	Cost Pool	SHI GOVERNMENT SOLUTIONS INC	INV #GB00576256 - 3 DELL HARD DRIVES - AMA WFC	241.89	1/29/2026
221205	PRPC Indirect Costs	THE HONORABLE PAT SIMS	IRT MILEAGE 1/22/26 - PRPC BOARD MTG	69.64	1/29/2026
221206	Aging - HHSC	SIR SPEEDY OF AMARILLO	INV #162464 - CG NEWSLETTER 2/26	150.57	1/29/2026
221207	PANCOM Local Contributions	SOUTH PLAINS COMMUNICATIONS	INV #0129309-IN - REPLACE BULBS & FLASHER - GRAY CO	3,490.00	1/29/2026
221208	Communication Towers	SOUTH PLAINS ELECTRIC COOPERATIVE	PAR4 TOWER - 12/16/25-1/13/26	94.48	1/29/2026
221209	Communication Towers	SOUTHWESTERN ELECTRIC POWER COMPANY	WHES TOWER 12/20/25-1/22/26	60.44	1/29/2026
221210	Cost Pool	TASCOSA OFFICE MACHINES	INV #621864 - COPIER LEASE 1/26 - AMA WFC	1,249.43	1/29/2026
221211	TAA	TEXAS WORKFORCE COMMISSION	CONTRACT #0125TRA001 - REFUND OF OVERPAYMENT	15.71	1/29/2026
221212	Cost Pool	TEXAS GAS SERVICE	BORGER WFC - 12/9/25-1/12/26	160.82	1/29/2026
221213	Intern. Service - Copy	UNA COPY INC	#INV135811 - 2ND FL COPIES 12/25/25-1/24/26	254.38	1/29/2026
221214	TXDOT 5 Year Planning	UNITED SUPERMARKETS LLC	1/6/26 - RCTP FOCUS GROUP EXPENSE (1/6-1/8/26)	61.94	1/29/2026
	PRPC General Fund	UNITED SUPERMARKETS LLC	12/16-12/17/25 - PAMPA & HEREFORD FOCUS GROUP EXP	28.94	1/29/2026
	PRPC General Fund	UNITED SUPERMARKETS LLC	12/23/25 - SODAS FOR MEETINGS	40.00	1/29/2026
	MAXIMUS	UNITED SUPERMARKETS LLC	12/3/25 - CG SUPPORT GROUP LUNCH	190.17	1/29/2026
221215	PRPC General Fund	UNITED WAY OF AMARILLO & CANYON	EMPLOYEE DEDUCTS 1/26	583.74	1/29/2026
221216	PRPC Indirect Costs	US POSTAL SERVICE	REPLENISH BUSINESS REPLY ACCT	250.00	1/29/2026
221217	Cost Pool	VERIZON WIRELESS	INV #6133142652 - 1/11-2/10/26 INTERNET & CELL PHONE CHGS	536.26	1/29/2026
221218	PRPC Building Fund	WILEY HICKS JR INC	JOB #75683 - 12/23/25-1/26/26 CHILLER MGMT CONTRACT PMT	62,531.00	1/29/2026
221219	Child Care CCF	MS KIM WINEGEART	IRT MILEAGE 1/22/26 - WD CHILD CARE ADV COMM MTG	81.35	1/29/2026
221220	WIA Adult	WEST TEXAS A&M UNIVERSITY	INV #091925-5 & 22125 - T/F MEDICAL BILLING & PARALEGAL	6,021.00	1/29/2026
221221	WIOA Adult	XCEL ENERGY	UTILITY PMT 10/14/25-12/15/25 - WF CLIENT	213.15	1/29/2026
31582	DRC	JERRI GLOVER	INV #0001 - TRANSITION ASST/TRNG - 12/25	2,152.00	1/15/2026
31583	CD Project Admin	PAIGE GOODELL	IRT MILEAGE 1/8/26 - SUNRAY - COUNCIL MTG	95.15	1/15/2026
31584	9-1-1 Management Plan	AMANDA JONES	TR ADV 1/21-1/23/26 - AUSTIN - PETS/TNT MTGS	530.00	1/15/2026
31585	CD Project Admin	MAX SEYMOUR	ORT 12/4-12/5/25 - AUSTIN/CPM GRADUATION	301.94	1/15/2026
31586	9-1-1 Management Plan	AMANDA JONES	TR ADV 1/29-1/30/26 - DENTON/APCO & NENA MTGS	150.00	1/22/2026
31587	MAXIMUS	TERRIE CAMPBELL	12/15/25 - SAC BASKETS FOR APS SENIORS	47.00	1/29/2026
88738	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (002161)	5,870.50	1/9/2026
88739	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002161)	4,406.00	1/9/2026
88740	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (002161)	6,831.39	1/9/2026
88741	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (002161)	5,194.80	1/9/2026
88742	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (002161)	832.50	1/9/2026
88743	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (002161)	266.40	1/9/2026
88744	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (002161)	376.00	1/9/2026
88745	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (002161)	25,779.27	1/9/2026
88746	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER #3	CHILD CARE SERVICES PROVIDED (002161)	9,352.45	1/9/2026
88747	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (002161)	10,259.08	1/9/2026
88748	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (002161)	6,493.13	1/9/2026

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88749	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (002161)	2,033.54	1/9/2026
88750	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (002161)	5,333.84	1/9/2026
88751	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (002161)	1,464.23	1/9/2026
88752	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (002161)	2,679.54	1/9/2026
88753	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (002161)	9,240.10	1/9/2026
88754	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (002161)	4,206.66	1/9/2026
88755	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002161)	7,082.60	1/9/2026
88756	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002161)	10,373.30	1/9/2026
88757	Child Care CCF	BRIGHT MINDS ACADEMY AT GOLDEN POND	CHILD CARE SERVICES PROVIDED (002161)	3,314.76	1/9/2026
88758	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (002161)	1,866.90	1/9/2026
88759	Child Care CCF	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (002161)	884.50	1/9/2026
88760	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	3,217.26	1/9/2026
88761	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (002161)	20,246.61	1/9/2026
88762	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	5,537.39	1/9/2026
88763	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	1,344.50	1/9/2026
88764	Child Care CCF	SUNRAY INDEPENDENT SCHOOL DISTRICT	CHILD CARE SERVICES PROVIDED (002161)	498.00	1/9/2026
88765	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (002161)	9,723.90	1/9/2026
88766	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (002161)	25,369.41	1/9/2026
88767	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (002161)	9,509.70	1/9/2026
88768	Child Care CCF	UNDER THE SONS HANDS DAYCARE	CHILD CARE SERVICES PROVIDED (002161)	6,297.56	1/9/2026
88769	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (002161)	25,978.44	1/9/2026
88770	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (002161)	744.00	1/9/2026
88771	Child Care CCF	SHUSHAN DAYCARE	CHILD CARE SERVICES PROVIDED (002161)	211.00	1/9/2026
88772	Child Care CCF	TREEHOUSE CHILDRENS ACADEMY	CHILD CARE SERVICES PROVIDED (002161)	16,322.55	1/9/2026
88773	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (002161)	6,030.90	1/9/2026
88774	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (002161)	3,104.38	1/9/2026
88775	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (002161)	1,525.50	1/9/2026
88776	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (002161)	505.22	1/9/2026
88777	Child Care CCF	BRIGHT MINDS ACADEMY AT CANYON DRIVE	CHILD CARE SERVICES PROVIDED (002161)	2,563.39	1/9/2026
88778	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (002161)	3,959.40	1/9/2026
88779	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (002161)	12,593.61	1/9/2026
88780	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (002161)	1,013.92	1/9/2026
88781	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (002161)	2,749.04	1/9/2026
88782	Child Care CCF	CHILDRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (002161)	3,219.17	1/9/2026
88783	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (002161)	16,521.93	1/9/2026
88784	Child Care CCF	HEATHER CHAMBERS	CHILD CARE SERVICES PROVIDED (002161)	218.00	1/9/2026
88785	Child Care CCF	MELISSAS CHILD CARE AND PRESCHOOL	CHILD CARE SERVICES PROVIDED (002161)	3,388.70	1/9/2026
88786	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (002161)	743.10	1/9/2026
88787	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (002161)	8,935.93	1/9/2026
88788	Child Care CCF	LITTLE STARS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	284.00	1/9/2026
88789	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002161)	830.00	1/9/2026
88790	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEV	CHILD CARE SERVICES PROVIDED (002161)	4,820.00	1/9/2026
88791	Child Care CCF	BORGER-SPRING CREEK BULLDOG ACADEMY	CHILD CARE SERVICES PROVIDED (002161)	866.00	1/9/2026
88792	Child Care CCF	PSP CISD EARLY LEARNING ACADEMY	CHILD CARE SERVICES PROVIDED (002161)	616.00	1/9/2026
88793	Child Care CCF	NIKKIES CARE CLUB	CHILD CARE SERVICES PROVIDED (002161)	1,116.50	1/9/2026
88794	Child Care CCF	PURE CREATIONS	CHILD CARE SERVICES PROVIDED (002161)	3,265.50	1/9/2026

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88795	Child Care CCF	LITTLE LAMBS CHRISTIAN CHILDCARE CENTER	CHILD CARE SERVICES PROVIDED (002161)	13,545.70	1/9/2026
88796	Child Care CCF	THE BIG RED BARN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	12,131.30	1/9/2026
88797	Child Care CCF	BECCA'S BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (002161)	9,768.90	1/9/2026
88798	Child Care CCF	MARILEISY ELDER	CHILD CARE SERVICES PROVIDED (002161)	1,306.30	1/9/2026
88799	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002161)	201.60	1/9/2026
88800	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (002161)	9,412.50	1/9/2026
88801	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002161)	374.60	1/9/2026
88802	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	15,077.35	1/9/2026
88803	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (002161)	2,625.08	1/9/2026
88804	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (002161)	1,185.80	1/9/2026
88805	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002161)	2,977.00	1/9/2026
88806	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (002161)	5,129.78	1/9/2026
88807	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002161)	500.00	1/9/2026
88808	Child Care CCF	WEST TEXAS A&M UNIVERSITY	CHILD CARE SERVICES PROVIDED (002161)	885.20	1/9/2026
88809	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	788.30	1/9/2026
88810	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002161)	128.10	1/9/2026
88811	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (002161)	2,964.00	1/9/2026
88812	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (002161)	14,375.84	1/9/2026
88813	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (002161)	29,107.59	1/9/2026
88814	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (002161)	15,144.41	1/9/2026
88815	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (002161)	5,215.92	1/9/2026
88816	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (002161)	14,292.04	1/9/2026
88817	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (002161)	27,752.28	1/9/2026
88818	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (002161)	952.00	1/9/2026
88819	Child Care CCF	SYBIL B HARRINGTON LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	5,789.30	1/9/2026
88820	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (002161)	886.24	1/9/2026
88821	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (002161)	4,410.00	1/9/2026
88822	Child Care CCF	MCLELLAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	11,541.48	1/9/2026
88823	Child Care CCF	MARY MILES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	9,450.89	1/9/2026
88824	Child Care CCF	WILL ROGERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	9,530.49	1/9/2026
88825	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (002161)	5,390.80	1/9/2026
88826	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (002161)	1,855.60	1/9/2026
88827	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (002161)	3,353.65	1/9/2026
88828	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002161)	5,016.58	1/9/2026
88829	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (002161)	25,139.82	1/9/2026
88830	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (002161)	6,658.80	1/9/2026
88831	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (002161)	31,897.95	1/9/2026
88832	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC	CHILD CARE SERVICES PROVIDED (002161)	5,041.00	1/9/2026
88833	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (002161)	5,161.90	1/9/2026
88834	Child Care CCF	TAMME PINKERT	CHILD CARE SERVICES PROVIDED (002212)	7,226.30	1/23/2026
88835	Child Care CCF	CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002212)	5,185.20	1/23/2026
88836	Child Care CCF	ST. MATTHEW'S EPISCOPAL D.S.	CHILD CARE SERVICES PROVIDED (002212)	7,725.86	1/23/2026
88837	Child Care CCF	RACHEL'S LITTLE HOUSE INC	CHILD CARE SERVICES PROVIDED (002212)	5,933.94	1/23/2026
88838	Child Care CCF	FIRST BAPTIST DIMMITT PRESCHOOL & DAYCARE	CHILD CARE SERVICES PROVIDED (002212)	286.76	1/23/2026
88839	Child Care CCF	DAWN TRUJILLO	CHILD CARE SERVICES PROVIDED (002212)	136.24	1/23/2026
88840	Child Care CCF	KRISTENS DAYCARE	CHILD CARE SERVICES PROVIDED (002212)	408.58	1/23/2026

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
88841	Child Care CCF	AMARILLO WESLEY COMMUNITY CENTER INC	CHILD CARE SERVICES PROVIDED (002212)	107.00	1/23/2026
88842	Child Care CCF	ELENA MCGLAUN	CHILD CARE SERVICES PROVIDED (002212)	29,699.73	1/23/2026
88843	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER #3	CHILD CARE SERVICES PROVIDED (002212)	11,443.13	1/23/2026
88844	Child Care CCF	COMMUNITY DAY CARE CENTER INC.	CHILD CARE SERVICES PROVIDED (002212)	10,877.80	1/23/2026
88845	Child Care CCF	CECYS DAYCARE	CHILD CARE SERVICES PROVIDED (002212)	7,889.27	1/23/2026
88846	Child Care CCF	JOANNA TEJEDA	CHILD CARE SERVICES PROVIDED (002212)	2,505.50	1/23/2026
88847	Child Care CCF	MS NANCE LITTLE ANGELS DAYCARE	CHILD CARE SERVICES PROVIDED (002212)	6,334.68	1/23/2026
88848	Child Care CCF	PANHANDLE MONTESSORI PRESCHOOL	CHILD CARE SERVICES PROVIDED (002212)	2,504.18	1/23/2026
88849	Child Care CCF	HEREFORD LATCHKEY 1NW	CHILD CARE SERVICES PROVIDED (002212)	4,336.26	1/23/2026
88850	Child Care CCF	AMARILLO COLLEGE MEDIPARK CAMPUS	CHILD CARE SERVICES PROVIDED (002212)	14,908.48	1/23/2026
88851	Child Care CCF	LITTLE LYNX DAY CARE	CHILD CARE SERVICES PROVIDED (002212)	4,205.72	1/23/2026
88852	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002212)	12,380.25	1/23/2026
88853	Child Care CCF	RAW EATS CAFE LTD	CHILD CARE SERVICES PROVIDED (002212)	11,583.04	1/23/2026
88854	Child Care CCF	BRIGHT MINDS ACADEMY AT GOLDEN POND	CHILD CARE SERVICES PROVIDED (002212)	5,016.31	1/23/2026
88855	Child Care CCF	MAMMYS DAYCARE	CHILD CARE SERVICES PROVIDED (002212)	3,620.57	1/23/2026
88856	Child Care CCF	WEE CARE CHILD CENTER INC	CHILD CARE SERVICES PROVIDED (002212)	884.50	1/23/2026
88857	Child Care CCF	RANGER ROUNDUP LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	3,694.80	1/23/2026
88858	Child Care CCF	TEXAS PREMIER CHILDCARE	CHILD CARE SERVICES PROVIDED (002212)	22,245.51	1/23/2026
88859	Child Care CCF	EMMA CANTU DBA ABC LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	6,441.83	1/23/2026
88860	Child Care CCF	STEPPING STONES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	1,344.50	1/23/2026
88861	Child Care CCF	SUNRAY INDEPENDENT SCHOOL DISTRICT	CHILD CARE SERVICES PROVIDED (002212)	1,522.00	1/23/2026
88862	Child Care CCF	K4B LEARNING DEPOT 6 LLC	CHILD CARE SERVICES PROVIDED (002212)	12,117.50	1/23/2026
88863	Child Care CCF	CHRISTIAN PRESCHOOL CENTERS INC	CHILD CARE SERVICES PROVIDED (002212)	27,519.84	1/23/2026
88864	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (002212)	14,077.50	1/23/2026
88865	Child Care CCF	UNDER THE SONS HANDS DAYCARE	CHILD CARE SERVICES PROVIDED (002212)	5,479.58	1/23/2026
88866	Child Care CCF	HAPPY DAYS CHILDCARE & PRESCHOOL	CHILD CARE SERVICES PROVIDED (002212)	29,809.30	1/23/2026
88867	Child Care CCF	LITTLE BLESSINGS PRESCHOOL	CHILD CARE SERVICES PROVIDED (002212)	744.00	1/23/2026
88868	Child Care CCF	SHUSHAN DAYCARE	CHILD CARE SERVICES PROVIDED (002212)	211.00	1/23/2026
88869	Child Care CCF	BRIGHT MINDS ACADEMY AT BUSHLAND	CHILD CARE SERVICES PROVIDED (002212)	863.75	1/23/2026
88870	Child Care CCF	TREEHOUSE CHILDRENS ACADEMY	CHILD CARE SERVICES PROVIDED (002212)	17,486.20	1/23/2026
88871	Child Care CCF	STORYLAND PRESCHOOL & CHILD CARE CTR	CHILD CARE SERVICES PROVIDED (002212)	7,295.42	1/23/2026
88872	Child Care CCF	LITTLE FEET BIG STEPS	CHILD CARE SERVICES PROVIDED (002212)	3,691.62	1/23/2026
88873	Child Care CCF	LANE DAY SCHOOL LLC	CHILD CARE SERVICES PROVIDED (002212)	1,525.50	1/23/2026
88874	Child Care CCF	LIL COLTS CHILDCARE	CHILD CARE SERVICES PROVIDED (002212)	457.22	1/23/2026
88875	Child Care CCF	BRIGHT MINDS ACADEMY AT CANYON DRIVE	CHILD CARE SERVICES PROVIDED (002212)	4,943.19	1/23/2026
88876	Child Care CCF	CREATIVE LEARNING TREE 2	CHILD CARE SERVICES PROVIDED (002212)	3,310.80	1/23/2026
88877	Child Care CCF	MARTIAL ARTS ATHLETIC CENTER NORTH	CHILD CARE SERVICES PROVIDED (002212)	20,165.20	1/23/2026
88878	Child Care CCF	HEARTS AND HANDS	CHILD CARE SERVICES PROVIDED (002212)	2,091.88	1/23/2026
88879	Child Care CCF	ROCK STAR DAYCARE	CHILD CARE SERVICES PROVIDED (002212)	1,899.07	1/23/2026
88880	Child Care CCF	HAPPY TRIBE ACADEMY	CHILD CARE SERVICES PROVIDED (002212)	2,083.90	1/23/2026
88881	Child Care CCF	CHILDRRESS LITTLE STARS LLC	CHILD CARE SERVICES PROVIDED (002212)	6,012.71	1/23/2026
88882	Child Care CCF	BECCAS BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (002212)	19,243.76	1/23/2026
88883	Child Care CCF	HEATHER CHAMBERS	CHILD CARE SERVICES PROVIDED (002212)	218.00	1/23/2026
88884	Child Care CCF	MELISSAS CHILD CARE AND PRESCHOOL	CHILD CARE SERVICES PROVIDED (002212)	3,314.70	1/23/2026
88885	Child Care CCF	SHAYLEE CONNELLY	CHILD CARE SERVICES PROVIDED (002212)	733.90	1/23/2026
88886	Child Care CCF	TWO LITTLE FEET	CHILD CARE SERVICES PROVIDED (002212)	10,357.96	1/23/2026

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Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
88887	Child Care CCF	LITTLE STARS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	284.00	1/23/2026
88888	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002212)	826.00	1/23/2026
88889	Child Care CCF	NEW BEGINNINGS PRESCHOOL & CHILD DEV	CHILD CARE SERVICES PROVIDED (002212)	4,847.60	1/23/2026
88890	Child Care CCF	BORGER-SPRING CREEK BULLDOG ACADEMY	CHILD CARE SERVICES PROVIDED (002212)	866.00	1/23/2026
88891	Child Care CCF	PSP CISD EARLY LEARNING ACADEMY	CHILD CARE SERVICES PROVIDED (002212)	10.00	1/23/2026
88892	Child Care CCF	NIKKIES CARE CLUB	CHILD CARE SERVICES PROVIDED (002212)	1,106.50	1/23/2026
88893	Child Care CCF	PURE CREATIONS	CHILD CARE SERVICES PROVIDED (002212)	3,326.50	1/23/2026
88894	Child Care CCF	LITTLE LAMBS CHRISTIAN CHILDCARE CENTER	CHILD CARE SERVICES PROVIDED (002212)	13,148.00	1/23/2026
88895	Child Care CCF	THE BIG RED BARN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	13,516.94	1/23/2026
88896	Child Care CCF	BECCA'S BABIES DAYCARE CENTER	CHILD CARE SERVICES PROVIDED (002212)	10,754.50	1/23/2026
88897	Child Care CCF	MARILEISY ELDER	CHILD CARE SERVICES PROVIDED (002212)	1,306.30	1/23/2026
88898	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002212)	360.75	1/23/2026
88899	Child Care CCF	BUTTERCUP HOUSE INC.	CHILD CARE SERVICES PROVIDED (002212)	12,437.00	1/23/2026
88900	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002212)	155.00	1/23/2026
88901	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	12,917.51	1/23/2026
88902	Child Care CCF	POLK STREET UNITED METHODIST CHURCH	CHILD CARE SERVICES PROVIDED (002212)	2,384.70	1/23/2026
88903	Child Care CCF	STRATFORD AREA YOUTH CARE AGENCY	CHILD CARE SERVICES PROVIDED (002212)	1,185.80	1/23/2026
88904	Child Care CCF	TULIA CHILD DEVELOPMENT CENTER	CHILD CARE SERVICES PROVIDED (002212)	2,926.00	1/23/2026
88905	Child Care CCF	ALEJANDRA FLORES	CHILD CARE SERVICES PROVIDED (002212)	7,074.84	1/23/2026
88906	Child Care CCF	BRIGHT BEGINNINGS	CHILD CARE SERVICES PROVIDED (002212)	250.00	1/23/2026
88907	Child Care CCF	WEST TEXAS A&M UNIVERSITY	CHILD CARE SERVICES PROVIDED (002212)	885.20	1/23/2026
88908	Child Care CCF	CHRISTIAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	938.04	1/23/2026
88909	Child Care CCF	GRAY COUNTY LATCHKEY INC	CHILD CARE SERVICES PROVIDED (002212)	320.25	1/23/2026
88910	Child Care CCF	DALHART AREA CHILD CARE CTR INC.	CHILD CARE SERVICES PROVIDED (002212)	2,995.17	1/23/2026
88911	Child Care CCF	OPPORTUNITY SCHOOL, INC.	CHILD CARE SERVICES PROVIDED (002212)	19,108.48	1/23/2026
88912	Child Care CCF	NIGHT & DAY CARE AND PLAY, INC.	CHILD CARE SERVICES PROVIDED (002212)	33,726.51	1/23/2026
88913	Child Care CCF	PLEASANT VALLEY BAPTIST DISCOVERY SCHOOL	CHILD CARE SERVICES PROVIDED (002212)	19,014.51	1/23/2026
88914	Child Care CCF	AMARILLO MONTESSORI DAY SCHOOL	CHILD CARE SERVICES PROVIDED (002212)	5,195.20	1/23/2026
88915	Child Care CCF	DALE RIED JAMIE RIED DBA BUTTONS & BOWS	CHILD CARE SERVICES PROVIDED (002212)	14,291.58	1/23/2026
88916	Child Care CCF	OPPORTUNITY SCHOOL EDWARDS CAMPUS	CHILD CARE SERVICES PROVIDED (002212)	35,105.42	1/23/2026
88917	Child Care CCF	SHIRLEY E ROMAINE	CHILD CARE SERVICES PROVIDED (002212)	13.00	1/23/2026
88918	Child Care CCF	SYBIL B HARRINGTON LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	7,102.40	1/23/2026
88919	Child Care CCF	BARBARA JOHNSON	CHILD CARE SERVICES PROVIDED (002212)	1,434.56	1/23/2026
88920	Child Care CCF	COMMUNITY DAY CARE CENTER	CHILD CARE SERVICES PROVIDED (002212)	4,699.00	1/23/2026
88921	Child Care CCF	MCLELLAN LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	14,871.22	1/23/2026
88922	Child Care CCF	MARY MILES LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	13,368.61	1/23/2026
88923	Child Care CCF	WILL ROGERS LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	16,170.14	1/23/2026
88924	Child Care CCF	AMARILLO COLLEGE	CHILD CARE SERVICES PROVIDED (002212)	5,996.64	1/23/2026
88925	Child Care CCF	PAULAS DAY CARE	CHILD CARE SERVICES PROVIDED (002212)	3,467.54	1/23/2026
88926	Child Care CCF	NAZARENE KID'S KORNER	CHILD CARE SERVICES PROVIDED (002212)	4,793.00	1/23/2026
88927	Child Care CCF	CHILDREN'S LEARNING CENTER	CHILD CARE SERVICES PROVIDED (002212)	3,576.08	1/23/2026
88928	Child Care CCF	BELL STREET DAY CARE CENTER LTD	CHILD CARE SERVICES PROVIDED (002212)	31,773.09	1/23/2026
88929	Child Care CCF	FRIENDSHIP RANCH CDC	CHILD CARE SERVICES PROVIDED (002212)	6,826.60	1/23/2026
88930	Child Care CCF	THE MARTIAL ARTS & ATHLETIC CENTER INC	CHILD CARE SERVICES PROVIDED (002212)	39,343.83	1/23/2026
88931	Child Care CCF	BIZZY BEES CHILD CARE & PRESCHOOL INC	CHILD CARE SERVICES PROVIDED (002212)	6,912.28	1/23/2026
88932	Child Care CCF	TAMPATHA K. DURLEY	CHILD CARE SERVICES PROVIDED (002212)	56.50	1/23/2026

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 From 1/1/2026 Through 1/31/2026

Check No.	Fund Title	Paid To	Description	Check Amount	Paid Date
88933	Child Care CCF	ORA BELINDA SCHOOLHOUSE LLC	CHILD CARE SERVICES PROVIDED (002212)	7,992.90	1/23/2026
		AMARILLO NATIONAL BANK	H.S.A. EMPLOYEE & EMPLOYER PAID CONTRIBUTIONS - 1/26	1,253.32	
		AMARILLO NATIONAL BANK	WFD - INCENTIVE PAYMENTS - 1/26	907.00	
		FSA ISOLVED PLAN FUND	FSA EMPLOYEE FLEX DRAFTS 1/26	3,055.44	
		HUXFORD GROUP	WIRE TRANSFERS 1/26	372,842.62	
		VANTAGEPOINT T. AGENTS - 401	WIRE TRANSFERS 1/26	44,456.18	
		VANTAGEPOINT T. AGENTS - 457	WIRE TRANSFERS 1/26	7,392.70	
			TOTAL AMOUNT:	\$ 2,417,584.51	
			TOTAL NUMBER OF ELECTRONIC FUND TRANSFERS:	202	
			TOTAL NUMBER OF CHECKS WRITTEN:	179	
			TOTAL NUMBER OF WIRE TRANSFERS:	6	
			TOTAL NUMBER OF ANB BANK CARDS:	7	

ITEM 7

MEMORANDUM

DATE: February 26, 2026

TO: PRPC Board of Directors

FROM: Marin Rivas, Workforce Development Director
Heather Reid, Workforce Development Contract / Accounting Manager

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 7
Workforce Development Child Care Quality Purchases: Curriculum, Learning Materials, Classroom items, Professional Development Training, and Supplies

BACKGROUND

The Texas Workforce Commission (TWC) has contracted with the Panhandle Workforce Development Board (PWDB) / PRPC to utilize Child Care Quality 2% and 4% Activities Grants to provide Quality Improvement activities such as curriculum, learning materials for existing classrooms, and learning materials for expansion classrooms for Texas Panhandle Child Care Providers. The PWDB has tasked its sub-recipient, Workforce Solutions Panhandle (WSP), with assisting local Child Care Providers with maintaining or increasing their Texas Rising Star rating.

The TRS program is a quality-based rating system of Child Care Providers participating in TWC's Subsidized Child Care program. TRS certification is available to Licensed and Registered facilities that exceed the State's Minimum Child Care Regulation Standards and meet the certification criteria in such categories as Director and Staff qualifications, caregiver-child interactions, age-appropriate curricula, learning materials, and outdoor equipment. Workforce Development staff have identified local Child Care Providers in need of curriculum and learning materials. The FY2025 Child Care Quality plan allowed for the support of programs going through their Annual Monitoring Visit, programs going through initial onboarding to TRS, programs expanding slots for children, and curriculum (Frog Street, Teaching Strategies, Learning Beyond Paper, and Circle).

Through Lakeshore Learning Materials, LLC, the providers will be able to select from a range of products preselected by Workforce Development, allowing each program to purchase the items needed for their classrooms to retain or improve their TRS status or expand their classrooms. Curriculum will be available through Frog Street, Teaching Strategies, Learning Beyond Paper, and Circle. All purchases will be made through the TIPS Coop or the Buy Board Coop.

For FY2026, a Child Care Quality Budget of 1.112 million dollars has been presented and accepted by the Child Care Advisory Committee and Workforce Development Board. PWDB proposes to make purchases at this time, for Providers who are going through Annual Monitoring Visits or Recertification of their Program, Providers that have expanding their facilities, and Providers requesting support in purchasing the appropriate Curriculum to meet their center's needs. This authorization will allow staff to timely support Texas Panhandle child care providers in maintaining or improving their Texas Rising Star ratings and expanding high-quality child care capacity across the region.

PRPC is a member of the Coop purchasing programs. The Interlocal Purchasing System (TIPS) and BuyBoard Purchasing Cooperative allow PRPC/Workforce Development access to purchasing contracts. Both of these purchasing cooperatives conduct competitive procurements with in-house personnel and legal counsel to enable government agencies to make purchases using their purchasing contracts.

The purchases for the project described above can be made through the TIPS and Buy Board purchasing process. The total cost for these projects is up to \$800,000.00, and funds for this purchase would come from existing Workforce Development Child Care Quality funds.

RECOMMENDATION

Staff recommends that the Board authorize the Executive Director to purchase the Curriculum, Child Care Learning materials as described above from Lakeshore Learning, Frog Street, Teaching Strategies, Learning Beyond Paper, and Circle for the amount of no more than \$800,000.00, with grant funds from the TWC Workforce Development Child Care Quality grants.

ITEM 8

MEMORANDUM

DATE: February 26, 2026

TO: PRPC Board of Directors

FROM: Paige Goodell, Local Government Services Program Manager

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 8
Local Government Services Local Project Management Services
Interlocal Contracts – Texas Parks and Wildlife

BACKGROUND

For over twenty years, PRPC Staff has assisted cities with the development of Master Parks Plans and applications to Texas Parks & Wildlife under their available recreation grant programs. This past year, PRPC Staff assisted five communities in building applications through the Texas Parks & Wildlife Department's Local Parks grant programs. Staff has been notified that the Cities of Childress, Spearman, Turkey, and Wellington were approved for funding at Texas Parks & Wildlife's January 2026 Commission meeting.

The City of Childress sought assistance from the Local Government Services (LGS) Department to apply for funding under the Small Community Grant Program for the installation of a splashpad in Fair Park. The City of Childress has had to keep its city swimming pool closed in recent seasons due to costly repairs. Additionally, the City had to move to Stage 4 of its Drought Contingency Plan in 2025. The splashpad will create an alternative water feature for the community to enjoy that will save water through utilizing water recirculation. The City was awarded \$150,000 in grant funding and has requested that PRPC be contracted through an interlocal agreement to provide project administration, with \$30,000 allocated for administrative services.

Additionally, LGS staff worked with the City of Spearman to apply for funding under the Small Community Grant Program to install an accessible splashpad in Martin Park to serve children of all abilities. The City was awarded \$150,000 in grant funding and has requested PRPC's administrative services for this project for \$30,000.

The City of Turkey also worked with PRPC staff to apply for funding under the Small Community Program to construct a pedestrian walking loop, basketball court, and restroom in Turkey City Park. The City was awarded \$150,000 in grant funding and has requested PRPC's administration services for this project for \$30,000.

Finally, LGS assisted the City of Wellington in developing an application under the Nonurban Outdoor Program to support comprehensive updates to Ellison Park,

including new playground equipment, resurfaced tennis courts, pickleball courts, sand volleyball, sports pits for horseshoe and cornhole, t-ball fields, two gazebos, a xeriscape garden, concrete walking trails, and a smart irrigation system. The City was awarded \$608,966 for the project and has requested PRPC's administrative support for a sum of \$70,000.

Project Administration for Texas Parks & Wildlife grants entails the following responsibilities for PRPC Staff:

1. Preparation of all reporting documentation
2. Service as a point of contact
3. Preparation and submission of newspaper postings
4. Preparation of fund reimbursement documentation
5. Completion of all Environmental Review Requirements
6. Assistance with bid openings
7. Assistance with project close-out

All of these park projects will be highly beneficial to the residents of the Texas Panhandle as they make significant improvements to park facilities and increase the recreation diversity offered within each of the communities. The project administration capacity of PRPC staff aligns very well with the local needs associated with implementing all four of these projects.

RECOMMENDATION:

PRPC staff recommends that the Board of Directors authorize the Executive Director to execute four respective Interlocal Cooperation Contracts between the abovementioned cities and for the PRPC to provide Project Administration Services for their Texas Parks & Wildlife grant-funded projects.

Texas Parks and Wildlife Commission Awards \$21.2 Million in Local Parks Grants

Jan. (January) 29, 2026

Media Contact: [TPWD News](#), Business Hours, 512-389-8030

 News Image  Share on Facebook  Share Release URL

AUSTIN – The Texas Parks and Wildlife Commission approved more than \$21.2 million in local park grants, a new record, to help create and enhance outdoor recreational opportunities.

These competitive grants are allocated to local government entities on a 50/50 reimbursement match basis. Once funded, the sites must remain a parkland in perpetuity, properly maintained and open to the public. Fifty community parks statewide will gain nature trails, native landscaping, playgrounds, splash pads, sports fields, kayak launches, piers and other park amenities. The commission, which administers the local park grants program for Texas, awarded grants to projects in various categories based on community population and scope.

- Urban Outdoor Recreation Grants are reserved for local units of government with populations of more than 500,000. Two communities received this grant.
- Non-Urban Outdoor Recreation Grants fund park projects in municipalities under 500,000. The commission approved awards for projects in 26 communities.
- Small Community Recreation Grants serve towns of less than 20,000 and were awarded to 14 communities.

For more information about the local park grants program, visit the TPWD [local park grants](#) page.

The grant awards are listed alphabetically below by region:

Central Texas

The **City of Castroville** received a \$469,367 non-urban outdoor grant for improvements at Lion's Parks. The project includes an inclusive playground, triple-bay swing shade, a sensory wave seat and a walkway.

The **City of Gatesville** received a \$150,000 small community grant for phase two improvements to Gatesville Sports Complex. The project will include the installation of sports lighting.

The **City of Daingerfield** received an \$88,659 small community grant for improvements to Irvin Park. The project includes the addition of ADA-accessible playgrounds with two play sets and surfacing, replacing deteriorated fencing and backstop and chain-link fencing for five ballfields.

The **City of Gladewater** received a \$150,000 small community grant for improvements at Garland P. Ferguson Park. The project includes playground equipment and sidewalks.

The **City of Port Arthur** received a \$552,147 non-urban outdoor grant for revitalization of Washington and Pioneer Parks. The project will include an inclusive playground with safety surfacing and shade, native landscaping, paver pathways, and a multi-sport court at Pioneer Park. At Washington Park, the project will include a playground and renovation of the tennis and baseball courts.

The **City of Teague** received a \$150,000 small community grant for improvements at 8th Avenue Park. The project includes a trail, new swing set with surfacing for swing set, pickleball court, two ADA-compliant parking spaces and solar trail lights.

North Texas

The **City of Allen** received a \$750,000 non-urban outdoor grant for improvements at Ford Park. The project includes a playground, pavilion, pedestrian bridge, boardwalk, sidewalks, trails, site furniture entryway and interpretive signage, and native landscaping.

The **City of Alvarado** received a \$522,996 non-urban outdoor grant for development at Pecan Orchard Park. The project includes ADA-accessible loop trail with a pedestrian bridge, pavilion, bench seating, foot bridges, an informational kiosk, a restroom and utilities.

The **City of Alvarado** received a \$100,003 small community grant for improvements at George Washington Carver Park. The project includes an accessible playground, turf, sustainable lighting, parking lot and hard surfaces under the existing pavilion.

The **City of Breckenridge** received a \$430,706 non-urban outdoor grant for renovation of a city park. The project includes a splash pad, an ADA-accessible route to the restroom, solar lighting and signage.

The **City of Burleson** received a \$608,966 non-urban outdoor grant for a community park. The project includes a nature-themed playground for all ages and abilities, shade structures, sidewalks, a sensory path and garden, and an accessible overlook.

The **City of Childress** received a \$150,000 small community grant for improvements at Fair Park. The project includes a recirculating splashpad, concrete pathways and shaded seating.

The **City of The Colony** received a \$750,00 non-urban outdoor grant for development at the B.B. Owens Softball Complex. The project includes sport fields, a playground, trails, shade, native landscaping, signage, and site amenities.

The **City of Fort Worth** received a \$1.5 million grant for phase two improvements to Oak Grove Park. The project will include a loop trail, nature area, practice fields, pavilion, sports courts, playground and parking area.

The **City of Henrietta** received a \$150,000 small community grant for improvements at Henrietta City Park. The project includes playground equipment with inclusive elements and surfacing, outdoor music ensemble, a concrete ADA-compliant ramp and demolition of the current playground.

The **City of Kemp** received a \$150,000 small community grant for improvements at Kemp City Park. The project includes a new playground, half a basketball court, putting green, walking trail, renovated ADA-compliant parking spaces, and sidewalk extensions.

The **City of Plainview** received a \$750,000 non-urban outdoor grant for improvements at Running Water Draw Park. The project includes playground replacement, enhanced ADA compliance, native landscaping, irrigations, new sidewalks, shaded seating, lighting and site amenities.

The **City of Spearman** received a \$150,000 small community grant for improvements to Martin Park. The project will include a new inclusive splashpad.

The **City of Turkey** received a \$150,000 small community grant for improvements at Turkey City Park. The project includes pedestrian trails, a basketball court, a restroom, playground equipment, site amenities and signage.

The **City of Wellington** received a \$750,000 non-urban outdoor grant for renovations at Ellison Park. The project will include a playground with inclusive elements, resurfaced tennis courts, pickleball courts, sand volleyball, sports pits for horseshoe and cornhole, t-ball fields, two gazebos, a xeriscape garden, concrete walking trails, and a smart irrigation system.

The **City of Yoakum** received a \$149,985 small community grant for improvements to Centennial Park. The project includes an accessible playground, picnic areas, benches, gazebo renovation, installation of native trees and landscaping.

South Texas

The **City of Beeville** received a \$149,994 small community grant for improvements at Kohler Park. The project includes installation of an accessible playground and outdoor equipment, replacement of picnic tables and trash receptacles and a bike loop.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

THE STATE OF TEXAS

COUNTY OF POTTER

§
§
§

AGREEMENT FOR SERVICES

WHEREAS, this Contract is made and entered into this the _____ day of March, 2026 by and between the City of _____, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, the City of _____ is desirous of and the PRPC is agreeable to the provision of implementation and to serve under this contractual relationship to the City of _____ as an implementation consultant related to the Texas Parks and Wildlife Department Local Park Grant Award Agreement.

NOW, THEREFORE PRPC agrees to provide the following described implementation services to the City of _____. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the City of _____ are to be provided as follows:

Project Management

1. Develop a record-keeping system consistent with program guidelines, including the establishment and maintenance of a filing system.
2. Provide general advice and technical assistance to Locality personnel on implementation of project and regulatory matters.
3. Assist in the procurement of professional consulting engineering services (if necessary) through the request for proposal process, if applicable, and as required by the TPWD regulations.
4. Furnish Locality with necessary forms and procedures required for implementation of project.
5. Assist the Locality in meeting all special condition requirements that may be stipulated in the contract between the Locality and TPWD.
6. Assist the Locality in supplying documentation necessary as available for internal single audit purposes.
7. Prepare and submit to the Texas Parks and Wildlife Department documentation necessary for amending the TPWD contract if required.
8. Assist the grantee in preparing quarterly reports and the financial reports as required.
9. Establish procedures to document expenditures associated with local administration of the project.

10. Serve as liaison for the Locality during any monitoring visit by staff representatives from the Texas Parks and Wildlife Department.

Financial Management

1. Assist the Locality in proving its ability to manage the grant funds to the granting agency.
2. Assist the Locality in establishing and maintaining a bank account (Direct Deposit account) and/or separate local bank account, journals and ledgers.
3. Review invoices received for payment and file back-up documentation.
4. Prepare all fund drawdowns on behalf of the Locality in order to ensure orderly, timely payments to all contracting parties within program guidelines and within the allotted time period.
5. Provide general advice and technical assistance to Locality personnel on implementation of project and regulatory matters.
6. Assist the Locality in establishing procedures to handle the use of any TPWD program income.

Environmental Review

As required or requested under TPWD Project No. _____ coordinate environmental clearance procedures with other state agencies and interested parties responsible for implementing applicable laws.

1. Document consideration of any public comments.
2. Prepare any required re-assessment of environmental assessment.

Procurement & Construction Management

1. Create and solicit quotes for the Locality.
2. Verify responding vendors' eligibility with TPWD.
3. Review vendor quotes and advise the Locality on the evaluation and acceptance of quotes.
4. Review winning vendor's contract.
5. Advise vendor on TPWD requirements and any special conditions in the grant agreement.
6. Advise Locality and/or vendor(s) on adhering to TPWD construction standards for the installation of the splashpad and playground equipment.
7. Obtain and/or prepare documentation showing completion of the splashpad and playground equipment procurement and installation and submit to TPWD.

Equal Opportunity

1. Provide all applicable equal opportunity provisions and certifications for inclusion in bid packet.

Audit/Close-out Procedures

1. Prepare the final reports as required by the Texas Parks and Wildlife Department.
2. Assist Locality in resolving any monitoring and audit findings.
3. Assist Locality in resolving any third-party claims.

Civil Rights Requirements

1. The contractor will not discriminate against any employee or applicant for employment because of race, religion, creed, color, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated

during employment, without regard to their race, religion, creed, color, or national origin. Such action shall include but not be limited to employment, upgrading, demotion or transfer, recruitment or retirement, advertising, layoff or termination, rates of pay or other forms of compensation, and selection training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the non-discrimination clause.

2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, creed, color, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with whom he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order Number 11246, as amended in 3 CFR 169 (1974), and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order Number 11246, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's non-compliance with the non-discrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order Number 11246, as amended or by rules, regulations, or orders of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of Paragraphs 1 and 7 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order Number 11246, as amended, so that such provisions will be binding upon each subcontractor or purchase order, as the contracting agency may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided however, that in the event the contractor becomes involved in or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States."

II. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the City of _____, the City of _____ agrees to make the payment in the amount of \$_____ payable in the following progress payments to PRPC:

1. Twenty (20.0%) percent of this administrative Contract is to be paid upon completion of the establishment of a recordkeeping system; completion of environmental / special conditions clearance as necessary; completion of execution of professional services contracts and completion of all, if applicable, acquisition activities.

2. Thirty (30.0%) percent of this administrative Contract is to be paid upon completion of contract award process for TPWD Project No. _____.
3. Twenty (20.0%) percent of this administrative Contract is to be paid upon completion of splash pad and playground delivery and installation, inspection, acceptance and issuance of certificate of construction completion.
4. Fifteen (15.0%) percent of this administrative Contract is to be paid upon completion of the submission of the required TPWD reporting throughout the project.
5. Fifteen (15.0%) percent of this administrative Contract is to be paid upon completion of filing all required close-out information including remaining quarterly reports and other TPWD deliverables.

III. Time of Performance and Commitment

This contract will begin on March ____, 2025 and will proceed through _____, 2028 or until project completion and close-out.

IV. TERMINATION CLAUSE

Either the City of _____ or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination thirty (30) days prior to the effective date of termination. The PRPC shall deliver to the City of _____ all products, reports, and working documents developed prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and affect.

VI. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the City of _____ and the PRPC. By signature of this agreement, the PRPC is indemnified of any responsibility for usage of grant funds.

PRPC and the City of _____ shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC and the City of _____ shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the City of _____, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC and the City of _____ shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964 and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and the City of _____ and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this ____ day of March 2025.

City of _____

By _____
_____, Mayor

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director
Panhandle Regional Planning Commission

ITEM 9

MEMORANDUM

DATE: February 26, 2026

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 9
Local Government Services TxCDBG Community
Development Fund and Downtown Revitalization Program
Project Management Services Interlocal Contract
Amendments

BACKGROUND

The Texas Department of Agriculture (TDA) has long been the funding agency for the Community Development Block Grant (TxCDBG) Program in the State of Texas. In 2024, TDA implemented a new application process that included an intake of applications from all interested communities under a Phase I - Community Application. Communities were subsequently ranked according to scoring criteria, and those identified to be within funding range were invited to submit a Phase II - Project Application.

In late 2024, TDA solicited applications for the Phase I 2025/2026 TxCDBG Community Development Fund grant program, and PRPC assisted sixteen Panhandle communities in writing, developing, and submitting applications to this long-standing program that supports basic water and sewer infrastructure improvements. In addition, PRPC assisted six communities with Phase I 2025 Downtown Revitalization Program (DRP) applications, which have traditionally focused on sidewalk infrastructure improvements and lighting.

This body passed no-cost interlocal agreements for application development for each of these communities in order to comply with TDA requirements pertaining to procurement. The no-cost interlocal agreement is to maintain the long-standing history of providing application development at no cost to Panhandle communities. However, this interlocal agreement is designed to be easily amendable contingent upon funding for project management services.

Three communities received communication from TDA that they were in line for 2025 Program Year funding and were invited to submit a Phase II Community Development Fund application in 2025 with PRPC's assistance. Additionally, one community was invited to submit a Phase II 2025 Downtown Revitalization Program application. All four communities have since received grant awards, which began on February 1, 2026.

This agenda item is to allow for the authorization of the Interlocal Amendment to carry out the administrative function and project management activities, should the following projects receive grant funding. These activities are outlined in detail in the attached sample amendment and consist of:

- Project Management
- Financial Management
- Environmental Review
- Acquisition
- Construction Management
- Fair Housing/Equal Opportunity
- Audit/Close-out Procedures

Below is a list of the four Panhandle communities that are receiving a grant award. This list includes: project type, amount of TxCDBG funding, the match amount committed by each community, and the amount that will be paid to the PRPC for general administration functions associated with the grant.

Community	Program	Project	Specifics	CDBG	Match	Admin
City of Dodson	CD Fund	Water	Ground Storage Tank, Water Meters, and SCADA system	\$750,000	\$15,000	\$50,000
City of Higgins	CD Fund	Water/Sewer	Replacement of Water and Sewer Lines	\$750,000	\$15,000	\$50,000
City of Miami	CD Fund	Sewer	Replacement of Sewer Line	\$750,000	\$15,000	\$50,000
City of Hart	DRP	Sidewalk	Sidewalk, Lighting, and Park Improvements	\$1,000,000	\$50,000	\$50,000

RECOMMENDATION

PRPC staff recommends that the Board of Directors authorize the Executive Director to execute amendments to the Interlocal Cooperation Contracts for PRPC to provide TxCDBG administration services.

ATTACHMENT A

**AMENDMENT NO. 1
TO INTERLOCAL AGREEMENT
FOR TxCDBG PROJECT ADMINISTRATION
BETWEEN
PRPC
AND
CITY OF EXAMPLE**

THIS AMENDMENT made as of _____, 2026 to the CONTRACT dated MM/DD/2024, between the City of Example (The City) and PRPC.

Owner and PRPC agree as set forth below, to the amended language of the Agreement for Services and Terms and Conditions.

AGREEMENT FOR SERVICES

NOW, THEREFORE PRPC agrees to provide the following described management services to the City of Example, TxCDBG Contract No. [INSERT HERE] (the "TxCDBG Contract"), to-wit:

A. Project Management

1. Develop a record-keeping system consistent with program guidelines, including the establishment and maintenance of a filing system.
2. Provide general advice and technical assistance to the City of Example personnel on implementation of project and regulatory matters.
3. Assist in the procurement of professional consulting engineering services through the request for proposal process, if applicable, and as required by the TxCDBG regulations.
4. Furnish the City of Example with necessary forms and procedures required for implementation of project.
5. Assist the City of Example in meeting all special condition requirements that may be stipulated in the contract between the City of Example and the Texas Department of Agriculture (TDA).
6. Prepare and submit to TDA documentation necessary for amending the TxCDBG contract, if required.
7. Conduct required re-assessment of environmental clearance for any program amendments.
8. Prepare and submit quarterly reports (progress and minority hiring).
9. Prepare Recipient Disclosure Report form for the City of Example signature and submittal.
10. Establish procedures to document expenditures associated with local administration of the project.
11. Provide guidance and assistance to the City of Example regarding acquisition of property.
 - Submit required reports concerning acquisition activities to TDA
 - Establish a separate acquisition file for each parcel of real property acquired
 - Determine necessary method(s) for acquiring real property

- Prepare correspondence to the property owners for the City of Example's signature to acquire the property or to secure an easement
 - Assist the City of Example in negotiation with property owner(s)
12. Serve as liaison for the City of Example during any monitoring visit by staff representatives from either TDA or the United States Department of Housing and Urban Development.

B. Financial Management

1. Assist the City of Example in proving its ability to manage the grant funds to the State's audit division.
2. Assist the City of Example in establishing and maintaining a bank account (Direct Deposit account) and/or separate local bank account, journals and ledgers.
3. Assist the City of Example in submitting the required Accounting System Certification letter, Direct Deposit Authorization Form (if applicable), and/or Depository/Authorized Signatory form to TDA.
4. Review invoices received for payment and file back-up documentation.
5. Prepare all fund drawdowns on behalf of the City of Example in order to ensure orderly, timely payments to all contracting parties within the allotted time period.
6. Provide general advice and technical assistance to the City of Example personnel on implementation of project and regulatory matters.
7. Assist the City of Example in establishing procedures to handle the use of any TXCDBG program income.

C. Environmental Review

1. Prepare environmental assessment.
2. Coordinate environmental clearance procedures with other federal or state agencies and interested parties responsible for implementing applicable laws.
3. Document consideration of any public comments.
4. Prepare any required re-assessment of environmental assessment.
5. Ensure compliance with EO 11988 projects in flood plains.
6. Prepare Request for Release of Funds and certifications to be sent to TDA.

D. Acquisition

1. Prepare required acquisition reports(s).
2. Obtain documentation of ownership for the City of Example-owned property and/or ROWs.
3. Maintain a separate file for each parcel of real property acquired.
4. Determine necessary method(s) for acquiring real property.
5. Prepare correspondence with property owners.
6. Assist the City of Example in negotiations with property owner(s).
7. Prepare required acquisition reports and submit to TDA.

E. Construction Management

1. Establish procedures to document expenditures associated with local construction of the project (if force account is applicable).
 - Assist the City of Example in determining whether and/or what TXCDBG contract activities will be carried out in whole or in part via force account labor.

- Assist the City of Example in determining whether or not it will be necessary to hire temporary employees to specifically carryout TXCDBG contract activities.
 - Assist the City of Example in maintaining adequate documentation of personnel, equipment and materials expended/used and their costs.
2. Assist the City of Example in documenting compliance with all federal and state requirements related to equal employment opportunity.
 3. Assist the City of Example in documenting compliance with all federal and state requirements related to minimum wage and overtime pay requirements.
 4. Provide assistance to or act as local labor standards officer. Notify TDA in writing of name, address, and phone number of appointed labor standards compliance officer.
 5. Request wage rates from TDA.
 6. Provide sample TXCDBG contract documents to engineer.
 7. Advertise for bids.
 8. Make ten-day call to TDA.
 9. Verify construction contractor eligibility with TDA.
 10. Review construction contract.
 11. Conduct pre-construction conference and prepare minutes.
 12. Submit any reports of additional classification and rates to TDA.
 13. Issue Notice of Start of Construction to TDA.
 14. Review weekly payrolls, including compliance follow-ups. Conduct employee interviews.
 15. Process and submit change orders to TDA prior to execution.
 16. Obtain Certificate of Construction Completion/Final Wage Compliance Report and submit to TDA.

F. Fair Housing/Equal Opportunity

1. Assist the City of Example in developing, implementing and documenting new activities to affirmatively further fair housing activities during the contract period.
2. Maintain documentation of all project beneficiaries by ethnicity and gender.
3. Prepare Section 3 and Affirmative Action Plan.
4. Prepare all Section 504 requirements.
5. Provide all applicable equal opportunity provisions and certifications for inclusion in bid packet.

G. Audit/Close-out Procedures

1. Prepare the final Project Completion Report, Recipient Disclosure/Update Report, and Certificate of Construction Completion.
2. Assist the City of Example in resolving any monitoring and audit findings.
3. Assist the City of Example in resolving any third-party claims.

In consideration of the services described in the foregoing paragraph to be rendered by PRPC, to the City of Example, the City of Example agrees to make the following progress payments from current revenue totaling **\$50,000.00** to PRPC:

1. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract is to be paid upon completion of the startup activities associated with the TXCDBG grant which includes: TXCDBG Contract approval/depository and authorized signatory designation procedures; Direct Deposit authorization procedures; establishment of financial management procedures; all fair housing and

equal opportunity procedures; establishment of citizen participation process; authorization of the Labor Standards Officer; adoption of complaint procedures for the purposes of TXCDBG grant; and determination of compliance with applicable federal, state, and local laws and regulations.

2. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract is to be paid upon completion of securing all professional services associated with the TXCDBG grant including the participation of minority-owned, female-owned, and local businesses.
3. Fifteen (15.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of establishment of program and project files; assignment of roles and responsibilities; acquisition of any necessary property; completion of the environmental review requirements; and participant income verification (if applicable).
4. Twenty (20.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon receipt of construction bids and the award of a construction contract.
5. Twenty (20.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of monitoring labor standards compliance by conducting interviews with construction workers at the job site and reviewing payroll reports.
6. Fifteen (15.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of construction activities, inspection, acceptance, and project close-out procedures.
7. Ten (10.0%) percent of the administrative portion of the TXCDBG Contract sum is to be paid upon completion of monitoring review activities and receipt of the Administratively Complete Letter by the City.

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as amended August 29, 1997, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, TDA, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in accessible location.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as amended August 29, 1997, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the United States Department of Housing and Urban Development, the Inspector General, the Comptroller General of the United States, the Auditor of the State of Texas, TDA, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in accessible location.

TERMS AND CONDITIONS

Federal Civil Rights Compliance

During the performance of this Contract, PRPC agrees as follows related to activities associated with TXCDBG contract #TBD:

Equal Employment Opportunity:

1) PRPC will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. PRPC will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. PRPC agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) PRPC will, in all solicitations or advertisements for employees placed by or on behalf of PRPC, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) PRPC will not discourage or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with PRPC's legal duty to furnish information.

(4) PRPC will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of PRPC's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) PRPC will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) PRPC will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of PRPC's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and PRPC may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) PRPC will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. PRPC will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation

with a subcontractor or vendor as a result of such direction by the administering agency PRPC may request the United States to enter into such litigation to protect the interests of the United States.

Civil Rights Act of 1964:

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, sex, national origin or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Section 109 of the Housing and Community Development Act of 1974:

No person in the United States shall on the grounds of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

Section 3, Compliance in the Provision of Training, Employment and Business Opportunities:

1. The work to be performed under this Contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended and 12 U.S.C, 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of this project.
2. The parties to this contract will comply with the provision of said Section 3 and the regulation issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR 135, and all applicable rules and orders of the TDA issued there under prior to the execution of this Agreement. The parties to this Agreement certify and agree that they are in no contractual or other disability which would prevent them from complying with these requirements.
3. PRPC will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. PRPC will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of Federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontract is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR Part 135. PRPC will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
5. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, for such assistance, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which the federal assistance is provided, and to such sanctions as are specified by 24 CFR Part 135.

Section 503 (if \$10,000 or Over) Affirmative Action for Employment of Qualified Individuals with Disabilities (29 USC 793):

1. PRPC will not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. PRPC agrees to take affirmative action to employ, advance in employment and otherwise treat qualified individuals with disabilities without discrimination in practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
2. PRPC agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
3. In the event of PRPC's non-compliance with the requirements of this clause, actions for non-compliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
4. PRPC will include the provisions of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

Local Program Liaison:

For purposes of this contract, John Doe, Mayor, will serve as the Local Program Liaison and primary point of contact for PRPC. All required progress reports and communication regarding the project shall be directed to this liaison and other local personnel as appropriate.

Access to Information/Records:

It is agreed that all information, data, reports and records and maps as are existing, available and necessary for the carrying out of the work outlined above shall be furnished to PRPC by the City and its agencies. No charge will be made to PRPC for such information and the City and its agencies will cooperate with PRPC in every way possible to facilitate the performance of the work described in this agreement.

PRPC, at such times and in such forms as the City may require, shall furnish the City such periodic reports as it may request pertaining to the work or services undertaken pursuant to this agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this agreement.

The grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives must have access to any books, documents, papers, and records of PRPC which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts and transcriptions.

Grantees or subgrantees must retain all required records for three years after grantees or subgrantees make final payment and all other pending matters are closed.

Debarment and Suspension:

A contract must not be made to parties listed on the government wide Excluded Parties List System in the System for Award Management, in accordance with the OMB guidelines at 2 CFR

180 that implement Executive Order 12549 and 12689 “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Resolution of Program Non-Compliance and Disallowed Costs:

In the event of any dispute, claim, question, or disagreement arising from or relating to this Contract, or the breach thereof, including determination of responsibility for any costs disallowed as a result of non-compliance with federal, state or TXCDBG requirements, the parties hereto shall use their best efforts to settle the dispute, claim, question or disagreement. To this effect, the parties shall consult and negotiate with each other in good faith within 30 days of receipt of a written notice of the dispute or invitation to negotiate, and attempt to reach a just and equitable solution satisfactory to both parties.

If the matter is not resolved by negotiation within 30 days of receipt of written notice or invitation to negotiate, the parties agree first to try in good faith to settle the matter by mediation administered by the American Arbitration Association under its Commercial Mediation Procedures before resorting to arbitration, litigation, or some other dispute resolution procedure. The parties may enter into a written amendment to this Contract and choose a mediator that is not affiliated with the American Arbitration Association. The parties shall bear the costs of such mediation equally. If the matter is not resolved through such mediation within 60 days of the initiation of that procedure, either party may proceed to file suit.

IN TESTIMONY HEREOF, they have executed this AMENDMENT NO. 1, the ___ day of _____, 2026.

PANHANDLE REGIONAL PLANNING COMMISSION

By _____

Michael J. Peters, Executive Director

The City of Example

By _____

John Doe, Mayor

ITEM 10

MEMORANDUM

DATE: February 26, 2026

TO: PRPC Board of Directors

FROM: Alex D. Guerrero, Local Government Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 10
Local Government Services 2026 TxDOT Coordinated Call
Application – Panhandle Regional Mobility Connect – Pilot Program

BACKGROUND

The Local Government Services Department submitted an application to TxDOT under the 2026 Coordinated Call for Projects for a two-year Planning and Demonstration Pilot titled Panhandle Regional Mobility Connect (PRMC) – Pilot Program.

The PRMC Pilot is a regionwide mobility management initiative serving all 26 counties of the Texas Panhandle. The project focuses on establishing a comprehensive transportation asset inventory and coordination framework to improve visibility, alignment, and utilization of existing public, nonprofit, healthcare, and human service transportation resources.

This effort builds directly upon priorities identified in the adopted 2022 - 2026 Regionally Coordinated Transportation Plan (RCTP), ongoing development of the 2027 - 2031 RCTP, and findings from the TxDOT-funded Return Home from Hospitalization planning project. These efforts documented persistent coordination gaps, particularly related to hospital discharge transportation, rural referral pathways, eligibility clarity, and system-wide information access.

Rather than funding new vehicles or expanding service operations, the PRMC Pilot strengthens planning infrastructure by:

- Developing a standardized regional transportation asset inventory
- Integrating and enhancing the existing One Ride platform as part of a broader coordination framework
- Demonstrating coordinated referral use cases, including hospital discharge and human service coordination
- Producing evaluation findings and sustainability recommendations for future regional implementation

Project partners include PROMPT, Amarillo City Transit (ACT), Panhandle Community Services (PCS), regional hospital districts, human service agencies, and a procured technical vendor to support system configuration and evaluation.

The total funding request is \$150,000, with the requested use of Transportation Development Credits (TDCs) to satisfy the required match obligation. The anticipated project period would begin on September 1st, 2026 and extend through August 31st, 2028.

The application deadline occurred the day following the January 2026 Board meeting; therefore, staff proceeded with submission to ensure compliance with TxDOT's required timeline.

RECOMMENDATION

PRPC staff recommends that the Board of Directors authorize the Executive Director to submit an application to the 2026 TxDOT Coordinated Call for Projects to develop the Panhandle Regional Mobility Connect - Pilot Program and subsequent contract, should the proposed project be funded.

Work Plan for Proposed Innovative Demonstration Project
Project Title: The Panhandle Regional Mobility Connect - Pilot Program

Goal: To research, develop, establish, and implement a coordinated regional mobility system that improves access to transportation services through centralized information, referral, and education, connecting residents to employment, healthcare, education, and essential services across the Texas Panhandle.

Work Plan Summary

(Please see full Work Plan for further details on Activities and Objectives)

**Project Cost
Obligation**

Objective	Activity	Start Date	Completion Date	Deliverables	TxDOT
#1 - Program Start up	1.1 Receive & Review Contract, Certifications & Assurances, & all TxDOT documents from TxDOT	9/1/2026	9/30/2026	1.1 – A report noting the approval process for the contract and associated executed contract submitted to TxDOT, this is a culmination of activities 1.1 through 1.4	\$5,000.00
	1.2 Gain approval from PRPC Board of Directors on above	9/1/2026	9/30/2026		\$5,000.00
	1.3 Gain approval from PROMPT membership on above	9/1/2026	9/30/2026		\$5,000.00
	1.4 Submit all executed documents to TxDOT	9/1/2026	9/30/2026		\$5,000.00
#2 - Procurement Package Development	2.1 Identify regional transportation providers, referral partners, and system stakeholders	10/1/2026	11/30/2026	2.1 – Regional Mobility Framework and System Design Package submitted to TxDOT for review, this is a culmination of activities 2.1 through 2.3	\$5,000.00
	2.2 Develop specifications to be included in a RFP for a consultant to design and support the regional mobility coordination system, to be presented to and considered by PROMPT membership	10/1/2026	10/31/2026		\$5,000.00
	2.3 Issuance of a RFP for a Regional Mobility Coordination System Consultant	11/1/2026	11/30/2026		\$5,000.00
#3 - Executed Contract with Vendor	3.1 Receive & Review proposals submitted in response to the RFP for the Regional Mobility Coordination System	10/1/2026	10/31/2026	3.1 – Submission of a PROMPT approved and executed contract with a qualified consultant for the design and implementation support of a regional mobility coordination system, this is a culmination of activities 3.1 through 3.5	\$5,000.00
	3.2 Establish and meet with SOQ review committee for review and recommendation	10/1/2026	10/31/2026		\$3,500.00
	3.3 Provide recommendation to PRPC Board of Directors regarding the selection of the Regional Mobility Coordination System Consultant	10/1/2026	10/31/2026		\$4,500.00
	3.4 Negotiate & receive fully executed contract with the Regional Mobility Coordination System Consultant	11/1/2026	12/31/2026		\$3,500.00
	3.5 Conduct a kickoff meeting with the awarded consultant and establish a project management plan	1/1/2027	1/30/2027		\$3,500.00
#4 - Transportation Data Collection and Profile Integration	4.1 Initiate transportation data collection and requirements refinement for the Regional Mobility Coordination System	12/1/2026	12/31/2026	4.1 - Submission of a PROMPT-approved data collection and system integration framework, including required data fields and user profile specifications for the Regional Mobility Coordination System, this is a culmination of activities 4.1 through 4.4	\$3,500.00
	4.2 Establish and meet with technical and data integration representatives for each transportation asset or provider	1/1/2027	1/15/2027		\$3,500.00
	4.3 Refine and validate transportation data elements, provider profiles, and user integration requirements	1/15/2027	1/30/2027		\$3,500.00
	4.4 Finalize and approve transportation data standards, provider profile requirements, and user integration specifications	2/1/2027	3/1/2027		\$4,500.00
Vendor Contract					\$25,000.00
#5 - Campaign Development and Acceptance	5.1 Compile information and create content for public information campaign	2/15/2027	3/30/2027	5.1 - Submission of a report outlining the development of the public information campaign and summary from the vendor, this is a culmination of activities 5.1 through 5.4	\$5,000.00
	5.2 Review information materials from vendor	4/1/2027	4/30/2027		\$5,000.00
	5.3 Present draft public awareness campaign to PROMPT board	5/1/2027	5/31/2027		\$5,000.00
	5.4 Preparation and submission of proposed campaign to TxDOT	6/1/2027	7/30/2027		\$5,000.00
#6 - Campaign Rollout	6.1 Facilitate the campaign rollout with PROMPT members to work out any issues	8/1/2027	10/1/2027	6.1 - Submission of preliminary report to TxDOT documenting initial reactions to public information campaign including public meetings, this includes activities 6.1 and 6.2	\$5,000.00
	6.2 Conduct public meetings with stakeholders as part of information campaign	8/1/2027	10/1/2027		\$5,000.00
#7 - Website Rollout	7.1 Facilitate coordination website design launch and fix any issues associated with launch	10/1/2027	11/30/2027	7.1 - Submission of interim report detailing web traffic and other metrics garnered from new public information campaign website	\$5,000.00
#8 - Complete Rollout of Full Campaign	8.1 Finalize public information campaign and obtain all files from contracted vendor	12/1/2027	2/28/2028	8.1 - Submission of inventory list of files obtained from contracted vendor for future use in public information strategies by PRPC and project partners	\$5,000.00

Preliminary Evaluation

Contract Development and Content Creation

Development and Rollout

ITEM 11

MEMORANDUM

DATE: February 26, 2026

TO: PRPC Board of Directors

FROM: Max Seymour, Local Government Services Program Coordinator

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 11
Local Government Recruitment Services Interlocal Contract –
City of Spearman

BACKGROUND

Over the past decade, PRPC Staff has assisted many cities in the Texas Panhandle with administrative services, ranging from contractual city management services to city manager searches to master parks planning. One of the most increasingly demanded services is assistance with the recruitment of professional staff by cities. Recently, the PRPC was approached by the City of Spearman to conduct a professional search for their new City Manager.

The City of Spearman has considered the PRPC's scope of services as it relates to assistance with a professional search and plans to authorize an interlocal agreement to perform these services. The inclusion of this agenda item will allow the PRPC Board of Directors to consider entering into an interlocal agreement with the City of Spearman for PRPC to continue to work with and assist them in this process.

The contract will be focused so that the services can be rendered expeditiously and in a quality manner so that the City can resume normal operations quickly. Compensation will be rated at \$65.00 per hour, with job postings and travel compensated additionally with a set floor and ceiling to ensure that both parties mutually benefit from the agreement.

The following options will be made available for inclusion in contracts:

Search Services

1. Develop a Job Description
2. Post the Position notice as directed by the City.
3. Receive copies of all applications submitted to the City and review them.
4. Set up interviews with qualified candidates.
5. Check references and internet history as directed by the City.
6. Make recommendations on a short list of qualified applicants.
7. Contract negotiations with a qualified applicant.
8. On-site services as required by the City Council related to the search.

RECOMMENDATION

PRPC staff recommends that the Board of Directors authorize the Executive Director to execute an Interlocal Cooperation Contract with the City of Spearman and to conduct a formal City Manager Search.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

THE STATE OF TEXAS

§
§
§

AGREEMENT FOR SERVICES

COUNTY OF POTTER

WHEREAS, this Contract is made and entered into this the ____ day of _____, 2026 by and between the City of Spearman, acting by its duly authorized Mayor, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, the City of Spearman is desirous of and the PRPC is agreeable to the provision of professional assistance in conducting a Professional Search for a City Manager and to serve under this contractual relationship to the City of Spearman in the capacity of assisting the City identify a suitable candidate for the above mention position.

NOW, THEREFORE PRPC agrees to provide the following described professional services to the City of Spearman. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the City of Spearman are to be provided as follows:

A. Professional Search Services

1. Reviews and/or develop a job description for the City Manager position for the City.
2. Solicit qualified applicants for the position of the City Manager.
3. Review copies of all applications/resumes submitted to the City for both positions.
 - Prioritize & Group applications based on qualifications therein.
 - Provide groupings to Spearman's designated interview team.
4. Assist in the interviewing of qualified candidates for both positions.
 - Schedule interviews with candidates as requested by the City.
 - Develop and provide standard interview questions to Spearman's designated interview teams.
5. Check references on qualified candidates as directed by the City.
6. Conduct Internet background check on shortlist of applicants as directed by the City.
7. Make recommendation on a short list of qualified candidates for each position.
8. Contract negotiations with a qualified candidate as directed by the City.
9. On-Site services as required by the City Commission related to the Search.

B. The PRPC will provide to the City of Spearman the pro-rated services of one (1) full time employee. This individual will be the point of contact and responsible for delivery of all contracted services to the City.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the Consulting with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by the City of Spearman for these resources.

Posting of the job notices that may incur costs associated with this process at the request of the City will be documented by PRPC Staff and included in the final services billing issued to the City of Spearman at the City's expense.

II - Time of Performance and Commitment

This contract will begin on ____ of _____, 2026 and will proceed until _____, 2026. The time commitment from the PRPC will be on as needed basis per week/month as determined by the City of Spearman, for a total of up to three months. Additional time may be negotiated by both parties as agreed upon.

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the City of Spearman, the City of Spearman agrees to make the following payment to PRPC from City funds:

- A. The PRPC will invoice the City of Spearman in a final lump sum based on hours of service accrued over the life of this contract provided at the rate of \$65.00 per hour.
 - a. A minimum of \$3,000 shall be charged for service accrued.
 - b. A ceiling of \$10,500 shall be charged for service accrued.
 - c. The minimum and ceiling may be modified by mutual action of the City Commission and PRPC Board of Directors as necessary.
- B. Additional Services - Additional services may be arranged through the mutual consent and approval of the City of Spearman and the PRPC to provide services which are in addition to those detailed in Section I. Such services will be available at an hourly rate of \$65.00 or at an agreed upon lump-sum cost. In no case will the PRPC undertake additional services without the consent and approval of the City of Spearman.
- C. Travel - Cost of travel to, from, and within the City resulting from the delivery of services will be borne by the City of Spearman. Travel required for service delivery identified under Section I will be billed to the City of Spearman at the current rate prescribed by the United States Internal Revenue Service under the federal income tax regulations. The invoice for travel cost reimbursement will detail the number of miles traveled for services and will be on a direct reimbursement basis. Other travel costs, if required, will be limited to only those costs which would be allowed under standard PRPC and State of Texas travel policies.

IV. TERMINATION CLAUSE

Either the City of Spearman or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination thirty (30) days prior to the effective date of termination. Payment will be on a pro-rata basis up to the date of termination of this contract. The PRPC shall deliver to the City of Spearman all products, reports, and working documents developed on behalf of the City prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and affect.

VI. WAIVER OF EXTRA-CONTRACTUAL LIABILITY

The PRPC shall not be held liable or responsible for the performance or background of any individual or candidate submitting applications, being interviewed, or hired for the City of Spearman’s City Manager Position. Any individual submitting application to, being interviewed for, or hired by the City of Spearman shall be held accountable under all applicable state, federal, and local ordinances and policies by the City of Spearman and not PRPC. Authorized representatives of the City of Spearman are responsible for the final selection of the City Manager and all liability associated with this hiring process remains with the City of Spearman.

VII. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors; and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the City of Spearman and the PRPC.

PRPC shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner which conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the City of Spearman, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

PRPC shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act, and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this ____ day of _____, 2026.

City of Spearman, Texas

By _____
The Honorable Tobe Shields, Mayor
City of Spearman, Texas

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission

ITEM 12

MEMORANDUM

DATE: February 26, 2026

TO: PRPC Board of Directors

FROM: Lori Gunn, Regional Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 12
Regional Services Interlocal Agreements for Administration of a
Hazard Mitigation Grant

BACKGROUND

The Hazard Mitigation Grant Program is a federal program that jurisdictions can only participate in if they have an approved hazard mitigation plan. The Hazard Mitigation Grant Program is authorized under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act. PRPC staff have been working with the majority of our counties on their plan update. This grant program allows sub-recipient management costs to be utilized for the administration of the project. These funds are provided at a 100% federal cost-share; there is no local match required for the administration costs.

Currently, the City of Memphis has been approved for funding for warning sirens. By installing sirens, the City of Memphis will be working to mitigate known vulnerabilities. The Unified Hazard Mitigation Assistance Grant Programs (HMA) provide grants to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration. The purpose of the HMA is to provide a critical opportunity to reduce the loss of life and property due to natural hazards and disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster.

PRPC's Regional Services department has been asked to administer these projects, utilizing the administration funds provided by FEMA. A draft Interlocal Agreement is attached for review and consideration. Upon your approval, the Executive Director will execute the Interlocal Agreement with the City of Memphis.

RECOMMENDATION:

PRPC Staff recommends that the Board of Directors consider the approval and authorize the Executive Director to execute interlocal agreements for professional services from the PRPC's Regional Services Department on the FEMA-awarded Hazard Mitigation Grant Project.

INTERLOCAL GOVERNMENTAL COOPERATION CONTRACT
FOR PROFESSIONAL SERVICES

* * * * *

THE STATE OF TEXAS	§	
	§	AGREEMENT FOR SERVICES
COUNTY OF POTTER	§	

WHEREAS, this Contract is made and entered into this the 26th day of February, 2026 by and between the City of Memphis, after obtaining a vote of its governing body authorizing this contract and the PANHANDLE REGIONAL PLANNING COMMISSION (PRPC), a political subdivision of the State of Texas organized under Chapter 391 of the Texas Local Government Code, acting by its duly authorized Executive Director; and,

WHEREAS, both parties to this Contract are local governments as defined in Chapter 791 of the Texas Government Code, and this Contract is entered into pursuant to the provisions of said Code, which is commonly referred to as The Interlocal Cooperation Act; and,

WHEREAS, the City of Memphis is desirous of and the PRPC is agreeable to the provision of project management and consulting and to serve under this contractual relationship to the City of Memphis in relation to the Hazard Mitigation Grant Program (HMGP) provided by the Federal Emergency Management Agency (FEMA) under DR-4781 (Texas Severe Storms) through Texas Division of Emergency Management (TDEM) received by the City.

NOW, THEREFORE, PRPC agrees to provide the following described implementation services to the City of Memphis. These services will be provided in accordance with the terms and conditions set forth in this agreement.

I. SCOPE OF SERVICES - Services to the City of Memphis are to be provided as follows:

A. Consulting Management Services

1. Perform routine administrative tasks and correspondence.
2. General Grant Management Services, including but not limited to:
 1. Program Set-Up
 - a. Provide general advice with respect to the implementation of the project and regulatory matters.
 - b. Provide technical assistance for the routine tasks to City personnel who will be directly involved in the program.
 - c. Assist the City in developing a record-keeping system consistent with program guidelines, including the establishment and maintenance of grant fund files.
 - d. Assist the City in meeting all special condition requirements.
 2. Financial Management (regarding grant fund documentation)
 - a. Assist the City in documenting its ability to manage grant funds as required by the state/ U.S. Treasury.
 - b. Assist the City in establishing and maintaining separate bank accounts, journals, and ledgers as necessary for this project.

- c. Assist the City in establishing procedures to handle the use of any grant funding.
- d. PRPC shall not be financially responsible for any audit findings or for payment for an audit.

3. Construction Management

- a. Assist the City with engineering selection (if necessary), including proper procurement methods as dictated by local, state, and federal law.
- b. Assist the City with construction or vendor procurement (if necessary), including proper procurement methods as dictated by local, state, and federal law.
- c. Attend pre-construction conference and prepare minutes (as needed).

4. Acquisition

- a. Assist the City in determining the necessary documentation of ownership of City-owned real estate, rights-of-way, easements, or other real property rights, if any, which may be required for grant-funded projects.
- b. Assist the City with the acquisition of real property or the rights of use to real property
- c. Maintain separate files for each parcel of real property acquired.

5. Environmental Review (if necessary and at an additional fee as described in Section III)

- a. Prepare an environmental assessment of the project in compliance with environmental best practices
- b. Coordinate environmental clearance procedures with state and local officials and other interested parties.
- c. Document environmental comments.
- d. Prepare any required environmental reassessment.
- e. Prepare the request for certifications.

3. On-Call Technical Assistance to City Staff.

- 4. Assist with the preparation, submission, and processing of all U.S. Treasury reporting requirements.

B. The PRPC will provide to the City of Memphis the flat rate services of one (1) full-time employee. This individual will be the point of contact and responsible for the delivery of all contracted services to the City.

In addition to the PRPC staff person used to perform the services described above, the PRPC will support the Consulting Manager with internal departmental resources to ensure that these services are fully provided. No additional fee will be incurred by the City of Memphis for these resources.

II - Time of Performance and Commitment

This contract will begin on the 26th day of February, 2026, and will proceed through the 26th day of November, 2027, or the performance period of the DR-4781 (Texas Severe Storms) through Texas Division of Emergency Management (TDEM) with the City of Memphis (whichever is greater).

III. COMPENSATION

In consideration of the services described in the foregoing paragraphs to be rendered by PRPC to the City of Memphis, the City of Memphis agrees to make the following payment to PRPC from City funds:

A. The PRPC will invoice the City of Memphis upon completion of services provided at the lump-sum rate of \$1,927.50 under the following schedule:

1) Establishment of Budget/Spending Plan for Grant Funds	25%
2) Establishment of Record Keeping System	25%
3) Filing of all Required Financial Reporting	25%
4) Filing of Required Closeout Information	<u>25%</u>
TOTAL	100%

B. Additional Environmental Review Services- Additional environmental services may be required and arranged through the mutual consent and approval of the City of Memphis and the PRPC to provide services which exceed those outlined in Section II. Such services will be available at a flat rate lump-sum cost of \$10,000.00. In no case will the PRPC undertake additional services without the consent and approval of the City of Memphis. Additional Environmental Review Services shall be paid upon completion of services.

IV. TERMINATION CLAUSE

Either the City of Memphis or the PRPC may terminate this contract in its entirety by providing the other party written notice of termination thirty (30) days prior to the effective date of termination. The PRPC shall deliver to the City of Memphis all products, reports, and working documents developed prior to the termination date.

V. SEVERABILITY CLAUSE

Should any one or more provisions of this contract be held to be null, void, or for any reason whatsoever unenforceable, such provision(s) shall be construed as severable from the remainder of this contract and shall not affect the validity of all other provisions of this contract, which shall remain in full force and effect.

VI. GENERAL PROVISIONS

It is expressly understood and agreed by the parties hereto that they are independent contractors, and that nothing contained herein should be construed as giving rise to a partnership or joint venture.

This agreement will in no way replace or forego any existing agreements or relationships currently entered into by the City of Memphis and the PRPC. By signature of this agreement, the PRPC is indemnified of any responsibility for the usage of grant funds.

PRPC and the City of Memphis shall maintain fiscal records and supporting documentation for all expenditures of funds made under this Contract in a manner that conforms to OMB Circular A-87, the Management Standards, and this Contract. PRPC agrees to comply with the retention and custodial requirements for records as set forth in Attachment C of OMB Circular A-102, as supplemented by Section 5.154 of the Management Standards.

PRPC and the City of Memphis shall give the Comptroller General of the United States, the Auditor of the State of Texas, the auditor of the City of Memphis, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, and other papers, things, or property belonging to or in use by PRPC or pertaining to this Contract. Such rights to access shall continue as long as the records are retained by PRPC and PRPC agrees to maintain such records in an accessible location.

A Civil Rights Requirement

1. The contractor will not discriminate against any employee or applicant for employment because of race, religion, creed, color, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, creed, color, or national origin. Such action shall include, but not be limited to, employment, upgrading, demotion or transfer, recruitment or retirement, advertising, layoff or termination, rates of pay or other forms of compensation, and selection training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the non-discrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, creed, color, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with whom he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order Number 11246, as amended in 3 CFR 169 (1974), and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order Number 11246, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's non-compliance with the non-discrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order Number 11246, as amended or by rules, regulations, or orders of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of Paragraphs 1 and 7 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order Number 11246, as amended, so that such provisions will be binding upon each subcontractor or purchase order, as the contracting agency may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided however, that in the event the contractor becomes involved in or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States."

PRPC and the City of Memphis shall fully comply with all relevant provisions of: Equal Employment Opportunity laws, Civil Rights Act of 1964, and Section 3 requirements regarding employment, training, and business opportunities.

PRPC and the City of Memphis, and no official or employee thereof shall have any personal financial interest, direct or indirect, in this Contract; and PRPC shall take steps to assure compliance.

EXECUTED this 26th day of February, 2026.

City of Memphis

By _____
Jack Owens, City Administrator
City of Memphis

PANHANDLE REGIONAL PLANNING COMMISSION

By _____
Michael J. Peters, Executive Director,
Panhandle Regional Planning Commission

ITEM 13

MEMORANDUM

DATE: February 26, 2026

TO: PRPC Board of Directors

FROM: Lori Gunn, Regional Services Director

THROUGH: Michael J. Peters, Executive Director

SUBJECT: Agenda Item 13
Regional Services FY26 State Homeland Security Program
Application Resolutions

BACKGROUND:

The FY26 State Homeland Security Program (SHSP) grant application period opened on February 17, 2026. This year's applications are due to the Homeland Security Grants Division of the Governor's Office no later than 5:00 PM on March 16, 2026.

The purpose of this grant program is to support local and regional efforts to prevent terrorism and other catastrophic events and to prepare for threats and hazards that pose the greatest risk to public safety. The SHSP plays a significant role in the implementation of the National Preparedness System by providing funding that can be used to build, sustain, and deliver core capabilities critical to achieving the National Preparedness Goal of having a secure and resilient nation.

The program has changed rather significantly in the past few years. It used to be that the region would determine how the funds would be used based on an evaluation of needs and priorities. Now, federal spending requirements have to be factored into that determination. In fact, to a certain extent, the federal spending requirements now outweigh the evaluation of needs and priorities. For FY26, in addition to ensuring that at least 30% of the funding received by the region is spent on Law Enforcement Terrorism Prevention Activities (LETPA), we also have to make sure that at least 3% of the region's FY26 allocation is spent on the first three of the National Priority areas.

- 1) Enhancing Community Preparedness & Resilience (at least 3%);
- 2) Protection of Soft Target/Crowded Places (at least 3%);
- 3) Intelligence and Information Sharing & Analysis (at least 3%);
- 4) Combating Domestic Violent Extremism (3% under competitive area);
- 5) Enhancing Election Security (3% under competitive area); and
- 6) Enhancing Cybersecurity (apply under SLCGP).

What makes meeting these federal funding requirements even more challenging is that we do not know how much funding the Panhandle will receive for FY26, nor will we know that until the projects have been funded.

Now, for over 10 years, the PRPC has annually applied for funding to maintain four key-stone projects that benefit the entire region. They include:

1. The Regional PANCOM Interoperable Public Safety Communications system (which primarily supports the core capability of Operational Communications);
2. The EOP Update Project (which supports the Planning core capability);
3. The Panhandle-Area Regional Information System or PARIS (which chiefly serves the core capability of Public Information & Warning); and
4. The Regional Planning & Coordination Project (which likewise supports the core capability of Planning).

Attached for your consideration are resolutions for the four projects being proposed by the PRPC, which, with the Board's approval, will be considered for funding under the FY26 SHSP. As has been done in previous years, we are also providing you with a brief description of each proposed project below.

1. FY26 Regional PANCOM Maintenance and Operations

This proposal is for a continuation project. As currently proposed, the project will cover approximately 50% of the annual costs of maintaining the PANCOM system.

2. FY26 EOP Update Project

This proposal is for a continuation project. This project would provide Emergency Operations Planning (EOP) assistance to counties/cities in the region, to support the EOP planning process in FY26.

3. FY26 PARIS Maintenance Project

This proposal is for a continuation project. SHSP funds were used to purchase a license for the Panhandle Area Regional Information System (PARIS) for use by the region's emergency management officials and regional first responders through mutual aid asset inventory and local/ regional mass notification capabilities. It has been determined that this project will satisfy the National Priority of Protection of Soft Target/Crowded Places.

4. FY26 Regional Planning & Coordination Project

This proposal is for a continuation project. The project is intended to offset the PRPC's costs of administering the regional SHSP program and performing all the planning work required to support the SHSP program in the Panhandle.

The deadline for the submission of the FY26 SHSP project applications is March 16th. By approving these resolutions, the Board is not finally approving the funding of these projects. However, you will be asked to consider approving the PREMAC's FY26 SHSP prioritized project list during your meeting in March, and these projects will appear on that list.

RECOMMENDATIONS:

PRPC staff recommends that the Board of Directors approve the submission of the five regional projects described in this agenda item to the Public Safety Office of the Governor's Office for consideration under the FY26 State Homeland Security Grant program by the March 16, 2026, submission deadline. If so approved, the Board's consent will have to be documented with the passage of the attached resolutions.

RESOLUTION
26-02-26-01

A RESOLUTION BY THE PANHANDLE REGIONAL PLANNING COMMISSION BOARD OF DIRECTORS AUTHORIZING THE SUBMISSION OF AN FY26 GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE (PSO) AND DESIGNATING THE EXECUTIVE DIRECTOR TO ACT AS THE PRPC'S AUTHORIZED OFFICIAL IN ALL MATTERS PERTAINING TO THE PRPC'S PARTICIPATION IN THE FY26 HOMELAND SECURITY GRANT PROGRAM.

WHEREAS, the Office of the Governor's Public Safety Office (PSO) currently serves as the State Administrative Agency for the State of Texas' State Homeland Security Program (SHSP), which provides grant funding that can be used to support programs and projects aimed at maintaining and/or enhancing the Panhandle's emergency preparedness and response capabilities; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors finds it in the best interest of the Panhandle to apply for grant funding to sustain a project entitled **FY26 Regional PANCOM M&O Project**, which would be implemented under the FY26 SHSP; and

WHEREAS, the PRPC intends to file this application under the PSO's FY26 Request for Applications, State Homeland Security Program by the March 16, 2026, submission deadline; and

WHEREAS, the PRPC has established its eligibility to apply for and receive funding through the FY26 SHSP grant program; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors authorizes the Executive Director to apply for, accept, reject, alter, or terminate the application and/or subsequent SHSP grant on behalf of the PRPC.

WHEREAS, the Board of Directors of the Panhandle Regional Planning Commission designates the Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, be it resolved by the Panhandle Regional Planning Commission Board of Directors:

1. That a FY26 SHSP grant application is hereby authorized to be filed on behalf of the PRPC with the Governor's PSO.
2. That the application be for funds to sustain an FY26 SHSP project entitled FY26 Regional PANCOM M&O Project.
3. That the Board of Directors authorizes the Executive Director to apply for, accept, reject, alter, or terminate the application and/or subsequent grant on behalf of the PRPC.
4. That in the event of loss or misuse of SHSP funds, the Board of Directors assures that those funds will be returned to the PSO in full.
5. That the Board of Directors agrees to provide applicable matching funds for the said project as required by the Homeland Security Grant Program.

CONSIDERED AND APPROVED THIS 26th Day of February, 2026.

Pat Sims, Chair
Panhandle Regional Planning Commission

ATTEST:

Oscar Ostos, Secretary/Treasurer
Panhandle Regional Planning Commission

RESOLUTION
26-02-26-02

A RESOLUTION BY THE PANHANDLE REGIONAL PLANNING COMMISSION BOARD OF DIRECTORS AUTHORIZING THE SUBMISSION OF AN FY26 GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE (PSO) AND DESIGNATING THE EXECUTIVE DIRECTOR TO ACT AS THE PRPC'S AUTHORIZED OFFICIAL IN ALL MATTERS PERTAINING TO THE PRPC'S PARTICIPATION IN THE FY26 HOMELAND SECURITY GRANT PROGRAM.

WHEREAS, the Office of the Governor's Public Safety Office (PSO) currently serves as the State Administrative Agency for the State of Texas' State Homeland Security Program (SHSP), which provides grant funding that can be used to support programs and projects aimed at maintaining and/or enhancing the Panhandle's emergency preparedness and response capabilities; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors finds it in the best interest of the Panhandle to apply for grant funding to sustain a project entitled **FY26 Regional Planning & Coordination Project**, which would be implemented under the FY26 SHSP; and

WHEREAS, the PRPC intends to file this application under the PSO's FY26 Request for Applications, State Homeland Security Program by the March 16, 2026, submission deadline; and

WHEREAS, the PRPC has established its eligibility to apply for and receive funding through the FY26 SHSP grant program; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors authorizes the Executive Director to apply for, accept, reject, alter, or terminate the application and/or subsequent SHSP grant on behalf of the PRPC.

WHEREAS, the Board of Directors of the Panhandle Regional Planning Commission designates the Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, be it resolved by the Panhandle Regional Planning Commission Board of Directors:

1. That a FY26 SHSP grant application is hereby authorized to be filed on behalf of the PRPC with the Governor's PSO.
2. That the application be for funds to sustain an FY26 SHSP project entitled FY26 Regional Planning & Coordination Project.
3. That the Board of Directors authorizes the Executive Director to apply for, accept, reject, alter, or terminate the application and/or subsequent grant on behalf of the PRPC.
4. That in the event of loss or misuse of SHSP funds, the Board of Directors assures that those funds will be returned to the PSO in full.
5. That the Board of Directors agrees to provide applicable matching funds for the said project as required by the Homeland Security Grant Program

CONSIDERED AND APPROVED THIS 26th Day of February, 2026.

Pat Sims, Chair
Panhandle Regional Planning Commission

ATTEST:

Oscar Ostos, Secretary/Treasurer
Panhandle Regional Planning Commission

RESOLUTION
26-02-26-03

A RESOLUTION BY THE PANHANDLE REGIONAL PLANNING COMMISSION BOARD OF DIRECTORS AUTHORIZING THE SUBMISSION OF AN FY26 GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE (PSO) AND DESIGNATING THE EXECUTIVE DIRECTOR TO ACT AS THE PRPC'S AUTHORIZED OFFICIAL IN ALL MATTERS PERTAINING TO THE PRPC'S PARTICIPATION IN THE FY26 HOMELAND SECURITY GRANT PROGRAM.

WHEREAS, the Office of the Governor's Public Safety Office (PSO) currently serves as the State Administrative Agency for the State of Texas' State Homeland Security Program (SHSP), which provides grant funding that can be used to support programs and projects aimed at maintaining and/or enhancing the Panhandle's emergency preparedness and response capabilities; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors finds it in the best interest of the Panhandle to apply for grant funding to sustain a project entitled **FY26 Emergency Operations Plan Update Project**, which would be implemented under the FY26 SHSP; and

WHEREAS, the PRPC intends to file this application under the PSO's FY26 Request for Applications, State Homeland Security Program by the March 16, 2026, submission deadline; and

WHEREAS, the PRPC has established its eligibility to apply for and receive funding through the FY26 SHSP grant program; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors authorizes the Executive Director to apply for, accept, reject, alter or terminate the application and/or subsequent SHSP grant on behalf of the PRPC.

WHEREAS, the Board of Directors of the Panhandle Regional Planning Commission designates the Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, be it resolved by the Panhandle Regional Planning Commission Board of Directors:

1. That a FY26 SHSP grant application is hereby authorized to be filed on behalf of the PRPC with the Governor's PSO.
2. That the application be for funds to sustain an FY26 SHSP project entitled FY26 Emergency Operations Plan Update Project.
3. That the Board of Directors authorizes the Executive Director to apply for, accept, reject, alter, or terminate the application and/or subsequent grant on behalf of the PRPC.
4. That in the event of loss or misuse of SHSP funds, the Board of Directors assures that those funds will be returned to the PSO in full.
5. That the Board of Directors agrees to provide applicable matching funds for the said project as required by the Homeland Security Grant Program

CONSIDERED AND APPROVED THIS 26th Day of February, 2026.

Pat Sims, Chair
Panhandle Regional Planning Commission

ATTEST:

Oscar Ostos, Secretary/Treasurer
Panhandle Regional Planning Commission

RESOLUTION
26-02-26-04

A RESOLUTION BY THE PANHANDLE REGIONAL PLANNING COMMISSION BOARD OF DIRECTORS AUTHORIZING THE SUBMISSION OF AN FY26 GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR'S PUBLIC SAFETY OFFICE (PSO) AND DESIGNATING THE EXECUTIVE DIRECTOR TO ACT AS THE PRPC'S AUTHORIZED OFFICIAL IN ALL MATTERS PERTAINING TO THE PRPC'S PARTICIPATION IN THE FY26 HOMELAND SECURITY GRANT PROGRAM.

WHEREAS, the Office of the Governor's Public Safety Office (PSO) currently serves as the State Administrative Agency for the State of Texas' State Homeland Security Program (SHSP), which provides grant funding that can be used to support programs and projects aimed at maintaining and/or enhancing the Panhandle's emergency preparedness and response capabilities; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors finds it in the best interest of the Panhandle to apply for grant funding to sustain a project entitled **FY26 Regional PARIS Maintenance Project**, which would be implemented under the FY26 SHSP; and

WHEREAS, the PRPC intends to file this application under the PSO's FY26 Request for Applications, State Homeland Security Program by the March 16, 2026, submission deadline; and

WHEREAS, the PRPC has established its eligibility to apply for and receive funding through the FY26 SHSP grant program; and

WHEREAS, the Panhandle Regional Planning Commission Board of Directors authorizes the Executive Director to apply for, accept, reject, alter, or terminate the application and/or subsequent SHSP grant on behalf of the PRPC.

WHEREAS, the Board of Directors of the Panhandle Regional Planning Commission designates the Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, be it resolved by the Panhandle Regional Planning Commission Board of Directors:

1. That a FY26 SHSP grant application is hereby authorized to be filed on behalf of the PRPC with the Governor's PSO.
2. That the application be for funds to sustain an FY26 SHSP project entitled FY26 Regional PARIS Maintenance Project.
3. That the Board of Directors authorizes the Executive Director to apply for, accept, reject, alter, or terminate the application and/or subsequent grant on behalf of the PRPC.
4. That in the event of loss or misuse of SHSP funds, the Board of Directors assures that those funds will be returned to the PSO in full.
5. That the Board of Directors agrees to provide applicable matching funds for the said project as required by the Homeland Security Grant Program

CONSIDERED AND APPROVED THIS 26th Day of February, 2026.

Pat Sims, Chair
Panhandle Regional Planning Commission

ATTEST:

Oscar Ostos, Secretary/Treasurer
Panhandle Regional Planning Commission

