

PANHANDLE REGIONAL PLANNING COMMISSION

BOARD OF DIRECTORS MEETING MINUTES

AUGUST 28, 2025

The meeting of the Board of Directors of the Panhandle Regional Planning Commission was held at 1:30 p.m. on Thursday, August 28, 2025. This meeting was held in hybrid format by videoconference pursuant Texas Government Code Section 551.127 with more than three counties in the State of Texas being represented on the Board. Board members and individuals from the public who desired to attend in person, attended the meeting at 415 S.W. 8th Ave., Amarillo, Potter County, Texas.

MEMBERS PRESENT:

- Dr. John Howard, Donley County Judge
- Nancy Tanner, Potter County Judge
- Pat Sims, Mayor, City of Dumas
- Sal Rivera, Sheriff, Castro County
- Kimberly Jones, Childress County Judge
- Christy Dyer, Randall County Judge
- Phillip Self, Greenbelt Municipal & Industrial Waste Authority
- Isabel "Izzy" Carrasco, Parmer County Judge
- Shawn Ballew, Oldham County Judge
- Oscar Ostos, Citizen Representative, City of Amarillo
- Dan Looten, Carson County Judge
- Mitchell Locke, Roberts County Judge
- Daniel Jackson, Citizen Representative, City of Dimmitt
- Cole Stanley, Mayor, City of Amarillo
- Rank Cogdell, Briscoe County Judge
- Juan Cantu, Lipscomb County Commissioner

MEMBERS ABSENT:

- Mac Smith, Canadian River Municipal Water Authority
- Greg Lewellen, Mayor, City of Friona
- Kerry Symons, Mayor, City of Perryton
- Moses Campa, Citizen Representative, City of Pampa
- Michael Clawson, Swisher County Judge
- Winston Sauls, Citizen Representative, City of Borger
- Ronnie Gordon, Hartley County Judge
- Aldo Gallegos, Citizens Representative, City of Cactus
- Tobe Shields, Mayor, City of Spearman
- Pat McDowell, Wheeler County Judge

STAFF PRESENT: Mr. Michael Peters, Executive Director; Mr. Trent Taylor, Finance Director; Ms. Cristy Henderson, Accounting Manager; Mr. Alex Guerrero, Local Government Services Director; Mr. Max Seymour, Local Government Services Program Specialist; Ms. Abby Sanders, Local Government Services Program Specialist; Mr. John Schaumburg, Regional 9-1-1 Director; Ms. Khasi Campos, Regional 9-1-1 Network Administrative Assistant; Mr. Arwin Lohony, Regional Government Services Program Specialist; Mr. Marin Rivas, Workforce Development Director; Ms. Heather Reid, Workforce Development Contract/Accounting Manager; Ms. Debra King, Area Agency on Aging Director; Ms. Melissa Whitaker, Executive Assistant

OTHERS PRESENT: Mr. Gary Pitner

1. **CALL TO ORDER**

Judge Nancy Tanner called the meeting to order at 1:32 p.m. and noted that a quorum was present.

2. **INVOCATION**

Judge Kimberly Jones gave the invocation.

3. **PUBLIC COMMENT**

No public comments were made.

4. **MINUTES**

Sheriff Sal Rivera motioned to accept the minutes from the Board of Directors meeting held on July 24, 2025. Mayor Pat Sims seconded the motion; the motion carried by unanimous vote.

5. **TEXAS PANHANDLE RESPONDERS MEMORIAL**

Mr. Gary Pitner informed the Board of Directors about the Texas Panhandle First Responders Memorial. The goal is to honor the past and future fallen first responders. Flyers were distributed explaining the project.

www.texaspanhandlefirstrespondersmemorial.org

This is an informational item. No action was needed at this time.

6. **PRPC VOUCHERS FOR THE MONTH OF JULY 2025**

Judge John Howard motioned for the Board of Directors to approve the vouchers for the month of July 2025. Sheriff Sal Rivera seconded the motion; the motion carried by unanimous vote.

7. **PRPC 2026 MEMBERSHIP DUES STRUCTURE**

Mr. Trent Taylor informed the Board of Directors that the bylaws of the Panhandle Regional Planning Commission require the Board of Directors to recommend a membership dues structure to the general membership for each fiscal year.

The general membership will convene at the upcoming annual meeting to formally approve the membership dues structure for the 2026 Planning Commission year. The Planning Commission's membership dues rate is presently set at 8.5¢ per capita. Using the 2020 Census, the current rate translates into approximately \$69,364 in revenue to the Commission. Local dues funds are used primarily as matching dollars for various regional programs, seed money for special projects, and for certain specific Commission operational expenses. The Planning Commission's proposed 2026 budget has been prepared assuming no increase in the membership dues rate and the continuing high level of local government membership participation. The Executive Committee of the Board of Directors met prior to the Board meeting to review the staff's suggested 2026 dues structure. The committee recommended the same rate to the full Board of Directors.

Judge Christy Dyer motioned for the Board of Directors to accept the review of the 2025-2026 dues structure and consideration of the recommendation of said dues structure to the general membership. Judge John Howard seconded the motion; the motion carried by unanimous vote.

8. **PRPC 2026 STRATEGIC WORK PROGRAM AND BUDGET**

Mr. Trent Taylor informed the Board of Directors that the Bylaws of the Planning Commission require the Board of Directors to annually review and recommend a work program and budget to the general membership. The general membership then reviews and adopts the budget at each year's annual meeting. The proposed 2026 Strategic Work Program and Budget is enclosed for your review. The document was presented in detail to the Board's Executive Committee at their meeting prior to the Board meeting. The proposed 2026 Strategic Work Program and Budget was then presented to the entire Board, with the Executive Committee's recommendations, during the Board of Directors meeting. Staff answered questions about the budget. Judge Ballew recommended historical funding for each program to see trends.

Sheriff Sal Rivera motioned for the Board of Directors to accept the review of the proposed 2025-2026 Panhandle Regional Planning Commission Strategic Work Program and Budget and consideration of the recommendation of said Program and Budget to the general membership. Mr. Juan Cantu seconded the motion; the motion carried by unanimous vote.

9. WORKFORCE DEVELOPMENT PROGRAM OPERATION AND SERVICE DELIVERY CONTRACT

Mr. Marin Rivas informed the Board of Directors that PRPC's current contract with the Huxford Group, LLC, for the delivery of workforce development and child care program services will end on September 30, 2025. The competitive procurement of a new four-year contract with annual renewals, contingent upon acceptable performance, was presented to the Board in May, and the members authorized the Executive Director to negotiate and complete a one-year contract to begin on October 1st. Official performance for the delivery of workforce development and child care program services for the Panhandle Workforce Development Board is measured by the Texas Workforce Commission (TWC) in several ways. The majority of measures are established and posted in TWC's Monthly Performance Report, while some others are tracked in the WorkInTexas case management (WIT). Some "Locally Established and/or Measured Performance" are monitored by PRPC utilizing reporting from Workforce Solutions Panhandle procedures and tools. Targets are set and enumerated in Huxford's contract with PRPC. Not meeting the contracted targets will negatively impact PRPC's payment of profit to Huxford and could potentially result in requiring disallowed costs to be reimbursed to PRPC. Huxford Group has met or exceeded all of our expectations for program performance, funds utilization and contract compliance during the first ten months of this year. The organization's last audit resulted in an unmodified, "clean" opinion and documented that the company possesses adequate unencumbered resources to cover potential disallowed costs, should they be incurred. The Board's fiscal monitoring review resulted in no major fiscal findings regarding Huxford Group's operations. The Fiscal Integrity Report, conducted by an outside Certified Public Accountant, states that Huxford "complies with the fiscal integrity requirements to administer services." The same CPA conducted a Risk Assessment on 17 factors, with the report indicating no items rated as "high risk". PRPC's Workforce Development local Program Monitoring Reviews for the past year, performed by Board staff, resulted in no significant program findings regarding Huxford's operations. The Board staff also completed the Program Risk Assessment, indicating no items rated as "high risk". This renewal's contracted amount for operations is estimated to be approximately \$3,955,049. Huxford Group would also be responsible for obligating the use of about \$21,799,551 in additional funds for client training, supportive services, and child care as a part of this agreement. Most of these funds would be retained at PRPC as the administrator for distribution. The contract would be for the period of October 1, 2025, through September 30, 2026, with the option for three additional annual renewals contingent upon acceptable performance. The funds to cover associated costs would be available from the Texas Workforce Commission (TWC) and also from local child care matching funds.

Mayor Cole Stanley motioned for the Board of Directors to authorize the Executive Director and staff to proceed with the execution of a contract with Huxford Group LLC to deliver workforce development and child care program services for the period of October 1, 2025, through September 30, 2026, with the option for annual renewals contingent upon acceptable performance. Judge Dan Looten seconded the motion; the motion carried by unanimous vote.

10. LOCAL GOVERNMENT SERVICES REGIONAL PUBLIC TRANSPORTATION COORDINATION TxDOT CONTINUATION PLANNING APPLICATION AND CONTRACT

Ms. Abby Sanders informed the Board of Directors that PRPC has been in the Public Transportation Arena since 2006 with the adoption of the Region's first Regional Transportation Coordination Plan. Since then, much has been accomplished through the partnership of PRPC Staff and the Advisory Committee, the Panhandle Regional Organization to Maximize Public Transportation (PROMPT). In 2022, the fourth iteration of the Comprehensive Plan was adopted, which set forth new goals for another 5-year planning process. With the adoption of the 2022-2026 Regionally Coordinated Public

Transportation Plan (RCTP), the PRPC and PROMPT set forth specific areas of focus to conduct in-depth research that includes increasing outreach to transportation users, exploring new opportunities for multi-modal connections within the existing transit system, identifying opportunities for coordination and centralization of service or resource pooling, and improving connectivity between transportation agencies and resources. Earlier this month, TxDOT informed PRPC that they would receive \$40,000 to continue work on the final development of the 2022-2026 RCTP coordinated transportation planning process for the 2025 program year based upon state-wide metrics data. TxDOT notified PRPC staff of the application release on July 28th with an application deadline of August 15th. Local Government Services staff have prepared and applied, anticipating that a project grant agreement (PGA) with TxDOT will be received by September 1st, 2025. These funds will allow PRPC staff to continue to hold PROMPT meetings, continue public involvement, conduct plan revisions, and work on planning and assessments for individual needs identified in the 2022-2026 Regionally Coordinated Transportation Plan.

Judge John Howard motioned for the Board of Directors to authorize the Executive Director to submit the continuation funding application and execute the grant agreement with the Texas Department of Transportation for the Public Transportation Coordination Project, supporting ongoing regionally coordinated transportation planning activities. Judge Kimberly Jones seconded the motion; the motion carried by unanimous vote.

11. LOCAL GOVERNMENT SERVICES CONSULTING CITY MANAGEMENT SERVICES INTERLOCAL CONTRACT RENEWALS

Mr. Max Seymour informed the Board of Directors that the PRPC has been providing Consulting City Management services to the Village of Lake Tanglewood since January 2000 and the Village of Timbercreek Canyon since 2001. The contracts for the cities are due to renew this fall. The proposed contracts for both the Village of Lake Tanglewood and Timbercreek Canyon call for a time commitment of 25 hours per month at an hourly rate of \$65.00. This will produce a monthly cost of \$1,625.00 and a total contract cost of \$19,500.00. For this upcoming FY26, both Villages have approved a slight increase to the number of hours per month, which accurately reflects the amount of staff time dedicated. The Villages and PRPC continue to enjoy a mutually beneficial relationship and look forward to continuing the relationship over the next year.

Judge Cristy Dyer motioned for the PRPC Board of Directors to authorize the Executive Director to execute an Interlocal Cooperation Contract with the Villages of Lake Tanglewood and Timbercreek Canyon. Judge John Howard seconded the motion; the motion carried by unanimous vote.

12. REGIONAL SERVICES REGIONAL LAW ENFORCEMENT ACADEMY CONTRACT

Mr. Arwin Lohony informed the Board of Directors that each year, the PRPC applies for funding through the Governor's Criminal Justice Division (CJD) to support law enforcement training activities in the region. This training is provided to regional officers through the Panhandle Regional Law Enforcement Academy (PRLEA). PRPC has contracted with Amarillo College to operate the PRLEA since its inception. Outside of the Amarillo Police Academy, which is reserved for the training of Amarillo's police force, the PRLEA is the only other TCOLE-certified (Texas Commission on Law Enforcement) basic training academy in the region. The vast majority of officers currently employed throughout the region graduated from the PRLEA, and in a normal year, nearly every officer will take advantage of the Academy's in-service training opportunities. Earlier this month, PRPC staff met with Amarillo College (AC) to discuss the terms of this year's contract. As we did with the previous contracts, we are going to maintain the proportional payment approach. This approach enabled the PRLEA to provide In-Service courses throughout the contract period as opposed to exhausting all the funds six months into the contract. The proposed changes made to the contract for FY 2026 are the funding amounts for the two payment categories. There is also the proposed addition of a 5% administration fee to AC for each in-service course being offered. The already established pay structure is that the PRPC will reimburse AC for each in-service course in an amount equal to the actual course costs, inclusive of instructor(s) costs, course fees and any required course supplies. AC was previously receiving money from the State to cover the administration costs. At this current time, AC is no longer receiving that money for Continuing Education courses that are not tied to a degree or certification. This administration fee is to cover those administration fees so that AC can continue to offer these courses and our officers continue being

able to access these courses to keep their policing skills and knowledge of the law current. AC will continue to discuss the need for this funding from the State. Our hope is that this fee will be removed upon AC regaining this funding from the State. Those two payment categories include the following:

Basic Law Enforcement Training - \$32,576.00: TCOLE certification is a prerequisite to becoming employed as a peace officer in the State of Texas. Through this training, students attend classes and must pass an exam, making them eligible to receive certification from the Texas Commission on Law Enforcement. Two Basic academies will be conducted in 2026, and we've allocated enough funding for scholarships to students in each academy. For FY 2026, we have at least 10 scholarship positions available.

In-Service Training – \$32,192.00: To maintain TCOLE certification, an officer must obtain continuing education to remain current on new laws and specialized topics pertinent to criminal justice. In-Service Training covers a wide range of training topics specifically designed to achieve this goal for licensed peace officers in the region. The contract only pays for training delivered to TCOLE-certified officers employed by a city or county in the region. However, quite often, individuals from other agencies will attend training along with the officers being covered under the PRPC's contract. The other agencies pay for their training costs separately.

Judge Dan Looten motioned for the PRPC Board of Directors to authorize the Executive Director to enter into a contract with Amarillo College for the operation of the Panhandle Regional Law Enforcement Academy for FY 2026. Sheriff Sal Rivera seconded the motion; the motion carried by unanimous vote.

13. **REGIONAL SERVICES PANHANDLE REGIONAL SOLID WASTE MANAGEMENT ADVISORY COMMITTEE APPOINTMENTS**

Mr. Arwin Lohony informed the Board of Directors that PRPC Administrative Regulation #31 governs the duties, activities, and composition of the Panhandle Regional Solid Waste Management Advisory Committee (RSWMAC). The RSWMAC is comprised of 22 to 28 PRPC-appointed members, and one to two standing positions held by representatives from the Texas Commission on Environmental Quality Region One Office. Members are appointed to three-year, staggered terms. The RSWMAC composition must maintain a cross-section of solid waste professionals from the Panhandle Region. Each year, approximately one-third of the appointed terms expire, and those members must either be replaced or reappointed. No member may serve more than two consecutive three-year terms. Currently, one individual needs to be appointed or re-appointed to the RSWMAC to meet the PRPC administrative standards. PRPC staff have contacted each nominee and determined they are willing and able to serve, if appointed by the PRPC Board. Those Individuals are: Jarrod Moore, Junk Monkey Co-Owner, appointed to the 1st term.

Judge Cristy Dyer motioned for the Board of Directors to consider appointing and/or reappointing the individuals listed in the slate of nominations as described to serve on the Regional Solid Waste Management Advisory Committee. Mr. Juan Cantu seconded the motion; the motion carried by unanimous vote.

14. **REGIONAL SERVICES CRIMINAL JUSTICE ADVISORY COMMITTEE APPOINTMENTS**

Mr. Arwin Lohony informed the Board of Directors that the main duties of the Criminal Justice Advisory Committee (CJAC) are to oversee the grant programs made available through the Office of the Governor's Criminal Justice Division. Funding comes from a variety of state and federal sources, which include:

- VOCA Funds through the Victims of Crime Act;
- VAWA funds through the Violence Against Women Act;
- JAG Funds through the Edward Byrne Justice Assistance Grants and State 421 Funds; and
- JJDP Funds through the Juvenile Justice and Delinquency Prevention Act.

PRPC Administrative Regulation No. 34 establishes the size and composition of the committee and sets the member term lengths. The CJAC is comprised of at least 17 members, who serve 3-year staggered terms, with one-third of the membership being appointed or reappointed by the PRPC Board each year. Members may not serve more

than two consecutive three-year terms.

This year, five members were up for appointment. PRPC staff have contacted all of the FY 2026 recommended appointees, and all have confirmed that they are all willing and able to serve. They include the following:

- *Charles Blackburn, Sheriff, Regional Law Enforcement Community Member, Appointment to 1st Full Term*
- *Mark Snider, District Attorney, Prosecution or Courts, Appointment to 1st Full Term*
- *Joy Connor, Concerned Citizen/Parent Organization, Other Appointment to 1st Full Term*

Judge John Howard motioned for the PRPC Board of Directors to approve the nominated individuals for appointment to serve on the FY2026 Regional Criminal Justice Advisory Committee. Mayor Pat Sims seconded the motion; the motion carried by unanimous vote.

15. REGIONAL SERVICES PUBLIC SAFETY OFFICE INTERAGENCY COOPERATION CONTRACT

Mr. Michael Peters informed the Board of Directors that annually, the PRPC receives funding from the Governor's Office to provide administrative services related to the implementation of the Panhandle's Regional Criminal Justice Grants Program (or CJD grants) and Regional Homeland Security Grants Program (or SHSP grants). Formerly, this funding came to the PRPC via two separate interlocal agreements: one from the Criminal Justice Division and the other through the Homeland Security Grants Division. Both divisions are now housed within the Public Safety Office of the Office of the Governor. Since 2019, the Public Safety Office of the Office of the Governor has combined the CJD and SHSP contracts under a single agreement to cover the supportive services the PRPC is being asked to provide for the implementation of both regional grant programs. Those agreements annually start on September 1 and run through August 30. This agreement calls for the PRPC to facilitate a variety of services to agencies in the Panhandle. Services in the PSO contract include the distribution of Notices of Fund Availability to all eligible entities, a series of Grant Application Workshops, and Oversight of the CJACs' and PREMAC's grant prioritization process. PRPC has discussed a renewal of the previous interlocal agreement, which will include the same amounts as the current fiscal year. Which are as follows: Criminal Justice - \$72,128.00 and Homeland Security - \$23,500.00. The PSO contract program will begin on September 1, 2025. In years past, when this item was presented to the Board, PRPC staff have been able to provide a draft copy of the interlocal to you for your review. Right now, it doesn't appear that it'll be possible this year. However, understanding the PSO will need to receive the signed agreements as close as possible to the start of the fiscal year, PRPC staff is recommending that the Board grant the Executive Director the authority to use his discretion, once the document has been received and reviewed, to determine whether or not to execute the interlocal. Right now, we know the agreement will have the same level of funding; we just don't know yet if the Scopes of Work will have been further modified from what we already discussed.

Judge John Howard motioned for the PRPC Board of Directors to approve a motion to authorize the Executive Director to execute the FY 2026 Interlocal Agreement with the Office of the Governor, Public Safety Office, upon receipt. Judge Christy Dyer seconded the motion; the motion passed by unanimous vote.

16. REGIONAL SERVICES PANHANDLE REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE APPOINTMENTS

Mr. Michael Peters informed the Board of Directors that PRPC Administrative Regulation #36 governs the duties, activities and composition of the Panhandle Regional Emergency Management Committee (PREMAC). The advisory committee is comprised of 40+ PRPC Board-appointed members who geographically represent the broad spectrum of emergency management interests in the Texas Panhandle. Each year, approximately one-third of the appointed terms expire and those members must either be replaced or reappointed, with their 3-year terms beginning in June. When the PRPC Administrative Regulation was amended in 2006, the member term limits were removed (at the PREMAC's recommendation). Each PREMAC member may now

serve indefinitely, as long as they are willing to serve and as long as the PRPC Board continues to reappoint them to the committee. PRPC staff were unable to provide a full slate of nominees at the last two meetings. So, this agenda item fulfills the slate for the PREMAC. Alex Henderson, Texas Agri Women, Panhandle Ag Interest, Secretary If so appointed, as the case might be, the term for this individual would run through May 31, 2028.

Sheriff Sal Rivera motioned for the PRPC Board of Directors to consider appointing the individual as described during your August 28, 2025, meeting to serve on the Panhandle Regional Emergency Management Advisory Committee. The term of this nominee would run through May 31, 2028. Judge Christy Dyer seconded the motion; the motion carried with a unanimous vote.

17. REGIONAL SERVICES NATIONAL PREPAREDNESS MONTH RESOLUTION

Mr. Michael Peters informed the Board of Directors that in 2004, the Federal Emergency Management Agency (FEMA) initiated a national campaign to heighten public awareness of the need to be prepared for the unexpected disaster. The campaign has since become an annual tradition, and each September is now recognized as National Preparedness Month (NPM). The goal of the program is to encourage Americans to take the steps necessary to prepare themselves, their families, their businesses, and their communities for emergencies before they occur. The theme of the 2025 campaign is "Start a Conversation." FEMA says talking about bad things that could happen, like a disaster or emergency, isn't always easy. We may think we're protecting the people we love by avoiding these conversations, but they are important to start taking steps to get ready and stay safe. Starting a conversation today can help you and your family take more actions to pre-prepare. By taking simple steps, you can build your preparedness at your own pace:

- *Set aside a time when everyone is calm and relaxed.*
- *It may help to hold the discussions over a set period, so decisions aren't rushed, and people feel more comfortable talking about the topic.*
- *Talk about steps you've taken to prepare and encourage others to ask questions about preparedness actions that might work for them.*

Every year since the NPM program began, the PRPC Board has elected to endorse the National Preparedness Month program in the Panhandle with the passage of a resolution. PRPC staff is recommending that the Board consider maintaining this tradition in 2025. The Panhandle is vulnerable to a variety of natural hazard threats. The Ready.gov/September website is a content-rich resource that will support individual, family, business, and community planning efforts. There are a number of toolkits and social media graphics available on this site that can help communities become better prepared to deal with whatever disasters they might encounter. The whole purpose of the NPM program is to help people help themselves by becoming more attuned to the disasters they are subject to, and to learn what they can do to mitigate the impacts of those events on their lives. If the Board approves this resolution, it will be distributed to the region's cities and counties, and they'll be encouraged to follow suit by declaring NPM in their jurisdictions. This will also provide staff the opportunity to promote another Panhandle-based preparedness activity that has become an annual staple, the Panhandle Regional Emergency Preparedness (PREP) Conference, which will be held this year on September 17th & 18th, 2025.

Judge Dan Looten motioned for the PRPC Board of Directors to consider passage of the resolution proclaiming September 2025 as National Preparedness Month in the Texas Panhandle. Judge Isabel Carrasco seconded the motion; the motion carried by unanimous vote.

18. REGIONAL 9-1-1 STRATEGIC PLAN FUNDING REQUEST APPROVAL

Mr. John Schaumburg informed the Board of Directors that in concurrence with the legislative session, the Commission on State Emergency Communications (CSEC) has completed its projection of funds to be allocated to the statewide 9-1-1 agencies and provided the Regional Planning Commission 9-1-1 Programs with its initial allocation figures. Before receiving funds for FY2026 and FY2027, RPCs must submit a Strategic Planning Budget request for the next five fiscal years.

	Program	Administration	Equipment	Total
FY26	\$1,846,103.00	\$75,014.00	\$-	\$1,921,117.00
FY27	\$1,943,948.00	\$87,533.00	\$-	\$2,031,481.00

Due to the recent equipment replacements within the region, there are no equipment replacements planned through the next two fiscal years.

Judge Shawn Ballew motioned for the PRPC Board of Directors to approve the FY26-FY30 Panhandle Regional 9-1-1 Network Strategic Plan as submitted to the Commission on State Emergency Communication. Mayor Pat Sims seconded the motion; the motion carried by unanimous vote.

19. REGIONAL 9-1-1 NETWORK & FIREWALL MONITORING

Mr. John Schaumburg informed the Board of Directors that the Panhandle Regional 9-1-1 Network would like to add network monitoring and managed services for the 24 routers throughout the region. These layer three routers direct traffic between the hosts and the remote public safety answering points (PSAPs). Historically, we have monitored the health of the wide area network (WAN) in-house with scripts that run constantly to determine whether sites are connected properly over the MPLS network, functioning over the redundant microwave links, or have lost connectivity completely. In the event of an outage, staff would open a ticket with the resolution center and monitor health until the circuit was fixed. The monitoring and managed services have NOC technicians checking for network interruption 24x7 and will open tickets with the resolution center and notify all relevant parties. Upon service restoration, they will run checks to ensure complete functionality. Additionally, the Regional 9-1-1 Network would like to add monitoring and fault notification, as well as managed services, to the two firewalls located at each host. In the age of cyber-attacks, firewalls are of paramount importance. The fault notification and managed services will ensure that the firewalls are up to date with the most current definitions and keep all parties informed in the event of an unauthorized penetration of the network. National Public Safety Solutions has provided a quote for firewall monitoring and fault notification, and managed firewall service for two years, as well as router monitoring and fault notification and managed router service for FY27, with a 5% discount for contract extension. The total contract pricing, through PSABuy Contract #24-204, totals \$45,492.

Judge Rank Cogdell motioned for the PRPC Board of Directors to authorize the Executive Director to enter into a contract with National Public Safety Solutions using the PSABuy Contract for Network and Firewall Monitoring totaling \$45,492. Mr. Juan Cantu seconded the motion; the motion carried by unanimous vote.

20. REGIONAL 9-1-1 MPLS HOST CIRCUIT UPGRADE

Mr. John Schaumburg informed the Board of Directors that the Panhandle Regional 9-1-1 Network is in the process of replacing all the 9-1-1 Call Handling Equipment (CHE) throughout the Texas Panhandle. Bandwidth load testing was completed to measure functionality in a worst-case scenario event, and showed about 3 Mbps as the maximum draw for each workstation. The current Regional PSAP Network host sites are functioning on a 100 Mbps circuit, which is a large enough circuit to handle regular traffic, but the Regional 9-1-1 Network would like to ensure functionality during a worst-case scenario event. Forty-three workstations have the potential to demand close to 150 Mbps. The Regional 9-1-1 Network would like to increase the bandwidth at the PRPC Office and Pampa Police Department to 250 Mbps in an effort to safeguard against bandwidth restrictions. Additionally, the service upgrade will allow for increased demands brought about by technological advances in the future. AT&T, through its collective purchasing agreement with the Texas Department of Information Resources (DIR), has provided a quote for the upcoming two years. The 250 Mbps circuits were quoted with a monthly recurring cost of \$2,004.80 (\$4,009.60 for both hosts), which is a monthly increase of \$1,769.60, and raises the previous annual cost from \$26,880 to \$48,115.20.

Judge Isabel Carrasco motioned for the PRPC Board of Directors to authorize the Executive Director to enter into a 2-year contract with AT&T through DIR to upgrade the bandwidth of the Regional 9-1-1 Network host sites, not to exceed \$48,115.20/year. Judge Kimberly Jones seconded the motion; the motion carried by unanimous vote.

21. OPEN DISCUSSION

22. MISCELLANEOUS NON-ACTION INFORMATION ITEMS

A. Comments from the Executive Director. I am pleased to remind you that the Panhandle Regional Planning Commission Annual Meeting is scheduled for Wednesday, September 25, 2025. PRPC Board Members and their guests are invited to attend as guests of the PRPC. The Board meeting will commence at 4:00 PM at the PRPC offices, followed by the Annual Meeting, which will be held in the auditorium on the 11th floor of the Santa Fe Building. The evening will begin with a social hour from 6:00 PM to 7:00 PM, with the main program starting promptly at 7:00 PM. We are honored to welcome Representative Four Price from Austin as our keynote speaker. His participation underscores the significance of this event, and we look forward to his insightful address. A key highlight of the Annual Meeting is the presentation of the Annual Report. I extend my sincere gratitude to Melissa Whitaker and Jarian Fred for their diligent efforts in preparing this important document in-house. I also wish to express appreciation to Mayor Stanley and the City of Amarillo for graciously allowing us to conduct our staff photography at the new City Hall. The City's staff provided exceptional support during our visit. I would like to commend Trent and his team for their outstanding work in navigating the complex budget process. Their dedication ensured a thorough and well-prepared budget, and we are grateful for their efforts. Additionally, we are excited to announce that new equipment will be installed on the roof next week, with plumbing and electrical work scheduled to begin in the coming weeks. Construction on the workforce center parking lot has also commenced, with demolition of the existing lot already underway. I extend my thanks to Mayor Symons and the City of Perryton for generously sponsoring lunch at PRPC. Your support is greatly appreciated. Your attendance at the Annual Meeting is vital to achieving a quorum, particularly as we will formally adopt the budget, elect officers, and renew board positions. We value your participation and look forward to a productive and engaging meeting. Thank you for your continued commitment to the PRPC.

B. Report on the following recent Planning Commission sponsored regional meetings:

- 07/10/2025 – LGS, Region 1 Canadian-Upper Red Regional Flood Planning Committee Meeting
- 07/14/2025 – LGS, Micro-Loan Committee Meeting
- 07/16/2025 – LGS, Texas Panhandle Inspector Association Meeting
- 07/17/2025 – LGS, Local Government Services Summit Event
- 07/24/2025 – AAA, MIPPA Outreach
- 07/29/2025 – AAA, HICAP Outreach
- 07/30/2025 – AAA, Eat Healthy on a Budget
- 07/31/2025 – AAA, Caregiver Info Services
- 08/04/2025 – AAA, Legal Awareness
- 08/05/2025 – AAA, Medicare Fraud - Prevent. Detect. Report
- 08/12/2025 – AAA, Protecting Your Personal Information Online
- 08/19/2025 – AAA, Seniors Ambassadors Coalition
- 08/22/2025 – AAA, Welcome Partner Networking Breakfast
- 08/22/2025 – 9-1-1, Advisory Committee
- 08/28/2025 – WFD, Governing Board
- 08/28/2025 – PRPC Board Meeting

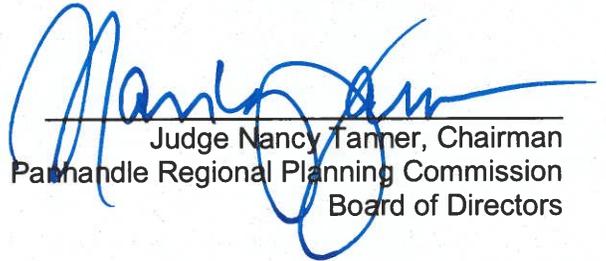
C. Announcement of tentatively scheduled Planning Commission sponsored regional

meetings:

- 09/04/2025 – AAA, Legal Awareness Seminar-Empowering Older Adults
- 09/04/2025 – LGS, Region 1 Canadian-Upper Red Regional Flood Planning Committee Meeting
- 09/10/2025 – AAA, Scams & Advance Directives
- 09/10/2025 – LGS, Panhandle Regional Organization to Maximize Public Transportation (PROMPT) Meeting
- 09/15/2025 – AAA, Annual Senior Day at Tri-State Fair
- 09/17/2025 – AAA, Ready. Set. Thrive!
- 09/23/2025 – LGS, Groundwater Management Area (GMA) 1 Joint Planning Committee Meeting
- 09/24/2025 – LGS, Region A Panhandle Water Planning Group Full Committee Meeting
- 09/24/2025 – AAA, Advance Directives - Spanish
- 09/25/2025 – PRPC Board Meeting and Annual Meeting

23. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:58 pm.



Judge Nancy Tanner, Chairman
Panhandle Regional Planning Commission
Board of Directors

ATTEST:



Mayor Pat Sims, Vice Chairman
Panhandle Regional Planning Commission
Board of Directors